

CRIMINAL JUSTICE, PUBLIC SAFETY AND EMERGENCY SERVICES COMMITTEE MEETING
DISTRICT ATTORNEY AGENDA
September 23, 2025

COMMITTEE MEMBERS: Supervisors - GERACI, Conover, Maday, Strainer, Gilligan, Driscoll and Patchett
- Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board.

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the Floor and public comment
- IV. Action Agenda/New Business Items:
 1. Request: to apply for and receive Crimes Against Revenue Prosecution Grant (CARP)
Rationale: Resolution request to apply for Crimes Against Revenue Prosecution Grant (CARP) in an amount to be determined.
 2. Request: to apply for and receive 2024-25 Criminal Justice Discovery Reform Grant
Rationale: Resolution request to apply for the 2024-25 Criminal Justice Reform Grant in an anticipated amount of \$420,470.00, a portion of which goes to the Warren County Sheriff's Office.
 3. Request: for new contract with West Publishing Corporation, dba West, a Thomson Reuters business
Rationale: Resolution request for a new agreement with West Publishing Corporation, dba West, a Thomson Reuters business, for Westlaw Precision with Co-Counsel for 25 attorney passwords and non-attorney passwords. This would replace the expiring legal research contract for the District Attorney and enhance an existing contract for the Public Defender. The District Attorney would receive 10 licenses and the Public Defender would receive 15 licenses.
 4. Request: for new contract with AXON Enterprise Inc.
Rationale: Resolution request for a new agreement with AXON Enterprise Inc., for Justice Premier+, to enable the District Attorney's Office the ability to obtain, store, and provide audio, video, and other digital evidence from body worn cameras and other sources.
- V. Discussion Items:
 1. Received notification of receipt of Crimes Against Revenue Program Grant funding for the grant period of January 1, 2025 to December 31, 2025, in the amount of \$59,600.00.
 2. Received notification from the New York State Office of Victim Services (OVS), that we've been awarded Victim Assistance Funding for the time frame of October 1, 2025 through September 30, 2028, under the 2025 OVS VOCA Victim Assistance Grant Program.
 3. Review 2025 District Attorney's Budgets: A.1165 District Attorney
 A.1168 Crime Victims-Assist. DA
 A.4220 Narcotics Control DA
- VI. Referrals/Pending Items: None.
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

Attachments:

1. Resolution Request Form No. 5 – Request to Apply for a Grant Application and Grant Agreement – Crimes Against Revenue Prosecution Grant (CARP) – January 1, 2026 – December 31, 2026 - awaiting application.

2. Resolution Request Form No. 5 – Request to Apply for a Criminal Justice Discovery Reform Grant Application and Grant Agreement – Criminal Justice Discovery Reform Grant – April 1, 2025 – March 31, 2026 - waiting application.
3. Resolution Request Form No. 3 – Request for New Contract – West Publishing Corporation, dba West, a Thomson Reuters business with Expense Allocation.
4. Resolution Request Form No. 3 – Request for New Contract – AXON Enterprise Inc.
5. New York State Division of Criminal Justice Services, Grant Award Notice – Crimes Against Revenue Program (CARP)
6. New York State Office of Victim Services Award Letter
7. A.1165 District Attorney Budget
8. A.1168 Crime Victims-Assist. DA Budget
9. A.4220 Narcotics Control DA Budget

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: District Attorney

DATE: September 23, 2025

- (a) Purpose of Grant: **To apply for renewal of Crimes Against Revenue Prosecution Grant (CARP), DCJS No. CR24450884**
- (b) Name of Grantor: **New York State Division of Criminal Justice Services**
- (c) Address of Contractor: **80 South Swan Street, Albany NY 12210**
- (d) Grantor's Contact Person and Telephone Number: **Halle Casey, Email: halle.casey@dcjs.ny.gov**
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? **No - awaiting additional information**
- (f) Effective Date of Grant: **January 1, 2026**
- (g) Termination Date of Grant: **December 31, 2026**
- (h) Total Dollar Amount Involved (not to exceed): **TBD**
- (i) Deadline to Submit Grant Application and/or Grant Agreement: **TBD**
- (j) Is a Budget amendment required? **No** If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **No** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? **No** If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: District Attorney

DATE: September 23, 2025

- (a) Purpose of Grant: **To apply for renewal of Criminal Justice Discovery Reform Grant, DCJS No. DG25-1052-D00**
- (b) Name of Grantor: **New York State Division of Criminal Justice Services**
- (c) Address of Contractor: **80 South Swan Street, Albany NY 12210**
- (d) Grantor's Contact Person and Telephone Number: **Hallie Casey, Email: hallie.casey@dcjs.ny.gov**
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? **No - awaiting additional information**
- (f) Effective Date of Grant: **April 1, 2025**
- (g) Termination Date of Grant: **March 31, 2026**
- (h) Total Dollar Amount Involved (not to exceed): **Anticipated amount is \$420.470.00, a portion of which goes to the Warren County Sheriff's Office.**
- (i) Deadline to Submit Grant Application and/or Grant Agreement: **TBD**
- (j) Is a Budget amendment required? **No** If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **No** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? **No** If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount:

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: District Attorney

DATE: September 23, 2025

- (a) Is this a Result of a Bid or Request for Proposal? No
- (b) Purpose of Contract: **The contract provides for an agreement with West Publishing Corporation, dba West, a Thomson Reuters business, for Westlaw Precision with Co-Counsel for 25 attorney passwords and non-attorney passwords. This would replace an expiring legal reseach contract for the DA and enhance an existing contract for the PD. The DA would receive 10 licenses and the PD would receive 15.**
- (c) Name of Contractor: **West Publishing Corporation, dba West, a Thomson Reuters business,**
- (d) Address of Contractor: **610 Opperman Drive, Eagan MN 55123**
- (e) Contractor's Contact Person and Telephone Number: **James Hanggi 763-326-0143**
- (f) Has or will the Contract be provided, if so, please attach: **The contract will be provided if funding is expected to be approved. We are in disucussions with Westlaw for a contract with a 5 year term. Any contract would be subject to budget approval and there would be no new county expense before January 1, 2026.**
- (g) Commencement Date of Contract: **February 1, 2026**
- (h) Termination Date of Contract: **January 31, 2031**
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Monthly**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: A.1165 426 Subscriptions \$189.69 per month in 2026.**
- (k) **NOTE: To obtain a reduced price, the DA and PD have been working together on a contract with Westlaw. To obtain the favorable pricing the contract would provide 25 licenses, 10 for the DA and 15 for the PD. A schedule with more information is attached for review.**

Expense Allocation DA 10 licenses PD 15 licenses = 40% DA / 60% PD

Year	DA Annual	PD Annual	DA Monthly	PD Monthly
Existing year	0	3,414.36	0	474.22
2026	2,276.28	3,414.36	189.69	284.53
2027	15,264.00	22,896.00	1,272.00	1,908.00
2028	16,790.40	25,185.60	1,399.20	2,098.80
2029	17,629.92	26,444.88	1,469.16	2,203.74
2030	18,511.44	27,767.16	1,542.62	2,313.93

5-Year Summary (Years February 2026– January 2031)

DA Total (5 yrs): 54,236.88

PD Total (5 yrs): 81,355.20

Under the proposal the contract year starts on February 1st and goes until January 31st. The five years would begin February 2026 and terminate January of 2031.

The PD's current contract is reflected in existing year above.

In 2026 the DA would pay for 10 licenses (40%) and the PD would pay for 15 licenses (60%).

By combining the DA and PD Westlaw requests, according to James Hanggi of Westlaw, the joint contract would reduce expenses from \$141,111.28 to \$87,723.52 over the next 40 months. A reduction of \$53,387.76

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: District Attorney

DATE: September 23, 2025

- (a) Is this a Result of a Bid or Request for Proposal? No
- (b) Purpose of Contract: **The contract provides for an agreement with AXON Enterprise Inc., for Justice Premier+, to enable the District Attorney's Office the ability to obtain, store, and provide audio, video, and other digital evidence from body worn cameras and other sources.**
- (c) Name of Contractor: **Axon Enterprise Inc.**
- (d) Address of Contractor: **17800 N. 85th Street, Scottsdale, Arizona 85255**
- (e) Contractor's Contact Person and Telephone Number: **Molly Kinsella, (480) 805-5496**
- (f) Has or will the Contract be provided, if so, please attach: **We are in discussions with Axon for a contract, which would be subject to budget approval and there would be no county expense before January 1, 2026.**
- (g) Commencement Date of Contract: **January 1, 2026**
- (h) Termination Date of Contract: **December 31, 2030**
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Annually**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.1165 470 Contract \$35,863 average annual expense for each year of the contract. This includes a \$5,000 training fee that is spread over the term of the contract.****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS



**Division of Criminal
Justice Services**

KATHY HOCHUL
Governor

ROSSANA ROSADO
Commissioner

CILLIAN FLAVIN
Deputy Commissioner

Grant Award Notice

Grantee/Contractor: Warren County District Attorney	Date: May 6, 2025
Program Name: Crimes Against Revenue Program	Award Amount: \$59,600 ¹
Signatory Name and Title: Kevin Geraghty County Board Chair	Term Dates: 01/01/2025- 12/31/2025
Email: allena@warrencountyny.gov	Contract Number: C450884
Program Description: Crimes Against Revenue Program	
Additional Programmatic Information: The purpose of the Crimes Against Revenue Program (CARP) is to combat financial crimes that deprive New York State of taxes and certain other financial obligations and funds rightfully owed to the State. CARP grants support local investigation and prosecution efforts to recover evaded State revenue and do so in a manner that deters non-compliance with State laws.	
Grant Questions	
PRIMARY CONTACT Karlene Zuranski Public Safety Grants Representative NYS Division of Criminal Justice Services Office of Program Development and Funding Phone: (518) 457-3238 Email: Karlene.Zuranski@dcjs.ny.gov	SECONDARY CONTACT Robert Frost Public Safety Grants Representative NYS Division of Criminal Justice Services Office of Program Development and Funding Phone: (518) 485-2979 Email: Robert.frost@dcjs.ny.gov

Thank you for all the work you do. We look forward to working with you in our continued efforts to safeguard the health and safety of all New York residents and visitors.

^[1] The award amount listed above is contingent upon the completion and submission (as applicable) of all contractual obligations as well as approval by the NYS Division of Budget and execution of the grant contract by the NYS Office of the State Comptroller.



**Office of
Victim Services**

KATHY HOCHUL
Governor

BEA HANSON, PHD
Director

Jason Carusone
County of Warren - District Attorney
1340 State Route 9
Lake George, NY, 12845-3434

June 30, 2025

Dear Jason Carusone,

Congratulations. It is my pleasure to inform you that the New York State Office of Victim Services (OVS) has awarded your Victim Assistance Program funding for the period October 1, 2025 through September 30, 2028 under the 2025 OVS VOCA Victim Assistance Grant Program. Your contract number is C00181GM and your tentative award amounts are:

- **2025-2026: \$167,260.8 (Planned Funding Source: 100% State, General Fund)**
- **2026-2027: \$167,260.8 (Planned Funding Source: 100% State, General Fund)**
- **2027-2028: \$167,260.8 (Planned Funding Source: 100% State, General Fund)**

Please note that funding sources may be subject to change based on funding availability and the timing of disbursements against federal awards. In the event that an award's funding source is updated by OVS, you will be issued a revised letter to reflect this information for your organization's accounting and recordkeeping purposes.

As always, award amounts are considered tentative until successful contract negotiations are completed. Award amounts are dependent on the availability of funds and final Office of the State Comptroller (OSC) procurement record approval.

Also please note:

OVS will do everything possible to maintain the three-year funding commitment outlined in this letter. However, the level of Federal VOCA funding that New York State will receive in future years is unclear at this time. Grant recipients should be mindful that if federal funding levels are reduced, OVS may have to reduce funding during this grant period. Grant recipients will be given notice of any changes to future funding levels as soon as practicable, but we wanted to ensure that our grantees are aware of the potential for funding levels to be impacted during this grant period of 2025-2028.

Additional OVS documents required to execute your agency's grant contract can be found on <https://ovs.ny.gov/2025-voca-rfa>. Completed documents should be emailed to your OVS Contract Management Specialist. Please contact your OVS Contract Management Specialist (CMS) James Krakat at james.krakat@ovs.ny.gov or (518) 485-0553 should you need assistance.



**Office of
Victim Services**

KATHY HOCHUL
Governor

BEA HANSON, PHD
Director

Please note that the contract negotiation process will be completed in the Statewide Financial System (SFS). Your CMS will notify you when the contract is available in SFS. Resources to assist with navigating SFS can be found on our OVS 2025 RFA website, <https://ovs.ny.gov/2025-voca-rfa>. We ask that you please submit all required documents and make all budget adjustments by the close of business on **8/15/2025**.

On behalf of the Office of Victim Services, we look forward to continuing our shared efforts to provide critical services to victims and survivors of crime in communities across New York State.

Sincerely,

A handwritten signature in black ink, appearing to read "Bea Hanson", with a long horizontal flourish extending to the right.

Bea Hanson, PhD., Director

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS


REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: District Attorney

BUDGET ACCOUNT CODE: A.1165

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$1,607,887.19	\$1,695,113.00	\$1,695,113.00	\$1,715,535.00
200's EQUIPMENT	\$2,397.15	\$500.00	\$45,814.18	\$500.00
400's CONTRACTUAL	\$74,752.99	\$100,600.00	\$100,275.82	\$154,963.00
800's EMPLOYEE BENEFITS	\$499,602.69	\$585,053.00	\$585,053.00	\$643,022.00
TOTALS	\$2,184,640.02	\$2,381,266.00	\$2,426,256.00	\$2,514,020.00

2024 REVENUES	2025 ADOPTED REVENUES	2025 AMENDED REVENUES	2026 DEPARTMENT REQUESTS
\$653,908.07	\$681,911.00	\$681,911.00	\$757,514.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: District Attorney
 DATE: 9/04/2025

Budget Worksheet Report

Budget Year 2026

Account Fund	Account Description	2023 Actual Amount	2024 Actual Amount	2025 Adopted Budget	2026 Departmental Request
REVENUE					
Department 1165 - District Attorney					
State Aid					
3030	State Rev D.A. Salary	72,189.00	72,189.00	72,189.00	72,189.00
3031	D.A. Prosecution	258,899.00	284,168.00	284,168.00	292,771.00
3043	Crimes Against Prosecution	45,520.90	31,597.07	59,600.00	59,600.00
3047	Discovery Reform	237,079.00	237,079.00	237,079.00	304,079.00
	<i>State Aid Totals</i>	<i>\$613,687.90</i>	<i>\$625,033.07</i>	<i>\$653,036.00</i>	<i>\$728,639.00</i>
Federal Aid					
4960	Emergency Disaster Assist	35.88	.00	.00	.00
	<i>Federal Aid Totals</i>	<i>\$35.88</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
Fines & Forfeitures					
2611	Stop DWI Fines - DA	28,875.00	28,875.00	28,875.00	28,875.00
	<i>Fines & Forfeitures Totals</i>	<i>\$28,875.00</i>	<i>\$28,875.00</i>	<i>\$28,875.00</i>	<i>\$28,875.00</i>
Sale of Property And Compensation for Loss					
2692	Other Compensation for Loss	995.41	.00	.00	.00
	<i>Sale of Property And Compensation for Loss Totals</i>	<i>\$995.41</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
Department 1165 - District Attorney					
	<i>REVENUE TOTALS</i>	<i>\$643,594.19</i>	<i>\$653,908.07</i>	<i>\$681,911.00</i>	<i>\$757,514.00</i>
EXPENSE					
Department 1165 - District Attorney					
Personal Services					
110	Salaries - Regular	1,424,423.73	1,607,805.61	1,694,613.00	1,715,035.00
120	Salaries - Overtime	1.43	81.58	500.00	500.00
	<i>Personal Services Totals</i>	<i>\$1,424,425.16</i>	<i>\$1,607,887.19</i>	<i>\$1,695,113.00</i>	<i>\$1,715,535.00</i>
Comments					
Account	Level	Comment			
110	Departmental Request	- 3.25 % COLA for all non-bargaining employees in accordance with CSEA Agreement			
		- Adjust weekend DA On Call pay from \$28,500.00 to \$34,500.00, which would be the first increase since inception.			
Equipment					
210	Furniture/Furnishings	1,708.26	1,355.88	.00	.00
220	Office Equipment	1,126.26	1,041.27	.00	.00
250	Technical Equipment	.00	.00	500.00	500.00
	<i>Equipment Totals</i>	<i>\$2,834.52</i>	<i>\$2,397.15</i>	<i>\$500.00</i>	<i>\$500.00</i>

Account Fund	Account Description	2023 Actual Amount	2024 Actual Amount	2025 Adopted Budget	2026 Departmental Request
EXPENSE					
Department 1165 - District Attorney					
<i>Contractual Expense</i>					
410	Supplies	11,341.00	10,300.38	11,500.00	11,500.00
422	Repair/Maint-Equipment	175.00	.00	.00	.00
423	Telephone	2,652.45	2,329.51	3,500.00	3,500.00
424	Postage	1,877.79	2,029.45	2,100.00	2,100.00
426	Subscriptions	972.29	934.90	1,500.00	10,300.00
428	Data Processing & Internet Fees	2,241.92	2,469.76	2,600.00	2,600.00
439	Misc Fees & Expenses	.00	120.00	.00	.00
440	Legal/Transcript Fees	33,541.22	34,828.11	58,000.00	58,600.00
441	Auto-Supplies & Repair	.00	75.00	.00	.00
444	Travel/Education/Conference	8,582.24	14,337.74	13,000.00	13,000.00
445	Foods	362.48	29.14	500.00	500.00
453	Uniforms & Clothing	124.37	.00	.00	.00
470	Contract	4,998.00	7,299.00	7,900.00	52,863.00
<i>Contractual Expense Totals</i>		\$66,868.76	\$74,752.99	\$100,600.00	\$154,963.00
Continuants					
Account	Level	<i>Comment</i>			
426	Departmental Request	- Westlaw Legal Research Subscription \$2,100.00 (Replacing LexisNexis) - Resolution Request for New Contract attached.			
470	Departmental Request	- Microsoft Office License 0365 \$7200.00 - AXON Justice Premier+ \$35,863.00 - Resolution Request for New Contract attached. - New York State Prosecution Training Institute, Prosecutors Case Management System, Digital Storage increase amount from \$11,730.00 to \$17,000.00. Reso No. 201 of 2021 previously approved for up to \$20,000.00.			
<i>Employee Benefits</i>					
310	Retirement	142,142.86	184,108.90	244,264.00	271,793.00
330	Social Security	82,437.72	92,978.20	101,844.00	103,575.00
331	Medicare Contribution	19,766.20	22,302.06	24,579.00	24,876.00
360	Hospitalization	172,452.12	175,151.63	185,009.00	214,034.00
365	Dental Insurance	3,335.76	3,104.80	3,024.00	3,312.00
<i>Employee Benefits Totals</i>		\$420,134.56	\$477,645.59	\$558,720.00	\$617,590.00
<i>Other Benefits</i>					
140	Workmen's Compensation	7,122.00	7,762.00	8,098.00	6,703.00

Account	Account Description	2023 Actual Amount	2024 Actual Amount	2025 Adopted Budget	2026 Departmental Request
Fund A - General					
EXPENSE					
Department 1165 - District Attorney					
Other Benefits					
861	Retirees Hospitalization	7,430.37	11,935.68	14,485.00	15,729.00
862	Health Insurance Cost Reimbursement	1,083.51	1,762.53	3,000.00	2,250.00
863	Health Insurance Cost Reimbursement-Retiree	.00	496.89	750.00	750.00
	<i>Other Benefits Totals</i>	\$15,635.88	\$21,957.10	\$26,333.00	\$25,432.00
Department 1165 - District Attorney Totals		\$1,929,898.98	\$2,184,640.02	\$2,381,266.00	\$2,514,020.00
EXPENSE TOTALS		\$1,929,898.98	\$2,184,640.02	\$2,381,266.00	\$2,514,020.00
Fund A - General Totals					
REVENUE TOTALS		\$643,594.19	\$653,908.07	\$681,911.00	\$757,514.00
EXPENSE TOTALS		\$1,929,898.98	\$2,184,640.02	\$2,381,266.00	\$2,514,020.00
Fund A - General Totals		(\$1,286,304.79)	(\$1,530,731.95)	(\$1,699,355.00)	(\$1,756,506.00)
Net Grand Totals					
REVENUE GRAND TOTALS		\$643,594.19	\$653,908.07	\$681,911.00	\$757,514.00
EXPENSE GRAND TOTALS		\$1,929,898.98	\$2,184,640.02	\$2,381,266.00	\$2,514,020.00
Net Grand Totals		(\$1,286,304.79)	(\$1,530,731.95)	(\$1,699,355.00)	(\$1,756,506.00)

2026 Salary Schedule (Position Budgeting)
 District Attorney, District Attorney

Emp. No.	Name	Position	Ann. Grade & Rate	Annual Earnings	Empl. Type	Benefit Group	Hire Date
13903	Breault, Hayley	Legal Clerk #3	05-02 / \$21.56	\$44,673.00	Full Time	CSEA/FT	4/8/2024
10929	Burin, Matthew	1st Assistant DA	N/A / \$77.24	\$140,574.00	Full Time	Appointed F/T	6/6/2005
13544	Caivano, Emily	Legal Clerk III #1	10-04 / \$26.58	\$57,913.00	Full Time	CSEA/FT	6/3/2021
9824	Carusone, Jason	District Attorney	N/A / \$121.48	\$221,100.00	Full Time	Elected/FT	6/7/1999
13597	Christensen, Ryan	9th Assistant DA	N/A / \$53.01	\$96,478.00	Full Time	Appointed F/T	9/7/2021
13600	Cosentino, Morgan	8th Assistant DA	N/A / \$56.08	\$102,073.00	Full Time	Appointed F/T	10/12/2021
13570	DeFalco, Stephanie	Legal Clerk II #2	08-05 / \$26.99	\$54,178.00	Full Time	CSEA/FT	6/23/2021
14076	Farrell, Jenna	Legal Clerk II #3	08-01 / \$23.86	\$49,330.00	Full Time	CSEA/FT	6/2/2025
13139	Goldstein, Avi	4th Assistant DA	N/A / \$65.17	\$118,616.00	Full Time	Appointed F/T	1/2/2018
13405	Jones, Grant	5th Assistant DA	N/A / \$58.76	\$106,936.00	Full Time	Appointed F/T	11/22/2019
12996	McCarty, Robert	3rd Assistant DA	N/A / \$65.17	\$118,616.00	Full Time	Appointed F/T	1/1/2017
10233	McDonald, Paulette	Secretary to DA	N/A / \$33.56	\$69,806.00	Full Time	Out of Unit FT	5/3/2001
13774	Oshier, Bridgett	Legal Clerk II #1	08-03 / \$24.58	\$50,951.00	Full Time	CSEA/FT	4/3/2023

10531	Ovitt, Nancy	Legal Clerk III #2	\$64,051.00 Full Time	CSEA/FT	1/2/2003
	10-22 / \$30.79	10-23 / \$30.79			
12695	Smith, Benjamin	2nd Assistant DA	\$128,995.00 Full Time	Appointed F/T	11/17/2014
	N/A / \$70.88	N/A / \$70.88			
13417	Smith, Connor	6th Assistant DA	\$106,936.00 Full Time	Appointed F/T	1/24/2020
	N/A / \$58.76	N/A / \$58.76			
12870	Troelstra, Laura	Legal Clerk #4	\$53,236.00 Full Time	CSEA/FT	1/5/2016
	05-09 / \$23.98	05-10 / \$25.59			
13588	Vondrak, Ann	7th Assistant DA	\$102,073.00 Full Time	Appointed F/T	8/23/2021
	N/A / \$56.08	N/A / \$56.08			
	N/A / \$0.00	DA On Call Pay	\$28,500.00		
	N/A / \$0.00	N/A / \$0.00			
	N/A / \$0.00	District Attorney - Overtime	\$500.00		
	N/A / \$0.00	N/A / \$0.00			
			20		
			\$1,715,535.00		

DISTRICT ATTORNEY'S OFFICE

2026 Budget Recap – Significant Changes 1165

INCREASED REVENUES – anticipated total revenue increase over last year = \$75,603.00

Criminal Justice Discovery Reform Grant – We are awaiting official numbers but preliminary numbers indicate an anticipated increase of \$67,000.00 over last year.

Aid To Prosecution Grant – We are awaiting official numbers but preliminary numbers indicate an anticipated increase of \$8,603.00 over last year.

INCREASED EXPENSES – anticipated total increase over last year for Subscriptions and Contracts = \$44,601.00

426 Subscriptions – Increase of actual cost will be \$3,468.00 to cover the new expense of Microsoft Office 365 (\$7,200.00) for all users and to replace the expiring Lexis Nexus subscription (\$5,832.00) with a Westlaw Precision Plus Legal research subscription (\$2,100.00). Note, the Westlaw contract is for 5 years and year 1 is unusually low.

470 Contracts – Increase of actual cost will be \$41,133.00. This expense is due to the ongoing legal requirement that prosecutors gather, maintain, and disclose all discoverable materials to the defense. As files grow larger and more complex, storage costs increase. To obtain files and disclose to the defense in compliance with CPL 245 we utilize the Prosecutor Case Management System (PCMS) which stores files in the Digital Evidence Management System (DEMS). DEMS storage cost \$11,730.00 in 2025. We are projecting DEMS storage to cost \$17,000.00 for 2026. A new expense is a contract with Axon, who supplies local and state law enforcement agencies with body worn cameras. This contract is necessary so that our office can effectively prosecute cases and supply defense counsel with body worn camera footage, photographs, surveillance footage and other digital evidence that must be maintained and disclosed pursuant to New York State Law (\$35,863.00 per year). This fee will remain constant over the 5-year term and includes a \$5000.00 training fee that is spread over the term.

2026 Initiatives:

Utilize increased Grant funds to enhance technology in order to keep up with New York State Discovery requirements. Improved technology will help attorneys and staff be more efficient and effective.

- Goal: Obtain and train the office on the use of Axon Justice Premiere Plus. Utilize the digital storage to reduce the rising expense of the Digital Evidence Management System.
- Goal: Obtain and train the office on the use of the advanced features of Westlaw Precision Plus to improve the quality of legal research and to take advantage of features that will help attorneys prepare cases for hearings and trials.

Note: Anticipated Revenue increases will more than offset the significant changes listed above. The Total revenue increase is expected to be \$75,603.00 and the significant expense increases are expected to total \$44,601.00

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET


PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Crime Victims-Assist.DA
 BUDGET ACCOUNT CODE: A.1168

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$136,522.51	\$148,176.00	\$148,176.00	\$153,133.00
200's EQUIPMENT				\$0.00
400's CONTRACTUAL	\$2,048.81	\$10,496.00	\$10,496.00	\$8,722.00
800's EMPLOYEE BENEFITS	\$43,471.48	\$51,141.00	\$51,141.00	\$55,919.00
TOTALS	\$182,042.80	\$209,813.00	\$209,813.00	\$217,774.00

2024 REVENUES	2025 ADOPTED REVENUES	2025 AMENDED REVENUES	2026 DEPARTMENT REQUESTS
\$175,360.27	\$171,389.00	\$171,389.00	\$167,260.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: Deputy Attorney
 DATE: 9/04/2025

Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
Fund A - General						
REVENUE						
Department 1168 - Crime Victims-Assist.DA						
State Aid						
3032	Crime Victims Advocate -DA	175,360.27	171,389.00	171,389.00	42,730.45	167,260.00
	<i>State Aid Totals</i>	\$175,360.27	\$171,389.00	\$171,389.00	\$42,730.45	\$167,260.00
Department 1168 - Crime Victims-Assist.DA Totals		\$175,360.27	\$171,389.00	\$171,389.00	\$42,730.45	\$167,260.00
REVENUE TOTALS		\$175,360.27	\$171,389.00	\$171,389.00	\$42,730.45	\$167,260.00
EXPENSE						
Department 1168 - Crime Victims-Assist.DA						
Personal Services						
110	Salaries - Regular	136,093.93	147,676.00	147,676.00	84,062.46	152,633.00
120	Salaries - Overtime	428.58	500.00	500.00	.00	500.00
	<i>Personal Services Totals</i>	\$136,522.51	\$148,176.00	\$148,176.00	\$84,062.46	\$153,133.00
Contractual Expense						
410	Supplies	490.54	4,250.00	4,250.00	350.56	2,500.00
423	Telephone	851.33	1,300.00	1,300.00	501.63	1,000.00
424	Postage	271.35	300.00	300.00	169.50	300.00
426	Subscriptions	.00	.00	.00	.00	720.00
427	Memberships & Dues	.00	50.00	50.00	25.00	50.00
428	Data Processing & Internet Fees	164.00	150.00	150.00	150.00	152.00
444	Travel/Education/Conference	271.59	4,446.00	4,446.00	131.60	4,000.00
	<i>Contractual Expense Totals</i>	\$2,048.81	\$10,496.00	\$10,496.00	\$1,328.29	\$8,722.00
Employee Benefits						
810	Retirement	18,264.23	23,447.00	23,447.00	13,094.63	26,463.00
830	Social Security	8,134.18	9,186.00	9,186.00	5,008.14	9,495.00
831	Medicare Contribution	1,902.35	2,148.00	2,148.00	1,171.26	2,221.00
860	Hospitalization	14,930.48	16,120.00	16,120.00	9,239.25	17,500.00

Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
Fund A - General						
EXPENSE						
Department 1168 - Crime Victims-Assist.DA						
Employee Benefits						
865	Dental Insurance	240.24	240.00	240.00	138.60	240.00
	<i>Employee Benefits Totals</i>	\$43,471.48	\$51,141.00	\$51,141.00	\$28,651.88	\$55,919.00
	Department 1168 - Crime Victims-Assist.DA Totals	\$182,042.80	\$209,813.00	\$209,813.00	\$114,042.63	\$217,774.00
	EXPENSE TOTALS	\$182,042.80	\$209,813.00	\$209,813.00	\$114,042.63	\$217,774.00
	Fund A - General Totals					
	REVENUE TOTALS	\$175,360.27	\$171,389.00	\$171,389.00	\$42,730.45	\$167,260.00
	EXPENSE TOTALS	\$182,042.80	\$209,813.00	\$209,813.00	\$114,042.63	\$217,774.00
	Fund A - General Totals	(\$6,682.53)	(\$38,424.00)	(\$38,424.00)	(\$71,312.18)	(\$50,514.00)
	Net Grand Totals					
	REVENUE GRAND TOTALS	\$175,360.27	\$171,389.00	\$171,389.00	\$42,730.45	\$167,260.00
	EXPENSE GRAND TOTALS	\$182,042.80	\$209,813.00	\$209,813.00	\$114,042.63	\$217,774.00
	Net Grand Totals	(\$6,682.53)	(\$38,424.00)	(\$38,424.00)	(\$71,312.18)	(\$50,514.00)



**Office of
Victim Services**

KATHY HOCHUL
Governor
BEA HANSON, PHD
Director

Jason Carusone
County of Warren - District Attorney
1340 State Route 9
Lake George, NY, 12845-3434

June 30, 2025

Dear Jason Carusone,

Congratulations. It is my pleasure to inform you that the New York State Office of Victim Services (OVS) has awarded your Victim Assistance Program funding for the period October 1, 2025 through September 30, 2028 under the 2025 OVS VOCA Victim Assistance Grant Program. Your contract number is C00181GM and your tentative award amounts are:

- **2025-2026: \$167,260.8 (Planned Funding Source: 100% State, General Fund)**
- **2026-2027: \$167,260.8 (Planned Funding Source: 100% State, General Fund)**
- **2027-2028: \$167,260.8 (Planned Funding Source: 100% State, General Fund)**

Please note that funding sources may be subject to change based on funding availability and the timing of disbursements against federal awards. In the event that an award's funding source is updated by OVS, you will be issued a revised letter to reflect this information for your organization's accounting and recordkeeping purposes.

As always, award amounts are considered tentative until successful contract negotiations are completed. Award amounts are dependent on the availability of funds and final Office of the State Comptroller (OSC) procurement record approval.

Also please note:

OVS will do everything possible to maintain the three-year funding commitment outlined in this letter. However, the level of Federal VOCA funding that New York State will receive in future years is unclear at this time. Grant recipients should be mindful that if federal funding levels are reduced, OVS may have to reduce funding during this grant period. Grant recipients will be given notice of any changes to future funding levels as soon as practicable, but we wanted to ensure that our grantees are aware of the potential for funding levels to be impacted during this grant period of 2025-2028.

Additional OVS documents required to execute your agency's grant contract can be found on <https://ovs.ny.gov/2025-voca-rfa>. Completed documents should be emailed to your OVS Contract Management Specialist. Please contact your OVS Contract Management Specialist (CMS) James Krakat at james.krakat@ovs.ny.gov or (518) 485-0553 should you need assistance.



**Office of
Victim Services**

KATHY HOCHUL
Governor

BEA HANSON, PHD
Director

Please note that the contract negotiation process will be completed in the Statewide Financial System (SFS). Your CMS will notify you when the contract is available in SFS. Resources to assist with navigating SFS can be found on our OVS 2025 RFA website, <https://ovs.ny.gov/2025-voca-rfa>. We ask that you please submit all required documents and make all budget adjustments by the close of business on **8/15/2025**.

On behalf of the Office of Victim Services, we look forward to continuing our shared efforts to provide critical services to victims and survivors of crime in communities across New York State.

Sincerely,

A handwritten signature in black ink, appearing to read "Bea Hanson", with a long horizontal flourish extending to the right.

Bea Hanson, PhD., Director

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS


REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Narcotics Control-DA

BUDGET ACCOUNT CODE: A.4220

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$65,769.96	\$72,998.00	\$72,998.00	\$72,998.00
200's EQUIPMENT				
400's CONTRACTUAL	\$3,637.39	\$5,912.00	\$5,912.00	\$0.00
800's EMPLOYEE BENEFITS	\$5,031.38	\$5,583.00	\$5,583.00	\$6,086.00
TOTALS	\$74,438.73	\$84,493.00	\$84,493.00	\$84,667.00

2024 REVENUES	2025 ADOPTED REVENUES	2025 AMENDED REVENUES	2026 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: DEPUTY ATTORNEY
 DATE: 9/04/2025

Budget Worksheet Report

Budget Year 2026

Account	Account Description	2023 Actual Amount	2024 Actual Amount	2025 Adopted Budget	2026 Departmental Request
Fund 1 - General					
EXPENSE					
Department 4220 - Narcotics Control-DA					
Personal Services					
130 Salaries - Part Time		59,654.83	65,769.96	72,998.00	72,998.00
	<i>Personal Services Totals</i>	\$59,654.83	\$65,769.96	\$72,998.00	\$72,998.00
<i>Comments:</i>					
Account: 130	Level: Departmental Request	<i>Comment: - 3.25 % COLA for all non-bargaining employees in accordance with CSEA Agreement</i>			
Contractual Expense					
418	Ins-General Liability	238.43	289.68	312.00	406.00
423	Telephone	374.60	374.86	400.00	400.00
426	Subscriptions	.00	.00	.00	1,080.00
441	Auto-Supplies & Repair	1,200.85	1,867.86	2,000.00	1,000.00
442	Automotive - Gas & Oil	1,317.60	1,104.99	1,600.00	1,600.00
444	Travel/Education/Conference	.00	.00	1,600.00	1,600.00
	<i>Contractual Expense Totals</i>	\$3,131.48	\$3,637.39	\$5,912.00	\$6,086.00
Employee Benefits					
830	Social Security	3,698.60	4,077.73	4,525.00	4,525.00
831	Medicare Contribution	865.00	953.65	1,058.00	1,058.00
	<i>Employee Benefits Totals</i>	\$4,563.60	\$5,031.38	\$5,583.00	\$5,583.00
Department 4220 - Narcotics Control-DA Totals					
	EXPENSE TOTALS	\$67,349.91	\$74,438.73	\$84,493.00	\$84,667.00
Fund 1 - General Totals		\$67,349.91	\$74,438.73	\$84,493.00	\$84,667.00
Fund 1 - General Totals		(\$67,349.91)	(\$74,438.73)	(\$84,493.00)	(\$84,667.00)
Net Grand Totals					
	REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE GRAND TOTALS	\$67,349.91	\$74,438.73	\$84,493.00	\$84,667.00
	Net Grand Totals	(\$67,349.91)	(\$74,438.73)	(\$84,493.00)	(\$84,667.00)

2026 Salary Schedule (Position Budgeting)
 District Attorney.Narcotics Control

Empl	Name	Position	Appell Earnings	Empl Type	Benefit Group	Hire Date
	Daily Grade & Rate	Ann. Grade & Rate				
8881	Corsones, Lee	Investigator #4 - PT	\$29,199.00	Part Time	Less P/T12/21/12	7/7/2022
	N/A / \$35.10	N/A / \$35.10				
10493	Huskie, Michael	Investigator #2 - PT	\$14,600.00	Part Time	Less than P/T	10/1/2002
	N/A / \$35.10	N/A / \$35.10				
12825	Lail, Russell	Investigator #3 - PT	\$29,199.00	Less than Half	Less P/T12/21/12	9/1/2015
	N/A / \$35.10	N/A / \$35.10				
			3			
			\$72,998.00			