

# Warren County Board of Supervisors

## RESOLUTION NO. 30 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS GILLIGAN AND BRUNO**

**RENEWING NEW YORK STATE RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK LOCAL GOVERNMENT RECORDS (LGS-1) AND ADOPTING LGS-1 AS THE COUNTY SUBJECT MATTER LIST**

WHEREAS, by Resolution No. 489 of 2020 the Warren County Board of Supervisors adopted the New York State Retention and Disposition Schedule LGS-1, issued pursuant to Article 57-A of the Arts & Cultural Affairs Law, containing legal minimum retention periods for County Government Records, and

WHEREAS, records will be disposed of only as they are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein, and

WHEREAS, only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods, and

WHEREAS, the Retention and Disposition Schedule for New York Local Government Records (LGS-1) provides a subject matter list of all records in the possession of a municipality, now, therefore, be it

RESOLVED, that the New York State Retention and Disposition Schedule for New York Local Government Records (LGS-1) as described above be, and hereby is adopted effective January 17, 2025, and be it further

RESOLVED, that the New York State Retention and Disposition Schedule for New York Local Government Records (LGS-1) as described above be, and hereby is, adopted as the current subject matter list for the County, as required by Section 87(3)(c) of the Public Officer's Law.

***ADOPTED BY A UNANIMOUS VOTE OF THOSE PRESENT***