

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: FEBRUARY 21, 2024

COMMITTEE MEMBERS PRESENT:

SUPERVISORS CONOVER  
BRUNO  
BEAN  
MERLINO  
STRAINER

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS  
DEAN MOORE, DIRECTOR, PARKS, RECREATION & RAILROAD  
SCOTT ROY AEL, SOLID WASTE & RECYCLING COMPLIANCE OFFICER  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
JOHN TAFLAN, COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD

COMMITTEE MEMBERS ABSENT:

SUPERVISORS DICKINSON  
MAGOWAN

ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY  
FRANK E. THOMAS, BUDGET OFFICER

SUPERVISORS ETU

MADAY

TURNER

CHRISTINE NORTON, COUNTY TREASURER

CLAUDIA BRAYMER, ACEC BOARD MEMBER

CHET CIEMBRONIEWICZ, WARRENSBURG BIKE RALLY

TRACY FRISCH, ACEC BOARD MEMBER

BARBARA JOUDRY, ACEC BOARD MEMBER

JEAN LAPPER, ACEC BOARD MEMBER

JULIAN MANGANO, ACEC BOARD MEMBER

LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

\*SEE SIGN IN SHEET FOR ADDITIONAL ATTENDEES

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Please note, the following contains a summarization of the February 21, 2024 meeting of the Public Works Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - [https://www.youtube.com/watch?v=Fz6bmi\\_sapA&t=4s](https://www.youtube.com/watch?v=Fz6bmi_sapA&t=4s)

Mr. Conover called the meeting of the Public Works Committee to order at 9:46 a.m.

Motion was made by Mr. Bruno, seconded by Mr. Strainer and carried by a unanimous vote of those present (*Messrs. Dickinson and Magowan absent*) to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Parks, Recreation and Railroad; Solid Waste; and DPW agendas were distributed to those in attendance, copies of the agendas are on file with the meeting minutes.

The Committee commenced with a review of the of the Parks, Recreation and Railroad agenda which included a request not included on the agenda, to authorize a new contract with the lowest responsible bidder for on-call railroad track repair and construction, pursuant to the terms and provisions of the specifications (WC 20-24) and proposal for a term commencing upon execution and terminating upon completion.

Motion was made by Mr. Merlino and seconded by Mr. Bruno; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Messrs. Dickinson and Magowan absent*) to approve the request as outlined above and the necessary resolution was authorized for the March 15<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

A review of the Information for Discussion/Review portion of the agenda included the following items:

1. Warrensburg Bike Week - A request was made from Chet Ciembroniewicz, *representing Warrensburg Bike Rally*, to serve beer during their event.

Motion was made by Mr. Merlino, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Messrs. Dickinson and Magowan absent*) to authorize a facilities use permit to allow beer sales at the 2024 Warrensburg Bike Rally event at the Warren County Fairgrounds Tuesday - Saturday 11:00 a.m. - 6:00 p.m. provided proper insurance and liquor license is secured and the necessary resolution was authorized for the March 15<sup>th</sup> Board meeting.

2. Stocking Update - Socking to start in April, weather permitting.
3. Railroad Update - Edits from Revolution Railroad were expected to be received for future review.

There being no further Parks, Recreation and Railroad business to discuss, Committee commenced with a review of the Solid Waste & Recycling Discussion Items portion of the agenda which included the following being addressed:

1. Introduction of Solid Waste and Recycling Compliance Coordinator, Scott Royael.
2. Presentation was made by Adirondack Compost Education Council, Inc. (ACEC), copy included in agenda packet.
3. Mr. Royael would be working with Zero Waste Warren County Committee to create a working group for the recyclables project.

There being no further Solid Waste & Recycling business to discuss, Committee commenced with a review of the Department of Public Works Action Agenda/New Business Items portion of the agenda which included the following requests:

1. To authorize a new construction contract with the lowest responsible bidder for culvert replacement of Peaceful Valley Road (CR 29), pursuant to the terms and provisions of the specifications (WC 2-24) and proposal for a term commencing upon execution and terminating upon completion.

Motion was made by Mr. Bruno, seconded by Mr. Strainer and carried by a unanimous vote of those present (*Messrs. Dickinson and Magowan absent*) to approve the request as outlined above and the necessary resolution was authorized for the March 15<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To authorize a new construction contract with the lowest responsible bidder for Main Street (CR 77) reconstruction and Peaceful Valley Road (CR 29) rehabilitation, pursuant to the terms and provisions of the specifications (WC 11-24) and proposal for a term commencing upon execution and terminating upon completion.

Motion was made by Mr. Bruno, seconded by Mr. Strainer and carried by a unanimous vote of those present (*Messrs. Dickinson and Magowan absent*) to approve the request as outlined above and the necessary resolution was authorized for the March 15<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

3. To close Capital Project No. H375, *13<sup>th</sup> Lake Road Culvert Replacement*, with no remaining funds to return.

Motion was made by Mr. Strainer, seconded by Mr. Bean and carried by a unanimous vote of those present (*Messrs. Dickinson and Magowan absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

4. To appropriate funds in the amount of \$1,738,000.00 from Budget Code A 909.00, *General Fund Unappropriated Surplus*, to Budget Code D.5112 8356 280, *County Roads - 2023 CR#66 Country Club Road*, (\$1,348,000.00) to cover anticipated 2024 County road projects, and Budget Code A.9950 910, *Transfers - Capital Projects*, (\$230,000.00) to cover local match for federal and/or state aid airport capital projects and Budget Code A.5610 470, *Airport (DPW), Contracts*, (\$160,000) to cover Airport Projects.
5. To amend the County Budget in the amount of \$1,348,000.00 to increase Budget Code D.5112 8356 280, *County Roads - 2023 CR#66 Country Club Road*, for supplemental 2024 County Road Projects.
6. To amend the County Budget in the amount of \$390,000.00 to increase Budget Code A.9950 910, *Transfer-Capital Projects*, to fund Airport Capital Projects.

Motion was made by Mr. Bean and seconded by Mr. Merlino to approve Items 4 - 6; following discussion, Messrs. Bean and Merlino amended their motions to appropriate funds when needed, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Messrs. Dickinson and Magowan absent*) to approve the requests as outlined above and refer same to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes. (Note: Subsequent to the meeting, it was determined by the County Treasurer's Office that item 6 was not necessary)*

A review of the Discussion Items commenced with the following being addressed:

1. Town Bridges.
2. Emergency Declaration Project Updates.
4. Bond Discussion - Christine Norton, *County Treasurer*, spoke regarding suggestions from her office as well as a Fiscal Advisor.

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Mr. Strainer exited the meeting at 11:18 a.m. and returned at 11:20 a.m.

Discussion was held regarding the possibility of the County Treasurer obtaining a bond in an amount of \$6,200,00 to cover the cost of current projects and equipment and rolling over the previous \$6,200,000 to a BAN (*Bond Anticipation Notice*).

Mr. Bean exited the meeting during discussion at 11:23 a.m. and returned at 11:29 a.m.

Motion was made by Mr. Bruno and seconded by Mr. Merlino to refer the idea of bonding additional funds as outlined above to the Finance & Budget Committee ; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Messrs. Dickinson and Magowan absent*).

3. 2024 Construction Project Updates.

Privilege of floor and public comment was called for, but no one was wishing to speak.

There being no further business to come before the Public Works Committee, on motion made by Mr. Bruno, seconded by Mr. Strainer and carried by a unanimous vote of those present (*Messrs. Dickinson and Magowan absent*), Mr. Conover adjourned the meeting at 11:38 a.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board