

Warren County Board of Supervisors

RESOLUTION NO. 461 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS CROCITTO, RUNYON, PATCHETT, GILLIGAN, ETU, THOMAS AND MERLINO

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH NEUMO TAX & LICENSING, LLC FOR END-TO-END OCCUPANCY TAX PORTAL (REGISTRATION THROUGH TAX REMITTANCE) (WC 42-25)

WHEREAS, the Purchasing Agent requested proposals for End-to-End Occupancy Tax Portal (Registration through Tax Remittance) (WC 42-25), and

WHEREAS, proposals were opened on October 30, 2025 and the Tourism Director and the County Treasurer recommended, and the Occupancy Tax Coordination Committee agreed, to award the contract to Neumo Tax & Licensing, LLC, 5860 Trinity Parkway #120, Centerville, Virginia 20120, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Neumo Tax & Licensing, LLC of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Neumo Tax & Licensing, LLC in a total amount not to exceed One Hundred Forty-Five Thousand Dollars (\$145,000), as follows:

- Year 1 - \$55,000 (*includes one-time \$10,000 implementation fee and \$5,000 additional module fee*)
- Year 2 - \$45,000 (*includes \$5,000 additional module fee*)
- Year 3 - \$45,000 (*includes \$5,000 additional module fee*)

for an End-to-End Occupancy Tax Portal (Registration through Tax Remittance), pursuant to the terms and provisions of the bid documents and proposal (WC 42-25), for a term commencing upon execution by both parties and terminating three (3) years from date of execution, with the option for one (1) additional three (3) year term upon the same terms and conditions and upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, the Tourism Director and the County Treasurer shall seek further approval from the Board of Supervisors prior to entering into the one (1) additional three (3) year term, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0002 480.05 Tourism/Occupancy, Occupancy Tax, Tourism-Business Promotion.