

Economic Growth & Development Committee
Planning & Community Development Agenda
March 25, 2025

COMMITTEE MEMBERS: Supervisors **Etu**, Strough, Bean, Wild, Turner, Crocitto and Diamond - *Chair of the Board shall serve as an Ex-Officio member when needed in accordance with the Section C(4) of the Rules of the Board*

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
 1. Request: Designate certifying officer for CDBG septic replacement program
Rational: Warren County is obligated to designate a certifying officer for the purposes of completing Environmental Record Review associated with the CDBG septic replacement program
 2. Request: Permission to apply to the Municipal Parks and Recreation Grant Program (MPR)
 3. Rational: Recently announced NYS grant program provides 90% state 10% local share funding for the development and improvement of municipal parks and recreation sites.
- IV. Discussion Items:
 1. Project Updates
 2. Housing Initiative
 3. Grants Updates/Opportunities
 4. Annual Report
- V. Referrals/Pending Items:

None
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

Attachments

1. Reso request #20- Designation of Certifying Officer for CDBG septic replacement program
2. Reso request #5- Authorization to apply for Municipal Parks and Recreation Grant Program

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME:

DATE:

(a) Purpose of Request:

(b) Details:

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

**DESIGNATION OF CERTIFYING OFFICER AND
ENVIRONMENTAL RESPONSIBILITY CERTIFICATION**

03/25/2025
(Date)

Charlie Philion
(Name of OCR Community/Economic Developer)
Office of Community Renewal
Hampton Plaza
38-40 State Street, 4th Floor
Albany, New York 12207

RE: CDBG Project Number: 1197HI316-24

Dear Mr. Philion:

I, Kevin Geraghty, the authorized signatory for
(Name of Chief Elected Official)
Warren County do attest that:
(Name of CDBG Recipient)

- I understand that any projects that include CDBG funds must be assessed in accordance with the National Environmental Policy Act of 1969 (NEPA) and the related authorities listed at 24 CFR Part 58.
- I understand that, except for actions involving activities determined to be Exempt (per 24 CFR 58.34 and NYS Office of Community Renewal procedures), ***no physical alteration to individual sites can occur nor can funds for those activities be committed or expended until receipt of an environmental clearance letter*** from the Housing Trust Fund Corporation and, for any subsequently identified specific sites, site-specific reviews are completed for which the Certifying Officer determines that there are no unanticipated impacts nor impacts not adequately addressed in the program review related to the environmental clearance letter and said Officer certifies such determination.
- I understand that should any part of a project site be physically altered, funds be committed, or funds be expended prior to receiving the appropriate environmental clearances, that the site will not be eligible for CDBG funding and the Warren County may be responsible for any costs incurred except under the following circumstance: in the case of Exempt activities, concurrence from the NYS Office of Community Renewal that the particular action is Exempt prior to any physical alterations unless that action is taken to address an emergency situation in which case concurrence must be obtained no later than the first regular business day following such an event,
- I also notify you that Ethan Gaddy, County Planner, is
(Name of Certifying Officer) (Title)
designated as the ***Certifying Officer*** responsible for all activities associated with the environmental review process to be completed in conjunction with NYS CDBG project number 1197HI316-24 awarded to Warren County.
(CDBG Project Number) (Name of CDBG Recipient)

Sincerely,

Signature of Chief Elected Official

Kevin Geraghty, Chairman of Board of
Typed Name and Title

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Planning

DATE: 3/14/2025

- (a) Purpose of Grant:
Municipal Parks and Recreation Grant Program (MPR)
- (b) Name of Grantor:
New York State
- (c) Address of Contractor: **NYS OPRHP Taconic Regional Office, 9 Old Post Road, Staatsburg, NY 12580**
- (d) Grantor's Contact Person and Telephone Number:
Erin Drost 845-889-3866
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? **TBD**
- (f) Effective Date of Grant: **TBD**
- (g) Termination Date of Grant: **TBD**
- (h) Total Dollar Amount Involved (not to exceed): **\$1,000,000**
- (i) Deadline to Submit Grant Application and/or Grant Agreement:
May 2nd
- (j) Is a Budget amendment required? **NA** If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **NA** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? **Yes** If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:
TBD- 90% state share and 10% local share
Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS