

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: LEGISLATIVE, RULES & GOVERNMENTAL OPERATIONS

DATE: AUGUST 30, 2024

COMMITTEE MEMBERS PRESENT:

SUPERVISORS STROUGH
CONOVER
WILD
DRISCOLL
MADAY
GERACI
THOMAS

OTHERS PRESENT:

REPRESENTING THE BOARD OF ELECTIONS:

ELIZABETH McLAUGHLIN, COMMISSIONER (D)
WILLIAM VANNESS, COMMISSIONER (R)
CARRIE BLACK, COUNTY CLERK
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISORS ETU
PATCHETT
STRAINER
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the August 30, 2024 meeting of the Legislative, Rules & Governmental Operations Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=ctrH1kZXr7I>

Mr. Strough called the meeting of the Legislative, Rules & Governmental Operations Committee to order at 9:00 a.m.

Motion was made by Mr. Maday, seconded by Mr. Conover and carried unanimously to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Board of Elections; County Clerk; and Legislative agendas were distributed; copies of the agendas are on file with the meeting minutes.

Privilege of the floor and public comment was called for, but there was no one wishing to speak.

The Committee began with a review of the Board of Elections Action Agenda/New Business Items portion of the agenda which included the following requests:

1. To authorize a transfer of funds in the amount of \$28,650 from Budget Code A.1990 469, *Contingent Account-Other Payments/Contributions*, to Budget Code A.1450.860, *Hospitalization*, to cover a deficit for new employee hospitalization.

Motion was made by Mr. Thomas, seconded by Mr. Conover and carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

2. To authorize an agreement with Center for Tech and Civic Life (CTCL), in the amount of \$50,000 to allow for the acceptance of Election Infrastructure Grant funding.
3. To amend the County Budget in the amount of \$50,000 to reflect receipt of Center for Tech and Civic Life (CTCL) Election Infrastructure Grant funding.

Motion was made by Mr. Wild and seconded by Mr. Driscoll to approve the request as presented; following discussion, Mr. Strough called the question and the motion was carried unanimously to approve the requests as outlined above. The necessary resolution was authorized for the September 20th Board meeting for Item #2 and Item #3 was referred to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

There being no further Board of Elections business to discuss, review of the County Clerk agenda, commenced with offering privilege of the floor, but there was no one wishing to speak. The agenda resumed with the following request:

1. To authorize a transfer of funds totaling \$13,000 from Budget Code A.1410 110, *Salaries-Regular*, to various budget codes to fund the purchase of necessary office equipment, furniture, hardware and office supplies for the County Clerk's office.

Motion was made by Mr. Conover, seconded by Mr. Thomas and carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items portion of the agenda included the following:

1. 2023 Annual Report of the Warren County Clerk's Office - Receipt and Revenue.
 - a. Revenue & Disbursement Detail.
 - b. Narrative description for all accounts including 2023 and 2022.
 - c. Warren County Clerk and DMV Revenue and Transaction/Activity Reports.
2. County Clerk/DMV Updates.

Returning to Item 3 on the Board of Elections agenda, which pertained to a request to amend the County Budget, Committee was advised this action could not be taken until a grant award letter was received and the Board of Elections would return to Committee with this request when the funding was awarded.

There being no further County Clerk/DMV Business to discuss, the Committee commenced with a review of the Legislative Referrals/Pending Items as follows:

1. Cattaraugus County Legislature Act No. 268 of 2024, "*Urging New York State Public Service Commission to Reject National Grid's Proposed Rate Increases for Electric and Natural Gas*" - Following discussion, it was the consensus of the Committee to draft a resolution specific to Warren County for review next month.

Privilege of the floor and public comment was called for, but there was no one wishing to speak.

There being no further business to come before the Legislative, Rules & Governmental Operations Committee, on motion made by Mr. Conover and seconded by Mr. Wild, Mr. Strough declared the meeting adjourned at 9:27 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board