

Criminal Justice, Public Safety & Emergency Services Committee
Office of Emergency Services

October 21, 2025

COMMITTEE MEMBERS: GERACI, Conover, Maday, Strainer, Gilligan, Driscoll, Patchett

- I. Committee meeting called to order by Chair
 - II. Approval of minutes of prior Committee Meeting
 - III. Privilege of the floor and public comment
 - IV. Action Agenda/New Business Items:
 1. Request: Resolution request for a transfer of funds from A.3645.4128 FY24 Local Emergency Management Performance Grant (LEMPG) to A.3640 Civil Defense in the amount of \$2,498.
Attachment #1
Rationale: The FY24 LEMPG partially funded the salary and fringe of the Deputy Director of the Office of Emergency Services. The amount budgeted in the grant exceeded the actual award, and a transfer is needed to move \$2,498 to the Civil Defense code where the salary and fringe will be charged for the remainder of 2025.
 2. Request: Resolution request to approve revisions to the Warren County Comprehensive Emergency Management Plan. *Attachment #2*
Rationale: This document provides general all-hazards management guidance to allow the County to meet its responsibilities to prevent, mitigate, respond to and recover from emergencies and disasters. This plan is updated annually and a resolution is needed to approve the changes.
 - V. Discussion Items
 - VI. Referrals/Pending Items
 - VII. Privilege of the floor and public comment
 - VIII. Motion to adjourn
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Attachments:

1. Resolution Request Form #10 and supporting documentation
2. Resolution Request Form #20

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Office of Emergency Services

SIGNED:

DATE: October 21, 2025

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3645.4128 110	FY24 LEMPG - Salaries Regular	A.3640 110	Civil Defense - Salaries Regular	\$1,830.60
A.3645.4128 810	FY24 LEMPG - Retirement	A.3640 810	Civil Defense - Retirement	\$249.22
A.3645.4128 830	FY24 LEMPG - Social Security	A.3640 830	Civil Defense - Social Security	\$166.99
A.3645.4128 831	FY24 LEMPG - Medicare Contribution	A.3640 831	Civil Defense - Medicare Contribution	\$38.94
A.3645.4128 860	FY24 LEMPG - Hospitalization	A.3640 860	Civil Defense - Hospitalization	\$208.82
A.3645.4128 865	FY24 LEMPG - Dental Insurance	A.3640 865	Civil Defense - Dental Insurance	\$3.43

Please state reason for transfers requested:

The amount budgeted in G/L Code A.3645.4128 FY24 LEMPG exceeds the grant award by the requested transfer amount of \$2,498. The remaining salary and fringe budget will be moved to A.3640 Civil Defense where those expenses will be paid through the end of 2025.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

Organization Inquiry

Reclassification Journal Type

Fiscal Year 2025

Organization Set A.3645.4118 - General, HK

Save Search

Search

Summarization Level None

Account Type Expense

Include Unposted Transactions

A.3645.4128 - General, Homeland Security, FY24 LEMPG Fiscal Year: 2025

Account Number	Description	Adopted Budget	Amended Budget	Encumbrances	Expenses	Remaining Balance	% Used
110	Salaries - Regular	\$23,385.00	\$23,385.00	\$0.00	\$21,554.40	\$2,498.00	92%
810	Retirement	\$2,877.00	\$2,877.00	\$0.00	\$2,627.78	\$249.22	
830	Social Security	\$1,450.00	\$1,450.00	\$0.00	\$1,283.01	\$166.99	
831	Medicare Contribution	\$339.00	\$339.00	\$0.00	\$300.06	\$38.94	
860	Hospitalization	\$2,549.00	\$2,549.00	\$0.00	\$2,340.18	\$208.82	
865	Dental Insurance	\$39.00	\$39.00	\$0.00	\$35.57	\$3.43	

2025 Budget \$30,639
 FY24 LEMPG Award \$28,141
 Difference \$ 2,498



Homeland Security and Emergency Services

KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

November 1, 2024

The Honorable Kevin Geraghty
Chair, Warren County Board of Supervisors
Municipal Center
1340 State Route 9
Lake George, NY 12845

Dear Mr. Geraghty:

I am pleased to inform you that Warren County is awarded \$28,141 under the FY2024 Emergency Management Performance Grant (EMPG). Funding for this grant is provided by the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA). The New York State Division of Homeland Security and Emergency Services (DHSES) will administer this funding on behalf of FEMA.

The performance period for this grant is from October 1, 2023 through September 30, 2026. DHSES grants management staff will work with your designated EMPG program point of contact to provide additional administrative guidance in executing this award.

Thank you for your continued support of New York State's homeland security efforts. DHSES remains committed to providing you with outstanding support in the administration of your homeland security programs. If you have any questions, please contact me at (518) 242-5000 or my Director of Grants Program Administration, Eric Abramson, at (518) 402-2123.

Sincerely,

A handwritten signature in black ink that reads "Jacqueline Bray".

Jackie Bray
Commissioner

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME:

DATE:

(a) Purpose of Request:

(b) Details:

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS