

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: DECEMBER 2, 2025

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: GERACI
CONOVER
STROUGH
THOMAS

OTHERS PRESENT:

CHARLES WALLACE, ADMINISTRATOR, FIRE PREVENTION & BUILDING CODE ENFORCEMENT
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
ROBIN MAPP, AIRPORT MANAGER
SCOTT ROGERS, DIRECTOR OF FACILITIES
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISORS BEAN
STRAINER
TURNER
WILD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DEAN MOORE, DIRECTOR, PARKS, RECREATION & RAILROAD
CHRISTINE NORTON, COUNTY TREASURER
SCOTT ROYAE, SOLID WASTE COMPLIANCE OFFICER
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: BRUNO
DIAMOND
ETU

Please note, the following contains a summarization of the December 2, 2025 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=asM357vGf6g>

In the absence of Committee Chair Bruno and Vice-Chair Geraci, Mr. Conover, as Second Vice-Chair, called the County Facilities meeting to order at 9:09 a.m. and noted Chairman Geraghty served to make a quorum of the County Facilities Committee.

Copies of the Fire Prevention & Building Code Enforcement; Airport; and Building & Grounds agendas were distributed; copies of the agendas are on file with the meeting minutes.

The Committee began with a review of the Action Agenda/New Business Items portion of the Fire Prevention & Building Code Enforcement agenda which included the following requests:

1. To transfer funds in the amount of \$24,600 amongst various Budget Codes to cover the shortfalls in hospitalization and dental insurance.

Mr. Geraci entered the meeting at 9:10 a.m. making a quorum of the Committee and Chairman Geraghty left the table.

Motion was made by Mr. Strough, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Bruno, Diamond and Etu absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the meeting minutes.*

2. To adopt an amended fee schedule for Fire Prevention & Building Code Enforcement services as per the information included in the agenda attachment.

Motion was made by Mr. Strough, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Messrs. Bruno, Diamond and Etu absent*) to approve the request as outlined above and the necessary resolution was authorized for the December 19th Board meeting. *A copy of the resolution request form is on file with the meeting minutes.*

There being no further Fire Prevention & Building Code Enforcement business to discuss the agenda review returned to the approval of the minutes of the previous meeting; the necessary motion was made by Mr. Strough, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Messrs. Bruno, Diamond and Etu absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Continuing, a review of the Airport agenda commenced with the Action Agenda/New Business Items portion which consisted of the following requests:

1. To authorize submission of an application to Federal Aviation Administration (FAA) Airport Improvement Program/New York State Department of Transportation (*NYS DOT*) for the Northern Aircraft Apron and Taxiway B Reconstruction (Construction) in an amount not to exceed \$3,000,000 and authorizing the Chair of the Board to execute any resulting grant agreement.

Motion was made by Mr. Thomas and seconded by Mr. Geraci to approve the request as presented; following discussion, Mr. Conover called the question and the motion was by a unanimous vote of those present (*Messrs. Bruno, Diamond and Etu absent*) to approve the request as outlined above and the necessary resolution was authorized for the December 19th Board meeting. *A copy of the resolution request form is on file with the meeting minutes.*

2. To authorize submission of an application to FAA Airport Improvement Program NYS DOT for the acquisition of snow removal equipment (sweeper) in an amount not to exceed \$1,000,000 and authorizing the Chair of the Board to execute any resulting grant agreement.

Motion was made by Mr. Thomas and seconded by Mr. Strough to approve the request as presented; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Messrs. Bruno, Diamond and Etu absent*) to approve the request as outlined above and the necessary resolution was authorized for the December 19th Board meeting. *A copy of the resolution request form is on file with the meeting minutes.*

3. To amend the 2025 Warren County Budget in the amount of \$15,873 to reflect receipt of donations to cover the cost of overtime, FICA, Medicare and Retirement expenses associated with the Adirondack Balloon Festival.

Motion was made by Mr. Strough, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Messrs. Bruno, Diamond and Etu absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. A copy of the resolution request form is on file with the meeting minutes.

Proceeding with the agenda review, Committee reviewed the Discussion Items portion of the Airport agenda with an overview of the following:

1. Possible 2026 Car Show at Airport - Mr. Anthony Fitzsimmons (Wolfsgart). Mr. Hajos advised due to Mr. Fitzsimmons being unable to attend the meeting today, he would be present at the meeting in January to discuss the event in more detail with the Committee. He referred to the information regarding the event included in the agenda packet, adding the purpose of the event was to display antique cars. A discussion ensued.
2. Possible Hangar Lease for Flight Simulator - Leaf Air. Robin Mapp, *Airport Manager*, advised Leaf Air had advised of their interest in leasing half of a Hangar for the purpose of installing a flight simulator to allow students of the flight school to log hours on days when the conditions for flying were adverse. He said the current contract would need to be amended in order to permit non aircrafts to be stored within the Hangar, adding the space that would be leased was not large enough to house and aircraft. Mr. Hajos indicated he and Mr. Mapp would work on drafting a lease agreement to present a request for Committee approval at the next meeting.

There being no further Airport business to discuss, review of the Building & Grounds agenda commenced with the Action Agenda/New Business which consisted of the following requests:

1. To amend Resolution No. 487 of 2023 which authorized an agreement with the State of New York Unified Court System for court cleaning and minor repair to court facilities to increase the not to exceed amount to \$375,000 per year and changing to an annual contract renewal.

Motion was made by Mr. Strough, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Messrs. Bruno,*

Diamond and Etu absent) to approve the request as presented and the necessary resolution was authorized for the December 19th Board meeting. *A copy of the resolution request form is on file with the meeting minutes.*

2. To authorize the County Treasurer to close Capital Project No. H426, *Regional Morgue Facility*, and return estimated remaining funds in the amount of \$20,958.74 to Budget Code A.909.00, *General Fund Unappropriated Surplus*.
3. To appropriate \$20,958.74 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to Budget Code A.1624 470, *Contracts*, to cover the unanticipated expense of the boiler replacement.

Motion was made by Mr. Geraci, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Bruno, Diamond and Etu absent*) to approve Items 2 and 3 as presented and forward same to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the meeting minutes.*

Review of the Discussion Items portion of the agenda included updates on the following:

1. Work Order Request Program.
2. Fleet Car Request Program.

The Agenda review concluded with a review of the Referrals/Pending Items section, which included the following:

1. Regional Morgue - The County Administrator advised the Project Manager position remained vacant, however, he noted, Albany County had budgeted for the completion of another feasibility study.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Geraci, seconded by Mr. Strough and carried by a unanimous vote of those present (*Messrs. Bruno, Diamond and Etu absent*), Mr. Conover adjourned the meeting at 9:27 a.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board