

Criminal Justice, Public Safety & Emergency Services Committee
Office of Emergency Services

January 21, 2025

COMMITTEE MEMBERS: GERACI, Conover, Maday, Strainer, Gilligan, Driscoll, Patchett

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
 1. Request: Resolution request to amend the 2025 budget to accommodate the FY20 State Homeland Security Program grant (A.3645.4112) in the amount of 639.87. *Attachment #1*
Rationale: Resolution is needed to carry over grant funds from 2024.
 2. Request: Resolution request to amend the 2025 budget to accommodate the FY22 State Homeland Security Program grant (A.3645.4118) in the amount of 2,924.13. *Attachment #2*
Rationale: Resolution is needed to carry over grant funds from 2024.
 3. Request: Resolution request to amend the 2025 budget to accommodate the FY23 State Homeland Security Program grant (A.3645.4122) in the amount of \$49,260.97. *Attachment #3*
Rationale: Resolution is needed to carry over grant funds from 2024.
 4. Request: Resolution request to amend the 2025 budget to accommodate the FY22 Domestic Terrorism Prevention Program Grant (A.3645.4120) in the amount of \$101,590.72. *Attachment #4*
Rationale: Resolution is needed to carry over grant funds from 2024.
 5. Request: Resolution request to amend the 2025 budget to accommodate the FY21 HazMat Grant Program (A.3645.4124) in the amount of \$11,477.25. *Attachment #5*
Rationale: Resolution is needed to carry over grant funds from 2024.
 6. Request: Resolution request to amend the 2025 budget to accommodate the FY22 HazMat Grant Program (A.3645.4125) in the amount of \$125,362.55. *Attachment #6*
Rationale: Resolution is needed to carry over grant funds from 2024.
 7. Request: Resolution request to approve a Memorandum of Understanding (MOU) between the NYS Division of Homeland Security and Emergency Services (NYS DHSES) and Warren County; and to accept possession of NYS DHSES owned flood mitigation equipment in accordance with the terms set forth in the MOU. *Attachment #7*
Rationale: Resolution is needed to approve the MOU and to accept the transfer of possession of equipment on the attached schedule from NYS DHSES to Warren County. NYS DHSES will retain ownership of the listed equipment. The MOU will be in effect upon execution of both parties.
- V. Discussion Items
- VI. Referrals/Pending Items
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

Attachments:

1. Resolution Request Form #7 and supporting documentation
2. Resolution Request Form #7 and supporting documentation
3. Resolution Request Form #7 and supporting documentation
4. Resolution Request Form #7 and supporting documentation
5. Resolution Request Form #7 and supporting documentation
6. Resolution Request Form #7 and supporting documentation
7. Resolution Request Form #7 and supporting documentation

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Office of Emergency Services

DATE: January 21, 2025

(a) **Purpose of Amendment: Increase both sides of the budget to carry over grant funds from 2024.**

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3645.4112 260 – FY20 State Homeland Security Program – Other Equipment \$639.87

(c) **Revenue Code (with title), and Amount:**

**A.3645.4112 4380 – FY20 State Homeland Security Program-
State Homeland Security Program \$639.87**

Organization Inquiry

Fiscal Year: 2024

Organization Set: A.4022 - General, Emer

Summarization Level: None

Account Type: Expense

Include Unposted Transactions:

Reclassification Journal Type:

Save Search

Reset

Search

A.3645.4112 - General, Homeland Security, FY20 State Homeland Sec Program Fiscal Year: 2024

Account Number	Description	Adopted Budget	Amended Budget	Encumbrances	Expenses	Remaining Balance	% Used
		\$14,156.42	\$13,516.55	\$639.87		95%	
220	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
250	Technical Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260	Other Equipment	\$0.00	\$12,755.84	\$0.00	\$12,115.97	\$639.87	\$639.87
410	Supplies	\$0.00	\$1,400.58	\$0.00	\$1,400.58	\$0.00	\$0.00
422	Repair/Maint-Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
444	Travel/Education/Conference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
470	Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

1

- 4104 - FY18 State Homeland Sec
- 4106 - FY18 LEMPG
- 4107 - FY18 Haz Mat Emerg Pre
- 4108 - FY19 State Homeland Sec
- 4109 - FY19 LEMPG
- 4110 - FY19 Haz Mat Emerg Pre
- 4111 - FY20 EMPG-S (COVID-19)
- 4112 - FY20 State Homeland Sec
- No results
- 4113 - FY20 LEMPG
- 4114 - FY20 Haz Mat Emerg Pre
- 4115 - FY21 State Homeland Sec
- 4116 - FY21 LEMPG
- 4117 - FY21 Haz Mat Emerg Pre
- 4118 - FY22 State Homeland Sec
- 4119 - FY22 LEMPG
- 4120 - FY22 DHSSES Domestic Tr
- No results
- 4121 - FY22 Haz Mat Emerg Pre
- 4122 - FY23 State Homeland Sec
- 4123 - FY23 LEMPG
- 4124 - FY21 Hazmat Grant Progi
- 4125 - FY22 Hazmat Grant Progi
- 4126 - FY23 Haz Mat Emerg Pre
- 4127 - FY24 State Homeland Sec
- 4128 - FY24 LEMPG
- 4129 - FY23 DHSSES Domestic Tr
- 4022 - Emergency Medical Service
- 9781 - Subscription-Based IT Airran
- H254 - Fire Training Center Project
- U419 - Unaud Mitigation Grant Dror

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Office of Emergency Services

DATE: January 21, 2025

(a) **Purpose of Amendment: Increase both sides of the budget to accommodate grant award.**

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3645.4118 260 – FY22 State Homeland Security Program – Other Equipment	\$1,500.00
A.3645.4118 410 – FY22 State Homeland Security Program – Supplies	\$ 327.13
A.3645.4118 470 – FY22 State Homeland Security Program – Contract	\$1,097.00

(c) **Revenue Code (with title), and Amount:**

A.3645.4118 4380 – FY22 State Homeland Security Program- State Homeland Security Program	\$2,924.13
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Organization Inquiry

Fiscal Year: 2024
 Organization Set: A.3645.4129 - General
 Save Search
 Search

Reclassification Journal Type

Summarization Level: None
 Account Type: Expense
 Include Unposted Transactions:

A.3645.4118 - General, Homeland Security, FY22 State Homeland Sec Program Fiscal Year: 2024

Account Number	Description	Adopted Budget	Amended Budget	Encumbrances	Expenses	Remaining Balance	% Used
260	Other Equipment	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	36%
410	Supplies	\$0.00	\$2,000.00	\$0.00	\$1,672.87	\$327.13	
444	Travel/Education/Conference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
470	Contract	\$0.00	\$1,097.00	\$0.00	\$0.00	\$1,097.00	
TOTAL		\$0.00	\$4,597.00	\$0.00	\$1,672.87	\$2,924.13	36%

- 4104 - FY17 Haz Mat Emerg Pre
- 4105 - FY18 State Homeland Sec
- 4106 - FY18 LEMPG
- 4107 - FY18 Haz Mat Emerg Pre
- 4108 - FY19 State Homeland Sec
- 4109 - FY19 LEMPG
- 4110 - FY19 Haz Mat Emerg Pre
- 4111 - FY20 EMPG-S (COVID-19)
- 4112 - FY20 State Homeland Sec
- 4113 - FY20 LEMPG
- 4114 - FY20 Haz Mat Emerg Pre
- 4115 - FY21 State Homeland Sec
- 4116 - FY21 LEMPG
- 4117 - FY21 Haz Mat Emerg Pre
- 4118 - FY22 State Homeland Sec
- 4119 - FY22 LEMPG
- 4120 - FY22 DHSES Domestic T
- No results
- 4121 - FY22 Haz Mat Emerg Pre
- 4122 - FY23 State Homeland Sec
- 4123 - FY23 LEMPG
- 4124 - FY21 Hazmat Grant Prog
- 4125 - FY22 Hazmat Grant Prog
- 4126 - FY23 Haz Mat Emerg Pre
- 4127 - FY24 State Homeland Sec
- 4128 - FY24 LEMPG
- 4129 - FY23 DHSES Domestic T
- 4022 - Emergency Medical Service
- 9781 - Subscription-Based IT Arrar
- H254 - Fire Training Center Project
- H413 - Hazard Mitigation Grant Progr

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Office of Emergency Services

DATE: January 21, 2025

(a) **Purpose of Amendment: Increase both sides of the budget to carry over grant funds from 2024.**

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3645.4122 220 – FY23 State Homeland Security Program – Office Equipment	\$ 1,157.22
A.3645.4122 250 – FY23 State Homeland Security Program – Technical Equipment	\$ 1,013.50
A.3645.4122 260 – FY23 State Homeland Security Program – Other Equipment	\$33,900.00
A.3645.4122 410 – FY23 State Homeland Security Program – Supplies	\$ 3,030.25
A.3645.4122 428 – FY23 State Homeland Security Program – Data Processing	\$ 8,385.00
A.3645.4122 470 – FY23 State Homeland Security Program – Contract	\$ 1,775.00

(c) **Revenue Code (with title), and Amount:**

A.3645.4122 4380 – FY23 State Homeland Security Program- State Homeland Security Program	\$49,260.97
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Organization Inquiry

Fiscal Year: 2024
 Organization Set: A.3645.412
 Save Search:

Summarization Level: None
 Account Type: Expense
 Include Unposted Transactions:

Reclassification Journal Type

A.3645.4122 - General, Homeland Security, FY23 State Homeland Sec Program Fiscal Year: 2024

Account Number	Description	Adopted Budget	Amended Budget	Encumbrances	Expenses	Remaining Balance	% Used	Percent Used	Actual
220	Office Equipment	\$11,500.00	\$11,500.00	\$0.00	\$10,342.78	\$1,157.22	90%		
250	Technical Equipment	\$3,000.00	\$3,000.00	\$124.95	\$1,861.55	\$1,013.50	66%		
260	Other Equipment	\$33,900.00	\$33,900.00	\$0.00	\$0.00	\$33,900.00	0%		
410	Supplies	\$5,000.00	\$5,000.00	\$0.00	\$1,969.75	\$3,030.25	39%		
428	Data Processing & Internet Fees	\$8,385.00	\$8,385.00	\$0.00	\$0.00	\$8,385.00	0%		
444	Travel/Education/Conference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++		
470	Contract	\$6,500.00	\$6,500.00	\$0.00	\$4,725.00	\$1,775.00	73%		
Total		\$68,285.00	\$68,285.00	\$124.95	\$18,899.08	\$49,260.97	28%		

PO rollover

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Office of Emergency Services

DATE: January 21, 2025

(a) **Purpose of Amendment: Increase both sides of the budget to carry over grant funds from 2024.**

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3645.4120 470 – FY22 DHSES Domestic Terrorism Prevention \$101,590.72

(c) **Revenue Code (with title), and Amount:**

**A.3645.4120 3380 – FY22 DHSES Domestic Terrorism Prevention \$101,590.72
State Homeland Security Program**

Organization Inquiry

Fiscal Year: 2024
 Organization Set: A.3645.4129 - General

Save Search
 Search
 Reset

Reclassification Journal Type

Summarization Level: None
 Account Type: Expense
 Include Unposted Transactions:

A.3645.4120 - General, Homeland Security, FY22 DHSES Domestic Terror Prev Fiscal Year: 2024

Account Number	Description	Adopted Budget	Amended Budget	Encumbrances	Expenses	Remaining Balance	% Used
427	Memberships & Dues	\$0.00	\$645.00	\$0.00	\$645.00	\$0.00	100%
444	Travel/Education/Conference	\$0.00	\$600.00	\$0.00	\$600.00	\$0.00	100%
470	Contract	\$0.00	\$171,168.00	\$37,393.88	\$32,183.40	\$101,590.72	41%
TOTAL		\$0.00	\$172,413.00	\$37,393.88	\$33,428.40	\$101,590.72	41%

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Office of Emergency Services

DATE: January 21, 2025

(a) **Purpose of Amendment: Increase both sides of the budget to carry over grant funds from 2024.**

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3645.4124 260 – FY21 Hazmat Grant Program – Other Equipment	\$ 5.64
A.3645.4124 410 – FY21 Hazmat Grant Program – Supplies	\$11,471.61

(c) **Revenue Code (with title), and Amount:**

A.3645.4124 4382 – FY21 Hazmat Grant Program - Hazmat Grant Program	\$11,477.25
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Fiscal Year 2024
 G/L Account A.3645.4124.410 - Supplies
 Save Search

Summary Budget Analysis Five Year Trend Budget History Detail

Annual Totals YTD Reclass Journal Type

Classification Contractual Expense				Fiscal Year 2024	
Amended Budget	Encumbrances	Expenses	YTD Balance	Percent Used	
\$22,800.00	\$11,328.76	\$0.00	\$11,471.24	50%	

Month	Budget	Amendments	Encumbrances	Expenses	Current YTD Balance	Percent Used
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
February	\$0.00	\$22,800.00	\$0.00	\$0.00	\$22,800.00	0%
March	\$0.00	\$0.00	\$0.00	\$0.00	\$22,800.00	0%
April	\$0.00	\$0.00	\$0.00	\$0.00	\$22,800.00	0%
May	\$0.00	\$0.00	\$0.00	\$0.00	\$22,800.00	0%
June	\$0.00	\$0.00	\$0.00	\$0.00	\$22,800.00	0%
July	\$0.00	\$0.00	\$0.00	\$0.00	\$22,800.00	0%
August	\$0.00	\$0.00	\$0.00	\$0.00	\$22,800.00	0%
September	\$0.00	\$0.00	\$0.00	\$0.00	\$22,800.00	0%
October	\$0.00	\$0.00	\$0.00	\$0.00	\$22,800.00	0%
November	\$0.00	\$0.00	\$0.00	\$0.00	\$22,800.00	0%
December	\$0.00	\$0.00	\$11,328.76	\$0.00	\$11,471.24	50%
Total	\$0.00	\$22,800.00	\$11,328.76	\$0.00	\$11,471.24	50%
Unposted Transactions	\$0.00	\$0.00	(\$11,328.39)	\$11,328.39	\$11,471.24	50%
Grand Total	\$0.00	\$22,800.00	\$0.37	\$11,328.39	\$11,471.24	50%

0.37

- 41017 - FY15 Haz Mat Emerg Preparedness
- 41018 - FY16 State Homeland Sec Program
- 41019 - FY16 LEMPG
- 4100 - FY16 Hazmat Grant Program
- 4101 - FY16 Haz Mat Emerg Preparedness
- 4102 - FY17 State Homeland Sec Program
- 4103 - FY17 LEMPG
- 4104 - FY17 Haz Mat Emerg Preparedness
- 4105 - FY18 State Homeland Security Prog
- 4106 - FY18 LEMPG
- 4107 - FY18 Haz Mat Emerg Preparedness
- 4108 - FY19 State Homeland Sec Program
- 4109 - FY19 LEMPG
- 4110 - FY19 Haz Mat Emerg Preparedness
- 4111 - FY20 EMPG-S (COVID-19)
- 4112 - FY20 State Homeland Sec Program
- 4113 - FY20 LEMPG
- 4114 - FY20 Haz Mat Emerg Preparedness
- 4115 - FY21 State Homeland Sec Program
- 4116 - FY21 LEMPG
- 4117 - FY21 Haz Mat Emerg Preparedness
- 4118 - FY22 State Homeland Sec Program
- 4119 - FY22 LEMPG
- 4120 - FY22 DHSES Domestic Terror Prev
- 4121 - FY22 Haz Mat Emerg Preparedness
- 4122 - FY23 State Homeland Sec Program
- 4123 - FY23 LEMPG
- 4124 - FY21 Hazmat Grant Program
- \$ 260 Other Equipment
- \$ 410 Supplies

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Office of Emergency Services

DATE: January 21, 2025

(a) **Purpose of Amendment: Increase both sides of the budget to carry over grant funds from 2024.**

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3645.4125 230 – FY22 Hazmat Grant Program – Automotive Equipment	\$25,000.00
A.3645.4125 250 – FY22 Hazmat Grant Program – Technical Equipment	\$ 7,757.84
A.3645.4125 260 – FY22 Hazmat Grant Program – Other Equipment	\$33,800.00
A.3645.4125 410 – FY22 Hazmat Grant Program – Supplies	\$15,000.00
A.3645.4125 422 – FY22 Hazmat Grant Program – Repair/Maint Equipment	\$20,000.00
A.3645.4125 428 – FY22 Hazmat Grant Program – Data Processing/Internet	\$ 6,904.71
A.3645.4125 444 – FY22 Hazmat Grant Program – Travel/Education	\$15,000.00
A.3645.4125 470 – FY22 Hazmat Grant Program – Contract	\$ 1,900.00

(c) **Revenue Code (with title), and Amount:**

A.3645.4125 4382 – FY22 Hazmat Grant Program - Hazmat Grant Program	\$125,362.55
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Organization Inquiry

Fiscal Year: 2024
 Organization Set: A.3645.4125 - Gen
 Save Search

Summarization Level: None
 Account Type: Expense
 Include Unposted Transactions:

Reclassification Journal Type

A.3645.4125 - General, Homeland Security, FY22 Hazmat Grant Program Fiscal Year: 2024

Account Number	Description	Adopted Budget	Amended Budget	Encumbrances	Expenses	Remaining Balance	% Used
		\$179,800.00	\$45,902.16	\$8,103.34	\$125,794.50	30%	
230	Automotive Equipment	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0%
250	Technical Equipment	\$0.00	\$21,000.00	\$13,242.16	\$0.00	\$7,757.84	63%
260	Other Equipment	\$0.00	\$33,800.00	\$0.00	\$0.00	\$33,800.00	0%
410	Supplies	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0%
422	Repair/Maint-Equipment	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0%
428	Data Processing & Internet Fees	\$0.00	\$10,000.00	\$0.00	\$2,663.34	\$7,336.66	26.63%
444	Travel/Education/Conference	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0%
470	Contract	\$0.00	\$40,000.00	\$32,660.00	\$5,440.00	\$1,900.00	95%

125,302.50

Organization Inquiry

G/L Account Inquiry - A.3645.4125 428 - Data Processing & Internet Fees

Fiscal Year: 2024
 G/L Account: A.3645.4125 428 - Data Processing & Internet Fees
 Save Search Search

Summary Budget Analysis Five Year Trend Budget History Detail

Annual Totals YTD Reclass Journal Type

Classification Contractual Expense		Fiscal Year 2024				Percent Used
Amended Budget	Encumbrances	Expenses	YTD Balance	Current YTD Balance	Percent Used	
\$10,000.00	\$0.00	\$2,663.34	\$7,336.66	\$6,904.71	27%	

Month	Budget	Amendments	Encumbrances	Expenses	Current YTD Balance	Percent Used
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
February	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0%
March	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%
April	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%
May	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%
June	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%
July	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%
August	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%
September	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%
October	\$0.00	\$0.00	\$0.00	\$1,797.93	\$8,202.07	18%
November	\$0.00	\$0.00	\$0.00	\$433.46	\$7,768.61	22%
December	\$0.00	\$0.00	\$0.00	\$431.95	\$7,336.66	27%
Total	\$0.00	\$10,000.00	\$0.00	\$2,663.34	\$7,336.66	27%
Unposted Transactions	\$0.00	\$0.00	\$0.00	\$431.95	\$6,904.71	31%
Grand Total	\$0.00	\$10,000.00	\$0.00	\$3,095.29	\$6,904.71	31%

4102 - FY17 State Homeland Sec Program
4103 - FY17 LEMPG
4104 - FY17 Haz Mat Emerg Preparednes
4105 - FY18 State Homeland Security Prog
4106 - FY18 LEMPG
4107 - FY18 Haz Mat Emerg Preparednes
4108 - FY19 State Homeland Sec Program
4109 - FY19 LEMPG
4110 - FY19 Haz Mat Emerg Preparednes
4111 - FY20 EMPG-S (COVID-19)
4112 - FY20 State Homeland Sec Program
4113 - FY20 LEMPG
4114 - FY20 Haz Mat Emerg Preparednes
4115 - FY21 State Homeland Sec Program
4116 - FY21 LEMPG
4117 - FY21 Haz Mat Emerg Preparednes
4118 - FY22 State Homeland Sec Program
4119 - FY22 LEMPG
4120 - FY22 DHSES Domestic Terror Prev
4121 - FY22 Haz Mat Emerg Preparednes
4122 - FY23 State Homeland Sec Program
4123 - FY23 LEMPG
4124 - FY21 Hazmat Grant Program
4125 - FY22 Hazmat Grant Program
\$ 230 Automotive Equipment
\$ 250 Technical Equipment
\$ 260 Other Equipment
\$ 410 Supplies
\$ 422 Repair/Maint-Equipment
\$ 428 Data Processing & Internet Fees

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Office of Emergency Services

DATE: January 21, 2025

(a) Purpose of Request:

To approve a Memorandum of Understanding between NYS Division of Homeland Security and Emergency Services (NYS DHSES) and Warren County and to accept possession of NYS DHSES owned equipment.

(b) Details:

NYS DHSES will purchase and retain ownership of flood mitigation equipment with possession transferred to Warren County. The equipment will be maintained by Warren County and used to enhance the County's preparedness and response capabilities.

(c) Previous Resolution Number:

N/A

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

No funding required

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

MEMORANDUM OF UNDERSTANDING
Between the
NEW YORK STATE
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES
And
WARREN COUNTY

This Memorandum of Understanding (MOU) is between the New York State Division of Homeland Security and Emergency Services (DHSES) and Warren County. The aforementioned entities are collectively referred to as the “Parties.”

WHEREAS, DHSES has been appropriated funds in the FY24 budget to purchase flood mitigation equipment to support counties in emergency flood events, enhancing preparedness and response capabilities.

WHEREAS, Warren County seeks to enhance its flood mitigation efforts through the use of state-provided equipment, helping protect vulnerable areas and mitigate disaster impacts.

WHEREAS, The purpose of this MOU is to establish the terms and conditions under which DHSES will transfer possession (but not ownership) of flood mitigation equipment to Warren County, while retaining oversight to ensure compliance and operational readiness.

NOW THEREFORE, in furtherance of the above objectives, the Parties mutually agree to the following terms:

1. DHSES will transfer possession of flood mitigation equipment to Warren County, with DHSES retaining ownership.
2. The equipment will be shipped directly to Warren County. DHSES will provide a recording spreadsheet to Warren County. Upon receipt of the equipment, Warren County will confirm and provide DHSES with a detailed inventory, including serial numbers, within 30 days. If this confirmation is not received within the timeframe, DHSES will contact Warren County to conduct an on-site inventory of equipment received. Once completed, the inventory will be attached to and made a part of this MOU.
3. This equipment is provided as a one-time allocation. DHSES will not replace equipment that becomes inoperable or reaches the end of its useful life. Warren County will notify DHSES if it no longer needs the equipment, it is no longer usable, or if it wishes to withdraw from this program.

4. DHSES will apply State branding stickers to the equipment after it has been inventoried to ensure easy identification and to distinguish it from county-owned equipment. Equipment use is not dependent on branding.
5. Upon request, DHSES will provide equipment use training. Warren County is responsible for ensuring its employees are trained and equipped to operate and maintain the equipment safely and effectively.
6. Warren County agrees to provide routine maintenance of this equipment as part of the county's existing maintenance schedule. This maintenance should follow the manufacturer's guidelines or standard practices for similar county-owned equipment. If equipment needs maintenance beyond the regular routine capabilities, Warren County may contact DHSES for additional guidance.
7. DHSES reserves the right to conduct routine inspections to assess equipment usage, condition, and maintenance compliance. Equipment should be kept in operational condition. DHSES may reclaim or reallocate equipment if it is not maintained or used appropriately.
8. In an emergency, DHSES may redeploy the equipment to neighboring counties if it is the most accessible option. Warren County may also deploy the equipment to neighboring counties in urgent or emergency situations, with notification to DHSES.
9. Use of the equipment does not require a New York Responds (NYR) request. Warren County should use the equipment along with its own resources as a first line of defense in flood related emergencies before requesting additional resources from the State.
10. The equipment provided in this MOU is intended for use in preparation for or response to an emergency, or upon approval by DHSES, and not for private, commercial, or personal use.

General Terms:

1. This MOU may only be modified by the written agreement of the Parties, duly signed by their authorized representatives.
2. This MOU is not transferable except with written consent of the Parties.
3. This MOU takes effect at the time the last Party signs.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the date indicated below.

NYS Division of Homeland Security and Emergency Services

By: _____ Date: _____

Warren County

By: _____ Date: _____
Name, Title

WARREN COUNTY ALLOCATION

Type	Equipment	Quantity	Accepted Quantity
Pumps	3" Pump	4	
Pumps	4" Pump	4	
Pump Accessories	3" intake hose (10 Ft)	8	
Pump Accessories	3" discharge hose (50ft)	12	
Pump Accessories	3" strainer	4	
Pump Accessories	3" coupler	4	
Pump Accessories	4" intake hose (10ft)	8	
Pump Accessories	4" discharge hose (50ft)	12	
Pump Accessories	4" strainer	4	
Pump Accessories	4" coupler	4	
Pump Accessories	Wheel Kit for 4" Pump	4	
Sandbagger	Sandbag Filler	1	
Sandbag Accessories	Empty Sandbags LG 18 in x 27 in	10,000	
Sandbag Accessories	Sandbag Trailer	1	
Potable Water tanker	550-Gal Water Tanker	1	
Chain Saw	16 inch Chain Saw	4	
Generators	9.2 KW Gas	3	
Light Towers	6 KW Light Towers	2	
VMS	3 Line Message VMS	2	

Name:	
Title:	
Signature:	
Date:	