

COUNTY FACILITIES COMMITTEE
WEIGHTS AND MEASURES AGENDA
SEPTEMBER 25, 2025

Committee Members: Supervisors Bruno, Geraci, Conover, Diamond, Strough, Etu, and Thomas - Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board.

- I. Committee meeting called to order by Chairman

 - II. Motion to approve the minutes of the prior meeting

 - III. Action Agenda/New Business Items:
 1. Request: 2025 Budget review meeting with County Facilities.
Rationale: 2025 Budget Confirmation.

 - IV. Discussion Items: None

 - V. Referrals/Pending Items: None.

 - VI. Privilege of the Floor and Public Comment (please allow for 15 second delay on live stream meetings)

 - VII. Motion to adjourn
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PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Weights & Measures

BUDGET ACCOUNT CODE: A.6610

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$75,924.99	\$84,630.00	\$84,630.00	\$84,630.00
200's EQUIPMENT	\$223.76			\$0.00
400's CONTRACTUAL	\$8,128.80	\$8,920.00	\$15,496.72	\$9,981.00
800's EMPLOYEE BENEFITS	\$44,894.28	\$52,942.00	\$52,942.00	\$56,399.00
TOTALS	\$129,171.83	\$146,492.00	\$153,068.72	\$151,010.00

2024 REVENUES	2025 ADOPTED REVENUES	2025 AMENDED REVENUES	2026 DEPARTMENT REQUESTS
\$28,781.88	\$25,500.00	\$25,500.00	\$27,000.00

SIGNED:

Jeff Woodhull
DEPARTMENT HEAD

TITLE:

Director

DATE:

8-25-25

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Weights & Measures - American Rescue Plan Act (ARPA)
BUDGET ACCOUNT CODE: A.6610 4999

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
200's EQUIPMENT				\$0.00
TOTALS				\$0.00

2024 REVENUES	2025 ADOPTED REVENUES	2025 AMENDED REVENUES	2026 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED: 
DEPARTMENT HEAD
TITLE: Director
DATE: 8-25-25

Account	Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
Fund A - General						
REVENUE						
Department 6610 - Weights & Measures						
Departmental Income						
1962	Sealer Wts & Measures Fee	22,000.00	20,000.00	20,000.00	15,855.00	21,000.00 <i>w</i>
	<i>Departmental Income Totals</i>	<u>\$22,000.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$15,855.00</u>	<u>\$21,000.00</u>
State Aid						
3789	Economic Assistance	6,781.88	5,500.00	5,500.00	2,933.31	6,000.00 <i>✓</i>
	<i>State Aid Totals</i>	<u>\$6,781.88</u>	<u>\$5,500.00</u>	<u>\$5,500.00</u>	<u>\$2,933.31</u>	<u>\$6,000.00</u>
	Department 6610 - Weights & Measures Totals	<u>\$28,781.88</u>	<u>\$25,500.00</u>	<u>\$25,500.00</u>	<u>\$18,788.31</u>	<u>\$27,000.00</u>
	REVENUE TOTALS	<u>\$28,781.88</u>	<u>\$25,500.00</u>	<u>\$25,500.00</u>	<u>\$18,788.31</u>	<u>\$27,000.00</u>
EXPENSE						
Department 6610 - Weights & Measures						
Personal Services						
110	Salaries - Regular	75,924.99	83,630.00	83,630.00	50,820.84	83,630.00
130	Salaries - Part Time	.00	1,000.00	1,000.00	.00	1,000.00
	<i>Personal Services Totals</i>	<u>\$75,924.99</u>	<u>\$84,630.00</u>	<u>\$84,630.00</u>	<u>\$50,820.84</u>	<u>\$84,630.00</u>
Equipment						
210	Furniture/Furnishings	158.77	.00	.00	.00	.00
260	Other Equipment	64.99	.00	.00	.00	.00
	<i>Equipment Totals</i>	<u>\$223.76</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Contractual Expense						
410	Supplies	872.26	1,200.00	1,200.00	15.38	1,200.00
418	Ins-General Liability	1,175.47	1,280.00	1,256.72	1,256.72	1,570.00
422	Repair/Maint-Equipment	451.85	600.00	600.00	250.00	800.00
423	Telephone	517.57	575.00	575.00	257.64	575.00
424	Postage	50.48	40.00	40.00	11.13	50.00
426	Subscriptions	.00	.00	.00	.00	360.00
427	Memberships & Dues	150.00	150.00	150.00	125.00	150.00
428	Data Processing & Internet Fees	82.00	75.00	75.00	75.00	76.00
441	Auto-Supplies & Repair	2,060.61	1,300.00	7,900.00	.00	1,500.00
442	Automotive - Gas & Oil	1,946.85	2,550.00	2,550.00	918.15	2,550.00
444	Travel/Education/Conference	550.00	1,000.00	1,000.00	550.00	1,000.00 <i>w</i>
453	Uniforms & Clothing	271.71	150.00	150.00	132.00	150.00
	<i>Contractual Expense Totals</i>	<u>\$8,128.80</u>	<u>\$8,920.00</u>	<u>\$15,496.72</u>	<u>\$3,591.02</u>	<u>\$9,981.00</u>
Employee Benefits						
810	Retirement	12,234.20	15,806.00	15,806.00	9,491.28	17,060.00
830	Social Security	4,276.45	5,247.00	5,247.00	2,859.91	5,247.00
831	Medicare Contribution	1,000.14	1,228.00	1,228.00	668.85	1,228.00
860	Hospitalization	21,898.43	23,624.00	23,624.00	14,363.17	25,320.00

Account	Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
Fund A - General						
EXPENSE						
Department 6610 - Weights & Measures						
<i>Employee Benefits</i>						
865	Dental Insurance	288.08	288.00	288.00	177.28	288.00
	<i>Employee Benefits Totals</i>	\$39,697.30	\$46,193.00	\$46,193.00	\$27,560.49	\$49,143.00
<i>Other Benefits</i>						
840	Workmen's Compensation	358.00	356.00	356.00	356.00	279.00
861	Retirees Hospitalization	4,838.98	6,393.00	6,393.00	3,699.85	6,977.00
	<i>Other Benefits Totals</i>	\$5,196.98	\$6,749.00	\$6,749.00	\$4,055.85	\$7,256.00
	Department 6610 - Weights & Measures Totals	\$129,171.83	\$146,492.00	\$153,068.72	\$86,028.20	\$151,010.00
	EXPENSE TOTALS	\$129,171.83	\$146,492.00	\$153,068.72	\$86,028.20	\$151,010.00
Fund A - General Totals						
	REVENUE TOTALS	\$28,781.88	\$25,500.00	\$25,500.00	\$18,788.31	\$27,000.00
	EXPENSE TOTALS	\$129,171.83	\$146,492.00	\$153,068.72	\$86,028.20	\$151,010.00
	Fund A - General Totals	(\$100,389.95)	(\$120,992.00)	(\$127,568.72)	(\$67,239.89)	(\$124,010.00)
Net Grand Totals						
	REVENUE GRAND TOTALS	\$28,781.88	\$25,500.00	\$25,500.00	\$18,788.31	\$27,000.00
	EXPENSE GRAND TOTALS	\$129,171.83	\$146,492.00	\$153,068.72	\$86,028.20	\$151,010.00
	Net Grand Totals	(\$100,389.95)	(\$120,992.00)	(\$127,568.72)	(\$67,239.89)	(\$124,010.00)

2026 Salary Schedule (Position Budgeting)
Weights & Measures

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
10223	Woodell, Jeffery	Director Weights & Measures	\$83,630.00	Full Time	Out of UnitFT	6/24/2002
	N/A / \$40.21	N/A / \$40.21				
		Weights Measures Inspector-PD#2	\$1,000.00			
	N/A / \$25.00	N/A / \$25.00				
		2	\$84,630.00			