

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE, PUBLIC SAFETY & EMERGENCY SERVICES

DATE: SEPTEMBER 23, 2025

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: GERACI
CONOVER
MADAY
STRAINER
GILLIGAN
PATCHETT

COMMITTEE MEMBER ABSENT:

SUPERVISOR: DRISCOLL

OTHERS PRESENT:

BRIAN PILATZKE, ASSIGNED COUNSEL ADMINISTRATOR
REPRESENTING THE DISTRICT ATTORNEY'S OFFICE:
JASON CARUSONE, DISTRICT ATTORNEY
PAULETTE McDONALD, ASSISTANT TO THE DISTRICT ATTORNEY
REPRESENTING THE PROBATION DEPARTMENT:
ROBERT IUSI, DIRECTOR
ADAM STEPHENSON, SUPERVISOR
ANN MARIE MASON, DIRECTOR, OFFICE OF EMERGENCY SERVICES
REPRESENTING THE PUBLIC DEFENDER'S OFFICE:
GREGORY CANALE, PUBLIC DEFENDER
ERIN KOMON, FIRST ASSISTANT PUBLIC DEFENDER
ERIN BROTHERS, DATA OFFICER, ILS
REPRESENTING THE SHERIFF'S OFFICE:
JIM LAFARR, SHERIFF
TERRY COMEAU, UNDERSHERIFF
MEGAN PATRY, SENIOR ACCOUNT CLERK
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS ETU
TURNER
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
CHRISTINE NORTON, COUNTY TREASURER
LESLIE LOVELACE, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the September 23, 2025 meeting of the Criminal Justice, Public Safety & Emergency Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=hLjfGDvAHFo>

Mr. Geraci called the meeting of the Criminal Justice, Public Safety & Emergency Services Committee to order at 9:02 a.m.

Copies of the Assigned Counsel; District Attorney; Probation; Office of Emergency Services; Public Defender; and Sheriff's agendas were distributed; copies of the agendas are on file with the meeting minutes.

Mr. Patchett entered the meeting at 9:03 a.m.

Motion was made by Mr. Strainer, seconded by Mr. Maday and carried by a unanimous vote of those present (*Mr. Driscoll absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

The meeting commenced with a review of the Discussion Items section of the Assigned Counsel agenda which included the 2026 Budget request review.

There being no further Assigned Counsel business to discuss, review of the District Attorney's agenda commenced with the Action Agenda/New Business Items, which included the following requests:

1. To authorize submission of an application to the New York State Division of Criminal Justice Services for renewal of the Crimes Against Revenue Prosecution (*CARP*) Grant, DCJS No. CR24450884, in an amount to be determined over the term commencing January 1, 2026 and terminating December 31, 2026, and authorizing the Chair of the Board to execute any resulting grant agreement.
2. To authorize submission of an application to the New York State Division of Criminal Justice Services for renewal of Criminal Justice Discovery Reform Grant, DG25-1052-D00, in an amount to be determined for a term commencing over April 1, 2025 and terminating March 31, 2026, and authorizing the Chair of the Board to execute any resulting grant agreement.

Motion was made by Mr. Conover, seconded by Mr. Strainer and carried by a unanimous vote of those present (*Mr. Driscoll absent*) to approve the requests as outlined above and the necessary resolutions were authorized for the October 17th Board meeting. *Copies of the resolution request forms are on file with the minutes.*

3. To authorize a new contract with West Publishing Corporation, dba West, a Thomson Reuters business in the amount of \$189.69/month for ten Westlaw Precision licenses over a term commencing February 1, 2026 and terminating January 31, 2031. (*Note: this item also included on Public Defender agenda - will be one resolution covering both Departments*)
4. To authorize a new contract with AXON Enterprise Inc. in an average annual amount of \$35,863 for Justice Premier+ digital evidence management system over a term commencing January 1, 2026 and terminating December 31, 2030.

Motion was made by Mr. Maday and seconded by Ms. Gilligan to approve the requests as presented; following discussion, Mr. Geraci called the question and the motion was carried by a unanimous vote of those present (*Mr. Driscoll absent*) to approve the requests as outlined above and the necessary resolutions were authorized for the October 17th Board meeting. *Copies of the resolution request forms are on file with the minutes.*

A review of the Discussion Items portion of the agenda, commenced with the following items:

1. Received notification of receipt of Crimes Against Revenue Program Grant funding for the grant period of January 1, 2025 to December 31, 2025, in the amount of \$59,600.
2. Received notification from the New York State Office of Victim Crime Services (*OVS*), that we've been awarded Victim Assistance Funding for the time frame of October 1, 2025 through September 30, 2028, under the 2025 OVS VOCA Victim Assistance Grant Program.
3. 2026 Budget request review.

There being no further District Attorney business to discuss, review of the Probation agenda commenced with the Discussion Items, which consisted of the 2026 Budget request.

There being no further Probation business to discuss, review of the Office of Emergency Services agenda commenced with the Discussion Items, which consisted of the 2026 Budget request review and 2025 accomplishments/2026 goals.

There being no further Office of Emergency Services business to discuss, review of the Public Defender agenda commenced with the Action Agenda/New Business Items, which included the following requests:

1. To authorize submission of an application to the New York State Office of Indigent Legal Services for Upstate Model Family Representation Office grant funding in an amount not to exceed \$3,000,000 over a three-year term tentatively commencing January 2026 and terminating December 2028, and authorizing the Chair of the Board to execute any resulting grant agreement.

Motion was made by Mr. Maday and seconded by Ms. Gilligan to approve the request as presented. The County Attorney requested to include acceptance of grant funds and asked if there were any matching funds associated with the request. The Public Defender replied there were no matching funds. Mr. Maday and Ms. Gilligan amended their motion and second to include acceptance of grant funds. Mr. Geraci called the question and the motion, as amended, was carried by a unanimous vote of those present (*Mr. Driscoll absent*) to approve the request and the necessary resolution was authorized for the October 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To authorize a new contract with 333 Glen Street Associates in the amount of \$5,905.25/month for leased office space over the term commencing November 1, 2025 and terminating October 31, 2030.

Motion was made by Mr. Strainer and seconded by Mr. Conover to approve the request as presented; following discussion, Mr. Geraci called the question and the motion was carried by a unanimous vote of those present (*Mr. Driscoll absent*) to approve the request as outlined above and the necessary resolution was authorized for the October 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

3. To amend the contract with West Publishing Corporation dba West, a Thomson Reuters business in the amount of \$474.22/month to include Precision and Co-Counsel Platforms for a term commencing September 2025 and terminating December 2026. (*Note: this item also included on the District Attorney's agenda - will be one resolution covering both departments*)

Motion was made by Mr. Maday and seconded by Ms. Gilligan to approve the request as presented. The County Attorney clarified the item was also included on the District Attorney's agenda and would be one resolution covering both Departments. Mr. Geraci called the question and the motion was carried by a unanimous vote of those present (*Mr. Driscoll absent*) to approve the request as outlined above and the necessary resolution was authorized for the October 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items section of the agenda was reviewed with the following item being addressed:
-2026 Budget request review.

There being no further Public Defender business to discuss, review of the Sheriff's agenda commenced with the Action Agenda/New Business Items, which included the following requests:

1. To ratify the action taken in submitting an application to the New York State Governor's Traffic Safety Committee for Police Traffic Services Program (Traffic Safety Initiatives) grant funding in an amount not to exceed \$26,552 for a term commencing October 1, 2025 and terminating September 30, 2026 and authorizing the Chairman to execute agreement for same.
2. To amend the County Budget in the amount of \$26,552 to reflect receipt of grant funding from New York State Governor's Traffic Safety Committee for Police Traffic Services Program (Traffic Safety Initiatives).

Mr. Patchett exited the meeting at 9:58 a.m.

Motion was made by Mr. Conover, seconded by Mr. Strainer and carried by a unanimous vote of those present (*Messrs. Driscoll and Patchett absent*) to approve the requests as outlined above; a resolution was authorized for Item 1 for the October 17th Board meeting and Item 2 was referred to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

3. To amend the Table of Organization and Salary Schedule to create the new contingent position of Communication Officer #1-C, *Base Salary \$57,486*, effective November 1, 2025.

Motion was made by Mr. Conover and seconded by Mr. Maday to approve the request as presented; following discussion, Mr. Geraci called the question and the motion was carried by a unanimous vote of those present (*Messrs. Driscoll and Patchett absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher

Education Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. Patchett re-entered the meeting at 10:00 a.m.

4. To authorize a new contract with Zschool (affiliate Mercy University) in a lump sum amount of \$11,250 to provide opioid readiness and awareness training programs to members of the Warren County Sheriff's Office for a term commencing November 1, 2025 and terminating upon completion of training.

Motion was made by Mr. Strainer, seconded by Ms. Gilligan and carried by a unanimous vote of those present (*Mr. Driscoll absent*) to approve the request as outlined above and the necessary resolution was authorized for the October 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

5. To enter into an intermunicipal agreement with the City of Glens Falls for law enforcement resources and specialized fire resources, personnel, and equipment with the Glens Falls Police Department and Glens Falls Fire Department for a term commencing upon execution until terminated by either party.

Motion was made by Mr. Conover and seconded by Mr. Strainer to approve the request as presented. The County Attorney inquired if the agreement term was until terminated by either party and the Sheriff replied affirmatively. Mr. Geraci called the question and the motion was carried by a unanimous vote of those present (*Mr. Driscoll absent*) to approve the request as outlined above and the necessary resolution was authorized for the October 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

6. To declare Federal Aid debt from 2013 to 2017 as bad debt and authorize the County Treasurer to write off the debt in the amount of \$10,017.84.

Motion was made by Mr. Maday, seconded by Mr. Conover and carried by a unanimous vote of those present (*Mr. Driscoll absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

Sheriff LaFarr indicated that although not included on the agenda, there were two significant events that recently took place in Warren County; the Adirondack Nationals Car Show which he stated his Department had fine tuned from a Public Safety perspective and he commended his team for a job well done. The second event being the Adirondack Balloon Festival which he deemed was a success as well, despite criticism due to the air field being at full capacity.

Continuing to the Discussion Items section of the agenda, the 2026 Budget request was reviewed.

Mr. Geraci informed there had been a question about revenue from tickets and he requested the Treasurer research the matter with the New York State Comptrollers Office. The County Treasurer replied the reimbursement for DWI and traffic violations was 49% to municipalities, 47% to New York State and 4% to counties. She stated her office was in the process of differentiating DWI versus tickets and bail money.

Mr. Geraci apprised the STOP-DWI Program did not exist anywhere else in the Country besides New York State due to the legislation. He notified there were many more traffic citations written than there were DWI arrests and he expressed an interest in those figures.

Mr. Geraci extended his appreciation to all of the Departments Heads for the budget preparation.

As there was no further business to come before the Criminal Justice, Public Safety & Emergency Services Committee, on motion made by Mr. Conover, seconded by Mr. Maday and carried unanimously, Mr. Geraci adjourned the meeting at 10:18 a.m.

Respectfully submitted,
Leslie Lovelace, Legislative Office Specialist