

Criminal Justice, Public Safety & Emergency Services Committee  
Office of Emergency Services

June 23, 2025

COMMITTEE MEMBERS: GERACI, Conover, Maday, Strainer, Gilligan, Driscoll, Patchett

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
  1. Request: Resolution request to amend Resolution 93 of 2025 APPOINTING/RE-APPOINTING MEMBERS OF WARREN COUNTY EMS ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES. *Attachment #1*  
Rationale: Resolution is needed to replace one member of the EMS Advisory Board for the term 1/1/25-12/31/26.
  2. Request: Resolution request to amend Resolution 492 of 2023 AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE GRANT APPLICATIONS TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR THE OFFICE OF EMERGENCY SERVICES to add the following language:  
"RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said grant agreement, in a form approved by the County Attorney."  
"RESOLVED, that if any further funding becomes available during the term of the grant agreement, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney."  
"RESOLVED, that should the term of the grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney, without the need for further Board resolution." *Attachment #2*  
Rationale: The additional language in this resolution would apply to OES grants implemented by NYS Division of Homeland Security and Emergency Service. This request is needed to move forward with a Memorandum of Agreement (MOA) between the seven-county Adirondack Regional Hazmat Consortium to satisfy the local match required under the Hazardous Materials Emergency Preparedness grant programs.
  3. Request: Resolution request to amend the existing contract with Mountain Medical Services, authorized by Resolution Numbers 110 and 420 of 2019, and 32 of 2024, to increase the fee for HazMat Team physical examinations from \$250 per physical to \$260 per physical. *Attachment #3*  
Rationale: This increase would be effective for the term January 1-December 31, 2025.
- V. Discussion Items
- VI. Referrals/Pending Items
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

---

Attachments:

1. Resolution Request Form #20 and supporting documentation
2. Resolution Request Form #20 and supporting documentation
3. Resolution Request Form #4 and supporting documentation

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Office of Emergency Services**

**DATE: June 24, 2025**

(a) Purpose of Request:

**To amend Resolution 93 of 2025 to remove and replace one member of the EMS Advisory Board for the term January 1, 2025 to December 31, 2026.**

(b) Details:

**Remove: Aaron Whorf, West Glens Falls EMS  
Add: Arron Barney, West Glens Falls EMS**

(c) Previous Resolution Number:

**93 of 2025**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**No funding required**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION No. 93 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS GERACI, CONOVER, MADAY, STRAINER, GILLIGAN, DRISCOLL AND PATCHETT**

### **APPOINTING/RE-APPOINTING MEMBERS OF WARREN COUNTY EMS ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES**

WHEREAS, the terms of the certain members of the Warren County EMS Advisory Board expired on December 31, 2024 and Ann Marie Mason, Director of the Warren County Office of Emergency Services, has made recommendations for the appointment/re-appointment of members for the term requested and the Criminal Justice, Public Safety & Emergency Services Committee agreed to the appointments, now, therefore, be it

RESOLVED, that pursuant to the recommendations of Ann Marie Mason, Director of the Warren County Office of Emergency Services, the following persons be, and hereby are, appointed/re-appointed as members of the Warren County EMS Advisory Board for the term requested:

<u>NAME</u>	<u>AGENCY</u>	<u>TERM</u>
Jim Cross	Bolton EMS	1/1/2025 - 12/31/2026
Travis Howe	Lake George EMS	1/1/2025 - 12/31/2026
Aaron Whorf	West Glens Falls EMS	1/1/2025 - 12/31/2026
Peter LaGrasse	Stony Creek EMS	1/1/2025 - 12/31/2026
Shane Irwin	Queensbury EMS	1/1/2025 - 12/31/2026
Donna Trudeau	Hague EMS	1/1/2025 - 12/31/2026
Micki Guy	Glens Falls Fire Department	1/1/2025 - 12/31/2025
Eric Catalfamo	Luzerne EMS	1/1/2024 - 12/31/2025
Kevin Fusco	Johnsburg EMS	1/1/2024 - 12/31/2025
Corey Ouellette	Warrensburg EMS	1/1/2024 - 12/31/2025
Jake Saur-Jones	North Warren EMS	1/1/2024 - 12/31/2025
Ann Marie Mason	Director of OES, Warren County	1/1/2024 - 12-31/2025
Ashley Rivers	Deputy Director of OES, Warren County	1/1/2024 - 12/31/2025
Patrick Mellon	EMS Coordinator, Warren County	1/1/2024 - 12/31/2025
Jack Tims	Deputy EMS Coordinator, Warren County	1/1/2024 - 12/31/2025
Scott Stone	Deputy EMS Coordinator, Warren County	1/1/2024 - 12/31/2025
Mark DeSimone	Deputy EMS Coordinator, Warren County	1/1/2024 - 12/31/2025
Ralph Bartlett	Fire Coordinator, Warren County	1/1/2024 - 12/31/2025
Dr. Tom Williams	ER Doctor/Medical Director, GFH	1/1/2024 - 12/31/2025
Laura Stebbins	Director of Emergency Preparedness, GFH	1/1/2024 - 12/31/2025
Ginelle Jones	Director of Public Health, Warren County	1/1/2024 - 12/31/2025
Derrick Helms	Communications Supervisors, WCSO	1/1/2024 - 12/31/2025

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Office of Emergency Services**

**DATE: June 24, 2025**

(a) Purpose of Request:

**To amend Resolution 492 of 2023 to add the following language: "Upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said grant agreement."**

(b) Details:

**This amendment is needed to move forward with a Memorandum of Agreement between the seven counties of the Adirondack Regional Hazmat Consortium. From time to time, grant agreements require additional documents in accordance with the project specifications. The additional language in this resolution would apply to OES grants implemented by NYS Division of Homeland Security & Emergency Svcs**

(c) Previous Resolution Number:

**492 of 2023**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**No funding required**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION NO. 492 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS GERACI, MAGOWAN, SMITH, CONOVER, MCDEVITT, DRISCOLL, AND LEGGETT**

**AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE GRANT APPLICATIONS TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR THE OFFICE OF EMERGENCY SERVICES**

WHEREAS, Warren County is a pass-through recipient (sub-recipient) of several federally funded grant programs that are implemented by the New York State Division of Homeland Security and Emergency Services, and

WHEREAS, there is an increasingly short application period of time to file these grant applications, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved a request to have the Chair of the Board of Supervisors execute grant applications to the New York State Division of Homeland Security and Emergency Services to meet the short application deadline to file, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute grant applications to the New York State Division of Homeland Security and Emergency Services, without prior approval from the Board of Supervisors, in a form approved by the County Attorney.

## ***RESOLUTION REQUEST FORM NO. 4***

### ***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: Office of Emergency Services**

**DATE: June 24, 2025**

- (a) Purpose of Contract Change:  
**Amend existing contract to increase fees for Hazmat Team physical examinations from \$250 per physical to \$260 per physical.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract:  
**110 and 420 of 2019, 32 of 2024**
- (c) Name of Contractor:  
**Mountain Medical Services**
- (d) Address of Contractor: **PO Box 13395, Belfast, ME 04915**
- (e) Contractor's Contact Person and Telephone Number:  
**Michael Pond 518-523-7575 or Merrie Lynn Towle 518-744-6560**
- (f) Commencement Date of Extension:
- (g) Termination Date of Extension:
- (h) Payment Provisions: i) lump sum amount  
ii) hourly rate amount  
iii) total amount not to exceed **\$260 per physical**  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)  
**Upon completion of services**
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount:  
**A.3410 435 Fire Prevention & Control - Medical Fees**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

\*as listed in budget and LOGOS



## Contractual Agreement

This agreement is made between Mountain Medical Services, located at 597 Bay Road, Queensbury, NY 12804 and with Warren County Office of Emergency Services having an address at 1340 State route 9, Lake George, NY 12845.

This agreement shall be in effect from January 1, 2025- Dec 31, 2025.

The responsibilities and obligations and liabilities shall survive the term of this agreement.

This agreement may be canceled by either party after thirty days of written notification.

Both parties to this agreement are independent contractors, and nothing contained herein shall be construed to place the parties in the relationship of partners, joint venture, principal-agent or employer-employee, and neither party shall have the power to obligate or bind the other whatsoever beyond the terms of this agreement.

Mountain Medical Services, will be compensated for its services as follows:

**OSHA 1910.120,1910.134,1910.156,NFPA 1500,1582,1001 physicals.**

**Included in these physicals are vitals,ears, eyes, nose ,mouth and throat,cardiovascular system,respiratory system,gastrointestinal system, endocrine, and metabolic system,musculoskeletal,audiometric screening,visual acuity acuity and peripheral,pulmonary function testing,complete blood count,chemistry,urinalysis and electrocardiogram.**

**\$260.00 per physical**

**Extras if requested:**

<b>Heavy Metal Blood Work, includes Lead/Zinc, Cadmium, Arnesic, Mercury</b>	<b>\$ 225.00</b>
<b>Tetanus/Diphtheria/Pertussis</b>	<b>\$ 150.00</b>
<b>Chest Xray 1 view</b>	<b>\$ 120.00</b>
<b>Urine Drug Screen, 10 panel</b>	<b>\$ 62.00</b>

**\*All Vaccines/shots prices are subject to change due to market value\***

**\*Please note that we do not participate with insurance of any kind\***

In addition, should there be after hours, post accident testing/reasonable suspicion, there shall be a flat rate fee of \$120.00 per hour with a minimum two hour charge. Also there will be a mileage charge of 56.5 cents (or current rate) per mile applied.

Shy Bladder wait time is \$40.00 per hour after 4:30pm closing time.

The fee for split specimen re-testing of positive specimens (including shipping, lab fees and chain of custody) shall be \$250.00.

The review of all Positive drug screens will be \$100.00, regardless of final outcome. This includes the MRO time for contacting physicians, donors and specialists whom the employee is being treated by.

Payment of invoices is expected within 30 days of receipt of invoice payable to Mountain Medical Services, PO BOX 13395, Belfast Maine, 04915. A late fee/interest fee of 1.5% monthly will be applied to outstanding invoices over 30 days old. We accept payment online at [www.quickpayportal.com](http://www.quickpayportal.com). Code is on Invoice.

Standard Medical Testing Services, a division of Mountain Medical Services attests that it will keep all information obtained from Warren County Office of Emergency Services, for the purpose of testing confidential unless otherwise required to disclose said information by applicable law, regulation, or subsequent agreement.

The provisions of the Agreement shall be construed, interpreted and governed by the substantive laws of the state of New York, including all matters of construction, validity and performance.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed as of the day and year executed below:

Mountain Medical Services  
Merrie Lynn Towle, BSN

Mountain Medical Services  
Dr. Michael P. M. Pond, MD  
Services

Warren County Office of Emergency

Name: ***Merrie Lynn Towle, BSN***  
Title: Director of Occupational Medicine  
Date: ***June 2, 2025***

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Please execute this agreement, retain the original, and forward a duplicate to Standard Medical Testing Services at 597 Bay Road, Queensbury, NY 12804. **Mon-Thur 8-4 & Fri 8-3 (Queensbury Office)**

**Standard Medical Testing Services**  
A division of Mountain Medical  
**Merrie Lynn Towle, BSN**  
597 Bay Road  
Queensbury, NY 12804  
518-744-6560  
fax: 518-409-8441  
[www.standardmedicalservices.com](http://www.standardmedicalservices.com)  
[standardmedicalservices@gmail.com](mailto:standardmedicalservices@gmail.com)

**Mountain Medical Services**  
**Michael Pond, MD/MRO**  
1927 Saranac Avenue  
Lake Placid, NY 12945  
518-523-7575  
FAX: 518-523-7577  
[www.mountainmedical.net](http://www.mountainmedical.net)