

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: LEGISLATIVE, RULES & GOVERNMENTAL OPERATIONS

DATE: OCTOBER 29, 2024

COMMITTEE MEMBERS PRESENT:

SUPERVISORS STROUGH
 CONOVER
 WILD
 DRISCOLL
 MADAY
 GERACI
 THOMAS

OTHERS PRESENT:

WILLIAM VANNESS, BOARD OF ELECTIONS, COMMISSIONER (R)
JULIE BUTLER, PURCHASING AGENT
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISORS ETU
 MERLINO
 STRAINER
 TURNER
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
CHRISTINE NORTON, COUNTY TREASURER
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the October 29, 2024 meeting of the Legislative, Rules & Governmental Operations Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=PCi-ASBQefw>

Mr. Strough called the meeting of the Legislative, Rules & Governmental Operations Committee to order at 9:01 a.m.

Copies of the Board of Elections; County Clerk/DMV; Purchasing; and Legislative agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Conover, seconded by Mr. Wild and carried by a unanimous vote of those present (*Mr. Driscoll absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Mr. Driscoll entered the meeting at 9:02 a.m.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

The Committee commenced review of the Board of Elections agenda with the Action Agenda/New Business Items section which included the following request:

1. For a transfer of funds in the amount of \$2,000 from Budget Code, A. 1450.439, *Misc.*, to Budget Code, 1450.120, *Overtime Budget*, to pay the overtime for the Election Specialist.

Motion was made by Mr. Geraci, seconded by Mr. Wild and carried unanimously to approve the request as presented and refer the same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

There being no further Board of Elections business to discuss, review of the County Clerk/DMV agenda commenced with the Action Agenda/New Business section which included the following request:

1. Home Rule request to amend Tax Law Section 261(1)(g), to delete Warren County from the requirement to pay the tax to the SUNY Adirondack as they were already paying the tax to Capital District Transportation Authority (*CDTA*).

Larry Elmen, *County Attorney*, explained when the Mortgage Tax was created it was for the purpose of paying SUNY

Adirondack, however, there was an amount still paid to the college each year that equaled the amount that was given in mortgage tax. He added this request was to correct the statute to remove Warren County from the authorization to pay the money to SUNY Adirondack.

Motion was made by Mr. Wild, seconded by Mr. Maday and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the November 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. Home Rule request for an extension to the law authorizing Warren County to impose an additional mortgage recording tax.

Mr. Elmen explained this was an extension of the current tax which had to be renewed every other year.

Motion was made by Mr. Maday, seconded by Mr. Driscoll and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the November 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further County Clerk/DMV business to discuss, review of the Purchasing agenda commenced with the Action Agenda/New Business which included the following request:

1. To approve and adopt revisions to the Purchasing Policy.

While waiting for the Purchasing Agent to arrive and explain changes to the Purchasing Policy, the Committee moved forward with review of the Legislative agenda, beginning with the Action Agenda/New Business Items section which included the following request:

1. To approve revisions to the Warren County Freedom of Information Law (*FOIL*) Policy in order to be consistent with recent amendments passed by the State Legislature, as outlined in the agenda. (Previous Resolution No. 49 of 2024)

Motion was made by Mr. Geraci, seconded by Mr. Wild and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the November 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Next, Committee reviewed the Referrals/Pending Items section of the agenda with the following item being addressed:

1. Cattaraugus County Legislator Resolution No. 268 of 2024, "*Urging New York State Public Service Commission to Reject Nation Grid's Proposed Rate Increase for Electric and Natural Gas*"; Mr. Wild informed the Committee that he was working with the Economic Development Corporation (*EDC*) on how to make Warren County's resolution more significant by joining with the Washington and Saratoga County business communities to reject the rate increase.

Returning to the Purchasing agenda, Julie Butler, *Purchasing Agent*, explained the changes to the Purchasing Policy were an extensive addition of definitions; recommending increasing the purchasing order threshold to \$750; and to raise the Request for Proposal (*RFP*) threshold to \$50,000, along with adding currently approved resolutions to the policy. She indicated the revisions would speed up the RFP process.

Motion was made by Mr. Geraci, seconded by Mr. Thomas and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the November 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Privilege of the floor and public comment was called for, but there was no one wishing to speak.

There being no further business to come before the Legislative, Rules & Governmental Operations Committee, on motion made by Mr. Conover and seconded by Mr. Wild, Mr. Strough declared the meeting adjourned at 9:30 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist