



**Tourism & Occupancy Tax Coordination Committee  
AGENDA  
October 29, 2024**

Committee Members: MERLINO, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

*Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board.*

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- I. Committee meeting called to order by Chairman Merlino.
  - II. Privilege of the floor and public comment
  - III. Action Agenda/New Business Items:
    - a. **Resolution Request:** To award the Village of Lake George \$150,000 to lease the light displays, formerly used at the Capital Holiday Lights in Washington Park, from the Albany Police Athletic League for use this winter season in the Town/Village of Lake George.  
**Rationale:** The Village and Town of Lake George would like to contract with the Albany Police Athletic League to lease the light displays, formerly used at the Capital Holiday Lights in Washington Park, for use this winter season.
    - b. **Resolution Request:** To appropriate \$150,000 from A 881.00 Reserve, Occupancy Tax to A. 6417. 0002 469.05 Municipal Application Funding  
**Rationale:** The Village and Town of Lake George has contracted with the Albany police Athletic league to lease the light displays, formerly used at the Capital Holiday Lights in Washington Park, for use this winter season in the town/village of Lake George.
  - IV. Discussion Items:
    - c. None
  - V. Referrals: None
  - VI. Privilege of the floor and public comment
  - VII. Motion to adjourn

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**Attachment #1:** Resolution Request Form 3 New Contract with the Village of Lake George

**Attachment #2:** Resolution Request Form 20 Miscellaneous to appropriate funds

# ***RESOLUTION REQUEST FORM NO. 3***

## ***Request for New Contract***

**DEPARTMENT NAME: Tourism**

**DATE: October 29, 2024**

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **To fund the lease of lights from the Albany Police Athletic League to be used for a light display in the village/town of Lake George**
- (c) Name of Contractor: **Mayor Ray Perry**
- (d) Address of Contractor: **P.O. Box 791 Lake George, NY 12845**
- (e) Contractor's Contact Person and Telephone Number: **Mayor Ray Perry  
518-668-5771**
- (f) Has or will the Contract be provided, if so, please attach: **NO**
- (g) Commencement Date of Contract: **At time of contract execution**
- (h) Termination Date of Contract: **December 31, 2025**
- (i) Payment Provisions:
  - i) lump sum amount **\$150,000**
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A 881.00 Reserve, Occupancy Tax****

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Tourism**

**DATE: October 29, 2024**

- (a) Purpose of Request: To appropriate \$150,000 from A 881.00 Reserve, Occupancy Tax to A. 6417. 0002 469.05 Municipal Application Funding
  
- (b) Details: The Village and Town of Lake George have contracted with the Albany Police Athletic League to lease the light displays, formerly used at the Capital Holiday Lights in Washington Park, for use this winter season in the town/village of Lake George.
  
- (c) Previous Resolution Number: NA
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: A 881.00 Reserve, Occupancy Tax

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS