

WARREN COUNTY BOARD OF ETHICS

MAY 23, 2025

Board of Ethics Members PRESENT:

Members - Loretta LeBar (Acting-Chair); Kim M. Diaz; James C. Hicks; John E Jablonski

Board of Ethics Member ABSENT:

Alternate Member - Paula Hayes

GUESTS:

Larry Elmen, Warren County Attorney

Amanda Allen, Clerk of the Board

Molly Ganotes-Gleason, Legislative Office Specialist

Please note, the following contains a summarization of the May 23, 2025 meeting of the Warren County Board of Ethics; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov>

Warren County's YouTube Channel Part 1 - <https://www.youtube.com/watch?v=wJFd5ZkIX3g>

Part 2 - <https://www.youtube.com/watch?v=R9aOrVkdwUw>

Copies of the meeting agenda were distributed; a copy of the agenda is on file with the meeting minutes.

Commencing the agenda review as follows:

- I. Call to Order by Vice Chair: Vice Chair LeBar called the meeting to order at 2:01 p.m.
- II. Roll Call and Establishing Quorum: Roll called; quorum was established.
- III. Motion to Waive Reading of Minutes and Approve Minutes from the February 25, 2025 meeting.

Motion was made by Ms. Diaz, seconded by Mr. Hicks and carried by a unanimous vote of those present (*Ms. Hayes absent*) to waive reading of minutes and approve the minutes from the February 25, 2025 meeting.

- IV. Public Comment and Privilege of the Floor: there was no one present wishing to speak.
- V. New Business:
 - a. Nominations and vote on Chair and Vice-Chair.

Motion was made by Ms. Diaz, seconded by Mr. Jablonski and carried by a unanimous vote of those present (*Ms. Hayes absent*) to elect Mr. Hicks as Chair of the Board of Ethics.

Motion was made by Mr. Hicks, seconded by Mr. Jablonski and carried by a unanimous vote of those present (*Ms. Hayes absent*) to elect Ms. Diaz as Vice-Chair of the Board of Ethics. Acting Chair LeBar advised each Officer would begin serving at the close of today's meeting.

- VI. Old Business:
 - a. Request for motion to enter into executive session per Public Officer's Law 105(1)(f) to consider matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or persons regarding Board of Ethics review of 2025 Financial Disclosure Statements.
 - b. Request for motion to enter into executive session per Public Officer's Law 105(1)(f) to consider matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or persons concerning

Board of Ethics Complaint#2024-3, #2025-01 and #2025-02.

Motion was made by Mr. Jablonski, seconded by Mr. Hicks and carried by a unanimous vote of those present (*Ms. Hayes absent*) to enter into executive session in relation to Old Business items a & b, pursuant to Section 105(1)(f) of the Public Officer's Law as outlined above.

Executive session was held from 2:04 p.m. until 2:13 p.m.

Upon reconvening, Ms. LaBar noted that no action had been taken during the executive session.

Motion was made by Mr. Hicks, seconded by Mr. Jablonski and carried by a unanimous vote of those present (*Ms. Hayes absent*) Stating the Board found no facts to substantiate moving forward with Complaint # 2024-3.

Motion was made by Mr. Hicks, seconded by Mr. Jablonski and carried by a unanimous vote of those present (*Ms. Hayes absent*) Stating the Board determined there was no legal basis to take action on either Complaint #2025-1 of #2025-2.

- VII. Discussion: Code of Ethics, Local Law 2 of 2022. To discuss potential amendments to local law and to make recommendations to the Board of Supervisors. No action taken; Board discussed definition of "relatives" for possible amendment. County Attorney to provide further information on definition at next meeting; will also provide copies of the recommended (but not mandated) Financial Disclosure provided in Section 812 of the General Municipal Law.
- VIII. Second Public Comment and Privilege of the Floor was called for, but there was no one present and wishing to speak.
- IX. Next Meeting Date: To be determined.
- X. Motion to Adjourn. As there was no further business to come before the Warren County Board of Ethics, on motion by Mr. Jablonski, seconded by Mr. Hicks and carried by a unanimous vote of those present (*Ms. Hayes absent*), the meeting was adjourned at 2:29 p.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist