

**COUNTY FACILITIES COMMITTEE MEETING
BUILDINGS & GROUNDS AGENDA
March 25, 2025**

Committee Members: BRUNO, Geraci, Conover, Diamond, Strough, Etu and Thomas

I. Committee Meeting Call to Order by Chair

II. Approval of minutes of prior Committee Meeting

III. Privilege of the floor and public comment

IV. Action Agenda/New Business Items:

1. Request: New Contract
Rationale: Generator Preventive Maintenance
2. Request: New Contract
Rationale: Lease Agreement with Cornell Cooperative Extension

V. Discussion Items

1. Work Order Request Program- 4523
2. Fleet Car Request Program- 6031
3. Regional Morgue – Update
4. Board Room—Update
5. Soil & Water 2nd Floor —Update
6. Public Health –Update

VI. Referrals/Pending Items

1. Design for updates to the front entrance of the Municipal Center Building -Committee was notified the design was under review and the planned work was anticipated to commence this summer. (02.28.25)
2. Magnetometer at DMV - Committee was advised the Sheriff's Office was awaiting receipt of grant funding. (02.28.25)

VII. Privilege of the floor and public comment

VIII. Motion to Adjourn

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Facilities - B&G

DATE: 3/25/25

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 5-25

- (b) Purpose of Contract: Generator Preventative Maintenance for Various County Facilities

- (c) Name of Contractor: Guerin Generator Services

- (d) Address of Contractor: 831 NY 67- Building 41A, Ballston Spa, NY 12020

- (e) Contractor's Contact Person and Telephone Number: Peter Guerin 518-237-9397

- (f) Has or will the Contract be provided, if so, please attach:

- (g) Commencement Date of Contract: May 1, 2025

- (h) Termination Date of Contract: April 30, 2026 with option for two, 1 year extensions available

- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: Various

BID NO: WC 5-25 ITEM(S): GENERATOR MAINTENANCE FOR VARIOUS WARREN COUNTY FACILITIES DATE: FEBRUARY 20, 2025 TIME: 3:00 P.M.		NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
DESCRIPTION OF ITEM		BID PRICE	BID PRICE	BID PRICE	BID PRICE
SCHEDULE A					
Location 1 - Warren County Sheriff's Office Generator 1 - 1000kw unit - Caterpillar Diesel Model 3508B		INS: \$400.00 PM: \$2150.00	Service: \$2508.00 Inspection: \$868.00	\$4,434.00*	Maintenance \$3,380.00 Inspection \$320.00
Location 2 - Warrensburg Radio Communications Tower Generator 2 - 14kw unit-Kohler, Propane, Transfer Switch, Model #14RESAL-200SELS		INS: \$250.00 PM: \$300.00	Service: \$473.00 Inspection: \$534.00	\$649.00*	Maintenance \$405.00 Inspection \$180.00
Location 3 - Gore Mountain Radio Tower Generator 3 - 35kw unit - Onan Diesel Model 35DGGD		INS: \$300.00 PM: \$325.00	Service: \$557.00 Inspection: \$868.00	\$685.00*	Maintenance \$705.00 Inspection \$180.00
Location 4 - Warren County Sheriff's Office Backup Communications Center Generator 4 - 30kw unit, Onan Natural Gas		INS: \$300.00 PM: \$325.00	Service: \$515.00 Inspection: \$534.00	\$685.00*	Maintenance \$518.00 Inspection \$180.00
Location 5 - Prospect Mountain Radio Tower Generator 5 - 20kw unit, Spectrum Diesel, Model 20DS		INS: \$300.00 PM: \$300.00	Service: \$557.00 Inspection: \$868.00	\$649.00*	Maintenance \$700.00 Inspection \$180.00
Location 6 - The Hague Radio Tower Site Generator 6 - 50kw unit, Onan Propane Gas		INS: \$325.00 PM: \$350.00	Service: \$515.00 Inspection: \$534.00	\$685.00*	Maintenance \$518.00 Inspection \$180.00
Location 7 - Warren County Municipal Center Generator 7 - 400KW unit - Southworth - Milton Diesel, Auto Transfer		INS: \$325.00 PM: \$825.00	Service: \$1468.00 Inspection: \$868.00	\$1,283.00*	Maintenance \$845.00 Inspection \$180.00
Location 7 - Warren County Municipal Center (New Family Court Wing) Generator 7B - 250KW unit - Caterpillar M-250, Diesel, Auto Transfer		INS: \$325.00 PM: \$600.00	Service: \$889.00 Inspection: \$868.00	\$1,121.00*	Maintenance \$845.00 Inspection \$180.00
Location 8 - The Human Services Building Generator 8 - 350KW Generac Unit, Diesel, Auto Transfer		INS: \$325.00 PM: \$825.00	Service: \$1468.00 Inspection: \$868.00	\$1,307.00*	Maintenance \$1,150.00 Inspection \$225.00
Location 9 - Warren County DPW New Shop Generator 9 - 350 KW unit, Generac, Diesel, Auto Transfer		INS: \$325.00 PM: \$825.00	Service: \$1468.00 Inspection: \$868.00	\$1,307.00*	Maintenance \$1,150.00 Inspection \$225.00
BID AWARDED TO:		TERM OF BID: MAY 1, 2025 THROUGH APRIL 30, 2026			
✓ JULIE A. BUTLER, PURCHASING AGENT NY		RESOLUTION NO. Xxx OF 2025			

BID NO: WC 5-25 ITEM(S): GENERATOR MAINTENANCE FOR VARIOUS WARREN COUNTY FACILITIES DATE: FEBRUARY 20, 2025 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Penn Power Group, LLC. d/b/a Penn Power Systems Attn: Michael Zink 8330 State Road Philadelphia, PA 19136 Ph: 315-447-8125	Stark Tech Service, LLC. Attn: Curt Snyder 2100 Wehrle Drive Buffalo, NY 14221 Ph: 585-464-6333 Fax: 585-464-6334	Brook Field Service Attn: Jim Brochhausen PO Box 47 Northfield, VT 05663 Ph: 802-485-1478 Fax: 802-485-1475	Guerin Generator Services Attn: Peter Guerin 831 NY 67 - Building 41A Ballston Spa, NY 12020 Ph: 518-237-9397 Fax: 518-357-3830
DESCRIPTION OF ITEM	BID PRICE			
Location 10 -Warren County DPW Old Shop Generator 10A - 75 KW Unit, Southworth Milton, Diesel	INS: \$325.00 PM: \$375.00	Service: \$598.00 Inspection: \$868.00	\$685.00*	Maintenance \$770.00 Inspection \$180.00
Location 10 -Warren County DPW Old Shop Generator 10B - 75KW unit, Olympian Diesel, Towable	INS: \$325.00 PM: \$375.00	Service: \$598.00 Inspection: \$868.00	\$685.00*	Maintenance \$770.00 Inspection \$180.00
Location 11 - Warren County DPW North Creek Shop Generator 11 - 12KW Diesel, Manual Transfer	INS: \$250.00 PM: \$300.00	Service: \$557.00 Inspection: \$868.00	\$672.00*	Maintenance \$470.00 Inspection \$180.00
Location 12 - Warren County DPW South End Shop Generator 12 - 16 KW Eaton Model GD070680, Propane, Auto Transfer	INS: \$250.00 PM: \$300.00	Service: \$473.00 Inspection: \$534.00	\$649.00*	Maintenance \$350.00 Inspection \$180.00
Location 13 -Warren County Floyd Bennett Memorial Airport Generator 13A - 130KW Baldor Portable Unit, Diesel, Auto Transfer	INS: \$325.00 PM: \$425.00	Service: \$723.00 Inspection: \$868.00	\$803.00*	Maintenance \$845.00 Inspection \$180.00
Location 13 - Warren County Floyd Bennett Memorial Airport Generator 13B - 37.5 KW Gas, Auto Transfer-Runway Lights 1 & 19	INS: \$300.00 PM: \$325.00	Service: \$515.00 Inspection: \$534.00	\$685.00*	Maintenance \$550.00 Inspection \$180.00
Location 14 - Warren County Fish Hatchery Generator 14 - 60 KW unit, Diesel, Genrac, Auto Transfer	INS: \$325.00 PM: \$360.00	Service: \$598.00 Inspection: \$868.00	\$685.00*	Maintenance \$670.00 Inspection \$180.00
Location 15 - Countryside Adult Home Generator 15A - 30KW Diesel, Auto Transfer	INS: \$300.00 PM: \$320.00	Service: \$557.00 Inspection: \$868.00	\$685.00*	Maintenance \$670.00 Inspection \$180.00
Location 15 - Countryside Adult Home Generator 15B - 230 KW Southworth-Milton Unit, Diesel, Auto Transfer	INS: \$325.00 PM: \$500.00	Service: \$889.00 Inspection: \$868.00	\$1,221.00*	Maintenance \$845.00 Inspection \$180.00
Location 16 - Warren County OES Generator 16A - 80 KW Unit, Blador Diesel Trailer Mounted, TS-80, No Transfer Switch	INS: \$325.00 PM: \$375.00	Service: \$598.00 Inspection: \$868.00	\$685.00*	Maintenance \$845.00 Inspection \$180.00
Location 16 - Warren County OES Generator 16B - 20 KW, Marathon Diesel Generator for Mobile Communication Vehicle	INS: \$250.00 PM: \$300.00	Service: \$557.00 Inspection: \$868.00	\$649.00*	Maintenance \$620.00 Inspection \$180.00

BID NO: WC 5-25 ITEM(S): GENERATOR MAINTENANCE FOR VARIOUS WARREN COUNTY FACILITIES DATE: FEBRUARY 20, 2025 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Penn Power Group, LLC. d/b/a Penn Power Systems Attn: Michael Zink 8330 State Road Philadelphia, PA 19136 Ph: 315-447-8125	Stark Tech Service, LLC. Attn: Curt Snyder 2100 Wehrle Drive Buffalo, NY 14221 Ph: 585-464-6333 Fax: 585-464-6334	Brook Field Service Attn: Jim Brochhausen PO Box 47 Northfield, VT 05663 Ph: 802-485-1478 Fax: 802-485-1475	Guerin Generator Services Attn: Peter Guerin 831 NY 67 - Building 41A Ballston Spa, NY 12020 Ph: 518-237-9397 Fax: 518-357-3830
	DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE
Location 17 - Warren/Washington County Training Center Generator 17 - 22 KW unit, Generac, Propane, Pad Mount, Manual Transfer	INS: \$250.00 PM: \$300.00	Service: \$515.00 Inspection: \$534.00	\$649.00*	Maintenance \$350.00 Inspection \$180.00
TOTAL ANNUAL MAINTENANCE 1st & 2nd FOR ALL UNITS:	\$17,805.00	\$34,688.00	\$21,558.00*	\$22,161.00
SCHEDULE B				
MECHANIC - REGULAR RATE:	\$211.00	\$175.00	\$198.00	\$160.75
MECHANIC - OVERTIME RATE:	\$316.00	\$262.50	\$297.00 After 4pm & Weekends \$396 Sunday & Holidays	\$241.13
MECHANIC - EMERGENCY RATE:	\$421.00	\$350.00	\$297.00 After 4pm & Weekends \$396 Sunday & Holidays	\$321.50
RESPONSE TIME FOR EMERGENCY REPAIRS:	2 Hours	2-3 Hours	2 Hours	4 Hours
SCHEDULE C				
MARKUP % ABOVE COST FOR MATERIALS / PARTS:	35%	35%	25%	20%
COMMENTS:	All automatic transfer switch equipment must be de-energized prior to lubricating any mechanical parts.	n/a	* Pricing is total for both visits.	Sheriff's office pricing can be lower if oil change is not needed every year and go by manufactured recommended interval of 2,000 run hours.
SCHEDULE A + THEORETICAL AMOUNT OF ON-CALL SERVICE WORK AND MATERIALS/PARTS (Bid Specifications Page 9, Under Award Section).	\$38,800.00	\$52,463.00	\$41,253.00	\$38,428.00

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Facilities - B&G

DATE: 3/25/25

- (a) Is this a Result of a Bid or Request for Proposal? Contract 314 of 2017
- (b) Purpose of Contract: Lease Agreement
- (c) Name of Contractor: Cornell Cooperative Extension
- (d) Address of Contractor: 377 Schroon River Road, Warrensburg, NY 12885
- (e) Contractor's Contact Person and Telephone Number: John Bowe, Executive Director 518-668-4881
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: 1-1-2025
- (h) Termination Date of Contract: Annual Renewel
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$32,000
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. Paid Quarterly-\$8,000.00
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: