

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: SEPTEMBER 25, 2024

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BRUNO
GERACI
CONOVER
DIAMOND
STROUGH
ETU
THOMAS

OTHERS PRESENT:

JEFF WOODELL, DIRECTOR, WEIGHTS AND MEASURES
CHARLES WALLACE, ADMINISTRATOR, FIRE PREVENTION & BUILDING CODE ENFORCEMENT
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
ROBIN MAPP, AIRPORT MANAGER
SCOTT ROGERS, DIRECTOR OF FACILITIES
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISORS BEAN
CROCITTO
GILLIGAN
MERLINO
TURNER
WILD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DEAN MOORE, DIRECTOR, PARKS, RECREATION & RAILROAD
CHRISTINE NORTON, COUNTY TREASURER
DR. DAVID SCHWENKER, WARREN COUNTY RESIDENT
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

Please note, the following contains a summarization of the September 25, 2025 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://www.warrencountyny.gov/MMA>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=RUs5-ZL68co>

Mr. Bruno called the County Facilities meeting to order at 9:01 a.m.

Copies of the Fire Prevention & Building Code Enforcement; Weights & Measures; Airport; and Building & Grounds agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Diamond, seconded by Mr. Strough and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The meeting commenced with a review of the Fire Prevention & Building Code Enforcement Agenda with the following Action Agenda/New Business Items of the Agenda as follows:

1. 2026 Proposed Budget. The Committee reviewed the 2026 Budget request during which it was noted a last minute request for funding for the Department to repair a vehicle would be addressed on the October 2nd Agenda of the Finance & Budget Committee under the County Administrator.
2. Fee Schedule. The Committee reviewed a chart displaying the current fees charged by the Fire Prevention & Building Code Enforcement Department, as well as other local municipalities which was included in the agenda packet; it was noted the consensus of the Budget Team was to increase the fees to the same rates charged by the Town of Queensbury. Following further discussion, the consensus of the Committee was for the Administrator of the Fire Prevention & Building Code Enforcement Department to bring back a request to Committee for what he believed were appropriate increases for consideration next month.

Next, the Pending Items portion of the Agenda was addressed with regard to Employee Retirements during which the

Administrator of the Fire Prevention & Building Code Enforcement Department apprised he did not believe it was appropriate to promise a position to someone when it was unclear when the individual currently in the position would retire. It was also noted the cost of retirement and health insurance for all Departments had significant impacts to the County Budget.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

There being no further Fire Prevention & Building Code Enforcement agenda business to discuss, a review of the commenced with the Action Agenda/New Business Items portion of the Weights and Measures agenda which included a review of the 2026 Budget Request.

There being no further Weights and Measures business to discuss, Committee reviewed the Discussion Items portion of the Airport agenda with an overview of the following:

1. Solar Farm Project Update.
2. Master Plan Update.
3. Balloonfest.
4. Table Top & Possible Full-Scale Emergency Response Exercise.
5. Reimbursement for AFFF Testing Equipment.
6. Budget Review.

There being no further Airport business to discuss, review of the Building & Grounds agenda commenced with a review of the Discussion Items portion of the agenda, which included updates on the following:

1. Work Order Request Program.
2. Fleet Car Request Program.
3. Paving - Sept. 29-Oct. 3
4. Public Health - Update.
5. Board of Elections- Update.
6. Front Entrance.

The Agenda review skipped ahead with a review of the Referrals/Pending Items section of the agenda which included the following:

1. Regional Morgue - Albany County was in the design phase of the Regional Morgue there, and they would contact Warren County with costs once the design was completed. - Due to the estimates to construct a Regional Morgue coming in significantly higher than anticipated, Albany County decided to put the project on hold.

The Agenda review returned to Discussion Item 7 which consisted of the Budget Review during which a discussion ensued regarding the excessive cost of constructing a Regional Morgue and whether the State would consider contributing funding toward this expense, as well as the challenge of filling the position of Forensic Pathologist when Dr. Michael Sikirica, who currently handled all of the County's autopsies, as well many neighboring municipalities, at the morgue at Glens Falls Hospital retired.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Strough, seconded by Mr. Thomas and carried unanimously, Mr. Bruno adjourned the meeting at 10:21 a.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board