

Warren County Board of Supervisors

RESOLUTION NO. 335 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO

AUTHORIZING AGREEMENT WITH NEW YORK STATE INDUSTRIES FOR THE DISABLED, INC. TO PROVIDE MAIL FULFILLMENT SERVICES FOR WARREN COUNTY

WHEREAS, the County Administrator requested, and the Finance & Budget Committee agreed, to enter into an agreement with New York State Industries for the Disabled, Inc. to provide mail fulfillment services for Warren County, for a term commencing January 1, 2026 and terminating December 31, 2026, with the option to renew the agreement upon the same terms and conditions and upon mutual agreement of the parties for two (2) additional one (1) year terms, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with New York State Industries for the Disabled, Inc., 11 Columbia Circle Drive, Albany, New York 12203, to provide mail fulfillment services for Warren County, for a term commencing January 1, 2026 and terminating December 31, 2026, with the option to renew the agreement upon the same terms and conditions and upon mutual agreement of the parties for two (2) additional one (1) year terms, for the following payment of services as outlined below:

Notice Type	Unit Price
Mail Handling - metering, pre-sorting and delivery to USPS	\$.08/envelope
Courier Services	\$8.50/day
Printing Services Black Only on 8.5 x 11 bond	\$.06/side
Printing Services Color on 8.5 x 11 bond	\$.09/side
Folding, inserting, sealing, metering, delivery to USPS	\$.13/envelope

and be it further,

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with New York State Industries for the Disabled, Inc. for the terms and conditions set forth in the preambles of this resolution for a term commencing January 1, 2026 and terminating December 31, 2026, with the option to renew the agreement upon the same terms and conditions and upon mutual agreement of the parties for two (2) additional one (1) year terms, in a form approved by

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the County Attorney, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute further extension agreements with New York State Industries for the Disabled, Inc. for aforesaid services, without the need for future resolutions as long as there is no more than a three percent (3%) annual rate increase, in a form approved by the County Attorney,

RESOLVED, that the funds for this agreement shall be expended from various Departmental budget codes.