

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: SEPTEMBER 24, 2024

COMMITTEE MEMBERS PRESENT:

SUPERVISORS DRISCOLL
BRUNO
PATCHETT
STRAINER

COMMITTEE MEMBERS ABSENT:

SUPERVISORS TURNER
WILD
RUNYON

OTHERS PRESENT:

AMY MCBYRNE, DIRECTOR, COUNTRYSIDE ADULT HOME
REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:
CHRISTINA MASTRIANNI, COMMISSIONER
JULIE MONTERO, FISCAL MANAGER
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
AMANDA ALLEN, CLERK OF THE BOARD
RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BEAN
CROCITTO
GERACI
MERLINO
STROUGH
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
CHRISTINE NORTON, COUNTY TREASURER
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the September 24, 2024 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website: <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=D99Xzf9S-OM>

Mr. Driscoll called the meeting of the Human Services Committee to order at 11:23 a.m.

Copies of the Veterans' Services; Department of Social Services (*DSS*); and Countryside Adult Home agendas were distributed; copies of the agendas are on file with the minutes.

Motion was made by Mr. Strainer, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Ms. Turner, Mr. Wild and Ms. Runyon absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Mr. Driscoll called for privilege of the floor, but there was no one wishing to speak.

Mr. Driscoll apprised the Director of Veterans' Services was absent and directed questions regarding the 2025 Budget request included in the agenda to the Veterans' Services office or the Clerk of the Board of Supervisors.

Committee commenced with a review of the Countryside Adult Home agenda which included the following requests:

1. To renew the agreement with Jennifer Linehan, *Registered Dietician*, to provide dietician services at Countryside Adult Home for an amount not to exceed \$33,672 over a term commencing September 1, 2024 and terminating March 31, 2030. (*Previous Resolution No. 142 of 2023*)

Motion was made by Mr. Strainer, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Ms. Turner, Mr. Wild and Ms. Runyon absent*) to approve the request as outlined above and the necessary resolution was authorized for the October 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To extend the agreement with Omnicare Pharmacy in an amount not to exceed \$6,000 (*lump sum amount \$2,000 per year*) for a term commencing November 1, 2024 and terminating October 31, 2027.

Motion was made by Mr. Strainer, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Ms. Turner, Mr. Wild and Ms. Runyon absent*) to approve the request as outlined above and the necessary resolution was authorized for the October 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items portion of the agenda included the following items:

1. Census.
2. Overtime Report.
3. 2025 Budget Requests and Salary Schedules review - documentation provided as an agenda attachment.

There being no further Countryside Adult Home business to discuss, review of the Department of Social Services agenda commenced with the following requests:

1. To amend the County Budget in the amount of \$82,692 to reflect receipt of 50% of grant funding from New York State Office of Temporary and Disability Assistance for SFY 2024-2025 Family Centered Case Management Services.

Motion was made by Mr. Strainer, seconded by Mr. Patchett and carried by a unanimous vote of those present (*Ms. Turner, Mr. Wild and Ms. Runyon absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

2. To appropriate funds in the amount of \$300,000 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to various budget codes to cover court ordered detention expenses through the end of the year.

Motion was made by Mr. Strainer and seconded by Mr. Bruno to approve the request as presented; following discussion, Mr. Driscoll called the question and the motion was carried by a unanimous vote of those present (*Ms. Turner, Mr. Wild and Ms. Runyon absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

3. To amend the County Budget in the amount of \$400,000 to reflect receipt of funding from the New York State Child Care Block grant.

Motion was made by Mr. Strainer and seconded by Mr. Bruno to approve the request as presented; following discussion, Mr. Driscoll called the question and the motion was carried by a unanimous vote of those present (*Ms. Turner, Mr. Wild and Ms. Runyon absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

4. To authorize the continuation of Youth Bureau Operating Agreement with Washington County to provide administration services and programming in a lump sum of \$213,000 for a term commencing October 1, 2024 and terminating December 31, 2025.

Motion was made by Mr. Strainer, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Ms. Turner, Mr. Wild and Ms. Runyon absent*) to approve the request as outlined above and the necessary resolution was authorized for the October 18th Board meeting. *A copy of the resolution*

request form is on file with the minutes.

The Discussion Items portion of the agenda included the following items:

1. Commissioner's report of activities and updates was provided by email.
2025 Budget request review - documentation provided as an agenda attachment.
2. Revenue, Expenditures and Overtime Reports.

Privilege of the floor was extended to Mr. Strainer who commended Christina Mastrianni, *Commissioner, Department of Social Services*, and Julie Montero, *Fiscal Manager, Department of Social Services*, on a job well done with the budget consisting of so many programs.

As there was no further business to come before the Human Services Committee, on motion made by Mr. Bruno, seconded by Mr. Strainer and carried by a unanimous vote of those present (*Ms. Turner, Mr. Wild and Ms. Runyon absent*), Mr. Driscoll adjourned the meeting at 11:59 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board