

# Warren County Board of Supervisors

## AGENDA FRIDAY NOVEMBER 21, 2025 BOARD MEETING



**10:00 a.m. Meeting called to Order by Chairman Geraghty**

**Pledge of Allegiance - Supervisor Turner**

**Roll Call**

**Motion to approve minutes of the October 17, 2025 Board Meeting, and the November 7, 2025 Special Board Meeting, subject to correction by the Clerk**

**Presentation of Employee of the Quarter Award - Andre Sargent, Buildings & Grounds Division**

**John Bowe, Executive Director of Cornell Cooperative Extension, to recognize Amy Sabattis for 25 years of service**

**Privilege of the Floor and Public Comment**

**Chair declares Public Hearing open on Warren County Sewer District (Industrial Park) Tax Roll and requests Clerk of the Board read the Notice of Public Hearing aloud - privilege of the floor extended to anyone wishing to be heard**

**Chair declares Public Hearing open on 2025 Tentative Budget and requests Clerk of the Board read the Notice of Public Hearing aloud - privilege of the floor extended to anyone wishing to be heard**

**Report by Committee Chairs (including Chairman of the Board's Report)**

**Report of County Administrator**

**Report of County Attorney**

**Reading of Communications**

**Reading of Resolutions**

**Recusals on Resolutions**

**Discussion and Public Comment on Proposed Resolutions**

**Requests for Roll Call Votes**

**Vote on Resolutions**

**Privilege of the Floor and Public Comment**

**Announcements**

**Motion to Adjourn**

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<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
STE01		<b>ESTIMATE OF SALES TAX</b>
MTR02		<b>MORTGAGE TAX REPORT</b>
PROC 44		<b>PROCLAMATION - DIABETES AWARENESS MONTH</b>
PROC 45		<b>PROCLAMATION - HOME CARE AND HOSPICE MONTH</b>
PROC 46		<b>PROCLAMATION - PANCREATIC CANCER AWARENESS MONTH</b>
408	ROLL CALL	<b>FINANCE &amp; BUDGET - MAKING SUPPLEMENTAL APPROPRIATIONS</b>
409	ROLL CALL	<b>FINANCE &amp; BUDGET - AMENDING WARREN COUNTY BUDGET FOR 2025 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY</b>
410		<b>COUNTY FACILITIES (<i>AIRPORT</i>) - AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE FEDERAL AVIATION ADMINISTRATION/NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR REIMBURSEMENT TO COVER THE COST OF THE PURCHASE OF AQUEOUS FILM-FORMING FOAM (AFFF) TESTING EQUIPMENT</b>
411		<b>CRIMINAL JUSTICE, PUBLIC SAFETY &amp; EMERGENCY SERVICES (<i>OFFICE OF EMERGENCY SERVICES</i>) - APPROVING REVISED COMPREHENSIVE EMERGENCY MANAGEMENT PLAN FOR WARREN COUNTY</b>
412		<b>CRIMINAL JUSTICE, PUBLIC SAFETY &amp; EMERGENCY SERVICES (<i>PUBLIC DEFENDER</i>)- AMENDING RESOLUTION NO. 96 OF 2025, WHICH AUTHORIZED AN AGREEMENT WITH P.S. TECHNOLOGIES, INC. D/B/A LEGALSERVER FOR THE PURCHASE AND SUBSCRIPTION FOR A CASE MANAGEMENT PROGRAM FOR THE PUBLIC DEFENDER'S OFFICE, TO INCLUDE SITE ADMINISTRATION SERVICES FOR PRODUCT SUPPORT</b>
413		<b>ECONOMIC GROWTH &amp; DEVELOPMENT (<i>PLANNING &amp; COMMUNITY DEVELOPMENT</i>)- ACCEPTING GRANT FUNDING FROM THE NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION (OPRHP) UNDER THE ENVIRONMENTAL PROTECTION FUND HISTORIC PRESERVATION PROGRAM FOR THE NORTH CREEK FREIGHT HOUSE RESTORATION PROJECT AND AUTHORIZING GRANT AGREEMENT FOR SAME</b>

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414		<b>ECONOMIC GROWTH &amp; DEVELOPMENT (<i>PLANNING &amp; COMMUNITY DEVELOPMENT</i>)- ACCEPTING AND APPROVING THE REVISED BY-LAWS OF THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD</b>
415		<b>ECONOMIC GROWTH &amp; DEVELOPMENT (<i>PLANNING &amp; COMMUNITY DEVELOPMENT</i>)- RESOLUTION AUTHORIZING AN ADDENDUM TO THE AGREEMENT WITH NEW ENGLAND AQUATIC SERVICES, LLC FOR SCHROON LAKE AQUATIC INVASIVE SPECIES CONTROL PROGRAM - PLANT MANAGEMENT - REBID (WC 31-25)</b>
416		<b>HUMAN SERVICES (<i>COUNTRYSIDE ADULT HOME</i>) - AUTHORIZING AGREEMENT WITH HUDSON HEADWATERS HEALTH NETWORK TO PROVIDE PHYSICAL EXAMINATIONS, VACCINATIONS AND PPD (PURIFIED PROTEIN DERIVATIVE) PLACEMENTS TO NEW COUNTRYSIDE ADULT HOME EMPLOYEES AND REQUIREMENTS FOR EMPLOYEES AS SET FORTH BY NEW YORK STATE DEPARTMENT OF HEALTH, OSHA, ETC. FOR NEW HIRES AND EXISTING EMPLOYEES</b>
417		<b>HUMAN SERVICES (<i>DEPARTMENT OF SOCIAL SERVICES</i>) - AUTHORIZING AGREEMENT WITH THE OPEN DOOR MISSION FOR USE OF CODE BLUE SERVICES FOR THE COUNTY'S HOMELESS POPULATION DURING INCLEMENT WEATHER FOR THE DEPARTMENT OF SOCIAL SERVICES</b>
418		<b>HUMAN SERVICES (<i>DEPARTMENT OF SOCIAL SERVICES</i>) - AUTHORIZING AGREEMENT WITH VARIOUS STATE APPROVED AGENCIES TO PROVIDE FOSTER CARE SERVICES FOR INDIVIDUALS PLACED INTO THE CUSTODY OF THE COMMISSIONER OF SOCIAL SERVICES AND TO AUTHORIZE THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE EMERGENCY PLACEMENT AGREEMENTS ON AN AS NEEDED BASIS</b>
419		<b>LEGISLATIVE, RULES &amp; GOVERNMENTAL OPERATIONS (<i>LEGISLATIVE</i>)- RESOLUTION URGING AMENDMENTS TO STATE LAW TO ALLOW LOCAL OPT-OUTS FROM CLIMATE LEADERSHIP AND COMMUNITY PROTECTION ACT (CLCPA) AND ELECTRIFICATION MANDATES <i>RESOLUTION WITHDRAWN</i></b>

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420		<b>LEGISLATIVE, RULES &amp; GOVERNMENTAL OPERATIONS (LEGISLATIVE)</b> - RESOLUTION URGING THE NEW YORK STATE LEGISLATURE TO ENACT LEGISLATION AMENDING GENERAL MUNICIPAL LAW IN RELATION TO EXEMPTING PUBLIC EMPLOYEES HEALTH INSURANCE PREMIUMS PAID BY TOWNS AND COUNTIES IN NEW YORK STATE FROM THE NEW YORK STATE REAL PROPERTY TAX CAP
421		<b>OCCUPANCY TAX COORDINATION</b> - AUTHORIZING AGREEMENT WITH SOUTH QUEENSBURY VOLUNTEER FIRE COMPANY INCORPORATED FOR REIMBURSEMENT OF EXPENSES INCURRED DURING THE 2025 ADIRONDACK HOT AIR BALLOON FESTIVAL AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT
422		<b>OCCUPANCY TAX COORDINATION</b> - AUTHORIZING AGREEMENT WITH LYME ADIRONDACK TIMBERLANDS I, LLC FOR HIKING TRAIL LOCATED IN THE TOWN OF HAGUE
423		<b>PARK OPERATIONS &amp; MANAGEMENT (O&amp;M)</b> - AMENDING RESOLUTION NO. 87 OF 2020, WHICH AUTHORIZED THE SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS TO REIMBURSE THE VILLAGE OF LAKE GEORGE FOR EXPENDITURES AT THE CHARLES R. WOOD PARK AND AUTHORIZING APPROPRIATION OF FUNDS FROM DEFERRED REVENUE - GASLIGHT VILLAGE PARKING FEES TO THE CHARLES R. WOOD PARK PROPERTY BUDGET AS NECESSARY, TO INCREASE THE NOT TO EXCEED AMOUNT
424		<b>PUBLIC WORKS (DPW)</b> - AWARDING BID AND AUTHORIZING AGREEMENT WITH LACORTE COMPANIES, INC. FOR ON-CALL ELECTRICAL REPAIR, INSTALLATION AND UPGRADE SERVICES FOR WARREN COUNTY (WC 50-25)
425		<b>PUBLIC WORKS (DPW)</b> - AUTHORIZING THE SUPERINTENDENT OF PUBLIC WORKS TO APPROVE JUST COMPENSATION AMOUNTS IN ASSOCIATION WITH PIN 1761.49 ADIRONDACK BRIDGE AND BEAVER POND BRIDGE REPLACEMENTS, TOWN OF HORICON

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<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
426		<b>PUBLIC WORKS (DPW) - AUTHORIZING COMMENCEMENT OF PROCEEDINGS UNDER ARTICLE 2 AND ARTICLE 4 OF THE EMINENT DOMAIN PROCEDURE LAW WITH REGARD TO THE ADIRONDACK AND BEAVER POND BRIDGES OVER THE MILL BROOK REPLACEMENT PROJECT IN THE TOWN OF HORICON, WARREN COUNTY, NEW YORK (PIN 1761.49)</b>
427		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD) - AUTHORIZING AGREEMENT WITH SOUTH WARREN SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT</b>
428		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD) - AUTHORIZING AGREEMENT WITH HAGUE SNO-GOERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT</b>
429		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD) - AUTHORIZING AGREEMENT WITH NORTHERN WARREN TRAILBLAZERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT</b>
430		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD) - AUTHORIZING AGREEMENT WITH THURMAN CONNECTION SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT</b>
431		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD) - AUTHORIZING AN AGREEMENT WITH SARATOGA SNOWMOBILE ASSOCIATION TO ALLOW SNOWMOBILES TO USE COUNTY RAILROAD RIGHT-OF-WAY PROPERTY FROM MP55.89 (TOWN OF HADLEY) TO MP58.65 (TOWN OF HADLEY)</b>
432		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD) - AMENDING FEE SCHEDULE FOR THE UP YONDA ENVIRONMENTAL EDUCATION CENTER FOR PARKS, RECREATION &amp; RAILROAD</b>
433		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD) - ACCEPTING DONATION OF A BENCH AND PLAQUE FOR THE LEONARD STREET PARKING LOT ON THE WARREN COUNTY BIKE PATH FROM KIND CYCLING STUDIO AND AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO SEND A LETTER OF APPRECIATION FOR SAID DONATION</b>

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434		<b>PUBLIC WORKS (<i>SOLID WASTE &amp; RECYCLING</i>)</b> - RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR MUNICIPAL WASTE REDUCTION AND RECYCLING PROGRAM GRANT FUNDING AND AUTHORIZING A GRANT AGREEMENT FOR SAME ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS
435		<b>PUBLIC WORKS (<i>SOLID WASTE &amp; RECYCLING</i>)</b> - AUTHORIZING INTERMUNICIPAL AGREEMENT WITH VARIOUS TOWNS IN WARREN COUNTY FOR HAULING SERVICES PROVIDED BY THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS
436	ROLL CALL	<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION</b> - AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2025 TO CREATE A POSITION AND DECREASE THE SALARY OF A POSITION WITHIN THE PROBATION DEPARTMENT; AND TO INCREASE/DECREASE A POSITION WITHIN THE COUNTY CLERK'S OFFICE
437		<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION (<i>COUNTY ADMINISTRATOR</i>)</b> - RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE WARREN COUNTY POLICE BENEVOLENT ASSOCIATION ("PBA"), AND AUTHORIZING A NEW COLLECTIVE BARGAINING AGREEMENT BETWEEN WARREN COUNTY AND WARREN COUNTY POLICE BENEVOLENT ASSOCIATION FOR A TERM COMMENCING JANUARY 1, 2026 THROUGH DECEMBER 31, 2029
438		<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION (<i>COUNTY ADMINISTRATOR</i>)</b> - RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE WARREN COUNTY POLICE SUPERVISORS BENEVOLENT ASSOCIATION (PSBA) AND AUTHORIZING A NEW COLLECTIVE BARGAINING AGREEMENT BETWEEN WARREN COUNTY AND THE WARREN COUNTY POLICE SUPERVISORS BENEVOLENT ASSOCIATION FOR A TERM COMMENCING JANUARY 1, 2026 THROUGH DECEMBER 31, 2029

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439		<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION (COUNTY ATTORNEY) - ADOPTING THE WARREN COUNTY POLICY FOR AMERICANS WITH DISABILITIES ACT TITLE II SERVICE DOGS WITHIN THE WORKPLACE</b>
440		<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION (COUNTY ATTORNEY) - ADOPTING THE CHILDREN IN THE WORKPLACE POLICY</b>
441		<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION (COUNTY ATTORNEY) - AMENDING RESOLUTION NO. 97 OF 2024, WHICH AUTHORIZED AN AGREEMENT WITH THEMIS SOLUTIONS, INC. FOR THE PURCHASE AND SUBSCRIPTION OF LEGAL PRACTICE MANAGEMENT SOFTWARE FOR THE COUNTY ATTORNEY'S OFFICE, TO INCREASE THE NOT TO EXCEED AMOUNT</b>
442		<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION (COUNTY ATTORNEY) - RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN CONSENTING TO THE TOWN OF QUEENSBURY SERVING AS LEAD AGENCY FOR STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) REVIEW OF THE WOODS AT WEST MOUNTAIN PLANNED RESORT DEVELOPMENT PROJECT</b>
443		<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION (INFORMATION TECHNOLOGY) - AUTHORIZING AGREEMENT WITH NEW YORK STATE OFFICE OF INFORMATION TECHNOLOGY SERVICES AND THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES TO PARTICIPATE IN NEW YORK STATE SIEM MONITORING PROGRAM</b>
444		<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION (INFORMATION TECHNOLOGY) - AUTHORIZING THE PURCHASE OF AN ADDITIONAL LINE OF INSURANCE TO COVER WARREN COUNTY IN PROVIDING INFORMATION TECHNOLOGY (IT) SERVICES TO TOWNS UNDER THE SHARED SERVICES AGREEMENTS</b>
445		<b>FINANCE &amp; BUDGET (COUNTY ADMINISTRATOR) - AMENDING RESOLUTION NO. 72 OF 2025, WHICH AUTHORIZED AN AGREEMENT WITH NATIONAL BUSINESS EQUIPMENT &amp; SUPPLY, LLC FOR LEASE OF PRINTERS AND MULTI-FUNCTION COPIERS ON A COST PER COPY BASIS (WC 36-22), TO ADD A DEVICE FOR THE OFFICE OF WORKFORCE DEVELOPMENT</b>

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446		<b>FINANCE &amp; BUDGET (COUNTY ADMINISTRATOR) - AUTHORIZING AGREEMENT WITH MEDIATION MATTERS, INC. TO PROVIDE CONFLICT RESOLUTION AND GROUP FACILITATION SERVICES FOR WARREN COUNTY DEPARTMENTS</b>
447	ROLL CALL	<b>FINANCE &amp; BUDGET (COUNTY ATTORNEY) - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE ASSIGNED, SEXUAL ABUSE LAWSUITS FUND TO THE DEPARTMENT OF SOCIAL SERVICES BUDGET TO PAY THE STRUCTURED SETTLEMENT; AND AMENDING 2025 WARREN COUNTY BUDGET</b>
448	ROLL CALL	<b>FINANCE &amp; BUDGET (DPW) - DECREASING CAPITAL PROJECT NO. H390, COUNTY BRIDGE &amp; CULVERT PROJECTS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2025</b>
449	ROLL CALL	<b>FINANCE &amp; BUDGET (DPW) - DECREASING CAPITAL PROJECT NO. H409, WARREN COUNTY CULVERT ASSESSMENTS AND ASSET MANAGEMENT PLAN; ADJUSTING METHOD OF FINANCING; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2025</b>
450	ROLL CALL	<b>FINANCE &amp; BUDGET (DPW) - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO THE INFORMATION TECHNOLOGY BUDGET TO PURCHASE COMPUTERS AND RELATED EQUIPMENT AND SOFTWARE; AND AMENDING 2025 WARREN COUNTY BUDGET</b>
451	ROLL CALL	<b>FINANCE &amp; BUDGET (PARK OPERATIONS &amp; MANAGEMENT) - AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUE-GASLIGHT VILLAGE PARKING FEES TO CHARLES R. WOOD PARK, REPAIRS AND MAINT-BLDG/PROPERTY; AUTHORIZING REIMBURSEMENT TO THE VILLAGE OF LAKE GEORGE FOR AUGUST 2025 PARKING ATTENDANTS; AND AMENDING 2025 WARREN COUNTY BUDGET</b>
452	ROLL CALL	<b>FINANCE &amp; BUDGET (PLANNING &amp; COMMUNITY DEVELOPMENT) - ESTABLISHING CAPITAL PROJECT NO. H449, LCBP SEPTIC REPLACEMENT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2025</b>

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<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
453	ROLL CALL	<b>FINANCE &amp; BUDGET (PLANNING &amp; COMMUNITY DEVELOPMENT) - ESTABLISHING CAPITAL PROJECT NO. H450, FREIGHT HOUSE RESTORATION; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2025</b>
454	ROLL CALL	<b>FINANCE &amp; BUDGET (PLANNING &amp; COMMUNITY DEVELOPMENT) - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COUNTY RAILROAD REPAIRS RESERVE FUND TO THE PLANNING &amp; COMMUNITY DEVELOPMENT BUDGET TO COVER THE LOCAL SHARE COST ASSOCIATED WITH THE ESTABLISHMENT OF CAPITAL PROJECT NO. H450, FREIGHT HOUSE RESTORATION; AND AMENDING 2025 WARREN COUNTY BUDGET</b>
455	ROLL CALL	<b>ENVIRONMENTAL CONCERNS &amp; REAL PROPERTY TAX SERVICES (REAL PROPERTY TAX SERVICES) - APPROVING AND ADOPTING THE WARREN COUNTY SEWER DISTRICT (INDUSTRIAL PARK) TAX ROLL FOR 2026</b> <i>STANDARD ANNUAL RESOLUTION - AUTHORIZED THROUGH OUT-OF-COMMITTEE RESOLUTION PROCESS</i>
456	ROLL CALL	<b>FINANCE &amp; BUDGET - ADOPTING BUDGET FOR FISCAL YEAR 2026</b> <i>STANDARD ANNUAL RESOLUTION - AUTHORIZED THROUGH OUT-OF-COMMITTEE RESOLUTION PROCESS</i>
457	ROLL CALL	<b>FINANCE &amp; BUDGET - MAKING APPROPRIATIONS FOR THE CONDUCT OF COUNTY GOVERNMENT FOR THE FISCAL YEAR 2026</b> <i>STANDARD ANNUAL RESOLUTION - AUTHORIZED THROUGH OUT-OF-COMMITTEE RESOLUTION PROCESS</i>
458	ROLL CALL	<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION - ADOPTING SALARY AND COMPENSATION PLAN FOR 2026</b> <i>STANDARD ANNUAL RESOLUTION - AUTHORIZED THROUGH OUT-OF-COMMITTEE RESOLUTION PROCESS</i>
459		<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION - INTRODUCING PROPOSED LOCAL LAW NO. 1 OF 2026, ENTITLED "A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN COUNTY", AND AUTHORIZING PUBLIC HEARING THEREON</b>
460		<b>FINANCE &amp; BUDGET - LEVYING TAX - CITY OF GLENS FALLS - 2026</b>

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<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
461		<b>OCCUPANCY TAX COORDINATION - ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH NEUMO TAX &amp; LICENSING, LLC FOR END-TO-END OCCUPANCY TAX PORTAL (REGISTRATION THROUGH TAX REMITTANCE) (WC 42-25)</b>
462		<b>SUPERVISORS BEAN AND MERLINO - WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN EXECUTING AN AGREEMENT WITH THE NORTH CREEK SEWER DISTRICT FOR THE UTILIZATION OF SEWER SERVICES FOR TAX MAP PARCEL NOS. 66.6-2-6 AND 66.5-1-10 IN THE TOWN OF JOHNSBURG</b>
463		<b>SUPERVISORS RUNYON AND BEAN - RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN EXECUTING AN AGREEMENT WITH THE NORTH CREEK SEWER DISTRICT FOR THE UTILIZATION OF SEWER SERVICES FOR TAX MAP PARCEL NOS. 66.6-2-6 AND 66.5-1-10 IN THE TOWN OF JOHNSBURG</b>
EA01		<b>REPORT OF EQUALIZATION AND APPORTIONMENT OF COUNTY TAX LEVY</b>

*THE ESTIMATE OF SALES TAX; MORTGAGE TAX REPORT; PROCLAMATION NOS. 44-46; RESOLUTION NOS. 408-461; THE REPORT OF EQUALIZATION AND APPORTIONMENT OF COUNTY TAX LEVY; AND FLOOR RESOLUTION NOS. 1-2 (LATER RESOLUTION NOS. 462 AND 463), WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD AND POSTED TO THE WARREN COUNTY WEBSITE ON MONDAY NOVEMBER 17, 2025*

# Warren County Board of Supervisors

**BOARD MEETING  
FRIDAY NOVEMBER 21, 2025**



Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website:

<https://www.warrencountyny.gov/MMA>

<https://www.youtube.com/watch?v=5xSn80rOUtc>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:00 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Turner

Roll called, the following members present:

Supervisors Conover, Maday, Diamond, Gilligan, Turner, Bruno, Driscoll, Patchett, Geraci, Crocitto, Bean, Merlino, Strough, Wild, Strainer, Etu, Thomas, Runyon and Geraghty - 19; Absent - 1. Supervisor Magowan

Motion was made by Supervisor Geraci, seconded by Supervisor Strainer and carried by a unanimous vote of those present (*Supervisor Magowan absent*) to approve the minutes of the October 17, 2025 Board Meeting and November 7, 2025 Special Board Meeting.

Presentation of Employee of the Quarter Award was made to Andre Sargent, *Buildings and Grounds employee*.

Privilege of the floor was extended to John Bowe, *Executive Director of Cornell Cooperative Extension Warren County*, who was in attendance to recognize Amy Sabattis, *Public Affairs Liason*, who was unable to attend the meeting, for 25 years of service to Cornell Cooperative Extension.

Chairman Geraghty called for privilege of the floor/public comment:

Diane Collins, *Representing North Country Earth Action*, urged the Board to not opt out of the mandates included within the Climate Leadership and Community Protection Act, noting these mandates were imperative to assist with the climate crisis. She then read aloud a statement from Lisa Adamson, *North Country Earth Action member*, which indicated her support of the Climate Leadership and Community Protection Act, as well as providing data regarding why keeping the gas-hookup prohibition strengthened grid reliability, affordability and resilience; *a copy of the statement and the data regarding same are on file with the items distributed at the November 21, 2025 Board Meeting*.

Christopher Hoy, *Representing North Country Earth Action*, spoke regarding climate change and his support of alternative energy sources such as solar and wind energy. He encouraged the Board to vote in opposition of opting out of the Climate Leadership and Community Protection Act.

Nancy Beaudin, *Town of Johnsbury Resident and Meals on Wheels Program volunteer*, voiced her disappointment with the closing of the meal site in the Town of Johnsbury for the Meals on Wheels Program, outlining some of the issues that have occurred now that the meals were being prepared at the Town of Warrensburg meal site.

Larissa Ovitt, *Town of Queensbury Resident and Chilcare business owner*, read aloud a prepared statement regarding what was being referred to as the “childcare crisis” in Warren County, as well as provided statistics regarding child care and letters from individuals voicing their concerns with the funding cuts being made to daycare subsidies provided to income qualified individuals; *copies of which are on file with the items distributed at the November 21, 2025 Board Meeting.*

Chairman Geraghty declared the Public Hearing open on Warren County Sewer District (Industrial Park) Assessment Roll open at 10:29 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment; there being no one wishing to speak he closed the Public Hearing at 10:30 a.m.

Proceeding with the Agenda review, Chair declared the Public Hearing on 2026 Tentative Budget open at 10:31 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment; there being no one wishing to comment he closed the Public Hearing on the 2026 Tentative Budget closed at 10:32 a.m.

Report by the Committee Chairs (including the Chairman of the Board’s Report), were given during which a motion was made by Supervisor Strough and seconded by Turner to withdraw proposed Resolution No. 419, *Resolution Urging Amendments to State Law to Allow Local Opt-Outs from Climate Leadership and Community Protection Act (CLCPA) and Electrification Mandates*. Chairman Geraghty called for a roll call vote on the motion to withdraw; he called the question and the motion was carried by majority vote, with 767 votes in favor (*Supervisors Turner, Bruno, Driscoll, Geraci, Bean, Crocitto, Merlino, Strough, Wild, Strainer, Etu, Conover, Diamond and Gilligan*); 146 opposed (*Supervisors Patchett, Thomas, Runyon, Maday and Geraghty*); and 89 absent (*Supervisor Magowan*).

Report by the County Administrator was given.

Report by the County Attorney was given.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. County Auditor - Report of Real Property Tax Corrections for October 2025.

Letters/emails from:

1. Fitzgerald Morris Baker Firth - Notice of Public Hearing - Cooper Properties NY LP, 76 Lawrence Street (TMP: 303.17-4-3.11);
2. Fitzgerald Morris Baker Firth - Notice of Public Hearing - 178 Maple Street, LLC;
3. Fitzgerald Morris Baker Firth - Notice of Second Public Hearing - 178 Maple Street, LLC;
4. Fitzgerald Morris Baker Firth - Application for Real Property Tax Exemption - EBRM Properties LLC 9-15 Broad Street Project;
5. Fitzgerald Morris Baker Firth - Application for Real Property Tax Exemption - ADK REI LLC 18 Luzerne Road Project;
6. Town of Queensbury - Request for Lead Agency Status for purposes of SEQR review in relation to the Woods at West Mountain Planned Resort Development; and

7. Town of Queensbury - Notice of Public Hearing - Woods at West Mountain Planned Resort Development.

Other:

1. Washington County - Resolution No. 253 of 2025, entitled "*To Rescind Resolution No. 142 of 2025 and Authorize Sale and Conveyance of Crockwell Pond, 240 Sanford Street, Glens Falls, New York 12801 (Tax Parcel #303.9-8-18) by SUNY Adirondack*"

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. 408-461, the Estimate of Sales Tax, Mortgage Tax Report, Report of Equalization and three Proclamations were distributed to the Board and posted to the Warren County website on Monday, November 17, 2025 which met the deadline specified in the Rules of the Board. The three Proclamations were:

Proclamation No. 44 - Diabetes Awareness Month (*November 2025*)

Proclamation No. 45 - Home Care and Hospice Month (*November 2025*)

Proclamation No. 46 - Pancreatic Cancer Awareness Month (*November 2025*)

Amanda Allen, *Clerk of the Board*, indicated Proposed Resolution No. 419 was withdrawn and motions were needed to bring proposed Floor Resolution Nos. 1 and 2 to the floor.

Motion was made by Supervisor Bean, seconded by Supervisor Merlino and carried by a unanimous vote of those present (*Supervisor Magowan absent*) to bring proposed Floor Resolution No. 1 entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions Ratifying the Actions of the Chair of the Board of Supervisors in Executing an Agreement with the North Creek Sewer District for the Utilization of Sewer Services for Tax Map Parcel Nos. 66.6-2-6 and 66.5-1-10 in the Town of Johnsbury*", to the floor. Mrs. Allen announced proposed Floor Resolution No. 1 would now be known as proposed Resolution No. 462.

Motion was made by Supervisor Runyon, seconded by Supervisor Bean and carried by a unanimous vote of those present (*Supervisor Magowan absent*) to bring proposed Floor Resolution No. 2 entitled "*Ratifying the Actions of the Chair of the Board of Supervisors in Executing an Agreement with the North Creek Sewer District for the Utilization of Sewer Services for Tax Map Parcel Nos. 66.6-2-6 and 66.5-1-10 in the Town of Johnsbury*", to the floor. Mrs. Allen stated proposed Floor Resolution No. 2 would now be referred to as proposed Resolution No. 463.

Mrs. Allen asked if there was any objection to combining the roll call votes on proposed Resolution Nos. 447-454 which all pertained to appropriating funding from Reserve Accounts and increasing or decreasing Capital Projects. Motion was made by Supervisor Runyon, seconded by Supervisor Etu and carried by a unanimous vote of those present (*Supervisor Magowan absent*) to combine the roll call votes on proposed Resolution Nos. 447-454 as outlined above.

Discussion and public comment on proposed resolutions was called for:

Supervisor Turner spoke regarding proposed Resolution No. 419, *Resolution Urging Amendments to State Law to Allow Local Opt-Outs from Climate Leadership and Community Protection Act (CLCPA) and Electrification Mandates*, indicating prior to the matter being brought back to the Legislative, Rules & Governmental Operations Committee she believed a discussion with the Environmental Concerns & Real Property Tax Services Committee and the County's Climate Smart Coordinator was necessary. She reminded the Board Members Resolution No. 257 of 2019, *Adopting the New York State Climate Smart Communities Pledge on Behalf of Planning and Community Development*, whose purpose was adopting the New York State Climate Smart Communities Pledge, noting opting out of the Climate Leadership and Community Protection and Electrification Mandates could impact the County's Climate Smart Task Force and their certification with New York State. She noted this

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certification assisted the County with securing grant funding for several projects.

Supervisor Patchett voiced his support of opting out of the Climate Leadership and Community Protection and Electrification Mandates, noting if they opted in it could open up the door for future legislation that impacted existing homes and/or homes where renovations were being completed. He stated should homes be required to switch over to all electric power it would cause major issues in the rural smaller towns, as they had a tendency to lose power more often than the populated municipalities.

Supervisor Etu concurred with Supervisor Turner regarding her comments pertaining to proposed Resolution No. 419, *Resolution Urging Amendments to State Law to Allow Local Opt-Outs from Climate Leadership and Community Protection Act (CLCPA) and Electrification Mandates*, noting he could think of several instances where grant funding was secured relating to climate such as the EV chargers installed in the Municipal Center parking lot. He added he was also a member of a Recycling and Compost Task Force orchestrated by the Planning & Community Development Department, noting they were Bronze Certified and met on a regular basis.

Supervisor Runyon concurred with Supervisor Patchett, voicing her concerns that opting into the Climate Leadership and Community Protection and Electrification Mandates would have a negative impact on her small rural community where power outages can carry on for extended periods of time.

Chairman Geraghty thanked everyone for their feedback regarding the Climate Leadership and Community Protection and Electrification Mandates, indicating they should keep them in mind when it was brought back before the Committee to discuss further.

Voting on resolutions occurred; Resolution Nos. Resolution Nos. 408-463 were approved as presented, with the exception of proposed Resolution No. 419 which was withdrawn.

Chairman Geraghty offered privilege of the floor, but there was no one wishing to speak.

Announcements were called for:

Ms. Collins advised the members of the North County Earth Action, Third Act Upstate New York and New York Renews were willing to participate in a study group and meet with the Board member to discuss and advise on the concerns expressed with the Climate Leadership and Community Protection and Electrification Mandates, as well as how to implement this within the County should it move forward in 2026.

Supervisor Geraci introduced Wayne Butler, *Supervisor Elect, Town of Horicon*, noting he believed he would be an asset to the Board in 2026.

Supervisor Merlino advised upon his retirement he would donating a Civil War Quilt to the Town of Lake Luzerne.

Supervisor Etu announced a meeting was being held regarding navigating APA (*Adirondack Park Agency*) regulations for local land use bodies and Planning Boards on December 4<sup>th</sup> in the Human Services Building.

Supervisor Thomas thanked the Board on behalf of himself and the members of the Budget Team for adopting the 2026 County Budget.

Supervisor Strainer recognized the following local high school sports teams and individuals:  
The Queensbury High School Boys Cross Country Team for capturing its third straight Foothills Council championship;  
Richard Keys, *Queensbury School District Athletic Director*, and Kyle Gannon, *Queensbury School District Superintendent*, for their efforts in securing the State Cross Country Championship to be held at the Queensbury School District which was estimated to earn up to \$4 million in revenue fro the region;  
Mya Stark, *Sophomore, Queensbury High School*, for breaking the school's record in the 100 meter back stroke swim race;  
Marina Mulder, *Senior, Queensbury High School*, for setting a new school record in the 100 meter butterfly swim race;  
Ava Goertzen, *Senior Queensbury High School.*, for being named Defensive Player of the Year in Foothills Council Girls Soccer; and  
Kerrie Lewis, *Court Clerk, Queensbury Town Court*, for being awarded the 2025 Court Clerk of the Year in Albany on September 29, 2025 by her peers.

Supervisor Strough echoed Supervisor Strainer's comments regarding Ms. Lewis, noting Ms. Lewis was well deserving of this recognition.

Supervisor Driscoll recognized the Glens Falls City School District Black Bears Varsity Football Team, who would be playing in the State Championship game this weekend, and he wished them well. Next he recognized the Glens Falls City School District Black Bears Boys Varsity Soccer Team, and in particular their coach, Mike Shaffer, who would be retiring after a long tenure as their coach. He added the team competed in the New York State Public High School Athletic Association Class A final four where their season concluded with a semifinal loss.

Chairman Geraghty wished everyone a Happy Thanksgiving, noting the Warrensburg Fire Department would be hosting a Thanksgiving Dinner for senior citizens this Sunday from 12:00 p.m. to 2:00 p.m.

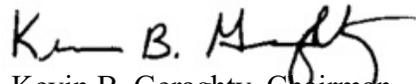
There being no further business to come before the Board of Supervisors, Chairman Geraghty declared the meeting adjourned at 11:30 a.m.

## **REPORT OF EQUALIZATION AND APPORTIONMENT OF COUNTY TAX LEVY**

To the Board of Supervisors:

As provided by Local Law No. 1 of 1968, I herewith submit the Report of Equalization and Apportionment of County taxes based on ratios determined by the Real Property Tax Services Committee of the Board, and I hereby certify that the amounts of levy for County purposes are apportioned on these rates.

Dated: November 21, 2025



Kevin B. Geraghty, Chairman  
Warren County Board of Supervisors



# Warren County Board of Supervisors

## MORTGAGE TAX REPORT

To the Board of Supervisors of Warren County:

Your committee on Finance would respectfully report from the financial statement relative to mortgage tax receipts made by the County Clerk and County Treasurer of Warren County for the period ending September 30, 2025, and filed in the Office of the Board of Supervisors of Warren County. It appears that the amount received by the County Clerk from mortgage taxes for the period ending September 30, 2025, from current taxes was \$1,086,225.79 and that after receipt of all interest and payment of all expenses, the County's share to be distributed among the several tax districts amounts to \$1,045,500.75.

The amounts to be distributed to the several districts are as follows:

Bolton . . . . .	\$78,931.43
Chester. . . . .	42,346.13
Glens Falls . . . . .	155,423.42
Hague. . . . .	46,706.17
Horicon . . . . .	34,187.29
Johnsburg. . . . .	28,471.46
Lake George . . . . .	120,681.62
Lake Luzerne . . . . .	29,720.80
Queensbury . . . . .	426,302.01
Stony Creek . . . . .	2,194.04
Thurman . . . . .	13,554.52
Warrensburg . . . . .	51,859.44
Village of Lake George . . . . .	15,122.42

Your committee recommends the adoption of this report and recommends that the Chairman and the Clerk of the Board be authorized and directed to issue the proper warrant to the Treasurer of Warren County for the distribution of said tax.

Dated: November 21, 2025

Respectfully submitted,  
FINANCE & BUDGET COMMITTEE

\_\_\_\_\_  
Frank E. Thomas, Chair

\_\_\_\_\_  
Vincent Crocitto Sr.

\_\_\_\_\_  
Michael Geraci

\_\_\_\_\_  
Eugene J. Merlino

\_\_\_\_\_  
John F. Strough

\_\_\_\_\_  
John Maday Sr.

\_\_\_\_\_  
Bennet Driscoll Jr.

# Warren County Board of Supervisors

## Proclamation

**WHEREAS**, over the last 25 years, the United States has seen a significant rise in the number of adults diagnosed with diabetes, a chronic condition that can lead to heart disease, kidney disease, vision loss, and other serious health problems, and

**WHEREAS**, today, more than 38 million American adults are living with diabetes, more than 11% of the population, and an estimated 97 million more may be at risk of developing the disease, and

**WHEREAS**, the diabetes death rate for Warren County is higher than other areas of Upstate New York and the Adirondack Rural Health Network Region, and indicates that preventive health screening, for conditions like diabetes, is a valuable tool that can assist in the prevention and control of this chronic disease, and

**WHEREAS**, additionally, more young Americans are also living with Type 2 Diabetes than ever before, putting them at risk of developing serious health problems later in life, and

**WHEREAS**, the most recent Warren County Community Health Assessment and Community Health Improvement Plan lists Diabetes as a chronic disease that should be considered a higher priority area for local health organizations, and

**WHEREAS**, during National Diabetes Month, we draw awareness to all forms of this dangerous condition - including Type 1, Type 2 and Gestational Diabetes and Prediabetes - and recommit ourselves to finding a cure, and

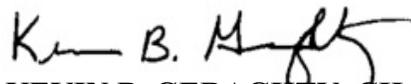
**WHEREAS**, the health and wellbeing of the residents of Warren County are enhanced as a direct result of increased awareness of all forms of Diabetes and the work being done to prevent and treat the disease, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Board of Supervisors, do hereby declare the month of November 2025 to be

### ***DIABETES AWARENESS MONTH***

in Warren County, and encourage all Warren County residents to observe this month by learning more about diabetes and the behaviors that heighten the risk.

**DATED: NOVEMBER 21, 2025**



**KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

# Warren County Board of Supervisors

## Proclamation

**WHEREAS**, home care services provide high quality and compassionate health care services to more than five million Americans annually, especially in times of community or personal health care crisis, and

**WHEREAS**, ninety percent of Americans want to age in place, and home care is the preferred method of health care delivery among the disabled, elderly, and chronically ill individuals eager to live independently in their own homes as long as they possibly can, and

**WHEREAS**, home care services, such as those offered by Warren County Health Services, allow families to stay together and provide for greater health, dignity, and comfort in our communities, and

**WHEREAS**, home care in the United States is a growing alternative to hospitalization or other institution-based forms of health care for acute and chronic illnesses, providing care to millions of Americans each year, and

**WHEREAS**, More than 2.2 million everyday heroes - including home care nurses, therapists, and aides - will travel almost a billion miles to deliver care and work tirelessly to provide professional support to millions of Americans in need to quality health services, and

**WHEREAS**, these dedicated home care professionals and volunteers form a support network that continues to play a vital role in health care delivery for our nation's disabled, infirm, and aging population, and

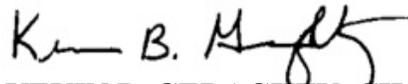
**WHEREAS**, Warren County Health Services, the National Association for Home Care & Hospice, and thousands of home care agencies across Warren County, the State of New York, and the U.S. have declared the month of November as National Home Care & Hospice Month and are calling on all Americans to observe the occasions with appropriate ceremonies and activities, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Board of Supervisors, do hereby declare the month of November 2025 to be

### ***HOME CARE & HOSPICE MONTH***

in Warren County, and encourage the support and participation of all citizens in learning more about the home care and hospice concepts of care for the elderly, disabled, and infirm.

**DATED: NOVEMBER 21, 2025**



**KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

# Warren County Board of Supervisors

## Proclamation

**WHEREAS**, Pancreatic Cancer is one of the deadliest forms of cancer, ranking as the fourth-leading cause of cancer death in the United States, with an estimated 52,000 individuals dying from it in 2024, and

**WHEREAS**, an estimated 67,000 people will be diagnosed with Pancreatic Cancer in 2025, and

**WHEREAS**, up to 30% of cases of pancreatic cancer are thought to be preventable, and

**WHEREAS**, chronic pancreatitis, often linked to long-term alcohol consumption, smoking and repeat incidents of acute pancreatitis, increases the risk of pancreatic cancer by two to three times that of the general population, and

**WHEREAS**, it is the mission of the nationally accredited C.R. Wood Cancer Center at Glens Falls Hospital to provide preventive care and clinically advanced treatments for regional cancer patients, as well as to provide innovative education and support programs for early detection and cancer prevention, and

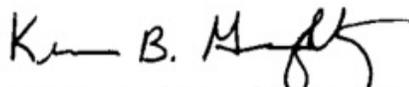
**WHEREAS**, the health and well-being of the residents of Warren County are enhanced as a direct result of increased awareness of pancreatic cancer and the work being done to prevent and treat the disease, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Board of Supervisors, do hereby declare the month of November 2025 to be

### ***PANCREATIC CANCER AWARENESS MONTH***

in Warren County, and encourage all Warren County residents to learn more about how they can lessen their risk of pancreatic cancer, and how they can support those who are enduring it.

**DATED: NOVEMBER 21, 2025**



**KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

# Warren County Board of Supervisors

## RESOLUTION NO. 408 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO**

### **MAKING SUPPLEMENTAL APPROPRIATIONS**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2025 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
<b><u>DEPARTMENT: OFFICE OF EMERGENCY SERVICES</u></b>				
A.3645.4128 110	Homeland Security, FY24 LEMPG, Salaries-Regular	A.3640 110	Civil Defense, Salaries-Regular	\$1,830.60
A.3645.4128 810	Retirement	A.3640 810	Retirement	249.22
A.3645.4128 830	Social Security	A.3640 830	Social Security	166.99
A.3645.4128 831	Medicare Contribution	A.3640 831	Medicare Contribution	38.94
A.3645.4128 860	Hospitalization	A.3640 860	Hospitalization	208.82
A.3645.4128 865	Dental Insurance	A.3640 865	Dental Insurance	3.43
<b><u>DEPARTMENT: PUBLIC WORKS</u></b>				
A.1628 435	Waste Management Containment, Medical Fees	A.1628 120	Waste Management Containment, Salaries- Overtime	204.00
A.7110 110	Parks & Recreation, Salaries - Regular	A.7110 120	Parks & Recreation, Salaries - Overtime	2,000.00
D.5112.8386 280	County Road, County Roads, 2025 Guide Rail Projects, Projects	D.5112.8382 280	County Road, County Roads, 2025 CR#35 Diamond Point Rd (LG), Projects	80,000.00
<b><u>DEPARTMENT: SOCIAL SERVICES</u></b>				
A.6010 110	Social Services, Salaries-Regular	A.6010 120	Social Services, Salaries-Overtime	20,000.00

<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
<b><u>DEPARTMENT: TREASURER</u></b>				
A.1325 110	County Treasurer, Salaries-Regular	A.1325 130	County Treasurer, Salaries- Part Time	\$8,000.00
<b><u>DEPARTMENT: SPECIAL ITEMS</u></b>				
A.1990 469	Contingent account- Other Payments/Contributions	A.1185 435	Medical Examiner & Coroners, Medical Fees	50,000.00
		A.1624 415	Health & Human Services Building, Electricity	35,000.00

# Warren County Board of Supervisors

## RESOLUTION NO. 409 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO

### AMENDING WARREN COUNTY BUDGET FOR 2025 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2025 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: PUBLIC DEFENDER</b>		
<u>ESTIMATED REVENUE</u>		
A.1171.4206.3045	Public Defender, Quality Improve Funding-Dist #11, Office of Indigent Legal Services Distribution	\$3,560.00
<u>APPROPRIATIONS</u>		
A.1171.4206 860	Public Defender, Quality Improve Funding-Dist #11, Hospitalization	3,500.00
A.1171.4206 865	Dental Insurance	60.00
<b>DEPARTMENT: PUBLIC WORKS</b>		
<u>ESTIMATED REVENUE</u>		
D.5010 5031	County Road, Highway Administration, Interfund Transfers	7,000.00
<u>APPROPRIATIONS</u>		
D.9950 910	County Road, Transfers - Capital Projects, Interfund Transfers	7,000.00
<b>DEPARTMENT: SOCIAL SERVICES</b>		
<u>ESTIMATED REVENUE</u>		
A.6010 3610	Social Services, Social Services Admin	135,378.00
<u>APPROPRIATIONS</u>		
A.6010 470	Social Services, Contract	135,378.00

*RESOLUTION NO. 409 OF 2025*

*PAGE 2 OF 4*

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: WORKFORCE DEVELOPMENT</b>		
<b><u>ESTIMATED REVENUE</u></b>		
40.6293.0300 4791	Workforce Invest. Act, WIA/WIOA, Adult, Workforce Invest Act/ Workforce Innovation & Opportunity Act	\$216,702.85
40.6293.0305 4791	Dislocated Worker, Workforce Invest Act/Workforce Innovation & Opportunity Act	142,379.72
40.6293.0310 4791	Youth, Workforce Invest Act/Workforce Innovation & Opportunity Act	211,075.69
40.6293.0313 4791	Administrative, Workforce Invest Act/Workforce Innovation & Opportunity Act	49,996.04
<b><u>APPROPRIATIONS</u></b>		
40.6293.0300 110	Workforce Invest. Act, WIA/WIOA, Adult, Salaries-Regular	116,006.81
40.6293.0300 120	Salaries-Overtime	6.73
40.6293.0300 411	Rent-Building/Property	15,785.20
40.6293.0300 421	Equipment Rental	85.90
40.6293.0300 428	Data Processing & Internet Fees	900.00
40.6293.0300 433	Training-Client	29,493.30
40.6293.0300 470	Contract	4,984.80
40.6293.0300 810	Retirement	19,108.40
40.6293.0300 830	Social Security	7,646.40
40.6293.0300 831	Medicare Contribution	1,079.95
40.6293.0300 860	Hospitalization	16,454.40
40.6293.0300 861	Retirees Hospitalization	4,984.80
40.6293.0300 865	Dental Insurance	166.16
40.6293.0305 110	Dislocated Worker, Salaries -Regular	98,886.93
40.6293.0305 470	Contract	2,000.00
40.6293.0305 810	Retirement	14,299.37
40.6293.0305 830	Social Security	3,183.50
40.6293.0305 831	Medicare Contribution	1,813.50
40.6293.0305 840	Workmen's Compensation	2,007.64
40.6293.0305 860	Hospitalization	17,262.51

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: WORKFORCE DEVELOPMENT- <i>cont.</i></b>		
<b><u>APPROPRIATIONS</u></b>		
40.6293.0305 861	Retirees Hospitalization	\$2,926.27
40.6293.0310 110	Youth, Salaries-Regular	106,688.69
40.6293.0310 130	Salaries-Part Time	17,000.00
40.6293.0310 410	Supplies	2,000.00
40.6293.0310 411	Rent-Building/Property	16,150.00
40.6293.0310 423	Telephone	1,000.00
40.6293.0310 428	Data Processing & Internet Fees	500.00
40.6293.0310 434	Allowances	9,000.00
40.6293.0310 444	Travel/Education/Conference	1,250.00
40.6293.0310 470	Contract	22,487.00
40.6293.0310 810	Retirement	11,000.00
40.6293.0310 830	Social Security	8,000.00
40.6293.0310 831	Medicare Contribution	1,000.00
40.6293.0310 840	Workmen's Compensation	2,500.00
40.6293.0310 860	Hospitalization	9,000.00
40.6293.0310 861	Retirees Hospitalization	3,500.00
40.6293.0313 110	Administrative, Salaries-Regular	34,000.00
40.6293.0313 410	Supplies	896.04
40.6293.0313 411	Rent-Building/Property	3,000.00
40.6293.0313 423	Telephone	600.00
40.6293.0313 426	Subscriptions	200.00
40.6293.0313 428	Data Processing & Internet Fees	400.00
40.6293.0313 470	Contract	500.00
40.6293.0313 810	Retirement	1,000.00
40.6293.0313 831	Medicare Contribution	600.00
40.6293.0313 840	Workmen's Compensation	800.00
40.6293.0313 860	Hospitalization	2,000.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: WORKFORCE DEVELOPMENT- cont.</b>		
<u>APPROPRIATIONS</u>		
40.6293.0313 861	Retirees Hospitalization	\$6,000.00

and be it further,

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2025 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2025 is hereby amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 410 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS BRUNO, GERACI, CONOVER, DIAMOND, STROUGH, ETU AND THOMAS**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE FEDERAL AVIATION ADMINISTRATION/NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR REIMBURSEMENT TO COVER THE COST OF THE PURCHASE OF AQUEOUS FILM-FORMING FOAM (AFFF) TESTING EQUIPMENT**

WHEREAS, the Superintendent of Public Works requested, and the County Facilities Committee agreed, to execute a grant application to the Federal Aviation Administration/New York State Department of Transportation, 1 Aviation Plaza, Room 111, Jamaica, New York 11434, for reimbursement to cover the cost of the purchase of Aqueous Film-Forming Foam (AFFF) testing equipment, for an amount not to exceed Fifty Thousand Dollars (\$50,000), with a 5% local match of not more than Two Thousand Five Hundred Dollars (\$2,500), with a term to be determined, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a grant application to the Federal Aviation Administration/New York State Department of Transportation, 1 Aviation Plaza, Room 111, Jamaica, New York 11434, for reimbursement to cover the cost of the purchase of Aqueous Film-Forming Foam (AFFF) testing equipment, for an amount not to exceed Fifty Thousand Dollars (\$50,000), with a 5% local match of not more than Two Thousand Five Hundred Dollars (\$2,500), with a term to be determined, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said grant agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of the grant, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 411 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS GERACI, CONOVER, MADAY, STRAINER, GILLIGAN, DRISCOLL AND PATCHETT**

### **APPROVING REVISED COMPREHENSIVE EMERGENCY MANAGEMENT PLAN FOR WARREN COUNTY**

WHEREAS, the Director of the Office of Emergency Services has presented to the Criminal Justice, Public Safety & Emergency Services Committee a revised Comprehensive Emergency Management Plan based upon the State Emergency Management Sample Plan, and

WHEREAS, Section 23 of Executive Law provides that in preparing such plans, cooperation, advice and assistance shall be sought from local government officials, regional and local planning agencies, police agencies, fire departments and fire companies, local civil defense agencies, commercial and volunteer ambulance services, health and social services officials, community action agencies, organizations for the elderly and the handicapped, other interested groups and the general public, and

WHEREAS, in revising the Plan, the Director of the Office of Emergency Services received advice and assistance from local police, fire, public health agencies and other County Departments, as well as the State Emergency Management Office, Glens Falls Hospital, and The American Red Cross, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the revised Comprehensive Emergency Management Plan for Warren County, and County officials and employees be and hereby are authorized to act in accordance with the terms and provisions of the same, and the Chair of the Board of Supervisors and Director of the Warren County Office of Emergency Services be, and hereby are, authorized to take such other and further action as may be necessary to submit and/or file the plan with the appropriate state or local agencies, enact the same or otherwise cause the plan to be effective for all purposes provided under law, and be it further

RESOLVED, that a copy of the revised Comprehensive Emergency Plan shall be placed on file with the Clerk of the Board of Supervisors.

# Warren County Board of Supervisors

## RESOLUTION NO. 412 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS GERACI, CONOVER, MADAY, STRAINER, GILLIGAN, DRISCOLL AND PATCHETT**

**AMENDING RESOLUTION NO. 96 OF 2025, WHICH AUTHORIZED AN AGREEMENT WITH P.S. TECHNOLOGIES, INC. D/B/A LEGALSERVER FOR THE PURCHASE AND SUBSCRIPTION FOR A CASE MANAGEMENT PROGRAM FOR THE PUBLIC DEFENDER'S OFFICE, TO INCLUDE SITE ADMINISTRATION SERVICES FOR PRODUCT SUPPORT**

WHEREAS, pursuant to Resolution No. 96 of 2025, the Warren County Board of Supervisors authorized an agreement with P.S. Technologies, Inc. d/b/a LegalServer for the purchase and subscription of a case management program for the Warren County Public Defender's Office, for a one-time set up fee of Forty-Eight Thousand Nine Hundred Dollars (\$48,900), with an onboarding start date of March 3, 2025 and with a subscription fee of Eight Hundred Dollars (\$800) per month, for a total amount not to exceed Sixteen Thousand Eight Hundred Dollars (\$16,800) for enhanced onboarding and subscription fees over a term commencing April 1, 2025 and terminating December 31, 2026, and

WHEREAS, the Public Defender requested, and the Criminal Justice, Public Safety & Emergency Services Committee agreed, to include site administration services for product support, in an amount not to exceed Two Thousand Three Hundred Dollars (\$2,300) per month, for a total amount not to exceed Twenty-Seven Thousand Six Hundred Dollars (\$27,600), for a term commencing January 1, 2026 and terminating December 31, 2026, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with P.S. Technologies, Inc. d/b/a LegalServer, 805 Lake St. PMB 356, Oak Park, Illinois 60301, to include site administration services for product support, in an amount not to exceed Two Thousand Three Hundred Dollars (\$2,300) per month, for a total amount not to exceed Twenty-Seven Thousand Six Hundred Dollars (\$27,600), for a term commencing January 1, 2026 and terminating December 31, 2026, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1171.4213 426, Public Defender, Aid to Defense Discovery Reform, Subscriptions.

# Warren County Board of Supervisors

## RESOLUTION NO. 413 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS ETU, STROUGH, BEAN, WILD, TURNER, CROCITTO AND DIAMOND**

**ACCEPTING GRANT FUNDING FROM THE NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION (OPRHP) UNDER THE ENVIRONMENTAL PROTECTION FUND HISTORIC PRESERVATION PROGRAM FOR THE NORTH CREEK FREIGHT HOUSE RESTORATION PROJECT AND AUTHORIZING GRANT AGREEMENT FOR SAME**

WHEREAS, pursuant to Resolution No. 191 of 2024, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute and submit a Consolidated Funding Application for Local Waterfront Programs and Community Development Programs for multiple projects, with any required matching funds to be provided by the community sponsoring the project, and

WHEREAS, the Consolidated Funding Application led to an award from the New York State Office of Parks, Recreation and Historic Preservation under the Environmental Protection Fund Program for the purpose of funding the North Creek Freight House Restoration project, and

WHEREAS, the New York State Office of Parks, Recreation and Historic Preservation has awarded Warren County funding under the Environmental Protection Fund Program (EPF-HP-D, Project No. 138036), in an amount not to exceed Two Hundred Thirty-One Thousand Three Hundred Dollars (\$231,300), with a term of the grant to be determined, and

WHEREAS, the County Planner requested, and the Economic Growth & Development Committee agreed, to accept funding from the New York State Office of Parks, Recreation and Historic Preservation under the Environmental Protection Fund Program for the purpose of funding the North Creek Freight House Restoration project, in an amount not to exceed Two Hundred Thirty-One Thousand Three Hundred Dollars (\$231,300), with a term of the grant to be determined and upon the County Attorney providing an opinion on title to the real property upon which the North Creek Freight House is located, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute any documents necessary to accept grant funding from the New York State Office of Parks, Recreation and Historic Preservation under the Environmental Protection Fund Program, in an amount not to exceed Two Hundred Thirty-One Thousand Three Hundred Dollars (\$231,300), for the purpose of funding the North Creek Freight House Restoration Project, and be it further

***RESOLUTION NO. 413 OF 2025***

***PAGE 2 OF 2***

RESOLVED, that Warren County is authorized and directed to agree to the terms and conditions of the State of New York Contract for Grants (“Contract”) with the New York State Parks, Recreation and Historic Preservation for said project, provided that final execution of said Contract shall be subject to review and approval as to form and content by the County Attorney and the Chair of the Board of Supervisors, and be it further

RESOLVED, that Warren County is authorized and directed to agree to the terms and conditions of any required deed of easement granted to the New York State Parks, Recreation and Historic Preservation that affects title to real property owned by Warren County and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement and/or preservation covenant, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), any required deed of easement and any and all other necessary documents relating to said grant agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 414 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS ETU, STROUGH, BEAN, WILD, TURNER, CROCITTO AND DIAMOND**

**ACCEPTING AND APPROVING THE REVISED BY-LAWS OF THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD**

WHEREAS, the Lake Champlain-Lake George Regional Planning Board has revised their by-laws as per the request of the five oversight counties and has submitted them for approval, and

WHEREAS, the County Planner presented and the Economic Growth & Development Committee reviewed the revised by-laws and does suggest approval of the same, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby accept and approve the revised by-laws submitted by the Lake Champlain-Lake George Regional Planning Board, attached hereto as Schedule "A."

SCHEDULE "A"



**LAKE CHAMPLAIN-LAKE GEORGE**

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**REGIONAL PLANNING**

**BY-LAWS OF THE**

**LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD**

**Amended April 8, 2025**

WHEREAS, the Lake Champlain-Lake George Regional Planning Board (“LCLGRP”) was established in accordance with an agreement among the counties of Warren, Washington, Essex, Clinton and Hamilton (the “Counties”) in 11967, as may have been amended, (the “5 County Agreement”) as a Regional Planning Board pursuant to New York General Municipal Law (“GML”) Article 12-B, Section 329-h; and

WHEREAS, pursuant to GML §239-h(3)(g), the LCLGRP shall adopt by-laws governing its operations which shall be approved by the collaborating legislative bodies and shall keep a record of its resolutions, transactions, finding, and determinations, which record shall be a public record; and

WHEREAS, pursuant to GML §239-h(3)(a), the LCLGRP shall be considered an agency of a political subdivision or municipality for purposes of section 103, 104 and Article 18 of the GML and Articles 6 and 7 of the Public Officers Law; and

WHEREAS, pursuant to and in accordance with the 5 County Memorandum of Agreement and GML §239-h(3)(g), the LCLGRP hereby desires to adopt by-laws for the efficient and proper administration of its affairs, it is

THEREFORE, DULY RESOLVED that the LCLGRP hereby adopts the following by-laws:

**ARTICLE I. NAME**

The name of the organization shall be the Lake Champlain-Lake George Regional Planning Board.

**ARTICLE II. PURPOSE, POWERS AND JURISDICTION**

**PURPOSE:**

The Lake Champlain-Lake George Regional Planning Board was created in 1967 as a development organization operating in New York State under Article 12-B, Section 239b of the General Municipal Law. The specific section governing operations is 239h. The LCLGRP’s mission is to promote sustainable economic development that strengthens our communities, provides quality jobs and preserves the unique natural, historical and cultural characteristics of the region.

**POWERS:**

The LCLGRP shall have all the powers and shall conduct its affairs in accordance with the Provisions of Article 12-B of the New York State General Municipal Law, including amendments thereto.

**JURISDICTION:**

The Board shall have and exercise the powers, duties, and functions hereby conferred with respect to the area encompassing the participating Counties.

**ARTICLE III. COUNTY MEMBERSHIP**

The LCLGRP is one of nine regional planning and development organizations operating in New York State. The LCLGRP covers the five counties of Clinton, Essex, Hamilton, Warren, and Washington.

Each county has evidenced its membership in the LCLGRP by the adoption of the 5 County Memorandum of Agreement. In addition, each county must make all necessary appointments to the Board of Directors and provide its respective share of funds for the annual operation of the LCLGRP as spelled out in the Memorandum of Agreement executed by the five participating counties.

**ARTICLE IV. BOARD OF DIRECTORS**

**SECTION 1. REPRESENTATION:**

The LCLGRP shall be governed by a Board of Directors (Board). The number of directors constituting the entire Board shall be thirty (30). Each member-county shall have six Directors on the Board. The Chairperson of the Legislative Board, the Chief Financial Officer and the Highway Superintendent of each member county shall be Ex-Officio Directors of the LCLGRP. Three additional Directors shall be appointed by the Chairperson of the Legislative Board of each member county. Ex-Officio Directors are deliberative Directors of the board but are not voting Directors nor do they count towards a quorum.

**SECTION 2. APPOINTMENTS:**

All persons appointed to the Board (except ex-officio Directors) shall be appointed by the Chairperson of the respective county Legislative Body ("Appointing Body").

**SECTION 3. TENURE:**

The tenure of Ex-Officio Directors shall be consistent with their terms of office. The additional three (3) Appointed Directors shall be appointed to terms of three (3) years and staggered so that one director term shall expire each year. Reappointments by the Appointing Body shall therefore consist of the appointment of one director to the LCLGRP annually. Appointed directors may serve more than one term. Initial appointments to the Board should be staggered on a three-year basis so that one term expires every year.

**SECTION 4. VACANCIES:**

Any vacancy that occurs on the Board shall be filled by the respective county's Appointing Body.

**SECTION 5. DESIGNEES:**

No designee, transfer, or assignment on the Board will be permitted.

SECTION 6. COMPENSATION:

No director shall receive a salary or compensation for their service, except that the Board may authorize reimbursement of a director's expenses if reasonably incurred on behalf of and for the benefit of the LCLGRP. B.

SECTION 7. REMOVAL:

Upon the majority vote of Appointed Directors of the Board, the Chairperson shall have the authority to request, and the respective county's Appointing Body shall have the power to remove for cause, any Appointed Director.

SECTION 8. VOTING RIGHTS:

At all meetings of the LCLGRP, each Appointed Director with voting rights (15 total) who is properly appointed and present shall be entitled to cast one vote on each matter properly submitted to a vote of the Board. The affirmative vote of a majority of all Appointed Directors of the LCLGRP who have voting rights shall be necessary for the adoption of any proposed action, resolution or for any business for which the LCLGRP was established. An Appointed Director must attend the meeting in person or in accordance with the LCLGRP Board adopted videoconferencing policy(ies) in order to vote. **Vote by proxy, unanimous written consent or teleconference is not permitted.**

SECTION 9. RESIGNATION:

A Appointed Director may resign from office by delivering resignation in writing to the Chairperson and the acceptance of such resignation, unless required by the terms thereof, shall not be necessary to make such resignation effective.

**ARTICLE V. OFFICERS**

SECTION 1. OFFICERS:

The officers of the LCLGRP shall be a Chairperson, a Vice Chair, a Secretary and a Treasurer to be elected annually by the Appointed Directors at the Annual Meeting. All officers must be members of the Board. The Chair and Vice Chair must be Appointed Directors. The Chair and Vice Chair must come from two different counties and may serve only two consecutive terms. The Secretary and Treasurer may be an ex-officio Director of the board and may only serve two consecutive terms. A maximum of two (2) officers may come from one county.

SECTION 2. DUTIES AND ATTENDANCE:

DUTIES:

**The Chairperson** shall call and preside at all meetings of the Board. He or she shall have the power to sign all necessary documents in the name of the LCLGRP, unless the Board shall specifically require additional signatures, and in general perform all duties incident to the office of Chair as may be prescribed by the Board from time to time. The Chairperson can appoint directors to the committees.

**A Vice-Chair** elected by the Board, shall perform the duties of the Chair in case of the Chairperson's absence and shall perform such other duties as the Board or Chair may prescribe from time to time.

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**The Secretary** shall keep or cause to be kept by staff the minutes of all meetings of the Board in books to be kept for this purpose, serve or cause to be served by staff, all notices of the LCLGRP, and perform all duties incident to the office of the Secretary and such other duties as from time to time may be assigned by the Board.

**The Treasurer** shall keep or cause to be kept by staff complete and accurate accounts of receipts and disbursements of the LCLGRP and shall deposit or cause to be deposited all moneys and other valuable effects of the LCLGRP in the name and to the credit of the LCLGRP in such banks and depositories as the Board may designate. Whenever required by the Board, he or she shall render a statement of the accounts. He or she shall at all reasonable times and with adequate notice exhibit or cause to be exhibited by staff the books and accounts of the LCLGRP to any officer or Director and shall perform all duties incident to the office of the Treasurer, and such other duties as may be assigned by the Board.

The Treasurer shall present to the Board or cause to be presented by staff on an annual basis an audit report showing in detail the assets, liabilities, revenue, and expenses of the LCLGRP for a twelve-month period that covers the prior fiscal year. Such report must be presented to the Board within nine months of the completion of the fiscal year. The report must be filed with the minutes of the Board meeting.

The Treasurer also shall ensure that quarterly financial reports shall be submitted to the Board of Directors on a timely basis. Copies of any other required financial reporting documents shall be provided on a timely basis.

In addition to any report required herein or otherwise, the Board shall submit an annual report prepared by a certified public accountant to the legislative bodies of the member counties and to the NYS Comptroller pursuant to and in accordance with GML Section 239-h(5).

**ATTENDANCE:**

**Appointed directors and officers:**

Should any director or officer appointed to the LCLGRP fail to attend any regular meeting of said LCLGRP, or Committees thereof, for two consecutive times and fail to explain his or her absence in writing addressed to the Chair, immediate notice thereof shall be given to his or her respective Appointing Body by the Chair with the recommendation of removal from the Board by the respective Appointing Body.

**Ex-Officio members:**

Should any of the ex-officio Director serving on the LCLGRP Board be unable to attend any of the Board meetings, an effort shall be made to have a representative present to act in the stead of the ex-officio member.

**SECTION 3. ELECTION:**

The election of officers shall be conducted by a vote of the Appointed Directors at the annual meeting. The officers shall be elected for one-year terms and serve at the pleasure of the Board.

Each officer shall continue in office until his or her successor shall have been elected at the annual meeting, or until his or her death, resignation or removal. Any officer may be removed, with or without cause, by a vote of Appointed Directors on the Board.

SECTION 4. VACANCIES:

Any officer may resign at any time by notifying the directors in writing. In the event of a vacancy in the Office of the Chair, the Vice Chair shall preside at the next Board meeting, at which time an election shall be held to fill the unexpired term of the office. All other officer vacancies shall be filled for the unexpired term by appointment of the Chairperson, such appointments to be ratified at the next meeting of the Board.

**ARTICLE VI. MEETINGS**

SECTION 1. REGULAR:

Regular meetings of the Board shall be held quarterly, unless otherwise ordered by the Chairperson, at a place designated by the Chairperson.

SECTION 2. ANNUAL:

An annual meeting of the Board shall be held the second Tuesday of January each year.

SECTION 3. SPECIAL:

Special meetings of the Board may be called in compliance with Open Meetings Law and be held by order of the Chairperson, Vice Chair, Executive Director, or on request of three (3) of the directors.

SECTION 4. NOTICE OF MEETINGS:

Notice of each regular and annual meeting, and minutes from the previous meeting, must be mailed or provided electronically seven days prior to the meeting. All scheduled meetings will be posted on the LCLGRP B web-site.

SECTION 5. QUORUM:

At all meetings of the LCLGRP B, a quorum shall consist of a majority of Appointed Directors (8 total) of the Board. A quorum must be present for the transaction of any business and for the exercise of any power or function of the Board. If a quorum is not present at any meeting of the Board, a majority of the Appointed Directors present may adjourn the meeting and set a special meeting if needed at a subsequent date. All Appointed Directors must attend the meeting in person or in accordance with the LCLGRP B Board adopted videoconferencing policy(ies) in order to vote. **Vote by proxy, unanimous written consent or teleconference is not permitted.**

SECTION 6. MANNER OF ACTING:

The affirmative vote of at least eight (8) Appointed Directors shall be necessary for the adoption of any proposed action, resolution or any business thereof unless a greater proportion is required by law or by these by-laws.

SECTION 7. RULES OF PROCEDURE:

Unless otherwise specified, Robert's Rules of Order shall govern the proceedings at all meetings of the Board, or committees. All meetings are subject to and shall be in compliance with the Open Meetings Law contained in Article 7 of the New York Public Officers Law ("POL") and shall be open to the general public except when such meetings are voted into executive session by a majority of all voting directors pursuant to and in accordance with POL Section 105.

SECTION 8. PROXIES:

No proxies shall be permitted at any meeting.

**ARTICLE VII. COMMITTEES**

The Board may establish committees of any number with such authority as shall be designated by the Board; however, no Committee shall take financial authority unless specifically authorized by the Board.

**Executive Committee:**

The officers, elected by the Appointed Directors, and one additional at large member, appointed by the Chair, shall compose a standing committee consisting of five (5) Directors called the Executive Committee. The Executive Committee shall act at the direction of the Board. The Board may modify the powers of the Executive Committee by resolution.

The Executive Committee shall not have the authority to amend, alter, or repeal the by-laws, elect, appoint or remove any director, officer, or the Executive Director of the LCLGRP, alter or repeal any resolution of the Board, or authorize the dissolution of the LCLGRP.

The designation and appointment of any such committee and the delegation thereto of authority shall not relieve the Board, or any individual director, or any responsibility imposed upon it or them by law.

**Loan Administrative Committee:**

The Board may appoint a Loan Administrative Committee who shall operate in the manner adopted by the board with policies or by-laws governing the conduct and authority of the Loan Administrative Committee.

**ARTICLE VIII. STAFF**

SECTION 1. EXECUTIVE DIRECTOR:

The LCLGRP shall be managed by an Executive Director with such title as appropriate under civil service rules, who shall serve as the chief operating and financial manager of the organization and attend all Board meetings.

**ARTICLE IX. FINANCES, CONTRACTS, AND POLICIES**

The Board shall review and adopt at an annual budget meeting, an annual work plan and operating budget.

Except as otherwise required by law or provided for by the Board, all contracts, which are consistent with the purpose, program, polies, and financial resources of the LCLGRP, may be executed on behalf of the LCLGRP by the Chairperson or Executive Director. All such action is subject to the review and approval of the Board.

In accordance with the policies of the LCLGRP, the Board is authorized to select the baniks and depositories it deems proper for the funds of the LCLGRP.

The Executive Director, Chairperson, Vice Chair, Secretary or Treasurer shall be authorized to sign checks, drafts, or other orders for payment of money, acceptances, notes, or other evidence of indebtedness. Said authority shall be subject to the signature requirements adopted by the Board. Two of the five persons named above signatures are required on every check.

At every meeting, the Board shall review a current financial statement that lists the LCLGRPБ's assets, liabilities, revenues, expenses, and accounts payable/check register report.

The LCLGRPБ shall have a handbook, which outlines the policies, procedures, and employee practices of the organization. Said handbook is subject to review and approval by the Board.

The fiscal year of the LCLGRPБ shall be for a twelve-month period, which shall run from January through December of each calendar year.

#### **ARTICLE X. OFFICE AND BOOKS**

The office of LCLGRPБ shall be located at such place as the Board may from time to time determine.

#### **ARTICLE XI. DEFENSE AND INDEMNIFICATION**

The LCLGRPБ shall provide for the defense of each member, director, officer and employee (collectively "Employee") in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the Employee was acting within the scope of his or her official capacity. This duty to provide for a defense shall not arise where such civil action or proceeding is brought by or at the behest of the LCLGRPБ. The LCLGRPБ shall also indemnify and save harmless its Employees in the amount of any judgment obtained against such Employee in a state or federal court, or in the amount of any settlement of a claim, provided that the act or omission from which the judgment or claim arose occurred while the Employee was acting within the scope of his or her duties and also provided that in the case of settlement, the duty to indemnify and save harmless shall be conditioned upon the approval of the amount of settlement by the Board. The duty to indemnify and save harmless as set forth herein shall not arise where the injury or damage resulted from intentional wrongdoing or recklessness on the part of such Employee.

#### **ARTICLE XII. CONFLICTS OF INTEREST**

Every member, director, officer and employee of the LCLGRPБ is subject to the conflict-of-interest provisions contained in Article 18 of the GML and LCLGRPБ Ethics Policy. Any member, Director, or officer-related conflict-of-interest that arises will be forwarded to the county of the Appointing Body.

#### **ARTICLE XIII. NOTICES**

Any notice required or provided for in these Bylaws shall be made in writing and sent by mail, electronic mail or facsimile to the last known address on record of the LCLGRPБ. Attendance at a meeting shall confirm receipt of proper notice.

#### **ARTICLE XIV. RECORDS**

All records of the LCLGRPБ are subject to public disclosure in accordance with the Freedom of Information Law contained in Article 6 of the POL.

**ARTICLE XV. PROCUREMENTS**

Procurements of the LCLGRP are subject to the competitive bidding requirements of GML Sections 103 and 104 and LCLGRP Procurement Policy.

**ARTICLE XVI. AMENDMENTS**

These By-laws can be amended on seven days given notice of such amendment, at any regular or special meeting of the Board by a two-thirds vote of eligible voting members, provided that the requested amendment(s) is presented by an Appointed Director and has been reviewed by the Board. All amendments must be approved by the five member County governing boards before the amended by-laws go into effect.

# Warren County Board of Supervisors

## RESOLUTION NO. 415 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS ETU, STROUGH, BEAN, WILD, TURNER, CROCITTO AND DIAMOND**

**RESOLUTION AUTHORIZING AN ADDENDUM TO THE AGREEMENT WITH NEW ENGLAND AQUATIC SERVICES, LLC FOR SCHROON LAKE AQUATIC INVASIVE SPECIES CONTROL PROGRAM - PLANT MANAGEMENT - REBID (WC 31-25)**

WHEREAS, pursuant to Resolution No. 243 of 2025, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute an agreement with New England Aquatic Services, LLC in an amount not to exceed Fifty Thousand Dollars (\$50,000) for Schroon Lake Aquatic Invasive Species Control Program - Plant Management - Rebid, pursuant to the terms and provisions of the bid documents and proposal (WC 31-25), for a term commencing July 18, 2025 and terminating December 31, 2025, and

WHEREAS, the request for proposals (“RFP”) specifies that pricing shall be provided on a weekly rate basis, and

WHEREAS, the County Planner advised the Economic Growth & Development Committee that the weekly rate of Two Thousand Nine Hundred Fifty Dollars (\$2,950) listed in the proposal submitted by New England Aquatic Services, LLC, was the daily rate and not the weekly rate of Fourteen Thousand Seven Hundred Fifty Dollars (\$14,750) and that the County Planner was aware of this clerical error when the contract was awarded, and

WHEREAS, the daily rate was listed as the weekly rate when the Chair of the Board of Supervisors executed the agreement and constitutes a clerical error which does not reflect the intent of the parties, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Warren County Purchasing Agent to issue an Addendum to New England Aquatic Services, LLC for Schroon Lake Aquatic Invasive Species Control Program - Plant Management - Rebid (WC 31-25) correcting the clerical error and clarifying that the weekly rate is Fourteen Thousand Seven Hundred Fifty Dollars (\$14,750), and be it further

RESOLVED, that this action is considered an administrative correction and shall not alter the substantive terms or evaluation criteria of the contract, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with New England Aquatic Services, LLC, after the above referenced Addendum has been signed, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 416 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS DRISCOLL, BRUNO, PATCHETT, TURNER, WILD, STRAINER AND RUNYON**

**AUTHORIZING AGREEMENT WITH HUDSON HEADWATERS HEALTH NETWORK TO PROVIDE PHYSICAL EXAMINATIONS, VACCINATIONS AND PPD (PURIFIED PROTEIN DERIVATIVE) PLACEMENTS TO NEW COUNTRYSIDE ADULT HOME EMPLOYEES AND REQUIREMENTS FOR EMPLOYEES AS SET FORTH BY NEW YORK STATE DEPARTMENT OF HEALTH, OSHA, ETC. FOR NEW HIRES AND EXISTING EMPLOYEES**

WHEREAS, the Director of Countryside Adult Home requested, and the Human Services Committee agreed, to enter into an agreement with Hudson Headwaters Health Network to provide physical examinations, vaccinations and PPD (Purified Protein Derivative) placements to new employees of Countryside Adult Home, for a term commencing January 1, 2026 and terminating December 31, 2027, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Hudson Headwaters Health Network, 9 Carey Road, Queensbury, New York 12804, to provide physical examinations, vaccinations and PPD (Purified Protein Derivative) placements to new employees of Countryside Adult Home at a rate of One Hundred Fifty-Five Dollars (\$155) per examination; Nineteen Dollars (\$19) per Purified Protein Derivative Shot (PPDS); Two Hundred Seventy-Nine Dollars (\$279) per Hepatitis B Vaccination series; Fifty-Five Dollars (\$55) per Tdap Vaccine and Thirty-Two Dollars (\$32) per Influenza Vaccine, for which the County shall be reimbursed fifty percent (50%) of all expenses, for a term commencing January 1, 2026 and terminating December 31, 2027, in a form approved by the County Attorney, and be it further

RESOLVED, that the agreement will include requirements for employees as set forth by New York State Department of Health, OSHA, etc. for new hires and existing employees, at an agreed upon rate by both parties, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6030 470, Countryside Adult Home, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 417 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS DRISCOLL, BRUNO, PATCHETT, TURNER, WILD, STRAINER AND RUNYON**

**AUTHORIZING AGREEMENT WITH THE OPEN DOOR MISSION FOR USE OF CODE BLUE SERVICES FOR THE COUNTY'S HOMELESS POPULATION DURING INCLEMENT WEATHER FOR THE DEPARTMENT OF SOCIAL SERVICES**

WHEREAS, the New York State Office of Temporary and Disability Assistance (OTDA) requires Warren County to implement a Code Blue Plan to ensure that individuals experiencing homelessness have access to shelter during periods of inclement weather, and

WHEREAS, the Commissioner of Social Services requested, and the Human Services Committee agreed, to enter into an agreement with The Open Door Mission, in an amount not to exceed Two Hundred Seventy Thousand Seven Hundred Fifty-Seven Dollars (\$270,757) to be reimbursed through the 2025-2026 allocation from New York State Office of Temporary and Disability Assistance (OTDA), for use of code blue services for the County's homeless population during inclement weather, for a term commencing October 1, 2025 and terminating September 30, 2026, with automatic annual renewals upon mutual agreement of the parties and no future County share in the expense, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with The Open Door Mission, 226 Warren Street, Glens Falls, New York 12801, in an amount not to exceed Two Hundred Seventy Thousand Seven Hundred Fifty-Seven Dollars (\$270,757) to be reimbursed through the 2025-2026 allocation from New York State Office of Temporary and Disability Assistance (OTDA), for use of code blue services for the County's homeless population during inclement weather, for a term commencing October 1, 2025 and terminating September 30, 2026, with automatic annual renewals upon mutual agreement of the parties and no future County share in the expense, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be expended from Budget Code A.6010 470, Social Services, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 418 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS DRISCOLL, BRUNO, PATCHETT, TURNER, WILD, STRAINER AND RUNYON**

**AUTHORIZING AGREEMENT WITH VARIOUS STATE APPROVED AGENCIES TO PROVIDE FOSTER CARE SERVICES FOR INDIVIDUALS PLACED INTO THE CUSTODY OF THE COMMISSIONER OF SOCIAL SERVICES AND TO AUTHORIZE THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE EMERGENCY PLACEMENT AGREEMENTS ON AN AS NEEDED BASIS**

WHEREAS, the Warren County Department of Social Services is mandated by New York State Social Services Law to provide foster care services to eligible children in need of out-of-home placement, and

WHEREAS, in order to meet these obligations, the Department of Social Services must maintain contracts with various certified and licensed foster care agencies capable of providing a range of services including family foster care, therapeutic foster care, group care, and other related services, and

WHEREAS, the Commissioner of Social Services requested, and the Human Services Committee agreed, to enter into agreements with the various State approved agencies listed in the attached Schedule "A," and other State approved agencies on an emergency, as needed basis, at the New York State approved Maximum State Allowable Rate (MSAR) which is reimbursed by New York State and federal funding with some County share depending on the placement case type required, to provide foster care services to individuals placed into the custody of the Commissioner of Social Services, for a term commencing July 1, 2025 and continuing unless terminated upon thirty (30) days written notice by either party, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute agreements with various State approved agencies listed in the attached Schedule "A," as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute emergency placement agreements with other State approved agencies, on an as needed basis, commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party without the need for further Board approval, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be expended from various budget codes within the Department of Social Services.

**SCHEDULE "A"**

**FOSTER CARE SERVICES**

**QUALIFIED RESIDENTIAL TREATMENT PROGRAM (QRTP)**

House of the Good Shepherd  
The William George Agency for Children's Services, Inc.  
Children's Home of Wyoming Conference  
St. Anne Institute  
LaSalle School  
Vanderheyden Hall, Inc.  
Children's Home of Jefferson County  
Children's Home of Poughkeepsie  
Elmcrest Children's Center, Inc.  
Northeast Parent and Child Society, Inc.  
Parsons Child and Family Center  
St. Catherine's Center for Children  
Hillside Children's Center  
Together for Youth

**VOLUNTARY AGENCY - FOSTER BOARDING HOME (FBH)**

Behavioral Health Services North, Inc.  
Northeast Parent and Child Society, Inc.  
Parsons Child and Family Center  
Together for Youth  
St. Catherine's Center for Children

**NON-SECURE DETENTION**

Together for Youth

**ADOPTION SERVICES: Commencing on date services may be needed**

Family Focus Adoption Services

**QUALIFIED INDIVIDUAL - QI ASSESSMENTS**

Together for Youth  
Linda Wright, MA LMHC

**PRE-DISPOSITIONAL PLACEMENT AGREEMENT**

Parsons Child and Family Center

**SUPERVISED SETTING PROGRAM (SSP)**

WAIT House

# Warren County Board of Supervisors

## RESOLUTION NO. 419 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS STROUGH, CONOVER, WILD, DRISCOLL, MADAY, GERACI AND THOMAS**

**RESOLUTION URGING AMENDMENTS TO STATE LAW TO ALLOW LOCAL OPT-OUTS FROM CLIMATE LEADERSHIP AND COMMUNITY PROTECTION ACT (CLCPA) AND ELECTRIFICATION MANDATES**

***RESOLUTION WITHDRAWN***

WHEREAS, New York State, through the enactment of the Climate Leadership and Community Protection Act (CLCPA), has established mandates and benchmarks requiring universal electrification of energy, housing and transportation services, and

WHEREAS, while the goals of reducing carbon emissions and expanding renewable energy are laudable, the one-size-fits-all mandates arising from the CLCPA have created an alarming crisis in energy affordability, reliability, and local economic stability, and

WHEREAS, rural towns, villages, and counties in particular lack the infrastructure, energy capacity, and tax base necessary to safely and affordably implement these requirements, thereby placing disproportionate strain on municipalities already facing fiscal and operational challenges, and

WHEREAS, the New York State's tradition of "home rule" recognizes the authority of local governments to make decisions that best reflect the unique needs, capacities, and interests of their residents and businesses, and

WHEREAS, local governments across the State ought to be afforded the authority to determine the pace and scope of participation in universal electrification and climate mandates, ensuring energy policy that is both practical and responsive to local conditions, and

WHEREAS, the Warren County Board of Supervisors is in full support of the New York State Senate Bill S8481 which would authorize local governments to opt out of mandates and benchmarks arising under the CLCPA and associated universal electrification requirements, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors urges Governor Kathy Hochul and the New York State Legislature to enact legislation amending the Environmental Conservation Law, the Public Service Law, the Energy Law, and the Executive Law to expressly authorize local governments to opt out of mandates and benchmarks arising under the Climate Leadership and Community Protection Act and associated universal electrification requirements, and be it further

RESOLVED, that a copy of this resolution be forwarded to each county in New York State, outside the City of New York, encouraging member counties to enact similar resolutions, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, directed to forward certified copies of this resolution to Governor Kathy Hochul, the Temporary President of the New York State Senate, the Speaker of the New York State Assembly, the Commissioner of the New York State Department of Environmental Conservation, the Chair of the New York State Public Service Commission, Senator Daniel Stec, Assemblyman Matthew Simpson, New York State Association of Counties, the Inter-County Association of the Adirondacks, and all others deemed necessary and proper.

# Warren County Board of Supervisors

## RESOLUTION NO. 420 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS STROUGH, CONOVER, WILD, DRISCOLL, MADAY, GERACI AND THOMAS**

**RESOLUTION URGING THE NEW YORK STATE LEGISLATURE TO ENACT LEGISLATION AMENDING GENERAL MUNICIPAL LAW IN RELATION TO EXEMPTING PUBLIC EMPLOYEES HEALTH INSURANCE PREMIUMS PAID BY TOWNS AND COUNTIES IN NEW YORK STATE FROM THE NEW YORK STATE REAL PROPERTY TAX CAP**

WHEREAS, towns and counties throughout New York State are required by law and collective bargaining agreements to provide health insurance benefits to their employees and retirees, and

WHEREAS, the cost of providing such health insurance benefits has risen substantially in recent years and these increases are largely outside the control of local governments, and

WHEREAS, under current law, the annual growth in local property tax levies is limited by the Real Property Tax Cap established under New York State General Municipal Law §3-c, which restricts local governments' ability to raise revenue to meet mandated expenses, and

WHEREAS, health insurance premiums represent a significant and growing portion of local government budgets and the inability to exclude these costs from the tax cap calculation places additional fiscal strain on towns and counties, and

WHEREAS, exempting public employee health insurance premium costs by towns and counties from the tax cap calculation would provide meaningful relief, allowing local governments to maintain essential public services without exceeding the statutory levy limit, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby urges the New York State Legislature and Governor Kathy Hochul to enact legislation amending General Municipal Law §3-c to exempt from the Real Property Tax Cap all amounts paid by towns and counties for public employee and retiree health insurance premiums, and be it further

RESOLVED, RESOLVED, that a copy of this resolution be forwarded to each county in New York State, outside of New York City, encouraging member counties to enact similar resolutions, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, directed to forward certified copies of this resolution to Governor Kathy Hochul, Senator Daniel Stec, Assemblyman Matthew Simpson, Senate Majority Leader Andrea Stewart-Cousins, Senate Minority Leader Robert G. Ortt, Speaker of the Assembly Carl E. Heastie, New York State Association of Counties, the Inter-County Association of the Adirondacks, and all others deemed necessary and proper.

# Warren County Board of Supervisors

## RESOLUTION NO. 421 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS CROCITTO, RUNYON, PATCHETT, GILLIGAN, ETU, THOMAS AND MERLINO**

**AUTHORIZING AGREEMENT WITH SOUTH QUEENSBURY VOLUNTEER FIRE COMPANY INCORPORATED FOR REIMBURSEMENT OF EXPENSES INCURRED DURING THE 2025 ADIRONDACK HOT AIR BALLOON FESTIVAL AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT**

WHEREAS, the Tourism Director requested, and the Occupancy Tax Coordination Committee agreed, to enter into an agreement with South Queensbury Volunteer Fire Company Incorporated to provide reimbursement to South Queensbury Volunteer Fire Company Incorporated for expenses incurred during the 2025 Adirondack Hot Air Balloon Festival at the Warren County (Floyd Bennett Memorial) Airport, and

WHEREAS, South Queensbury Volunteer Fire Company Incorporated has delivered to the Tourism Director an accounting of expenses incurred during the 2025 Adirondack Hot Air Balloon Festival, reflecting a total cost of Two Thousand Three Hundred Dollars (\$2,300), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with South Queensbury Volunteer Fire Company Incorporated for reimbursement of expenses incurred during the 2025 Adirondack Hot Air Balloon Festival, in a form approved by the County Attorney, and be it further

RESOLVED, that the agreement will commence upon execution by both parties and terminate upon payment of an invoice from South Queensbury Volunteer Fire Company Incorporated for an amount not to exceed Two Thousand Three Hundred Dollars (\$2,300), and be it further

RESOLVED, that the funds for this invoice will be expended from Budget Code A.6417.0002 480, Tourism/Occupancy, Occupancy Tax, Tourism-Special Events.

# Warren County Board of Supervisors

## RESOLUTION NO. 422 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS CROCITTO, RUNYON, PATCHETT, GILLIGAN, ETU, THOMAS AND MERLINO**

### **AUTHORIZING AGREEMENT WITH LYME ADIRONDACK TIMBERLANDS I, LLC FOR HIKING TRAIL LOCATED IN THE TOWN OF HAGUE**

WHEREAS, the Tourism Director requested, and the Occupancy Tax Coordination Committee agreed, to enter into an agreement with Lyme Adirondack Timberlands I, LLC, to use their property to create a public hiking trail to the Swede Fire Tower located in the Town of Hague, for an amount not to exceed Two Thousand Seven Hundred Eighty-Five Dollars (\$2,785), for a term commencing November 1, 2025 and terminating October 31, 2026, with automatic annual renewals upon mutual agreement of the parties and as long as rates do not increase by more than 5% annually, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Lyme Adirondack Timberlands I, LLC, 123 Quaker Road, Suite 107, Queensbury, New York 12804, to use their property to create a public hiking trail to Swede Fire Tower located in the Town of Hague, for an amount not to exceed Two Thousand Seven Hundred Eighty-Five Dollars (\$2,785), for a term commencing November 1, 2025 and terminating October 31, 2026, with automatic annual renewals upon mutual agreement of the parties and as long as rates do not increase by more than 5% annually, in a form approved by the Count Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0002, 480.03 Tourism/Occupancy, Occupancy Tax, Tourism-Special Event Discretionary Fund.

# Warren County Board of Supervisors

## RESOLUTION NO. 423 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS MERLINO, BRUNO, CROCITTO, WILD - ALTERNATE COUNTY MEMBER DIAMOND**

**AMENDING RESOLUTION NO. 87 OF 2020, WHICH AUTHORIZED THE SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS TO REIMBURSE THE VILLAGE OF LAKE GEORGE FOR EXPENDITURES AT THE CHARLES R. WOOD PARK AND AUTHORIZING APPROPRIATION OF FUNDS FROM DEFERRED REVENUE - GASLIGHT VILLAGE PARKING FEES TO THE CHARLES R. WOOD PARK PROPERTY BUDGET AS NECESSARY, TO INCREASE THE NOT TO EXCEED AMOUNT**

WHEREAS, pursuant to Resolution No. 87 of 2020, the Warren County Board of Supervisors authorized the Superintendent of Public Works to reimburse the Village of Lake George for expenditures relating to repair and maintenance of building/property, repair and maintenance of equipment and various supplies associated with the Festival Space at the Charles R. Wood Park, in an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500) per month, and

WHEREAS, the Superintendent of Public Works requested, and the Park O&M Committee agreed, to increase the not to exceed amount from Two Thousand Five Hundred Dollars (\$2,500) per month to Five Thousand Dollars (\$5,000) per month, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Superintendent of Public Works to reimburse the Village of Lake George for expenditures relating to repair and maintenance of building/property, repair and maintenance of equipment and various supplies associated with the Festival Space at the Charles R. Wood Park, in an amount not to exceed Five Thousand Dollars (\$5,000) per month, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 87 of 2020 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION NO. 424 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, BEAN, CROCITTO, TURNER AND MERLINO**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH LACORTE COMPANIES, INC. FOR ON-CALL ELECTRICAL REPAIR, INSTALLATION AND UPGRADE SERVICES FOR WARREN COUNTY (WC 50-25)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for On-Call Electrical Repair, Installation and Upgrade Services for Warren County (WC 50-25), and

WHEREAS, the bids were opened on November 6, 2025 and the Superintendent of Public Works recommended, and the Public Works Committee agreed, to award the agreement to LaCorte Companies, Inc., 35 Maplewood Avenue, Albany, New York 12205, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify LaCorte Companies, Inc., 35 Maplewood Avenue, Albany, New York 12205 of the acceptance of its bid after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with LaCorte Companies, Inc. relative to On-Call Electrical Repair, Installation and Upgrade Services for Warren County, pursuant to the terms and provisions of the bid documents and proposal (WC 50-25), as defined in the attached Schedule "A," for a term commencing January 1, 2026 and terminating December 31, 2026, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from various Departmental budget codes.

<b>BID NO: WC 50-25</b> <b>ITEM(S): ON-CALL ELECTRICAL REPAIR, INSTALLATION AND UPGRADE SERVICES FOR WARREN COUNTY</b> <b>DATE: NOVEMBER 6, 2025</b> <b>TIME: 3:00 PM.</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>  LaCorte Companies, Inc. 35 Maplewood Avenue Albany, NY 12205 Ph: 518-286-6000 Fax: 518-935-9688
<b>BID AWARDED TO:</b>		<b>RESOLUTION NO. XX OF 2025</b>
✓ <b>JULIE A. BUTLER,</b> <b>PURCHASING AGENT</b>		<b>TERM: JANUARY 1, 2026 THROUGH DECEMBER 31, 2026</b>
<b>DESCRIPTION OF ITEM</b>	<b>QUANTITY</b>	<b>BID PRICE</b>
<b>ELECTRICIAN</b>		
	WEEK DAY	\$140.00
	WEEKEND	\$280.00
	OVERTIME	\$210.00
	EMERGENCY CALL	\$280.00
<b>JOURNEYMAN</b>		
	WEEK DAY	\$140.00
	WEEKEND	\$280.00
	OVERTIME	\$210.00
	EMERGENCY CALL	\$280.00
<b>APPRENTICE</b>		
	WEEK DAY	\$140.00
	WEEKEND	\$280.00
	OVERTIME	\$210.00
	EMERGENCY CALL	\$280.00
<b>CONSULTANT</b>		
	WEEK DAY	\$155.00
	WEEKEND	\$280.00
	OVERTIME	\$210.00
	EMERGENCY CALL	\$280.00

<b>BID NO:</b> WC 50-25 <b>ITEM(S):</b> ON-CALL ELECTRICAL REPAIR, INSTALLATION AND UPGRADE SERVICES FOR WARREN COUNTY <b>DATE:</b> NOVEMBER 6, 2025 <b>TIME:</b> 3:00 PM.	<p style="text-align: center;"><b>NAME &amp; ADDRESS OF BIDDER</b></p> LaCorte Companies, Inc. 35 Maplewood Avenue Albany, NY 12205 Ph: 518-286-6000 Fax: 518-935-9688
<b>24 HOUR EMERGENCY COVERAGE:</b>	Yes
<b>EMERGENCY RESPONSE TIME:</b>	4 Hours
<b>AFTER HOURS RESPONSE TIME:</b>	4 Hours
<b>MATERIAL MARKUP:</b>	18%
<b>SPECIALITY EQUIPMENT MARKUP:</b>	15%
<b>COMMENTS:</b>	n/a

# Warren County Board of Supervisors

## RESOLUTION NO. 425 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, BEAN, CROCITTO, TURNER AND MERLINO**

**AUTHORIZING THE SUPERINTENDENT OF PUBLIC WORKS TO APPROVE JUST COMPENSATION AMOUNTS IN ASSOCIATION WITH PIN 1761.49 ADIRONDACK BRIDGE AND BEAVER POND BRIDGE REPLACEMENTS, TOWN OF HORICON**

WHEREAS, pursuant to Resolution No. 386 of 2021, the Warren County Board of Supervisors authorized the Superintendent of Public Works to execute correspondence approving just compensation amounts with regard to obtaining right-of-way acquisitions necessary for Department of Public Works road and/or bridge projects up to an amount not to exceed Ten Thousand Dollars (\$10,000), and

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee agreed, to authorize the Superintendent of Public Works to execute correspondence to Adirondack Lodges Homeowners Association, Inc. (Tax Map ID 20.10-1-50), approving just compensation amounts in an amount not to exceed Thirteen Thousand Five Hundred Dollars (\$13,500) in association with PIN 1761.49 Adirondack Bridge and Beaver Pond Bridge replacement project, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Superintendent of Public Works to execute correspondence to Adirondack Lodges Homeowners Association, Inc. (Tax Map ID 20.10-1-50), approving just compensation in an amount not to exceed Thirteen Thousand Five Hundred Dollars (\$13,500) in association with PIN 1761.49 Adirondack Bridge and Beaver Pond Bridge Replacement, in a form approved by the County Attorney, and be it further

RESOLVED, that the Superintendent of Public Works be, and hereby is, authorized to execute any and all other documents required to complete the right-of-way acquisition in association with PIN 1761.49 Adirondack Bridge and Beaver Pond Bridge Replacement project, in a form approved by the County Attorney and without the need for further Board approval, and be it further

RESOLVED, that the funds for the just compensation shall be expended from Capital Project No. H425.9550 280 Adirondack Bridge and Beaver Pond Bridge Replacements.

# Warren County Board of Supervisors

## RESOLUTION NO. 426 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, BEAN, CROCITTO, TURNER AND MERLINO**

**AUTHORIZING COMMENCEMENT OF PROCEEDINGS UNDER ARTICLE 2 AND ARTICLE 4 OF THE EMINENT DOMAIN PROCEDURE LAW WITH REGARD TO THE ADIRONDACK AND BEAVER POND BRIDGES OVER THE MILL BROOK REPLACEMENT PROJECT IN THE TOWN OF HORICON, WARREN COUNTY, NEW YORK (PIN 1761.49)**

WHEREAS, the Warren County Department of Public Works is undertaking the Adirondack and Beaver Pond Bridge Replacement Project (“the Project”) for the purpose of replacing an aging bridge structure, improving public safety and enhancing transportation efficiency, and

WHEREAS, the Project is necessary to protect public safety, support local and regional transportation needs, and promote the general welfare of the community, and

WHEREAS, preliminary design, engineering, and environmental studies have identified that the Project will require the acquisition of certain real property interests, including fee and/or temporary and permanent easements, from parcels located adjacent to the existing bridge structure, and

WHEREAS, pursuant to Article 2 and Article 4 of the New York State Eminent Domain Procedure Law (“Eminent Domain”), Warren County must determine that such acquisitions are necessary for a public purpose and authorize the commencement of Eminent Domain proceedings, and

WHEREAS, through correspondence, the Superintendent of Public Works made a just compensation offer to Carolyn L. Zapletal, who owns one of the parcels adjacent to the Project and known as Tax Map Parcel No. 20.10-1-24 (“the subject property”) based upon the appraised value of Six Thousand Three Hundred Dollars (\$6,300) for the acquisition of the subject property, and

WHEREAS, the just compensation offer in the amount of Six Thousand Three Hundred Dollars (\$6,300) was presented to Carolyn L. Zapletal, and

WHEREAS, that having made several unsuccessful attempts to contact Carolyn L. Zapletal and having received no response, the Superintendent of Public Works is requesting authorization to proceed with Eminent Domain proceedings, and

***RESOLUTION NO. 426 OF 2025***

***PAGE 2 OF 2***

WHEREAS, this matter was discussed at the Public Works Committee meeting on October 22, 2025, and after deliberation the Public Works Committee has recommended that the Warren County Board of Supervisors authorize the commencement of Eminent Domain proceedings relative to the subject property, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Superintendent of Public Works to commence the necessary proceedings under Article 2 and Article 4 of the Eminent Domain Procedure Law to acquire the subject property, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute any and all documents necessary to carry out the terms of the this resolution, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 427 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, BEAN, CROCITTO, TURNER AND MERLINO**

### **AUTHORIZING AGREEMENT WITH SOUTH WARREN SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT**

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee agreed, to enter into an agreement with South Warren Snowmobile Club in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development, over a term commencing January 1, 2026 and terminating December 31, 2026, with automatic annual renewals upon mutual agreement of the parties, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with South Warren Snowmobile Club, P.O. Box 258, Lake Luzerne, New York 12846 in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development, over a term commencing January 1, 2026 and terminating December 31, 2026, with automatic annual renewals upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 428 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, BEAN, CROCITTO, TURNER AND MERLINO**

**AUTHORIZING AGREEMENT WITH HAGUE SNO-GOERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT**

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee agreed, to enter into an agreement with Hague Sno-Goers Snowmobile Club in an amount not to exceed Nine Thousand Dollars (\$9,000), to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development, over a term commencing January 1, 2026 and terminating December 31, 2026, with automatic annual renewals upon mutual agreement of the parties, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Hague Sno-Goers Snowmobile Club, 448 New Hague Road, Hague, New York 12836 in an amount not to exceed Nine Thousand Dollars (\$9,000), to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development, over a term commencing January 1, 2026 and terminating December 31, 2026, with automatic annual renewals upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

# Warren County Board of Supervisors

## RESOLUTION No. 429 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, BEAN, CROCITTO, TURNER AND MERLINO**

**AUTHORIZING AGREEMENT WITH NORTHERN WARREN TRAILBLAZERS  
SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL  
MAINTENANCE AND EQUIPMENT**

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee agreed, to enter into an agreement with Northern Warren Trailblazers Snowmobile Club in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development, over a term commencing January 1, 2026 and terminating December 31, 2026, with automatic annual renewals upon mutual agreement of the parties, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Northern Warren Trailblazers Snowmobile Club, P.O. Box 613, Chestertown, New York 12817 in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development over a term commencing January 1, 2026 and terminating December 31, 2026, with automatic annual renewals upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 430 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, BEAN, CROCITTO, TURNER AND MERLINO**

**AUTHORIZING AGREEMENT WITH THURMAN CONNECTION SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT**

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee agreed, to enter into an agreement with Thurman Connection Snowmobile Club in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development, over a term commencing January 1, 2026 and terminating December 31, 2026, with automatic annual renewals upon mutual agreement of the parties, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Thurman Connection Snowmobile Club, 133 Bear Pond Road, Athol, New York 12810 in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development, over a term commencing January 1, 2026 and terminating December 31, 2026, with automatic annual renewals upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

# Warren County Board of Supervisors

## RESOLUTION No. 431 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, BEAN, CROCITTO, TURNER AND MERLINO**

**AUTHORIZING AN AGREEMENT WITH SARATOGA SNOWMOBILE ASSOCIATION TO ALLOW SNOWMOBILES TO USE COUNTY RAILROAD RIGHT-OF-WAY PROPERTY FROM MP55.89 (TOWN OF HADLEY) TO MP58.65 (TOWN OF HADLEY)**

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee agreed, to enter into an agreement with Saratoga Snowmobile Association to allow snowmobiles to use County railroad right-of-way property from MP55.89 (Town of Hadley) to MP58.65 (Town of Hadley), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Saratoga Snowmobile Association, 366 Plank Road, Porter Corners, New York 12859, to allow public use of snowmobiles on County railroad right-of-way property from MP55.89 (Town of Hadley) to MP58.65 (Town of Hadley), for a term commencing upon execution by both parties and terminating on April 15, 2026, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 432 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, BEAN, CROCITTO, TURNER AND MERLINO**

### **AMENDING FEE SCHEDULE FOR THE UP YONDA ENVIRONMENTAL EDUCATION CENTER FOR PARKS, RECREATION & RAILROAD**

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee agreed, to amend the fee schedule for the Up Yonda Environmental Education Center, as set forth in the attached Schedule “A,” now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the amended fee schedule for the Up Yonda Environmental Education Center, as set forth in the attached Schedule “A,” effective November 21, 2025.

**SCHEDULE "A"**

**Fee Schedule for the Up Yonda Environmental Education Center**

	<u>Fee</u>
Day Use (Parking)	\$5.00 per car (September to June) \$8.00 per car (July and August) \$4.00 per motorcycle \$10.00 per camper \$10.00 per bus \$0.00 per member
Public Programs	\$6.00 per person (plus Day Use fee) \$0.00 per member
School Programs	\$6.00 per child \$6.00 per chaperone \$0.00 per school staff
Group Programs	\$6.00 per person
Homeschool Programs	\$6.00 per child (plus Day Use fee) \$0.00 per chaperone \$0.00 per member
Special Programs	\$7.00 - \$55.00 per person (plus Day Use fee) \$2.00 - \$50.00 per member
Outreach Programs	\$150.00 per first hour within Warren County \$175.00 per first hour outside Warren County \$100.00 per second and subsequent hours
Virtual Programs	\$50.00 per person \$250.00 (6 program series)
Birthday Party	\$7.00 per child (plus Day Use fee)
Building/Pavilion Rental	\$100.00
<u>Snowshoe Rental</u>	
Adult	\$5.00 per adult (plus Day Use fee) \$3.00 per member \$3.00 with program
Child	\$5.00 per child (plus Day Use fee) \$3.00 per member \$3.00 with program

**RESOLUTION No. 432 OF 2025**

**PAGE 3 OF 3**

Memberships

Individual	\$50.00 for one year \$90.00 for two years \$120.00 for three years
Family	\$100.00 for one year \$180.00 for two years \$260.00 for three years
Lifetime Membership	\$600.00

# Warren County Board of Supervisors

## RESOLUTION No. 433 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, BEAN, CROCITTO, TURNER AND MERLINO**

**ACCEPTING DONATION OF A BENCH AND PLAQUE FOR THE LEONARD STREET PARKING LOT ON THE WARREN COUNTY BIKE PATH FROM KIND CYCLING STUDIO AND AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO SEND A LETTER OF APPRECIATION FOR SAID DONATION**

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee agreed, to accept the donation of a bench and plaque for the Leonard Street parking lot on the Warren County Bike Path from Kind Cycling Studio, now, therefore, be it

RESOLVED, that Warren County accepts the donation of a bench and plaque for the Leonard Street parking lot on the Warren County Bike Path from Kind Cycling Studio, and be it further

RESOLVED, that the bench and plaque shall be added to the property inventory for the Department of Public Works, and be it further

RESOLVED, that the Chair of the Board of Supervisors, be, and hereby is, authorized to execute and send a letter of gratitude and appreciation to Kind Cycling Studio on behalf of the Warren County Board of Supervisors for said donation.

# Warren County Board of Supervisors

## RESOLUTION NO. 434 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, BEAN, CROCITTO, TURNER AND MERLINO**

**RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR MUNICIPAL WASTE REDUCTION AND RECYCLING PROGRAM GRANT FUNDING AND AUTHORIZING A GRANT AGREEMENT FOR SAME ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee agreed, to execute a grant application to the New York State Department of Environmental Conservation for Municipal Waste Reduction and Recycling Program Grant funding in an amount not to exceed Seven Thousand Five Hundred Dollars (\$7,500), with no matching County funds, with a term to be determined, and

WHEREAS, the Chair of the Board of Supervisors executed the grant application prior to the November 21, 2025 Board of Supervisors Meeting, now therefore be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to executing a grant application to the New York State Department of Environmental Conservation, 625 Broadway, Albany, New York 12233, for Municipal Waste Reduction and Recycling Program Grant funding, in an amount not to exceed Seven Thousand Five Hundred Dollars (\$7,500), with no matching County funds, with a term to be determined, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute the grant agreement(s), and any and all other necessary documents relating to said grant agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funding becomes available during the term of this grant agreement, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 435 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, BEAN, CROCITTO, TURNER AND MERLINO**

**AUTHORIZING INTERMUNICIPAL AGREEMENT WITH VARIOUS TOWNS IN WARREN COUNTY FOR HAULING SERVICES PROVIDED BY THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee agreed, to enter into an intermunicipal agreement with various towns in Warren County for hauling services provided by the Warren County Department of Public Works, at a reimbursable rate of Three Dollars and Fourteen Cents (\$3.14) per mile and tipping charges for municipal solid waste, construction and debris and recyclables at the rates defined in the attached Schedule "A," for a term commencing January 1, 2026 and terminating December 31, 2027, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an intermunicipal agreement with various towns in Warren County, for the hauling services provided by the Warren County Department of Public Works, at a reimbursable rate of Three Dollars and Fourteen Cents (\$3.14) per mile and tipping charges for municipal solid waste, construction and debris and recyclables at the rates defined in the attached Schedule "A," for a term commencing January 1, 2026 and terminating December 31, 2027, in a form approved by the County Attorney.

**SCHEDULE "A"**

	<b>YEAR 2026</b>	<b>YEAR 2027</b>
Price per Ton for Disposal of Processible Waste	\$66.50	\$68.00
Price per Ton for Disposal of Construction & Debris	\$85.00	\$90.00
Price/Payment for Recyclables	\$95.00 cost/ton	\$100.00 cost/ton

# Warren County Board of Supervisors

## RESOLUTION NO. 436 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO

AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2025 TO CREATE A POSITION AND DECREASE THE SALARY OF A POSITION WITHIN THE PROBATION DEPARTMENT; AND TO INCREASE/DECREASE A POSITION WITHIN THE COUNTY CLERK'S OFFICE

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2025 are hereby amended as follows:

### **PROBATION**

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.3140 110</u>		
<u>TITLE:</u> Probation Officer Trainee #4	November 24, 2025	\$57,270 Grade 16

<u>Decrease Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.3140 110</u>		
<u>TITLE:</u> Probation Officer #14	November 24, 2025	\$62,134 Grade 19

<u>Decrease Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.3140 110</u>		
<u>TITLE:</u> Probation Officer #14	November 24, 2025	\$0 Grade 19

### **COUNTY CLERK**

<u>Increase Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1410 110</u>		
<u>TITLE:</u> Legal Recording Clerk #2	November 24, 2025	\$0 Grade 7

<u>Increase Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1410 110</u>		
<u>TITLE:</u> Legal Recording Clerk #2	November 24, 2025	\$45,751 Grade 7

*RESOLUTION No. 436 OF 2025*

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**COUNTY CLERK**

Decrease Salary from:

A.1410 110

TITLE:

Principal Legal Recording Clerk

EFFECTIVE DATE

November 24, 2025

BASE ANNUAL SALARY

\$55,800

Grade 15

Decrease Salary to:

A.1410 110

TITLE:

Principal Legal Recording Clerk

EFFECTIVE DATE

November 24, 2025

BASE ANNUAL SALARY

\$0

Grade 15

# Warren County Board of Supervisors

## RESOLUTION NO. 437 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO**

**RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE WARREN COUNTY POLICE BENEVOLENT ASSOCIATION (“PBA”), AND AUTHORIZING A NEW COLLECTIVE BARGAINING AGREEMENT BETWEEN WARREN COUNTY AND WARREN COUNTY POLICE BENEVOLENT ASSOCIATION FOR A TERM COMMENCING JANUARY 1, 2026 THROUGH DECEMBER 31, 2029**

WHEREAS, as a result of collective bargaining, a proposed agreement has been reached establishing the terms and conditions of a new Collective Bargaining Agreement between the PBA and Warren County, and

WHEREAS, the terms and conditions of which are set forth in a Memorandum of Agreement, a copy of which Memorandum of Agreement is annexed to this resolution as “Schedule A,” now, therefore, be it

RESOLVED, that the Memorandum of Agreement between the County of Warren and the PBA, negotiated by the County’s representatives, is hereby ratified and approved, and be it further

RESOLVED, that the Warren County Board of Supervisors authorizes the preparation and execution of a new Collective Bargaining Agreement between Warren County and the PBA for a term to commence January 1, 2026 and to terminate December 31, 2029, and to incorporate all of the terms and conditions set forth in the Memorandum of Agreement, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors and the Warren County Sheriff to execute a new Collective Bargaining Agreement for a term to commence January 1, 2026 and to terminate on December 31, 2029, which incorporates the terms and conditions set forth in the Memorandum of Agreement, in a form approved by the County Attorney.

**SCHEDULE A**  
**MEMORANDUM OF AGREEMENT**

THIS MEMORANDUM OF AGREEMENT is made on September 29, 2025, by and between WARREN COUNTY and WARREN COUNTY PBA as follows:

1. Duration – Four Year Agreement – January 1, 2026 through December 31, 2029. In the event that the Collective Bargaining Agreement is not signed by December 31, 2025, the term of the new Collective Bargaining Agreement would commence on the date that the Collective Bargaining Agreement is signed. All date references in the Collective Bargaining Agreement would be revised accordingly.

2. Article 5 – Salary and Compensation Plan – The salary chart shall be increased as follows:

- 2026 – 3.00%
- 2027 – 3.25%
- 2028 – 3.25%
- 2029 – 3.50%

3. Article 7 – Holidays – Add Juneteenth to Sections 1A and 1B.

4. Article 9 - Health Insurance Plan – Substitute the following for Sections (a) and (b), and reletter the balance of the Section:

“The County shall contribute 75% of the health insurance premium, and the employee shall contribute 25% of the health insurance premium, for the current self-funded health insurance plan for active employees and non-Medicare eligible retirees, or a substantially similar plan offered through the County. The employee’s contribution of the premium shall be paid by the employee through payroll deduction. Health insurance eligibility for new hires shall commence on the first of the month immediately following the initial month of hire.”

5. Article 9 – Health Insurance Plan – In Section (f), substitute 2025 in the first sentence, and delete the balance of the first sentence.

6. Article 9 – Health Insurance Plan – In Section (f), delete “(This is to be separate and distinct from the increase in contribution rates provided for herein.)”

7. Article 14 – Miscellaneous Provisions – Add Section 18 as follows:

“Effective January 1, 2026, a newly appointed Investigator will receive a one-time \$750 clothing allowance payment.”

WARREN COUNTY

By: /s/ J. Lawrence Paltrowitz, Negotiator

WARREN COUNTY PBA

By: /s/ Jacob Kearns

# Warren County Board of Supervisors

## RESOLUTION NO. 438 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO**

**RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE WARREN COUNTY POLICE SUPERVISORS BENEVOLENT ASSOCIATION (PSBA) AND AUTHORIZING A NEW COLLECTIVE BARGAINING AGREEMENT BETWEEN WARREN COUNTY AND THE WARREN COUNTY POLICE SUPERVISORS BENEVOLENT ASSOCIATION FOR A TERM COMMENCING JANUARY 1, 2026 THROUGH DECEMBER 31, 2029**

WHEREAS, as a result of collective bargaining, a proposed agreement has been reached establishing the terms and conditions of a new Collective Bargaining Agreement between the Warren County Police Supervisors Benevolent Association (PSBA) and Warren County, and

WHEREAS, the terms and conditions of which are set forth in a Memorandum of Agreement, a copy of which Memorandum of Agreement is annexed to this resolution as “Schedule A,” now, therefore, be it

RESOLVED, that the Memorandum of Agreement between the County of Warren and the PSBA, negotiated by the County’s representatives, is hereby ratified and approved, and be it further

RESOLVED, that the Warren County Board of Supervisors authorizes the preparation and execution of a new Collective Bargaining Agreement between Warren County and the PSBA for a term to commence January 1, 2026 and to terminate December 31, 2029, and to incorporate all of the terms and conditions set forth in the Memorandum of Agreement, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors and the PSBA to execute a new Collective Bargaining Agreement for a term to commence January 1, 2026 and to terminate on December 31, 2029, which incorporates the terms of the Memorandum of Agreement, in a form approved by the County Attorney.

**SCHEDULE A**

MEMORANDUM OF AGREEMENT

THIS MEMORANDUM OF AGREEMENT is made on October 20, 2025, by and among the COUNTY OF WARREN, the WARREN COUNTY SHERIFF, and the WARREN COUNTY POLICE SUPERVISORS BENEVOLENT ASSOCIATION as follows:

1. Duration – Four Year Agreement – January 1, 2026 through December 31, 2029.
2. Article 5 – Salary and Compensation Plan – The salary and compensation plan in Schedule A shall be increased as follows:
  - 2026 – 3.00%
  - 2027 – 3.25%
  - 2028 – 3.50%
  - 2029 – 3.50%
3. Article 6 – Workday, Workweek, Overtime – In Section 4, On-Call Duty, increase \$50 to \$75, and \$75 to \$100.
4. Article 7 – Holidays – In Section 1, add Juneteenth to Sections 1A and 1B.
5. Article 9 - Health Insurance Plan – Substitute the following for Section 1(a):

“The County shall contribute 75% of the health insurance premium, and the employee shall contribute 25% of the health insurance premium, for the current self-funded health insurance plan for active employees and non-Medicare eligible retirees, or a substantially similar plan offered through the County. The employee’s contribution of the premium shall be paid by the employee through payroll deduction. Health insurance eligibility for new hires shall commence on the first of the month immediately following the initial month of hire.”
6. Article 9 – Health Insurance Plan – In Section 1 (f), substitute 2025 in the first sentence, and delete the balance of the first sentence.
7. Article 9 – Health Insurance Plan – In Section 1 (f), delete “(This is to be separate and distinct from the increase in contribution rates provided for herein.)”

8. Article 14 – Miscellaneous Provisions – In Section G, increase \$1,000 to \$1,500.

COUNTY OF WARREN

By: W. B. Hoff

WARREN COUNTY SHERIFF

By: James J. F.

WARREN COUNTY POLICE SUPERVISORS  
BENEVOLENT ASSOCIATION

By: [Signature]

#866223

# Warren County Board of Supervisors

## RESOLUTION NO. 439 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO**

### **ADOPTING THE WARREN COUNTY POLICY FOR AMERICANS WITH DISABILITIES ACT TITLE II SERVICE DOGS WITHIN THE WORKPLACE**

WHEREAS, the County Attorney requested, and the Personnel, Administration & Higher Education Committee agreed, to adopt the Warren County Policy for Americans with Disabilities Act Title II Service Dogs Within the Workplace, as approved by the Warren County Risk and Safety Committee, and recommended that the same be advanced to the Board of Supervisors for consideration and approval, now, therefore, be it

RESOLVED, that the Warren County Policy for Americans with Disabilities Act Title II Service Dogs Within the Workplace, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County, and be it further

RESOLVED, that any and all prior Warren County Policy for American with Disabilities Act Title II Service Dogs Within the Workplace Policies, Resolutions or parts thereof inconsistent with the annexed Warren County Policy for Americans with Disabilities Act Title II Service Dogs Within the Workplace are hereby repealed effective November 21, 2025.

**SCHEDULE “A”**

**WARREN COUNTY POLICY FOR AMERICANS WITH DISABILITIES ACT TITLE II  
SERVICE DOGS WITHIN THE WORKPLACE**

**I. PURPOSE**

The purpose of this policy is to provide guidance and outline the circumstances and conditions under which dogs utilized as service animals as defined by the American with Disabilities Act (“ADA”) Title II are allowed within County facilities. This policy replaces Resolution No. 365 of 2014 and serves as a supplement to Resolution No. 486 of 2024 providing clarification of the County’s responsibilities under the American Disabilities Act (ADA) and ADA Title II as they pertain to County employees and members of the public and their use of service dogs as defined by this policy.

The ADA Title II Program and its accommodations specifically limit service animals to dogs within government. No other animals including mammals, reptiles, amphibians, and/or birds shall be allowed within County workplaces.

**II. DEFINITIONS**

**Dog:** A domesticated canine often kept as a pet for companionship.

**Department Head:** County officers or employees given the supervisory title of Department Head.

**Department Head Designee:** A County employee with statutory authority or designated by the Department Head to act on their behalf.

**Employee:** A person employed by the County of Warren on a full-time, part-time, less than part-time, per diem, or seasonal - temporary basis, includes volunteers and interns, whether paid or unpaid.

**Employer:** The County of Warren (“County”).

**Outdoor Duties:** Work performed outside of County facility by an employee conducted in a public or open-air setting.

**Service Dog:** Dogs that are individually trained to do work or perform tasks for people with disabilities as defined by the American with Disabilities Act. The work or task a service dog has been trained to provide must be directly related to the person’s disability. Dogs whose sole function is to provide comfort or emotional support do not qualify as service dogs under the ADA.

**Workplace:** Any location where an employee performs any work-related duty in the course of their employment.

**III. PROCEDURE**

**A. Use of Service Dogs by Community Members**

1. The County shall allow service dogs to accompany community members with disabilities in all areas of County facilities where the public is permitted in accordance with American with Disabilities Title II and III regulations.
2. A service dog must be under the control of its handler and be harnessed, leashed or tethered, unless the individual's disability prevents using these devices or these devices interfere with the service dog's safe, effective performance of tasks. In this case, the individual must maintain control of the dog through voice, signal or other effective controls.
3. Allergies and fear of dogs shall not be valid reasons for denying access or refusing service to people using service dogs. Accommodations shall be made for parties involved in providing and accessing services involving service dogs should an allergy complaint be made.
4. A person with a disability cannot be asked to remove their service dog from the premises unless (1) the dog is disruptive and the handler does not take effective action to control it, or (2) the dog in question is not housebroken. Where there is a legitimate reason to ask that a service dog be removed, staff must offer the person with the disability the opportunity to obtain services without the dogs' presence.
5. People with disabilities who use service dogs cannot be isolated from other patrons, treated less favorably than other patrons, or charged fees that are not charged to other patrons without dogs.
6. Staff shall not be required to provide care for or supervision of a service dog.

**B. Use of Service Dogs by Employees**

1. An employee's service dog shall be considered a reasonable accommodation under the Title II Americans with Disabilities Act. For the purposes off this policy, the County shall adopt the community provisions of Title II of the Americans with Disabilities Act for public spaces limiting the definition of service animal to service dogs.
2. It shall be the employee's responsibility to notify Human Resources that they require a service dog as an accommodation for their personal disability. The request should be in writing and detail the employee's ADA request on the County's Appendix A Accommodation Request Form attached to this policy. The law requires that a dog shall only qualify as a service animal if its function is directly related to the employee's disability. An employee's ADA Title II accommodation must be held in the strictest confidence. Questions and/or concerns relating to an employee's ADA Service Dog Request shall be submitted to the Human Resources Department.
3. The Human Resources Department shall be responsible for requesting additional confidential information from the employee's healthcare professional which documents the disability. The Human Resources Department shall be responsible for obtaining the required service dog NYS license including but not limited to proof that the dog has been trained as a service dog, what health issue the service dog responds to as an ADA accommodation, and veterinary certification that the service dog is up to date with vaccinations and is in goodd health with no behavioral issues.

**RESOLUTION No. 439 OF 2025**

**PAGE 4 OF 6**

4. The Human Resources Department shall provide the ADA Service Dog Request for Accommodation to the County Administrator who shall determine whether to approve the requested accommodation. The Employee's ADA Service Dog Accommodation Request approval or denial shall be made in writing to the employee applicant with a copy of the decision sent to the employee's Department Head, the Director of Human Resources, and the County Attorney.
5. In the event, the employee is issued a denial for their ADA Service Animal Accommodation Request by the County Administrator, the employee may file an appeal with the County Attorney - the County's ADA Compliance Officer, which shall be determined, in writing, within ten (10) business days.

The County reserves the right to deny an ADA Service Dog Employee Accommodation if the presence of the employee's service dog within an employee's workplace would cause undue hardship, which shall mean it would create a significant difficulty or expense, or is a direct threat, which shall mean it would create a significant risk to the health or safety of others within the workplace.

**C. Exceptions to this Policy**

1. The Warren County District Attorney's Office Use of Certified Therapy Dogs for Victim and Witness Support shall govern the use of service animals used as Certified Therapy Dogs under their jurisdiction per Warren County Board of Supervisors Resolution No. 330 of 2025.
2. Countryside Adult Home's use of service animals shall be governed by the regulatory requirements of the Department of Social Services.

**APPENDIX A**

**ACCOMMODATION REQUEST FORM**



Name:	Date:
Signature:	Department:

1. What specific accommodation are you requesting?
2. If you are not sure what accommodation is needed, do you have any suggestions about what options we can explore?  Yes  No
3. If yes, please explain.
4. Is your accommodation request time sensitive?  Yes  No
5. If yes, please explain.
6. What, if any, job function are you having difficulty performing?
7. What, if any, employment benefit are you having difficulty accessing?
8. What limitation is interfering with your ability to perform your job or access an employment benefit?
9. If you are requesting a specific accommodation, how will that accommodation assist you?

Please provide/attach any additional information that might be useful in processing your accommodation.

**RETURN THIS COMPLETED FORM TO HUMAN RESOURCES**  
1340 State Route 9, Lake George, NY 12845 – Fax 518-761-6509

APPENDIX A

ACCOMMODATION REQUEST FORM

I, \_\_\_\_\_, understand that I am giving permission to the Warren County Human Resources and/or Self-Insurance Departments to contact the following individual(s) for purposes of requesting documentation/information regarding my disability including the diagnosis and limitations associated with that diagnosis.

I understand that this permission will remain in effect from the day I sign this document until I revoke permission in writing or am no longer affiliated with Warren County.

Provider Name:	
Address:	
Phone:	Fax:

Provider Name:	
Address:	
Phone:	Fax:

Provider Name:	
Address:	
Phone:	Fax:

I understand that communication with the above names individual(s) will not include personal disclosures that do not pertain to my disability(ies). I understand that all medical information related to my request for accommodation is confidential and will be maintained in a secured location within the Human Resources Department separate and apart from my personnel file. I further understand that I will be required to provide appropriate documentation of my disability, including the impact of functional limitations on my ability to perform the essential functions of my job.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**RETURN THIS COMPLETED FORM TO HUMAN RESOURCES**  
1340 State Route 9, Lake George , NY 12845 – Fax 518-761-6509

# Warren County Board of Supervisors

## RESOLUTION No. 440 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO**

### **ADOPTING THE CHILDREN IN THE WORKPLACE POLICY**

WHEREAS, the County Attorney requested, and the Personnel, Administration & Higher Education Committee agreed, to adopt the Children in the Workplace Policy, as approved by the Warren County Risk and Safety Committee, and recommended that the same be advanced to the Board of Supervisors for consideration and approval, now, therefore, be it

RESOLVED, that the Children in the Workplace Policy, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County.

**SCHEDULE “A”**

**CHILDREN IN THE WORKPLACE POLICY**

**I. PURPOSE**

The County of Warren strives to provide a place of professional employment for all employees which is free of disruptions to both the employee population and the community it serves. The purpose of this policy is to provide guidance on and outline the circumstances and conditions under which the minor dependent children of employees (or minor children within the care and custody of an employee) may be present within a County workplace. This applies to employees for whom the need to bring dependent children into the workplace may arise. This policy does not apply to an employee’s minor child’s participation in County educational programs, needs for services provided by the County or to special events to which County employee children may be invited. Additionally, this policy does not apply to County approved internship, volunteer or educational sponsored events.

**II. DEFINITIONS**

**Child:** An individual under the age of fourteen (14) years of age who is not an intern, volunteer or client of the County.

**Department Head:** County officers or employees given the supervisory title of Department Head.

**Department Head Designee:** A County employee with statutory authority or designated by the Department Head to act on their behalf.

**Employee:** A person employed by the County of Warren on a full-time, part-time, less than part-time, per diem, or seasonal-temporary basis, and includes volunteers and interns, whether paid or unpaid.

**Employer:** The County of Warren (“County”).

**Intern:** A student or trainee aged fourteen (14) and above who works with or without pay for the County as a member of a technical program, educational institution, and/or certified training program.

**Volunteer:** An individual who freely offers their services to take part in an enterprise on behalf of an organization.

**Workplace:** Any location where an employee performs any work-related duty in the course of their employment. An exception to this is employee granted work within their living arrangement for approved remote work.

**III. PROCEDURE**

1. Whenever operationally practicable, Department Heads and/or Department Head Designees should honor an employee’s request for flexibility to meet unexpected family needs that may require an employee’s attention during normal working hours allowing employees to utilize breaks, lunch

*RESOLUTION No. 440 OF 2025*

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periods, flexible work schedules, adjusted hours, vacation leave or other alternative work arrangements.

2. Regular and extended presence of children during work hours is not permitted due to the potential for interruption of work activities, as well as the potential for such presence to negatively impact productivity and/or present avoidable exposure to safety risks and/or potential legal liability. The workplace may not be used as an alternative to regular childcare and bringing children into the workplace on a frequent basis, such as during school breaks or before/after school is not permitted. Likewise, a child who is ill and thus unable to attend school or daycare may not be brought into the workplace.
3. Visits by children of employees are permissible subject to the limitations of this policy provided that permission is received in advance from the Department Head or Department Head Designee. If the request is being made by the Department Head, permission must be granted by the County Administrator. During any such approved visit, minor children may not be left unsupervised, nor may they be placed under the supervision of other employees within the workplace. Children of employees may not be present in any County facility governed by the County's Red Flag Policy as it pertains to confidential information contained within a County workplace including the personal information of community members.
4. Minor children shall not, under any circumstances, be permitted into any potentially hazardous areas including, but not limited to, confined spaces, areas with heavy machinery; areas with excessive noise, temperature or pollution; County facility trade areas containing chemicals, flammable materials, sharp objects, power tools or other environmental hazards; construction areas; County owned, maintained or hired vehicles, vessels or other motorized equipment; and storage areas.
5. The County's insurance company shall not cover children if they are injured in the workplace, and the potential liability if significant. State and Federal laws prohibit children in most work environments.
6. In the event a dispute arises involving children in the workplace, the Director of Human Resources shall be contacted and shall confer with the County Administrator's Office for further action as deemed appropriate.

In the event the employee is issued a denial for their request for children within the workplace by the County Administrator, the employee may file an appeal with the County Attorney, which shall be determined, in writing, within ten (10) business days.

# Warren County Board of Supervisors

## RESOLUTION NO. 441 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO**

**AMENDING RESOLUTION NO. 97 OF 2024, WHICH AUTHORIZED AN AGREEMENT WITH THEMIS SOLUTIONS, INC. FOR THE PURCHASE AND SUBSCRIPTION OF LEGAL PRACTICE MANAGEMENT SOFTWARE FOR THE COUNTY ATTORNEY'S OFFICE, TO INCREASE THE NOT TO EXCEED AMOUNT**

WHEREAS, pursuant to Resolution No. 97 of 2024, the Warren County Board of Supervisors authorized an agreement with Themis Solutions, Inc. (CLIO), in an amount not to exceed Five Thousand Five Hundred Fifty-Three Dollars and Ninety Cents (\$5,553.90), for six subscriptions to legal practice management software for the County Attorney's office, for a term commencing upon execution by both parties and terminating one (1) year from date of execution, with the option for two (2) additional (1) year terms at a monthly cost per user not greater than Ninety-Nine Dollars (\$99.00) per month per user during year two and year three, and

WHEREAS, the County Attorney requested, and the Personnel, Administration & Higher Education Committee agreed, to increase the not to exceed amount to Ten Thousand Two Hundred Ten Dollars and Eighty Cents (\$10,210.80) to include automation application for legal document creation, for a term commencing January 1, 2026 and terminating April 9, 2027, with the option for two (2) additional one (1) year terms at no more than a 5% increase over the prior contract year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Themis Solutions, Inc. (CLIO), 300-4611 Canada Way, Burnaby, BC V5G 4XS, to increase the not to exceed amount to Ten Thousand Two Hundred Ten Dollars and Eighty Cents (\$10,210.80), to include automation application for legal document creation, for a term commencing January 1, 2026 and terminating April 9, 2027, with the option for two (2) additional one (1) year terms at no more than a 5% increase over the prior contract year, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 97 of 2024 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION NO. 442 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO**

**RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN  
CONSENTING TO THE TOWN OF QUEENSBURY SERVING AS LEAD AGENCY FOR  
STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) REVIEW OF THE WOODS  
AT WEST MOUNTAIN PLANNED RESORT DEVELOPMENT PROJECT**

WHEREAS, the Woods at West Mountain Planned Resort Development project is subject to the requirements of State Environmental Quality Review Act (SEQRA) pursuant to 6 NYCRR Part 617, and

WHEREAS, the County Attorney requested, and the Personnel, Administration & Higher Education Committee agreed, to consent to the Town of Queensbury serving as lead agency for SEQRA review of the Woods at West Mountain Planned Resort Development project, and

WHEREAS, the Chair of the Board of Supervisors consented to the Town of Queensbury serving as lead agency for SEQRA review prior to the November 21, 2025 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to consenting to the Town of Queensbury serving as lead agency for SEQRA review of the Woods at West Mountain Planned Resort Development project.

# Warren County Board of Supervisors

## RESOLUTION No. 443 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO**

**AUTHORIZING AGREEMENT WITH NEW YORK STATE OFFICE OF INFORMATION TECHNOLOGY SERVICES AND THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES TO PARTICIPATE IN NEW YORK STATE SIEM MONITORING PROGRAM**

WHEREAS, the Director of Information Technology requested, and the Personnel, Administration & Higher Education Committee agreed, to enter into an agreement with the New York State Office of Information Technology Services and the New York State Division of Homeland Security and Emergency Services to participate in the New York State SIEM Monitoring program, at no cost to the County, for a term commencing upon execution by all parties and terminating three (3) years from date of execution, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the New York State Office of Information Technology Services, Empire State Plaza, Swan Street Building Core 4, Albany, New York 12223 and the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, 7<sup>th</sup> Floor, Albany, New York 12226, to participate in the New York State SIEM Monitoring program, at no cost to the County, for a term commencing upon execution by all parties and terminating three (3) years from date of execution, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 444 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO**

**AUTHORIZING THE PURCHASE OF AN ADDITIONAL LINE OF INSURANCE TO COVER WARREN COUNTY IN PROVIDING INFORMATION TECHNOLOGY (IT) SERVICES TO TOWNS UNDER THE SHARED SERVICES AGREEMENTS**

WHEREAS, Warren County has entered into and may continue to enter into shared services agreements with various towns in Warren County for the purpose of promoting efficiency and reducing costs through the sharing of information technology services and resources, and

WHEREAS, in the course of providing assistance to the towns under such shared services agreements, the County may incur certain risks or liabilities not fully covered under existing lines of insurance, and

WHEREAS, the Director of Information Technology requested, and the Personnel, Administration & Higher Education Committee agreed, to purchase an additional line of insurance to cover Warren County in providing services to towns in Warren County under shared services agreements, in an amount not to exceed One Thousand One Hundred Eighty Dollars (\$1,180), for a coverage term of October 21, 2025 to December 31, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute any and all documents necessary to purchase an additional line of insurance to cover Warren County in providing services to towns in Warren County under shared services agreements, in an amount not to exceed One Thousand One Hundred Eighty Dollars (\$1,180), for a coverage term of October 21, 2025 to December, 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said insurance coverage shall be expended from Budget Code A.1680 418, Information Technology, Ins-General Liability.

# Warren County Board of Supervisors

## RESOLUTION NO. 445 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO**

**AMENDING RESOLUTION NO. 72 OF 2025, WHICH AUTHORIZED AN AGREEMENT WITH NATIONAL BUSINESS EQUIPMENT & SUPPLY, LLC FOR LEASE OF PRINTERS AND MULTI-FUNCTION COPIERS ON A COST PER COPY BASIS (WC 36-22), TO ADD A DEVICE FOR THE OFFICE OF WORKFORCE DEVELOPMENT**

WHEREAS, pursuant to Resolution No. 72 of 2025, the Warren County Board of Supervisors authorized an amendment agreement (previously authorized by Resolution No. 358 of 2022 and 763 of 2022) with National Business Equipment & Supply, LLC for lease of printers and multi-function copiers on a cost per copy basis (WC 36-22), for a term commencing upon installation of equipment and terminating five (5) years from date of execution, with the option for one (1) additional five (5) year term, and

WHEREAS, the County Administrator requested, and the Finance & Budget Committee agreed, to add a device for the office of Workforce Development at an additional cost of Three Hundred Thirty-Six Dollars and Thirty-Seven Cents (\$336.37) per month, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with National Business Equipment & Supply, LLC, 15 Corporate Circle, Albany, New York 12203, to add a device for the office of Workforce Development at an additional cost of Three Hundred Thirty-Six Dollars and Thirty-Seven Cents (\$336.37) per month, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution Nos. 358 of 2022, 763 of 2022 and 72 of 2025 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION NO. 446 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO**

**AUTHORIZING AGREEMENT WITH MEDIATION MATTERS, INC. TO PROVIDE CONFLICT RESOLUTION AND GROUP FACILITATION SERVICES FOR WARREN COUNTY DEPARTMENTS**

WHEREAS, the County Administrator requested, and the Finance & Budget Committee agreed, to enter into an agreement with Mediation Matters, Inc., in an amount not to exceed Nine Thousand Dollars (\$9,000) per year, to provide conflict resolution and group facilitation services for Warren County departments, for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Mediation Matters, Inc., 10 N. Russell Road, Suite 209, Albany, New York 12206, in an amount not to exceed Nine Thousand Dollars (\$9,000) per year, to provide conflict resolution and group facilitation services for Warren County departments, for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1435 470, Human Resources, Contract.

# Warren County Board of Supervisors

## RESOLUTION No. 447 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE ASSIGNED, SEXUAL ABUSE LAWSUITS FUND TO THE DEPARTMENT OF SOCIAL SERVICES BUDGET TO PAY THE STRUCTURED SETTLEMENT;  
AND AMENDING 2025 WARREN COUNTY BUDGET**

WHEREAS, the County Attorney requested, and the Finance & Budget Committee agreed, to appropriate funds to pay the structured settlement, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000.00) from the Assigned, Sexual Abuse Lawsuits Fund (A.918.00), to the following budget code for the structured settlement in the matter of John David Smith v. Warren County, et al., Index No. EF2020-68480, in the Warren County Supreme Court:

CODE	DEPARTMENT	AMOUNT
A.6010 419	Social Services, Settlements	\$ 250,000.00

and be it further

RESOLVED, that the Warren County Budget for 2025 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 448 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO**

**DECREASING CAPITAL PROJECT NO. H390, COUNTY BRIDGE & CULVERT PROJECTS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2025**

WHEREAS, the Superintendent of Public Works requested, and the Finance & Budget Committee agreed, to decrease Capital Project No. H390, County Bridge & Culvert Projects, to return the local match to the original funding source, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby decrease Capital Project No. H390, County Bridge & Culvert Projects, as follows:

1. Capital Project No. H390, County Bridge & Culvert Projects, is hereby decreased in the amount of Seven Thousand Dollars (\$7,000.00).
2. The total estimated cost of Capital Project No. H390, County Bridge & Culvert Projects is now Six Million Three Hundred Twenty-Four Thousand Nine Hundred Five Dollars and Nineteen Cents (\$6,324,905.19).
3. The proposed method of decrease in such Capital Project consists of the following:
  - a. Decrease in Local Share funding in the amount of Seven Thousand Dollars (-\$7,000.00), to be returned to funding source Budget Code D.9950 910, County Road, Transfers - Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County Budget for 2025 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 449 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO**

**DECREASING CAPITAL PROJECT NO. H409, WARREN COUNTY CULVERT ASSESSMENTS AND ASSET MANAGEMENT PLAN; ADJUSTING METHOD OF FINANCING; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2025**

WHEREAS, the Superintendent of Public Works requested, and the Finance & Budget Committee agreed, to decrease Capital Project No. H409, Warren County Culvert Assessments and Asset Management Plan and adjust the method of financing for same, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby decrease Capital Project No. H409, Warren County Culvert Assessments and Asset Management Plan and adjust the method of financing for same, as follows:

1. The estimated total cost of Capital Project No. H409, Warren County Culvert Assessments and Asset Management Plan, is hereby decreased in the amount of Six Hundred Fifty Dollars (\$650.00).
2. Funding categories within the Capital Project are hereby amended, as follows:
  - a. Capital Project No. H409.9550 2791, Warren County Culvert Assessments and Asset Management Plan, In Kind Contributions, decreased in the amount of Seven Thousand Six Hundred Fifty Dollars (\$7,650.00),
  - b. Local Share funding in the amount of Seven Thousand Dollars (\$7,000.00), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2025 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION No. 450 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO THE INFORMATION TECHNOLOGY BUDGET TO PURCHASE COMPUTERS AND RELATED EQUIPMENT AND SOFTWARE; AND AMENDING 2025 WARREN COUNTY BUDGET**

WHEREAS, the Director of Information Technology requested, and the Finance & Budget Committee agreed, to appropriate funds to purchase computers and related equipment and software, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Twenty Thousand Dollars (\$20,000.00) from the Computer Reserve Fund, Budget Code A.895.00, to the following Departmental budgets to purchase computers and related equipment and software:

PROJECT	TITLE	AMOUNT
A.3110 220.1	Sheriff's Law Enforcement, Office Equipment-Reserve	\$20,000.00

and be it further,

RESOLVED, that the Warren County Budget for 2025 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION No. 451 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUE-GASLIGHT VILLAGE PARKING FEES TO CHARLES R. WOOD PARK, REPAIRS AND MAINT-BLDG/PROPERTY; AUTHORIZING REIMBURSEMENT TO THE VILLAGE OF LAKE GEORGE FOR AUGUST 2025 PARKING ATTENDANTS; AND AMENDING 2025 WARREN COUNTY BUDGET**

WHEREAS, the Superintendent of the Department of Public Works requested, and the Finance & Budget Committee agreed, to the appropriation of funds to cover invoices submitted by the Village of Lake George for August 2025 parking attendants and maintenance associated with the Festival Space of the Charles R. Wood Park totaling Two Thousand Seven Hundred Thirty-Two Dollars and Twenty-Nine Cents (\$2,732.29), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the total amount of Two Thousand Seven Hundred Thirty-Two Dollars and Twenty-Nine Cents (\$2,732.29) from Deferred Revenue-Gaslight Village Parking Fees (A.691.07) to the following Budget Code A.1625 413 Charles R. Wood Park, Repair and Maint-Bldg/Property, and be it further

RESOLVED, that the Warren County Board of Supervisors does hereby authorize reimbursement in the total amount of Two Thousand Seven Hundred Thirty-Two Dollars and Twenty-Nine Cents (\$2,732.29) to the Village of Lake George for August 2025 invoices for parking attendants and maintenance associated with the Festival Space of the Charles R. Wood Park, and be it further

RESOLVED, that the Warren County Budget for 2025 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 452 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO**

**ESTABLISHING CAPITAL PROJECT NO. H449, LCBP SEPTIC REPLACEMENT;  
AUTHORIZING TRANSFER OF FUNDS;  
AND AMENDING WARREN COUNTY BUDGET FOR 2025**

WHEREAS, the County Planner requested, and the Finance & Budget Committee agreed, to the establishment of Capital Project No. H449, LCBP Septic Replacement, to fund administrative services associated with the Septic Replacement program, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H449, LCBP Septic Replacement, as follows:

1. Capital Project No. H449, LCBP Septic Replacement, is hereby established.
2. The estimated cost of such Capital Project is the amount of One Hundred Eleven Thousand Dollars (\$111,000.00).
3. The proposed method of financing such Capital Project consists of the following:
  - a. Capital Project No. H449.9550 2791 In-Kind Contributions in the amount of One Hundred Eleven Thousand Dollars (\$111,000.00),

and be it further

RESOLVED, that the Warren County Budget for 2025 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H449 - LCBP Septic Replacement	\$111,000.00

# Warren County Board of Supervisors

## RESOLUTION NO. 453 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO**

**ESTABLISHING CAPITAL PROJECT NO. H450, FREIGHT HOUSE RESTORATION;  
AUTHORIZING TRANSFER OF FUNDS;  
AND AMENDING WARREN COUNTY BUDGET FOR 2025**

WHEREAS, the County Planner requested, and the Finance & Budget Committee agreed, to the establishment of Capital Project No. H450, Freight House Restoration, to repair the roof and siding of the historic North Creek Freight House in the Town of Johnsbury, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H450, Freight House Restoration, as follows:

1. Capital Project No. H450, Freight House Restoration, is hereby established.
2. The estimated cost of such Capital Project is the amount of Three Hundred Eight Thousand Four Hundred Forty-One Dollars (\$308,441.00).
3. The proposed method of financing such Capital Project consists of the following:
  - a. New York State Office of Parks Recreation and Historic Preservation grant funding in the amount of Two Hundred Thirty-One Thousand Three Hundred Thirty Dollars (\$231,330.00);
  - b. Local share funding in the amount of Seventy-Seven Thousand One Hundred Eleven Dollars (\$77,111.00), to be transferred from Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County Budget for 2025 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

ADVANCE TO

H450 - Freight House Restoration

AMOUNT

\$308,441.00

# Warren County Board of Supervisors

## RESOLUTION No. 454 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COUNTY RAILROAD REPAIRS RESERVE FUND TO THE PLANNING & COMMUNITY DEVELOPMENT BUDGET TO COVER THE LOCAL SHARE COST ASSOCIATED WITH THE ESTABLISHMENT OF CAPITAL PROJECT NO. H450, FREIGHT HOUSE RESTORATION; AND AMENDING 2025 WARREN COUNTY BUDGET**

WHEREAS, the County Planner requested, and the Finance & Budget Committee agreed, to appropriate funds to cover the local share cost associated with the establishment of Capital Project No. H450, Freight House Restoration, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Seventy-Seven Thousand One Hundred Eleven Dollars (\$77,111.00) from the Reserve, County Railroad Repairs, Budget Code A.899.00, to the following budget code to cover the local share cost associated with the establishment of Capital Project No. H450, Freight House Restoration:

PROJECT	TITLE	AMOUNT
A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$77,111.00

and be it further,

RESOLVED, that the Warren County Budget for 2025 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 455 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS TURNER, GERACI, BEAN, DIAMOND, GILLIGAN, ETU AND STRAINER**

### **APPROVING AND ADOPTING THE WARREN COUNTY SEWER DISTRICT (INDUSTRIAL PARK) TAX ROLL FOR 2026**

RESOLVED, that due notice of public hearing and mailing of the Notice of Public Hearing having been accomplished, the Warren County Board of Supervisors hereby approves and adopts the Warren County Sewer District (Industrial Park) Tax Roll for 2026 as originally proposed at the time when the public hearing was authorized, copy of said benefit tax roll presented at this meeting, and, be it further

RESOLVED, that the Warren County Board of Supervisors shall levy the sum apportioned to and assessed upon each such lot or parcel of land in the aforementioned benefit tax roll at the time and in the manner provided by law for the levy of State, County and Town taxes with sums so levied to be collected by the local tax collectors or receivers of taxes and assessments and paid over to the Warren County Treasurer in the same manner at the same time as taxes levied for general County purposes.

# Warren County Board of Supervisors

## RESOLUTION NO. 456 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO**

### **ADOPTING BUDGET FOR FISCAL YEAR 2026**

WHEREAS, the Budget Officer has duly filed with the Clerk of the Board of Supervisors his recommended budget for the County of Warren for the fiscal year beginning January 1, 2026, which recommendations were considered by the Board of Supervisors and accepted as the tentative budget for fiscal year 2026 by the Board of Supervisors on November 7, 2025, and a notice of public hearing on said tentative budget having been duly published according to law, and such public hearing having been duly held on the 21<sup>st</sup> day of November, 2025, now, therefore be it

RESOLVED, that said tentative budget, which provides for gross appropriations of \$215,742,818, less estimated revenues of \$156,226,321, which includes interfund revenues and surplus appropriated but does not include sales tax credit, leaving a balance of \$59,516,497 to be raised by taxation, that has been filed with the Clerk of the Board of Supervisors, be, and the same hereby is, approved and adopted as the budget of Warren County for the fiscal year beginning January 1, 2026.

# Warren County Board of Supervisors

## RESOLUTION NO. 457 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO**

### **MAKING APPROPRIATIONS FOR THE CONDUCT OF COUNTY GOVERNMENT FOR THE FISCAL YEAR 2026**

WHEREAS, the Board of Supervisors, by Resolution No. 456 of 2025, adopted a budget for the County of Warren for the fiscal year 2026, now, therefore, be it

RESOLVED, that the several amounts specified in said budget, in the right hand column entitled "approved" opposite the several items of expenditures, be, and the same hereby are, appropriated for such items for the fiscal year beginning January 1, 2026.

# Warren County Board of Supervisors

## RESOLUTION NO. 458 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO**

### **ADOPTING SALARY AND COMPENSATION PLAN FOR 2026**

RESOLVED, that effective January 1, 2026, the Salary and Compensation Plan for Warren County shall be the base salaries as set forth in the 2026 Salary Schedule attached to the Warren County Budget for 2026 as adopted, and reference to said schedule is hereby made as though fully set forth herein, together with such additional amounts of longevity compensation as the employee may be entitled to receive.

# Warren County Board of Supervisors

## RESOLUTION NO. 459 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO**

**INTRODUCING PROPOSED LOCAL LAW NO. 1 OF 2026, ENTITLED “A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN COUNTY”, AND AUTHORIZING PUBLIC HEARING THEREON**

RESOLVED, that proposed Local Law No. 1 of 2026 entitled "A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County", attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 19<sup>th</sup> day of December, 2025, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 1 of 2026, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN  
PROPOSED LOCAL LAW NO. 1 OF 2026**

**A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND  
EMPLOYEES OF WARREN COUNTY**

**BE IT ENACTED**, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Effective January 1, 2026 the salaries, including longevity increments, if any, of the following county officers and employees are hereby fixed and established as follows:

TITLE	AMOUNT
Clerk, Board of Supervisors	\$110,980.00
Commissioner of Elections #1	91,723.00
Commissioner of Elections #2	91,723.00
Commissioner of Social Services	129,008.00
County Attorney	178,221.00
County Auditor	96,842.00
County Clerk	103,519.00
County Treasurer	130,708.00
Director of Human Resources	130,953.00
Director, Real Property Tax Services Agency	94,209.00
Purchasing Agent	111,157.00
Public Defender	154,743.00
Sheriff	152,427.00
Superintendent of Public Works/Sewer Administrator	150,421.00

SECTION 2. The salaries established for the county officers and employees named in Section 1 hereof include longevity payments, if any, added to the base salary of the county officer or employee in accordance with a schedule providing such longevity increments based on the number of years of county service as may be adopted by the Board of Supervisors by resolution.

SECTION 3. Any and all prior schedules of compensation for the aforesaid county officers and employees are hereby superseded.

SECTION 4. All Local Laws heretofore adopted by Warren County affecting the aforementioned county officers' salaries are hereby amended accordingly.

SECTION 5. This Local Law is subject to referendum on petition as provided by subdivision 2(h) of Section 24 of the Municipal Home Rule Law. This Local Law shall become effective 45 days after its adoption and upon filing in the Office of the Secretary of State, except that this Local Law shall not be effective until approved by affirmative vote of qualified electors, if a petition requesting a referendum is filed as provided under the Municipal Home Rule Law.

# Warren County Board of Supervisors

## RESOLUTION NO. 460 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, STROUGH, MADAY, DRISCOLL, CROCITTO AND MERLINO**

### **LEVYING TAX - CITY OF GLENS FALLS - 2026**

RESOLVED, that this Board, in accordance with Section 144 of Chapter 29 of the Laws of 1908, and amendments thereof, does hereby ascertain that the amount of tax to be levied on the City of Glens Falls is as follows:

To proportion of County Tax - \$4,997,105.67

and be it further

RESOLVED, that the Clerk of the Board of Supervisors, be, and she hereby is, authorized and directed to immediately file certified copies of this resolution with the City Clerk of the City of Glens Falls and the Office of the City Assessor.

# Warren County Board of Supervisors

## RESOLUTION NO. 461 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS CROCITTO, RUNYON, PATCHETT, GILLIGAN, ETU, THOMAS AND MERLINO**

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH NEUMO TAX & LICENSING, LLC FOR END-TO-END OCCUPANCY TAX PORTAL (REGISTRATION THROUGH TAX REMITTANCE) (WC 42-25)**

WHEREAS, the Purchasing Agent requested proposals for End-to-End Occupancy Tax Portal (Registration through Tax Remittance) (WC 42-25), and

WHEREAS, proposals were opened on October 30, 2025 and the Tourism Director and the County Treasurer recommended, and the Occupancy Tax Coordination Committee agreed, to award the contract to Neumo Tax & Licensing, LLC, 5860 Trinity Parkway #120, Centerville, Virginia 20120, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Neumo Tax & Licensing, LLC of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Neumo Tax & Licensing, LLC in a total amount not to exceed One Hundred Forty-Five Thousand Dollars (\$145,000), as follows:

- Year 1 - \$55,000 (*includes one-time \$10,000 implementation fee and \$5,000 additional module fee*)
- Year 2 - \$45,000 (*includes \$5,000 additional module fee*)
- Year 3 - \$45,000 (*includes \$5,000 additional module fee*)

for an End-to-End Occupancy Tax Portal (Registration through Tax Remittance), pursuant to the terms and provisions of the bid documents and proposal (WC 42-25), for a term commencing upon execution by both parties and terminating three (3) years from date of execution, with the option for one (1) additional three (3) year term upon the same terms and conditions and upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, the Tourism Director and the County Treasurer shall seek further approval from the Board of Supervisors prior to entering into the one (1) additional three (3) year term, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0002 480.05 Tourism/Occupancy, Occupancy Tax, Tourism-Business Promotion.

# Warren County Board of Supervisors

## RESOLUTION NO. 462 OF 2025

### RESOLUTION INTRODUCED BY SUPERVISORS BEAN AND MERLINO

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN EXECUTING AN AGREEMENT WITH THE NORTH CREEK SEWER DISTRICT FOR THE UTILIZATION OF SEWER SERVICES FOR TAX MAP PARCEL NOS. 66.6-2-6 AND 66.5-1-10 IN THE TOWN OF JOHNSBURG**

WHEREAS, by Resolution No. 1 of 2025, later amended by Resolution No. 68 of 2025, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution ratifying the actions of the Chair of the Board of Supervisors in executing an agreement with the North Creek Sewer District for the utilization of sewer services for Tax Map Parcel Nos. 66.6-2-6 and 66.5-1-10 in the Town of Johnsburg, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution

# Warren County Board of Supervisors

## RESOLUTION NO. 463 OF 2025

### RESOLUTION INTRODUCED BY SUPERVISORS RUNYON AND BEAN

### **RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN EXECUTING AN AGREEMENT WITH THE NORTH CREEK SEWER DISTRICT FOR THE UTILIZATION OF SEWER SERVICES FOR TAX MAP PARCEL NOS. 66.6-2-6 AND 66.5-1-10 IN THE TOWN OF JOHNSBURG**

WHEREAS, Superintendent of Public Works recognizes the opportunity to obtain sewer services for Tax Map Parcel No. 66.6-2-6 (18 Railroad Place, Town of Johnsburg) and Tax Map Parcel No. 66.5-1-10 (33 Railroad Place, Town of Johnsburg), at no cost for the initial connection to the system and recommends connection to the system, and

WHEREAS, the North Creek Sewer District has the capacity and infrastructure to provide such sewer services to said parcels as a replacement to the existing and aged septic system, and

WHEREAS, the Chair of the Board of Supervisors executed the agreement with the North Creek Sewer District to facilitate the provision of sewer services prior to the November 21, 2025 Board of Supervisors meeting, as the agreement was received after the monthly County Facilities Committee meeting with a deadline for the County to enter into the agreement of November 3, 2025, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified in executing an agreement with the North Creek Sewer District, 219 Main Street, North Creek, New York 12853 for the utilization of sewer services for Tax Map Parcel No. 66.6-2-6 (18 Railroad Place, Town of Johnsburg) and Tax Map Parcel No. 66.5-1-10 (33 Railroad Place, Town of Johnsburg), with connection to the system being at no cost to the County.



**REPORT OF CHAIRMAN OF THE BOARD ON ESTIMATE OF SALES TAX  
TO BE RECEIVED CALENDAR YEAR - 2026**

To the Members of the Board:

Under the provisions of Local Law No. 1 of 1968, paragraph (L), it is my duty to report to you on the estimate of sales tax and the amount to be allocated in Warren County for the calendar year 2026. The breakdown is as follows:

Estimate of tax to be collected by the State of New York and credited to Warren County during the calendar year 2026:

Estimate of amount of sales tax to be allocated in Warren County:	\$75,167,620.00
Estimate of amount to be paid directly to City of Glens Falls by Warren County:	\$812,695.00
Estimate of amount to be allocated to towns:	\$35,002,848.00
Estimate of amount to be credited in county budget to reduce county tax:	\$39,352,077.00
Sales Tax Credit taken by towns as credit to county taxes:	\$950,000.00
Estimate of amount of sales tax to be received by towns which opted to take in cash rather than as a credit on county taxes:	\$34,052,848.00

All figures are based strictly on estimates and any excesses are credited directly to the various units on basis of full valuation.

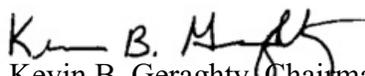
Estimate of amount to be paid to Lake George:

Amount estimated to be credited to town of Lake George:	\$3,647,347.00
Amount estimated to be credited to village of Lake George:	<u>\$804,935.00</u>

Total: \$4,452,282.00

Dated: November 21, 2025

Respectfully submitted,

  
Kevin B. Geraghty, Chairman

Warren County Board of Supervisors