

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT

DATE: JANUARY 24, 2025

COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:

SUPERVISORS ETU
STROUGH
BEAN
WILD
TURNER
CROCITTO
DIAMOND

REPRESENTING THE PLANNING DEPARTMENT:
SARA FRANKENFELD, GIS ADMINISTRATOR
ETHAN GADDY, COUNTY PLANNER
SARAH BRUGGER, PRINCIPAL PLANNER
DAVID NELSON, PRINCIPAL PLANNER
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISOR STRAINER
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
ROBERT LYNCH, DEPUTY COUNTY TREASURER
TONY HALL, *THE LAKE GEORGE MIRROR*
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the January 24, 2025 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=rl73Dw0YYwU>

Mr. Etu called the meeting of the Economic Growth & Development Committee to order at 11:01 a.m.

Motion was made by Ms. Turner, seconded by Mr. Bean and carried unanimously to approve the minutes from the previous Economic Growth & Development Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Planning & Community Development meeting agenda were distributed; a copy of the agenda is on file with the meeting minutes.

The Planning & Community Development agenda review commenced with the following requests:

1. To extend the existing contract with Cliff & Redfield Interactive in a total amount not to exceed \$20,000 for a term commencing February 1, 2025 and terminating January 31, 2026, with the option to renew for two additional one-year renewal terms. (*Previous Resolution Nos. 471 of 2021, 347 and 468 of 2022, and 056 of 2024*)

Motion was made by Mr. Strough, seconded by Mr. Bean and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the February 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To authorize a new contract with Wilderness Property Management in a total amount not to exceed \$20,000 for the development of a recreational assessment plan for the Mill Creek land in the Town of Johnsburg for a term commencing upon execution and terminating upon completion.

Motion was made by Mr. Bean, seconded by Mr. Diamond and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the February 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

3. To amend the County Budget in the amount of \$20,000 to reflect receipt of Occupancy Tax funding for the recreational assessment in the Town of Johnsbury authorized by Resolution No. 440 of 2024.

Motion was made by Mr. Bean, seconded by Mr. Crocitto and carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

4. To authorize a transfer of funds in the amount of \$2,000 from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions*, to Budget Code A.1010 470, *Legislative Board*, to cover the cost of the increase in the annual membership with Adirondack North Country Association (ANCA) from \$3,000 to \$5,000.

Amanda Allen, *Clerk of the Board*, informed two requests were required; one to amend the agreement with ANCA to increase the annual membership from \$3,000 to \$5,000 and another to transfer the funds.

Motion was made by Mr. Strough and seconded by Mr. Diamond to approve amending the agreement with ANCA to increase the funding amount from \$3,000 to \$5,000, as well as to authorize a transfer of funds in the amount of \$2,000 to cover the cost of the increased annual membership. Following discussion, Mr. Etu called the question and the motion was carried to approve the requests as outlined above; the transfer of funds was referred to the Finance & Budget Committee and a resolution for the amended agreement was authorized for the February 21st Board meeting. *Copies of the resolution request forms are on file with the minutes.*

Note: at their January 30, 2025 meeting, the Finance & Budget Committee voted to increase funding to ANCA by only \$1,000, rather than the \$2,000 requested; the County Attorney's Office was directed to adjust the ANCA contract commensurately to reflect an annual contract amount of \$4,000 for 2025.

5. To authorize a transfer of funds in the amount of \$3,028.88 from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions*, to various budget codes to cover the cost of mailing surveys to 1,595 underserved/unserved households in Warren County to determine interest in a satellite based internet initiative.

Motion was made by Mr. Bean, seconded by Mr. Wild and carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

6. To authorize an agreement with Lake Champlain-Lake George Regional Planning Board in an amount of \$111,000, with payments to be made as tasks are completed, for the implementation of "Septic Smart: Regional Implementation and Expansion Plan" for a term to commence upon execution and terminate December 31, 2027.

Motion was made by Mr. Strough and seconded by Mr. Wild to approve the request as presented; following discussion, Mr. Etu called the question and the motion was carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the February 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

7. To establish capital account CD 80 (*Community Development Fund 80*), in the amount of \$400,000 to cover the cost of septic replacement projects for low and moderate income households.

Motion was made by Mr. Diamond, seconded by Ms. Turner and carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

Finally, the Discussion Items portion of the agenda, which included the following items, was reviewed

1. Project updates were provided by Ethan Gaddy, *County Planner*, and Sara Frankenfeld, *GIS Administrator*. A folder containing Warren County Planning and Community Development handouts were distributed; a copy is on file with the meeting minutes.
2. Grant updates were included in Item #1.

Privilege of the floor and public comment were called for, but there was no one wishing to speak.

There being no further business to come before the Economic Growth & Development Committee, on motion made by Mr. Strough, seconded by Mr. Wild and carried unanimously, Mr. Etu adjourned the meeting at 12:01 p.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board