

CRIMINAL JUSTICE, PUBLIC SAFETY &
EMERGENCY SERVICES COMMITTEE
SHERIFF AGENDA
April 21, 2025

COMMITTEE MEMBERS: Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, Patchett, and Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
 1. Request: Amend the County budget to transfer \$2,592.00 remaining in the Sheriff's Law Enforcement FY19 Edward Byrne Memorial Grant from fiscal year 2024 to fiscal year 2025.
Rationale: The transfer is necessary to utilize the funds in 2025.
 2. Request: Enter into an agreement with Tecta America Weatherguard, LLC. for Correctional Facility roof repairs.
Rationale: The agreement is necessary to provide for repairs of the NR (non-reinforced) roof membrane, polyiso insulation, and flashing above the Correctional Facility kitchen.
 3. Request: Authorization from the County Board of Supervisors is required for the Warren County Sheriff's Office, and County of Warren, to procure a parcel of stockpiled property.
Rationale: As part of our commitment to public safety, and the enhancement of law enforcement operations, the Warren County Sheriff's Office frequently searches and tests equipment, services, and systems that can aid our public mission. As responsible stewards of taxpayer funds we welcome every opportunity to acquire viable surplus or stockpiled equipment and property. The procurement will require the submission of special legislation to allow for the transfer of property from the State of New York to the County of Warren
 4. Request: Create a new contingent Patrol Officer position.
Rationale: The contingent position will be utilized, on an as needed basis, to hire recruit Patrol Officers when a Patrol Officer vacancy does not exist, but is anticipated due to a retirement. This is necessary, from time to time, to ensure the Sheriff's Office has the ability to hire recruit officers prior to the commencement of a schedule police academy training session.
 5. Request: Amend the County budget to increase revenues in the amount of a United States Department of Justice, Bureau of Justice Assistance, Bulletproof Vest Partnership Grant Act award.
Rationale: Warren County Sheriff's Office participates in the United States Department of Justice, Bureau of Justice Assistance, Bulletproof Vest Partnership Program. The Sheriff's Office received a reimbursement payment in the amount of \$10,981.27 that was deposited in the County Deferred Revenue code. The request is necessary to allow the Sheriff's Office to utilize these reimbursed funds.

6. Request: Amend the County budget to increase revenues in the amount of a United States Department of Justice, Bureau of Justice Assistance, Bulletproof Vest Partnership Grant Act award.

Rationale: Warren County Sheriff's Office participates in the United States Department of Justice, Bureau of Justice Assistance, Bulletproof Vest Partnership Program. The Sheriff's Office received a reimbursement payment in the amount of \$15,473.57 that was deposited in the County Overpayments code. The request is necessary to allow the Sheriff's Office to utilize these reimbursed funds.

7. Request: Amend the County budget to increase revenues in the Sheriff's Office Law Enforcement budget to reflect a donation made to the Sheriff's Office.

Rationale: Walmart Supercenter in Queensbury made a \$1,500 donation to the Warren County Sheriff's Office that was deposited in the County Deferred Revenue code. The request is necessary to allow the Sheriff's Office to utilize the revenue.

IV. Discussion Items:

V. Referrals/Pending Items:

VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)

VII. Motion to adjourn

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- Attachments:
1. Resolution Request Form No. 7 - Request to Amend County Budget (FY19 JAG Grant)
 2. Resolution Request Form No. 3 - Request for New Contract (Tecta America)
 3. Resolution Request Form No. 20 - Miscellaneous (Property Procurement)
 4. Resolution Request Form No. 11 - Request to Create New Position (Contingent Patrol Officer)
 5. Resolution Request Form No. 7 - Request to Amend County Budget (Budget Amendment)
 6. Resolution Request Form No. 7 - Request to Amend County Budget (Budget Amendment)
 7. Resolution Request Form No. 7 - Request to Amend County Budget (Budget Amendment)

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: April 21, 2025

(a) **Purpose of Amendment:** Amend County Budget to transfer funds remaining in the Sheriff's Law Enforcement FY19 Edward Byrne Memorial Grant from fiscal year 2024 to fiscal year 2025

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3110.4052 455	Sheriff's Law Enforcement	\$2,592.00
	FY19 Edward Byrne Memorial Grant	
	Safety Equipment	

(c) **Revenue Code (with title), and amount:**

A.3110.4052 4313	Sheriff's Law Enforcement	\$2,592.00
	FY19 Edward Byrne Memorial Grant	
	Byrne Grant	



Division of Criminal Justice Services

KATHY HOCHUL
Governor

ROSSANA ROSADO
Commissioner

CILLIAN FLAVIN
Deputy Commissioner

Grant Award Notice

Grantee/Contractor: Warren County / Warren County Sheriff's Office	Date: 5/24/2024
Program Name: Law Enforcement Equipment	Award Amount: \$97,000 ¹
Signatory Name and Title: Jim LaFarr, Sheriff	Term Dates: TBD
Email: james.lafarr@warrencountysheriffny.us	Contract Number: C632932
Program Description: To support the purchase of Emergency Response Team equipment, tools, and training for the Department.	
The following additional information is provided as required when grants are supported with federal funding:	
<u>Federal Award Identification Information</u>	
Award Name: New York State FY 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Application	
Federal Award Number: 2019-DJ-BX-0017	
Name of the Federal Award Agency: Bureau of Justice Assistance (BJA)	
Federal Award Lapse Date: 9/30/2025	
Total Amount of Federal Award: \$ 8,576,883	
Federal Fiscal Year of Funds: FFY 19	
Catalog of Federal Domestic Assistance (CFDA) Title and Number: 16.738 Edward Byrne Memorial Justice Assistance Grant Program	
Grant Questions	
Primary Contact Meagan Armstrong, Public Safety Grants Representative NYS Division of Criminal Justice Services Office of Program Development and Funding Phone: 518.485.5569 Email: meagan.armstrong@dcjs.ny.gov	Secondary Contact Joe Lostritto, Public Safety Grants Representative NYS Division of Criminal Justice Services Office of Program Development and Funding Phone: 518.485.7662 Email: joe.lostritto@dcjs.ny.gov

¹ The award amount listed above is contingent upon the completion and submission (as applicable) of all contractual obligations as well as approval by the NYS Division of Budget and execution of the grant contract by the NYS Office of the State Comptroller. This funding is provided by the Division of Criminal Justice Services (DCJS) with federal funds through the Bureau of Justice Assistance. Grantees receiving these funds will be subject to federal rules, regulations, and reporting requirements.

Thank you for all the work you do. We look forward to working with you in our continued efforts to safeguard the health and safety of all New York residents and visitors.

RESOLUTION REQUEST FORM NO. 3**Request for New Contract****DEPARTMENT NAME:** Sheriff**DATE:** April 21, 2025

- (a) **Is this a Result of a Bid or Request for Proposal?** No
- (b) **Purpose of Contract:** Correctional Facility membrane roof repair
- (c) **Name of Contractor:** Tecta America Weatherguard, LLC
- (d) **Address of Contractor:** 2003 Chrisler Avenue, Schenectady NY 12303
- (e) **Contractor's Contact Person and Telephone Number:** Russell Sanders
Project Manager
(518) 356-5000
- (f) **Has or will the Contract be provided, if so, please attach:** *To Be Provided*
- (g) **Commencement Date of Contract:** 05/19/2025
- (h) **Termination Date of Contract:** Upon completion of the project
- (i) **Payment Provisions:** i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed \$22,170
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
- (j) **Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

A.3110 413 Sheriff's Law Enforcement - Repair & Maint.- Bldg/Property

* as listed in budget and LOGOS



12/4/2024

via e-mail: joseph.duprey@warrencountysheriffny.us

Warren County Sheriff's Office
1400 State Route 9
Lake George, New York 12845

Attn: Joe DuPrey

(D): 518-361-3577

Proposal: Chiller Roof Repairs

Tecta America WeatherGuard will:

- Provide a safe working environment in accordance with all applicable requirements and recommendations of the Occupational Safety and Health Act (OSHA).
- Furnish and install 060 Johns Manville NR roof membrane, polyiso insulation and compatible flashings to remove and replace approximately 40 sf of existing roofing that has become delaminated.
- Furnish and install fasteners, JM flashing material and polymer batten strip to rectify approximately 20 lf of delamination near ladder.
- Furnish and install JM flashing material to resecure area at bottom of ladder. Approximately 4' x 4'.
- Furnish and install new JM 30" x 30" walkway pads around Chiller from existing ladder. Approximately 70 lf.
- Remove debris from our operations.

Project Qualifications:

- This proposal excludes taxes.
- This proposal INCLUDES prevailing wages.
- This proposal excludes hazardous material abatement.
- This proposal excludes off-shift and overtime hours.
- This proposal excludes permits of any kind.
- This proposal excludes snow removal.
- This proposal excludes building permits and/or stamped/engineered drawings, if required by municipality.
- Due to material pricing volatility, we reserve the right to add escalation costs. See #6 in the terms and conditions below.

Total Investment: \$10,075.00

Respectfully Submitted,

Russell Sanders

Russell Sanders
Service Estimator/Project Manager
Tecta America WeatherGuard, LLC



12/4/2024

via e-mail: joseph.duprey@warrencountysherrifny.us

Warren County Sheriff's Office
1400 State Route 9
Lake George, New York 12845

Attn: Joe DuPrey

(D): 518-361-3577

Proposal: B Pod, Upper Chiller, Kitchen Roof Repairs

Tecta America WeatherGuard will:

- Provide a safe working environment in accordance with all applicable requirements and recommendations of the Occupational Safety and Health Act (OSHA).
- Furnish and install 060 Johns Manville NR roof membrane, polyiso insulation and compatible flashings to remove and replace approximately 500 sf of existing roofing that has become delaminated. B Pod.
- Furnish and install JM flashing materials to patch over existing fasteners that are popping. Fasteners will be pounded down prior to patching. Approximately 10 lf on B Pod.
- Furnish and install fasteners, JM flashing material and polymer batten strips to rectify approximately 30 sf of delamination. Upper roof near Chiller.
- Furnish and install JM flashing material to patch an approximate roof area of 9 sf above Kitchen.
- Remove debris from our operations.

Project Qualifications:

- This proposal excludes taxes.
- This proposal INCLUDES prevailing wages.
- This proposal excludes hazardous material abatement.
- This proposal excludes off-shift and overtime hours.
- This proposal excludes permits of any kind.
- This proposal excludes snow removal.
- This proposal excludes building permits and/or stamped/engineered drawings, if required by municipality.
- Due to material pricing volatility, we reserve the right to add escalation costs. See #6 in the terms and conditions below.

Total Investment: \$12,095.00

Respectfully Submitted,

Russell Sanders

Russell Sanders
Service Estimator/Project Manager
Tecta America WeatherGuard, LLC

RESOLUTION REQUEST FORM NO. 20

Miscellaneous

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Sheriff

DATE: April 21, 2025

- (a) Purpose of Request:** Authorization from the County Board of Supervisors is required for the Warren County Sheriff’s Office, and County of Warren, to procure a parcel of stockpiled property. Procurement will require the submission of special legislation to allow for the transfer of property from the State of New York to the County of Warren.

- (b) Details:** As part of our commitment to public safety, and the enhancement of law enforcement operations, the Warren County Sheriff’s Office frequently searches and tests equipment, services, and systems that can aid our public mission. As responsible stewards of taxpayer funds we welcome every opportunity to acquire viable surplus or stockpiles equipment and property.

The Warren County Sheriff’s Office has identified a parcel of property in Warren County that is owned by the New York State Division of Military and Naval Affairs which has been classified as “stockpiled property”. This parcel would significantly enhance our operational capabilities, including but not limited to, agency training, emergency communications, operational deployments, emergency response, and secure storage.

- (c) Previous Resolution Number:** N/A

- (d) Where are Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:**

N/A

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 11**Request to Create New Position**

DEPARTMENT NAME: Sheriff

DATE: April 21, 2025

(a) **Title of Requested Position:** Patrol Officer #2-C (*Contingent Position*)(b) **Annual Base Salary (and Grade of Applicable):** \$56,111(c) **Effective Date for New Position:***

*Please do not backdate unless the purpose is to correct an error.

June 1, 2025

(d) **List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request (Include annual salary and grade if applicable):**

N/A

(e) **Where are Funds in the Budget for this Position?****List Budget Code, Object Code, Full Title and Amount:**

A.3110 110 General Sheriff's Law Enforcement - Salaries - Regular

(f) **Is a Budget Transfer needed?** Yes No

If yes, please complete Resolution Request Form No. 10 - Transfer of Funds

If no, please provide details on how the increase will be funded with the current budget:

Law Enforcement Salaries - Regular has sufficient funding for temporary positions

(g) **Has Director of Human Resources Reviewed and Approved the New Position?** Yes No
(Approval is necessary **BEFORE** bringing the request to Committee) HR Director Initial _____(h) **Has County Administrator Reviewed and Approved Creation of New Position?** Yes No
(Approval is necessary **BEFORE** bringing the request to Committee) Co. Admin Initial _____(i) **Is this a mandated position?** Yes No

If yes, please explain:

(j) **Is there expected revenue from this position?** Yes No

If yes, please explain and complete Resolution Request Form No. 07 - Amend County Budget to recognize revenue:

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: April 21, 2025

(a) **Purpose of Amendment:** Amend County Budget to transfer a reimbursement payment deposited in A.691 - Deferred Revenue to Sheriff's Law Enforcement - Other Sheriff Aid

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3110 455	Sheriff's Law Enforcement	\$10,981.27
	Safety Equipment	

(c) **Revenue Code (with title), and amount:**

A.3110.4384	Sheriff's Law Enforcement	\$10,981.27
	Other Sheriff Aid	

:010 16.607 Bulletproof Vest Partnership Program

:030 FEDERAL AGENCY: BUREAU OF JUSTICE ASSISTANCE, OFFICE OF JUSTICE PROGRAMS, U.S. DEPARTMENT OF JUSTICE.

:040 AUTHORIZATION: Bulletproof Vest Partnership Grant Act of 1998, Public Law 105-181, June 16, 1998. REAUTHORIZATION: Bulletproof Vest Partnership Grant Act of 2000, Public Law 106-517, November 13, 2000.

:050 OBJECTIVES: To protect the lives of law enforcement officers by helping state, local, and tribal law enforcement agencies provide officers with armor vests.

:060 TYPES OF ASSISTANCE: Direct Payments for Specific Use.

:070 USES AND USE RESTRICTIONS: On the basis of a yearly appropriation and sufficient funds, the program pays 50% of the total cost of each qualifying vest purchase for jurisdictions with less than 100,000 population. Any remaining funds are available to jurisdictions at or over 100,000 in population to pay up to 50% of the total cost of each vest purchase. Total cost includes the cost of the vest, vest carrier, attachments, inserts, and covers considered integral or essential for its proper care, use, and wearability, shipping, handling, fitting charges, and applicable taxes. The total invoiced price, after all vendor and prompt payment discounts are deducted, is generally what the Bureau of Justice Assistance (BJA) uses to determine the amount of each federal payment. This program only supports the purchase of body armor that has been tested and found to comply with the National Institute of Justice's (NIJ) Ballistic or Stab Standards.

:080 ELIGIBILITY REQUIREMENTS:

:081 Applicant Eligibility: Only chief executives of jurisdictions (or their authorized representatives) may apply for funds. Jurisdictions are defined as general purpose units of local government (e.g. cities, towns, townships, boroughs, counties, etc.), Federally-recognized Indian tribes, the 50 state governments, the District of Columbia, the Commonwealth of Puerto Rico, the U.S. Virgin Islands, American Samoa, Guam, and the Northern Mariana Islands. The chief executive of the jurisdiction registers online, submits the jurisdiction's application, and requests payments for completed vest purchases.

:082 Beneficiary Eligibility: Only law enforcement officers may receive vests purchased through this program. According to the Act, "law enforcement officer" means any officer, agent, or employee of a State, unit of local government, or an Indian tribe authorized by law or by a government agency to engage in or supervise the prevention, detection, or investigation of any violation of criminal law, or authorized by law to supervise sentenced criminal offenders. Eligible officers may be full-time, part-time, paid or volunteer.

:083 Credentials/Documentation: Eligible jurisdictions must be general purpose units of local

government, Federally-recognized Indian tribes, the 50 state governments, the District of Columbia, the Commonwealth of Puerto Rico, the U.S. Virgin Islands, American Samoa, Guam, and the Northern Mariana Islands. The validity of the online registration process is verified through independent reviews which may include certification by the banking institutions serving the jurisdiction, the U.S. Census Bureau, and agencies within the U.S. Department of Justice.

:090 APPLICATION AND AWARD PROCESS:

:091 Pre-application Coordination: This is an Internet-based application process. The jurisdiction is required to complete and submit an online registration form, providing information about the jurisdiction's chief executive officer, program contacts, and electronic banking account. The registration process is handled through the program's web site <http://vests.ojp.gov>. For jurisdictions without reliable Internet capability, other means of registration are available. Only those jurisdictions with approved registrations are permitted to apply.

:092 Application Procedure: The jurisdiction submits the application to BJA via the Internet web site <http://vests.ojp.gov>. Online instructions guide the jurisdiction through the application process. Law enforcement agencies or agencies with law enforcement functions that meet the Act's definition will assist in completing the jurisdiction's online application by indicating the types, numbers, and costs of vests for which they seek funding. For jurisdictions and/or agencies without Internet capability, other means of application are available. Only those jurisdictions that complete and submit applications are eligible for funding consideration. Applications will be denied when submitted during the same federal fiscal year in which a jurisdiction was awarded and used Local Law Enforcement Block Grant (LLEBG) funds to purchase armor vests.

:093 Award Procedure: Applications received by BJA are reviewed for completeness, accuracy, and compliance with all program and statutory requirements. Each application is then checked against the availability of funds to cover a portion of the application's total cost, in keeping with established funds allocation criteria and statutory set-asides. Once funding decisions are made, Congress is notified, followed by an electronic (email) message to individual applicants. At this point in the award process, additional work is necessary by DOJ to create or update each jurisdiction's financial account in the Office of the Comptroller. Actual drawdown of funds starts no earlier than 45 working days after the application period closes. Jurisdictions will be notified when electronic drawdown is accessible.

Additional controls may be instituted to ensure appropriated funds are distributed fairly and equitably, in keeping with BJA Director's authority to determine that the quantity of vests to be purchased with such grants are reasonable. These controls may include limits on the total dollar value of an application, where necessary, to account for a jurisdiction's routine vest replacement cycle, special vest needs, unexpended funds from prior BVP awards, and reported number of qualifying law enforcement officers.

:094 Deadlines: Jurisdictions may apply once each year, during the announced open application period. This period normally runs for 60 to 90 calendar days, beginning each January.

Jurisdictions may apply for additional vest funds during subsequent federal fiscal years, even when prior fiscal year vest purchases or payments are still pending.

:095 Range of Approval/Disapproval Times: A minimum of fifteen working days may be required for complete registration validation, although jurisdictions and law enforcement agencies will have immediate access to certain online program components during this validation process. A minimum of forty-five working days may be required after the program closes for approval of the jurisdiction's application for funding. A minimum of twenty-five working days may be required for the electronic transfer of funds from the U.S. Treasury to the jurisdiction's bank account, once the request for funds has been received, reviewed, and approved by the Office of Justice Programs.

:096 Appeals: Not applicable.

:097 Renewals: Not applicable.

:100 ASSISTANCE CONSIDERATIONS:

:101 Formula and Matching Requirements: The program requires that each applicant jurisdiction be responsible for providing at least 50 percent of the cost of each qualifying vest purchased. Tribal governments may use other federally-appropriated funds to provide their portion of the total cost; all other jurisdictions must use non-federal funds. Non-federal fund sources include state and/or local jurisdiction revenues, private or personal funds, and contributions from insurance or workman's compensation consortiums. Asset forfeiture funds may also be used to meet the jurisdiction's financial requirement.

A manufacturer or distributor discount on a vest purchase price may be used as a third party contribution to meet this match requirement under a certain circumstance. This circumstance is when the seller is offering a special discount to the law enforcement agency that is not available to the general public and would include discounts to adjust for potentially defective vests already purchased by a jurisdiction.

If the submission of the application for funding is in conjunction with transactions for the purchase of vests, jurisdictions must certify that they understand and agree to abide by the following: "Funding availability, levels, and percentages are uncertain. There is no guaranteed funding level associated with any application submitted to the BVP program. Jurisdictions agree to meet their financial and contractual obligations associated with any purchase transactions, regardless of the level of funding received through this application."

:102 Length and Time Phasing of Assistance: Jurisdictions with approved applications must request all federal payments no later than September 30th of the fourth federal fiscal year following the end of the federal fiscal year in which their application was approved. In other words, the jurisdiction has four years beyond the year of their approved application to request payments from funds awarded for that application. Payments of federal funds will be made

whenever the jurisdiction indicates that one or more qualifying vests have been purchased.

:110 POST ASSISTANCE REQUIREMENTS:

:111 Reports: Non required.

:112 Audits: Payments and transactions are subject to audits by the General Accounting Office, Department of Justice's Office of the Inspector General, state or local government auditors, and auditors from independent public accounting firms. Jurisdictions must follow their local procurement policies and procedures, including maintenance of reliable and accurate accounting systems, record keeping, and systems of internal control.

:113 Records: Recipients of federal funds are expected to retain documentation supporting all program transactions for at least three years after the closure of audit reports related to such funding. If any litigation, claim, negotiation, audit, or other action involving records has been started before the expiration of the three year period, the records must be retained until completion of the action and resolution of all related issues, or until the end of the regular three year period, whichever is later.

:120 FINANCIAL INFORMATION:

:121 Account Identification: 15-0404-0-1-754

:122 Obligations: FY 98 \$0; FY 99 \$25,000,000; FY 00 \$25,000,000; FY 01 \$25,444,000; FY 02 \$25,444,000.

:123 Range and Average of Financial Assistance: Not applicable.

:130 PROGRAM ACCOMPLISHMENTS: To date, the program has received over 23,000 online applications valued in excess of \$540 million. Over 9,500 municipalities, states, and tribal governments have successfully applied. On average, funded applications have received 27% out of the maximum 50% requested. System design, technology and hardware adequately supported the program. Each year, the technical support help desk successfully fields thousands of calls and e-mail inquiries from participants. Less than 1% of the participating jurisdictions needed support because they lacked basic Internet access.

:140 REGULATIONS, GUIDELINES, AND LITERATURE: Interim Final Rule, Federal Register, September 23, 1998 (Volume 63, Number 184), Internet web site <http://vests.ojp.gov>.

:150 INFORMATION CONTACTS:

:151 Regional or Local Office: None.

:152 Headquarters Office: Justice Response Center, 1-800-421-6770. Vest Technical Support Help Desk at 1-877-758-3787. Robert T. Watkins, Program Manager, Office of Payments and

Receipt Detail Inquiry

General

Status Posted
 Department Treasurer - Treasurer
 Batch 2025-00000151
 G/L Date 03/31/2025
 Receipt Number 2025-00002167
 Total Amount \$10,981.27
 Received From US Treasury
 Cashier Kimberly Smith
 Collection Station Kim's Desk
 Receipt Description
 Payment Date 03/31/2025
 Entry Date 04/03/2025 1:43:43 PM
 Email Receipt to

Transactions

Detail	Payment Categ...	Payment Code	Bank Account	Transaction Description	Quantity	Unit Of Measure	Amount
	Contains...	Contains...	Contains...	Contains...	Equals...	Contains...	Equals
	Other Receivables	A 691.00 - Deferred Revenue	General	Bullet Proof Vest Payment #4			\$10,981.27

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: April 21, 2025

- (a) **Purpose of Amendment:** Amend County Budget to transfer a reimbursement payment deposited in A.690.00 - Overpayments to Sheriff's Law Enforcement - Other Sheriff Aid

- (b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3110 455	Sheriff's Law Enforcement	\$15,473.57
	Safety Equipment	

- (c) **Revenue Code (with title), and amount:**

A.3110.4384	Sheriff's Law Enforcement	\$15,473.57
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:094 Deadlines: Jurisdictions may apply once each year, during the announced open application period. This period normally runs for 60 to 90 calendar days, beginning each January.

Jurisdictions may apply for additional vest funds during subsequent federal fiscal years, even when prior fiscal year vest purchases or payments are still pending.

:095 Range of Approval/Disapproval Times: A minimum of fifteen working days may be required for complete registration validation, although jurisdictions and law enforcement agencies will have immediate access to certain online program components during this validation process. A minimum of forty-five working days may be required after the program closes for approval of the jurisdiction's application for funding. A minimum of twenty-five working days may be required for the electronic transfer of funds from the U.S. Treasury to the jurisdiction's bank account, once the request for funds has been received, reviewed, and approved by the Office of Justice Programs.

:096 Appeals: Not applicable.

:097 Renewals: Not applicable.

:100 ASSISTANCE CONSIDERATIONS:

:101 Formula and Matching Requirements: The program requires that each applicant jurisdiction be responsible for providing at least 50 percent of the cost of each qualifying vest purchased. Tribal governments may use other federally-appropriated funds to provide their portion of the total cost; all other jurisdictions must use non-federal funds. Non-federal fund sources include state and/or local jurisdiction revenues, private or personal funds, and contributions from insurance or workman's compensation consortiums. Asset forfeiture funds may also be used to meet the jurisdiction's financial requirement.

A manufacturer or distributor discount on a vest purchase price may be used as a third party contribution to meet this match requirement under a certain circumstance. This circumstance is when the seller is offering a special discount to the law enforcement agency that is not available to the general public and would include discounts to adjust for potentially defective vests already purchased by a jurisdiction.

If the submission of the application for funding is in conjunction with transactions for the purchase of vests, jurisdictions must certify that they understand and agree to abide by the following: "Funding availability, levels, and percentages are uncertain. There is no guaranteed funding level associated with any application submitted to the BVP program. Jurisdictions agree to meet their financial and contractual obligations associated with any purchase transactions, regardless of the level of funding received through this application."

:102 Length and Time Phasing of Assistance: Jurisdictions with approved applications must request all federal payments no later than September 30th of the fourth federal fiscal year following the end of the federal fiscal year in which their application was approved. In other words, the jurisdiction has four years beyond the year of their approved application to request payments from funds awarded for that application. Payments of federal funds will be made

whenever the jurisdiction indicates that one or more qualifying vests have been purchased.

:110 POST ASSISTANCE REQUIREMENTS:

:111 Reports: Non required.

:112 Audits: Payments and transactions are subject to audits by the General Accounting Office, Department of Justice's Office of the Inspector General, state or local government auditors, and auditors from independent public accounting firms. Jurisdictions must follow their local procurement policies and procedures, including maintenance of reliable and accurate accounting systems, record keeping, and systems of internal control.

:113 Records: Recipients of federal funds are expected to retain documentation supporting all program transactions for at least three years after the closure of audit reports related to such funding. If any litigation, claim, negotiation, audit, or other action involving records has been started before the expiration of the three year period, the records must be retained until completion of the action and resolution of all related issues, or until the end of the regular three year period, whichever is later.

:120 FINANCIAL INFORMATION:

:121 Account Identification: 15-0404-0-1-754

:122 Obligations: FY 98 \$0; FY 99 \$25,000,000; FY 00 \$25,000,000; FY 01 \$25,444,000; FY 02 \$25,444,000.

:123 Range and Average of Financial Assistance: Not applicable.

:130 PROGRAM ACCOMPLISHMENTS: To date, the program has received over 23,000 online applications valued in excess of \$540 million. Over 9,500 municipalities, states, and tribal governments have successfully applied. On average, funded applications have received 27% out of the maximum 50% requested. System design, technology and hardware adequately supported the program. Each year, the technical support help desk successfully fields thousands of calls and e-mail inquiries from participants. Less than 1% of the participating jurisdictions needed support because they lacked basic Internet access.

:140 REGULATIONS, GUIDELINES, AND LITERATURE: Interim Final Rule, Federal Register, September 23, 1998 (Volume 63, Number 184), Internet web site <http://vests.ojp.gov>.

:150 INFORMATION CONTACTS:

:151 Regional or Local Office: None.

:152 Headquarters Office: Justice Response Center, 1-800-421-6770. Vest Technical Support Help Desk at 1-877-758-3787. Robert T. Watkins, Program Manager, Office of Payments and

Receipt Detail Inquiry

General

Status: Posted
 Department: Treasurer - Treasurer
 Batch: 2019-00000674
 G/L Date: 12/31/2019
 Receipt Number: 2019-00005951
 Total Amount: \$15,473.57
 Received From: US Treasury
 Cashier: Shannon Callahan
 Collection Station: Sherry's Desk
 Receipt Description:
 Payment Date: 12/31/2019
 Entry Date: 01/09/2020 1:50:34 PM
 Email Receipt to:

Transactions

Detail	Payment Categ...	Payment Code	Bank Account	Transaction Description	Quantity	Unit Of Measure	Amount
	Contains...	Contains...	Contains...	Contains...	Contains...	Contains...	Contains...
	Other Receivables	A 690.00 - Overpayments	General	Bulletproof vest grant			\$15,473.57

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: April 21, 2025

(a) **Purpose of Amendment:** Amend County Budget to transfer a donation payment deposited in A.691 - Deferred Revenue to Sheriff's Law Enforcement - Other Sheriff Aid

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3110 455	Sheriff's Law Enforcement	\$1,500
	Safety Equipment	

(c) **Revenue Code (with title), and amount:**

A.3110.2705	Sheriff's Law Enforcement	\$1,500
	Gifts & Donations	