

Criminal Justice, Public Safety & Emergency Services Committee
Office of Emergency Services

March 24, 2025

COMMITTEE MEMBERS: GERACI, Conover, Maday, Strainer, Gilligan, Driscoll, Patchett

- I. Committee meeting called to order by Chair
 - II. Approval of minutes of prior Committee Meeting
 - III. Privilege of the floor and public comment
 - IV. Action Agenda/New Business Items:
 1. Request: Resolution request to reappoint members to the Warren County Fire Advisory Board for the term May 1, 2025-April 30, 2026. *Attachment #1*
Rationale: All previous appointments expire on April 30, 2025.
 2. Request: Resolution request to amend the 2025 budget to accommodate the FY24 Hazardous Materials Emergency Preparedness grant. *Attachment #2*
Rationale: Warren County applied for this grant on behalf of the Adirondack Regional HazMat Consortium which includes Clinton, Essex, Franklin, Hamilton, St. Lawrence, Warren and Washington Counties. Warren County is the Fiduciary Agent for this grant program. A resolution is needed to fund the following appropriation codes and revenue code:

A.3645.4130 260 – FY24 HazMat Emerg. Preparedness- Other Equipment	\$16,000.00
A.3645.4130 4382 – FY24 HazMat Emerg. Preparedness – HazMat Grant Program	\$16,000.00
 3. Request: Resolution request to amend the 2025 budget to accommodate the match requirement associated with the FY24 Hazardous Materials Emergency Preparedness grant. *Attachment #3*
Rationale: This grant program includes a match requirement of \$4,000 which is 20% of the total estimated project cost of \$20,000. The match will be satisfied through an equal cash contribution of \$571.43 from each of the seven counties of the Adirondack Regional HazMat Consortium. Warren County, the Fiduciary Agent, will pay the match in full and, subsequent to payment, will invoice the six other Consortium counties for their respective share. A resolution is needed to amend both sides of the 2025 budget to accommodate the match expense and the anticipated reimbursement of \$3,428.58.

A.3410 260 – Fire Prevention & Control - Other Equipment	\$3,428.58
A.3410 2010 – Fire Prevention & Control – Hazardous Materials Response Fee	\$3,428.58
 - V. Discussion Items
 - VI. 1. ILO Conference – April 8-10, 2025
 - VII. Referrals/Pending Items
 - VIII. Privilege of the floor and public comment
 - IX. Motion to adjourn
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Attachments:

1. Resolution Request Form #1 and supporting documentation
2. Resolution Request Form #7 and supporting documentation
3. Resolution Request Form #7

RESOLUTION REQUEST FORM NO. 1

Request to Appoint or Reappoint Member of Committee, Board or Agency*

****If more than one person is being appointed, please attach additional sheets***

DEPARTMENT NAME: Office of Emergency Services

DATE: March 24, 2025

- (a) Name of Appointee: **Warren County Fire Advisory Board (see attached list)**
- (b) Is this a Reappointment? **Varies** If so, please provide the Resolution No. which authorized the last appointment of this individual **119 of 2024**
- (c) If a Certificate of Appointment applies, please provide a copy of the prior certificate of appointment, if possible.
- (d) If person is being Appointed as a Representative of a Specific Group/Agency, please list their Affiliation and Title
See attached
- (e) Address of Appointee: **See attached**
- (f) Title of Appointment:
Fire Advisory Board Member
- (g) Effective Date of Appointment:
May 1, 2025
- (h) Termination Date of Appointment:
April 30, 2026
- (i) Name of Person Being Replaced (if applicable):
- (j) Reason for Replacement:
Elections and agency membership changes

**WARREN COUNTY FIRE ADVISORY BOARD
MEMBERSHIP LIST 2025-2026**

NAME	AGENCY
VOTING MEMBERS	
Chief John Harrington	So. Queensbury Fire Department
Chief Griff Lambert	Bolton Fire Company
Chief Tyson Converse	West Glens Falls Fire Department
Deputy Chief Issachar Modert	Glens Falls Fire Department
Chief Joseph Duprey	Queensbury Central Fire Department
Past Chief Scott Smith	Lake George Fire Department
Chief Scott Hayes	Horicon Fire Department
Asst. Chief Pat Mellon	Bay Ridge Fire Company
Chief Fred Comstock	Garnet Lake Fire Department
Chief Greg Novotarski	Luzerne-Hadley Fire Department
Chief John Donahue	North River Fire Company
Chief Daren Harvey	Chestertown Fire Department
NON-VOTING MEMBERS	
CFC Ralph Bartlett	Fire Coordinator
DFC Theodore Little	1st Deputy Coordinator
DFC James Schrammel	Deputy Coordinator/HAZMAT
DFC Charles Mellon, Jr	2nd Deputy Coordinator
DFC Jeff Dailey	3rd Deputy Coordinator
John Tims	1 st Deputy EMS Coordinator
Derrick Helms	WCSO, Communications Supervisor
Evan Donegan	DEC/Rangers Liaison
Ann Marie Mason	Director, OES
Ashley Rivers	Deputy Director, OES

Award Contract

Hazard Materials Emergency Preparedness Grant Program

Project No.

Grantee Name

HE24-1002-D00

Warren County

03/13/2025

Budget Summary by Participant

Warren County

Warren County Office of Emergency Services - Version 1

#	Equipment	AEL	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds
1	Hazmat Training Suits	N/A	1	\$20,000.00	\$20,000.00	\$16,000.00	\$4,000.00
Total					\$20,000.00	\$16,000.00	\$4,000.00

Total Project Costs	Total Cost	Grant Funds	Matching Funds
	\$20,000.00	\$16,000.00	\$4,000.00

Total Contract Costs	Total Cost	Grant Funds	Matching Funds
	\$20,000.00	\$16,000.00	\$4,000.00

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Office of Emergency Services

DATE: March 24, 2025

(a) **Purpose of Amendment: Increase both sides of the budget to accommodate the FY24 Hazardous Materials Emergency Preparedness grant local match requirement and the anticipated reimbursement of \$3,428.58 from the six (6) other HazMat Consortium counties.**

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3410 260 – Fire Prevention & Control – Other Equipment \$3,428.58

(c) **Revenue Code (with title), and Amount:**

A.3410 2010 – Fire Prevention & Control - Hazardous Materials Response Fee \$3,428.58