

**PUBLIC WORKS COMMITTEE**  
**DPW AGENDA**  
**February 21, 2024**

Committee Members: CONOVER, Dickinson, Bruno, Bean, Merlino, Magowan and Strainer

- I. Committee meeting called to order by Chair**
- II. Approval of minutes of prior Committee Meeting**
- III. Privilege of the floor and public comment**
- IV. Action Agenda/New Business Items**
  1. Request: New Contract  
Rationale: Construction contract for Peaceful Valley Road (CR29) culvert replacement - Town of Johnsburg
  2. Request: New Contract  
Rationale: Construction contract for Main Street (CR77) reconstruction & Peaceful Valley Road (CR29) rehabilitation – Town of Johnsburg
  3. Request: Miscellaneous  
Rationale: Closure of H375 13<sup>th</sup> Lake Road Culvert Replacement
  4. Request: Miscellaneous  
Rationale: To appropriate funds for 2024 County Road Projects and for Local Match and funding for Capital project for the airport.
  5. Request: Amend Budget  
Rationale: To increase D.5112 8356 280 for 2024 County Road Projects.
  6. Request: Amend Budget  
Rationale: To increase A9950 910 to fund Airport Capital projects.
- V. Discussion Items**
  1. Town Bridges
  2. Emergency Declaration Project Updates
  3. 2024 Construction Project Updates.
  4. Bond discussion
- VI. Referrals/Pending Items**
- VII. Privilege of the floor and public comment**
- VIII. Motion to Adjourn**

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**Attachments:**

1. Resolution Request No. 3 – New Contract
2. Resolution Request No. 3 – New Contract
3. Resolution Request No. 20 – Miscellaneous
4. Resolution Request No. 20 – Miscellaneous
5. Resolution Request No. 7– Amend Budget
6. Resolution Request No. 7 – Amend Budget

## ***RESOLUTION REQUEST FORM NO. 3***

### ***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 2/21/24**

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 2-24
  
- (b) Purpose of Contract: Construction contract for Peaceful Valley Road (CR 29) Culvert Replacement (Town of Johnsbury) (Bids open 2/13/24)
  
- (c) Name of Contractor: TBD
  
- (d) Address of Contractor: TBD
  
- (e) Contractor's Contact Person and Telephone Number: TBD
  
- (f) Has or will the Contract be provided, if so, please attach:
  
- (g) Commencement Date of Contract: Upon Execution
  
- (h) Termination Date of Contract: Upon Completion
  
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. )
  
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H410.9550 280 Peaceful Valley Rd (CR 29) Culvert Replacement

## ***RESOLUTION REQUEST FORM NO. 3***

### ***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 2/21/24**

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 11-24
  
- (b) Purpose of Contract: Construction contract for Main Street (CR 77) Reconstruction & Peaceful Valley Road (CR 29) Rehabilitation (Town of Johnsburg) (Bids open 2/22/24)
  
- (c) Name of Contractor: TBD
  
- (d) Address of Contractor: TBD
  
- (e) Contractor's Contact Person and Telephone Number: TBD
  
- (f) Has or will the Contract be provided, if so, please attach:
  
- (g) Commencement Date of Contract: Upon Execution
  
- (h) Termination Date of Contract: Upon Completion
  
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. )
  
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H415.9550 280 2022 Bonded Road Projects

# **RESOLUTION REQUEST FORM NO. 20**

## **MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: DPW**

**DATE: 2/21/24**

- (a) Purpose of Request: To authorize closure of the following capital project and return remaining funds to the funding source:

Project	Estimated Funds	Funding Source
H375 13 <sup>th</sup> Lake Road Culvert Replacement	\$0	N/A

- (b) Details: The project is complete.

- (c) Previous Resolution Number:

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: DPW**

**DATE: 2/21/24**

- (a) Purpose of Request: To appropriate funds from Unappropriated Surplus A 909.00 to fund County Road projects and Airport capital projects.
  
- (b) Details: To appropriate funds from Unappropriated Surplus A 909.00 to A.9901.0180 910 in the amount of \$1,738,000.00. Of these funds, \$1,348,000.00 will be allocated to D.5112 8356 280 to cover anticipated 2024 County Road projects and \$230,000.00 will be allocated to A.9950 910 to cover local match for federal and/or state aid Airport capital projects and \$160,000.00 to A.5610 470 Airport (DPW), Contracts to cover Airport Projects.
  
- (c) Previous Resolution Number:
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: A 909.00 Unappropriated Surplus \$1,738,000.00.

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: DPW**

**DATE: 2/21/24**

(a) Purpose of Amendment: To increase D.5112 8356 280 (County Roads - 2023 CR #66 Country Club Road) for supplemental 2024 County Road Projects appropriation.

(b) Appropriation Code (with title), Object Code (with title) and Amount:

D.5112 8356 280 - Interfund Transfers (\$1,348,000.00)

(c) Revenue Code (with title), and Amount:

D.5010 5031 - Interfund Transfers (\$1,348,000.00)

# **RESOLUTION REQUEST FORM NO. 7**

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: DPW**

**DATE: 2/21/24**

(a) Purpose of Amendment: To increase A.9950 910 (Transfers - Capital Projects) to fund airport capital projects.

(b) Appropriation Code (with title), Object Code (with title) and Amount:

A.9950 910 - Interfund Transfers (\$390,000.00)

(c) Revenue Code (with title), and Amount:

A.5010 5031 - Interfund Transfers (\$390,000.00)