

Economic Growth & Development Committee
Planning & Community Development Agenda
April 22, 2025

COMMITTEE MEMBERS: Supervisors **Etu**, Strough, Bean, Wild, Turner, Crocitto and Diamond - *Chair of the Board shall serve as an Ex-Officio member when needed in accordance with the Section C(4) of the Rules of the Board*

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
 1. Request: Authorization to apply for NYSDEC Costal Rehabilitation and Resiliency Grant
Rational: Funding is available through environmental bond act for projects for shoreline resiliency
 2. Request: Authorization to apply for NYSDOS Resilient Watersheds Grant (RWG)
Rational: Funding is available through environmental bond act for flood resiliency projects
 3. Request: Authorization to apply for NYSDOS Inland flooding and resiliency program
Rational: Funding is available through environmental bond act for flooding resiliency projects
 4. Request: Authorization to enter into a new contract with Lake Champlain Lake George Regional Planning Board LCLGRP-03-24- Proposal for Comprehensive Planning Technical Assistance
Rational: Warren County Planning and GIS will assist LCLGRP on a NYSDOS contract to develop a comprehensive plan for the Town of Horicon, total award not to exceed \$26,680
- IV. Discussion Items:
 1. Lake Champlain Lake George Regional Planning Board Updates
 2. Economic Development Corporation Updates
 3. Project Updates
 4. Grants Updates/Opportunities
- V. Referrals/Pending Items:

None
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

Attachments

1. Reso request 5 apply for grant NYSDEC Costal Rehab and Resiliency Grant
2. Reso request 5 apply for grant
3. Reso request 5 apply for grant NYSDEC
4. Reso request 3 enter into contract with LCLGRP for development of Horicon Comprehensive Plan

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Planning

DATE: 4/4/2025

- (a) Purpose of Grant:
Implementation of shoreline resilience projects that support or are inspired by nature or natural processes and also offer environmental, economic, and social benefits
- (b) Name of Grantor:
NYSDEC
- (c) Address of Contractor: **NYS DOS Office of Planning, Development & Community Infrastructure
Attn: Bond Act - Coastal Rehabilitation RFA Questions
99 Washington Avenue, Suite 1010**
- (d) Grantor's Contact Person and Telephone Number:
opd@dos.ny.gov
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? **NA**
- (f) Effective Date of Grant: **NA**
- (g) Termination Date of Grant: **NA**
- (h) Total Dollar Amount Involved (not to exceed): **\$2,000,000**
- (i) Deadline to Submit Grant Application and/or Grant Agreement:
June 6th 2025
- (j) Is a Budget amendment required? **TBD** If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **TDB** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? **Yes** If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

10% local share as cash or in-kind

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

Coastal Rehabilitation and Resilience Projects (NYSDEC)

Link to RFA: https://dos.ny.gov/system/files/documents/2025/02/rfa-24-opdba-23_bondact_coastal_0.pdf

Program Overview

In this solicitation, the Department is prioritizing applications that support or are inspired by nature or natural processes and also offer environmental, economic, and social benefits while increasing resilience.

Eligible Projects

Projects must be identified or implement goals outlined in state, regional, or local management plans/ programs/ studies including, but not limited to:

- NYS Coastal Management Plan
- Coastal Lakeshore Economy and Resiliency (CLEAR)
- Local Waterfront Revitalization Program and Component Plans (LWRP)
- Resilient NY Studies
- Flood Mitigation Studies
- Local Flood Analysis Reports
- Stream Management Plans
- Watershed Management Plans
- County All Hazard Mitigation Plans
- Army Corps of Engineers Flood Risk Reduction or Coastal Storm Risk Management Studies
- or other comparable flood studies

Eligible Activities

Eligible activities are the following including, but not limited to:

Climate Resiliency and Risk Reduction

- o Natural and nature-based elements alone or in combination with minimal structural elements (e.g. living shorelines, horizontal levees, etc.).
- o Culvert right-sizing with natural stream bottoms.
- o Floodplain reconnection.
- o Bluff grading with vegetative stabilization.
- o Vegetative buffers between land use and natural features.
- o Projects to make public facilities, including parks, boardwalks, trails, blueway trails, fishing piers, picnicking sites and benches, elevated viewing platforms, etc. more resilient to potential severe weather and flooding impacts including water quality improvements. •

Stormwater Management

- o Projects to reduce localized flooding and/ or provide resiliency to impacts from increased precipitation and increased flooding due to climate change;

Key Points

- ❖ Application Due
June 6, 2025 4:00 p.m.
- ❖ Minimum Award Amount
\$300,000
- ❖ Local Match
10%
- ❖ Scoring Criteria
Must achieve 60/100 points for an award

- o Green Infrastructure; and
- o Stormwater retrofit projects.

Eligible Applicants

Municipalities (counties, cities, towns, villages, Indian Nations or Tribes recognized by the state or United States with a reservation wholly or partially within the boundaries of New York State), Not-for-Profits, Soil and Water Conservation Districts, and New York State Agencies and Authorities with projects located within the New York State Coastal area; areas draining into the New York State Coastal area; and/ or areas located within the Coastal Nonpoint Source boundary.



RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Planning

DATE: 4/4/2025

- (a) Purpose of Grant:
Flood Mitigation via Resilient Watersheds (RWG) Program
- (b) Name of Grantor:
NYSDEC
- (c) Address of Contractor: **New York State Department of Environmental Conservation
625 Broadway, Albany, NY 12233-3507**
- (d) Grantor's Contact Person and Telephone Number:
Madison Moore 518-402-3805
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? **NA**
- (f) Effective Date of Grant: **NA**
- (g) Termination Date of Grant: **NA**
- (h) Total Dollar Amount Involved (not to exceed): **\$10,000,000**
- (i) Deadline to Submit Grant Application and/or Grant Agreement:
June 6, 2025
- (j) Is a Budget amendment required? **TBD** If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **TBD** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? **Yes** If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

Local match of 10% via cash or in-kind services

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

FLOOD MITIGATION FUNDING

Resilient Watersheds Grant (RWG) Program

February 2025



Department of
Environmental
Conservation

Apply for funding to protect your community from future flooding. Protecting people, residences, commercial businesses, and our living environment continues to be a high priority amidst extreme weather events brought about by climate change. Awardees will receive funding to implement flood mitigation and risk reduction projects; further enhancing climate resilience across New York State.

Program Overview

The Resilient Watersheds Grant (RWG) is a competitive, statewide grant program. RWG was created by NYS Environmental Facilities Corporation (EFC) in collaboration with NYS Department of Environmental Conservation (DEC). The grant provides funding to implement flood mitigation projects that would otherwise not be possible using local funds.

- Minimum grant amount: \$150,000; maximum grant amount: \$10,000,000
- Required local match: 10% of requested grant amount
- Grant funding disbursements will be made continuously, on a cost-incurred basis.
- Applicants must possess a Resilient NY report or a comparable flood study by the time funding is awarded.
- Eligible project costs include: construction equipment/ labor/ materials, administrative oversight, acquisition of real property including surveys/ appraisals/ closing fees, environmental assessments, liability insurance.
- Eligible project types include: floodplain and wetland restoration, berm, dam, culvert, bridge, or appurtenant structure removal, culvert right-sizing, stream bank restoration, riparian buffer stabilization, and stream daylighting.

For full grant details and updates visit: <https://dec.ny.gov/environmental-protection/water/water-quantity/resilient-ny>

Why Should You Apply?

- Protect public health and safety as well as critical and non-critical infrastructure.
- Reduce flood damage to residential and commercial properties.
- Avoid preventable structure failure and subsequent flooding/ potential pollution.
- Move residents away from flood-prone areas and avoid emergency road closures.
- Support other environmental interests such as creating green space or habitat.

Eligible Applicants

- Local governments and Indian nations
- Soil and Water Conservation Districts
- Not-for-profit corporations (such as Land Trusts)
- State agencies

How to Apply

RWG is part of the Consolidated Funding Application (CFA). To apply, visit: <http://regionalcouncils.ny.gov/cfa>. **Applications are due June 6, 2025 at 4:00 PM.**

CONTACT INFORMATION

Madison Moore

Resilient NY Research Scientist, Executive Office of Water Resources

New York State Department of Environmental Conservation

625 Broadway, Albany, NY 12233-3507

P: (518) 402-3805 | madison.moore@dec.ny.gov

KEY POINTS

- Application Deadline:
June 6, 2025 at 4:00 PM
- Maximum Award Amount:
\$10,000,000
- Minimum Award Amount:
\$150,000
- Local Match:
10%
- Funding Disbursement:
as costs are incurred
- Eligibility Requirements:
a DEC-approved flood study completed by the time funding is awarded

For more information, or to sign up for email updates from NYSDEC, visit our website:

www.dec.ny.gov

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Planning

DATE: 4/4/2025

- (a) Purpose of Grant:
Funding for projects addressing restoration and flood risk reduction which implement a complete or substantially complete LWRP or a complete or substantially complete relevant LWRP Component.
- (b) Name of Grantor:
NYS Department of State
- (c) Address of Contractor: **NYS DOS Office of Planning, Development & Community Infrastructure
99 Washington Avenue, Suite 1010**
- (d) Grantor's Contact Person and Telephone Number:
opd@dos.ny.gov
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? **NA**
- (f) Effective Date of Grant: **NA**
- (g) Termination Date of Grant: **NA**
- (h) Total Dollar Amount Involved (not to exceed): **\$2,000,000**
- (i) Deadline to Submit Grant Application and/or Grant Agreement:
June 6, 2025
- (j) Is a Budget amendment required? **TBD** If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **TBD** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? **Yes** If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

Local share is 10% via cash or in-kind services

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

Inland Flooding and Local Waterfront Revitalization Program Implementation Projects (NYS DOS)

Link to RFA: https://dos.ny.gov/system/files/documents/2025/02/rfa-24-opdba-22_bondact_lwrp.pdf

Program Overview

The Department is soliciting applications for projects addressing restoration and flood risk reduction which implement a complete or substantially complete LWRP or a complete or substantially complete relevant LWRP Component. In this solicitation, the Department is prioritizing applications that support or are inspired by nature or natural processes and also offer environmental, economic, and social benefits while increasing resilience.

Why Should I Apply?

- ❖ Projects that preserve, restore, and/ or enhance natural landscapes (including but not limited to forests, floodplains and wetlands, dunes, estuaries, marshes, riparian zones, riverine systems, and shellfish restoration) that protect water quality and catalyze waterfront revitalization. These include: Natural and nature-based shoreline stabilization
 - Living shorelines
 - Vegetated buffers
 - Culvert rightsizing
 - Natural sediment transport restoration
 - Runoff reduction and/ or reduction of watershed imperviousness and preservation of groundwater infiltration
- ❖ Stormwater Management Projects that reduce localized flooding and / or provide resilience to impacts from increased precipitation and increased flooding due to climate change including but not limited to:
 - Green Infrastructure such as rain gardens, bioretention areas, stormwater green streets, and porous pavement; and
 - Stormwater retrofit projects.
- ❖ Projects to make public facilities, including parks, trails, blueway trails, etc. more accessible and resilient to potential severe weather and flooding impacts including water quality improvements.
- ❖ Restoration projects that mitigate barriers to diadromous species migration including but not limited to River Herring, American Eel, and Brook Trout.

Eligible Applicants

Eligible applicants are:

A village, town, or city located along New York's coasts or inland waterways as designated pursuant to Executive Law, Article 42.

A county with the consent and acting on behalf of one or more eligible villages, towns or cities.

Key Points

- ❖ Application Due
June 6, 2025 4:00 p.m.
- ❖ Minimum Award Amount
\$ 150,000
- ❖ Local Match
10%
- ❖ Scoring Criteria
Must achieve 60/ 100 points for an award



The list of coastal waterbodies and designated inland waterways is defined in NYS Executive Law, Article 42, Section 911.

Applicants may partner with counties or other organizations; however, only applications from eligible applicants will be evaluated for funding. Applications submitted by not-for-profit organizations and for-profit organizations are ineligible and will not be scored.

For applications submitted by a county, with the consent and acting on behalf of one or more villages, towns, or cities, the county is required to attach a letter or resolution from each eligible municipality participating in the project which demonstrates their consent and support for the application.

An eligible applicant must have a complete or substantially complete LWRP or a complete or substantially complete relevant LWRP Component (including a Watershed Management Plan funded by NYS Department of State). The proposed project must be located within the LWRP waterfront revitalization area boundary or LWRP Component boundary.

For the purpose of this solicitation, a substantially complete LWRP at a minimum must include complete draft LWRP Sections 1-5 which the public has been given two opportunities to review and provide comment. A substantially complete Watershed Management Plan (WMP) at minimum must include complete draft Watershed Characterization, Watershed Management Recommendations, and Implementation Strategy which the public has been given two opportunities to review and provide comment. The proposed project must be located within the WMP boundary.

Submitted to: Lake Champlain
– Lake George Regional Planning Board (LCLGRP)
Attn: Allison Gaddy, AICP, Principal Planner
310 Canada Street
P.O. Box 765
Lake George, NY 12845

Submitted by: Warren County Planning Department
1340 State Route 9
Lake George, NY 12845
Contact Information:
Sarah Brugger, AICP, Principal Planner
Phone: (518) 761-6410
Email: brugger@warrencountyny.gov



LCLGRP-03-24- Proposal for Comprehensive Planning Technical Assistance

December 30, 2024
warrencountyny.gov/planning

**WARREN
COUNTY**
PLANNING
AND
COMMUNITY
DEVELOPMENT



RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Planning

DATE: 4/4/2025

- (a) Is this a Result of a Bid or Request for Proposal?
Yes
- (b) Purpose of Contract:
Assist LCLGRP in development of Comprehensive Plan for the Town of Horicon
- (c) Name of Contractor:
LCLGRP
- (d) Address of Contractor: **310 Canada Street, Lake George NY 12845**
- (e) Contractor's Contact Person and Telephone Number:
Beth Gilles 518-668-5773
- (f) Has or will the Contract be provided, if so, please attach:
Yes
- (g) Commencement Date of Contract:
- (h) Termination Date of Contract:
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$26,680**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
Quarterly
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

**Submitted to: Lake Champlain
– Lake George Regional Planning Board (LCLGRP)**
Attn: Allison Gaddy, AICP, Principal Planner
310 Canada Street
P.O. Box 765
Lake George, NY 12845

RE: LCLGRP-03-24- Proposal for Comprehensive Planning Technical Assistance

Dear Ms. Gaddy:

We are pleased to submit our proposal to provide technical assistance for the development of the Town of Horicon Comprehensive Plan. At the Warren County Planning Department, our mission is to analyze, prioritize, and plan for the balanced and sustainable use of the county's natural resources and built environment, enhancing the quality of life for current and future generations while respecting our past.

Our team is comprised of dedicated professionals with extensive experience in planning, Geographic Information Systems (GIS), and community engagement. We are committed to fostering sustainable community development through innovative land use strategies and planning support.

We recognize that the purpose of your solicitation is to meet MWBE requirements. While we are not an MWBE firm, we will provide cost effective services using our team of qualified female staff. In past Department of State projects, we have successfully submitted work force employment utilization forms documenting female staff participation (C1000678).

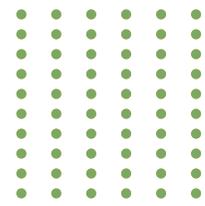
Thank you for considering our proposal. We are excited for the opportunity to collaborate with the Lake Champlain – Lake George Regional Planning Board and the Town of Horicon to create a comprehensive plan that reflects the community's vision and priorities.

Sincerely,

Sarah Brugger, AICP
Principal Planner
Warren County Planning Department
Phone: (518) 761-6410
Email: bruggers@warrencountyny.gov

Sara Frankenfeld
GIS Administrator
Warren County Planning Department
Phone: (518) 761-6398
Email: frankenfelds@warrencountyny.gov

COST PROPOSAL



The Warren County Planning Department proposes to deliver services that are consistent with the LCLGRP’s requirements for the Town of Horicon Comprehensive Plan in addition to the standard NYSDOS Workplan. Consistent with the LCLGRP RFP, the budget for this project will not exceed **\$27,000** and all work under this contract will be completed by **October 1, 2026**.

Task Number	Sara F	Amanda B	Sarah B	David N	Matthew S
5	10		40	20	40
7			35		30
9	40	60			
10	15	8	20	20	30
11	30	20			
15	30		30		
Total Hours:	125	88	125	40	100
Hourly Rate-	\$60	\$60	\$60	\$60	\$40
Fee By Staff:	\$7,500	\$5,280	\$7,500	\$2,400	\$4,000
				Total Fee	\$26,680