

Warren County Board of Supervisors

RESOLUTION NO. 518 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO

AUTHORIZING AGREEMENT WITH NEW YORK STATE INDUSTRIES FOR THE DISABLED, INC. TO PROVIDE MAIL FULFILLMENT SERVICES IN SUPPORT OF TAX FORECLOSURE FOR THE COUNTY ATTORNEY'S OFFICE

WHEREAS, the County Attorney requested, and the Personnel, Administration & Higher Education Committee agreed, to enter into an agreement with New York State Industries for the Disabled, Inc., to provide mail fulfillment services for the annual tax foreclosure lawsuit, for a term commencing January 1, 2026 and terminating December 31, 2026, with the option to renew the agreement upon the same terms and conditions and upon mutual agreement of the parties for two (2) additional one (1) year terms, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with New York State Industries for the Disabled, Inc., 11 Columbia Circle Drive, Albany, New York 12203, to provide mail fulfillment services for the annual tax foreclosure lawsuit, for a term commencing January 1, 2026 and terminating December 31, 2026, with the option to renew the agreement upon the same terms and conditions and upon mutual agreement of the parties for two (2) additional one (1) year terms, for the following payment of services as outlined below:

Notice Type	Unit Price
Print Processing Rate	\$.06/printed side (black only)
Mail Processing Rate	\$.30/envelope included
Presorted First-Class Postage	\$4.14/envelope (subject to change per USPS-rates; final price dependent on total weight of the mailing envelope; estimate is price for a 10 ounce mail piece)
Certified Mail Postage	\$9.44/envelope (subject to change per USPS-rates; final price dependent on total weight of the mailing envelope; estimate is price for a 10 ounce mail piece)

and be it further,

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RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the New York State Industries for the Disabled, Inc. for the terms and conditions set forth in the preambles of this resolution for a term commencing January 1, 2026 and terminating December 31, 2026, with the option to renew the agreement upon the same terms and conditions and upon mutual agreement of the parties for two (2) additional one (1) year terms, in a form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute further extension agreements with New York State Industries for the Disabled, Inc. for aforesaid services, without the need for future resolutions as long as there is no more than a five percent (5%) annual rate increase, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1420 470, Law (County Attorney), Contract.