

**COUNTY FACILITIES COMMITTEE MEETING**  
**AIRPORT AGENDA**  
**September 25 2025**

Committee Members: BRUNO, Geraci, Conover, Diamond, Strough, Etu, and Thomas

- I. Committee Meeting Call to Order by Chair**
  - II. Approval of Minutes of Prior Committee Meeting**
  - III. Privilege of the floor and public comment**
  - IV. Action Agenda/New Business Items:**
  - V. Discussion Items**
    - 1. Solar Farm Project Update
    - 2. Master Plan update
    - 3. Balloonfest
    - 4. Table Top & Possible Full-Scale Emergency Response Exercise
    - 5. Reimbursement for AFFF Testing Equipment
    - 5. Budget Review
  - VI. Referrals/Pending Items**
  - VII. Privilege of the floor and public comment**
  - VIII. Motion to Adjourn**
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## Summary of 2026 Budget

### County Facilities – Building and Grounds

A.1610 Fleet Management – Minimal increase due to Insurance

A.1620 Buildings – Minimal increase – Increase Repair & Maint- Bldg/prop – Heat Pump Maintenance Replacements \$50,000, Electricity - \$74,000 Revenue decreased due to moving the revenue to the proper code A1624 HHS

A.1621 Building #11 - Flat

A.1624 HHS – Increase – Salaries, Benefits, and for the Heat Pump Maintenance Replacements. Increase in contracts for the Boiler replacement. Revenue increased due to moving the revenue to the proper this code from A1620 Buildings

### County Facilities – Airport

A.5610 Airport – Slight increases in Insurance, safety equipment, Contracts for Fence line vegetation removal and runway repainting.

### DPW - Solid Waste & Recycling

A.1628 Waste Management – Increase in equipment, 2 – 40 cu yd containers \$8,000/ea; 2 - 40 cu yd Recycling Containers \$12,500/ea Increase in equipment for Local Match for received grant for New Truck. Increase in Contractual expenses for maintenance of new truck, subscription for Retrac software (50% reimbursable), Increase in contract with Towns. Increase in Revenues, due to the change in Hauling rates for the Towns

### DPW – Parks, Recreation and Railroad

A.7110 Parks and Recreation – Asking for an increase in the PT position of Laborer to get 1 more month of an extra individual to assist staff. Increase in Repair and Maintenance of Building Property for roof repair to pavilions and re-lining of ditch for water feed to ponds.

**Revenues will decrease due to ADK Glamping not returning for 2026**

A.7111 Up Yonda – Flat

A.7111.0198 Up Yonda Bed Tax – Proposed an increase of \$2,500 from Occ Tax/Town of Bolton

A.7112 Snowmobile Grant – Flat

A .7113 Railroad – Flat

## DPW - Public Works

A.1490 DPW Administration –Minimal increase- primarily Salaries & Benefits

A.1626 West Brook Parking Lot – Flat, for 2026, investigating removal of meters, which require less maintenance

A.1627 Beach Road Parking Lot – Flat; Village keep 75% of Parking Lot sales plus up to \$75,000 of County's 25%

D.3310 Traffic – Increase in Sign Material and Guiderail Supplies, Striping Contracts for 190 miles increase – to \$1,660/mi; Latex Printer Maintenance coverage - \$2,000.00, Guiderail repairs.

D.5010 Highway Admin – Slight decrease in expenses

D.5020 Engineering – Minimal increase due to Salaries & Benefits, Position Request in Engineering.

D.5110 Maintenance of Roads –Increase due to Salaries & Benefits. Small increase in contracts.

D.5112 County Roads – Increase in County Roads, from \$5,628,000 to \$6,301,000

D.5142 County Snow Removal – Flat

D.5148 Services to Other Govt. –Flat, Salaries not budgeted, will need to be Transferred from Maintenance as needed

D.9901 0181 Transfers Debt Service – Slight increase

D.9730 Bond Anticipation Note – \$0

D.9950 – Transfers to Capital Projects – Local match decrease of Co Bridge, Culvert and Federal Aid Projects from \$630,000 to \$610,050

DM.5130 Machinery –Increase due to Electric and Insurance and Employee Benefits

DM.5140 Motor Fuel Farm – Slight decrease in Contracts

DM.9901 0181 Transfers Debt Service - Flat

## Joint Park O&M

A.1625 Gaslight Village Property – Decrease -Decrease in both Revenue & Expenditures due to 25 season reductions in events

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

**WARREN COUNTY BUDGET SUMMARY SHEET**

**PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS**

**REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS**

NAME OF DEPARTMENT: Airport (D.P.W.)  
 BUDGET ACCOUNT CODE: A.5610

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$223,900.17	\$239,648.00	\$239,648.00	\$250,569.00
200's EQUIPMENT	\$363.00	\$138.00	\$660.33	\$0.00
400's CONTRACTUAL	\$404,684.22	\$321,579.00	\$396,697.57	\$368,473.00
800's EMPLOYEE BENEFITS	\$86,410.24	\$96,587.00	\$96,587.00	\$106,799.00
<b>TOTALS</b>	<b>\$715,357.63</b>	<b>\$657,952.00</b>	<b>\$733,592.90</b>	<b>\$725,841.00</b>

2024 REVENUES	2025 ADOPTED REVENUES	2025 AMENDED REVENUES	2026 DEPARTMENT REQUESTS
\$263,444.93	\$446,986.00	\$446,986.00	\$400,084.00

SIGNED:   
 DEPARTMENT HEAD

TITLE: SUPERINTENDENT

DATE: 9/15/25

**WARREN COUNTY BUDGET PREPARATION 2026  
FACILITIES AND DPW  
SUMMARY OF BUDGET REQUEST**

**GENERAL FUND**

**Revenues**

<b>CODE</b>	<b>DESCRIPTION</b>	<b>2024 Actual</b>	<b>2025 Adopted</b>	<b>2025 Amended</b>	<b>2025 Actual</b>	<b>2026 Requested</b>	<b>%</b>	<b>2024 Actual</b>	<b>2025 Adopted</b>	<b>2025 Amended</b>	<b>2025 Actual</b>	<b>2026 Requested</b>
<b>A:5610</b>	Airport	\$715,358	\$657,952	\$733,593	\$507,565	\$725,841	\$67,889 10.32%	\$263,445	\$446,986	\$446,986	\$142,654	\$400,084

Account	Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
<b>Fund A - General</b>						
<b>EXPENSE</b>						
Department <b>5610 - Airport (D.P.W.)</b>						
<i>Personal Services</i>						
110	Salaries - Regular	205,290.28	224,648.00	224,648.00	143,711.53	235,569.00
120	Salaries - Overtime	18,609.89	15,000.00	15,000.00	3,326.39	15,000.00
<i>Personal Services Totals</i>		<b>\$223,900.17</b>	<b>\$239,648.00</b>	<b>\$239,648.00</b>	<b>\$147,037.92</b>	<b>\$250,569.00</b>
<i>Equipment</i>						
220	Office Equipment	225.00	.00	.00	.00	.00
260	Other Equipment	138.00	138.00	660.33	275.44	.00
<i>Equipment Totals</i>		<b>\$363.00</b>	<b>\$138.00</b>	<b>\$660.33</b>	<b>\$275.44</b>	<b>\$0.00</b>
<i>Contractual Expense</i>						
410	Supplies	11,260.02	15,000.00	13,851.65	11,461.04	15,000.00
413	Repair & Maint.-Bldg/Property	23,765.42	15,000.00	16,265.91	9,221.99	15,000.00
414	Gas-Natural	10,588.91	13,000.00	13,000.00	6,549.79	13,000.00
415	Electricity	42,596.01	36,500.00	36,500.00	24,477.72	36,500.00
417	Water/Sewer/Taxes	26,965.70	30,000.00	39,900.00	39,152.24	30,000.00
418	Ins-General Liability	42,465.13	46,539.00	44,374.40	44,374.40	48,897.00
421	Equipment Rental	69,081.74	69,040.00	69,040.00	69,039.88	69,076.00
422	Repair/Maint-Equipment	1,150.81	1,000.00	1,763.67	1,763.67	2,000.00
423	Telephone	3,961.20	4,200.00	4,200.00	2,604.42	4,200.00
424	Postage	454.39	400.00	400.00	91.00	400.00
427	Memberships & Dues	425.00	600.00	600.00	475.00	600.00
428	Data Processing & Internet Fees	1,551.29	1,700.00	1,700.00	1,197.71	1,700.00
435	Medical Fees	439.00	300.00	300.00	.00	300.00
439	Misc Fees & Expenses	110.00	300.00	300.00	.00	300.00
444	Travel/Education/Conference	3,139.43	4,000.00	4,000.00	1,314.00	4,000.00
445	Foods	1,852.68	2,000.00	2,000.00	231.01	2,000.00
445.1	Food - Snow & Ice	299.21	1,000.00	914.52	31.02	1,000.00
453	Uniforms & Clothing	485.48	1,000.00	1,000.00	.00	1,000.00
455	Safety Equipment	.00	.00	6,339.55	6,339.55	3,500.00
470	Contract	164,092.80	80,000.00	140,247.87	80,832.33	120,000.00
<i>Contractual Expense Totals</i>		<b>\$404,684.22</b>	<b>\$321,579.00</b>	<b>\$396,697.57</b>	<b>\$299,156.77</b>	<b>\$368,473.00</b>



Account	Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
<b>Fund A - General</b>						
REVENUE						
Department <b>5610 - Airport (D.P.W.)</b>						
<i>Departmental Income</i>						
1289	Other General Governmental Income	394.00	.00	.00	.00	.00
1770	Airport Rentals	96,056.00	107,640.00	107,640.00	85,761.75	107,640.00
2002	Donation-Bed Tax	13,315.00	25,000.00	25,000.00	.00	25,000.00
<i>Departmental Income Totals</i>		<b>\$109,765.00</b>	<b>\$132,640.00</b>	<b>\$132,640.00</b>	<b>\$85,761.75</b>	<b>\$132,640.00</b>
Comments						
<i>Account</i>	<i>Level</i>	<i>Comment</i>				
1770	Departmental Request	WC Hangar & Tie Downs				
2002	Departmental Request	Occ Tax				
<i>Use of Money &amp; Property</i>						
2401	Interest & Earnings	32,709.46	122,588.00	122,588.00	14,048.18	27,896.00
2411	Rental of Real Property	23,030.69	9,507.00	9,507.00	10,088.26	140,825.00
2421	Lease Payments Collected	83,922.28	167,251.00	167,251.00	32,390.36	83,923.00
<i>Use of Money &amp; Property Totals</i>		<b>\$139,662.43</b>	<b>\$299,346.00</b>	<b>\$299,346.00</b>	<b>\$56,526.80</b>	<b>\$252,644.00</b>
Comments						
<i>Account</i>	<i>Level</i>	<i>Comment</i>				
2401	Departmental Request	GASB #87 Lease Schermerhorn - Schedule A				
2411	Departmental Request	Nexamp Solar Farm Lease - Assuming Constructed Summer/Fall 2025 (\$65,912 Area 1) & \$65,406 Area 2) Nexamp Total - \$131,318				
		FBO Rent - \$60,000 Rich Air Office Bldg - \$1,300 Rich Air Restaurant - \$1,580 Rich Air T-Hangars - \$8,600 Rich Air Jet Hangars 1-4 \$16,000 5-8 \$24,000 FAA 2nd Floor Lease - \$3,700 ESMI Hangar Lease - \$2,700 Total \$117,880 less \$108,373 (see Schedule A) = \$9,506 Rich Air Add \$9,506 plus \$131,318 (Nexamp) = \$140,825				
2421	Departmental Request	GASB #87 Lease Schermerhorn - Schedule A				
<i>Licenses &amp; Permits</i>						
2566	Parking Fees	11,417.50	13,000.00	13,000.00	.00	13,000.00
<i>Licenses &amp; Permits Totals</i>		<b>\$11,417.50</b>	<b>\$13,000.00</b>	<b>\$13,000.00</b>	<b>\$0.00</b>	<b>\$13,000.00</b>
Comments						
<i>Account</i>	<i>Level</i>	<i>Comment</i>				
2566	Departmental Request	Balloon Festival Parking Fee's				
		Remote - \$4,000.00 Event Brite - \$9,000.00				

# Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
<b>Fund A - General</b>						
REVENUE						
Department <b>5610 - Airport (D.P.W.)</b>						
<i>Sale of Property And Compensation for Loss</i>						
2655	Minor Sales, Other	2,600.00	2,000.00	2,000.00	.00	1,800.00
	<i>Sale of Property And Compensation for Loss Totals</i>	<u>\$2,600.00</u>	<u>\$2,000.00</u>	<u>\$2,000.00</u>	<u>\$0.00</u>	<u>\$1,800.00</u>
Comments						
<i>Account</i>	<i>Level</i>	<i>Comment</i>				
2655	Departmental Request	Crop Land Lease - Ideal Dairy Farms Inc. Hay 20/acre - appr 100 acres WC Bid 7-19 50% reduction due to Solar Farm				
Department <b>5610 - Airport (D.P.W.) Totals</b>		<u>\$263,444.93</u>	<u>\$446,986.00</u>	<u>\$446,986.00</u>	<u>\$142,288.55</u>	<u>\$400,084.00</u>