

PERSONNEL, ADMINISTRATION & HIGHER EDUCATION COMMITTEE

AGENDA

OCTOBER 3, 2024

Committee Members: *Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas - Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board*

- I. Committee meeting called to order by Chair.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the Floor/Public Comment

- IV. Action Agenda
 - 1) **SUNY Adirondack representatives to provide and update on the College.**
 - 2) **Requests/Items to be Discussed by the Human Resources Director (Jackie Figueroa, Director):**
 - A) Review of report on tracking of vacancies filled.
 - B) Review of 2024 Budget request.
 - 3) **Requests/Items to be Discussed by the Clerk of the Board (Amanda Allen, Clerk):**
 - A) Request for a transfer of funds in the amount of \$75,000 from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions*, to Budget Code A.1185 435, *Medical Examiners, Medical Fee's*, to cover the estimated cost of autopsies through the remainder of the year.
 - B) Request for a transfer of funds in the amount of \$12,280 from from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions*, to Budget Code A.1010 437, *Legislative Board, Consulting Fees*, to cover the cost of invoices related to bonding which was an unanticipated expense that was not budgeted for.
 - C) Request to amend Resolution No. 219 of 2024, *Approving Standard Work Day and Time Reporting Resolution for All Elected Officials for Retirement Purposes*, to include additional elected/appointed officials.
 - D) Review of 2024 Budget request.
 - 4) **Requests/Items to be Discussed by the Director of Information Technology (Mike Colvin, Director):**
 - A) Request to amend the existing contract with Windstream Enterprises to upgrade on-site equipment to support SIP connection.
 - B) Request to appropriate \$4,750 from Budget Code A.895.00, *Computer Reserve Fund*, to various budget codes to cover the cost of purchasing computers and related equipment and software.
 - C) Review of 2024 Budget request.
 - 5) **Referral from the Economic Growth & Development Committee (Chaired by Supervisor Etu):**
Workforce Development (Liza Ochsendorf, Director) -
Request to create the new position of Fiscal Coordinator, *Annual Salary \$52,674*, effective October 21, 2024 and delete the position of Employment & Training Account Manager, *Grade 13, Base Annual Salary \$61,136*, effective January 13, 2025.
 - 6) **Referrals from the Public Works Committee (Chaired by Supervisor Conover):**
Solid Waste & Recycling (Scott Royael, Solid Waste Compliance Officer) -
 - A) Request to create the new position of Solid Waste Supervisor, *Grade 15, Base Annual Salary \$52,674*, effective December 1, 2024.
 - B) Request to create the new position of MEO - Medium (PT), *Grade 9, Base Annual Salary \$23,045 (20 hours/week)*, effective December 1, 2024.
 - 7) **Requests/Items to be Discussed by the County Attorney (Larry Elmen, County Attorney):**
Action Agenda/New Business Items:
 1. Request: Resolution Adopting Copyright Policy for Warren County
Rationale: Warren County does not have a policy regarding the use of copyrighted material.
 2. Request: Resolution approving new contract with New York State Industries for the Disabled, Inc. for mail fulfillment services in support of annual tax foreclosure lawsuit.
Rationale: Contract provides professional printing, mailing, tracking, address updates and written confirmation for service of process required upon every interested party with an interest in a tax delinquent parcel of real property. Under new tax foreclosure legislation, substantial portion of contract cost may be recoverable as legal charge against tax delinquent parcels.
 3. Accepting Opioid Settlement Agreement Terms with Target Corp. and authorizing Chairman of Board, County Attorney and Outside Legal Counsel authority to execute all necessary documents.
Rationale: To obtain additional funding for Opioid Remediation. Further information available during Executive Session, if requested.

CONTINUED

4. Request: Accepting Opioid Settlement Agreement Terms with Henry Schein Inc. and Henry Schein Medical Systems, Inc. and authorizing Chairman of Board, County Attorney and Outside Legal Counsel authority to execute all necessary documents.
Rationale: To obtain additional funding for Opioid Remediation. Further information available during Executive Session, if requested
5. Request: Introducing Local Law 7 of 2024 to Rescind Local Law 4 of 2008.
Rationale: Local Law 4 of 2008 established County policies for employee benefits provided to employees not covered by a bargaining unit (i.e. out of unit employees). This local law was not rescinded, repealed or amended. Once rescinded, the County may establish certain employee benefits for Out of unit employees by resolution which are consistent with existing County resolutions.
6. Request: To transfer funds from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions*, to Budget Code A.1420 440.2, *County Attorney, Transcription Fees*, in the amount of \$3,000.00.
Reason: To cover litigation expenses incurred from "Legacy" lawsuits which do not possess insurance coverage.

Discussion Items:

1. 2025 County Attorney Department Budget.
2. Litigation Update: Request for a motion to enter into an executive session, per Public Officers Law § 105(1)(d), to engage in discussions of potential, pending and current litigation and to provide attorney-client communications per Public Officers Law § 108(3), concerning one or more of the matters listed below which shall be identified at the time of the meeting:

A. Lawsuits without Insurance Coverage:

1) Opioid Litigation Actions: Settlement Agreement with Target Corp.

- 2) *Michael Easterbrooks v. Schenectady County, et al*, Albany County Index No. 907013-2021, filed August 10, 2021.
- 3) *Joshua Rouse v. Berkshire Farms Center for Youth, et al*, Warren County Index No. EF2021-69346, filed August 10, 2021.
- 4) *Kathleen Innes v. Warren County and Correctional Medical Care*, NDNY 1:22-cv-00641-BKS-TWD, filed June 15, 2022.
- 5) *Estate of Ann Alice Hennessey v. County of Warren & Christine Norton, as County Treasurer*, NDNY 1:24-cv-314-AMN-CFH, filed March 6, 2024.
 - Alleging violations of federal constitutional rights under 5th Amendment, 8th Amendment, and 14th Amendment, as well as section 1983 claims for deprivation of civil rights, and State law claim for unjust enrichment.
 - March 22, 2024: Insurance Coverage Denied through Travelers-claims made.
 - *New York Tax Foreclosure Surplus Litigation*: Multi-District Litigation (MDL) No. 3117: Plaintiffs motion to join all 37 counties subject to individual lawsuits. Responses filed 5/7/2024. Decision pending.
 - May 31, 2024: Motion to Dismiss against remaining plaintiff, Estate of Ann Alice Hennessey, filed with Federal District Court.
 - July 19, 2024: Plaintiff filed opposition papers to County's Motion to Dismiss.
 - July 25, 2024: County filed reply brief in response to plaintiff's opposition papers.
 - October 8, 2024: Court conference in Federal District Court regarding pending motions to dismiss.

B. Lawsuits covered by Insurance:

- 1) *Tyson Poulos v. County of Warren, Warren County Sheriff's Office, Warren County District Attorney's Office [as well as 6 employees of Sheriff's Office and 1 employee of District Attorney's Office]*, NDNY 1:21-cv-96-MAD-CFH, filed January 27, 2021. Date of Loss alleged January 20, 2014 through August 8, 2014.
- 2) *Patricia Zahaba v. County of Warren and Town of Queensbury*, Warren County Index No. EF2022-70243, filed June 13, 2022. Date of Loss alleged: June 11, 2021. Notice of Claim served September 8, 2021.
- 3) *John Werner v. Bernice Conlon & Warren County*, Warren County Index No. EF2022-70247, filed June 15, 2022. Date of Loss alleged: August 15, 2021. Notice of Claim served November 8, 2021.
- 4) *Michael Davis v. Cole Palmer, Nicole Palmer, Town of Queensbury & County of Warren*, Warren County Index No. EF2023-71114, filed July 15, 2022. Date of Loss alleged: May 14, 2022. Notice of Claim served July 15, 2022.
- 5) ***Jasmine Earnest v. Town of Queensbury, County of Warren, Stiling Electric, Inc. & Joanne Levack, Warren County Index No. EF2022-2111, filed September 29, 2022. Date of Loss alleged: April 12, 2022. Notice of Claim served May 9, 2022.***
- 6) *Timothy McIntyre & Brenna Michalak v. County of Warren*, Warren County Index No. EF2023-72092, filed December 11, 2023. Date of Loss alleged: September 18, 2022. Notice of Claim, served December 19, 2022.
- 7) *Nicholas Oudekerk v. Sergeant Brandon Thomas & Corrections Officer Nicholas Crum*, NDNY 9:24-cv-00109-AMN-TWD, filed March 13, 2024.
 - September 13, 2024: Motion to Dismiss filed.

C. Notice of Claims & Administrative Complaints:

- 1) **Notice of Claim served February 22, 2024: Christian Gottschalt & Kimberlee Gottschalt. Date of Loss alleged: November 29, 2023.**
 - **Claim Closed: September 2024.**
- 2) Notice of Claim served March 7, 2024: Ethan Smith and Jennifer Dees. Date of Loss alleged: November 8, 2023 through March 1, 2024.
- 3) **Notice of Claim served March 27, 2024: Irene Esposito. Date of Loss alleged January 13, 2024. Claim Closed: September 2024. Accident location identified as Fort William Henry not County-owned Charles Wood Park.**
- 4) **Notice of Claim served May 15, 2024: Tarrah Rockwell. Date of Loss alleged: September 26, 2023. Claimant filed motion to serve late notice of claim and Court Order, dated May 14, 2024, granted permission to file late notice of claim.**
 - **Claim Closed: September 2024. Claim tendered to insurance carrier for general contract for Countryside Adult Home construction project.**
- 5) Administrative Complaint: Department of Human Rights against County of Warren and Warren County DSS, dated May 2, 2024. Date of Loss alleged: November 27, 2023 through March 7, 2024.
- 6) Notice of Claim served July 15, 2024. Jennifer Dees & Ethan Smith. Date of Loss alleged: June 2024. Warren County District Attorney's Office regarding assignment as special prosecutor for Saratoga County in the matter of People v. Veronica Smith.
- 7) **Notice of Claim served August 8, 2024. Joseph Tangrady v. City of Glens Falls & County of Warren. Personal injuries allegedly sustained from falling tree branch. Claim reported to Travelers and claim denied/closed on August 21, 2024.**
 - **Claim Closed: August 2024. No theory of liability. Not our tree-Note our roadway.**
- 8) **Notice of Claim served September 17, 2024. David J. Funaro, Jr. & Sarah A Vedder v. Glens Falls and Glens Falls Police Department, Violation of constitutional rights, excessive force, perjury, property damage, and retaliation arising from execution of search warrant.**

V. Pending Items:

No Items this Month.

VI. Privilege of the Floor/Public Comment

VII. Motion to adjourn

2024 - NOTICE OF INTENT TO FILL TRACKING

Approval Date	Department	Position	Incumbent	Reason for Vacancy *	Incumbent Salary	Salary Approved	Date Filled	Hire	Salary Hired	Approved vs. Hired	Incumbent vs. Hired
8/18/2023	Tourism	Assistant Tourism Coordinator (1907)	Tackett	PR	\$ 58,413.00	\$ 58,413.00	1/16/2024	Davis	\$54,661.00	\$ (3,752.00)	\$ (3,752.00)
8/22/2023	Social Services	Sr Account Clerk # 6 (1748)	Phinney	PR	\$ 53,558.00	\$ 43,187.00	2/25/2024	Phinney	\$53,558.00	\$ 10,371.00	\$ -
9/28/2023	DPW	Auto Parts Specialist (2246)	Monroe	RS	\$ 47,438.00	\$ 46,090.00	1/22/2024	LaLuna	\$46,090.00	\$ -	\$ (1,348.00)
9/28/2023	DPW	MEO (L) # 26 (1225)	Arnold	RS	\$ 43,830.00	\$ 43,187.00	1/16/2024	Rainville	\$43,187.00	\$ -	\$ (643.00)
11/1/2023	DPW	HEO # 11 (1230)	Moffitt	PR	\$ 56,229.00	\$ 47,667.00	3/25/2024	Binder	\$49,043.00	\$ 1,376.00	\$ (7,186.00)
11/21/2023	Veteran's Services	Van Driver # 4 (Per-Diem) (2481)	Therio	RS	\$ 36,342.00	\$ 36,342.00	2/12/2024	Nolin	\$36,342.00	\$ -	\$ -
11/21/2023	Social Services	Intake Clerk (1754)	Vitolo	PR	\$ 39,089.00	\$ 38,447.00	1/30/2024	Perez-Torres	\$38,447.00	\$ -	\$ (642.00)
11/28/2023	DPW	Auto Mechanic # 7 (1278)	Werne	PR	\$ 58,890.00	\$ 48,324.00	2/5/2024	Blydenburgh	\$48,324.00	\$ -	\$ (10,566.00)
12/12/2023	DPW	MEO (L) # 16 (1260)	Walker	PR	\$ 46,090.00	\$ 43,187.00	3/25/2024	McGrath	\$43,187.00	\$ -	\$ (2,903.00)
12/13/2023	Health Services	Senior Public Health Educator (2232)	N/A	PR	N/A	\$ 58,151.00	vacant				
12/14/2023	DPW	MEO (M) # 8 (1251)	Bunting	RS	\$ 52,890.00	\$ 46,090.00	1/14/2024	Krick	\$46,090.00	\$ -	\$ (6,800.00)
12/14/2023	DPW	Sign Maint. Worker # 2 (1204)	Monroe	PR	\$ 58,890.00	\$ 48,324.00	9/3/2024	Livingston	\$55,468.00	\$ 7,144.00	\$ (3,422.00)
12/20/2023	Social Services	Caseworker # 10 (1667)	LaPlant	RS	\$ 54,704.00	\$ 54,061.00	1/22/2024	Howe	\$54,061.00	\$ -	\$ (643.00)
12/20/2023	Social Services	Caseworker # 43 (2789)	N/A	O	N/A	\$ 54,061.00	9/9/2023	DeMarco	\$54,061.00	\$ -	\$ -
12/20/2023	Social Services	Principal Clerk # 1 (2792)	N/A	O	N/A	\$ 43,187.00	1/29/2024	Dashnaw	\$43,830.00	\$ 643.00	\$ -
12/20/2023	Social Services	Case Manager # 3 (2790)	N/A	O	N/A	\$ 51,356.00	2/12/2024	Langworthy	\$54,430.00	\$ 3,074.00	\$ -
12/20/2023	Social Services	Intake Clerk # 11 (2791)	N/A	O	N/A	\$ 38,447.00	1/29/2024	Finkle	\$38,447.00	\$ -	\$ -
12/28/2023	Social Services	Sr Social Services Investigator # 1 (2744)	Morgan	RS	\$ 60,636.00	\$ 50,300.00	2/26/2024	Biele	\$60,636.00	\$ 10,336.00	\$ -
12/28/2023	DPW	MEO (M) # 24 (2209)	Russell	RS	\$ 52,890.00	\$ 46,090.00	5/20/2024	Secor	\$46,090.00	\$ -	\$ (6,800.00)
1/2/2024	Social Services	SWE # 11 (1664)	Maranville	RT	\$ 54,807.00	\$ 44,729.00	2/5/2024	Kazlo	\$46,051.00	\$ 1,322.00	\$ (8,756.00)
1/3/2024	Health Services	Senior Account Clerk # 2 (2399)	Baker	RS	\$ 53,058.00	\$ 43,187.00	5/13/2024	Woods	\$43,187.00	\$ -	\$ (9,871.00)
1/3/2024	Health Services	RPN/PHN (2548)	Allocco	RS	\$ 67,376.00	\$ 60,912.00	4/8/2024	Jerdon	\$73,324.00	\$ 12,412.00	\$ 5,948.00
1/4/2024	Treasurer	Junior Accountant (1092)	Goard	RS	\$ 75,286.00	\$ 75,286.00	2/5/2024	Urrico	\$72,926.00	\$ (2,360.00)	\$ (2,360.00)
1/17/2024	Social Services	Caseworker # 9 (1653)	Hayes	O	\$ 55,547.00	\$ 54,061.00	1/22/2024	York	\$54,061.00	\$ -	\$ (1,486.00)
1/18/2024	DPW	Solid Waste/Recycle Comp. Coord (2650)	Szabo	RS	\$ 50,633.00	\$ 73,194.00	2/12/2024	Royal	\$73,194.00	\$ -	\$ 22,561.00
1/22/2024	Social Services	Caseworker # 15 (1665)	Austin-Avon	RS	\$ 54,061.00	\$ 54,061.00	2/20/2024	Mulcahy	\$54,061.00	\$ -	\$ -
1/23/2024	Social Services	Intake Clerk # 9 (2661)	Dashnaw	PR	\$ 39,089.00	\$ 38,447.00	1/29/2024	Mattison	\$38,447.00	\$ -	\$ (642.00)
1/23/2024	Social Services	Medicaid Clerk # 2 (2094)	Kazlo	PR	\$ 41,002.00	\$ 39,766.00	2/20/2024	Wright	\$41,002.00	\$ 1,236.00	\$ -
1/29/2024	Treasurer	Payroll Technician (2335)	Urrico	PR	\$ 59,017.00	\$ 56,219.00	2/22/2024	Paddock	\$59,017.00	\$ 2,798.00	\$ -
1/25/2024	Social Services	Caseworker # 16 (1670)	Ruiz	RS	\$ 54,704.00	\$ 54,061.00	2/26/2024	Herrington	\$54,061.00	\$ -	\$ (643.00)
2/7/2024	Social Services	SWE # 21 (1729)	Langworthy	O	\$ 47,448.00	\$ 44,729.00	2/12/2024	Licari	\$51,320.00	\$ 6,591.00	\$ 3,872.00
2/8/2024	Social Services	SWE # 40 (2101)	Palmatier	RT	\$ 54,807.00	\$ 44,729.00	3/18/2024	Luzzi	\$51,320.00	\$ 6,591.00	\$ (3,487.00)
2/13/2024	Tourism	Social Media Manager (2794)	N/A	PR	N/A	\$ 53,316.00	2/12/2024	Ellis	\$53,316.00	\$ -	\$ -
2/13/2024	Social Services	Sr Account Clerk (1703)	Cronin	RT	\$ 49,545.00	\$ 43,187.00	4/15/2024	Merrill	\$43,187.00	\$ -	\$ (6,358.00)
2/13/2024	Social Services	Resource Clerk # 3 (1636)	Warner	PR	\$ 39,661.00	\$ 38,447.00	6/17/2024	Mattison	\$38,447.00	\$ -	\$ (1,214.00)
2/14/2024	Social Services	SWE # 38 (2082)	Licari	O	\$ 51,320.00	\$ 44,729.00	3/4/2024	Warner	\$44,729.00	\$ -	\$ (6,591.00)
2/15/2024	Social Services	Principal Account Clerk # 3 (2709)	Phinney	O	\$ 58,644.00	\$ 47,667.00	3/25/2024	Stoller	\$54,710.00	\$ 7,043.00	\$ (3,934.00)
2/20/2024	Tourism	Marketing Coordinator (2798)	N/A	O	N/A	\$ 65,807.00	2/19/2024	O'Brien	\$65,807.00	\$ -	\$ -
2/20/2024	Self Insurance	Insurance Administrator (1974)	Clute	RT	\$ 101,654.00	\$ 83,760.00	2/19/2024	Burnham	\$83,760.00	\$ -	\$ (17,894.00)
2/20/2024	Social Services	Commissioner (1694)	Hanchett	RT	\$ 112,926.00	\$ 119,048.00	2/19/2024	Mastrianni	\$119,048.00	\$ -	\$ 6,122.00
2/21/2024	Office for the Aging	Services Assistant # 5 (2799)	N/A	O	N/A	\$ 43,187.00	5/20/2024	Pratt	\$43,187.00	\$ -	\$ -
2/22/2024	Social Services	SS Investigator # 2 (1758)	Biele	PR	\$ 58,390.00	\$ 48,324.00	3/25/2024	Lehrer	\$55,468.00	\$ 7,144.00	\$ (2,922.00)
2/23/2024	DPW	MEO (M) # 3 (1253)	Smith	RS	\$ 52,890.00	\$ 46,090.00	3/25/2024	Norton	\$46,090.00	\$ -	\$ (6,800.00)
2/23/2024	DPW	MEO (L) # 13 (1263)	Krick	PR	\$ 43,187.00	\$ 43,187.00	3/4/2024	Norton	\$43,187.00	\$ -	\$ -
2/23/2024	Planning	Office Specialist (1963)	Tucker	RT	\$ 53,558.00	\$ 43,187.00	3/18/2024	Castler	\$43,187.00	\$ -	\$ (10,371.00)
2/29/2024	Self Insurance	Deputy Ins Administrator (2228)	Burnham	PR	\$ 71,422.00	\$ 62,423.00	3/4/2024	Smith	\$64,115.00	\$ 1,692.00	\$ (7,307.00)
3/4/2024	Countryside	Institutional Aide Per Diem	N/A	O	N/A	\$ 47,031.00	vacant				
3/8/2024	Social Services	SWE # 14 (1631)	Luzzi	O	\$ 51,320.00	\$ 44,729.00	5/6/2024	Wick	\$45,372.00	\$ 643.00	\$ (5,948.00)

* (RT= Retired, RS= resigned, PR= promotion, O= Other, N- New)

2024 - NOTICE OF INTENT TO FILL TRACKING

Approval Date	Department	Position	Incumbent	Reason for Vacancy *	Incumbent Salary	Salary Approved	Date Filled	Hire	Salary Hired	Approved vs. Hired	Incumbent vs. Hired
3/13/2024	Tourism	Communication Specialist (2560)	O'Brien	PR	\$ 51,931.00	\$ 48,893.00	5/20/2024	Frenette	\$48,983.00	\$ 90.00	\$ (2,948.00)
3/14/2024	DPW	MEO (L) # 6 (1259)	Barrett	RS	\$ 43,187.00	\$ 43,187.00	3/25/2024	Janos	\$43,187.00	\$ -	\$ -
3/20/2024	Social Services	Medicaid Clerk # 3 (2071)	Smith	PR	\$ 46,051.00	\$ 39,766.00	3/25/2024	Dong	\$39,766.00	\$ -	\$ (6,285.00)
3/20/2024	Social Services	SWE # 17 (1722)	Lehrer	PR	\$ 51,320.00	\$ 44,729.00	4/29/2024	Miller	\$47,448.00	\$ 2,719.00	\$ (3,872.00)
3/20/2024	Social Services	Intake Clerk # 4 (1736)	Dong	PR	\$ 38,447.00	\$ 38,447.00	6/17/2024	Pratt	\$38,447.00	\$ -	\$ -
3/20/2024	Social Services	SWE # 28 (1733)	Langford	RS	\$ 44,729.00	\$ 44,729.00	4/29/2024	Johnson	\$47,448.00	\$ 2,719.00	\$ 2,719.00
3/25/2024	DPW	HEO # 9 (1247)	Hayes	RS	\$ 58,144.00	\$ 47,667.00	3/25/2024	Necatera	\$48,311.00	\$ 644.00	\$ (9,833.00)
3/25/2024	DPW	HEO # 2 (1237)	Carpenter	RS	\$ 54,710.00	\$ 47,667.00	3/25/2024	Blydenburgh	\$49,043.00	\$ 1,376.00	\$ (5,667.00)
3/25/2024	DPW	HEO # 11 (1230)	Moffitt	RS	\$ 54,710.00	\$ 47,667.00	3/25/2024	Binder	\$49,043.00	\$ 1,376.00	\$ (5,667.00)
3/27/2024	Planning	Junior Planner (2483)	Beck	O	\$ 42,333.00	\$ 48,983.00	6/3/2024	Smith	\$48,983.00	\$ -	\$ 6,650.00
3/28/2024	Countryside	Senior Aide # 1 (2394)	Graves	O	\$ 54,058.00	\$ 43,187.00	3/27/2024	Dawkins	\$43,187.00	\$ -	\$ (10,871.00)
4/19/2024	Probation	Probation Assistant- Temp (2801)	N/A	O	N/A	\$ 43,187.00	4/22/2024	Bayle	\$43,187.00	\$ -	\$ -
4/19/2024	DPW	MEO (M) # 1 (1245)	Binder	RS	\$ 47,438.00	\$ 46,090.00	4/8/2024	Stockman	\$46,090.00	\$ -	\$ (1,348.00)
4/11/2024	Social Services	SWE # 31 (1713)	Johnson	O	\$ 47,448.00	\$ 44,729.00	6/10/2024	Dong	\$45,372.00	\$ 643.00	\$ (2,076.00)
4/23/2024	County Clerk	MV Supervisor (1110)	Corcoran	RT	\$ 65,330.00	\$ 52,674.00	9/23/2024	Conway	\$63,830.00	\$ 11,156.00	\$ (1,500.00)
4/24/2024	Planning	GIS Specialist PT (2800)	N/A	O	N/A	\$31.6827/HR	5/1/2024	Dixon	31.6827/HR	\$ -	\$ -
4/24/2024	Social Services	Caseworker # 13 (1679)	Flower	RS	\$ 55,547.00	\$ 54,061.00	5/20/2024	Gonroff	\$54,704.00	\$ 643.00	\$ (843.00)
4/24/2024	Social Services	Intake Clerk # 12 (2806)	N/A	O	N/A	\$ 38,447.00	6/10/2024	Gallup	\$38,447.00	\$ -	\$ -
4/24/2024	Social Services	Intake Clerk # 8 (2660)	Wick	PR	\$ 39,089.00	\$ 38,447.00	6/3/2024	Dezalia	\$38,447.00	\$ -	\$ (642.00)
4/24/2024	Social Services	Director of SS- Public Asst (2808)	N/A	O	N/A	\$ 83,846.00	4/29/2024	Murray	\$83,846.00	\$ -	\$ -
4/24/2024	Social Services	Director of SS- Child Serv (2807)	N/A	O	N/A	\$ 91,062.00	4/22/2024	Breen	\$91,062.00	\$ -	\$ -
4/29/2024	Social Services	Case Supervisor B # 1 (1641)	Murray	PR	\$ 73,682.00	\$ 60,912.00	7/22/2024	Pratt	\$69,983.00	\$ 9,071.00	\$ (3,699.00)
5/1/2024	Countryside	Institutional Aide # 12 (1870)	Dawkins	PR	\$ 36,995.00	\$ 36,995.00	5/8/2024	Briggs	\$36,995.00	\$ -	\$ -
5/8/2024	DPW	Assistant Naturalist-Temp (2247)	Smith	RS	17.4721/HR		5/30/2024	Florio	17.4721/HR	\$ -	\$ -
5/10/2024	DPW	MEO (M) #4 (1254)	Moulton	RS	\$ 46,734.00	\$ 46,090.00	6/3/2024	Carpenter	\$46,090.00	\$ -	\$ (644.00)
5/13/2024	County Clerk	MV Registration Clerk (1117)	Gonroff	RS	\$ 45,372.00	\$ 44,729.00	8/13/2024	Sacco	\$44,729.00	\$ -	\$ (643.00)
5/13/2024	Mental Health	Program Analyst (1623)	Wright	RS	\$ 74,263.00	\$ 69,393.00		vacant			
5/15/2024	DPW	Engineer II (2612)	Monroe	RS	\$ 75,880.00	\$ 83,640.00	5/20/2024	Holmes	\$83,640.00	\$ -	\$ 7,760.00
5/22/2024	Countryside	Institutional Aide # 2 PT (1894)	Yetto	RS	\$ 29,596.00	\$ 36,995.00	6/4/2024	Romano	\$29,596.00	\$ (7,399.00)	\$ -
5/23/2024	Treasurer	Principal Account Clerk # 2 (1085)	Labruzzo	RT	\$ 47,667.00	\$ 59,644.00	7/3/2024	Mundell	\$58,644.00	\$ (1,000.00)	\$ 10,977.00
5/29/2024	Office for the Aging	Meal Site Cook # 11 (1952)	Ostrander	RS	\$ 26,031.00	\$ 22,714.00	7/29/2024	Simola	\$22,714.00	\$ -	\$ (3,317.00)
5/29/2024	Probation	Probation Supervisor (1302)	Secor	RS	\$ 83,912.00	\$ 73,194.00	6/3/2024	Lane	\$81,664.00	\$ 8,470.00	\$ (2,248.00)
5/29/2024	Public Defender	3rd Assistant Public Defender (1076)	Kelly-Barnes	RS	\$ 73,116.00	\$ 74,865.00	5/29/2024	Aman	\$74,865.00	\$ -	\$ 1,749.00
6/4/2024	Workforce Development	Job Coach - Temp (2719)	Tucker	O	\$ 41,213.00	\$ 41,213.00	6/26/2024	Tucker	\$41,213.00	\$ -	\$ -
6/3/2024	Planning	Assistional County Planner (2521)	Nelson	O	\$ 78,367.00	\$ 78,357.00		vacant			
5/30/2024	Building Codes	Code Enforcement Officer # 3 (1971)	Gillingham	RT	\$ 68,007.00	\$ 56,356.00		vacant			
5/30/2024	Building Codes	Code Enforcement Officer # 6 (2163)	Farr	RS	\$ 58,780.00	\$ 56,356.00	8/19/2024	Oswald	\$56,356.00	\$ -	\$ (2,424.00)
6/4/2024	Social Services	Resource Clerk # 1 (1635)	Pratt	O	\$ 38,447.00	\$ 38,447.00	6/20/2024	Putney	\$38,447.00	\$ -	\$ -
6/4/2024	Health Services	Infant Feeding Advocate Part Time (2081)	Collums	RS	\$ 18,498.00	\$ 18,498.00		vacant			
6/3/2024	DPW	Fiscal Manager (1206)	Henkel	RT	\$ 79,567.00	\$ 65,807.00	6/3/2024	Barlow	\$69,139.00	\$ 3,332.00	\$ (10,428.00)
6/6/2024	Public Defender	1st Assistant Public Defender (1073)	Pilatzke	O	\$ 118,996.00	\$ 96,376.00	6/3/2024	Komon	\$118,995.00	\$ 22,619.00	\$ (1.00)
6/6/2024	Public Defender	Legal Clerk (2664)	Farone	RS	\$ 39,766.00	\$ 39,766.00	6/13/2024	Bolton	\$39,766.00	\$ -	\$ -
6/10/2024	Social Services	Secretary I (2270)	Gallup	O	\$ 38,447.00	\$ 38,447.00	8/19/2024	Beattie	\$38,447.00	\$ -	\$ -
6/10/2024	Social Services	Intake Clerk # 9 (2661)	Mattison	O	\$ 38,447.00	\$ 38,447.00	6/17/2024	Hamelin	\$39,089.00	\$ 642.00	\$ 642.00
6/10/2024	Social Services	Caseworker # 23 (1672)	Petteys	RS	\$ 54,704.00	\$ 54,061.00	7/8/2024	Campbell	\$54,061.00	\$ -	\$ (643.00)
6/10/2024	Social Services	SWE # 41 (2129)	Hamelin	O	\$ 45,372.00	\$ 44,729.00		vacant		\$ -	\$ -
6/10/2024	Social Services	SWE # 19 (1721)	Conde	O	\$ 54,307.00	\$ 44,729.00	9/30/2024	Pratt	\$44,729.00	\$ -	\$ (9,578.00)
6/11/2024	Treasurer	Principal Account Clerk # 4 (2566)	Toll	RS	\$ 54,710.00	\$ 47,667.00	7/29/2024	Smith	\$47,667.00	\$ -	\$ (7,043.00)
6/11/2024	Treasurer	Administrative Secretary (2762)	Redmond	RS	\$ 53,378.00	\$ 53,378.00	7/22/2024	Bennett	\$53,378.00	\$ -	\$ -

* (RT= Retired, RS= resigned, PR= promotion, O= Other, N- New)

2024 - NOTICE OF INTENT TO FILL TRACKING

Approval Date	Department	Position	Incumbent	Reason for Vacancy *	Incumbent Salary	Salary Approved	Date Filled	Hire	Salary Hired	Approved vs. Hired	Incumbent vs. Hired
6/18/2024	Tourism	Communications Assistant (2417)	Ellis	PR	\$ 46,734.00	\$ 46,090.00	6/24/2024	Slattery	\$46,090.00	\$ -	\$ (644.00)
5/28/2024	Planning	Principal Planner 2 (2811)	N/A	N	N/A	\$ 81,644.00	5/28/2024	Nelson	\$81,644.00	\$ -	\$ -
6/25/2024	DPW	Cleaner # 11 (2264)	Egan	RS	\$ 36,342.00	\$ 36,342.00	7/1/2024	Adamczyk	\$36,342.00	\$ -	\$ -
6/25/2024	DPW	Cleaner # 10 (1163)	Miller	RS	\$ 38,613.00	\$ 36,342.00	7/1/2024	Smith	\$36,342.00	\$ -	\$ (2,271.00)
6/28/2024	Social Services	Caseworker # 40 (2665)	Kubricky	RS	\$ 55,547.00	\$ 54,061.00	7/22/2024	Knox	\$54,061.00	\$ -	\$ (1,486.00)
6/28/2024	Social Services	Sr Caseworker # 7 (2268)	Pratt	PR	\$ 66,055.00	\$ 57,507.00	vacant				
7/3/2024	DPW	Sr Building Maint Mechanic # 2 (1161)	Leemans	RT	\$ 69,814.00	\$ 57,507.00	7/8/2024	Sargent	\$69,314.00	\$ 11,807.00	\$ (500.00)
7/3/2024	DPW	Sr Building Maint Mechanic # 3 (1157)	Miller	RT	\$ 69,814.00	\$ 57,507.00	7/8/2024	Spring	\$57,507.00	\$ -	\$ (12,307.00)
7/3/2024	Probation	Senior Probation Officer # 3 (1300)	Mason	PR	\$ 72,682.00	\$ 60,912.00	7/24/2024	Irwin	\$69,983.00	\$ 9,071.00	\$ (2,699.00)
7/10/2024	DPW	MEO (L) # 13 (1263)	Norton	O	\$ 43,187.00	\$ 43,187.00	7/15/2024	McNeill	\$43,187.00	\$ -	\$ -
7/12/2024	Treasurer	Senior Account Clerk # 4 (1086)	Mundell	PR	\$ 53,558.00	\$ 43,187.00	vacant				
7/12/2024	County Clerk	Pistol Permit Clerk (2812)	N/A	O	N/A	\$ 44,729.00	vacant				
7/15/2024	Health Services	RPN (2025)	Mattes	RT	\$ 76,055.00	\$ 69,983.00	7/22/2024	Sokol	\$69,983.00	\$ -	\$ (6,072.00)
7/15/2024	Social Services	Caseworker # 14 (1655)	Thrasher	RS	\$ 54,704.00	\$ 54,061.00	8/12/2024	Hatin	\$54,061.00	\$ -	\$ (643.00)
7/15/2024	Office for the Aging	Meal Site Manager # 9 (1949)	Brennan	RT	\$ 35,087.00	\$ 27,256.00	vacant				
7/18/2024	Workforce Development	Career Development Specialist (2729)	Graney	RS	\$ 51,999.00	\$ 51,356.00	vacant				
7/22/2024	County Attorney	Property & Casualty Risk Manager (2815)	N/A	N	N/A	\$ 34,696.00	7/24/2024	Rivers	\$34,696.00	\$ -	\$ -
7/22/2024	Public Defender	Assistant Public Defender # 8 (2460)	Moore	RS	\$ 96,936.00	\$ 81,920.00	7/22/2024	Cartmell	\$81,920.00	\$ -	\$ (15,016.00)
7/22/2024	Public Defender	Assistant Public Defender # 9 (2608)	Hladik	PR	\$ 81,921.00	\$ 81,920.00	7/22/2024	Aman	\$81,920.00	\$ -	\$ (1.00)
7/22/2024	Public Defender	Assistant Public Defender # 13 (2813)	N/A	N	N/A	\$ 89,318.00	7/22/2024	Hladik	\$89,318.00	\$ -	\$ -
7/23/2024	Health Services	Public Health Program Manager (2553)	N/A	N	N/A	\$ 62,310.00	8/12/2024	Shah	\$71,535.00	\$ 9,225.00	\$ -
8/2/2024	Human Resources	Civil Service Assistant (2568)	N/A	N	N/A	\$ 38,023.00	8/5/2024	Jones	\$38,023.00	\$ -	\$ -
7/29/2024	Social Services	Caseworker # 31 (1677)	Nelson	RS	\$ 55,547.00	\$ 54,061.00	9/16/2024	Hendrie	\$54,061.00	\$ -	\$ (1,486.00)
7/30/2024	Health Services	WIC Nutrition Aide # 2 (1581)	Clute	RT	\$ 50,814.00	\$ 41,213.00	9/9/2024	Harrington	\$50,314.00	\$ 9,101.00	\$ (500.00)
7/30/2024	Health Services	WIC Assistant # 2 (2272)	Harrington	PR	\$ 48,671.00	\$ 39,766.00	9/9/2024	Tarraran-Cassella	\$39,766.00	\$ -	\$ (8,905.00)
8/13/2024	Social Services	Assistant Social Service Attorney # 2 (2370)	Genchi	RS	\$ 84,135.00	\$ 81,920.00	9/16/2024	Destefano	\$84,735.00	\$ 2,815.00	\$ 600.00
8/12/2024	DPW	Building Maintenance Worker # 12 (1191)	Sutliff	RT	\$ 49,545.00	\$ 43,187.00	8/12/2024	Trask	\$43,187.00	\$ -	\$ (6,358.00)
8/12/2024	DPW	MEO (L) # 28 (2320)	Mahler	O	\$ 43,187.00	\$ 43,187.00	8/12/2024	Ortiz	\$43,187.00	\$ -	\$ -
8/12/2024	DPW	Senior Account Clerk (1207)	Kocsis	O	\$ 49,545.00	\$ 49,545.00	6/3/2024	Kocsis	\$49,545.00	\$ -	\$ -
8/19/2024	DPW	MEO (L) # 27 (2256)	Allen	RS	\$ 43,187.00	\$ 43,187.00	vacant				
8/19/2024	DPW	MEO (L) # 26 (1225)	Garelli	RS	\$ 43,187.00	\$ 43,187.00	vacant				
8/19/2024	Social Services	SWE # 44 (2531)	St.John	PR	\$ 54,307.00	\$ 44,729.00	8/26/2024	Luzzi	\$51,320.00	\$ 6,591.00	\$ (2,987.00)
8/19/2024	Social Services	Principal Social Welfare Examiner (1627)	Hill	PR	\$ 65,330.00	\$ 52,674.00	8/26/2024	McKinney	\$63,330.00	\$ 10,656.00	\$ (2,000.00)
8/19/2024	Social Services	Senior Social Welfare Examiner # 7 (1628)	Mckinney	PR	\$ 58,390.00	\$ 48,324.00	8/26/2024	St.John	\$58,390.00	\$ 10,066.00	\$ -
8/20/2024	Social Services	Community Services Worker LTPT (2718)	N/A	O	N/A	\$ 44,729.00	vacant				
8/22/2024	Treasurer	Accounting Technician # 3 (2818)	N/A	N	N/A	\$ 58,652.00	8/19/2024	VanAlen	\$70,118.00	\$ 11,466.00	\$ -
8/26/2024	DPW	Sign Maint. Worker # 2 (1204)	Monroe	PR	\$ 58,890.00	\$ 48,324.00	9/3/2024	Livingston	\$55,468.00	\$ 7,144.00	\$ (3,422.00)
8/28/2024	DPW	HEO # 5 (1226)	Kennedy	RS	\$ 38,817.00	\$ 47,667.00	8/28/2024	Kennedy	\$50,544.00	\$ 2,877.00	\$ 11,727.00
8/29/2024	Countryside	Cook # 5 (2600)	McGrath	RS	\$ 39,089.00	\$ 38,447.00	vacant			\$ -	\$ -
9/10/2024	DPW	Building Maintenance Mechanic # 4 (1155)	Sargent	PR	\$ 63,830.00	\$ 52,674.00	9/13/2024	Ruland	\$60,485.00	\$ 7,811.00	\$ (3,345.00)
9/16/2024	Social Services	Intake Clerk # 4 (1736)	Pratt	PR	\$ 38,447.00	\$ 38,447.00	vacant				
9/16/2024	Social Services	Caseworker # 33 (2080)	Oswald	O	\$ 62,081.00	\$ 54,061.00	vacant				
9/16/2024	Social Services	Assistant Social Services Attorney PT (2535)	Destefano	PR	\$ 65,536.00	\$ 65,536.00	vacant				
9/23/2024	DPW	Building Maintenance Worker # 6 (2138)	Gordon	RS	\$ 45,147.00	\$ 43,187.00	vacant				
9/23/2024	Social Services	Caseworker # 43 (2789)	N/A	O	N/A	\$ 54,061.00	9/9/2024	DeMarco	\$54,061.00	\$ -	\$ -
								TOTALS	\$ 190,269.00	\$	\$ (271,995.00)

* (RT= Retired, RS= resigned, PR= promotion, O= Other, N- New)

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

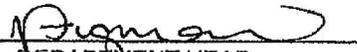
PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Human Resources
 BUDGET ACCOUNT CODE: A.1435

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$187,763.74	\$208,157.00	\$352,958.39	\$363,173.00
200's EQUIPMENT		\$0.00	\$1,688.99	\$0.00
400's CONTRACTUAL	\$49,671.45	\$55,156.00	\$77,892.58	\$87,700.00
800's EMPLOYEE BENEFITS	\$47,892.89	\$56,868.00	\$125,801.66	\$128,452.00
TOTALS	\$285,328.08	\$320,181.00	\$558,341.62	\$579,325.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$77.60	\$0.00	\$7,052.50	\$9,000.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: HR Director
 DATE: 9/16/24

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Human Resources - American Rescue Plan Act (ARPA)
 BUDGET ACCOUNT CODE: A.1435 4999

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
200's EQUIPMENT				\$0.00
TOTALS				\$0.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED: _____
 DEPARTMENT HEAD

TITLE: _____

DATE: _____

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Civil Service

BUDGET ACCOUNT CODE: A.1430

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$182,849.26	\$238,836.00	\$94,034.61	\$0.00
200's EQUIPMENT	\$297.65			\$0.00
400's CONTRACTUAL	\$29,902.53	\$25,400.00	\$974.43	\$0.00
800's EMPLOYEE BENEFITS	\$75,081.18	\$94,534.00	\$25,600.34	\$0.00
TOTALS	\$288,130.62	\$358,770.00	\$120,609.38	\$0.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$8,090.00	\$9,000.00	\$1,947.50	\$0.00

SIGNED: 
DEPARTMENT HEAD

TITLE: HR Department

DATE: 9/6/24

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Civil Service - American Rescue Plan Act (ARPA)

BUDGET ACCOUNT CODE: A.1430 4999

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
200's EQUIPMENT				\$0.00
TOTALS				\$0.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED:

DEPARTMENT HEAD

TITLE:

DATE:

Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
REVENUE						
Department 1435 - Human Resources						
Intergovernmental Charges						
2220	Civil Service Fees	.00	.00	7,052.50	1,030.00	9,000.00
	<i>Intergovernmental Charges Totals</i>	\$0.00	\$0.00	\$7,052.50	\$1,030.00	\$9,000.00
<i>Miscellaneous & Local Source</i>						
2770	Other Unclassified Revenue	66.80	.00	.00	.00	.00
	<i>Miscellaneous & Local Source Totals</i>	\$66.80	\$0.00	\$0.00	\$0.00	\$0.00
<i>Federal Aid</i>						
4960	Emergency Disaster Assist	10.80	.00	.00	.00	.00
	<i>Federal Aid Totals</i>	\$10.80	\$0.00	\$0.00	\$0.00	\$0.00
	Department 1435 - Human Resources Totals	\$77.60	\$0.00	\$7,052.50	\$1,030.00	\$9,000.00
	REVENUE TOTALS	\$77.60	\$0.00	\$7,052.50	\$1,030.00	\$9,000.00
EXPENSE						
Department 1435 - Human Resources						
<i>Personal Services</i>						
110	Salaries - Regular	152,713.17	167,058.00	292,265.68	120,653.66	297,150.00
120	Salaries - Overtime	517.81	500.00	1,500.00	514.66	1,500.00
130	Salaries - Part Time	34,532.76	40,599.00	59,192.71	28,768.39	64,523.00
	<i>Personal Services Totals</i>	\$187,763.74	\$208,157.00	\$352,958.39	\$149,936.71	\$363,173.00
<i>Equipment</i>						
210	Furniture/Furnishings	.00	.00	1,688.99	298.99	.00
	<i>Equipment Totals</i>	\$0.00	\$0.00	\$1,688.99	\$298.99	\$0.00
<i>Contractual Expense</i>						
410	Supplies	1,421.88	800.00	2,057.90	843.38	2,400.00
422	Repair/Maint-Equipment	.00	600.00	600.00	.00	600.00
423	Telephone	767.90	1,260.00	2,216.30	678.62	2,500.00
424	Postage	.00	.00	811.37	373.33	1,000.00
427	Memberships & Dues	499.00	650.00	650.00	.00	850.00
428	Data Processing & Internet Fees	210.00	246.00	746.00	492.00	750.00
435	Medical Fees	.00	.00	8,000.00	1,001.00	8,000.00
436	Advertising Fees	.00	.00	2,400.00	44.57	2,500.00
439	Misc Fees & Expenses	.00	2,000.00	10,311.01	.00	12,500.00
444	Travel/Education/Conference	626.00	700.00	1,200.00	790.00	1,600.00

Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request																		
Fund A - General																								
EXPENSE																								
Department 1435 - Human Resources																								
Contractual Expense																								
470	Contract	46,146.67	48,900.00	48,900.00	28,298.69	55,000.00																		
<i>Contractual Expense Totals</i>		\$49,671.45	\$55,156.00	\$77,892.58	\$32,521.59	\$87,700.00																		
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Account</th> <th>Level</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td>439</td> <td>Departmental Request</td> <td>\$2500 ADA purchases</td> </tr> <tr> <td></td> <td></td> <td>\$10,000 CS testing fees</td> </tr> <tr> <td>470</td> <td>Departmental Request</td> <td>M&S HRA/FSA fees - \$1.50 pepm * 125 ee * 12m</td> </tr> <tr> <td></td> <td></td> <td>Adirondack EAP - \$1.89 pepm * 725 * 3m, and \$2.50 pepm * 725 * 9m (est. increase)</td> </tr> <tr> <td></td> <td></td> <td>Ascendis \$2.35 pepm * 875 * 12m</td> </tr> </tbody> </table>							Account	Level	Comment	439	Departmental Request	\$2500 ADA purchases			\$10,000 CS testing fees	470	Departmental Request	M&S HRA/FSA fees - \$1.50 pepm * 125 ee * 12m			Adirondack EAP - \$1.89 pepm * 725 * 3m, and \$2.50 pepm * 725 * 9m (est. increase)			Ascendis \$2.35 pepm * 875 * 12m
Account	Level	Comment																						
439	Departmental Request	\$2500 ADA purchases																						
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		Ascendis \$2.35 pepm * 875 * 12m																						
<i>Employee Benefits</i>																								
810	Retirement	15,384.12	22,481.00	47,095.93	14,851.82	45,393.00																		
830	Social Security	11,242.51	12,808.00	21,866.66	9,029.86	22,516.00																		
831	Medicare Contribution	2,629.30	3,019.00	5,140.40	2,111.83	5,267.00																		
860	Hospitalization	16,088.19	15,891.00	33,841.32	9,168.15	26,752.00																		
865	Dental Insurance	299.16	288.00	607.36	166.20	408.00																		
<i>Employee Benefits Totals</i>		\$45,643.28	\$54,487.00	\$108,551.67	\$35,327.86	\$100,336.00																		
<i>Other Benefits</i>																								
840	Workmen's Compensation	756.00	881.00	881.00	881.00	1,835.00																		
861	Retirees Hospitalization	.00	.00	14,868.99	5,126.41	24,781.00																		
862	Health Insurance Cost Reimbursement	1,493.61	1,500.00	1,500.00	613.12	1,500.00																		
<i>Other Benefits Totals</i>		\$2,249.61	\$2,381.00	\$17,249.99	\$6,620.53	\$28,116.00																		
Department 1435 - Human Resources Totals		\$285,328.08	\$320,181.00	\$558,341.62	\$224,705.68	\$579,325.00																		
EXPENSE TOTALS		\$285,328.08	\$320,181.00	\$558,341.62	\$224,705.68	\$579,325.00																		
Fund A - General Totals																								
REVENUE TOTALS		\$77.60	\$0.00	\$7,052.50	\$1,030.00	\$9,000.00																		
EXPENSE TOTALS		\$285,328.08	\$320,181.00	\$558,341.62	\$224,705.68	\$579,325.00																		
Fund A - General Totals		(\$285,250.48)	(\$320,181.00)	(\$551,289.12)	(\$223,675.68)	(\$570,325.00)																		
Net Grand Totals																								
REVENUE GRAND TOTALS		\$77.60	\$0.00	\$7,052.50	\$1,030.00	\$9,000.00																		
EXPENSE GRAND TOTALS		\$285,328.08	\$320,181.00	\$558,341.62	\$224,705.68	\$579,325.00																		
Net Grand Totals		(\$285,250.48)	(\$320,181.00)	(\$551,289.12)	(\$223,675.68)	(\$570,325.00)																		

2025 Salary Schedule (Position Budgeting)
Human Resources

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
13587	Baker, Neil	Human Resources Coordinator	\$65,567.00	Full Time	Out of UnitFT	7/19/2021
	N/A / \$31.52	N/A / \$31.52				
12524	Figueroa, Jacqueline	Director of Human Resources	\$119,726.00	Full Time	Appointed F/T	5/12/2014
	N/A / \$65.78	N/A / \$65.78				
13495	Hoffman, Candice	Human Resources Assistant	\$54,132.00	Part Time	Out of UnitFT	12/14/2020
	N/A / \$26.03	N/A / \$26.03				
13979	Jones, Katie	Civil Service Assistant	\$38,023.00	Part Time	Out of UnitPT	8/5/2024
	N/A / \$24.37	N/A / \$24.37				
13134	Palmer, Kimberly	Civil Service Assistant - Temp	\$17,500.00	Temporary	Per Diem	7/3/2023
	N/A / \$25.02	N/A / \$25.02				
13426	Plumley, Kandace	Civil Service Specialist	\$57,725.00	Full Time	Out of UnitFT	2/24/2020
	N/A / \$27.75	N/A / \$27.75				
		HR Overtime	\$1,500.00			
	N/A / \$0.00	N/A / \$0.00				
		Test Administrator	\$9,000.00			
	N/A / \$25.00	N/A / \$25.00				
		8	\$363,173.00			

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Medical Examiner & Coroner

SIGNED:

DATE: 09/16/2024

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
------------------	--------------	----------------	--------------	---------------

Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1185 435	Medical Examioner, Medical Fee's	\$75,000.00

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: CLERK OF THE BOARD

SIGNED:

DATE: 10/03/2024

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
------------------	--------------	----------------	--------------	---------------

Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1010 437	Legislative Board, Consulting Fees	\$12,280.00

Please state reason for transfer request:

To pay FMBF and CMA bills related to bonding which were not funded in the 2024 Budget.

Please file original request with Clerk of the Board and retain copy for your records.



INVOICE

68 Warren Street - PO Box 2017 - Glens Falls, NY 12801
(518) 745-1400 - Fax: (518) 745-1576
Federal ID #14-1736110

Warren County
c/o Christine V. Norton, Treasurer
1340 State Route 9
Lake George, NY 12845

Invoice Number: 85785
Invoice Date: 9/4/2024

File Number: 10715-0002-001

**Please pay \$5,780.00
by 10/4/2024**

Previous Statement Balance	\$5,500.00
Current Billing Activity	
Interest	\$0.00
Legal Services Rendered	\$280.00
Disbursements and Other Costs Incurred	\$0.00
Total Current Billing	\$280.00
Payments and Credits Since Last Statement:	\$0.00
Balance Due:	\$5,780.00

Payment Type: () Check/Money Order
() Credit Card



Amount enclosed: \$ _____

Remit to: FitzGerald Morris Baker Firth, P.C.
68 Warren Street
PO Box 2017
Glens Falls, NY 12801

Credit Card Authorization

Card Number: _____
Expiration Date ____/____/____ CVV ____
Amount _____

Card Holder Name _____

Card Holder Address _____

Card Holder Signature _____

Please return this page with your payment.

Pay online via card
or eCheck

Visit www.fmbf-law.com/pay



85785

Please enter '85785' in the 'What's this for' box



CapitalMarketsAdvisors,LLC

Independent Financial Advisors

11 Grace Avenue, Suite 308

Great Neck, NY 11021

Invoice

2919

5/22/2024

Bill To
Ms. Christine Norton Treasurer County of Warren 1340 State Route 9 Lake George, NY 12845

Description	Amount
\$8,420,000 Bond Anticipation Notes – 2024	6,500.00
Total:	\$6,500.00

www.capmark.org

Phone 516-487-9815

Fax 516-487-2575

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: CLERK OF THE BOARD

DATE: OCTOBER 3, 2024

- (a) Purpose of Request:
To amend Resolution No. 219 of 2024, Approving Standard Work Day and Time Reporting Resolution for All Elected and Appointed Officials for Retirement Purposes
- (b) Details:
Resolution needs to be updated to include additional elected/appointed officials
- (c) Previous Resolution Number:
R219 2024
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. OF 2024

RESOLUTION INTRODUCED BY SUPERVISORS

AMENDING RESOLUTION NO. 219 OF 2024; APPROVING STANDARD WORK DAY AND TIME REPORTING RESOLUTION FOR ALL ELECTED AND APPOINTED OFFICIALS FOR RETIREMENT PURPOSES

RESOLVED, that Resolution No. 219 of 2024 be, and hereby is, amended accordingly regarding the standard workday and time reporting resolution for all elected and appointed officials in Warren County government as set forth in “Schedule A” attached, is hereby approved by the Warren County Board of Supervisors.

APPOINTED OFFICIALS									
Dailey, Jeff	3 rd Deputy Fire Coord.	XXXX	XXXXXXXXXX	6	10.01.23 - 12.31.25	N	2.51		
Dickinson, Jeremy	Fire Investigator Helper	XXXX	XXXXXXXXXX	6	04.26.24 - 12.31.25	N	.74		
Jones, Richard	Fire Investigator	XXXX	XXXXXXXXXX	6	04.26.24 - 12.31.25	N	2.18		
Mellon, Patrick	EMS Coordinator	XXXX	XXXXXXXXXX	6	01.01.24 - 12.31.25	N	9.47		
Stone, Scott	2 nd Deputy EMS Coord.	XXXX	XXXXXXXXXX	6	01.01.24 - 12.31.25	N	1.11		
Thomas, Timothy	Fire Investigator	XXXX	XXXXXXXXXX	6	05.02.24 - 12.31.25	N	.53		

SUMMARY OF 2025 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.1010 - Legislative Board

.410, Supplies -	Decreased by \$1,000.00 <i>Budget reduction</i>
.417, Water/Sewer/Taxes -	Decreased by \$42,793.00 <i>Reduction in amount of Hudson River-Black River Regulating District assessment</i>
.424, Postage -	Decreased by \$300.00 <i>Budget reduction</i>
.426, Subscriptions -	Increased by \$65.00 <i>Cost of increase in Post Star annual subscription</i>
.427, Memberships -	Increased by \$1.00 <i>Cost of increase in NACo annual membership</i>
.428, Data Processing -	Decreased by \$35.00 <i>Amount provided by IT</i>
.436, Advertising Fees	Decreased by \$500.00 <i>Budget reduction</i>
.437, Consulting Fees -	Decreased by \$2,600.00 <i>Bond Counsel expenses - will be moved to Treasurer's budget for 2025</i>
.444, Travel, Ed., Conf. -	Decreased by \$2,000.00 <i>Budget reduction</i>

Overall impact of A.1010 budget request = **\$49,162.00 decrease**

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Legislative Board
 BUDGET ACCOUNT CODE: A.1010

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$409,780.77	\$422,296.00	\$422,296.00	\$422,296.00
200's EQUIPMENT	\$1,031.18	\$0.00	\$1,174.66	\$0.00
400's CONTRACTUAL	\$519,270.84	\$517,298.00	\$527,533.26	\$468,136.00
800's EMPLOYEE BENEFITS	\$144,188.12	\$157,453.00	\$151,472.00	\$126,198.00
TOTALS	\$1,074,270.91	\$1,097,047.00	\$1,102,475.92	\$1,016,630.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$33,791,789.05	\$0.00	\$37,138,096.00	\$0.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: Clerk of the Board
 DATE: 9/14/24

Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
REVENUE						
Department 1010 - Legislative Board						
<i>Real Property Tax Items</i>						
1001	Real Property Taxes	33,791,789.05	.00	37,138,096.00	37,142,439.69	.00
	<i>Real Property Tax Items Totals</i>	\$33,791,789.05	\$0.00	\$37,138,096.00	\$37,142,439.69	\$0.00
	Department 1010 - Legislative Board Totals	\$33,791,789.05	\$0.00	\$37,138,096.00	\$37,142,439.69	\$0.00
	REVENUE TOTALS	\$33,791,789.05	\$0.00	\$37,138,096.00	\$37,142,439.69	\$0.00
EXPENSE						
Department 1010 - Legislative Board						
<i>Personal Services</i>						
130	Salaries - Part Time	409,780.77	422,296.00	422,296.00	265,184.86	422,296.00
	<i>Personal Services Totals</i>	\$409,780.77	\$422,296.00	\$422,296.00	\$265,184.86	\$422,296.00
<i>Equipment</i>						
210	Furniture/Furnishings	985.20	.00	1,154.68	.00	.00
220	Office Equipment	45.98	.00	19.98	19.98	.00
	<i>Equipment Totals</i>	\$1,031.18	\$0.00	\$1,174.66	\$19.98	\$0.00
<i>Contractual Expense</i>						
410	Supplies	7,995.45	6,000.00	5,763.68	3,278.99	5,000.00
417	Water/Sewer/Taxes	252,624.00	252,624.00	252,624.00	230,827.50	209,831.00
424	Postage	554.86	1,000.00	1,000.00	539.98	700.00
425	Reproduction Expenses	2,028.43	650.00	728.34	728.34	650.00
426	Subscriptions	183.88	200.00	200.00	119.95	265.00
427	Memberships & Dues	1,314.00	1,314.00	1,314.00	1,314.00	1,315.00
428	Data Processing & Internet Fees	499.90	410.00	755.78	755.78	375.00
436	Advertising Fees	2,058.75	2,000.00	2,000.00	997.90	1,500.00
437	Consulting Fees	6,500.00	2,600.00	14,010.92	6,380.92	.00
439	Misc Fees & Expenses	165.00	.00	234.97	234.97	.00
444	Travel/Education/Conference	10,859.65	17,000.00	14,986.23	5,042.02	15,000.00
445	Foods	.00	.00	415.34	415.34	.00
470	Contract	234,486.92	233,500.00	233,500.00	146,620.09	233,500.00
	<i>Contractual Expense Totals</i>	\$519,270.84	\$517,298.00	\$527,533.26	\$397,255.78	\$468,136.00

Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
EXPENSE						
Department 1010 - Legislative Board						
Comments						
	Account	Level	Comment			
	470	Departmental Request	City of Glens Falls: \$99,000.00 Adirondack North Country Assoc.: \$3,000.00 Warren County Historical Society: \$3,500.00 Invasive Species (Glen Lake): \$25,000.00 Lake George Park Comm.: \$100,000.00 Lakes to Locks: \$2,000.00 Warren County Conservation Council: \$1,000.00			
<i>Employee Benefits</i>						
810	Retirement	30,338.83	37,289.00	37,289.00	20,512.79	35,766.00
830	Social Security	24,094.76	26,187.00	26,187.00	16,003.07	26,187.00
831	Medicare Contribution	5,635.08	6,123.00	6,123.00	3,742.73	6,123.00
860	Hospitalization	62,182.23	66,663.00	60,806.00	18,314.78	41,597.00
865	Dental Insurance	1,391.03	1,464.00	1,340.00	357.08	696.00
	<i>Employee Benefits Totals</i>	\$123,641.93	\$137,726.00	\$131,745.00	\$58,930.45	\$110,369.00
<i>Other Benefits</i>						
840	Workmen's Compensation	3,149.00	3,149.00	3,149.00	3,149.00	3,138.00
861	Retirees Hospitalization	14,716.74	14,328.00	14,328.00	6,294.00	11,941.00
862	Health Insurance Cost Reimbursement	2,680.45	2,250.00	2,250.00	633.86	750.00
	<i>Other Benefits Totals</i>	\$20,546.19	\$19,727.00	\$19,727.00	\$10,076.86	\$15,829.00
Department 1010 - Legislative Board Totals		\$1,074,270.91	\$1,097,047.00	\$1,102,475.92	\$731,467.93	\$1,016,630.00
EXPENSE TOTALS		\$1,074,270.91	\$1,097,047.00	\$1,102,475.92	\$731,467.93	\$1,016,630.00
Fund A - General Totals						
REVENUE TOTALS		\$33,791,789.05	\$0.00	\$37,138,096.00	\$37,142,439.69	\$0.00
EXPENSE TOTALS		\$1,074,270.91	\$1,097,047.00	\$1,102,475.92	\$731,467.93	\$1,016,630.00
Fund A - General Totals		\$32,717,518.14	(\$1,097,047.00)	\$36,035,620.08	\$36,410,971.76	(\$1,016,630.00)
Net Grand Totals						
REVENUE GRAND TOTALS		\$33,791,789.05	\$0.00	\$37,138,096.00	\$37,142,439.69	\$0.00
EXPENSE GRAND TOTALS		\$1,074,270.91	\$1,097,047.00	\$1,102,475.92	\$731,467.93	\$1,016,630.00
Net Grand Totals		\$32,717,518.14	(\$1,097,047.00)	\$36,035,620.08	\$36,410,971.76	(\$1,016,630.00)

2025 Salary Schedule (Position Budgeting)
Legislative Board

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
13873	Bean, Kevin N/A / \$25.00	Supervisor #4 N/A / \$25.00	\$19,932.00	Elected	Elected/PT	1/1/2024
13412	Bruno, Daniel N/A / \$25.00	Supervisor #3 N/A / \$25.00	\$19,932.00	Elected	Elected/PT	1/1/2020
11727	Conover, Ronald N/A / \$25.00	Supervisor #18 N/A / \$25.00	\$19,932.00	Elected	Elected/PT	1/1/2010
13916	Crocitto Jr, Vincent N/A / \$25.00	Supervisor #1 N/A / \$25.00	\$19,932.00	Elected	Elected/PT	4/9/2024
13140	Diamond, John N/A / \$25.00	Supervisor #14 N/A / \$25.00	\$19,932.00	Elected	Elected/PT	1/1/2018
13152	Driscoll, Bennet N/A / \$25.00	Supervisor #9 N/A / \$25.00	\$19,932.00	Elected	Elected/PT	1/9/2018
13839	Etu, Nathan N/A / \$25.00	Supervisor #17 N/A / \$25.00	\$19,932.00	Elected	Elected/PT	8/7/2023
13627	Geraci, Michael N/A / \$25.00	Supervisor #8 N/A / \$25.00	\$19,932.00	Elected	Elected/PT	1/1/2022
11038	Geraghty, Kevin N/A / \$25.00	Supervisor #16 N/A / \$25.00	\$19,932.00	Elected	Elected/PT	1/1/2006
13870	Gilligan, Haley N/A / \$25.00	Supervisor #19 N/A / \$25.00	\$19,932.00	Elected	Elected/PT	1/1/2024
9040	Maday, John N/A / \$25.00	Supervisor #6 N/A / \$25.00	\$19,932.00	Elected	Elected/PT	1/1/2024
13142	Magowan, William N/A / \$25.00	Supervisor #2 N/A / \$25.00	\$19,932.00	Elected	Elected/PT	1/1/2018
11037	Merlino, Eugene N/A / \$25.00	Supervisor #15 N/A / \$25.00	\$19,932.00	Elected	Elected/PT	1/1/2006

13872	Patchett, Joshua N/A / \$25.00	Supervisor #5 N/A / \$25.00	\$19,932.00 Elected	Elected/PT	1/1/2024
13439	Runyon, Debra N/A / \$25.00	Supervisor #10 N/A / \$25.00	\$19,932.00 Elected	Elected/PT	1/1/2022
11401	Strainer, David N/A / \$25.00	Supervisor #20 N/A / \$25.00	\$19,932.00 Elected	Elected/PT	1/1/2024
12479	Strough, John N/A / \$25.00	Supervisor #13 N/A / \$25.00	\$19,932.00 Elected	Elected/PT	1/1/2014
10562	Thomas, Frank N/A / \$25.00	Supervisor #12 N/A / \$25.00	\$19,932.00 Elected	Elected/PT	5/20/2003
13871	Turner, Nancy N/A / \$25.00	Supervisor #11 N/A / \$25.00	\$19,932.00 Elected	Elected/PT	1/1/2024
13143	Wild, Michael N/A / \$25.00	Supervisor #7 N/A / \$25.00	\$19,932.00 Elected	Elected/PT	1/1/2018
	N/A / \$25.00	Chair of the Board N/A / \$25.00	\$23,656.00		
			21		\$422,296.00



Hudson River - Black River Regulating District

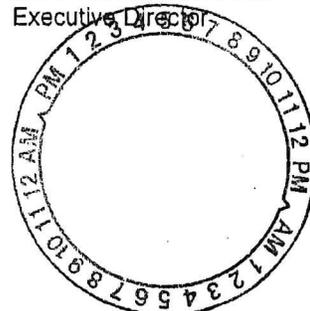
KATHY HOCHUL
Governor

MARK M. FINKLE
Chairman

JOHN C. CALLAGHAN
Executive Director

July 9, 2024

John Taflan, Warren County Administrator
County Municipal Center
1340 U.S. 9,
Lake George, NY 12845



Dear County Administrator Taflan,

A year ago, I wrote your predecessor to share the unfortunate news of a ruling from the Federal Energy Regulatory Commission (FERC) unfavorable to the Regulating District, and Warren County taxpayers, upon which Brookfield Renewable Energy's wholly-owned subsidiary, Erie Boulevard Hydropower (Erie) elected to cease making payments to the Regulating District for the use of the Great Sacandaga Lake and Conklingville Dam in generating and selling electricity at its E.J. West hydroelectric plant. This revenue had totaled \$1.5 million annually in recent years, an amount equal to the revenue Brookfield generates from North American hydroelectric power generation *every day*.

As I indicated in my July 5, 2023 letter, this development would significantly cut into, if not erase, any relief the County would see in its annual assessments as a result of the good news we'd shared with you in April 2022, namely that efforts to shift the Regulating District's property tax obligations for taxable State lands under its jurisdiction to the State had been successful. I also indicated that – as we had every reason to expect at the time – the equalized annual assessments charged to Warren County would be reduced accordingly beginning with the assessment payment due by October 31, 2024.

The loss of the revenue from Erie presented significant, structural challenges for the Regulating District as we sought to develop, pursuant to statute, our next three-year financial plan and beneficiary assessment schedule. Fortunately, thanks to the aforementioned relief in 2022 and continuing support and partnership from Governor Hochul's administration, including additional dedicated capital funding in the recently-enacted State budget, we have developed, and the Board has adopted, a financial plan and budget for the 2024-2027 cycle that still provides meaningful relief to Warren County.

When you receive your formal assessment notice from the Regulating District in the coming weeks, you will see that it represents a 17.3% reduction, to \$209,831, from the previous cycle. Pursuant to statute, this will remain the amount for 2025 and 2026 also. We hope you'll agree that this is all good news for Warren County taxpayers. But we certainly recognize that the news is not as good as we anticipated it would be when we wrote you in 2022.

To that end, we continue to vigorously seek restoration of Erie's payments for its use of Great Sacandaga Lake and Conklingville Dam, so that the company pays its fair share, just as Warren County taxpayers are asked to do each year. We are represented by the Office of the New York State Attorney General, and have every hope that we will prevail in the State courts, and that eventual restoration of this revenue will enable us to deliver even greater relief in the 2027-2030 cycle.

As always, please do not hesitate to contact me or CFO Tim Maniccia with any questions or for further discussion.

Sincerely,


John C. Callaghan
Executive Director

~~CC: Christine Norton, Warren County Treasurer~~

54 State Street, Suite 501, Albany, NY 12207 | 518-465-3491
737 Bunker Hill Road, Mayfield, NY 12117 | 518-661-5535
317 Washington Street, Watertown, NY 13601 | 315-788-5440

www.hrbrrd.ny.gov

Hogan, Samantha

From: Allen, Amanda
Sent: Wednesday, July 24, 2024 4:57 PM
To: Hogan, Samantha
Subject: FW: 2025 Membership Dues

Amanda Allen, CLBC
Clerk of the Warren County Board of Supervisors
1340 State Route 9
Lake George, NY 12845
Phone: (518) 761-7656
Fax: (518) 761-7652

From: Membership <membership@naco.org>
Sent: Wednesday, July 24, 2024 4:41 PM
To: Allen, Amanda <allena@warrencountyny.gov>; Membership <membership@naco.org>
Subject: RE: 2025 Membership Dues

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello Amanda, your county dues for 2025 FY are \$1,315. The change is just \$1 from 2024.

Feel free to reach out if you have any questions.

Best,

Priscila

Priscila Chrappah
Membership Manager
National Association of Counties NACo.
660 North Capitol St. NW ste.400
Washington, DC 20001
Direct - 202-942-4217
www.naco.org



From: Allen, Amanda <allena@warrencountyny.gov>
Sent: Tuesday, July 23, 2024 11:58 AM
To: Membership <membership@naco.org>

Subject: 2025 Membership Dues

Importance: High

External Email: Do not click links or open attachments unless you recognize the sender and know the content is safe unless you are certain that this email is safe.

Good Morning!

We are currently working on our 2025 Budget proposal and need to include our NACo dues for next year. Would you please forward me an invoice showing what that will be?

Many thanks!!

Amanda

*Amanda Allen, CLBC
Clerk of the Warren County Board of Supervisors
1340 State Route 9
Lake George, NY 12845
Phone: (518) 761-7656
Fax: (518) 761-7652*

Hogan, Samantha

From: Allen, Amanda
Sent: Tuesday, July 23, 2024 11:53 AM
To: Hogan, Samantha
Subject: FW: 2024 Internet Billing

Amanda Allen, CLBC
Clerk of the Warren County Board of Supervisors
1340 State Route 9
Lake George, NY 12845
Phone: (518) 761-7656
Fax: (518) 761-7652

From: Hosford, Rob <hosfordr@warrencountyny.gov>
Sent: Thursday, June 27, 2024 1:42 PM
To: Allen, Amanda <allena@warrencountyny.gov>
Subject: 2024 Internet Billing

We're almost ready to do Internet Billing for the year. According to our records you have 5 employee(s) in your department Board of Supervisors with Internet Access. The current rate is \$82 per user per year so in this case it would be \$410.

The Account Code that will be used is A1010 428
Please let me know if this information is correct.
This billing will occur via journal entry so nothing further is required from you.

The anticipated rate for Internet Billing next year will be \$75 per user per year. Use this for 2025 budgeting. Let me know if you have any questions.
Thank you.

Warren County Board of Supervisors

RESOLUTION NO. 535 OF 2023

RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD, DIAMOND, FRASIER, MERLINO AND BEATY

ALLOCATING FUNDING EARMARKED FOR COMBATING AQUATIC INVASIVE SPECIES IN PUBLICLY ACCESSIBLE WATER BODIES IN WARREN COUNTY OTHER THAN LAKE GEORGE AND AUTHORIZING INTERMUNICIPAL AGREEMENTS FOR THE YEAR 2024

WHEREAS, the Warren County Budget allocated a total of Two Hundred Fifty Thousand Dollars (\$250,000) for the purpose of combating aquatic invasive species in 2024 with One Hundred Fifty Thousand Dollars (\$150,000) of this total being earmarked for distribution to towns having lakes located within Warren County other than Lake George, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors allocates funding to each of the following Towns to combat aquatic invasive species in publicly accessible water bodies within the respective Towns for 2024, in the amounts specified below, with One Hundred Twenty-Five Thousand Dollars (\$125,000) to be paid from Budget Code A.6417.0002 480.07, Tourism/Occupancy, Occupancy Tax, Warren County Environmental Projects, and the remaining Twenty-Five Thousand Dollars (\$25,000) to be paid from Budget Code A.1010.470 Legislative Board, Contract:

Town of Chester - \$41,666.67

Town of Horicon - \$41,666.67,

Town of Lake Luzerne - \$41,666.66 and

Town of Queensbury - \$25,000 for Glen Lake, and be it further

RESOLVED, that the Chair of the Board of Supervisors is authorized to enter into agreements with each of the foregoing Towns in a form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. 536 OF 2023

RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY

AUTHORIZING AGREEMENT WITH AND PAYMENT TO THE LAKE GEORGE PARK COMMISSION FOR INVASIVE SPECIES PREVENTION AND ERADICATION EFFORTS FOR LAKE GEORGE, SPECIFICALLY FOR THE COMMISSION'S 2024 BOAT INSPECTION AND BOAT WASHING PROGRAM

WHEREAS, the Warren County Budget allocated a total of Two Hundred and Fifty Thousand Dollars (\$250,000) for the purpose of combating aquatic invasive species in 2024 with One Hundred Thousand Dollars (\$100,000) of this total being earmarked for distribution to the Lake George Park Commission, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes an agreement with the Lake George Park Commission for invasive species prevention and eradication efforts for Lake George and authorize payment of One Hundred Thousand Dollars (\$100,000) to the Lake George Park Commission specifically for the Commission's 2024 boat inspection and boat washing program, and be it further

RESOLVED, that the Chair of the Board be, and hereby is, authorized to execute an agreement for same with the Lake George Park Commission, 75 Fort George Rd., PO Box 749, Lake George, New York 12845 in an amount not to exceed One Hundred Thousand Dollars (\$100,000), in a form approved by the County Attorney, and for a term commencing upon execution and terminating when all funds have been expended and accounted for, and funding shall be expended from Budget Code A.1010 470, Legislative Board, Contract.

Warren County Board of Supervisors

RESOLUTION NO. 537 OF 2023

RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY

AUTHORIZING AGREEMENT WITH ADIRONDACK NORTH COUNTRY ASSOCIATION FOR PROMOTIONAL AND ECONOMIC DEVELOPMENT

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 781 of 2022) with Adirondack North Country Association, 67 Main Street, Suite 201, Saranac Lake, New York 12983, for promotional and economic development in Warren County, for an amount of Three Thousand Dollars (\$3,000), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2024 and terminating December 31, 2024, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. 539 OF 2023

RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY

AUTHORIZING AGREEMENT WITH THE CITY OF GLENS FALLS FOR CAPITAL IMPROVEMENTS AND OPERATION AND MAINTENANCE FOR VARIOUS RECREATIONAL FACILITIES

RESOLVED, that Warren County enter into an agreement with the City of Glens Falls under the following terms and conditions for the year 2024:

1. the County will allocate up to Nineteen Thousand Eight Hundred Dollars (\$19,800) for capital improvements to the Coles Woods, East Field and the Crandall Park Recreation Center Ice Rink;
2. the County will allocate up to Seventy-Nine Thousand Two Hundred Dollars (\$79,200) for operation and maintenance expenses or capital improvements associated with the Coles Woods, East Field and the Crandall Park Recreation Center Ice Rink;
3. Warren County residents shall be permitted to use any facility for which County funds are provided at the same time and upon the same charges which apply to City of Glens Falls residents;
4. the City shall, on a quarterly basis, provide a voucher and invoices for payments with all supporting documentation to the County for expenditures to be reimbursed under the contract. The information to be furnished shall include the following:
 - A. the particular facility and a general description of the capital improvements and/or operation and maintenance expenditures for which reimbursement is sought;
 - B. the amount sought for reimbursement;
 - C. a statement as to whether the expenditures were incurred for improvements made and paid for in 2024; and
 - D. a certification that the reimbursement requested is for one of the facilities and in the amount provided for under the contract;
5. payment shall be made on a reimbursement basis only and only after the County receives the required documentation provided for herein;
6. all documentation for payment shall be submitted to the Clerk of the Board of Supervisors, who shall review the same for purposes of ascertaining whether the documentation provided is consistent with the requirements of this resolution, and accordingly, the contract;

*RESOLUTION NO. 539 OF 2023**PAGE 2 OF 2*

7. the City shall have sixty (60) days from the date of the execution of the agreement authorized by this resolution to provide the first claims for payment for the year 2024, and shall thereafter provide claims within thirty (30) days of June 30th, September 30th, and December 30th to claim funds pursuant to the terms of the contract for the quarters prior thereto; and
8. Upon request of the Board of Supervisors a full and complete report of activities will be rendered to the Warren County Board of Supervisors for the previous year,

and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute an agreement with the City of Glens Falls consistent with the terms and provisions set forth in the preambles of this resolution, and in a form approved by the County Attorney, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to pay an amount not to exceed Nineteen Thousand Eight Hundred Dollars (\$19,800) for capital improvements to the Coles Woods, East Field and Crandall Park Recreation Center Ice Rink and Seventy-Nine Thousand Two Hundred Dollars (\$79,200) for operation and maintenance or capital improvements of said facilities, for the purposes hereinabove specified, after the same has been reviewed by the Clerk of the Board of Supervisors and approved by the County Auditor, and said funds to be expended from A.1010 470 Legislative Board, Contract.

Warren County Board of Supervisors

RESOLUTION NO. 546 OF 2023

RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY

AUTHORIZING AGREEMENT WITH THE WARREN COUNTY HISTORICAL SOCIETY FOR CONTINUATION OF HISTORICAL PROGRAMS

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 790 of 2022) with the Warren County Historical Society, 50 Gurney Lane, Queensbury, New York 12804, with the understanding that an amount not to exceed Three Thousand Five Hundred Dollars (\$3,500) shall be used to offset costs associated with the following programs: historical programs for the public, educational programs for children, museum or public displays, collections, acquisition, inventory and preservation, research library support and technology (outreach to the public), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2024 and terminating December 31, 2024, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.



Warren County Historical Society

50 Gurney Lane, Queensbury, New York 12804

518-743-0734 Fax: 518-824-5861

E-mail: mail@wcnrhs.org

Website: <http://wcnrhs.org>



Officers:

Dr. Stan Cianfarano
President

Tom Lynch
Vice President

Marianne Moran
Secretary

John Berry
Treasurer

Trustees:

Bob Bayle
Patricia Berry
Cherie Brooks
John DiNuzzo
Patricia Dolton
Chuck Farrar
Gerri Groff
Bruce Hazard
Wally Hirsch
Kurt Kilmer
Andrea Matte
Stephen Matte
Eloise O'Neil
John Schroeter, Jr.
Dr. John Simon
John Strough
Wayne Wright

Teri Rogers
Executive Director

July 9, 2024

Supervisor Kevin Geraghty,
Chairman of the Warren County Board of Supervisors
Warren County Municipal Center
1340 State Route 9
Lake George, NY 12845

Dear Supervisor Geraghty,

On behalf of the Warren County Historical Society, I want to formally request that we be considered in 2024 for \$4,000 in funding through the county voucher process. The Society is very grateful for the support that the Board of Supervisors has given us over the twenty-seven years of our existence. We have been at our current location at 50 Gurney Lane, Queensbury, under a facilities agreement, since 2017, and we have enjoyed this advantageous location as we fulfill our mission to preserve and promote the history and heritage of Warren County. We serve residents and tourists alike with our exhibits, programs, archives and collections, and resource center.

With the advent of the 250th anniversary of the American Revolution (2025-2033), the WCHS is embarking upon a new focus – that is, to support the nation – and state-wide efforts to commemorate the founding of our country by showcasing the rich and significant stories, personages, and events that happened during the formative years of our democracy. Specifically, we will be developing a new exhibition on the first floor of our headquarters that will tell the story of our County's namesake, Dr. Joseph Warren, and his special place in our history. We will also create content to feature the local events of the American Revolution. A new viewing room with digital devices and seating will augment displays and interpretive panels. Programs that we plan to hold for our members and the public over the next year and beyond will also highlight the important role of Dr. Warren and the celebration of the nation's 250th.

In years past, Warren County has supported us with funding for the creation of our exhibition, *Warren County 360: Celebrating Place and People*, historical programs, the publication of our historical journal *Pasttimes* and new books on local history, as well as computers and equipment. We are sincerely grateful for this ongoing support. The Board of Supervisors has said that it is committed to the promotion of history and culture, and the WCHS is likewise dedicated to the fullest.

We look forward to your confirmation that the Society will be the recipient of \$4,000 by the end of this year, and we will, as always, work at our highest and best level to serve the people of Warren County with preservation of our rich and important history and heritage.

Truly yours,

A handwritten signature in cursive script that reads "Teri Rogers".

Teri Rogers
Executive Director

Cc: Dr. Stan Cianfarano, President
Tom Lynch, Vice President
John Berry, Treasurer
Marianne Moran, Board Secretary

Warren County Board of Supervisors

RESOLUTION No. 544 OF 2023

RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY

AUTHORIZING AGREEMENT WITH LAKES TO LOCKS PASSAGE FOR PROMOTIONAL AND ECONOMIC DEVELOPMENT

RESOLVED, that Warren County enter into a contractual relationship with Lakes to Locks Passage, 814 Bridge Road, Crown Point, New York 12928, for promotional and economic development in Warren County, for an amount of Two Thousand Dollars (\$2,000), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2024 and terminating December 31, 2024, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

2025 Warren County Self-Insurance Workers' Compensation Assessments						
	Administrative Payroll Base	Administrative VAW	Administrative VFF	Claims Allocation	Year 2025 Total Assessment	Year 2024 Total Assessment
Participant:						
Towns/Village/City:						
Glens Falls	\$ 46,529.48	\$ -	\$ -	\$ 117,526.88	\$ 164,056	\$ 199,065
Bolton	\$ 10,166.23	\$ -	\$ -	\$ 40,783.01	\$ 50,949	\$ 44,204
Chester	\$ 8,349.13	\$ -	\$ -	\$ 27,370.47	\$ 35,720	\$ 28,876
Hague	\$ 4,335.00	\$ -	\$ -	\$ 817.92	\$ 5,153	\$ 4,631
Horicon	\$ 5,041.44	\$ -	\$ -	\$ 16,424.46	\$ 21,466	\$ 21,765
Johnsburg	\$ 6,017.68	\$ -	\$ -	\$ 46,263.58	\$ 52,281	\$ 53,373
Lake George	\$ 14,883.47	\$ -	\$ -	\$ 28,736.78	\$ 43,620	\$ 44,237
Luzerne	\$ 7,071.66	\$ -	\$ -	\$ 16,486.22	\$ 23,558	\$ 21,520
Stony Creek	\$ 3,028.58	\$ -	\$ -	\$ 2,563.28	\$ 5,592	\$ 5,110
Thurman	\$ 3,626.93	\$ -	\$ -	\$ 3,945.65	\$ 7,573	\$ 8,043
Warrensburg	\$ 8,498.94	\$ -	\$ -	\$ 10,344.18	\$ 18,843	\$ 18,885
Village of Lake George	\$ 8,757.42	\$ -	\$ -	\$ 18,052.42	\$ 26,810	\$ 31,579
Other than Towns:						
SUNY Adirondack	\$ 89,995.43	\$ -	\$ -	\$ 37,333.74	\$ 127,329	\$ 126,818
Crandall Library	\$ 11,357.27	\$ -	\$ -	\$ 16,291.31	\$ 27,649	\$ 27,196
LG/LC Regional Planning	\$ 2,892.73	\$ -	\$ -	\$ 1,239.80	\$ 4,133	\$ 3,727
County Departments:						
WC Administrator	\$ 1,714.59	\$ -	\$ -	\$ -	\$ 1,715	\$ 1,616
WC Attorney	\$ 2,709.62	\$ -	\$ -	\$ -	\$ 2,710	\$ 2,573
WC Auditor	\$ 686.76	\$ -	\$ -	\$ -	\$ 687	\$ 652
WC Bd of Elections	\$ 1,765.85	\$ -	\$ -	\$ -	\$ 1,766	\$ 1,639
WC Bldg Codes	\$ 2,081.59	\$ -	\$ -	\$ 3,444.34	\$ 5,526	\$ 1,970
WC Civil Service	\$ 908.79	\$ -	\$ -	\$ -	\$ 909	\$ 1,083
WC Clerk	\$ 4,985.77	\$ -	\$ -	\$ 537.92	\$ 5,524	\$ 5,090
WC Data Processing	\$ 3,824.97	\$ -	\$ -	\$ -	\$ 3,825	\$ 3,444
WC District Attorney	\$ 8,017.23	\$ -	\$ -	\$ 80.54	\$ 8,098	\$ 7,762
WC DPW	\$ 21,584.74	\$ -	\$ -	\$ 54,279.08	\$ 75,864	\$ 79,393
WC DPW - Airport	\$ 1,014.46	\$ -	\$ -	\$ -	\$ 1,014	\$ 1,020
WC DPW - Bldg & Grounds	\$ 3,570.68	\$ -	\$ -	\$ 19,172.46	\$ 22,743	\$ 20,456
WC DPW - Up Yonda	\$ 854.86	\$ -	\$ -	\$ 1,177.33	\$ 2,032	\$ 1,951
WC E&T	\$ 2,400.13	\$ -	\$ -	\$ 4,655.86	\$ 7,056	\$ 9,155
WC Health Services	\$ 10,846.81	\$ -	\$ -	\$ 29,979.28	\$ 40,826	\$ 34,752
WC Historian	\$ 99.39	\$ -	\$ -	\$ -	\$ 99	\$ 94
WC Human Resources	\$ 923.20	\$ -	\$ -	\$ -	\$ 923	\$ 881
WC Legal Def	\$ 564.97	\$ -	\$ -	\$ -	\$ 565	\$ 501
WC Mail Room	\$ 205.60	\$ -	\$ -	\$ -	\$ 206	\$ 225
WC Mental Health	\$ 2,180.46	\$ -	\$ -	\$ -	\$ 2,180	\$ 2,139
WC OES	\$ 1,506.69	\$ -	\$ -	\$ 9,958.50	\$ 11,465	\$ 11,271
WC OFA	\$ 5,013.67	\$ -	\$ -	\$ 20,986.18	\$ 26,000	\$ 23,766
WC Planning	\$ 2,290.35	\$ -	\$ -	\$ 24.09	\$ 2,314	\$ 2,275
WC Probation	\$ 5,577.24	\$ -	\$ -	\$ 4.91	\$ 5,582	\$ 5,620
WC Public Defender	\$ 6,269.80	\$ -	\$ -	\$ 1,130.13	\$ 7,400	\$ 7,234
WC Purchasing	\$ 1,080.27	\$ -	\$ -	\$ -	\$ 1,080	\$ 1,053
WC Real Property	\$ 1,595.62	\$ -	\$ -	\$ -	\$ 1,596	\$ 1,522
WC Residential Hall	\$ 6,371.38	\$ -	\$ -	\$ 20,517.16	\$ 26,889	\$ 26,303
WC Self-Insurance	\$ 1,101.19	\$ -	\$ -	\$ 902.45	\$ 2,004	\$ 1,983
WC Sheriff's Dept	\$ 54,030.44	\$ -	\$ -	\$ 80,756.74	\$ 134,787	\$ 129,968
WC Sheriff's Dept - Jail	\$ 35,017.26	\$ -	\$ -	\$ 153,706.22	\$ 188,723	\$ 180,029
WC Social Services	\$ 37,039.23	\$ -	\$ -	\$ 3,471.19	\$ 40,510	\$ 39,240
WC Soil & Water	\$ 1,869.78	\$ -	\$ -	\$ -	\$ 1,870	\$ 1,984
WC Supervisors	\$ 3,921.77	\$ -	\$ -	\$ 262.21	\$ 4,184	\$ 4,258
WC Tourism	\$ 1,695.10	\$ -	\$ -	\$ -	\$ 1,695	\$ 2,515
WC Traffic Safety	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WC Treasurer	\$ 4,409.71	\$ -	\$ -	\$ -	\$ 4,410	\$ 4,376
WC Veterans	\$ 869.43	\$ -	\$ -	\$ -	\$ 869	\$ 791
WC WIC	\$ 1,604.18	\$ -	\$ -	\$ 171.24	\$ 1,775	\$ 1,851
WC Wts and Meas	\$ 355.97	\$ -	\$ -	\$ -	\$ 356	\$ 358
Westmount	\$ -	\$ -	\$ -	\$ 21,566.85	\$ 21,567	\$ 24,503
Volunteers:						

	1/1/2016-12/31/2023		Claims Based
Participant:	Total Claims	Experience Factor	Allocation
WC Public Defender	\$ 5,674.19	0.001271335	\$ 1,130.13
WC Purchasing	\$ -	0.000000000	\$ -
WC Real Property	\$ -	0.000000000	\$ -
WC Residential Hall	\$ 103,013.34	0.023080736	\$ 20,517.16
WC Self-Insurance	\$ 4,531.06	0.001015210	\$ 902.45
WC Sheriff's Dept	\$ 405,466.57	0.090847134	\$ 80,756.74
WC Sheriff's Dept - Jail	\$ 771,734.13	0.172911503	\$ 153,706.22
WC Social Services	\$ 17,428.26	0.003904903	\$ 3,471.19
WC Soil & Water	\$ -	0.000000000	\$ -
WC Supervisors	\$ 1,316.53	0.000294976	\$ 262.21
WC Tourism	\$ -	0.000000000	\$ -
WC Traffic Safety	\$ -	0.000000000	\$ -
WC Treasurer	\$ -	0.000000000	\$ -
WC Veterans	\$ -	0.000000000	\$ -
WC WIC	\$ 859.76	0.000192634	\$ 171.24
WC Wts and Meas	\$ -	0.000000000	\$ -
Westmount	\$ 108,283.67	0.024261584	\$ 21,566.85
Volunteers:			
Bakers Mills FD	\$ -	0.000000000	\$ -
Bolton ER	\$ 1,975.53	0.000442629	\$ 393.47
Bolton FD	\$ -	0.000000000	\$ -
Chester FD	\$ 40,080.23	0.008980208	\$ 7,982.78
Garnet Lake FD	\$ 2,362.89	0.000529419	\$ 470.62
Hague ER	\$ 719.71	0.000161255	\$ 143.34
Hague FD	\$ 1,024.69	0.000229588	\$ 204.09
Horicon FD	\$ 46,427.75	0.010402406	\$ 9,247.01
Johnsburg ER	\$ 83,305.14	0.018664999	\$ 16,591.88
Johnsburg FD	\$ -	0.000000000	\$ -
Lake George ER	\$ -	0.000000000	\$ -
Lake George FD	\$ 55,195.38	0.012366845	\$ 10,993.26
Luzerne ER	\$ 66,870.63	0.014982752	\$ 13,318.62
Luzerne FD	\$ 10,579.83	0.002370472	\$ 2,107.18
North Creek FD	\$ 2,351.58	0.000526885	\$ 468.36
North River FD	\$ -	0.000000000	\$ -
North Warren ER	\$ 56,618.94	0.012685802	\$ 11,276.79
Pottersville FD	\$ -	0.000000000	\$ -
Riverside FD	\$ 2,340.34	0.000524367	\$ 466.13
Stony Creek ER	\$ -	0.000000000	\$ -
Stony Creek FD	\$ 165.31	0.000037039	\$ 32.92
Thurman FD	\$ -	0.000000000	\$ -
Warrensburg ER*	\$ 16,890.91	0.003784506	\$ 3,364.16
Warrensburg FD	\$ 4,543.89	0.001018085	\$ 905.01
Totals	\$ 4,463,174.03	1.000000000	\$ 888,930.00
			\$ 888,930.00
Total Claims 8 years	\$ 4,447,699.96		
plus WEMS w/prior carrier	\$ 15,474.07	2016-2022	
Total claims for allocation	\$ 4,463,174.03		
7/7/24 jb			

WARREN COUNTY COMPENSATION LISTING WITH CAP

PAYMENTS MADE FROM 01/01/2016 TO 12/31/2023 FOR ALL EMPLOYERS FOR ALL INJURIES SORTED BY NAME

Case No.	Name (*)=inactive	Injury	Inj. Date	Date File Opened	Section 32 Date	Section 25a Date	Compensation	Medical	Other	Total
		Where Occured	Shift	DOW	Job Title	Days Away	Days Rest.	Out of Work	Cap Total	
WC SUPERVISOR										
7291	*HOGAN, ANDREA	Lower Extremity-RT LEG	07/23/2018	07/27/2018	/ /	/ /	\$0.00	\$1316.53	\$0.00	\$1316.53
		DMV ENTRANCE	1	MO	TOWN SUPERVISOR	0	0	NO		\$1316.53
Sub-totals:							\$0.00	\$1316.53	\$0.00	\$1316.53
										\$1316.53

SUMMARY OF 2025 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.1040 - Clerk of the Board

.410, Supplies -	Decreased by \$200.00 <i>Budget reduction</i>
.423, Telephone -	Decreased by \$100.00 <i>Budget reduction</i>
.427, Memberships & Dues -	Increased by \$200.00 <i>2025 membership dues increase</i>

Overall impact of A.1040 budget request = \$100.00 decrease

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

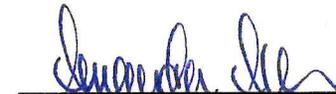
PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Clerk-Legislative Board
 BUDGET ACCOUNT CODE: A.1040

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$322,204.32	\$335,924.00	\$335,924.00	\$335,924.00
200's EQUIPMENT	\$3,379.75	\$0.00	\$1,000.00	\$0.00
400's CONTRACTUAL	\$603.18	\$1,200.00	\$1,200.00	\$1,100.00
800's EMPLOYEE BENEFITS	\$123,903.15	\$135,605.00	\$135,605.00	\$148,158.00
TOTALS	\$450,090.40	\$472,729.00	\$473,729.00	\$485,182.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: Clerk of the Board
 DATE: 8/15/2024

Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
EXPENSE						
Department 1040 - Clerk-Legislative Board						
<i>Personal Services</i>						
110	Salaries - Regular	322,204.32	335,924.00	335,924.00	206,723.20	335,924.00
<i>Personal Services Totals</i>		\$322,204.32	\$335,924.00	\$335,924.00	\$206,723.20	\$335,924.00
<i>Equipment</i>						
210	Furniture/Furnishings	3,379.75	.00	.00	.00	.00
220.1	Office Equipment - Reserve	.00	.00	1,000.00	749.06	.00
<i>Equipment Totals</i>		\$3,379.75	\$0.00	\$1,000.00	\$749.06	\$0.00
<i>Contractual Expense</i>						
410	Supplies	76.13	500.00	500.00	17.16	300.00
423	Telephone	427.05	600.00	600.00	194.49	500.00
427	Memberships & Dues	100.00	100.00	100.00	100.00	300.00
<i>Contractual Expense Totals</i>		\$603.18	\$1,200.00	\$1,200.00	\$311.65	\$1,100.00
<i>Employee Benefits</i>						
810	Retirement	35,896.94	46,603.00	46,603.00	28,275.23	52,820.00
830	Social Security	18,720.09	20,828.00	20,828.00	11,948.15	20,828.00
831	Medicare Contribution	4,378.06	4,871.00	4,871.00	2,794.34	4,871.00
860	Hospitalization	50,821.62	50,201.00	50,201.00	30,892.48	58,033.00
865	Dental Insurance	1,146.96	1,104.00	1,104.00	679.68	1,104.00
<i>Employee Benefits Totals</i>		\$110,963.67	\$123,607.00	\$123,607.00	\$74,589.88	\$137,656.00
<i>Other Benefits</i>						
840	Workmen's Compensation	1,050.00	1,109.00	1,109.00	1,109.00	1,064.00
861	Retirees Hospitalization	11,889.48	10,889.00	10,889.00	4,536.44	9,438.00
<i>Other Benefits Totals</i>		\$12,939.48	\$11,998.00	\$11,998.00	\$5,645.44	\$10,502.00
Department 1040 - Clerk-Legislative Board Totals		\$450,090.40	\$472,729.00	\$473,729.00	\$288,019.23	\$485,182.00
EXPENSE TOTALS		\$1,524,361.31	\$1,569,776.00	\$1,576,204.92	\$1,018,205.38	\$1,504,068.00
Fund A - General Totals						
REVENUE TOTALS		\$33,791,789.05	\$0.00	\$37,138,096.00	\$37,142,439.69	\$0.00
EXPENSE TOTALS		\$1,524,361.31	\$1,569,776.00	\$1,576,204.92	\$1,018,205.38	\$1,504,068.00

Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
	Fund A - General Totals	\$32,267,427.74	(\$1,569,776.00)	\$35,561,891.08	\$36,124,234.31	(\$1,504,068.00)
	Net Grand Totals					
	REVENUE GRAND TOTALS	\$33,791,789.05	\$0.00	\$37,138,096.00	\$37,142,439.69	\$0.00
	EXPENSE GRAND TOTALS	\$1,524,361.31	\$1,569,776.00	\$1,576,204.92	\$1,018,205.38	\$1,504,068.00
	Net Grand Totals	\$32,267,427.74	(\$1,569,776.00)	\$35,561,891.08	\$36,124,234.31	(\$1,504,068.00)

2025 Salary Schedule (Position Budgeting)
Clerk of the Legislative Board

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
11101	Allen, Amanda N/A / \$55.76	Clerk of the Board N/A / \$55.76	\$101,491.00	Full Time	Appointed F/T	5/22/2006
12775	Ganotes-Gleason, Molly N/A / \$25.04	Legislative Office Specialist #4 N/A / \$25.04	\$52,089.00	Full Time	Out of UnitFT	6/1/2015
12431	Hogan, Samantha N/A / \$34.36	2nd Deputy Clerk of the Board N/A / \$34.36	\$62,534.00	Full Time	Appointed F/T	9/23/2013
12875	Lovelace, Leslie N/A / \$25.04	Secretary to the Clerk of Board N/A / \$25.04	\$52,089.00	Full Time	Out of UnitFT	1/19/2016
11462	McLenithan, Sarah N/A / \$37.21	Deputy Clerk of the Board N/A / \$37.21	\$67,721.00	Full Time	Appointed F/T	4/29/2013
			5			\$335,924.00

SUMMARY OF 2025 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.1180 - Justices & Constables

NO CHANGE - *carried over adopted 2024 budget figures*

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

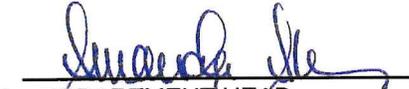
PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Justices & Constables

BUDGET ACCOUNT CODE: A.1180

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$1,980.00	\$1,680.00	\$1,680.00	\$1,680.00
TOTALS	\$1,980.00	\$1,680.00	\$1,680.00	\$1,680.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: Clerk of the Board
 DATE: 8/15/2024

Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
	EXPENSE					
	Department 1180 - Justices & Constables					
	Contractual Expense					
440	Legal/Transcript Fees	1,980.00	1,680.00	1,680.00	570.00	1,680.00
	<i>Contractual Expense Totals</i>	\$1,980.00	\$1,680.00	\$1,680.00	\$570.00	\$1,680.00
	Department 1180 - Justices & Constables Totals	\$1,980.00	\$1,680.00	\$1,680.00	\$570.00	\$1,680.00

SUMMARY OF 2025 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.1185 - Medical Examiners & Coroners

NO CHANGE TO .400 LINE - *carried over adopted 2024 budget figures*

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Medical Examiner & Coroners

BUDGET ACCOUNT CODE: A.1185

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$56,311.96	\$57,915.00	\$57,915.00	\$57,915.00
400's CONTRACTUAL	\$263,775.23	\$200,000.00	\$200,000.00	\$200,000.00
800's EMPLOYEE BENEFITS	\$10,500.41	\$11,195.00	\$11,195.00	\$12,084.00
TOTALS	\$330,587.60	\$269,110.00	\$269,110.00	\$269,999.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED: 
 DEPARTMENT HEAD

TITLE: Clerk of the Board

DATE: 8/15/2024

Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
EXPENSE						
Department 1185 - Medical Examiner & Coroners						
<i>Personal Services</i>						
130	Salaries - Part Time	56,311.96	57,915.00	57,915.00	33,412.35	57,915.00
	<i>Personal Services Totals</i>	\$56,311.96	\$57,915.00	\$57,915.00	\$33,412.35	\$57,915.00
<i>Contractual Expense</i>						
410	Supplies	684.98	.00	.00	.00	.00
424	Postage	.00	.00	226.75	.00	.00
435	Medical Fees	262,254.00	200,000.00	199,773.25	114,080.00	200,000.00
444	Travel/Education/Conference	836.25	.00	.00	.00	.00
	<i>Contractual Expense Totals</i>	\$263,775.23	\$200,000.00	\$200,000.00	\$114,080.00	\$200,000.00
<i>Employee Benefits</i>						
810	Retirement	6,192.53	6,762.00	6,762.00	4,286.47	7,651.00
830	Social Security	3,491.34	3,592.00	3,592.00	2,071.55	3,592.00
831	Medicare Contribution	816.54	841.00	841.00	484.46	841.00
	<i>Employee Benefits Totals</i>	\$10,500.41	\$11,195.00	\$11,195.00	\$6,842.48	\$12,084.00
	Department 1185 - Medical Examiner & Coroners Totals	\$330,587.60	\$269,110.00	\$269,110.00	\$154,334.83	\$269,999.00

2025 Salary Schedule (Position Budgeting)
Medical Exam & Coroners

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
8234	Bachman, Paul N/A / \$25.00	Coroners Physician N/A / \$25.00	\$16,327.00	Elected	Elected/PT	11/16/1990
13278	Goedert, Connie N/A / \$25.00	Coroner #1 N/A / \$25.00	\$10,397.00	Elected	Elected/PT	1/1/2019
13419	Keil, Lynn N/A / \$25.00	Coroner #3 N/A / \$25.00	\$10,397.00	Elected	Elected/PT	1/17/2020
10184	Murphy, Timothy N/A / \$25.00	Coroner #4 N/A / \$25.00	\$10,397.00	Elected	Elected/PT	7/14/2000
	N/A / \$25.00	Coroner #2 N/A / \$25.00	\$10,397.00			
			5			
			\$57,915.00			

SUMMARY OF 2025 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.1340 - Budget Officer

This budget is all salary/benefits - no changes requested by Clerk

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Budget Officer

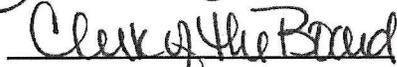
BUDGET ACCOUNT CODE: A.1340

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$8,316.26	\$15,000.00	\$15,000.00	\$15,000.00
400's CONTRACTUAL				\$0.00
800's EMPLOYEE BENEFITS	\$6,272.61	\$3,683.00	\$9,664.00	\$1,148.00
TOTALS	\$14,588.87	\$18,683.00	\$24,664.00	\$16,148.00

SIGNED:


 DEPARTMENT HEAD

TITLE:



DATE:



Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
EXPENSE						
Department 1340 - Budget Officer						
<i>Personal Services</i>						
130	Salaries - Part Time	8,316.26	15,000.00	15,000.00	8,076.88	15,000.00
	<i>Personal Services Totals</i>	\$8,316.26	\$15,000.00	\$15,000.00	\$8,076.88	\$15,000.00
<i>Employee Benefits</i>						
810	Retirement	1,270.12	2,535.00	2,535.00	1,257.53	.00
830	Social Security	427.76	930.00	930.00	426.81	930.00
831	Medicare Contribution	100.09	218.00	218.00	99.79	218.00
860	Hospitalization	4,391.67	.00	5,857.00	3,573.64	.00
865	Dental Insurance	82.97	.00	124.00	66.64	.00
	<i>Employee Benefits Totals</i>	\$6,272.61	\$3,683.00	\$9,664.00	\$5,424.41	\$1,148.00
	Department 1340 - Budget Officer Totals	\$14,588.87	\$18,683.00	\$24,664.00	\$13,501.29	\$16,148.00

2025 Salary Schedule (Position Budgeting)
Budget Officer

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
		Budget Officer	\$15,000.00			
	N/A / \$9.62	N/A / \$9.62				
			1			
			\$15,000.00			

SUMMARY OF 2025 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.1910 - Unallocated Insurance

.418, Ins.-General Liability - Increase of \$978.00

Figure provided by Self-Insurance; 2025 increase

Overall impact of A.1910 budget request = \$978.00 increase

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Unallocated Insurance

BUDGET ACCOUNT CODE: A.1910

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$228,216.69	\$264,293.00	\$264,293.00	\$265,271.00
TOTALS	\$228,216.69	\$264,293.00	\$264,293.00	\$265,271.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$406.00			\$0.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: Clerk of the Board
 DATE: 8/15/2024

Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
	EXPENSE					
	Department 1910 - Unallocated Insurance					
	Contractual Expense					
418	Ins-General Liability	228,216.69	264,293.00	264,293.00	246,535.49	265,271.00
	<i>Contractual Expense Totals</i>	<u>\$228,216.69</u>	<u>\$264,293.00</u>	<u>\$264,293.00</u>	<u>\$246,535.49</u>	<u>\$265,271.00</u>
	Department 1910 - Unallocated Insurance Totals	\$228,216.69	\$264,293.00	\$264,293.00	\$246,535.49	\$265,271.00

Budget Breakdown Line of Coverage	2025 Estimates at 7/30/2024	apportionment means	BOS	Sheriff	HS
General Liability	\$ 129,871.50	% co budget	\$ 55,305.59	\$ 21,645.16	\$ 6,818.74
Healthcare Prof/Liab.	\$ 50,956.82	% budget			\$ 40,419.02
Healthcare GL(incl w/ Prof)	\$ -	% budget			\$ -
Property	\$ 100,140.70	% prop sched		\$ 33,609.68	
Inland Marine	\$ 13,763.20	% equip sched	\$ 3,224.19	\$ 1,855.34	
Crime (3 year 2023-2025 installments)	\$ 7,554.80	all BOS	\$ 7,554.80		
LDC Crime	\$ 288.20	all BOS	\$ 288.20		
Auto Liability	\$ 121,599.50	per auto, flat		\$ 33,985.50	\$ 5,300.49
Auto PD	\$ 47,021.70	per auto, flat		\$ 16,179.51	\$ 1,685.37
Law Enforcement	\$ 100,256.20	all WCSD		\$ 100,256.20	
Boiler & Machinery	\$ 12,423.40	% B&M sched		\$ 4,169.60	
Umbrella	\$ 34,255.10	% co budget	\$ 14,390.50	\$ 5,632.07	\$ 1,774.23
Public Officials	\$ 86,759.20	all BOS	\$ 86,759.20		
OCP (NYS Dept State)	\$ 825.00	all BOS	\$ 825.00		
OCP (Highway work permit)	\$ 825.00	all DPW			
Pollution (3 yr 2025-2027 pay all in 2025)	\$ 52,000.00	% poll sched		\$ -	
Airport Liability	\$ 23,762.20	all Airport			
Employers Liability	\$ -	all SIF			
Excess Work Comp	\$ 172,994.80	all SIF			
Difference in conditions	\$ -	% prop sched		\$ -	
NFIP	\$ -	all BOS	\$ -		
Privacy & Security (Cyber Liability)	\$ 62,923.30	all BOS	\$ 62,923.30		
Service Fee	\$ 34,000.00	all BOS	\$ 34,000.00		
2024 Totals	\$ 1,052,220.62		\$ 265,270.78	\$ 217,333.05	\$ 55,997.85

SUMMARY OF 2025 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.1920 - Municipal Assoc. Dues

.427, Memberships & Dues - Increase of \$359.00

Figure provided by NYSAC; 2025 dues increase

Overall impact of A.1920 budget request = \$359.00 increase

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Municipal Assoc. Dues

BUDGET ACCOUNT CODE: A.1920

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$23,570.00	\$11,959.00	\$11,959.00	\$12,318.00
TOTALS	\$23,570.00	\$11,959.00	\$11,959.00	\$12,318.00

SIGNED:


 DEPARTMENT HEAD

TITLE:

Clerk of the Board

DATE:

8/15/2024

Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund	A - General					
	EXPENSE					
	Department 1920 - Municipal Assoc. Dues					
	Contractual Expense					
427	Memberships & Dues	23,570.00	11,959.00	11,959.00	.00	12,318.00
	<i>Contractual Expense Totals</i>	\$23,570.00	\$11,959.00	\$11,959.00	\$0.00	\$12,318.00
	Department 1920 - Municipal Assoc. Dues Totals	\$23,570.00	\$11,959.00	\$11,959.00	\$0.00	\$12,318.00



NYSAC

— NEW YORK STATE —
ASSOCIATION OF COUNTIES

515 Broadway, Suite 402, Albany, New York 12207

Phone: (518) 465-1473 • Fax: (518) 465-0506

www.nysac.org

President: Hon. Daniel P. McCoy, President, Albany County

Executive Director: Stephen J. Acquario, Esq.

Budget Officer Board of Supervisors
Warren County
Municipal Center
1340 State St., Rt. 9
Lake George, NY 12845



July 11, 2024

Dear Budget Officer Supervisors,

The New York State Association of Counties (NYSAC) was established nearly 100 years ago, in 1925, *by* county officials and *for* county officials. As we approach this milestone, we reflect on our storied history with pride, and we look forward to celebrating our centennial anniversary with you and your colleagues.

As a member of NYSAC, you are part of a united group of county officials who come together to learn from each other, share best practices, and advocate with one voice. With our united voice, we can accomplish far more in Albany and Washington, D.C. for our residents and communities than we ever could alone.

Together over this past year, we successfully advocated for a state budget that delivers new funds to counties and avoids additional cost shifts to local taxpayers. We tracked thousands of pieces of legislation, fought to rescue our EMS systems, and championed short-term rental legislation that will level the hospitality field between hotels and companies like Airbnb and VRBO. As always, our small staff worked hard to keep county leaders apprised of new and timely policy decisions being made by state and federal lawmakers.

As you prepare your 2025 county budgets, please be advised that your county's share of the Association's operating budget for 2025 will be \$12318

This contribution is critical to our association's ability to continue providing a full range of programs and services designed for the unique needs of today's county government, including legislative advocacy, legal and technical assistance, educational programs, policy analysis and briefs, research reports, daily news clips, electronic newsletters and the *NYSAC News Magazine*.

Committed to counties since 1925

Albany, Allegany, Bronx, Broome, Cattaraugus, Cayuga, Chautauqua, Chemung, Chenango, Clinton, Columbia, Cortland, Delaware, Dutchess, Erie, Essex, Franklin, Fulton, Genesee, Greene, Hamilton, Herkimer, Jefferson, Kings, Lewis, Livingston, Madison, Monroe, Montgomery, Nassau, New York, Niagara, Oneida, Onondaga, Ontario, Orange, Orleans, Oswego, Otsego, Putnam, Rensselaer, Queens, Richmond, Rockland, St. Lawrence, Saratoga, Schenectady, Schoharie, Schuyler, Seneca, Steuben, Suffolk, Sullivan, Tioga, Tompkins, Ulster, Warren, Washington, Wayne, Westchester, Wyoming, Yates



Additionally, the NYSAC board of directors recommended at their June meeting that the association ask its members for a special contribution in honor of our centennial celebration. This contribution will fund various projects and events designed to commemorate our century-long journey, including displays, a grand celebration event, and other activities that will mark this significant achievement.

We respectfully encourage each county to make an additional contribution to augment this once-in-a-lifetime celebration.

Please choose a level of support:

_____ \$10,000 _____ \$5,000 _____ \$2,500 _____ \$ Other

Thank you for your continued membership of this great Association of Counties. Our success is inextricably bound to the continued membership and involvement of *all 57* counties and the City of New York. We look forward to working with and for your county again in 2025. If you have any questions, please feel free to contact me at 518-465-1473.

Sincerely,



Stephen J. Acquario
Executive Director

Committed to counties since 1925

Albany, Allegany, Bronx, Broome, Cattaraugus, Cayuga, Chautauqua, Chemung, Chenango, Clinton, Columbia, Cortland, Delaware, Dutchess, Erie, Essex, Franklin, Fulton, Genesee, Greene, Hamilton, Herkimer, Jefferson, Kings, Lewis, Livingston, Madison, Monroe, Montgomery, Nassau, New York, Niagara, Oneida, Onondaga, Ontario, Orange, Orleans, Oswego, Otsego, Putnam, Rensselaer, Queens, Richmond, Rockland, St. Lawrence, Saratoga, Schenectady, Schoharie, Schuyler, Seneca, Steuben, Suffolk, Sullivan, Tioga, Tompkins, Ulster, Warren, Washington, Wayne, Westchester, Wyoming, Yates



SUMMARY OF 2025 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.7410 - Southern Adirondack Library

NO CHANGE TO .400 LINE - *carried over adopted 2024 budget figures*

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Southern Adir. Library

BUDGET ACCOUNT CODE: A.7410

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00
TOTALS	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00

SIGNED:


DEPARTMENT HEAD

TITLE:

Clerk of the Board

DATE:

8/15/2024

Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
EXPENSE						
Department 7410 - Southern Adir. Library						
<i>Contractual Expense</i>						
469	Other Payments/Contributions	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00
	<i>Contractual Expense Totals</i>	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00
	Department 7410 - Southern Adir. Library Totals	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00

Sals



July 18, 2024

Kevin B. Geraghty, Chairman of the Board
Warren County Municipal Center
1340 State Route 9
Lake George, NY 12845

Dear Chairman Geraghty,

On behalf of the Board of Directors of Crandall Public Library, the staff, and the patrons of our Library, I want to thank you and the Warren County Board of Supervisors for again providing \$26,400 in Warren County Aid funding for FY2024.

This funding will lead to enhanced library programs for all ages. As you know, the programs and services Crandall Public Library provides to educate, enrich and encourage our thriving community are indispensable to our children, families and seniors. Our activities and relationships play a critical role in making the region such a desirable place to live. The yearly aid you provide allows us to continue providing the services upon which our neighbors have come to depend. Furthermore, the Warren County Aid is welcome news, not just for us, but also for all the smaller libraries in our county.

We look forward to working with you in 2024 and beyond. Thank you for continuing to enrich our entire community.

Sincerely,



Kathleen U. Naftaly
Director, Crandall Public Library

Your Story. Our Mission.

Warren County Board of Supervisors

RESOLUTION NO. 545 OF 2023

RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY

AUTHORIZING PAYMENT TO SOUTHERN ADIRONDACK LIBRARY SYSTEM

WHEREAS, it has been recommended that Warren County participate in the joint financing of the Southern Adirondack Library System in the amount of Fifty-Five Thousand Dollars (\$55,000) as its proportionate share, in conjunction with the neighboring Counties of Hamilton, Saratoga and Washington, and

WHEREAS, the amount of Fifty-Five Thousand Dollars (\$55,000) has been appropriated in the Warren County budget for 2024 for such purpose, now, therefore, be it

RESOLVED, in 2024 that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the bonded Treasurer of the Southern Adirondack Library System the amount of Fifty-Five Thousand Dollars (\$55,000), said funds to be expended from Budget Code A.7410 469 Southern Adir. Library, Other Payments/Contributions, upon receipt of a duly executed voucher for said amount.

SUMMARY OF 2025 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.8026 - A.P.A. Local Government Review Board

NO CHANGE TO .400 LINE - *carried over adopted 2024 budget figures*

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

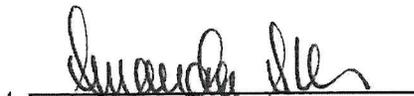
REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: A.P.A. Local Gov't Rev. Bd.

BUDGET ACCOUNT CODE: A.8026

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
TOTALS	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00

SIGNED:


 DEPARTMENT HEAD

TITLE:

Clerk of the Board

DATE:

8/15/2024

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
EXPENSE						
Department 8026 - A.P.A. Local Gov't Rev. Bd.						
Contractual Expense						
470	Contract	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
	<i>Contractual Expense Totals</i>	<u>7,500.00</u>	<u>7,500.00</u>	<u>7,500.00</u>	<u>7,500.00</u>	<u>7,500.00</u>
	Department 8026 - A.P.A. Local Gov't Rev. Bd. Totals	<u>7,500.00</u>	<u>7,500.00</u>	<u>7,500.00</u>	<u>7,500.00</u>	<u>7,500.00</u>
	EXPENSE TOTALS	<u>\$2,185,804.47</u>	<u>\$2,198,001.00</u>	<u>\$2,210,410.92</u>	<u>\$1,347,796.34</u>	<u>\$2,175,468.00</u>
	Fund A - General Totals					
	REVENUE TOTALS	\$33,792,195.05	\$0.00	\$37,138,096.00	\$37,142,439.69	\$0.00
	EXPENSE TOTALS	\$2,185,804.47	\$2,198,001.00	\$2,210,410.92	\$1,347,796.34	\$2,175,468.00
	Fund A - General Totals	<u>\$31,606,390.58</u>	<u>(\$2,198,001.00)</u>	<u>\$34,927,685.08</u>	<u>\$35,794,643.35</u>	<u>(\$2,175,468.00)</u>
	Net Grand Totals					
	REVENUE GRAND TOTALS	\$33,792,195.05	\$0.00	\$37,138,096.00	\$37,142,439.69	\$0.00
	EXPENSE GRAND TOTALS	<u>\$2,185,804.47</u>	<u>\$2,198,001.00</u>	<u>\$2,210,410.92</u>	<u>\$1,347,796.34</u>	<u>\$2,175,468.00</u>
	Net Grand Totals	<u>\$31,606,390.58</u>	<u>(\$2,198,001.00)</u>	<u>\$34,927,685.08</u>	<u>\$35,794,643.35</u>	<u>(\$2,175,468.00)</u>

Warren County Board of Supervisors

RESOLUTION NO. 538 OF 2023

RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, LEGGETT, WILD DIAMOND, FRASIER, MERLINO AND BEATY

AUTHORIZING AGREEMENT WITH ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD FOR FUNDING OF OPERATING COSTS

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 782 of 2022) with Adirondack Park Local Government Review Board, 326 Downs Road Cadyville, NY 12918, for Warren County's share of the actual cost of operation of the Review Board, for an amount of Seven Thousand Five Hundred Dollars (\$7,500), said funds to be expended from Budget Code A.8026 470 - A.P.A. Local Gov. Rev. Bd., Contract, for a term commencing January 1, 2024 and terminating December 31, 2024, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement in the form approved by the County Attorney, and be it further

RESOLVED, that a report of activities of the Review Board shall be made annually to the Board of Supervisors of Warren County by February 1, 2025.

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Information Technology

DATE: October 3, 2024

- (a) Purpose of Contract Change: **Upgrade on site equipment to support SIP connection**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **577 of 2021 and 280 of 2020**
- (c) Name of Contractor: **Windstream Enterprises**
- (d) Address of Contractor: **225 West 34th Street, New York, NY 10122**
- (e) Contractor's Contact Person and Telephone Number: **Mark Reynolds
585-794-4059**
- (f) Commencement Date of Extension: **September 13, 2024**
- (g) Termination Date of Extension: **September 12, 2027**
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **\$1,345.66 per month, plus any additional minutes over the allotted base price per month**)
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.1681 423 Telecommunications, Telephone**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Information Technology

DATE: October 3, 2024

- (a) Purpose of Request: **To appropriate funds from the Computer Reserve Fund to departmental budgets to purchase computers and related equipment and software.**
- (b) Details:
- | | | |
|---------------------|---------------------|----------------|
| DPW | A.1490 220.1 | \$2,250 |
| Planning | A.8022 220.1 | \$1,500 |
| County Clerk | A.1410.220.1 | \$1,000 |
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.895.00 Computer Reserve Fund**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Information Technology
 BUDGET ACCOUNT CODE: A.1680

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$692,156.73	\$728,318.00	\$728,318.00	\$728,318.00
200's EQUIPMENT	\$144,696.73	\$0.00	\$41,100.00	\$0.00
400's CONTRACTUAL	\$132,468.42	\$207,480.00	\$182,380.00	\$211,480.00
800's EMPLOYEE BENEFITS	\$266,458.72	\$302,558.00	\$302,558.00	\$335,649.00
TOTALS	\$1,235,780.60	\$1,238,356.00	\$1,254,356.00	\$1,275,447.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$110,280.00	\$110,000.00	\$110,000.00	\$110,000.00

SIGNED: _____
 DEPARTMENT HEAD

TITLE: _____

DATE: _____

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Information Technology - American Rescue Plan Act (ARPA)
 BUDGET ACCOUNT CODE: A.1680 4999

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$0.00			\$0.00
200's EQUIPMENT	\$33,555.01	\$0.00	\$70,348.97	\$0.00
400's CONTRACTUAL	\$178.35			\$0.00
800's EMPLOYEE BENEFITS	\$0.00			\$0.00
TOTALS	\$33,733.36	\$0.00	\$70,348.97	\$0.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$33,733.36	\$0.00	\$70,348.97	\$0.00

SIGNED: _____
 DEPARTMENT HEAD

TITLE: _____

DATE: _____

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Telecommunications

BUDGET ACCOUNT CODE: A.1681

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$85,464.09	\$89,176.00	\$89,176.00	\$89,176.00
200's EQUIPMENT	\$218.00	\$0.00	\$160,000.00	\$0.00
400's CONTRACTUAL	\$32,233.98	\$33,500.00	\$33,500.00	\$22,000.00
800's EMPLOYEE BENEFITS	\$39,558.14	\$43,828.00	\$43,828.00	\$49,019.00
TOTALS	\$157,474.21	\$166,504.00	\$326,504.00	\$160,195.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$37,636.33	\$33,000.00	\$33,000.00	\$20,000.00

SIGNED: _____
DEPARTMENT HEAD

TITLE: _____

DATE: _____

Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
REVENUE						
Department 1680 - Information Technology						
<i>Intergovernmental Charges</i>						
2228	Information Tech. Fees	110,280.00	110,000.00	110,000.00	91,142.00	110,000.00
	<i>Intergovernmental Charges Totals</i>	\$110,280.00	\$110,000.00	\$110,000.00	\$91,142.00	\$110,000.00
	Department 1680 - Information Technology Totals	\$110,280.00	\$110,000.00	\$110,000.00	\$91,142.00	\$110,000.00

Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
REVENUE						
Department 1681 - Telecommunications						
Intergovernmental Charges						
2227	Telecommunications	37,636.33	33,000.00	33,000.00	16,818.46	20,000.00
	<i>Intergovernmental Charges Totals</i>	\$37,636.33	\$33,000.00	\$33,000.00	\$16,818.46	\$20,000.00
	Department 1681 - Telecommunications Totals	\$37,636.33	\$33,000.00	\$33,000.00	\$16,818.46	\$20,000.00
	REVENUE TOTALS	\$147,916.33	\$143,000.00	\$143,000.00	\$107,960.46	\$130,000.00

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
EXPENSE						
Department 1680 - Information Technology						
<i>Personal Services</i>						
110	Salaries - Regular	687,389.76	724,318.00	724,318.00	417,873.84	724,318.00
120	Salaries - Overtime	4,766.97	4,000.00	4,000.00	2,629.01	4,000.00
<i>Personal Services Totals</i>		\$692,156.73	\$728,318.00	\$728,318.00	\$420,502.85	\$728,318.00
<i>Contractual Expense</i>						
410	Supplies	2,831.58	2,500.00	2,500.00	1,829.19	2,500.00
422	Repair/Maint-Equipment	11,877.47	14,000.00	13,000.00	8,328.78	5,000.00
423	Telephone	1,451.40	2,000.00	2,000.00	706.04	1,500.00
424	Postage	.00	30.00	30.00	.00	30.00
426	Subscriptions	64,332.18	146,000.00	122,000.00	107,180.29	155,000.00
427	Memberships & Dues	50.00	50.00	50.00	50.00	50.00
428	Data Processing & Internet Fees	26,375.79	29,000.00	29,000.00	19,904.73	34,000.00
444	Travel/Education/Conference	100.00	1,000.00	900.00	100.00	500.00
470	Contract	15,450.00	12,900.00	12,900.00	6,900.00	12,900.00
<i>Contractual Expense Totals</i>		\$122,468.42	\$207,480.00	\$182,380.00	\$144,999.03	\$211,480.00
Comments						
<i>Account</i>	<i>Level</i>	<i>Comment</i>				
426	Departmental Request	Accessibe, Annual, \$1,500 Atera RMM, Annual, \$20,000 Barracuda, Annual, \$3,800 Cisco DUO, Annual, \$10,000 IT Glue, Annual, \$4,212 KnowBe4, Annual, \$19,000 MailArchiva, Annual, \$1,700 Microsoft O365 \$10,000 Netwrix, Annual, \$26,000 NO-IP, Annual, \$60 PaloAlto, Annual, \$13,000 Sensorsoft, Annual, \$165 Solarwinds FTP, Annual, \$800 TrendMicro, Annual, \$2,500 Veeam, Annual, \$6,000 Vinyl, Annual, \$24,000 Wasabi, Annual, \$7,100				
470	Departmental Request	Website, Discover eGov, Annual, \$7,200 Jitterbit Support, Annual \$5,000 (as needed)				
<i>Employee Benefits</i>						
810	Retirement	78,201.81	109,763.00	109,763.00	60,753.19	123,674.00
830	Social Security	40,039.32	45,156.00	45,156.00	24,220.41	45,156.00
831	Medicare Contribution	9,364.03	10,561.00	10,561.00	5,664.45	10,561.00

Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
EXPENSE						
Department 1680 - Information Technology						
<i>Employee Benefits</i>						
860	Hospitalization	123,190.50	122,433.00	122,433.00	72,670.80	145,615.00
865	Dental Insurance	2,135.94	2,088.00	2,088.00	1,205.10	2,088.00
<i>Employee Benefits Totals</i>		\$252,931.60	\$290,001.00	\$290,001.00	\$164,513.95	\$327,094.00
<i>Other Benefits</i>						
840	Workmen's Compensation	3,524.00	3,444.00	3,444.00	3,444.00	3,825.00
861	Retirees Hospitalization	7,193.45	6,113.00	6,113.00	1,552.16	3,230.00
862	Health Insurance Cost Reimbursement	2,809.67	3,000.00	3,000.00	376.71	1,500.00
<i>Other Benefits Totals</i>		\$13,527.12	\$12,557.00	\$12,557.00	\$5,372.87	\$8,555.00
Department 1680 - Information Technology Totals		\$1,081,083.87	\$1,238,356.00	\$1,213,256.00	\$735,388.70	\$1,275,447.00

Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
EXPENSE						
Department 1681 - Telecommunications						
Personal Services						
110	Salaries - Regular	85,101.59	88,726.00	88,726.00	51,187.55	88,726.00
120	Salaries - Overtime	362.50	450.00	450.00	.00	450.00
<i>Personal Services Totals</i>		\$85,464.09	\$89,176.00	\$89,176.00	\$51,187.55	\$89,176.00
Contractual Expense						
410	Supplies	172.68	500.00	500.00	77.90	.00
423	Telephone	32,061.30	33,000.00	33,000.00	14,704.64	22,000.00
<i>Contractual Expense Totals</i>		\$32,233.98	\$33,500.00	\$33,500.00	\$14,782.54	\$22,000.00
Employee Benefits						
810	Retirement	11,052.83	15,044.00	15,044.00	8,358.38	16,854.00
830	Social Security	4,875.15	5,529.00	5,529.00	2,921.70	5,529.00
831	Medicare Contribution	1,140.15	1,294.00	1,294.00	683.30	1,294.00
860	Hospitalization	22,190.85	21,673.00	21,673.00	12,503.85	25,054.00
865	Dental Insurance	299.16	288.00	288.00	166.20	288.00
<i>Employee Benefits Totals</i>		\$39,558.14	\$43,828.00	\$43,828.00	\$24,633.43	\$49,019.00
Department 1681 - Telecommunications Totals		\$157,256.21	\$166,504.00	\$166,504.00	\$90,603.52	\$160,195.00
EXPENSE TOTALS		\$1,238,340.08	\$1,404,860.00	\$1,379,760.00	\$825,992.22	\$1,435,642.00
Fund A - General Totals						
REVENUE TOTALS		\$147,916.33	\$143,000.00	\$143,000.00	\$107,960.46	\$130,000.00
EXPENSE TOTALS		\$1,238,340.08	\$1,404,860.00	\$1,379,760.00	\$825,992.22	\$1,435,642.00
Fund A - General Totals		(\$1,090,423.75)	(\$1,261,860.00)	(\$1,236,760.00)	(\$718,031.76)	(\$1,305,642.00)
Net Grand Totals						
REVENUE GRAND TOTALS		\$147,916.33	\$143,000.00	\$143,000.00	\$107,960.46	\$130,000.00
EXPENSE GRAND TOTALS		\$1,238,340.08	\$1,404,860.00	\$1,379,760.00	\$825,992.22	\$1,435,642.00
Net Grand Totals		(\$1,090,423.75)	(\$1,261,860.00)	(\$1,236,760.00)	(\$718,031.76)	(\$1,305,642.00)

2025 Salary Schedule (Position Budgeting)
Information Technology

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
13335	Boutin, Darrell N/A / \$37.13	Cybersecurity & Network Analyst N/A / \$37.13	\$77,224.00	Full Time	Out of UnitFT	6/10/2019
13098	Brownell, Tosha N/A / \$33.42	Programmer I N/A / \$33.42	\$69,517.00	Full Time	Out of UnitFT	8/14/2017
9646	Colvin, Michael N/A / \$60.63	Director Information Technology N/A / \$60.63	\$110,344.00	Full Time	Appointed F/T	4/13/1998
11034	Hosford, Robert N/A / \$35.28	Computer Help Desk Technician II N/A / \$35.28	\$73,383.00	Full Time	Out of UnitFT	9/18/2006
10979	Mahar, William N/A / \$39.28	Network Coordinator N/A / \$39.28	\$81,709.00	Full Time	Out of UnitFT	8/22/2005
10932	Osgood, John N/A / \$35.28	Computer Help Desk Tech II #2 N/A / \$35.28	\$73,383.00	Full Time	Out of UnitFT	6/20/2005
13722	Povie, Christopher N/A / \$32.53	Computer Help Desk Tech II #3 N/A / \$32.53	\$67,668.00	Full Time	Out of UnitFT	1/17/2023
10857	Scrimo, Jeremy N/A / \$48.83	Sr. Computer Sys Analyst/Program N/A / \$48.83	\$101,573.00	Full Time	Out of UnitFT	11/18/2004
13048	Smith, Albert N/A / \$33.42	Computer Help Desk Tech II #4 N/A / \$33.42	\$69,517.00	Full Time	Out of UnitFT	7/31/2017
	N/A / \$0.00	Computer Help Desk Tech I#3 N/A / \$0.00	\$0.00			
	N/A / \$0.00	Information Tech Overtime N/A / \$0.00	\$4,000.00			
		11	\$728,318.00			

2025 Salary Schedule (Position Budgeting)
Telecommunication

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
8075	McLaughlin, Scott	Telecommunications Analyst	\$88,726.00	Full Time	Out of UnitFT	6/6/1990
	N/A / \$42.66	N/A / \$42.66				
		Telecomm Overtime	\$450.00			
	N/A / \$0.00	N/A / \$0.00				
		2	\$89,176.00			

RESOLUTION REQUEST FORM NO. 11**Request to Create New Position**

DEPARTMENT NAME: Workforce Development

DATE: 9/26/2024

- (a) Title of Requested Position: Fiscal Coordinator
- (b) Annual **Base** Salary (and Grade if Applicable): \$52,674
- (c) Effective Date for New Position*: October 21, 2024
**Please do not backdate unless the purpose is to correct an error.*
- (d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request:
 (Include annual salary and grade if applicable):
 Employment & Training Account Manager \$61,136 In Unit Grade 13 effective January 13, 2025
- (e) Where are Funds in the Budget for this Position?
 List Budget Code, Object Code, Full Title and Amount:
 40.6293.0300 110 40.6293.0313 110
 40.6293.0305 110 40.6293.0310 110
- (f) Is a Budget Transfer needed? YES NO
 If yes, please complete Resolution Request Form No. 10 – Transfer of Funds
 If no, please provide details on how the increase will be funded with the current budget:
- (g) Has Director of Human Resources Reviewed and Approved of the New Position Title? YES NO
(approval is necessary BEFORE bringing the request to Committee) HR Director Initial AG
- (h) Had County Administrator Reviewed and Approved Creation of New Position? YES NO
(approval is necessary BEFORE bringing the request to Committee) Co. Admin Initial CF
- (i) Is this a mandated position? YES NO
 If yes, please explain:
 The federal funding does require a designated Fiscal position for reporting purposes
- (j) Is there expected revenue from this position? YES NO
 If yes, please explain and complete Resolution Request Form No. 07 – Amend County Budget to recognize revenue:

FISCAL COORDINATOR

DISTINGUISHING FEATURES OF THE CLASS: An employee in this position oversees the accounting and financial management functions of a municipal department. Areas of responsibility include fiscal management, budget preparation, accounts payable, accounts receivable, purchasing, cost analysis and program/grant contract monitoring. The work is performed under the general supervision of the department head. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Oversees and participates in department's fiscal and accounting processes including fiscal control of program and/or grant funds, accounts payable, accounts receivable and purchasing;

Prepares vouchers, purchase orders, encumbrances and other fiscal documents relating to all applicable Federal, State and locally-funded programs and/or grants with accuracy to ensure maximum appropriations of charges;

Maintains and reconciles ledgers of revenues received with bank statements;

Oversees and assists in the classification of a variety of receipts and expenditures and the distribution of costs according to prescribed codes and accounts;

Performs all support functions in the preparation of the department's budget, including data collection, preparation of budget forms, reconciliation, analysis and summaries;

Assists and advises department head in formulating, administering and assessing policies relating to fiscal administration of the budget, program expenses and agency procedures;

Prepares departmental financial reports and correspondence; Monitors contracts and service agreements;

Monitors agency adherence to regulations regarding the disbursement of Federal, State and locally-funded programs and/or grants;

Communicates with various Federal, State and local representatives regarding program funding and fiscal affairs within scope of responsibility;

Performs all work related to the efficient execution of the accounting functions of the agency;

Resourcefulness in resolving varied administration problems.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Good knowledge of modern governmental accounting and fiscal procedures and techniques including budgeting and appropriation practices as relates to grant disbursement and general office accounting;

Good knowledge of methods used in keeping financial accounts and records;

Good knowledge of modern fiscal terminology, practices and procedures;

Good knowledge of the laws, rules and regulations related to departmental functions;

Ability to acquire a working knowledge of agency affairs related to fiscal management;

Ability to prepare complete and accurate financial reports and statements;

Ability to present written and oral comments and opinions clearly and concisely;

Good judgment, accuracy, integrity, resourcefulness and tact.

MINIMUM QUALIFICATIONS:

- (A) Bachelor's degree or higher in accounting, business administration or closely related field and one (1) year of business management experience which shall have included substantial responsibility in areas of accounting and fiscal management; or
- (B) Associate's degree in accounting, business administration or closely related field and three (3) years of business management experience which shall have included substantial responsibility in areas of accounting and fiscal management; or
- (C) Graduation from high school or possession of a high school equivalency diploma and five (5) years of business management experience which shall have included substantial responsibility in areas of accounting and fiscal management.

NOTE: Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

RESOLUTION REQUEST FORM NO. 11***Request to Create New Position*****DEPARTMENT NAME: DPW****DATE: 09/26/24**

- (a) Title of Requested Position: Solid Waste Supervisor
- (b) Annual **Base** Salary (and Grade if Applicable): \$52,674 (Grade 15)
- (c) Effective Date for New Position:* 12/1/24
*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department=s Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable):NA
- (e) Where are Funds in the Budget for this Position? List Budget Code (with title), Object Code (with title), and Amount:
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.) Yes
- (g) Is this a mandated position? If so, please explain:
- (h) Is there expected revenue from this position? If so, please explain:

SOLID WASTE SUPERVISOR

DISTINGUISHING FEATURES OF THE CLASS: This position involves the responsibility for overseeing the Solid Waste Department's operational functions by assigning, reviewing and supervising the daily work activities to ensure the efficient collection, transportation, disposal and recycling of solid waste throughout the County of Warren. Direct supervision is received from the Warren County Department of Public Works Superintendent or the Solid Waste and Recycling Compliance Coordinator with leeway allowed for exercising independent judgment and initiative. Direct supervision is exercised over a several lower level skilled and non-skilled solid waste employees. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Oversees the activities of the solid waste departmental field operations (hauling) for all the Towns throughout the County. This would include the hauling of municipal solid waste and recyclables for each of the Towns, this would also include an equipment repair shop;

Responsible for overseeing the daily work activities of solid waste personnel and other assigned workers by assigning and/or reassigning the duties to be performed or equipment used;

Supervises employees and assists with disciplinary matters;

Coordinates with contractors and brokers for timely delivery of empty trailers and shipment of municipal solid waste, construction and demolition debris and various recyclable materials;

Directs employees in all aspects of safety, which includes the safe operation of and care for all equipment;

Inspects vehicles and equipment and ensures that proper preventive maintenance service and repairs are performed on all vehicles and equipment;

Operates loader, forklift, baler, skidsteer, and various trucks and equipment as required;

Performs a variety of related duties as necessary.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Good knowledge of refuse collection methods, practice and equipment;

Good knowledge of the geography of the municipality;

Ability to plan, supervise and review the work of others;

Ability to follow oral and written instructions;

Ability to communicate effectively both orally and in writing;

Ability to prepare and keep accurate records and written reports of materials, equipment and labor used;

Ability to make arithmetic computations involving counting, addition, subtraction, division, multiplication and fractions;

Ability to maintain working relationships with staff, vendors and the general public;

Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

- A) Graduation from high school or possession of a high school equivalency diploma; and
- B) At least five (5) years of overall work experience; and
- C) At least two (2) years involving the supervision of the daily work activities of lower-level skilled workers and coordination of the transportation and delivery of large amounts of materials.

SPECIAL REQUIREMENT: Must have possession of valid driver's license either appropriate to the vehicle(s) operated or a CDL Class B at the time of appointment and maintain that license throughout employment.

WC:

JC: Competitive

RESOLUTION REQUEST FORM NO. 11***Request to Create New Position*****DEPARTMENT NAME: DPW****DATE: 09/26/24**

- (a) Title of Requested Position: MEO - Medium (PT)
- (b) Annual **Base** Salary (and Grade if Applicable): \$23,045 - Grade 9 (20 hours/week)
- (c) Effective Date for New Position:* 12/1/24
*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department=s Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable):NA
- (e) Where are Funds in the Budget for this Position? List Budget Code (with title), Object Code (with title), and Amount:
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.) Yes
- (g) Is this a mandated position? If so, please explain:
- (h) Is there expected revenue from this position? If so, please explain:

MOTOR EQUIPMENT OPERATOR (MEDIUM)

GENERAL STATEMENT OF DUTIES: Operates one or more types of medium size automotive equipment and performs a variety of manual tasks in connection with such operation; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: These duties involve responsibility for the safe and efficient operation and care of moderately complex motor equipment in the performance of assigned tasks. Effectively works as an individual or as a member of a crew and coordinates efforts with other employees as appropriate. An employee in this class is also required to perform recurring manual duties related to the operation of the equipment. The work is usually performed under general supervision.

EXAMPLES OF WORK: (Illustrative only)

Operates a ten-wheel truck in connection with the hauling of material for road construction and repair;
Operates front end loader, roller of similar road construction machinery on construction and maintenance projects;
Operates a snow plow or related snow removal equipment;
Performs minor mechanical repairs on automotive equipment;
On assignment operates bulldozer, grader, shovel or other heavy automotive equipment;
Services assigned vehicle and maintains it in clean condition;
Loads and unloads trucks;
May perform a variety of simple manual tasks, such as cleaning culverts, shoveling snow, painting and road maintenance work;
Responds after normal working hours to emergency situations and during snow and ice events.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Good knowledge of the operation of trucks, tractors and other types of automotive equipment; ability to understand and carry out simple oral and written instructions; industry; dependability; good physical condition.

ACCEPTABLE EXPERIENCE AND TRAINING: One year of experience in the operation of motorized construction equipment.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS: Eligibility for an appropriate New York State Class A or B license with air brake endorsement. Possession at time of appointment.

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: County Attorney

DATE: October 3, 2024

- (a) Purpose of Request: **Adopting the Warren County Policy for Use of Copyright Materials in County Business Operations**
- (b) Details: **See Attached Policy**
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Resolution __ of 2024

**WARREN COUNTY POLICY FOR USE OF COPYRIGHT MATERIALS
IN COUNTY BUSINESS OPERATIONS**

SECTION 1: PURPOSE

Copyright is the ownership and control of the intellectual property in original works of authorship which are subject to copyright law. It is the policy of Warren County that all rights in copyright shall remain with the copyright owner and that permission must be legally received from the copyright owner for the use of the copyrighted material prior to its use by the County of Warren, its departments, offices, agencies, officers and employees.

SECTION 2: DEFINITIONS AND CONCEPTS

A. **COPYRIGHT:** an “original work of authorship” which has been fixed in a tangible medium of expression from which they can be perceived, reproduced or otherwise communicated, either directly or indirectly with the aid of a device.

B. **WORKS PROTECTED BY COPYRIGHT LAWS:** (Examples for illustration)

- Literary;
- Musical works including any accompanying words;
- Dramatic works including any accompanying music, *i.e.* plays or musicals;
- Pantomimes and choreographic works;
- Pictorial, graphic and sculptural works;
- Motion pictures and other audiovisual works;
- Sound recordings, which are works that result from the fixation of a series of musical;
- Spoken, or other sounds;
- Architectural works.

C. **WORKS NOT PROTECTED BY COPYRIGHT LAWS:** (Examples for illustration)

- Ideas, procedures, methods, systems, processes, concepts, principles, or discoveries;
- Works that are not fixed in a tangible form (such as a choreographic work that has not been notated or recorded or an improvisational speech that has not been written down);
- Titles, names, short phrases, and slogans;
- Familiar symbols or designs;
- Mere variations of typographic ornamentation, lettering, or coloring;
- Mere listings of ingredients or contents.

D. Additional resources concerning the basics of copyright law are available at <https://www.copyright.gov>

Resolution __ of 2024

SECTION 3: PROTOCOL

County employees should take care when contemplating the use of any potentially protected copyrighted image, picture or item covered by US Copyright Laws. County employees who require the use of copyrighted material as defined by the United States Copyright Laws shall consult with the County Attorney prior to any use of any potentially copyrighted material in any presentation, County work product or social media account or activity.

RESOLUTION REQUEST FORM NO. 3***Request for New Contract*****DEPARTMENT NAME: COUNTY ATTORNEY'S OFFICE****DATE: October 3, 2024**

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Mail fulfillment services for 2025 tax foreclosure**
- (c) Name of Contractor: **New York State Industries for the Disabled, Inc. (NYSID)**
- (d) Address of Contractor: **11 Columbia Circle Drive, Albany, NY 12203**
- (e) Contractor's Contact Person and Telephone Number: **Ethan Durham
edurham@nysid.org
518-694-0255**
- (f) Has or will the Contract be provided, if so, please attach: **Proposal attached**
- (g) Commencement Date of Contract: **January 1, 2025**
- (h) Termination Date of Contract: **December 31, 2025, renewing annually upon mutual agreement of both parties, with a renewal term of no more than a 5% annual rate increase**
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$13,300 (based on 800 interested parties requiring legal notice)**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: A.1420 470 County Attorney, Contract**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

**CORPORATE OFFICES:**

11 Columbia Circle Drive, Albany, NY 12203
Phone: (518) 463-9706 Fax: (518) 463-9708

August 12, 2024

Amy Turcotte
Legal Office Coordinator
Warren County Attorney's Office
1340 State Route 9
Lake George, New York 12845
(518) 761-6361
(518) 761-6377 (fax)
turcottea@warrencountyny.gov

Re: Mail Fulfillment

Dear Amy,

This is to inform you that New York State Industries for the Disabled, Inc. (NYSID) is interested in providing Mail Fulfillment as a Preferred Source service.

Thank you for this opportunity to provide a quote for Mail Fulfillment for Warren County. The price for this service will be \$1,290.00. Please find the full proposal with specifics below. The term would be one year from start of contract.

Any questions or concerns, please feel free to reach out.

Thank you for your support of the Preferred Source Program.

Respectfully,

Ethan Durham
NYSID Account Representative – Capital Region
edurham@nysid.org
Office: 518-694-0255
Cell: 315-868-5002

Cc: Katie Tucci

Mail Fulfillment Center

At the Center for Disability Services

Where people get better at life™

63 Karner Rd
Albany, NY 12205
518.437.5812
www.cfdsny.org

08/9/2024

Estimate: 28218

Warren County Mail Fulfillment

We are pleased to submit this estimate based on the following specifications and prices:

Description: Mail Fulfillment

- Warren County will provide fully composed files for printing in PDF format, along with a Mailing Address file in Microsoft Excel format. CFDS will provide a Secure File Transfer Protocol to transfer the print files securely.
- The fully composed PDF files will be formatted 8.5 x 11.
- CFDS will process the mailing list to create mailing and return address cover pages for each mailing from the supplied Excel Mailing List file.
- CFDS will print in black ink the fully composed PDF Files, on 24# white paper, in duplex format.
- CFDS will provide double window 9.5" x 12" white envelopes for mailing.
- Each recipient will be mailed two envelopes; one First Class Mail and a second Certified Mail.
- CFDS will insert printed materials with cover letter on top, seal, add First Class postage, presort, and deliver to USPS at 30 Karner Rd Albany NY.
- CFDS will insert printed materials with cover letter on top, seal, add Certified Mail postage, and deliver to USPS at 30 Karner Rd Albany NY. CFDS will provide Warren County with a listing of Certified Mail Tracking numbers for their record.
- CFDS will be the Return Address and receive and manage mail pieces returned undeliverable. CFDS will send a data file to Warren County to document mail pieces that are undeliverable to the recipient.
- CFDS will mail a second time to recipients whose mail pieces are undeliverable to the recipient at the direction of Warren County.

Print Processing Rate: \$0.06 / printed side (black only)

Mail Processing Rate: \$0.13 / envelope

Presorted First Class Postage: \$3.15 / envelope (**Subject to change per USPS-rates as of 8/8/24**)

Certified Mail Postage: \$8.00 / envelope (**Subject to change per USPS-rates as of 8/8/24**)

Envelopes:

Quantity: 2,000

Price: \$1290.00

Sincerely,

Chris Schelin

518.437.5812

Chris.schelin@cfdsmail.org



Request for Price Concurrence

Date Sent: August 12, 2024
 Contracting Agency: Warren County
 Customer Contact: Amy Turcotte
 Job Title: Legal Office Coordinator
 Street Address: 1340 State Route 9
 City, State Zip: Lake George, NY 12845
 Phone: 518-761-6361 Fax# 518-761-6377 E-Mail: turcottea@warrencountyny.gov

PLEASE UPDATE
 INFORMATION IF
 NEEDED

Member Agency: Center for Disability Services
 Corporate Partner: n/a
 Service: Mail Fulfillment
 Location: 314 South Manning Boulevard, Albany, NY 12208
 Proposed Price: - \$1,290.00
 Proposed Term: One year from start of contract

This form is not a contract; it is only an acknowledgment of your concurrence to the above proposed price. If requested, a cost analysis can be provided for your review documenting proposed cost of service.

Please Note: All contracts with NYS Prevailing Wage Schedules issued on or after 8/1/2010 must contain escalation clauses for wages and supplemental benefits and other related costs dependent upon the annual NYS Department of Labor Published Prevailing Wage Schedules.
All contracts with NYC Prevailing Wage Schedules must contain escalation clauses for wages and supplemental benefits and other related costs dependent upon the NYC Comptrollers Published Prevailing Wage Schedule.

Pricing Notes:

- Print Processing Rate: \$0.06 / printed side (black only)
- Mail Processing Rate: \$0.13 / envelope
- Presorted First Class Postage: \$3.15 / envelope (**Subject to change per USPS-rates as of 8/8/24**)
- Certified Mail Postage: \$8.00 / envelope (**Subject to change per USPS-rates as of 8/8/24**)
- Envelopes: Quantity: 2,000, Price: \$1290.00

If you are in agreement with the proposed price, please sign this form as soon as possible and return by mail or fax. Upon receipt, NYSID will apply to the NYS Office of General Services for price approval if necessary. If you have any questions, please call NYSID Contract Administration at the number below. Please fax or mail to:

New York State Industries for the Disabled, Inc.
 ATTN: Ethan Durham
 11 Columbia Circle Drive
 Albany, NY 12203-5156

E-mail: edurham@nysid.org
 Phone: 518-694-0265
 Ext: 255
 Fax:

NYSID Account Representative

Authorized Signature: _____

Printed Name: _____

Job Title: _____

Date: _____

See attached documents in lieu of signed form

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: County Attorney

DATE: October 3, 2024

- (a) Purpose of Request: **Authorizing the Chair of the Board, the County Attorney and Napoli & Shkolnik to accept and execute all necessary documents relating to the Opioid Settlement Agreement with Target Corp.**
- (b) Details: **Settlement terms are confidential. Details reserved for Executive Session.**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: County Attorney

DATE: October 3, 2024

- (a) Purpose of Request: **Authorizing the Chair of the Board, the County Attorney and Napoli & Shkolnik to accept and execute all necessary documents relating to the Opioid Settlement Agreement with Henry Schein, Inc. and Henry Schein Medical Systems, Inc.**
- (b) Details: **Settlement terms are confidential. Details reserved for Executive Session.**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION No. ___ OF 2024

RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, MERLINO, MADAY, BEAN, ETU AND THOMAS

INTRODUCING PROPOSED LOCAL LAW NO. 7 OF 2024, ENTITLED “A LOCAL LAW REPEALING LOCAL LAW NO. 4 OF 2008, ‘A LOCAL LAW ADOPTING AND RATIFYING CERTAIN EMPLOYEE BENEFITS FOR COUNTY EMPLOYEES OUTSIDE VARIOUS BARGAINING UNITS,’” AND AUTHORIZING PUBLIC HEARING THEREON

WHEREAS, pursuant to Resolution No. 242 of 2008, the Warren County Board of Supervisors enacted Local Law No. 4 of 2008, entitled “A Local Law Adopting and Ratifying Certain Employee Benefits for County Employees Outside Various Bargaining Units,” and

WHEREAS, the County Attorney requested and the Personnel, Administration & Higher Education Committee approved that Resolution No. 242 of 2008 and Local Law 4 of 2008 be rescinded as Local Law No. 4 of 2008 conflicts with Resolution Nos. 54 of 2013 and/or 499 of 2021 which sought by resolution to rescind the County employee benefit policies related to: (1) Paying out accrued and unused sick time benefits upon the retirement of certain County employees; and (2) Reimbursing certain employees for the costs of job-related certifications and course work, now, therefore, be it

RESOLVED, that proposed Local Law No. 7 of 2024 entitled “A Local Law Repealing Local Law No. 4 of 2008, ‘A Local Law Adopting and Ratifying Certain Employee Benefits for County Employees Outside Various Bargaining Units’” hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors’ Rooms in the Warren County Municipal Center on the 15th day of November, 2024, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 7 of 2024, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed

RESOLUTION No. ____ OF 2024**PAGE 2 OF 2**

to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN
PROPOSED LOCAL LAW NO. 7 OF 2024****A LOCAL LAW REPEALING LOCAL LAW NO. 4 OF 2008, ‘A LOCAL LAW ADOPTING
AND RATIFYING CERTAIN EMPLOYEE BENEFITS FOR COUNTY EMPLOYEES
OUTSIDE VARIOUS BARGAINING UNITS’**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1: TITLE. This Local Law shall be entitled “A Local Law Repealing Local Law No. 4 of 2008, ‘A Local Law Adopting and Ratifying Certain Employee Benefits for County Employees Outside Various Bargaining Units.’”

SECTION 2: PURPOSE. The purpose of this Local Law is to:

- 1) Repeal Local Law No. 4 of 2008, ‘A Local Law Adopting and Ratifying Certain Employee Benefits for County Employees Outside Various Bargaining Units’

SECTION 3: PRIOR LAWS REPEALED. Local Law No. 4 of 2008 entitled “A Local Law Adopting and Ratifying Certain Employee Benefits for County Employees Outside Various Bargaining Units,” is hereby repealed.

SECTION 4: EFFECTIVE DATE. This local law shall take effect on November 30, 2024 and after filing with the Office of the Secretary of State.

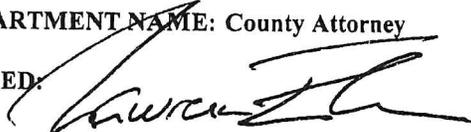
RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: County Attorney

SIGNED:



DATE: 10/3/24

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1420 440.2	County Attorney, Transcription Fees	\$3,000.00

Please state reason for transfer request: To pay for 3 deposition transcripts

Please file original request with Clerk of the Board and retain copy for your records.

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Law (County Attorney)

BUDGET ACCOUNT CODE: A.1420

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$549,538.91	\$566,514.00	\$584,014.00	\$601,210.00
200's EQUIPMENT	\$29.97	\$0.00	\$334.76	\$0.00
400's CONTRACTUAL	\$225,787.32	\$118,300.00	\$145,359.39	\$107,185.00
800's EMPLOYEE BENEFITS	\$161,539.95	\$172,464.00	\$173,802.75	\$202,179.00
TOTALS	\$936,896.15	\$857,278.00	\$903,510.90	\$910,574.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$73,103.34	\$70,000.00	\$70,000.00	\$91,298.00

SIGNED:

Lawrence E. Jones
DEPARTMENT HEAD

TITLE:

County Attorney

DATE:

August 29, 2024

DEPARTMENT REQUEST: COUNTY ATTORNEY OVERVIEW

- ▶ 2025 Revenue: Increases **23.33%** (RPTL, Article 11 changes)
- ▶ 2025 100s: Increases \$17,196.00
- ▶ 2025 200s: Zero
- ▶ 2025 400s: Decreased by **26.26%**
- ▶ 2025 800s: Increased by **14.04%** (2024-2025)
FY 2023 to FY 2025 (**21% increase**)

DEPARTMENT REQUEST FOR CONTRACTUAL EXPENSES:

G/L Categories	2024 Amended Budget	2025 Department Request & Rationale	Percentage Change
423 Telephones	\$2,220	\$300 (end all cell phones-\$700/each)	86% decrease
424 Postage	\$9,000	\$2,000 (NYSID contract & RPTL)	78% decrease
426 Subscriptions	\$11,253.90	\$15,000 (CLIO & Microsoft 365)	25% increase
436 Advertising (Legal Ads)	\$4,500	\$3,200 (Tax Foreclosure & RPTL)	40% decrease
440 Legal (Outside Counsel)	\$101,840.25	\$55,000 (\$45,000 & \$10,000)	85% decrease
440.2 Transcription Fees	\$3,602.95	\$6,000 ("Legacy" Lawsuits)	40% increase
444 Travel/Education/Conf	\$5,097.05	\$5,000 (CASSNY-2; NYSAC; CLEs)	No change
470 Contracts (NYSID) (Tax Foreclosure)	\$0.00	\$13,300 (based on 800 interested parties for 2025 lawsuit)	New Contract Requested

2025 DEPARTMENT REQUEST: COUNTY ATTORNEY CONCLUSION

Financial: Dollars & Cents

2023 Actual Total Cost (Revenue - Expenses)	2024 Amended Budget Total Cost	2025 Department Cost (Revenue - Expenses)
\$863,792.81	\$833,510.90	\$819,276

Net Total Cost Decrease:

2023 Actual to 2024 Amended Budget:	<u>3.51% decrease</u>
2024 Amended Budget to 2025 Department Request:	<u>1.7% decrease</u>
2023 Actual to 2025 Department Request:	<u>4.21% decrease</u>

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Law (County Attorney) - American Rescue Plan Act (ARPA)
 BUDGET ACCOUNT CODE: A.1420 4999

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
200's EQUIPMENT	\$0.00			\$0.00
TOTALS	\$0.00			\$0.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: County Attorney
 DATE: August 29, 2024

Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
REVENUE						
Department 1420 - Law (County Attorney)						
Departmental Income						
1265	Attorney Fees	73,100.31	70,000.00	70,000.00	52,874.78	.00
1265.01	Attorney Fees - Foreclosure	.00	.00	.00	.00	91,298.00
<i>Departmental Income Totals</i>		<u>\$73,100.31</u>	<u>\$70,000.00</u>	<u>\$70,000.00</u>	<u>\$52,874.78</u>	<u>\$91,298.00</u>
State Aid						
3319	Raise the Age	.00	.00	.00	.00	.00
<i>State Aid Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Federal Aid						
4960	Emergency Disaster Assist	3.03	.00	.00	.00	.00
<i>Federal Aid Totals</i>		<u>\$3.03</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Sale of Property And Compensation for Loss						
2655	Minor Sales, Other	.00	.00	.00	.00	.00
2680	Insurance Recoveries	.00	.00	.00	.00	.00
<i>Sale of Property And Compensation for Loss Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Sub Department 4999 - American Rescue Plan Act (ARPA)						
Federal Aid						
4090	Coronavirus Local Fiscal Recovery Fund (CLFRF)	.00	.00	.00	.00	.00
<i>Federal Aid Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Sub Department 4999 - American Rescue Plan Act (ARPA) Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Department 1420 - Law (County Attorney) Totals		<u>\$73,103.34</u>	<u>\$70,000.00</u>	<u>\$70,000.00</u>	<u>\$52,874.78</u>	<u>\$91,298.00</u>
REVENUE TOTALS		<u>\$73,103.34</u>	<u>\$70,000.00</u>	<u>\$70,000.00</u>	<u>\$52,874.78</u>	<u>\$91,298.00</u>
EXPENSE						
Department 1420 - Law (County Attorney)						
Personal Services						
110	Salaries - Regular	549,532.57	566,514.00	566,514.00	338,114.31	566,514.00
120	Salaries - Overtime	6.34	.00	.00	35.38	.00
130	Salaries - Part Time	.00	.00	17,500.00	1,979.35	34,696.00
140	Salaries - Sick Leave Incentive	.00	.00	.00	.00	.00
<i>Personal Services Totals</i>		<u>\$549,538.91</u>	<u>\$566,514.00</u>	<u>\$584,014.00</u>	<u>\$340,129.04</u>	<u>\$601,210.00</u>
Equipment						
210	Furniture/Furnishings	.00	.00	319.98	119.99	.00
220	Office Equipment	29.97	.00	14.78	14.78	.00
220.1	Office Equipment - Reserve	.00	.00	.00	.00	.00
260	Other Equipment	.00	.00	.00	.00	.00
<i>Equipment Totals</i>		<u>\$29.97</u>	<u>\$0.00</u>	<u>\$334.76</u>	<u>\$134.77</u>	<u>\$0.00</u>
Contractual Expense						
410	Supplies	4,254.03	6,000.00	5,465.24	2,819.65	5,000.00

Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
EXPENSE						
Department 1420 - Law (County Attorney)						
<i>Contractual Expense</i>						
419	Settlements	125,000.00	.00	.00	.00	.00
421	Equipment Rental	.00	.00	.00	.00	.00
422	Repair/Maint-Equipment	.00	.00	.00	.00	.00
423	Telephone	2,024.39	2,200.00	2,200.00	1,019.21	360.00
424	Postage	7,322.76	9,000.00	9,000.00	7,518.79	2,000.00
425	Reproduction Expenses	.00	.00	.00	.00	.00
426	Subscriptions	3,775.76	5,700.00	11,253.90	8,638.22	15,000.00
427	Memberships & Dues	623.00	500.00	700.00	679.00	700.00
428	Data Processing & Internet Fees	420.00	500.00	500.00	492.00	525.00
436	Advertising Fees	3,170.82	4,500.00	4,500.00	2,956.78	3,200.00
437	Consulting Fees	.00	.00	.00	.00	.00
439	Misc Fees & Expenses	177.00	200.00	200.00	9.42	100.00
440	Legal/Transcript Fees	73,782.06	80,000.00	101,840.25	39,803.10	55,000.00
440.1	Service of Process	.00	1,000.00	1,000.00	460.80	1,000.00
440.2	Transcription Fees	.00	2,700.00	3,602.95	2,560.95	6,000.00
444	Travel/Education/Conference	5,237.50	6,000.00	5,097.05	2,384.04	5,000.00
470	Contract	.00	.00	.00	.00	13,300.00
Comments						
Level		Comment				
Departmental Request		Foreclosure Printing, Service of Process and Tracking				
<i>Contractual Expense Totals</i>		\$225,787.32	\$118,300.00	\$145,359.39	\$69,341.96	\$107,185.00
<i>Employee Benefits</i>						
810	Retirement	49,451.17	61,185.00	61,185.00	37,477.27	77,224.00
830	Social Security	32,698.86	34,958.00	36,043.00	20,188.06	37,276.00
831	Medicare Contribution	7,647.33	8,215.00	8,468.75	4,721.40	8,718.00
860	Hospitalization	61,171.34	56,759.00	56,759.00	37,973.44	71,335.00
865	Dental Insurance	1,094.42	936.00	936.00	576.32	936.00
<i>Employee Benefits Totals</i>		\$152,063.12	\$162,053.00	\$163,391.75	\$100,936.49	\$195,489.00
<i>Other Benefits</i>						
840	Workmen's Compensation	2,138.00	2,573.00	2,573.00	2,573.00	2,710.00
850	Unemployment Insurance	.00	.00	.00	.00	.00
855	Disability	.00	.00	.00	.00	.00
861	Retirees Hospitalization	5,127.00	5,588.00	5,588.00	1,784.98	3,230.00
862	Health Insurance Cost Reimbursement	2,211.83	2,250.00	2,250.00	282.87	750.00
<i>Other Benefits Totals</i>		\$9,476.83	\$10,411.00	\$10,411.00	\$4,640.85	\$6,690.00

Warren County, NY

Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
EXPENSE						
Department 1420 - Law (County Attorney)						
Sub Department 4999 - American Rescue Plan Act (ARPA)						
<i>Equipment</i>						
220	Office Equipment	.00	.00	.00	.00	.00
	<i>Equipment Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Sub Department 4999 - American Rescue Plan Act (ARPA) Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Department 1420 - Law (County Attorney) Totals	\$936,896.15	\$857,278.00	\$903,510.90	\$515,183.11	\$910,574.00
	EXPENSE TOTALS	\$936,896.15	\$857,278.00	\$903,510.90	\$515,183.11	\$910,574.00
Fund A - General Totals						
	REVENUE TOTALS	\$73,103.34	\$70,000.00	\$70,000.00	\$52,874.78	\$91,298.00
	EXPENSE TOTALS	\$936,896.15	\$857,278.00	\$903,510.90	\$515,183.11	\$910,574.00
	Fund A - General Totals	(\$863,792.81)	(\$787,278.00)	(\$833,510.90)	(\$462,308.33)	(\$819,276.00)
Net Grand Totals						
	REVENUE GRAND TOTALS	\$73,103.34	\$70,000.00	\$70,000.00	\$52,874.78	\$91,298.00
	EXPENSE GRAND TOTALS	\$936,896.15	\$857,278.00	\$903,510.90	\$515,183.11	\$910,574.00
	Net Grand Totals	(\$863,792.81)	(\$787,278.00)	(\$833,510.90)	(\$462,308.33)	(\$819,276.00)

2025 Salary Schedule (Position Budgeting)
County Attorney

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
13705	[REDACTED] N/A / \$42.35	3rd Assistant County Attorney N/A / \$42.35	\$77,080.00	Full Time	Appointed F/T	9/12/2022
13251	[REDACTED] N/A / \$53.20	2nd Assistant County Attorney N/A / \$53.20	\$96,815.00	Full Time	Appointed F/T	8/13/2018
13609	[REDACTED] N/A / \$89.49	County Attorney N/A / \$89.49	\$162,879.00	Full Time	Appointed F/T	11/8/2021
13614	[REDACTED] N/A / \$28.88	Secretary to the County Attorney N/A / \$28.88	\$60,078.00	Full Time	Out of UnitFT	11/15/2021
13379	[REDACTED] N/A / \$55.02	1st Assistant County Attorney N/A / \$55.02	\$100,145.00	Full Time	Appointed F/T	8/12/2019
13263	[REDACTED] N/A / \$33.42	Legal Office Coordinator N/A / \$33.42	\$69,517.00	Full Time	Out of UnitFT	9/10/2018
	N/A / \$0.00	Legal Assistant #2 N/A / \$0.00	\$0.00			
	N/A / \$33.36	Property & Casualty Risk Manager N/A / \$33.36	\$34,696.00			
		8	\$601,210.00			