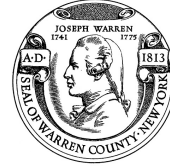


Warren County Board of Supervisors

**AGENDA
TUESDAY MAY 13, 2025
BOARD MEETING**



10:00 a.m. Call Meeting to Order

Pledge of Allegiance - Supervisor Thomas

Roll Call

Motion to approve minutes of the April 11, 2025 Board Meeting, subject to correction by the Clerk

Privilege of the Floor and Public Comment

Presentation of Employee of the Quarter Award

Chair declares Public Hearing open on modifications to the real property lease agreements between Warren County and Northern Gateway Renewables, LLC/Southern Gateway Renewables, LLC, and requests Clerk read Notice of Public Hearing aloud

Report by Committee Chairs (including Chairman of the Board's Report)

Report of County Administrator

Report of County Attorney

Reading of Communications

Reading of Resolutions

Recusals on Resolutions

Discussion and Public Comment on Proposed Resolutions

Requests for Roll Call Votes

Vote on Resolutions

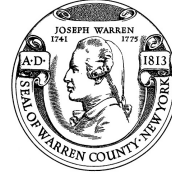
Privilege of the Floor and Public Comment

Announcements

Motion to Adjourn

Warren County Board of Supervisors

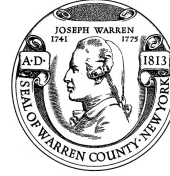
MAY 13, 2025
BOARD MEETING
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| <u>RES. NO.</u> | <u>VOTE</u> | <u>DESCRIPTION</u> |
|------------------------|--------------------|---|
| PROC 22 | | PROCLAMATION - WARREN COUNTY BOARD OF SUPERVISORS' SUNY ADIRONDACK CERTIFICATE OF EXCELLENCE AWARD - EMILY ENSLOW |
| PROC 23 | | PROCLAMATION -LYME DISEASE AWARENESS MONTH - <i>MAY</i> |
| PROC 24 | | PROCLAMATION - MILITARY APPRECIATION MONTH - <i>MAY</i> |
| PROC 25 | | PROCLAMATION - PHYSICAL FITNESS & SPORTS MONTH - <i>MAY</i> |
| MTR01 | | MORTGAGE TAX REPORT |
| 176 | ROLL CALL | FINANCE & BUDGET - MAKING SUPPLEMENTAL APPROPRIATIONS |
| 177 | ROLL CALL | FINANCE & BUDGET - AMENDING WARREN COUNTY BUDGET FOR 2025 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY |
| 178 | | COUNTY FACILITIES (<i>AIRPORT</i>) - AUTHORIZING THE ESTABLISHMENT OF THE AIRPORT MASTER PLAN ADVISORY GROUP |
| 179 | ROLL CALL | COUNTY FACILITIES (<i>AIRPORT</i>) - AMENDING LAND LEASE ASSIGNMENT WITH NORTHERN GATEWAY RENEWABLES, LLC FOR WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT SOLAR LAND LEASE (WC 44-20), TO EXTEND THE TERMINATION DATE AND OTHER MODIFICATIONS |
| 180 | ROLL CALL | COUNTY FACILITIES (<i>AIRPORT</i>) - AMENDING LAND LEASE ASSIGNMENT WITH SOUTHERN GATEWAY RENEWABLES, LLC FOR WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT SOLAR LAND LEASE (WC 44-20), TO EXTEND THE TERMINATION DATE AND OTHER MODIFICATIONS |
| 181 | | CRIMINAL JUSTICE, PUBLIC SAFETY & EMERGENCY SERVICES (<i>OFFICE OF EMERGENCY SERVICES</i>) - AMENDING RESOLUTION NO. 144 OF 2025, APPOINTING MEMBERS OF WARREN COUNTY FIRE ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES, TO ADJUST MEMBERSHIP |
| 182 | | CRIMINAL JUSTICE, PUBLIC SAFETY & EMERGENCY SERVICES (<i>OFFICE OF EMERGENCY SERVICES</i>) - ADOPTING THE WARREN COUNTY DOMESTIC TERRORISM PREVENTION PLAN |

Warren County Board of Supervisors

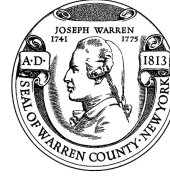
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| <u>RES. NO.</u> | <u>VOTE</u> | <u>DESCRIPTION</u> |
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| 183 | | CRIMINAL JUSTICE, PUBLIC SAFETY & EMERGENCY SERVICES (SHERIFF'S OFFICE) - AUTHORIZING AGREEMENT WITH TECTA AMERICA WEATHERGUARD, LLC TO PROVIDE ROOF REPAIRS TO THE WARREN COUNTY CORRECTIONAL FACILITY |
| 184 | | CRIMINAL JUSTICE, PUBLIC SAFETY & EMERGENCY SERVICES (SHERIFF'S OFFICE)-HOME RULE REQUEST BY WARREN COUNTY TO TRANSFER STATE-OWNED PROPERTY TO WARREN COUNTY |
| 185 | | ECONOMIC GROWTH & DEVELOPMENT (PLANNING & COMMUNITY DEVELOPMENT)- AUTHORIZING SUBMISSION OF AN APPLICATION TO NEW YORK STATE DEPARTMENT OF STATE OFFICE OF PLANNING, DEVELOPMENT & COMMUNITY INFRASTRUCTURE FOR BOND ACT FUNDING THROUGH THE CLEAN WATER, CLEAN AIR AND GREEN JOBS ENVIRONMENTAL BOND ACT OF 2022 TO IMPLEMENT COASTAL REHABILITATION AND RESILIENCE PROJECTS WITHIN WARREN COUNTY |
| 186 | | ECONOMIC GROWTH & DEVELOPMENT (PLANNING & COMMUNITY DEVELOPMENT)- AUTHORIZING SUBMISSION OF AN APPLICATION TO NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR RESILIENT WATERSHEDS GRANT (RWG) PROGRAM FUNDING TO FUND THE IMPLEMENTATION OF FLOOD MITIGATION PROJECTS IN WARREN COUNTY |
| 187 | | ECONOMIC GROWTH & DEVELOPMENT (PLANNING & COMMUNITY DEVELOPMENT)- AUTHORIZING SUBMISSION OF AN APPLICATION TO NEW YORK STATE DEPARTMENT OF STATE OFFICE OF PLANNING, DEVELOPMENT & COMMUNITY INFRASTRUCTURE FOR BOND ACT FUNDING THROUGH THE CLEAN WATER, CLEAN AIR AND GREEN JOBS ENVIRONMENTAL BOND ACT OF 2022 FOR INLAND FLOODING AND LOCAL WATERFRONT REVITALIZATION PROGRAM IMPLEMENTATION PROJECTS |
| 188 | | ECONOMIC GROWTH & DEVELOPMENT (PLANNING & COMMUNITY DEVELOPMENT) - AUTHORIZING AGREEMENT WITH LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD FOR THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT TO ASSIST THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD IN THE DEVELOPMENT OF A COMPREHENSIVE PLAN FOR THE TOWN OF HORICON |

Warren County Board of Supervisors

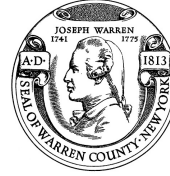
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| 190 | | ENVIRONMENTAL CONCERNS & REAL PROPERTY TAX SERVICES (<i>REAL PROPERTY TAX SERVICES</i>) - AUTHORIZING THE CONVEYANCE OF TOWN OF QUEENSBURY TAX MAP PARCEL NO. 309.14-1-86.12 TO THE TOWN OF QUEENSBURY |
| 191 | | ENVIRONMENTAL CONCERNS & REAL PROPERTY TAX SERVICES (<i>REAL PROPERTY TAX SERVICES</i>) - AUTHORIZING ACCEPTANCE OF DONATION OF LAND LOCATED IN THE TOWN OF QUEENSBURY (TAX MAP PARCEL NO. 303.12-1-4) FROM JPGROSS PROPERTIES, LLC |
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| 193 | | TOURISM - ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH THE APPLICANT THAT SCORED THE HIGHEST BASED ON BEST VALUE METHOD FOR 2025 WARREN COUNTY TRAVEL GUIDE CREATIVE DESIGN & PRINTING (WC 25-25) |
| 194 | ROLL CALL | PERSONNEL, ADMINISTRATION & HIGHER EDUCATION - AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2025 TO CREATE POSITIONS WITHIN THE DEPARTMENT OF PROBATION; SHERIFF'S OFFICE; AND COUNTY CLERK'S OFFICE |
| 195 | | PERSONNEL, ADMINISTRATION & HIGHER EDUCATION (<i>CLERK OF THE BOARD</i>) - AMENDING RESOLUTION NO. 18 OF 2025, APPOINTING MEMBERS TO THE WARREN-WASHINGTON COUNTIES INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION, TO REPLACE A MEMBER DUE TO A RESIGNATION |
| 196 | | PERSONNEL, ADMINISTRATION & HIGHER EDUCATION (<i>CLERK OF THE BOARD</i>) - AMENDING RESOLUTION NO. 371 OF 2024; APPROVING STANDARD WORK DAY AND TIME REPORTING RESOLUTION FOR ALL ELECTED AND APPOINTED OFFICIALS FOR RETIREMENT PURPOSES |

Warren County Board of Supervisors

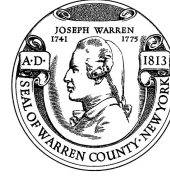
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| 197 | | PERSONNEL, ADMINISTRATION & HIGHER EDUCATION (COUNTY ATTORNEY) - ADOPTING THE WARREN COUNTY FISCAL APPROVAL AUTHORITY MANAGEMENT POLICY |
| 198 | | PERSONNEL, ADMINISTRATION & HIGHER EDUCATION (SUNY ADIRONDACK) - PROVIDING APPROVAL OF THE COLLECTIVE BARGAINING AGREEMENT BETWEEN SUNY ADIRONDACK AND THE FACULTY ASSOCIATION OF ADIRONDACK COMMUNITY COLLEGE |
| 199 | ROLL CALL | PERSONNEL, ADMINISTRATION & HIGHER EDUCATION (SUNY ADIRONDACK) - AUTHORIZING SALE OF REAL PROPERTY LOCATED AT 240 SANFORD STREET IN THE CITY OF GLENS FALLS BY ADIRONDACK COMMUNITY COLLEGE (SUNY ADIRONDACK) |
| 200 | | PERSONNEL, ADMINISTRATION & HIGHER EDUCATION (WORKFORCE DEVELOPMENT) - AUTHORIZING TEMPORARY POSITIONS WITHIN THE WARREN COUNTY DEPARTMENT OF WORKFORCE DEVELOPMENT |
| 201 | ROLL CALL | FINANCE & BUDGET (INFORMATION TECHNOLOGY) - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO THE INFORMATION TECHNOLOGY BUDGET TO PURCHASE COMPUTERS AND RELATED EQUIPMENT AND SOFTWARE; AND AMENDING 2025 WARREN COUNTY BUDGET |
| 202 | ROLL CALL | FINANCE & BUDGET (PARK O&M) - AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUE-GASLIGHT VILLAGE PARKING FEES TO CHARLES R. WOOD PARK, LAWN & LANDSCAPING EQUIPMENT; AUTHORIZING REIMBURSEMENT TO THE VILLAGE OF LAKE GEORGE FOR THE PURCHASE OF A CUB CADET MOWER WITH BAGGER; AND AMENDING 2025 WARREN COUNTY BUDGET |
| 203 | ROLL CALL | FINANCE & BUDGET (TREASURER) - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE WARREN COUNTY INDUSTRIAL PARK SEWER FUND BALANCE TO THE DEPARTMENT OF PUBLIC WORKS BUDGET TO COVER THE COST OF THE WATER/SEWER/TAX INVOICE RECEIVED FROM WASHINGTON COUNTY SEWER DISTRICT #1; AND AMENDING 2025 WARREN COUNTY BUDGET |

Warren County Board of Supervisors

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| <u>RES. NO.</u> | <u>VOTE</u> | <u>DESCRIPTION</u> |
|------------------------|--------------------|--|
| FLOOR RESO NO. 1 | | WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AMENDING RESOLUTION NO. 103 OF 2025, SETTING PUBLIC HEARING FOR THE ADOPTION OF THE WARREN COUNTY COMPREHENSIVE PLAN, TO SET THE ACTUAL DATE OF SAID PUBLIC HEARING |
| FLOOR RESO NO. 2 | | AMENDING RESOLUTION NO. 103 OF 2025, SETTING PUBLIC HEARING FOR THE ADOPTION OF THE WARREN COUNTY COMPREHENSIVE PLAN, TO SET THE ACTUAL DATE OF SAID PUBLIC HEARING |

PROCLAMATION NOS. 22-25; MORTGAGE TAX REPORT; RESOLUTION NOS. 176-203; AND FLOOR RESOLUTION NOS. 1-2 WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON WEDNESDAY MAY 7, 2025

Warren County Board of Supervisors

RESOLUTION NO. OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS

WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AMENDING RESOLUTION NO. 103 OF 2025, SETTING PUBLIC HEARING FOR THE ADOPTION OF THE WARREN COUNTY COMPREHENSIVE PLAN, TO SET THE ACTUAL DATE OF SAID PUBLIC HEARING

WHEREAS, by Resolution No. 1 of 2025, later amended by Resolution No. 68 of 2025, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution amending Resolution No. 103 of 2025, setting public hearing for the adoption of the Warren County Comprehensive Plan, to set the actual date of said public hearing, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Warren County Board of Supervisors

RESOLUTION NO. OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS

**AMENDING RESOLUTION NO. 103 OF 2025, SETTING PUBLIC HEARING FOR THE
ADOPTION OF THE WARREN COUNTY COMPREHENSIVE PLAN,
TO SET THE ACTUAL DATE OF SAID PUBLIC HEARING**

WHEREAS, by Resolution No. 103 of 2025, the Board of Supervisors authorized a public hearing to allow public comment prior to the adoption fo the Warren County Comprehensive Plan pursuant to the requirements of General Municipal Law §352 which indicates that a public hearing must be held upon at least ten (10) days notice and published in two (2) newspapers having general circulation in Warren County before the adoption of the Warren County Comprehensive Plan, and

WHEREAS, Resolution No. 103 of 2025 authorized the public hearing to be held at a date to be determined pending completion of the Full Environmental Assessment Form and Negative Declaration Form under SEQRA, and

WHEREAS, the County Planner has advised that the Full Environmental Assessment Form and Negative Declaration Form under SEQRA have been completed and now the public hearing must be officially scheduled, now, therefore, be it

RESOLVED, that Resolution No. 103 of 2025 be, and hereby is, amended to indicate that the necessary public hearing pertaining to the adoption of the Warren County Comprehensive Plan shall be held on June 20, 2025 at 10:00 a.m.

Warren County Board of Supervisors

MORTGAGE TAX REPORT

To the Board of Supervisors of Warren County:

Your committee on Finance would respectfully report from the financial statement relative to mortgage tax receipts made by the County Clerk and County Treasurer of Warren County for the period ending March 31, 2025, and filed in the Office of the Board of Supervisors of Warren County. It appears that the amount received by the County Clerk from mortgage taxes for the period ending March 31, 2025, from current taxes was \$1,115,563.55 and that after receipt of all interest and payment of all expenses, the County's share to be distributed among the several tax districts amounts to \$1,014,003.83.

The amounts to be distributed to the several districts are as follows:

| | |
|------------------------|--------------|
| Bolton | \$110,845.53 |
| Chester | 30,271.58 |
| Glens Falls | 187,092.70 |
| Hague | 19,554.48 |
| Horicon | 19,307.24 |
| Johnsburg | 42,245.73 |
| Lake George | 134,301.08 |
| Lake Luzerne | 24,676.93 |
| Queensbury | 364,009.34 |
| Stony Creek | 3,844.45 |
| Thurman | 4,972.02 |
| Warrensburg | 39,793.85 |
| Village of Lake George | 33,088.90 |

Your committee recommends the adoption of this report and recommends that the Chairman and the Clerk of the Board be authorized and directed to issue the proper warrant to the Treasurer of Warren County for the distribution of said tax.

Dated: May 13, 2025

Respectfully submitted,
FINANCE & BUDGET COMMITTEE

Frank E. Thomas, Chair

Vincent Crocitto Sr.

Michael Geraci

Eugene J. Merlino

John F. Strough

John Maday Sr.

Bennet Driscoll Jr.

Warren County Board of Supervisors

Proclamation

WHEREAS, each year the Warren County Board of Supervisors selects a graduating SUNY Adirondack student to be honored with the Warren County Board of Supervisors' SUNY Adirondack Certificate of Excellence Award, and

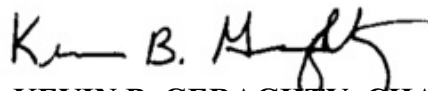
WHEREAS, there are certain criteria that a candidate must meet to be considered, including overcoming significant obstacles in the course of pursuing an education; demonstrating academic achievements; exhibiting motivation, tenacity and enthusiasm; and being a Warren County resident, and

WHEREAS, for 2025, the Warren County Board of Supervisors has chosen to honor Ms. Emily Enslow, of the City of Glens Falls, with its SUNY Adirondack Certificate of Excellence Award in light of the outstanding effort and dedication she has shown in overcoming serious medical and personal obstacles to pursue her degree which she began as a teenager in 2000 and finally achieved as an adult in 2025, and

WHEREAS, the Warren County Board of Supervisors is proud to recognize Ms. Enslow's hard work and determination and to congratulate her on achieving an Associate in Occupational Science Degree in Culinary and Baking Arts, while encouraging her continued education aimed at achieving a Hospitality Certificate, for which she is enrolled to begin courses at SUNY Adirondack in the Fall of 2025, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby award Ms. Emily Enslow with the Warren County Board of Supervisors' SUNY Adirondack Certificate of Excellence Award and wish her all the best in what shall surely be a successful career.

DATED: MAY 13, 2025



**KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors

Proclamation

WHEREAS, An estimated 475,000 people are diagnosed with Lyme Disease each year, and many more suffer without a formal diagnosis because of testing inconsistencies and the fact that symptoms are similar to other diseases, and

WHEREAS, The Northeast, including New York State, has some of the highest infection rates of Lyme Disease in North America, as ticks that carry the bacteria that cause the disease spread into areas where they had not previously been present, and

WHEREAS, Symptoms include flu-like conditions such as a fever, aches and pains, rashes, joint pain, headaches and fatigue, and

WHEREAS, Increased numbers of ticks has resulted in growing numbers of infections for Lyme Disease, and other tick-borne illnesses, in Warren County and the Southern Adirondacks, and

WHEREAS, Warren County residents should take precautions to avoid exposure to ticks, by using repellents, wearing light-colored clothing and performing self checks after being in wooded or grassy areas where ticks are prevalent, and

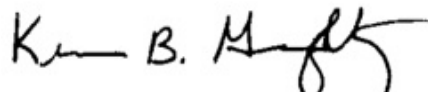
WHEREAS, The Warren County Board of Supervisors thanks Warren County Health Services for its efforts to track Lyme Disease and other tick-borne illnesses in Warren County and to educate residents about how to prevent and recognize these illnesses, which include a new Public Health website, and

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of May 2025 to be

LYME DISEASE AWARENESS MONTH

in Warren County, and encourage all County officials, employees, schools and residents to observe and celebrate with appropriate programs, ceremonies and activities.

DATED: MAY 13, 2025



**KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors

Proclamation

WHEREAS, The United States Armed Forces is comprised of six branches including the Army, Navy, Air Force, Marines, Coast Guard, and Space Force, agencies that each serve an important role in protecting our nation, and

WHEREAS, Less than 1 percent of Americans currently wear the uniform — stepping up to defend the other 99 percent of our nation with honor and courage, and

WHEREAS, During training and the dangers and deployments, our service members remain resilient and resolved in their mission. They, along with their families, caregivers, and survivors, also shoulder unique burdens, serving and making sacrifices for our freedom, democracy, and liberty, and

WHEREAS, May is National Military Appreciation Month, a time to foster awareness and understanding of the challenges faced by the military community, and

WHEREAS, National Military Appreciation Month provides a platform for education and dialogue about the experiences of service members, veterans, and their families, and

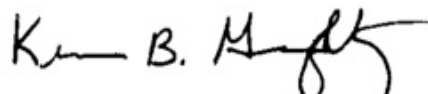
WHEREAS, Warren County is home to thousands of veterans who we thank for ably and admirably serving their country well, and

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of May 2025 to be

MILITARY APPRECIATION MONTH

in Warren County, and encourage all County officials, employees, schools and residents to observe and celebrate with appropriate programs, ceremonies and activities.

DATED: MAY 13, 2025



**KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors

Proclamation

WHEREAS, Exercise is an important part of staying healthy, and residents of Warren County are fortunate to live in a county with myriad opportunities for both outdoor and indoor recreation, and

WHEREAS, Staying physically fit can be done in many ways, with activities such as hiking, bicycling, walking and paddling readily available in all counties of Warren County, and

WHEREAS, Warren County residents are fortunate to have Warren County Department of Parks, Recreation and Railroad to oversee great recreational facilities such as Warren County Bikeway, Swede Mountain Firetower Trail, Up Yonda Farm and more, and

WHEREAS, In addition, Warren County is home to miles of hiking trails on state land and local municipal woodlands, wonderful ski resorts and municipal parks by the dozen, and

WHEREAS, Warren County Department of Planning & Community Development has compiled a thorough and easy-to-use website, Warren County Rec Mapper, (warrencountyny.gov/recmapper) that provides information on more than 150 recreational areas in Warren County, and

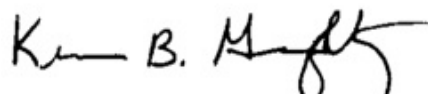
WHEREAS, May has been designated National Physical Fitness and Sports Month since 1983, to promote the benefits of staying active and fit, and

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of May 2025 to be

PHYSICAL FITNESS AND SPORTS MONTH

in Warren County, and encourage all County officials, employees, schools and residents to observe and celebrate by going for a walk, run, bike ride or any other activity they choose to stay active.

DATED: MAY 13, 2025



**KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors

RESOLUTION NO. 176 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2025 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

| FROM CODE | | TO CODE | | AMOUNT |
|---|---|----------------|--|---------------|
| <u>DEPARTMENT: PROBATION</u> | | | | |
| A.3140 110 | Probation, Salaries- Regular | A.3140 120 | Probation, Salaries- Overtime | \$250.00 |
| <u>DEPARTMENT: SPECIAL ITEMS</u> | | | | |
| A.1990 469 | Contingent Account, Other Payments/ Contributions | A.1325 210 | County Treasurer, Furniture/Furnishings | 2,747.00 |

Warren County Board of Supervisors

RESOLUTION NO. 177 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO

AMENDING WARREN COUNTY BUDGET FOR 2025 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2025 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

| <u>CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------------------------|---|---------------|
| DEPARTMENT: SHERIFF | | |
| <u>ESTIMATED REVENUE</u> | | |
| A.31110.4052 4313 | Sheriff's Law Enforcement, FY19 Edward Byrne Memorial Grant, Byrne Grant | \$2,592.00 |
| <u>APPROPRIATIONS</u> | | |
| A.3110.4052 455 | Sheriff's Law Enforcement, FY19 Edward Byrne Memorial Grant, Safety Equipment | 2,592.00 |
| DEPARTMENT: SOCIAL SERVICES | | |
| <u>ESTIMATED REVENUE</u> | | |
| A.6010 4610 | Social Services, Social Services Admin | 25,000.00 |
| <u>APPROPRIATIONS</u> | | |
| A.6010 410 | Social Services, Supplies | 25,000.00 |

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2025 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2025 is hereby amended accordingly.

Warren County Board of Supervisors

RESOLUTION NO. 178 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS BRUNO, GERACI, CONOVER, DIAMOND, STROUGH, ETU AND THOMAS

AUTHORIZING THE ESTABLISHMENT OF THE AIRPORT MASTER PLAN ADVISORY GROUP

WHEREAS, the Superintendent of Public Works requested, and the County Facilities Committee agreed, to establish the Airport Master Plan Advisory Group to provide recommendations or guidance which is purely advisory, as needed, concerning the Airport Master Plan project, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby establishes the Airport Master Plan Advisory Group, which shall consist of ten (10) members and one (1) consultant as follows:

- Dan Bruno, Supervisor, Warren County;
- John Strough, Supervisor, Warren County;
- Nathan Etu, Supervisor, Warren County;
- Jim Siplon, President, Warren County EDC;
- Steve Abbott, General Manager, Rich Air (FBO);
- Jim Barret, Flight Instructor, Leaf Air;
- David Schwenker, Pilot, Glens Falls Pilot Association;
- Laura Moore, Queensbury Planning Office;
- Kevin Hajos, Superintendent of Public Works, Warren County;
- Robin Mapp, Airport Manager, Warren County;
- Steve Baroque, Consultant, McFarland Johnson,

and be it further

RESOLVED, that the Airport Master Plan Advisory Group is directed to provide recommendations or guidance which is purely advisory, as needed, concerning the Airport Master Plan project as follows:

1. Meet as scheduled to review project progress;
2. Review/establish objectives for the Master Plan;
3. Promote public awareness and participation; and
4. Make recommendations upon the final Airport Master Plan.

Warren County Board of Supervisors

RESOLUTION NO. 179 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS BRUNO, GERACI, CONOVER, DIAMOND, STROUGH, ETU AND THOMAS

AMENDING LAND LEASE ASSIGNMENT WITH NORTHERN GATEWAY RENEWABLES, LLC FOR WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT SOLAR LAND LEASE (WC 44-20), TO EXTEND THE TERMINATION DATE AND OTHER MODIFICATIONS

WHEREAS, pursuant to the authorizations of Resolution Nos. 114 of 2021 and 259 of 2021, the County of Warren and Nexamp Solar, LLC have entered into an Airport Real Property Lease Agreement (the "Lease"), on August 25, 2021, pursuant to the terms of the proposal WC 44-20, and

WHEREAS, pursuant to Resolution No. 412 of 2023, the Warren County Board of Supervisors authorized the assignment of the Lease executed between the County of Warren and Nexamp Solar, LLC on August 25, 2021 to Northern Gateway Renewables, LLC, and

WHEREAS, pursuant to Resolution No. 117 of 2024, the Warren County Board of Supervisors extended the termination date of the Lease with Northern Gateway Renewables, to August 24, 2025, and

WHEREAS, the Superintendent of Public Works requested and the County Facilities Committee agreed to modify the Lease to include the decrease in size of the County real property subject to restriction under the Lease, to extend the expiration of the construction phase option from August 31, 2025 to August 31, 2026, to increase insurance coverage requirements upon the tenant and contractors, and make other modifications deemed necessary, and

WHEREAS, the Board of Supervisors adopted Resolution No. 175 of 2025, which authorized a public hearing to be held by the Board of Supervisors on the 13th day of May, 2025 in the Supervisors' Rooms in the Warren County Municipal Center on the matter of the proposed lease amendments, and notice of such public hearing having been duly published and posted as required, and said public hearing having been held and all persons appearing and desiring to be heard having been heard, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute the Second Amended and Restated Option and Ground Lease with Northern Gateway Renewables, LLC, as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution Nos. 114 of 2021, 259 of 2021, 412 of 2023 and 117 of 2024 will remain the same.

Warren County Board of Supervisors

RESOLUTION NO. 180 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS BRUNO, GERACI, CONOVER, DIAMOND, STROUGH, ETU AND THOMAS

AMENDING LAND LEASE ASSIGNMENT WITH SOUTHERN GATEWAY RENEWABLES, LLC FOR WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT SOLAR LAND LEASE (WC 44-20), TO EXTEND THE TERMINATION DATE AND OTHER MODIFICATIONS

WHEREAS, pursuant to the authorizations of Resolution Nos. 114 of 2021 and 259 of 2021, the County of Warren and Nexamp Solar, LLC have entered into an Airport Real Property Lease Agreement (the "Lease"), on August 25, 2021, pursuant to the terms of the proposal WC 44-20, and

WHEREAS, pursuant to Resolution No. 412 of 2023, the Warren County Board of Supervisors authorized the assignment of the Lease executed between the County of Warren and Nexamp Solar, LLC on August 25, 2021 to Southern Gateway Renewables, LLC, and

WHEREAS, pursuant to Resolution No. 117 of 2024, the Warren County Board of Supervisors extended the termination date of the Lease with Southern Gateway Renewables, to August 24, 2025, and

WHEREAS, the Superintendent of Public Works requested and the County Facilities Committee agreed to modify the Lease to include the decrease in size of the County real property subject to restriction under the Lease, to extend the expiration of the construction phase option from August 31, 2025 to August 31, 2026, to increase insurance coverage requirements upon the tenant and contractors, and make other modifications deemed necessary, and

WHEREAS, the Board of Supervisors adopted Resolution No. 175 of 2025, which authorized a public hearing to be held by the Board of Supervisors on the 13th day of May, 2025 in the Supervisors' Rooms in the Warren County Municipal Center on the matter of the proposed lease amendments, and notice of such public hearing having been duly published and posted as required, and said public hearing having been held and all persons appearing and desiring to be heard having been heard, now, therefore, be it now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute the Second Amended and Restated Option and Ground Lease with Southern Gateway Renewables, LLC, as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution Nos. 114 of 2021, 259 of 2021, 412 of 2023 and 117 of 2024 will remain the same.

Warren County Board of Supervisors

RESOLUTION NO. 181 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS GERACI, CONOVER, MADAY, STRAINER, GILLIGAN, DRISCOLL AND PATCHETT

AMENDING RESOLUTION NO. 144 OF 2025, APPOINTING MEMBERS OF WARREN COUNTY FIRE ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES, TO ADJUST MEMBERSHIP

WHEREAS, pursuant to Resolution No. 144 of 2025 the Warren County Board of Supervisors named the appointments to the Warren County Fire Advisory Board for a term commencing May 1, 2025 and expiring April 30, 2026, and

WHEREAS, the Director of the Office of Emergency Services recommended, and the Criminal Justice, Public Safety & Emergency Services Committee agreed, to the following adjustments to the membership of the Warren County Fire Advisory Board:

| NAME | FIRE DEPARTMENT |
|----------------------------------|--------------------|
| Marie Arnold <i>(appoint)</i> | NYS DEC |
| Evan Donegan <i>(remove)</i> | DEC/Rangers Liason |

now, therefore, be it

RESOLVED, that Resolution No. 144 of 2025 is hereby amended to indicate that the above named individuals be, and hereby are, appointed and/or removed as members of the Warren County Fire Advisory Board, and be it further

RESOLVED, that other than the changes noted herein, all other portions of Resolution No. 144 of 2025 shall remain in full force and effect.

Warren County Board of Supervisors

RESOLUTION NO. 182 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS GERACI, CONOVER, MADAY, STRAINER, GILLIGAN, DRISCOLL AND PATCHETT

ADOPTING THE WARREN COUNTY DOMESTIC TERRORISM PREVENTION PLAN

WHEREAS, the Director of the Office of Emergency Services requested, and the Criminal Justice, Public Safety & Emergency Services Committee agreed, to adopt the Warren County Domestic Terrorism Prevention Plan, and recommended that the same be advanced to the Board of Supervisors for consideration and approval, now, therefore, be it

RESOLVED, that the Warren County Domestic Terrorism Prevention Plan, annexed hereto as Schedule "A," be, and the same hereby is, adopted as the official Plan for Warren County, and be it further

RESOLVED, that any and all prior Warren County Domestic Terrorism Prevention Plan, Resolutions or parts thereof inconsistent with the annexed Warren County Domestic Terrorism Prevention Plan are hereby repealed effective May 13, 2025.



Office of
Emergency
Services

Warren County

Domestic Terrorism Prevention Plan

A Guide to the Threat
Assessment &
Management Team

THIS DISASTER MANUAL REPRESENTS GENERAL GUIDELINES, WHICH CAN BE MODIFIED BY EMERGENCY PERSONNEL AS APPROPRIATE. THIS PLAN DOES NOT CREATE ANY RIGHT OR DUTY THAT IS ENFORCEABLE IN A COURT OF LAW.



HANDLING INSTRUCTIONS

The title of this document is the Domestic Terrorism Prevent Plan (DTPP). Warren County has designated the County DTPP as For Official Use Only (FOUO). This document should be safeguarded, managed, transmitted, and stored in accordance with appropriate directives. Reproduction of this document, in whole or in part, without prior approval from the Warren County Office of Emergency is prohibited.

Requests for interpretation of this document, suggestions for changes, and requests for additional copies should be addressed to the **Warren County Office of Emergency Services**:

Name: Ann Marie Mason
Title: Director, Office of Emergency Services
Office: 518-321-7875
Email: masona@warrencountyny.gov

Name: Ashley Rivers
Title: Deputy Director, Office of Emergency Services
Office: 518-761-6490
Email: riversa@warrencountyny.gov



PLAN REVISIONS

| Date | Type | Name |
|---------|--|--------------------------------------|
| 11/2022 | DTPP Developed and Adopted <i>Resolution 131 of 2023</i> | Warren Co. Office Emergency Services |
| 4/2024 | Plan updated to address the New York State Office of Counter Terrorism Domestic Terrorism Prevention Plan Guidance (May 2024) | Warren Co. Office Emergency Services |
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INTRODUCTION

On May 14th, 2022, a Tops Friendly Market in an East Side neighborhood in Buffalo, New York, became the target location of a domestic terrorist who targeted Black Americans. The perpetrator was motivated by a conspiracy-driven, white supremacist ideology and killed 10 people and injured three during the shooting. In response to this incident, Governor Kathy Hochul signed Executive Order 18 (EO 18) titled “Preventing and Responding to Domestic Terrorism” on May 18th, 2022. In accordance with EO 18, county jurisdictions throughout the state must develop and maintain a Domestic Terrorism Prevention Plan that identifies and confronts threats of domestic terrorism. The threats of domestic terrorism and the need for domestic preparedness now extend beyond foreign actors.

Warren County, Washington County, and other key community stakeholders developed the Warren-Washington County Threat Assessment Coordination Team (WWC-TACT) to address targeted violence prevention. WWC-TACT is a Threat Assessment and Management team (TAM) coordinated between the Washington County Department of Public Safety, Washington County Sheriff’s Office, Warren County Office of Emergency Services, and Warren County Sheriff’s Office. The team's main goal is to advise on mitigating threats in Warren and Washington counties. The team will collaborate with government and community stakeholders with vast and various expertise that are beneficial to the entire team's success. The combined agency resources will work to identify, assess, and manage potentially planned incidents of domestic terrorism or targeted violence.



While this plan was initiated by EO 18, it is continuously revised and updated to maintain relevance in an ever-changing threat environment. The primary coordinating agency for this report is the Warren County Office of Emergency Services.

Purpose

This Domestic Terrorism Prevention Plan details actions taken to mitigate or potentially prevent an act of terrorism or targeted violence. It identifies key stakeholders, details their roles in the mitigation efforts, and strengthens stakeholder coordination.

The Domestic Terrorism Prevention Plan is updated with the 2024 New York State Office of Counter Terrorism Domestic Terrorism Prevention Plan Guidance and details the efforts taken since the plan was submitted to the State in 2022 prior to the Board of Supervisors approval. The Plan was approved on March 13, 2023, Resolution 131. The plan also outlines the progress of the WWC-TACT.

Scope

As the national threat level from terrorism continues to evolve, Warren County and Washington County must continually prepare, adapt, and change to ensure the safety of residents and visitors. This Domestic Terrorism Prevention Plan is intended to provide guidance that:



- Applies to the threat of domestic terrorism or targeted violence in Warren County
- Outlines stakeholder roles and responsibilities before, during, and after a threat.
- Serves as a foundation for other terrorism response plans.
- Recognizes that emergencies are initially dealt with at the local level; however, in the event that an act or a credible threat emerges that exceeds local response, state and federal resources will likely be required.

Policy and Authorities

- New York State Governor's Executive Order #18 of 2022
- New York State, Executive Law, Article 2B, "State and Local Natural and Man-Made Disaster Preparedness"
- The Robert T. Stafford Disaster Relief and Emergency Assistance Act, As Amended, 42 U.S.C. 5121,
- Homeland Security Presidential Directive #5 February 28, 2003
- Presidential Policy Directive #8 April 13, 2011
- Health Insurance Portability and Accountability Act (HIPAA)
- Family Educational Rights and Privacy Act (FERPA)



JURISDICTIONAL OVERVIEW

County Overview

Warren County is in the northeastern part of New York and borders Washington County and Lake George to the east, Essex County to the north, Hamilton County to the northwest and west, and Saratoga County to the south.

Warren County has a population of 65,737 (2020 census) and covers an 862-square-mile mountainous area. It contains 11 towns, one village, and one city. The County's population roughly doubles during the peak season, special seasons, and events.

Nestled in the southeastern corner of the Adirondack Park, Warren County offers a unique blend of natural beauty, recreational opportunities, and a vibrant local culture. The landscapes range from pristine lakes and dense forests to bustling, charming towns and villages. Lake George anchors the region and attracts visitors with its crystal-clear waters, scenic cruises, and historical sites.



Tourism provides the County with outdoor activities throughout the year, which greatly fluctuates the County's population, especially during the summer months. Hiking, camping, and fishing dominate the warmer months; while skiing and snowmobiling drive the winter months. Warren County is also home to Six Flags Great Escape theme park and Six Flags Hurricane Harbor amusement and water park.

Warren County is served by nine (9) public school districts and one (1) community college, which is part of the State University of New York (SUNY) system.

Notable Infrastructure and Industry

Notable Infrastructure

Warren County has several notable infrastructure features that, if targeted, could significantly disrupt the larger Warren County community, including:

- **Transportation**

- Interstate 87 directly connects New York City to Montreal, Canada
- United States Route 9
- Several New York State Routes (8, 9N, 28)
- Bridges
 - Adirondack Northway (Interstate 87) Bridges
 - Middleton Bridge
 - Rte. 418 Bridge (Warrensburg/Thurman)
 - Cooper's Cave Bridge (Glenn Falls)
- **Floyd Bennett Memorial Airport (GFL)**, located 3 miles northeast of downtown Glens Falls in the Town of Queensbury
- Bus service
 - Capital District Transit Authority¹ - Northway Xpress

- **Energy**

¹ www.cdta.org



- National Grid
- **Water**
 - Lake George
 - High-Hazard Dams
 - Wilkie Reservoir Dam (in-county)
 - Garnet Lake Dam (in-county)
 - Butler Storage Reservoir Dam (in-county)
 - Feeder Dam at Glens Falls (in-county)
 - Loon Lake Dam (in-county)
 - Edgecomb Pond Dam (in-county)
 - Keenan Reservoir Dam (in-county)
 - Glens Falls Development (out-of-county)
 - Great Sacandaga Lake (out-of-county)
 - Indian Lake Dam (out-of-county)
 - E.J. West (out-of-county)
 - Stewarts Bridge (out-of-county)
 - Sherman Island Development (out-of-county)
 - Several Water Treatment Facilities
- **Healthcare and Public Health**
 - **Glens Falls Hospital:** 100 Park Street, Glens Falls, NY

Notable Industries

Warren County's economy historically and significantly relied on the region's natural resources. The county has a diversified employment sector is experiencing economic growth through various industries, including financial services, tourism, entertainment, healthcare, and manufacturing. These notable industries create thousands of jobs for residents, cultivate community development, and contribute to overall economic stability. Domestic terrorism can hinder economic stability and reduce the growth of employment in communities. Additionally, following a domestic terrorism incident, some businesses recover slowly while others do not recover at all. It is important to consider the vast industries across the County when planning for domestic terrorism prevention.

Professional Service

Warren County has several professional service industries. Over a thousand employees are employed by banking and insurance companies, including Travelers Insurance, Change, and Glens Falls National Bank. The County also includes media information services and several legal and accounting firms.

Tourism, Special Events, and Entertainment

Warren County's greatest economic driver is tourism. With a popular theme park, natural wonders like Lake George, and the surrounding terrain, visitors are attracted to its year-round scenic beauty, recreational activities, and historical significance. Warren County's tourism contributes almost \$630 million dollars annually and supports approximately 9,000 jobs while generating \$306 million in labor income.¹ Major tourism within the county includes The Sagamore, Six Flags Great Escape, and Gore Mountain. If targeted, the County's local economy could face significant loss as local hotels, resorts, restaurants, shops, and entertainment venues that rely heavily on tourism would



be impacted.

Lake George is a hub for festivals, concerts, and sporting competitions. Annually, the Adirondack Balloon Festival draws crowds from across the region with a spectacular display of colorful hot air balloons. It is the largest hot air balloon festival on the East Coast. It is hosted in September near Lake George and can attract crowds between 20,000 and 30,000 people. During the same month, Lake George also hosts one of the largest car shows in the Northeast, the Adirondack Nationals Car Show. The car show brings thousands of classic car enthusiasts and hundreds of classic cars.

During early October, Warren County is home to the “World’s Largest Garage Sale” during the Warrensburg Garage Sale. This huge flea market, craft fair, food fest, and community-wide garage sale line the main street and draw thousands of shoppers to over 500 vendors.

In May, the Lake George area hosts a massive multi-day motorcycle touring rally that attracts tens of thousands of riders and enthusiasts nationwide. The event transforms the region into a hub of motorcycle activity, with riders exploring the scenic roads of the Adirondacks and surrounding areas. Along with factory demo rides, there is a large expo with vendors and a wide variety of entertainment options.

Warren County hosts several large summer camps in the region and boasts a rich summer camping tradition, offering children and teens a diverse range of experiences. Word of Life Youth Camps have multiple locations along Lake George and offer a blend of outdoor activities, strong community, and spiritual growth through faith-based programming.

Located in downtown Glens Falls, the Cool Insuring Arena is the region’s hub for sports and entertainment. The arena is home to the Adirondack Thunder, East Coast Hockey League (ECHL) Hockey affiliate of the National Hockey League (NHL) New Jersey Devils. Additionally, the 4,774-seat arena hosts the Adirondack Stampede Charity Rodeo and many other concerts and shows throughout the year.

Whether it is an arena that hosts hundreds to thousands of spectators or a special event on Lake George that attracts 30,000 people, these locations are vulnerable to domestic terrorism and violence.

Healthcare and Public Health

The southern Adirondack region relies heavily on Glens Falls Hospital and Hudson Headwaters as the major healthcare providers. Glens Falls Hospital is Warren County’s largest employer, with approximately 2,800 jobs and several hundred ancillary jobs dependent on providing healthcare services to the North Country. Hudson Headwaters is the largest medical provider in the rural region, mainly caring for the medically underserved.

Manufacturing

Warren County’s manufacturing industry has a long history of paper manufacturing and mining garnet and abrasive products. Finch Paper is the county's lead employer of pulp and paper. These industries utilize the region’s natural resources and contribute to the county's economy.

The County also has a high concentration of medical device manufacturing. Companies, including BD Becton Dickinson, Angio Dynamics, and Medline Industries, employ over 2,500 employees in Warren County across several businesses. Due to the County’s large percentage of the world’s



catheter products, it earned the nickname as “Catheter Valley.”

Current Threat Environment

A constantly evolving nature of global and domestic threats necessitates continuous monitoring and an adaptation of security measures or responses. Warren County faces the potential for various forms of terroristic or violent acts. These include a significant attack on transportation infrastructure, cyber-attacks, active shooter incidents or large-scale assaults using readily available means, improvised explosive devices (IED) or vehicle-borne improvised explosive devices (VBIED), vehicle ramming incidents, complex coordinated attacks, and unmanned aircraft systems (UAS).

| Threat Type | Potential Location of Threat | Likelihood of Occurrence (Unlikely, Occasional) | Estimated Impact on Public Health and Safety (Limited, Moderate, Major) | Estimated Impact on Property (Limited, Moderate, Major) |
|-------------------------------|--------------------------------------|---|---|---|
| Major Transportation Incident | Interstate or other NYS/local routes | Unlikely | Limited | Major |
| Cyber Attack | Computer systems | Likely | Moderate | Limited |
| Active shooter | Events, schools | Unlikely | Major | Moderate |
| IED/VBIED | Events, venues | Unlikely | Major | Major |
| Vehicle Ramming Attack | Outdoor events | Occasional | Major | Limited |
| UAS | Outdoor events | Occasional | Moderate | Limited |

Militia Movements and Extremist Organizations.

Warren County contains rural areas that could be susceptible to militia movements that oppose federal government control or enforce anti-government ideologies. This could manifest itself in the form of sovereign citizen movements – which reject government authority and may refuse to pay taxes or comply with various laws. White supremacy groups can also be more active in other rural areas, including parts of upstate New York. While it is difficult to know the extent of recruitment and propaganda activities from extremist organizations advocating racial or religious hatred, it can be a concern for law enforcement and the current threat environment.

Racially or Ethically Motivated Violent (RMVE) and Anti- Government or Anti-Authority Violent Extremists (AGAAVEs).

While there are national trends of domestic violence extremism (DVE), Racially or Ethnically Motivated Violent Extremists (RMVE), and Anti-Government or Anti-Authority Violent Extremists (AGAAVEs) pose significant threats, especially with the volatile climate of the political landscape across the country. Nationally, lone actors or small cells can be radicalized by extreme ideology online and use readily accessible weapons as their primary means of attack. These individuals often harbor a mix of social, political, ideological, and personal grievances or may even suffer from various forms of mental illness.



Lone Actor Threats.

Although Warren County has not experienced widely publicized DVE incidents, it is not immune to the broader trends. The potential for small grounds or lone actors to exist within the County poses a constant threat. Given the rural nature of the area, law enforcement and other resources face challenges in identifying and disrupting such individuals, especially those who operate in isolation.

Assessing Ongoing Threats.

Warren County maintains an ongoing threat assessment of its current environment through the County Emergency Preparedness Assessment (CEPA). CEPA evaluates potential threats to local schools, critical infrastructure, tourist destinations, large gatherings, places of worship, and public and private buildings. The County implemented its threat assessment and management (TAM) team, branded as the Warren-Washington Counties Threat Analysis and Coordination Team (WWC-TACT), in 2023. The team brings together key stakeholders from emergency management; state, county, and local law enforcement; mental health officials; hospital and health center representatives; school and higher education representatives; the local and state court systems; children and family services; along with faith-based organizations within the two Counties. The WWC-TACT continuously monitors cases with its multidisciplinary groups. This team evaluates and develops strategies to mitigate individuals who may pose a threat of targeted violence to their communities through inter-county collaboration with Washington County.

It is difficult to definitively assess the specific DVE threat landscape within Warren County without timely access to law enforcement intelligence and information sharing. While there has been no known specific DVE activity within the County, the potential remains due to the numerous “soft targets” and opportunities that exist throughout the year.

The New York State Intelligence Center (NYSIC) plays a crucial role in assisting Warren County with understanding its specific threat environment. Collaboration between the Warren County Sheriff's Office, the Glen Falls Police Department, the NYSIC, and federal agencies will remain essential for monitoring potential DVE activity and mitigating threats.

Situation

- 1) Acts of violence and terrorism can occur with or without warning and with or without threats.
- 2) Violent actor(s)/terrorist(s) can choose targets, their timeline, and their method of attack(s).
- 3) Advance knowledge of such attacks may or may not be discovered prior to an attack.
- 4) The government and the public sector must remain vigilant about recognizing and reporting suspicious activity and/or potential indicators of violence and terrorism.
- 5) Violent actors/terrorist (s) take action to satisfy their own or others' perceived motives.
- 6) Domestic terrorism threats continue to evolve as society evolves in the Nation.
- 7) Threats relative to domestic terrorism do not identify solely with foreign terrorist organization (FTO) ideologies or homegrown violent extremists (HVE) ideologies alone.
- 8) The U.S. Department of Justice and the U.S. Intelligence Agencies have identified DVEs as an increasing threat to the homeland.
- 9) DVE may have a broad array of motivations for threat and action, including, but not limited to, anti-government extremists (AGE), racially and ethnically motivated violent extremists (REMVE), and militia violent extremists (MVE),



- 10) Threats and acts of domestic terrorism continue to be on the rise across the State and the nation.
- 11) Federal law dictates that all acts of terrorism, planned or executed, are subject to Federal jurisdiction.
- 12) Federal law assigns the primary authority to the Federal Government for the prevention of and response to acts of terrorism; State and local governments provide assistance as required.

Planning Assumptions

- 1) Acts of domestic violence and terrorism may or may not be preceded by a warning or a threat and may at first appear to be an “ordinary” incident.
- 2) Acts of violence and terrorism may involve bombings, shootings, edged weapons assault, vehicle ramming, vehicle-borne assault, arson and incendiary device assaults, weapons of mass destruction (chemical, biological, radiological, nuclear, and/or explosives, kidnapping, and/or hostage-taking, sabotage, cyber-attack / threats, and other causes.
- 3) Acts of violence and terrorism attacks may be directed at population centers, critical infrastructure, key resources, government facilities, places of worship, schools, or other buildings or facilities that conduct operations that go against the actors’ principals or ideals, have a perceived reason of grievance, different beliefs, or another causative factor.
- 4) Acts of violence and terrorism may be directed towards or perpetrated in areas of dense population to provide a “casualty-rich” environment and/or a “high profile” impact for the perpetrator.
- 5) Acts of violence and terrorism may be perpetrated by individuals (lone offenders) or groups.
- 6) Acts of violence and terrorism are typically predatory, premeditated, planned and rarely impulsive or impromptu.
- 7) Acts of violence or terrorism typically develop over an escalation pathway, which starts with a real or perceived grievance. If followed, the escalation pathway may allow for recognition, prevention, and/or mitigation before an actual attack.
- 8) Recognition and reporting of a real or perceived threat of violence or terrorism is essential to domestic violence and terrorism prevention.
- 9) An effective threat assessment and evaluation program may afford local officials, organizations, industries, and the public a mechanism to identify, evaluate, and potentially disrupt the escalation pathway.
- 10) An effective threat assessment and evaluation program must be diverse, multidisciplinary, and representative of the “whole community” to which it serves. It must also involve agencies and organizations that can manage a credible threat and, to the extent possible, identify, redirect, divert, or interdict the escalation pathway prior to an attack's execution.
- 11) The WWC-TACT will integrate and share relevant TC information (within the confines of appropriate legal authorities and information-sharing policies) with existing organization-specific (e.g., Higher education or school system teams) or other facility-based threat assessment teams (TAM) as needed and appropriate to the threat evaluation and threat mitigation.



ESTABLISHING, ORGANIZING, AND MAINTAINING WWC-TACT

Warren County and Washington County established and developed a combined TAM Team named the **Warren-Washington County Threat Assessment Coordination Team (WWC-TACT)**. The multidisciplinary team is comprised of key stakeholders, including county emergency management, state, county, and local law enforcement agencies, mental health officials, hospital and health center representatives, school/higher education representatives, the local and state court system, children and family services, and faith-based organizations.

WWC-TACT Co-Leads

The WWC-TACT provides an ongoing opportunity for Warren and Washington counties to combine resources to address threats that exist within their communities or that could impact each other. The WWC-TACT is co-led by:

- **Director of Warren County's Office of Emergency Services**
- **Deputy Director of Washington County's Department of Public Safety**

The complete list of WWC-TACT Stakeholders is included in **Appendix B** of this plan.

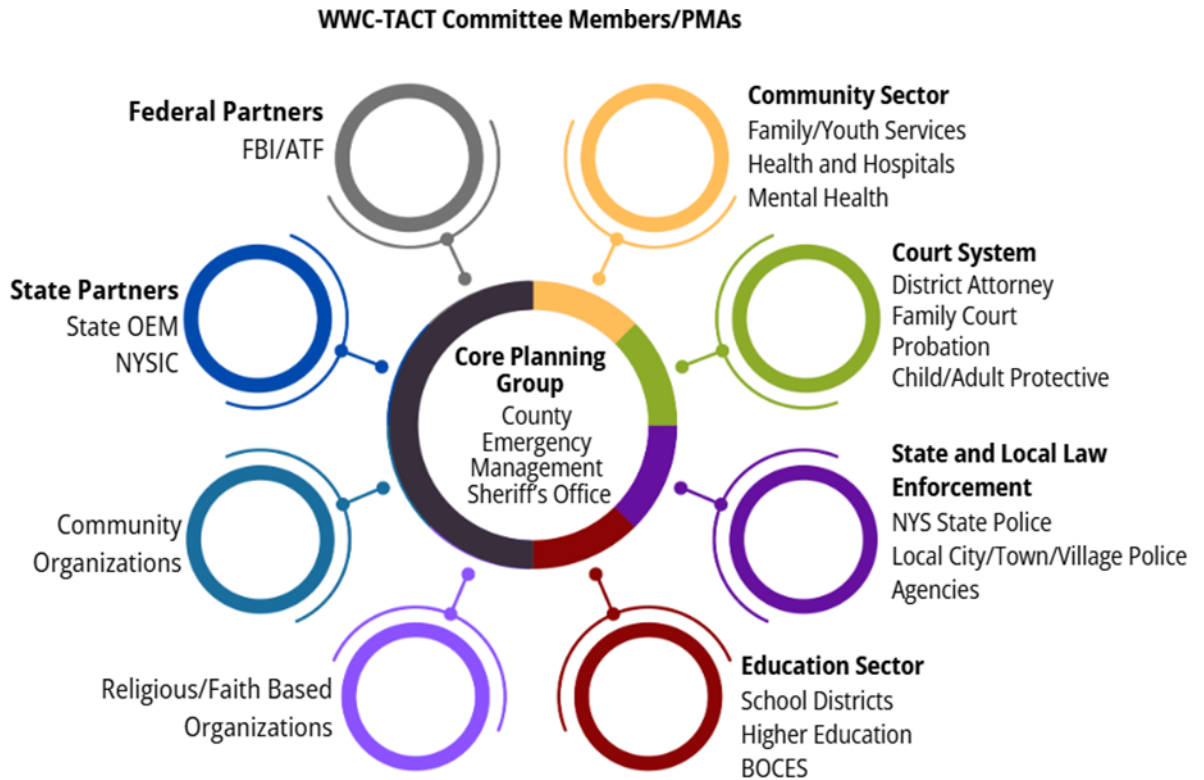
WWC-TACT Organization

The WWC-TACT comprises select representatives from Participating Member Agencies (PMA). The WWC-TACT acts as a central clearinghouse of information flow specific to situations, herein referred to as Threat Cases (TC), where the risk of violence is assessed to be imminent and/or a cluster of risk factors and warning behaviors commonly associated with elevated risks for targeted violence are present.

Warren County and Washington County will leverage a "hub-and-spoke" (see Figure 1) concept in further defining and establishing threat assessment and management strategies and the efforts relative to this planning initiative. The core advisory groups identified shall act as the "hub," and their network of "like mission" agencies and organizations (partners) will fill gaps as the "spokes." This allows both counties to have access to a rich network of subject-matter experts to fulfill the essential functions of domestic terrorism prevention together.



Figure 1 WWC-TACT Committee/PMA's Hub and Spoke Structure



WWC-TACT Committee Member & Participating Member Agency Agreement

All committee members and PMAs must have each representative complete and sign the *WWC-TACT Committee Member & Participating Member Agency Agreement* prior to engaging in any review or discussion of TCs. (copy provided for reference in **Appendix G**).

Roles and Responsibilities

- The WWC-TACT acts solely as an advisory group.
- WWC-TACT assists PMAs with developing a balanced intervention and a case management strategy for TCs presented to the committee.
- WWC-TACT cannot mandate PMAs implement or act on suggested intervention and case management strategies.
- WWC-TACT does not dictate policy or procedural change for or within PMAs.

Committee Members and PMAs

- Do not act in the capacity of traditional law enforcement task force members who have dual responsibilities to follow policies and procedures of the task force sponsoring agency and their own agency.
- Maintain their agency's standard protocols and interests and follow all rules and regulations set forth by their agency. This includes all rules related to confidentiality and the sharing of



sensitive information.

- Will comply with all federal and state laws, agency-specific policies, and confidentiality and information-sharing regulations.
- Will ensure agency representative(s) attend and satisfactorily complete a training course approved by the WWC-TACT and commit to continued training and education in the area of targeted violence threat assessment and management.

Onboarding of Committee Members and PMAs

Committee members and PMAs receive verbal orientation and onboarding, which includes an overview of the WWC-TACT's description, expectations of the team and position, and information related to confidentiality, including the Health Insurance Portability and Accountability Act (HIPAA), the Family Educational Rights and Privacy Act (FERPA), and Personally Identifiable Information (PII).

WWC-TACT Schedule and Ad-Hoc Meetings

In support of WWC-TACT's mission:

- Members will meet on a quarterly basis.
- Members will be available to the extent possible for ad hoc meetings as needed based on the urgency established by the reporting entity. Depending on the threat level, meetings can be convened within 24 hours.
- Members will participate in periodic meetings to review and assess WWC-TACT's operation and strategize ways to improve it.



INTELLIGENCE AND INFORMATION SHARING

Information sharing among stakeholders and related agencies is key to WWC-TACT's effectiveness. Threat cases are reported to WWC-TACT via an email distribution list managed by the counties. Once the level of urgency is determined, appropriate membership is convened. WWC-TACT utilizes generalized threat bulletins that are shared in person or virtually. The specifics of the threat are not shared via email.

Committee Members/PMAs will follow established information-sharing policies established in the *WWC-TACT Committee Member & Participating Member Agency Agreement*.

Committee Members/PMAs will follow their individual organizational information-sharing policies and procedures.

Integration of K-12 Schools and Higher Education

School systems and higher education facilities, the Board of Cooperative Educational Services (BOCES), and local Sheriffs School Resource Officers (SROs) maintain membership and regular communications with WWC-TACT and individual committee members/PMAs.

Threat Reporting Process

WWC-TACT intends to harness and build upon the partner agencies' existing reporting mechanisms. Threat reporting training informs stakeholders on how to report TC information to the WWC-TACT. As part of stakeholder onboarding, committee members/PMAs are required to attend the Basic Threat Evaluation and Reporting Course (B-TERC). This increases effective communication and decreases potential gaps in information sharing. As TCs are reported, they are assessed for the level of urgency.

The WWC-TACT Co-leads tracks all cases and manages information sharing across appropriate parties in a timely and efficient manner until the threat is mitigated or stabilized.

TC or other threat-based concerns can be reported via multiple channels, including but not limited to:

- Reporting through committee or PMA organization leadership
- Notify WWC-TACT by phone or email WWC-TACT@WARRENCOUNTYNY.GOV
- Contacting 911
- Anonymous tips via any of the above methods

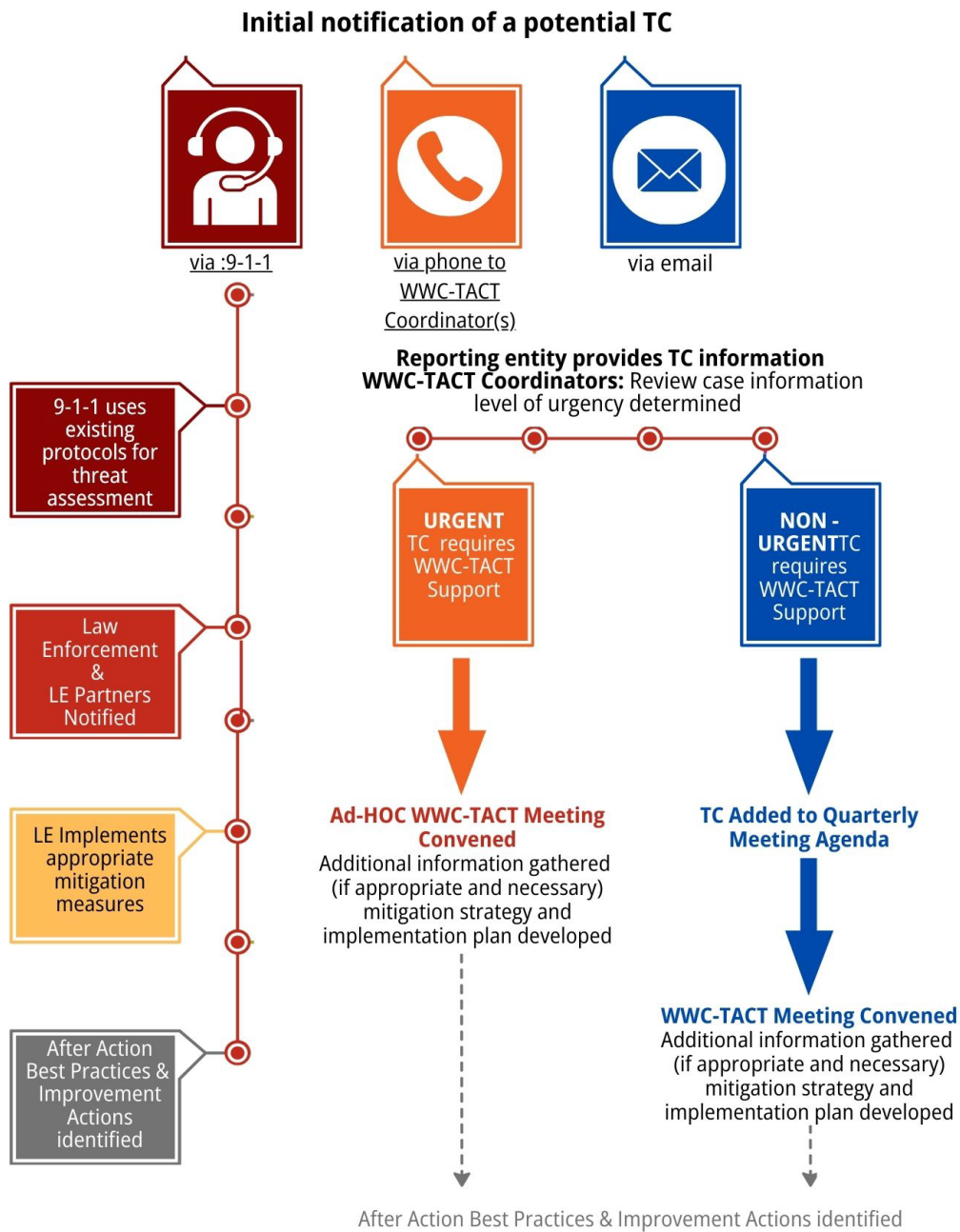
Figure 2 provides an example for TC evaluation and demonstrates how TCs will be managed and triaged to the appropriate audience.

USE OF GRANT FUNDS:

WWC-TACT Committee Members/PMAs may pursue grant-related funding opportunities to support ongoing information-sharing efforts independently of each other. If at such time any funding opportunities establish new process or guidelines, the WWC-TACT will include these as appropriate and necessary.



Figure 2: General TC Management Flow Chart





Managing a Threat

Evaluating Threats

The WWC-TACT co-leads, committee members, and PMAs use the principles of the B-TERC to support TC evaluation. TC reporting agencies or those determined to be led for evaluation for anonymous tips are ultimately responsible for facilitating case evaluation and documentation management.

Tracking and Storing Case Data

WWC-TACT coordinators maintain a referral spreadsheet on a shared security server. To maintain organization, every referral is assigned a number on the spreadsheet. The spreadsheet includes the name of the individual who submitted the referral. Additional basic information on the spreadsheet includes the subject's name, birth date, and gender.

To maintain confidentiality, the primary agency maintains further detailed notes of the referral.

Each primary agency determines the threat, manages appropriate documentation, and facilitates and conducts the threat evaluation process.

Non-Active or Non-immediate Situations

After a potential TC is reported through one of the reporting methods, it is reviewed by the WWC-TACT co-leads and disseminated to the appropriate channels. If the situation is non-immediate, the case will be a discussion point for the following WWC-TACT meeting.

Active Emergencies and Imminent Situations

During an active emergency or imminent situation, the WWC-TACT committee members and PMAs should contact 911 directly. 911 dispatch will apply their existing protocols and notify appropriate law enforcement (and other entities as the situation requires) of the threat.

Law enforcement will respond appropriately and provide situational updates to the WWC-TACT, as necessary.

Elevating Threats to State and Federal Partners

The WWC-TACT maintains relationships with federal and state partners. If needed, the WWC-TACT may escalate cases to the New York State Police (NYSP) and the Joint Terrorism Task Force. When needed or required, communication will be made to the New York State Intelligence Center (NYSIC), Federal Bureau of Investigation, Bureau of Alcohol, Tobacco, Firearms and Explosives, Drug Enforcement Administration, United States Secret Service, and other relevant homeland security and law enforcement entities.

Intervention Strategies

WWC-TACT serves as a resource for the community in order to improve targeted violence threat response protocols by providing multidisciplinary expert advice and seamless sharing of threat information across systems. WWC-TACT uses a multidisciplinary restorative approach to prevent acts of targeted violence that balances the safety needs of the public with the health and wellness needs of the person at risk for committing an act of targeted violence.



PUBLIC OUTREACH

Bystander reporting is a key element in mitigating domestic terrorism. In addition to ongoing engagement with partner agencies, the WWC-TACT integrates with local public information campaigns, community preparedness events, and direct marketing to local consumers.

The WWC-TACT supports the development and dissemination of information to support public awareness of risk factors, warning behaviors, mobilization indicators, and threat reporting channels and promotes available community resources from committee members and PMAs.

Other public engagement strategies include developing public information brochures and flyers, awareness campaigns on county-based websites, social media, and in-person presentations.

Public Training and Proactive Measures

The WWC-TACT actively promotes proactive initiatives for educating the public on how to protect themselves during situations of targeted violence or a domestic terrorism event. Proactive initiatives help decrease grievances and de-escalate potential issues. Warren and Washington Counties support and offer the following programs:

- **Crisis Intervention Team (C.I.T.) Trained Personnel** (Sheriff's Office & Mental Health personnel): The Crisis Intervention Team is a group of officers specially trained to deal with individuals suffering from mental illness or experiencing crisis in a variety of situations that specifically address the needs of the mental health community.
- **Correctional Facility Release Programs/ Programs:** Include Alcoholics Anonymous, Bible Study, the Navigator, and Able programs to assist incarcerated individuals with goal setting, interview preparation, and resume development.
- **Adirondack Peer-to-Peer Veterans Program:** serves veterans in Warren and Washington Counties who experience Post-Traumatic Stress Disorder, Traumatic Brain Injury, or other re-acclimation challenges. The program is open to all Veterans transitioning from military service to civilian life regardless of their character of discharge. With the support of local, state, and federal resources and trained peers, this program will assist with the reintegration and sustenance of personal health and wellness, with a special emphasis on veterans who are at risk of suicide and/or homelessness.
- **Bystander Reporting²:** the WWC-TACT supports bystander reporting through the implementation of its committee members and PMAs. Methods

USE OF GRANT FUNDS:

The WWC-TACT is leveraging DTPP grant funding to support public information and engagement.

² U.S. Department of Homeland Security, Cybersecurity and Infrastructure Security Agency, and U.S. Secret Service; [Improving School Safety Through Bystander Reporting: A Toolkit for Strengthening K-12 Reporting Programs](#), May 2023



for supporting reporting include, but are not limited to, the following:

- Encourage bystanders to report concerns like bullying, drug use, self-harm, suicidal thoughts, or depression to promote early intervention and improve individual support. To spur bystanders to come forward, community partners are encouraged to promote and support confidentiality or anonymity and provide multiple reporting avenues.
- Follow up on reports and be transparent about any actions taken in response.
- Share public data about the impact of their reporting program.
- Make reporting a part of daily life by, for instance, using promotional materials and special events to remind the community of their reporting options.
- Work to build a positive climate with strong relationships where individuals and staff of all backgrounds feel “secure, important, and valued.



TRAINING AND EXERCISES

Maintaining a level of awareness and training is important for the team's success. The WWC-TACT members routinely participate in domestic terrorism and/or targeted violence exercise events and awareness-level training.

Appendix E provides a detailed list of training courses. These sessions are conducted in person or through virtual and online presentations.

The WWC-TACT maintains a goal of having full membership participate in scheduled training through the FRSix contract, as well as those opportunities provided by New York State and other qualified entities (e.g., Federal agencies) as they become available. Training participation is integrated into the WWC-TACT new member onboarding process.

The following training opportunities are provided for members of the WWC-TACT:

- Elements of a Threat Assessment Program
- Threat Assessment Teams (2 sessions)
- Fundamentals of Threat Assessment
- Basic Mental Health in Threat Assessment (2 sessions)
- Behavioral Analysis & Interpretation – Day 1
- Management Strategies – Day 2
- Human Engagement Paradigm
- Site Protection through Observational Techniques (SPOT)

Certification/Accreditation

While it is not a requirement of participation or membership, WWC-TACT members are encouraged to obtain certifications or pursue accreditation from recognized behavioral threat assessment organizations (e.g., the Association of Threat Assessment Professionals and the National Association for Behavioral Intervention and Threat Assessment) as they are able and have support from their own organizations.

Exercises

Annual Tabletop Exercise

The WWC-TACT develops and delivers an annual tabletop exercise to discuss the various aspects of this plan, including TC reporting and management, integration with other organization's TAM teams and threat reporting process, as well as how notifications and communications will be implemented around the management of different types of TCs.

WWC-TACT committee members and PMAs participate in exercise opportunities either from within the span of control of the membership or as requested by the community.

The Warren County Sheriff's Office routinely participates in active shooter prevention and response exercises.

USE OF GRANT FUNDS:

The WWC-TACT used available grant funding to establish a contract with FRSix, a private vendor with qualified trainers and train-the-trainers.



AFTER-ACTION REPORTING

Following each exercise and after any real-world response, the WWC-TACT personnel will implement an after-action process.

After-action reviews will include reviewing incident objectives and actions and identifying processes, protocols, or procedures deficiencies. A collaborative process will be used to develop achievable corrective actions and improvement strategies.

Based on the information collected from the after-action review process, a full Homeland Security Exercise Evaluation Program (HSEEP) compliant after-action report (AAR) will be prepared, reviewed, and approved. The report will then be distributed to all appropriate parties. Each AAR will be accompanied by an improvement planning matrix that identifies and assigns corrective actions to the appropriate parties.



TARGET IDENTIFICATION, VULNERABILITY ASSESSMENTS, AND TARGET HARDENING

The WWC-TACT maintains general situational awareness of the efforts of its membership and different community partners (e.g., schools) and understands that these efforts are ongoing.

As appropriate, WWC-TACT may provide subject matter expertise or an objective review of members' or community partners' vulnerability assessments, mass gatherings, or special event planning.

Mass Gathering and Special Event Planning

Warren and Washington Counties prepare for mass gatherings and other special events using guidance provided in the following:

- *New York State Mass Gathering Planning Guide* (2018); developed as a collaboration between the New York State Emergency Management Association, the New York State Police, and the New York State Division of Homeland Security and Emergency Services.
- *Mass Gathering Security Planning Tool* developed by the Cybersecurity & Infrastructure Security Agency

USE OF GRANT FUNDS:

WWC-TACT Committee Members/PMA's may pursue grant-related funding opportunities to support ongoing target identification, vulnerability assessments, and target hardening independently.

Securing Communities Against Hate Crimes (SCAHC) Program or Nonprofit Security Grant Program (NSGP)

As of the date of this plan's development, the WWC-TACT is not aware of any community partners or organizations who receive funds from these resources.



RELATED PLAN DEVELOPMENT

Active Shooter Plan Development

The Warren County Sheriff's Office, along with other local law enforcement partners, maintains individual active shooter/active threat plans and procedures, and routinely trains its members in active shooter situations and scenarios.

In addition to local law enforcement planning, the Warren County Sheriff's Office provides drills, education, and outreach to local schools and businesses upon request.

School Safety Plan Development

Local schools in Warren County have an established school safety planning process and submit their school safety plans to the Office of Emergency Services and Sheriff's Office annually. A representative from various schools are WWC-TACT members annually. Depending on the school district, some schools develop their own plans while others develop their plans in coordination with the BOCES. The Warren County Office of Emergency Services participates in school planning meetings. Various schools are WWC-TACT members.

USE OF GRANT FUNDS:

Grant funding uses will all be subject of the grant funding requirements and approval of the New York State Division of Homeland Security & Emergency Services and Warren County.



PLAN MAINTENANCE

The Warren County Office of Emergency Services is responsible for maintaining and updating this Plan.

All County departments and agencies are responsible for reviewing their emergency response role and procedures annually and should provide any changes to the Office of Emergency Services annually.

To ensure the plan remains accurate, relevant, and effective in responding to domestic terrorism prevention, it will be reviewed annually and updated every two years or as needed. As the plan develops, updated versions will be presented to the Warren County Board of Supervisors for adoption prior to the implementation of future versions.



APPENDIX A: WARREN-WASHINGTON COUNTY THREAT ASSESSMENT COORDINATION TEAM MISSION STATEMENT

Warren-Washington County Threat Assessment Coordination Team (WWC-TACT) is a multi-agency coordination group made up of government and community stakeholders from Warren and Washington Counties with the combined goal of identifying, assessing, and managing potential threats of domestic terrorism and/or targeted violence through means of combined resource management, various expertise delivery and information sharing.





APPENDIX B: WWC-TACT STAKEHOLDERS

The following are WWC-TACT Committee Members and PMAs:

| |
|---|
| Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) |
| Board of Supervisors |
| Cambridge-Greenwich Police Department |
| County Attorney's Office |
| District Attorney's Office |
| Family Court |
| Family/Youth Services |
| Fort Edward Police Department |
| Glens Falls Hospital |
| Granville Police Department |
| Hudson Falls Police Department |
| Hudson Headwaters Health Network |
| Local Town and Village Police Agencies |
| Mental Health – Office of Community Services |
| New York State Police |
| NYS Parole |
| Religious, Faith Based Leader |
| School Representatives (BOCES District Superintendent, 1 School Superintendent, 1 School Psychologist) |
| SUNY Adirondack |
| Warren & Washington County Veterans |
| Warren County Office of Emergency Services |
| Warren County Probation |
| Warren County Public Defender's Office |
| Warren County Sheriff's Office |
| Washington County Alternative Sentencing / Youth Bureau |
| Washington County Attorney's Office |
| Washington County Board of Supervisors |
| Washington County Department of Public Safety |
| Washington County Department of Social Services |
| Washington County District Attorney's Office |
| Washington County Probation |
| Washington County Probation Department |
| Washington County Public Defender's Office |
| Washington County Sheriff's Office |
| Whitehall Police Department |

**Additional to be added as the program progresses*



APPENDIX C: ACRONYMS

| | |
|-----------------|---|
| AGE | Anti-government Extremists |
| AGAAVE | Anti- Government or Anti-Authority Violent Extremists |
| ARC | American Red Cross |
| ATF | Bureau of Alcohol, Tobacco, Firearms and Explosives |
| BOCES | Board of Cooperative Educational Services |
| CEMP | Comprehensive Emergency Management Plan |
| CEPA | County Emergency Preparedness Assessment |
| CIT | Crisis Intervention Team |
| DPS | Department of Public Safety |
| EO | Executive Order |
| DVE | Domestic Violence Extremism |
| FBI | Federal Bureau of Investigation |
| FEMA | Federal Emergency Management Agency |
| FERPA | Family Educational Rights and Privacy Action |
| FTO | Foreign Terrorist Organization |
| GFL | Floyd Bennet Memorial Airport (GFL is the Airport Designation) |
| HIPAA | Health Insurance Portability and Accountability Act |
| ICS | Incident Command System |
| IED | Improvised Explosive Devise |
| LE | Law Enforcement |
| MRAP | Mine Resistant Ambush Protected |
| MVE | Militia Violent Extremists |
| DHSES | New York State Division of Homeland Security and Emergency Services |
| NIMS | National Incident Management System |
| NWS | National Weather Service |
| NYSIC | New York State Intelligence Center |
| NYSOEM | New York State Office of Emergency Management |
| NYSP | New York State Police |
| OES | Office of Emergency Services PIO – Public Information Officer |
| PII | Personally Identifiable Information |
| PMA | Participating Member Agency |
| PSAP | Public Service Answering Point |
| RACES | Radio Amateur Civil Emergency Services WC – Washington County |
| RMVE | Racially or Ethically Motivated Violent |
| SRO | School Resource Officer |
| TAM | Threat Assessment and Management Team |
| TERC | Threat Evaluation and Reporting Course |
| TC | Threat Case |
| UAS | Unmanned Aircraft Systems |
| VBIED | Vehicle-born Improvised Explosive Devices |
| WCSO | Washington County Sheriff’s Office |
| WWC-TACT | Warren-Washington County Threat Assessment Coordination Team |



APPENDIX D: DEFINITIONS AND TERMS

ABORTION-RELATED VIOLENT EXTREMISM³: This threat encompasses the potentially unlawful use or threat of force or violence in furtherance of ideological agendas relating to abortion, including individuals who advocate for violence in support of either pro-life or pro-choice beliefs.

ANIMAL RIGHTS/ENVIRONMENTAL VIOLENT EXTREMISM⁴: This threat encompasses the potentially unlawful use or threat of force or violence in furtherance of ideological agendas by those seeking to end or mitigate perceived cruelty, harm, or exploitation of animals and/or the perceived exploitation or destruction of natural resources and the environment.

ANTI-GOVERNMENT OR ANTI-AUTHORITY VIOLENT EXTREMISM⁵: This threat encompasses the potentially unlawful use or threat of force or violence in furtherance of ideological agendas derived from anti-government or anti-authority sentiment, including opposition to perceived economic, social, or racial hierarchies, or perceived government overreach, negligence, or illegitimacy.

COMPLEX EMERGENCY: An emergency that is complicated by the involvement of multiple agencies or jurisdictions, by its severity, duration or required resources or by the threat actors or the nature of the target.

CRISIS: A situation that threatens public safety and security, the public's sense of tradition and values, or the integrity of government.

CRITICAL INFRASTRUCTURE: Services essential to the health, safety, security, or economic well-being of a community and the effective functioning of government.

DOMESTIC TERRORISM⁶: Domestic Terrorism is defined as activities:

- Involving acts dangerous to human life that are a violation of the criminal laws of the United States or of any State.
- Appearing to be intended to:
 - Intimidate or coerce a civilian population.
 - Influence the policy of government by intimidation or coercion; or
 - Affect the conduct of a government by mass destruction, assassination, or kidnapping; and
- Occurring primarily within the territorial jurisdiction of the United States

EXERCISE: A planned, staged implementation of a critical incident plan to evaluate processes that work and identify those needing improvement. Exercises may be classified as Orientation, Tabletop, Functional, or Full-scale and involve scenarios to respond to and resolve the assessed risks.

³ FBI, Pub. L. 116-92 – National Defense Authorization Act for Fiscal Year 2020

⁴ Ibid [2]

⁵ Ibid [2]

⁶ Ibid [1]



OTHER DOMESTIC TERRORISM THREATS⁷: This category encompasses threats involving the potentially unlawful use or threat of force or violence in furtherance of ideological agendas which are not otherwise defined under or primarily motivated by one of the other Domestic Terrorism threat categories. Such agendas could flow from, but are not limited to, a combination of personal grievances and beliefs, including those described in the other Domestic Terrorism threat categories. Some actors in this category may also carry bias related to religion, gender, or sexual orientation.

RACIALLY OR ETHNICALLY MOTIVATED VIOLENT EXTREMISM: This threat encompasses the potentially unlawful use or threat of force or violence in furtherance of ideological agendas derived from bias, often related to race or ethnicity, held by the actor against others or a given population group. Racially or Ethnically Motivated Violent Extremists purport to use both political and religious justifications to support their racially- or ethnically based ideological objectives and criminal activities.

SITUATIONAL AWARENESS: The continual process of collecting, analyzing, and disseminating intelligence, information, and knowledge to allow organizations and individuals to anticipate requirements and to prepare appropriately.

TARGETED VIOLENCE: A premeditated act of violence directed at a specific individual, group, or location, regardless of motivation and unrelated to other criminal activity.

⁷ Ibid [2]



APPENDIX E: RELATED TRAINING AND DELIVERY RECORD

Training Descriptions

The following section describes training that is sponsored and attended by the WWC-TACT committee members, PMAs and other community partners.

Elements of a Threat Assessment Program

Objective: An overview of policies, processes, and protocols organizations can adopt to help identify, assess, respond to, and mitigate threatening, intimidating, and violent behavior. Describes the implementation of prevention and intervention programs and personnel within the organization who typically become involved in these efforts.

- **Policy / Procedures / Record Keeping**
 - A working definition of “targeted violence”
 - Elements of the program
 - Documentation of incidents
 - Maintenance and confidentiality
- **Threat Assessment Team**
 - Key stakeholders
 - Roles and responsibilities
- **External Experts**
 - Professional fields
 - When to engage experts
- **Incident Management Protocols**
 - Overview of incident management process
 - Role of law enforcement
 - Post-incident recovery plan
- **Training and Certification**
 - Initial and ongoing training
 - Threat management certifications
- **High Risk Environments**
 - Conducting a needs assessment
 - Site security reviews/assessments

Threat Assessment Teams

Objective: Due to the complex and multidimensional nature of targeted violence, effective prevention, assessment, and intervention along with response strategies require a multidisciplinary approach involving the participation of multiple stakeholders within an organization.

- **Multidisciplinary**
 - Human resources, Security, Legal Counsel, Health & Safety, Union Leaders, Assistance Programs, Crisis Management, Risk Management, Business Continuity, Public Relations
- **Co-Deployment**
 - Pairing more than one discipline for response and management
- **Core and Ad-Hoc Membership**
 - Core members triage, assess, and manage all cases.
 - Ad-hoc members join teams for specific cases involving the field of expertise.
- **Responsibilities and Reporting**
 - Designates the process.
 - Adopts / enables policies.
 - Identifies/allocates sufficient resources.
 - Appointing appropriate personnel

Threat Assessment Teams – Continued Session

Objective: Continuation of the Threat Assessment Team Training; this training continues to discuss the complex and multidimensional nature of targeted violence, effective prevention, assessment, and intervention, along with response strategies, which require a multidisciplinary



approach involving the participation of multiple stakeholders within an organization.

- **New Referrals**
 - Case leader / single point of contact
 - Triage for immediate level of concern
 - Identification of needed resources
- **Process**
 - Create mission statement / objectives.
- Establish how the team will operate.
- What will initiate a new case?
- Intake process and community engagement
- **Closing Cases**
 - Uniform process for “retirement”
 - Immediate closure / retirement
 - Transferring case

Fundamentals of Threat Assessment

Objective: This training outlines the elements utilized by multidisciplinary teams in identifying concerns, triage of reports, gathering and investigating all available data points. This includes communications among the stakeholders and the legal considerations when sharing information.

- **History and Research**
 - Beginning of threat assessment
 - Qualitative / quantitative research
 - Targeted violent incidents.
- **Definitions / Defining Terms**
 - Fitness for duty vs. risk of danger
 - Bystanders / upstanders
 - Intimacy effect
 - Making a threat vs. posing a threat
- **Communication**
 - Barriers to successful engagement
 - Self-awareness
 - Information sharing
- **Legal Considerations**
 - Tarasoff / Duty to warn.
 - 1st Amendment-protected speech
- Family Educational Rights and Privacy Act (FERPA)
- Health Insurance Portability and Accountability Act (HIPPA)
- **Identification of Threats**
 - No “usual suspects”
 - Data interpretation
 - Bias
 - Triage vs. 360
- **Information Gathering**
 - Data sources
 - Relevance of data
 - Interviews
 - Records
 - Open Source
 - Social media/internet
- **Pathways to Violence**
 - Grievance, Violent Ideation, Research & Planning, Pre-Attack Preparation, Probing and Breaches, Attack

Basic Mental Health in Threat Assessment

Objective: This course explores the small but meaningful relationship between mental illness, particularly psychotic disorders, and general violence risk. Discusses co-occurring variables that can enhance or decrease risk and identifies risk factors associated with mental illness. Review legal and professional processes when collaborating and sharing information with mental health professionals.

- **Tools and Methodologies**
 - Structured Professional Judgment (SPJ)
 - Actuarial assessments
- **Civil Commitment**
 - Usefulness
 - Continuum
 - Challenges
- **Obtaining Information Regarding Mental Illness**



- HIPPA and privacy concerns
- Interviewing
- Areas to ask about.
- **Relevant Mental Health Risk Factors**
 - Developmental needs
 - ACES
 - Maslow
 - Support systems
 - Social functioning/pair bonding

Human Engagement Paradigm

Objective: This course examines ways to transform our people’s practices into opportunities to prevent and mitigate workplace threats. Bridging the gap between threat assessment and human resources is the most critical factor in reducing the threat of targeted violence and returning a subject down the Pathway to Violence; however, it is often the most overlooked and least trained. We must teach our teams how to actually interact and speak to both subjects and victims. Personal contact and engagement can either reduce or escalate the threat. These interactive scenario-based sessions focus on ways for multidisciplinary teams to collaborate and apply these tools in practice.

- **Words Matter: The Power of Words to Reduce Threats and Increase Safety**
 - Understand the neuroscience of the words we choose and why these matters in critical conversations.
 - Examine the impact of our language through a safety lens.
 - Apply word shifts to increase safety and build trust in our investigations, interviews, and lives.
- **Bridging the Gap between Security and HR – Practical Tools for Violence Prevention**
 - Strengthen the partnership between security and other disciplines (HR, legal, compliance, etc.)
 - Apply threat management concepts at every stage of the employee lifecycle, from attracting candidates (*How Not to Hire a Psychopath*) to ending the employment relationship (*How to Say Goodbye when the Stakes are High*) and all the messy parts in between.
 - Easy tips for “off-ramping” from the pathway to violence
 - Leverage organizational culture as a security force multiplier.

Behavioral Analysis & Interpretation

Objective: This training is the key factor to evaluating a concern for violence. There is no demographic profile of a targeted violent offender; thus, an objective assessment of Threat-enhancing and mitigating circumstances are the keys to evaluating concern for violence. The totality of circumstances versus singular points will drive the ultimate level of concern. Analysis and interpretation of information necessitate a holistic approach to the individual, target, situation, and setting involved.

- **Threat Enhancers**
 - Risk factors
 - Warning behaviors
 - Indicators of potential imminence
 - Triggers and stressors
- **Mitigations**
 - Persons, things, or circumstances of sufficient value to the person of concern
 - that
 - reduce the likelihood they may plan or carry out an act of targeted violence.
 - Facets of the person themselves which enhance the ability to cope with life’s trials.
 - External factors which reduce the risk of planned violence, such as in relation to the



- target or physical environment.
- **Level of Concern**
- Risk = Threat + Vulnerability
- Multitude of factors and behavioral data
- Dynamic nature of warning behaviors, changing circumstances, and effects of intervention
- **Targeting**
- Relationship to grievance
- Relationship to psychosis
- Family, loved ones, caregivers.
- **Threatening Communications**
- Anonymous communicated threats
- Analysis of threatening communications
- **Intimacy Effect**
- Degree of intimacy between a threatener and target
- “Spillover” effect
- Stalking
- **The role of social media**
- Prevalence in threat assessment
- “Echo Chamber”
- Disinhibition

Management Strategies

Objective: This course discusses management plans and how to tailor them to circumstances. Management plans should be unique in most instances and include passive and active strategies geared toward preventing violence. Threat management is about diverting the direction of interest, diminishing dangerous and concerning behaviors, and altering a trajectory toward targeted violence. This course discusses the process of continuous reassessment and modification of management strategies across a spectrum of options that affect the individual, target, location, and situation involved.

- **Management Spectrum Options**
 - Person of concern
 - Situation
 - Setting
 - Target
- **3rd Party**
 - Identifying and enlisting a reliable and discreet individual to assist
- **Active / Passive Monitoring**
 - Direct/visible techniques
 - In-direct / covert techniques
- **Administrative**
 - Strict adherence to policies that prohibit bad behavior.
- **Arrest / Prosecution**
 - Local, state, and/or federal laws, to include revocation of probation.
 - Impact on the person of concern behavior
 - Coordination and information sharing
- **Implement and Reassess**
 - Dynamic process
 - Short-term and long-term solutions
 - Reaction to management techniques
- **Role of Team Post Incident**
 - Supporting post-targeted violence event



Completed and Scheduled Training

| Training | Delivery Method | Training Date(s) | Presenting Organization(s) | Target Audience | Estimated Attendance |
|--|-----------------|-------------------|----------------------------|--|----------------------|
| Elements of a Threat Assessment Program | In-person | October 21, 2024 | FRSix | WWC TACT | 13 |
| Threat Assessment Teams (Session 1) | Virtual | November 18, 2024 | FRSix | WWC TACT | 20 |
| Threat Assessment Teams (Session 2) | Virtual | December 9, 2024 | FRSix | WWC TACT | 19 |
| Fundamentals of Threat Assessment | In-person | January 13, 2025 | FRSix | WWC TACT | 14 |
| Basic Mental Health in Threat Assessment (Session 1) | Virtual | February 10, 2025 | FRSix | WWC TACT | 17 |
| Basic Mental Health in Threat Assessment (Session 2) | In-person | March 10, 2025 | FRSix | WWC TACT | 12 |
| Human Engagement Paradigm | In-person | April 14, 2025 | FRSix | WWC TACT Human Resource Professionals | 14 |
| Behavioral Analysis & Interpretation (Day 1) | In-person | May 12, 2025 | FRSix | WWC TACT | <i>pending</i> |
| Management Strategies (Day 2) | In-person | May 13, 2025 | FRSix | WWC TACT | <i>pending</i> |



APPENDIX G: WWC-TACT COMMITTEE MEMBER & PARTICIPATING MEMBER AGENCY AGREEMENT

Warren-Washington County Threat Assessment Coordination Team (WWC-TACT)

Committee Member & Participating Member Agency Agreement

1. The Warren-Washington County Threat Assessment Coordination Team (WWC-TACT) is comprised of select representatives from Participating Member Agencies (PMA). The WWC-TACT acts as a central clearinghouse of information flow specific to situations, herein referred to as Threat Cases (TC), where the risk of violence is assessed to be imminent and/or a cluster of risk factors and warning behaviors commonly associated with elevated risks for targeted violence are present.
2. WWC-TACT assists PMA's with the development of balanced intervention and a case management strategy for TC's presented to the committee. The WWC-TACT acts solely as an advisory group. WWC-TACT cannot mandate PMA's implement or act on suggested intervention and case management strategies. WWC-TACT does not dictate policy or procedural change within PMA's other than requirements set forth in this PMA agreement.
3. Members of the WWC-TACT do not act in the capacity of traditional law enforcement taskforce members who have dual responsibilities to follow policies and procedures of the task force sponsoring agency and their own agency. The WWC-TACT member shall maintain the standard protocols and interests of its agency and follow all rules and regulations set forth by its agency. For example, members shall comply with matters of confidentiality and sharing of sensitive information in accordance with its agency policies.
4. WWC-TACT serves as a resource for the community in order to improve targeted violence threat response protocols by providing multidisciplinary expert advice and seamless sharing of threat information across systems. WWC-TACT uses a multidisciplinary restorative approach to prevent acts of targeted violence that balances the safety needs of the public with the health and wellness needs of the person at-risk for committing an act of targeted violence.



5. In support of WWC-TACT's mission each PMA agrees to the following:
 - a. WWC-TACT members will meet on a quarterly basis and be available for emergency WWC-TACT callouts on an as needed basis.
 - b. Executive management from PMA's will meet quarterly to assess the operation of the WWC-TACT and strategize how to improve WWC-TACT operations.
 - c. WWC-TACT members will comply with all federal and state laws, agency-specific policies and regulations relating to matters of confidentiality and information sharing.
 - d. Disclosure of confidential information lawfully shared in-furtherance of the WWC-TACT mission for purposes other than advancing public-safety or caretaking of the subject of the threat case is strictly prohibited. If disclosure is permitted, protecting the privacy interests of all involved parties should be a priority through the standard of "minimal disclosure" of information to inform intervention, case management, and protective actions. Confidential information does not include nonidentifying data collected and analyzed by WWC-TACT or its designee to inform policy and operations of WWC-TACT and advance the discipline of threat assessment through research and scholarly publication. Sharing of otherwise confidential information through WWC-TACT members' normal chains of command and on a need-to-know basis is authorized.
 - e. Public statements by PMA relating to WWC-TACT will be coordinated and agreed upon by the lead agencies of the WWC-TACT legal representatives of Warren and Washington Counties in consultation with WWC-TACT leadership.
 - f. WWC-TACT members will avoid engaging in activities that can be considered a conflict of interest that may impair objectivity or cause undue harm to interested parties.
 - g. WWC-TACT members will not seek financial gain outside their agency's compensation based solely on the member's participation in the WWC-TACT.
 - h. WWC-TACT members will not engage or assist in threat assessment investigations by unqualified persons.



- i. WWC-TACT members will insure agency representative(s) attend and satisfactorily complete a training course approved by the WWC-TACT and to commit to continued training and education in the area of targeted violence threat assessment and management. In furtherance of maintaining competencies, it is highly recommended that WWC-TACT members seek professional certification in the area of threat management and consider membership with the Association of Threat Assessment Professionals or other recommended appropriate certification.
6. All parties to this agreement acknowledge that this agreement does not preclude or preempt each of the agencies individually entering in to an agreement with one or more parties to this agreement. Such agreements shall not nullify the force and effect of this agreement. This agreement does not remove any other obligations imposed by laws to share information with other agencies.
7. Modification of this agreement shall be made only by the consent of the majority of the WWC-TACT members with the support of legal personnel from Warren and Washington Counties. Such modification will be made with the same process followed in this agreement and shall include a written document setting forth the modifications, signed by all the consenting parties.
8. This agreement shall be in effect as of the date of the agreement is signed by the parties and shall renew automatically unless otherwise modified. It is understood that any party may terminate its participation in this agreement by submitting written notice to the other parties.
9. Each member agency will have each representative complete and sign the Agreement Execution Page of this agreement prior to engaging in any review or discussion of cases. Executed agreements shall be returned to WWC-TACT leadership as soon as possible.
10. Appendix A will list all Participating Member Agencies and will be updated as needed to reflect any gained or lost members of WWC-TACT.



**Warren-Washington County Threat
Assessment Coordination Team
(WWC-TACT)
Committee Member & Participating Member Agency Agreement**

Agreement Execution Page

Participating WWC-TACT Agency Name

Agency Administrator / Department Head Printed Name

Agency Administrator / Department Head Signature

Date: _____

As the Agency Administrator for the above noted agency, I authorize the following members of the _____ to participate in the functions of the WWC-TACT, up to and including case review. Each participating member listed and signing below confirms understanding and compliance with all parts of this agreement, including to adherence of confidentiality of all WWC-TACT business.

Participating Member – Printed Name

Signature

Participating Member – Printed Name

Signature

Participating Member – Printed Name

Signature

COMPLETED / SIGNED FORMS CAN BE SCANNED / SUBMITTED TO WWC-TACT@WASHINGTONCOUNTYNY.GOV



[Agreement] Appendix A Member Agencies

The following are Participating Member Agencies (PMA) of the WCC-TACT:

- Warren County Office of Emergency Services
- Washington County Dept. of Public Safety
- Warren County Sheriff's Office
- Washington County Sheriff's Office
- Local Town and Village Police Agencies
- New York State Police
- Religious, Faith Based Leader
- Warren County Probation
- Washington County Probation
- Warren & Washington County Veterans
- Glens Falls Hospital
- New York State Police
- Mental Health – Office of Community Service
- District Attorney's Office
- Family Court
- NYS Parole
- Family/Youth Services
- County Attorney's Office
- Hudson Headwaters Health Network
- SUNY Adirondack
- Warren County Public Defender's Office
- Washington County Public Defender's Office
- Board of Supervisors
- ATF
- School Representatives from Warren & Washington Counties including BOCES

**Additional to be added as the program progresses*

Warren County Board of Supervisors

RESOLUTION NO. 183 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS GERACI, CONOVER, MADAY, STRAINER, GILLIGAN, DRISCOLL AND PATCHETT

AUTHORIZING AGREEMENT WITH TECTA AMERICA WEATHERGUARD, LLC TO PROVIDE ROOF REPAIRS TO THE WARREN COUNTY CORRECTIONAL FACILITY

WHEREAS, the Sheriff requested, and the Criminal Justice, Public Safety & Emergency Services Committee agreed, to enter into an agreement with Tecta America Weatherguard, LLC to provide roof repairs to the Warren County Correctional Facility, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Tecta America Weatherguard, LLC, 2003 Chrisler Avenue, Schenectady, New York 12303, in an amount not to exceed Twenty-Two Thousand One Hundred Seventy Dollars (\$22,170), to provide roof repairs to the Warren County Correctional Facility over a term commencing May 19, 2025 and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be expended from Budget Code A.3110 413, Sheriff's Law Enforcement, Repair & Maint.-Bldg/Property.

Warren County Board of Supervisors

RESOLUTION NO. 184 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS GERACI, CONOVER, MADAY, STRAINER, GILLIGAN, DRISCOLL AND PATCHETT

HOME RULE REQUEST BY WARREN COUNTY TO TRANSFER STATE-OWNED PROPERTY TO WARREN COUNTY

WHEREAS, as part of Warren County's commitment to public safety and the enhancement of law enforcement operations, the Warren County Sheriff's Office searches and tests equipment, services and systems that can enhance operational capabilities, including, but not limited to, agency training, emergency communications, operational deployments, emergency response and secure storage, and

WHEREAS, the Warren County Sheriff's Office has identified a parcel of property in Warren County that is owned by the New York State Division of Military and Naval Affairs which has been classified as "stockpiled property," and

WHEREAS, the property owned by the New York State Division of Military and Naval Affairs is located on Fox Farm Road in the Town of Queensbury (hereinafter "Town of Queensbury Tax Map Parcel No. 295.19-3-70") commonly known as 5 Fox Farm Road, and

WHEREAS, New York State authorization must be obtained to transfer Town of Queensbury Tax Map Parcel No. 295.19-3-70 to the County of Warren, and

WHEREAS, the local government, Warren County, does not have the power to enact such legislation by local law, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors approves the acceptance as a gift from the State of New York, the real property as more fully described in Schedule "A," and all personal moveable property located thereon upon transfer, in accordance with Section 215(3) of the County Law, and be it further

RESOLVED, that the Warren County Board of Supervisors, on behalf of the County of Warren,

RESOLUTION No. 184 OF 2025

PAGE 2 OF 4

hereby requests the Legislature to enact a bill authorizing the transfer of Town of Queensbury Tax Map Parcel No. 295.19-3-70 as more fully described by the attached Schedule “A,” from the New York State Division of Military and Naval Affairs to the County of Warren, and be it further

RESOLVED, that it is hereby declared that a necessity exists for the enactment of such legislation in that the local government, Warren County, does not have the power to enact such legislation by local law, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized to complete the Municipal Home Rule Request form, complete the certification contained thereon, and indicate that the Board of Supervisors voted in favor of the Municipal Home Rule Request stated therein, and to transmit the same together with this resolution to the Senate and Assembly.

Schedule "A"

All that certain plot, piece or parcel of land situate, lying and being in the Town of Queensbury, County of Warren, State of New York, described as follows:

Beginning at the point of intersection of the easterly boundary of Fox Farm Road with the common division line between the property of the County of Warren (reputed owner) on the North and the properties of Floyd & Lavancha Smith (reputed owners), Edward & Elinor McCullough (reputed owners), John C. & Barbara Tremblay (reputed owners), Richard S. & Alice A. Winters (reputed owners), Vivian Farr (reputed owner) and Henry J. Sleight (reputed owner) on the South, said point being 42± feet distant northerly measured at right angles from Station "P" 0+27± of the hereinafter described survey baseline for the construction of the Warren County Civil Defense Site; then easterly along the last mentioned common division line 688 feet to a point 20 feet distant easterly measured at right angles from Station "P" 7+75± of said baseline; then North 15°-04' East, 340 feet to a point at Station "P" 11+15 of the back tangent of said baseline produced ahead; thence North 75°-08' West, 582± feet to a point on the first mentioned easterly boundary of Fox Farm Road, said point being 15 feet distant southerly measured at right angles from Station "P" 16+46± of said baseline; thence southerly along the last mentioned easterly road boundary 357± feet to the point of beginning, being 4.956 acres more or less.

The above mentioned survey baseline is a portion of the survey baseline for the construction of the Warren County Civil Defense Site, as shown on a map on file in the Office of the State Department of Public Works and described as follows:

Beginning at Station "F" 0+00; thence North 33°-06'-10" East to Station "F" 11+00. ALSO, beginning at Station "P" 0+00 (?) Station F 4+67.71 (POL); thence South 71°-33'-45" East to Station "P" 6+95; thence North 18°-26'-21" East to Station "P" 10+65; thence North 68°-34'-19" West to Station "P" 14+00; thence North 68°-56'-48" West to Station "P" 16+56.11 = Station "F" 8+85.18 (POF).

All bearings referred to True North at the 74°-20' Meridian of West Longitude.

EXCEPTING and RESERVING all that certain piece or parcel of land situation, lying and being in the Town of Queensbury, County of Warren conveyed by THE PEOPLE OF THE STATE OF NEW YORK to the TOWN OF QUEENSBURY by Liber 860 of Deeds at page 306 for highway purposes, more particularly bounded and described as follows:

BEGINNING at the southeast corner of the lands conveyed to The People of the State of New York by deed dated February 17, 1967 and recorded in Book 479 of Deeds at page 32 on February 27, 1967; running thence along the southerly bounds thereof the following two courses and distances:

1. North 65°02'40" West, distance of 39.91 feet;
2. North 65°04'40" West, distance of 25.01 feet to the northwest corner of Farr Lane, a Town Road;

thence running through the lands of the grantor herein the following two courses and distances;

1. North 25°56'22" East, a distance of 180.77 feet;
2. North 71°14'48" East, a distance of 85.89 feet to the lands of J. Buckley Bryan, Jr.;

thence running along said lands South 25°01'15" West, a distance of 240.08 feet to the point and place of beginning, containing 0.30 acre of land, more or less.

Bearings given in the above description refer to the magnetic meridian as of May 1985.

BEING a portion of the premises acquired by The People of the State of New York from Warren County by Deed dated February 17, 1967 and recorded in the Warren County Clerk's Office in Liber 479 of Deeds at page 32 on February 27, 1967.

Warren County Board of Supervisors

RESOLUTION NO. 185 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS ETU, STROUGH, BEAN, WILD, TURNER, CROCITTO AND DIAMOND

AUTHORIZING SUBMISSION OF AN APPLICATION TO NEW YORK STATE DEPARTMENT OF STATE OFFICE OF PLANNING, DEVELOPMENT & COMMUNITY INFRASTRUCTURE FOR BOND ACT FUNDING THROUGH THE CLEAN WATER, CLEAN AIR AND GREEN JOBS ENVIRONMENTAL BOND ACT OF 2022 TO IMPLEMENT COASTAL REHABILITATION AND RESILIENCE PROJECTS WITHIN WARREN COUNTY

WHEREAS, the County Planner requested, and the Economic Growth & Development Committee agreed, to submit an application to New York State Department of State Office of Planning, Development & Community Infrastructure for Bond Act grant funding through the Clean Water, Clean Air and Green Jobs Environmental Bond Act of 2022 to implement Coastal Rehabilitation and Resilience projects within Warren County, in an amount not to exceed Two Million Dollars (\$2,000,000), intended for projects that support or are inspired by nature or natural processes and also offer environmental, economic, and social benefits while increasing resilience in Warren County, which shall be subject to a Two Hundred Thousand Dollar (\$200,000) local match, with the term of the grant to be determined, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an application with New York State Department of State Office of Planning, Development, & Community Infrastructure, 99 Washington Avenue, Suite 1010, Albany, New York 12231, for Bond Act funding in an amount not to exceed Two Million Dollars (\$2,000,000), intended for projects that support or are inspired by nature or natural processes and also offer environmental, economic, and social benefits while increasing resilience in Warren County, which shall be subject to a Two Hundred Thousand Dollar (\$200,000) local match, with the term of the grant to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that the County Planner shall seek further approval to accept the grant and to designate the source of funds for the Two Hundred Thousand Dollar (\$200,000) local match required upon notification of a grant award.

Warren County Board of Supervisors

RESOLUTION NO. 186 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS ETU, STROUGH, BEAN, WILD, TURNER, CROCITTO AND DIAMOND

AUTHORIZING SUBMISSION OF AN APPLICATION TO NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR RESILIENT WATERSHEDS GRANT (RWG) PROGRAM FUNDING TO FUND THE IMPLEMENTATION OF FLOOD MITIGATION PROJECTS IN WARREN COUNTY

WHEREAS, the County Planner requested, and the Economic Growth & Development Committee agreed, to submit an application to New York State Department of Environmental Conservation for Resilient Watershed Grant (RWG) Program funding to fund the implementation of flood mitigation projects in Warren County, in an amount not to exceed Ten Million Dollars (\$10,000,000), which shall be subject to a One Million Dollar (\$1,000,000) local match, with the term of the grant to be determined, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an application with New York State Department of Environmental Conservation, 625 Broadway, Albany, New York 12233, for Resilient Watersheds Grant (RWG) Program funding to fund the implementation of flood mitigation projects in Warren County, in an amount not to exceed Ten Million Dollars (\$10,000,000), which shall be subject to a One Million Dollar (\$1,000,000) local match, with the term of the grant to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that the County Planner shall seek further approval to accept the grant and to designate the source of funds for the One Million Dollar (\$1,000,000) local match required upon notification of a grant award.

Warren County Board of Supervisors

RESOLUTION NO. 187 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS ETU, STROUGH, BEAN, WILD, TURNER, CROCITTO AND DIAMOND

AUTHORIZING SUBMISSION OF AN APPLICATION TO NEW YORK STATE DEPARTMENT OF STATE OFFICE OF PLANNING, DEVELOPMENT & COMMUNITY INFRASTRUCTURE FOR BOND ACT FUNDING THROUGH THE CLEAN WATER, CLEAN AIR AND GREEN JOBS ENVIRONMENTAL BOND ACT OF 2022 FOR INLAND FLOODING AND LOCAL WATERFRONT REVITALIZATION PROGRAM IMPLEMENTATION PROJECTS

WHEREAS, the County Planner requested, and the Economic Growth & Development Committee agreed, to submit an application to New York State Department of State Office of Planning, Development & Community Infrastructure for Bond Act grant funding through the Clean Water, Clean Air and Green Jobs Environmental Bond Act of 2022 for Inland Flooding and Local Waterfront Revitalization Program Implementation Projects, in an amount not to exceed Two Million Dollars (\$2,000,000), intended for projects addressing restoration and flood risk reduction in Warren County, which shall be subject to a Two Hundred Thousand Dollar (\$200,000) local match, with the term of the grant to be determined, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an application with New York State Department of State Office of Planning, Development, & Community Infrastructure, 99 Washington Avenue, Suite 1010, Albany, New York 12231, for Bond Act funding in an amount not to exceed Two Million Dollars (\$2,000,000), intended for projects addressing restoration and flood risk reduction in Warren County, which shall be subject to a Two Hundred Thousand Dollar (\$200,000) local match, with the term of the grant to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that the County Planner shall seek further approval to accept the grant and to designate the source of funds for the Two Hundred Thousand Dollar (\$200,000) local match required upon notification of a grant award.

Warren County Board of Supervisors

RESOLUTION NO. 188 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS ETU, STROUGH, BEAN, WILD, TURNER, CROCITTO AND DIAMOND

AUTHORIZING AGREEMENT WITH LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD FOR THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT TO ASSIST THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD IN THE DEVELOPMENT OF A COMPREHENSIVE PLAN FOR THE TOWN OF HORICON

WHEREAS, the County Planner requested, and the Economic Growth & Development Committee agreed, to enter into an intermunicipal shared services agreement with the Lake Champlain-Lake George Regional Planning Board for the Planning & Community Development Department to assist the Lake Champlain-Lake George Regional Planning Board, at no additional cost to Warren County, in the development of a comprehensive plan for the Town of Horicon, for which the County shall be reimbursed an amount not to exceed Twenty-Six Thousand Six Hundred Eighty Dollars (\$26,680) for the work performed by Planning & Community Development staff over a term commencing upon execution by both parties and terminating October 1, 2026, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an intermunicipal shared services agreement with the Lake Champlain-Lake George Regional Planning Board for the Planning & Community Development Department to assist the Lake Champlain-Lake George Regional Planning Board, at no additional cost to Warren County, in the development of a comprehensive plan for the Town of Horicon, for which the County shall be reimbursed an amount not to exceed Twenty-Six Thousand Six Hundred Eighty Dollars (\$26,680), for the work performed by Planning & Community Development staff over a term commencing upon execution by both parties and terminating October 1, 2026, in a form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. 189 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS ETU, STROUGH, BEAN, WILD, TURNER, CROCITTO AND DIAMOND

AUTHORIZING AGREEMENT WITH WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) FOR SUMMER YOUTH EMPLOYMENT PROGRAM THROUGH OPERATION FOOD CHAIN

WHEREAS, the Director of Workforce Development requested, and the Economic Growth & Development Committee agreed, to enter into an agreement with the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES), to provide employment and training for the Summer Youth Employment Program through Operation Food Chain, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES), 10 LaCrosse Street, Suite #6, Hudson Falls, New York 12839, in an amount not to exceed Eighteen Thousand Nine Hundred Eighty-Six Dollars (\$18,986) to provide employment and training for the Summer Youth Employment Program through Operation Food Chain over a term commencing June 20, 2025 and terminating September 30, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that funds for this agreement shall be expended from Budget Code 40.6326 470, Workforce Invest. Act, Summer TANF, Contract, and Budget Code 40.6293.0310 470, Workforce Invest. Act, WIA/WIOA, Youth, Contract.

Warren County Board of Supervisors

RESOLUTION NO. 190 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS TURNER, GERACI, BEAN, DIAMOND, GILLIGAN, ETU AND STRAINER

AUTHORIZING THE CONVEYANCE OF TOWN OF QUEENSBURY TAX MAP PARCEL NO. 309.14-1-86.12 TO THE TOWN OF QUEENSBURY

WHEREAS, Warren County acquired Town of Queensbury Tax Map Parcel No. 309.14-1-86.12 by deed dated December 10, 2013, and

WHEREAS, the Director of Real Property Tax Services has advised, and the Environmental Concerns & Real Property Tax Services Committee agreed, that the Town of Queensbury Tax Map Parcel No. 309.14-1-86.12 has no value to Warren County and has recommended that the parcel be conveyed to the Town of Queensbury and merged with the title for the neighboring parcel, now, therefore, be it

RESOLVED, that Town of Queensbury Tax Map Parcel No. 309.14-1-86.12 will be conveyed to the Town of Queensbury, and be it further

RESOLVED, that the Town of Queensbury in accepting the conveyance shall agree to merge title for Town of Queensbury Tax Map Parcel No. 309.14-1-86.12 into the title for the neighboring parcel, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and deliver on behalf of the County of Warren a quitclaim deed, and any accompanying documents, for the parcel now known as Town of Queensbury Tax Map Parcel No. 309.14-1-86.12, in a form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. 191 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS TURNER, GERACI, BEAN, DIAMOND, GILLIGAN, ETU AND STRAINER

**AUTHORIZING ACCEPTANCE OF DONATION OF LAND LOCATED
IN THE TOWN OF QUEENSBURY (TAX MAP PARCEL NO. 303.12-1-4)
FROM JPGROSS PROPERTIES, LLC**

WHEREAS, the Director of Real Property Tax Services requested, and the Environmental Concerns and Real Property Tax Services Committee agreed, to accept a donation of land located in the Town of Queensbury (Tax Map Parcel No. 303.12-1-4) from JPGross Properties, LLC for the purpose of consolidating into the neighboring Floyd Bennett Memorial Airport property (Tax Map Parcel No. 303.12-1-3), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the acceptance of a donation of land located in the Town of Queensbury (Tax Map Parcel No. 303.12-1-4) from JPGross Properties, LLC, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute any and all necessary documents to carry out the terms of this resolution in a form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. 192 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS STROUGH, CONOVER, WILD, DRISCOLL, MADAY, GERACI AND THOMAS

ADOPTING THE WARREN COUNTY FLAG DISPLAY POLICY

WHEREAS, the practice and custom of the County of Warren has been to display only the American Flag and POW-MIA Flag from the flagpoles owned by Warren County, and

WHEREAS, the practice and custom for displaying only the American Flag and POW-MIA Flag from the flagpoles owned by Warren County has not been adopted or approved by the Warren County Board of Supervisors, and

WHEREAS, the County Administrator requested and the Legislative, Rules & Governmental Operations Committee agreed to adopt the Warren County Flag Display Policy which provides that the American Flag, New York State Flag and the POW-MIA Flag be, and hereby are, the authorized flags for display upon the flagpoles currently owned by Warren County, and recommended that the same be advanced to the Warren County Board of Supervisors for consideration and approval, now, therefore, be it

RESOLVED, that the Warren County Flag Display Policy shall provide for the display of the American Flag, New York State Flag and the POW-MIA Flag on the flagpoles currently owned by Warren County and the same be, and hereby is, adopted as the official policy for Warren County.

Warren County Board of Supervisors

RESOLUTION NO. 193 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS RUNYON, GERACI, STRAINER, CROCITTO, TURNER, STROUGH AND MERLINO

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH THE APPLICANT THAT SCORED THE HIGHEST BASED ON BEST VALUE METHOD FOR 2025 WARREN COUNTY TRAVEL GUIDE CREATIVE DESIGN & PRINTING (WC 25-25)

WHEREAS, the Purchasing Agent requested proposals for 2025 Warren County Travel Guide Creative Design & Printing (WC 25-25), and

WHEREAS, proposals were opened on May 8, 2025 and the recommendation of the applicant that scored the highest based on best value method could not be approved by the Tourism Director prior to the Tourism Committee meeting on April 21, 2025, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved applicant that scored the highest based on best value method of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the applicant that scored the highest based on best value method, for 2025 Warren County Travel Guide Creative Design & Printing, pursuant to the terms and provisions of the bid documents and proposal (WC 25-25), for a term commencing May 15, 2025 and terminating May 12, 2026, for an amount not to exceed One Hundred Seventy-Five Thousand Dollars (\$175,000), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0001 470, Tourism/Occupancy, Tourism, Contract.

Warren County Board of Supervisors

RESOLUTION NO. 194 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY
SALARY AND COMPENSATION PLAN FOR 2025 TO
CREATE POSITIONS WITHIN THE DEPARTMENT OF PROBATION;
SHERIFF'S OFFICE; AND COUNTY CLERK'S OFFICE**

WHEREAS, the Personnel, Administration & Higher Education Committee considered and agreed with the requests from the Director of Probation, the Sheriff and the County Clerk to amend the Table of Organization and Salary Schedule, now, therefore, be it

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2025 are hereby amended as follows:

PROBATION

| <u>Creating Position of:</u> | <u>EFFECTIVE DATE</u> | <u>BASE ANNUAL SALARY</u> |
|---|-----------------------|---------------------------|
| <u>A.3144 110</u> | | |
| <u>TITLE:</u> Probation Officer Trainee #3 | May 14, 2025 | \$57,270 (Grade 16) |

| <u>Decreasing Salary from:</u> | <u>EFFECTIVE DATE</u> | <u>BASE ANNUAL SALARY</u> |
|------------------------------------|-----------------------|---------------------------|
| <u>A.3144 110</u> | | |
| <u>TITLE:</u> Probation Officer | May 14, 2025 | \$74,606 (Grade 19) |

| <u>Decreasing Salary to:</u> | <u>EFFECTIVE DATE</u> | <u>BASE ANNUAL SALARY</u> |
|------------------------------------|-----------------------|---------------------------|
| <u>A.3144 110</u> | | |
| <u>TITLE:</u> Probation Officer | May 14, 2025 | \$0 |

| <u>SHERIFF</u> | <u>EFFECTIVE DATE</u> | <u>BASE ANNUAL SALARY</u> |
|---|-----------------------|---------------------------|
| <u>Creating Position of:</u> | | |
| <u>A.3110 110</u> | June 1, 2025 | \$56,111 |
| <u>TITLE:</u> Patrol Officer #2-C (Contingent Position) | | |

RESOLUTION No. 194 OF 2025

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COUNTY CLERK

Creating Position of:

A.1410 130

TITLE:

Motor Vehicle License

Registration Clerk #2 - Temp

EFFECTIVE DATE

May 14, 2025

BASE ANNUAL SALARY

Not to exceed \$10,000
(Grade 8)

Warren County Board of Supervisors

RESOLUTION NO. 195 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO

AMENDING RESOLUTION NO. 18 OF 2025, APPOINTING MEMBERS TO THE WARREN-WASHINGTON COUNTIES INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION, TO REPLACE A MEMBER DUE TO A RESIGNATION

RESOLVED, that Resolution No. 18 of 2025, which made appointments to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, is hereby amended to appoint Kevin Mahoney to serve and to replace Nathan Etu, who has resigned, and be it further

RESOLVED, that Mr. Mahoney be, and hereby is, appointed to serve at the pleasure of the appointing authority beginning on May 13, 2025 and continuing for the remainder of the year 2025, upon the adoption of a similar resolution by the County of Washington, and be it further

RESOLVED, that all other appointments made by Resolution No. 18 of 2025 shall remain in full force and effect.

Warren County Board of Supervisors

RESOLUTION NO. 196 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO

AMENDING RESOLUTION NO. 371 OF 2024; APPROVING STANDARD WORK DAY AND TIME REPORTING RESOLUTION FOR ALL ELECTED AND APPOINTED OFFICIALS FOR RETIREMENT PURPOSES

RESOLVED, that Resolution No. 371 of 2024 be, and hereby is, amended accordingly regarding the standard workday and time reporting resolution for all elected and appointed officials in Warren County government as set forth in “Schedule A” attached, is hereby approved by the Warren County Board of Supervisors.

APPOINTED OFFICIALS

| | | | | | | | | | |
|-------------------|------------------------------------|------|------------|---|---------------------|---|------|--|--|
| Dailey, Jeff | 3 rd Deputy Fire Coord. | XXXX | XXXXXXXXXX | 6 | 10.01.23 - 12.31.25 | N | 2.51 | | |
| Dickinson, Jeremy | Fire Investigator Helper | XXXX | XXXXXXXXXX | 6 | 04.26.24 - 12.31.25 | N | .74 | | |
| Jones, Richard | Fire Investigator | XXXX | XXXXXXXXXX | 6 | 04.26.24 - 12.31.25 | N | 2.18 | | |
| Mellon, Patrick | EMS Coordinator | XXXX | XXXXXXXXXX | 6 | 01.01.24 - 12.31.25 | N | 9.47 | | |
| Stone, Scott | 2 nd Deputy EMS Coord. | XXXX | XXXXXXXXXX | 6 | 01.01.24 - 12.31.25 | N | 1.11 | | |
| Thomas, Timothy | Fire Investigator | XXXX | XXXXXXXXXX | 6 | 05.02.24 - 12.31.25 | N | .53 | | |

Warren County Board of Supervisors

RESOLUTION NO. 197 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO

ADOPTING THE WARREN COUNTY FISCAL APPROVAL AUTHORITY MANAGEMENT POLICY

WHEREAS, the County Attorney requested, and the Personnel, Administration & Higher Education Committee agreed, to adopt the Warren County Fiscal Approval Authority Management Policy, and recommended that the same be advanced to the Board of Supervisors for consideration and approval, now, therefore, be it

RESOLVED, that the Warren County Fiscal Approval Authority Management Policy, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County.

SCHEDULE “A”

WARREN COUNTY FISCAL APPROVAL AUTHORITY MANAGEMENT POLICY

A. PURPOSE:

The purpose of this policy is to establish financial management approval authority for the County’s departmental fiscal operations to enhance accountability and ensure fiscal compliance with the purchasing of County product and services in accordance with New York State General Municipal Law, the County Purchasing Policy, and generally accepted accounting and auditing principles.

B. DEFINITIONS:

County Ethics Legislation: Local Law No. 2 of 2022 entitled “A Local Law Amending and Updating Local Law No. 6 of 2021,” A Local Law Amending and Updating Local Law No. 5 of 2021,’ ‘A Local Law Amending and Updating Local Law No. 6 of 2014,’ Warren County Ethics and Disclosure Law.”

County Purchasing Policy: The policy approved by the County Board of Supervisors which governs the procurement of all goods and services in accordance with New York State General Municipal Law, and generally accepted accounting and auditing principles.

Department Head: County officers or employees given the supervisory title of Department Head.

Department Head Designee: A County employee with statutory authority or designated by the Department Head to act on their behalf.

Employee: A person employed by the County of Warren on a full-time, part-time, less than part-time, per diem or seasonal basis/temporary, and includes volunteers and interns, whether paid or unpaid.

Employer: The County of Warren (“County”).

Invoice Batch: A group of invoices processed together to streamline billing and payment processes.

Journal Transfer: A request to move funds between established financial accounts.

New World Fiscal Program: A financial and administrative management software program used by the County for funding accounting, budgeting and fiscal management.

New World Approval Authority: Authority granted to Department Head and Department Head Designee to initiate and approve purchase orders; vouchers and invoice batches; and journal transfers in accordance with County fiscal budgetary standards.

Purchase Order: A request for the purchase of a good or service outlining the details including agreed upon pricing, quantities and qualities.

Supervisor: A person within employer’s organization who has the authority to direct and control the work

performance of an employee, or who has authority to take corrective action regarding the violation of a law, rule or regulation to which an employee submits written notice.

C. PROCEDURES:

1. County purchasing shall be governed by the fiscal requirements of New York State General Municipal Laws and the New York State Comptroller's recommendations for fiscal operations for government.
2. Department Heads shall be fiscally responsible for the annual revenues and expenditures granted to them via the County budget process.
3. Only Department Heads and their Department Head Designees may approve departmental expenses including goods and/or services in accordance with federal and state regulatory requirements, the County's Purchasing Policy and generally accepted accounting and auditing principles.
4. A Department Head's request to assign a Department Head Designee under their supervision with New World Fiscal Approval Authority for expenditures, budgeting and fiscal management must be made in writing in advance to the County Treasurer's Office and County Auditor.
5. An employee given the authority to approve departmental fiscal operations may not approve their own expenditures and that of any other employee outlined within the County's Ethics legislation that may give rise to violations of the County's Ethics laws.
6. Department Heads shall maintain executive authority for the County Budget approval process including journal transfer requests and the purchase of goods and services outlined within the County Purchasing Policy.
7. In the absence of a Department Head or Department Head Designee, the County Administrator or their Designee shall have the authority to approve purchases and expenditures for that department.

D. POLICY VIOLATIONS:

Department Heads shall be responsible for their adherence to this policy and any employees given the authority to approve expenditures on their behalf. Violations of the protocols established by this policy may result in the non-payment of department expenditures.

E. EFFECTIVE DATE:

This policy to be effective upon approval by Warren County Board of Supervisors and all prior policies are hereby rescinded and replaced.

Warren County Board of Supervisors

RESOLUTION No. 198 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO

**PROVIDING APPROVAL OF THE COLLECTIVE BARGAINING AGREEMENT
BETWEEN SUNY ADIRONDACK AND THE FACULTY ASSOCIATION
OF ADIRONDACK COMMUNITY COLLEGE**

RESOLVED, that the Warren County Board of Supervisors hereby approves the Collective Bargaining Agreement between Adirondack Community College and the Faculty Association of Adirondack Community College effective September 1, 2025 through August 31, 2028 as presented by Legal Counsel for Adirondack Community College to the Finance & Budget Committee, contingent upon a similar resolution being adopted by the Washington County Board of Supervisors, and be it further

RESOLVED, that the Chair of the Warren County Board of Supervisors is hereby authorized to execute the aforesaid Collective Bargaining Agreement, in a form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. 199 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO

**AUTHORIZING SALE OF REAL PROPERTY LOCATED AT 240 SANFORD STREET
IN THE CITY OF GLENS FALLS BY ADIRONDACK COMMUNITY COLLEGE
(SUNY ADIRONDACK)**

WHEREAS, the Adirondack Community College (SUNY Adirondack) requested, and the Personnel, Administration & Higher Education Committee agreed, to the sale of real property located at 240 Sanford Street in the City of Glens Falls by Adirondack Community College, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the sale of real property located at 240 Sanford Street in the City of Glens Falls, New York by Adirondack Community College (SUNY Adirondack) in an amount not less than One Hundred Thousand Dollars (\$100,000), and the payment of all reasonable and necessary closing costs from the proceeds of the sale, with no additional contribution from Warren County, and be it further

RESOLVED, that the President of SUNY Adirondack be, and hereby is, authorized to execute all documents deemed necessary by the Warren County Attorney and SUNY Adirondack's legal counsel in order to complete such sale.

Warren County Board of Supervisors

RESOLUTION NO. 200 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO

AUTHORIZING TEMPORARY POSITIONS WITHIN THE WARREN COUNTY DEPARTMENT OF WORKFORCE DEVELOPMENT

WHEREAS, the Director of Workforce Development requested, and the Personnel, Administration & Higher Education Committee agreed, to establish temporary training slots for the upcoming 2025 Summer Youth Employment Program which begins on July 1, 2025 and ends on June 30, 2026, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the creation of the following temporary positions of employment and training under the Workforce Innovation and Opportunity Act (WIOA) and Summer Temporary Assistance to Needy Families (TANF) Program, within the Warren County Department of Workforce Development as set forth on Schedule "A" attached hereto, and be it further

RESOLVED, that the period for said positions, shall begin on July 1, 2025, pending receipt of funding from the Federal and State Government, and shall automatically terminate on June 30, 2026, or upon termination of Federal and State funding for the above-mentioned Programs, or upon the disbursement of all funds received by the County Treasurer for such Programs, whichever occurs first.

RESOLUTION NO. 200 OF 2025

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SCHEDULE "A"

**Temporary Positions/Training Slots
7/1/25 - 6/30/26**

| EST. NO. OF JOBS/TRAINING SLOTS | TITLE | DEPT. | ALLOWANCES/WAGES |
|--|--------------|----------------------------|--|
| Title I – Adult (7/1/25 - 6/30/26) Up to 100 Training slots | N/A | WIOA-Adult | Training stipend per approved job training plan/WIOA policies. * |
| Title I - Dislocated Workers (7/1/25 - 6/30/26) Up to 100 Training Slots | N/A | WIOA-D/W | See below* |
| Trade Act Programs (7/1/25 - 6/30/26) Training Slots (assigned per DOL) | Aides | Trade Act | See below* |
| Title I - Youth Employment Programs (7/1/25 - 6/30/26) Up to 20 Training slots | N/A | WIOA-Youth | See below* |
| Up to 20 Jobs - in school youth | Aides | WIOA-Youth | See below** |
| Up to 50 Jobs – out of school youth | Aides | WIOA-Youth | See below*** |
| Summer TANF (7/1/25 - 9/30/26) Up to 50 Youth Jobs | Aides | Summer TANF | See below** |
| One (1) Summer Job Coach | Job Coach | Summer TANF/ WIOA Youth | See below**** |

*Plus tuitions, books and related training fees, testing/certification/licensing fees, child care, on-line training licenses, transportation and mileage payments, needs related payments, trade act, job search/relocation allowances and other financial payments made to or on behalf of program participants consistent with the job training plan, federal trade act or applicable WIOA and WDB approved policies. Subject to availability of funds and if not eligible for WIOA funding then other allocated funding for the department can be used for these positions per their respective guidelines.

**\$15.50/hr. for public/non profit sector worksites. \$17.50 for eligible college interns.

***\$15.50/hr. for public/non profit sector worksites with one performance increase of \$1.00/hr. as approved by the Department of Workforce Development. May also pay up to entry level wage rate for individual private sector worksite placements. \$17.50 for eligible college interns.

****The Summer Job Coach supports the youth with disabilities working in the Summer Youth Employment Program and it is a temporary summer position. It was previously funded by ARPA and is now funded fully by TANF and WIOA-Youth. The hourly rate is \$20.99.

Note: References to above funding streams (adult, etc.) will be inclusive of all types of funds allocated including WIOA allocations, Warren County allocations, Trade Act funds or other similar funding made available to the county by the NYS Dept. of Labor for workforce related activities; or other grants awarded to Warren County Workforce Development.

Note: Wages subject to adjustment as needed to comply with minimum wage requirements or other regulations.

Warren County Board of Supervisors

RESOLUTION NO. 201 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO THE INFORMATION TECHNOLOGY BUDGET TO PURCHASE COMPUTERS AND RELATED EQUIPMENT AND SOFTWARE; AND AMENDING 2025 WARREN COUNTY BUDGET

WHEREAS, the Director of Information Technology requested, and the Finance & Budget Committee agreed, to appropriate funds to purchase computers and related equipment and software, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Twenty-Two Thousand Four Hundred Dollars (\$22,400.00) from the Computer Reserve Fund, Budget Code A.895.00, to the following Departmental budgets to purchase computers and related equipment and software:

| PROJECT | TITLE | AMOUNT |
|--------------|--|-------------|
| A.1435 220.1 | Human Resources, Office Equipment-Reserve | \$10,000.00 |
| A.1620 220.1 | Buildings, Office Equipment-Reserve | \$4,000.00 |
| A.7111 220.1 | Up Yonda Farm, Office Equipment-Reserve | \$2,400.00 |
| A.1410 220.1 | County Clerk, Office Equipment-Reserve | \$6,000.00 |

and be it further,

RESOLVED, that the Warren County Budget for 2025 be, and hereby is, amended accordingly.

Warren County Board of Supervisors

RESOLUTION NO. 202 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO

AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUE-GASLIGHT VILLAGE PARKING FEES TO CHARLES R. WOOD PARK, LAWN & LANDSCAPING EQUIPMENT; AUTHORIZING REIMBURSEMENT TO THE VILLAGE OF LAKE GEORGE FOR THE PURCHASE OF A CUB CADET MOWER WITH BAGGER; AND AMENDING 2025 WARREN COUNTY BUDGET

WHEREAS, the Superintendent of Public Works has advised the Finance & Budget Committee that the Village of Lake George submitted an invoice totaling Two Thousand Eight Hundred Sixty-Nine Dollars and Ninety-Eight Cents (\$2,869.98) for the purchase of a Cub Cadet mower and bagger for use exclusively at the Festival Space of the Charles R. Wood Park, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Two Thousand Eight Hundred Sixty-Nine Dollars and Ninety-Eight Cents (\$2,869.98) from Deferred Revenue-Gaslight Village Parking Fees (A.691.07) to the following Budget Code: A.1625 270 Charles R. Wood Park, Lawn & Landscaping Equipment, and be it further

RESOLVED, that the Warren County Board of Supervisors does hereby authorize reimbursement in the total amount of Two Thousand Eight Hundred Sixty-Nine Dollars and Ninety-Eight Cents (\$2,869.98) to the Village of Lake George for the purchase of a Cub Cadet mower and bagger for use exclusively at the Festival Space of the Charles R. Wood Park, and be it further

RESOLVED, that the Warren County Budget for 2025 be, and hereby is, amended accordingly.

Warren County Board of Supervisors

RESOLUTION No. 203 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE WARREN COUNTY INDUSTRIAL PARK SEWER FUND BALANCE TO THE DEPARTMENT OF PUBLIC WORKS BUDGET TO COVER THE COST OF THE WATER/SEWER/TAX INVOICE RECEIVED FROM WASHINGTON COUNTY SEWER DISTRICT #1; AND AMENDING 2025 WARREN COUNTY BUDGET

WHEREAS, the Treasurer requested, and the Finance & Budget Committee agreed, to cover the cost of the water/sewer/tax invoice received from Washington County Sewer District #1, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds in an amount not to exceed Five Thousand Forty Dollars and Four Cents (\$5,040.04) from the Warren County Industrial Park Sewer Fund Balance (GI.909.00) to the following budget code to cover the cost of the water/sewer/tax invoice received from Washington County Sewer District #1:

| CODE | DEPARTMENT | AMOUNT |
|-------------|---|---------------|
| GI.8197 417 | Warren County Industrial Sewer, Water/Sewer/Taxes | \$5,040.04 |

and be it further

RESOLVED, that the Warren County Budget for 2025 be, and hereby is, amended accordingly.