

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: HUMAN SERVICES**

**DATE: MARCH 19, 2024**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS DRISCOLL  
BRUNO  
TURNER  
WILD  
STRAINER

**OTHERS PRESENT:**

DENISE DiRESTA, DIRECTOR VETERANS' SERVICES  
REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:  
CHRISTINA MASTRIANNI, COMMISSIONER  
JULIE MONTERO, FISCAL MANAGER  
REPRESENTING WARREN COUNTY YOUTH BUREAU  
SUSAN MOWERY, DIRECTOR  
SHAUN ETU, ASSISTANT DIRECTOR  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
JOHN TAFLAN, COUNTY ADMINISTRATOR  
LARRY ELMEN, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS BEAN  
GERACI  
GILLIGAN  
MERLINO  
STROUGH  
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
CHRISTINA NORTON, COUNTY TREASURER  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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**COMMITTEE MEMBERS ABSENT:**

SUPERVISORS PATCHETT  
RUNYON

*Please note, the following contains a summarization of the March 19, 2024 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:*

*Warren County website - <https://warrencountyny.gov/mma>*

*Warren County's YouTube Channel - <https://www.youtube.com/watch?v=VdyGILfLr1E&t=34s>*

Mr. Driscoll called the meeting of the Human Services Committee to order at 10:30 a.m.

Motion was made by Mr. Strainer, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Messrs Patchett, Wild and Ms. Runyon absent*) to approve the minutes of the previous Human Services Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Veterans' Services, Department of Social Services (*DSS*) and Warren County Youth Bureau agendas were distributed; copies of the agendas are on file with the minutes.

Mr. Wild entered the meeting at 10:32 a.m.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

The meeting commenced with review of the Veterans' Services agenda with the Discussion Item portion of the agenda which included the following items:

1. Department Updates.
2. OFA/Veterans' Services Senior/Veteran Local Transportation Program.

There being no further Veterans' Services business to discuss, review of the Warren County Youth Bureau agenda commenced with the following requests:

1. To approve the Resource Allocation Plan for program year October 1, 2023 to September 30, 2024 which

includes the Youth Development Program, Youth Sports and Education Opportunity funding, Youth Sports and Education Opportunity Funding Infrastructure and Youth Team Sports, for a total amount of \$115,803.

Motion was made by Mr. Strainer, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Mr. Patchett and Ms. Runyon absent*) to approve the request as outlined above and the necessary resolution was authorized for the April 19<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

2. To continue agreements with municipal recreation programs and community programs utilizing Youth Development Program funding, for an additional year.

Motion was made by Mr. Strainer, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Mr. Patchett and Ms. Runyon absent*) to approve the request as outlined above and the necessary resolution was authorized for the April 19<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

3. To contract with youth serving agencies utilizing Youth Sports and Education Opportunity funding, Youth Sports and Educational Opportunity Funding Infrastructure and Youth Team Sports funding, in the amount of \$61,076, for a term commencing October 1, 2023 and terminating September 30, 2024.

Motion was made by Mr. Strainer, seconded by Mr. Wild and carried by a unanimous vote of those present (*Mr. Patchett and Ms. Runyon absent*) to approve the request as outlined above and the necessary resolution was authorized for the April 19<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

4. To appoint Ava Lohrey, Zachary Fieldstadt and Peter Olesheski as a Warren County Youth Board Members, for the term January 1 2024 - December 31, 2024.

Motion was made by Mr. Strainer, seconded by Mr. Wild and carried by a unanimous vote of those present (*Mr. Patchett and Ms. Runyon absent*) to approve the request as outlined above and the necessary resolution was authorized for the April 19<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

The Discussion Item portion of the agenda included the following item:

1. Agency Updates: Lifeguarding, other Warren County efforts.

There being no further Warren County Youth Bureau business to discuss, review of the DSS agenda commenced with the following requests:

1. To amend the 2024 County Budget in the amount of \$34,129 to reflect receipt of funding from New York State Office of Children and Family Services for the purpose of purchasing a new vehicle for the Adult Protective Services division.

Motion was made by Mr. Wild, seconded by Mr. Strainer and carried by a unanimous vote of those present (*Mr. Patchett and Ms. Runyon absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

2. To amend the Table of Organization and Salary Schedule to create the new position of Intake Clerk #12, *Grade 4, Base Annual Salary \$38,447*, effective April 22, 2024 and delete the position of Social Welfare Examiner #18, *Grade 8, Base Annual Salary \$44,729*.

Motion was made by Mr. Strainer, seconded by Ms. Turner and carried by a unanimous vote of those present (*Mr. Patchett and Ms. Runyon absent*) to approve the request as outlined above and refer same to the Personnel, Administration and Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

3. To amend the Table of Organization and Salary Schedule to create the new position of Director of Services, *Annual Salary not to exceed \$91,062* and delete the position of Case A Supervisor (Services), *Annual Salary \$83,979*.

4. To amend the Table of Organization and Salary Schedule to create the new position of Director of Social Services/Public Assistance, *Annual Salary not to exceed \$83,846*, effective April 22, 2024 and delete the position of Deputy Commissioner of Social Services, *Annual Salary \$90,947*, effective April 22, 2024.

Motion was made by Mr. Wild, seconded by Mr. Strainer and carried by a unanimous vote of those present (*Mr. Patchett and Ms. Runyon absent*) to approve the requests 3 & 4 as outlined above and refer same to the Personnel, Administration and Higher Education Committee. *Copies of the resolution request forms are on file with the minutes.*

The Discussion Item portion of the agenda included the following items:

1. Commissioner's report of activities and updates was provided by email.
2. The Revenue, Expenditures and Overtime Reports was reviewed.
3. Sue Mowrey, Warren-Washington County Youth Bureau. Previously provided.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

As there was no further business to come before the Human Services Committee, on motion made by Mr. Bruno, seconded by Ms. Turner and carried by a unanimous vote of those present (*Mr. Patchett and Ms. Runyon absent*), Mr. Driscoll adjourned the meeting at 10:54 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist