

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT

DATE: JUNE 24, 2025

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: ETU
STROUGH
BEAN
WILD
TURNER
CROCITTO
DIAMOND

OTHERS PRESENT:

REPRESENTING THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT:
SARA FRANKENFELD, GIS ADMINISTRATOR
ETHAN GADDY, COUNTY PLANNER
DAVID NELSON, PRINCIPLE PLANNER
LIZA OCHSENDORF, DIRECTOR, WORKFORCE DEVELOPMENT
JIM SIPLON, PRESIDENT, ECONOMIC DEVELOPMENT CORPORATION
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS GILLIGAN
STRAINER
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
CHRISTINE NORTON, COUNTY TREASURER
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the June 24, 2025 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - https://www.youtube.com/watch?v=EKYukIzam_8

Mr. Etu called the meeting of the Economic Growth & Development Committee to order at 11:06 a.m.

Copies of the Workforce Development and Planning & Community Development meeting agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Bean, seconded by Mr. Wild and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

The meeting commenced with review of the Action Agenda/New Business portion of the Department of Workforce Development agenda, which included the following requests:

- A. To authorize a new contract with Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES) in an amount not to exceed \$19,487 to provide high school equivalency classes to youth aged 16-24 in Warren County over a term to commence September 4, 2025 and terminate June 18, 2026.

Motion was made by Mr. Strough, seconded by Mr. Bean and carried unanimously to approve the request as presented and the necessary resolution was authorized for the July 18th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- B. To re-appoint Elizabeth Miller, President/CEO of Miller Mechanical, Inc. to the Saratoga-Warren-Washington Workforce Development Board for the term to commence July 1, 2025 and terminate June 30, 2028.

Motion was made by Mr. Wild, seconded by Mr. Crocitto and carried unanimously to approve the request as presented and the necessary resolution was authorized for the July 18th Board Meeting. *A copy of the resolution request form is on*

file with the minutes.

- C. To amend the 2025 County Budget in the amount of \$127,626 to reflect receipt of TANF (*Temporary Assistance for Needy Families*) grant funding for the Summer Youth Employment Program.

Motion was made by Mr. Bean, seconded by Mr. Wild and carried unanimously to approve the request as presented and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

- D. For a transfer of funds in the amount of \$8,700 from various budget codes to Budget Code 40.6293.0358 130, *Part-time salaries.*

Motion was made by Mr. Strough, seconded by Mr. Bean and carried unanimously to approve the request as presented and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

- E. To establish a reserve account utilizing any remaining funds of the Warren County Workforce Development annual allocation to provide funding for County departments and employees to utilize for staff development and upskilling.

Motion was made by Mr. Wild, seconded by Mr. Bean and carried unanimously to approve the request as presented and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

- F. To amend grant allocations to Southern Adirondack Child Care Network and Brightside Up to allow more flexibility in expenses to meet grant goals.

Motion was made by Mr. Wild, seconded by Mr. Strough and carried unanimously to approve the request as presented and the necessary resolution was authorized for the July 18th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Finally, the Discussion Items portion of the agenda was reviewed, which included updates on the following item:

1. General workforce updates.

There being no further Department of Workforce Development business to discuss, review of the Action Agenda/New Business portion of the Planning & Community Development commenced with the following requests:

1. To authorize a new contract with a contractor to be determined in an amount not to exceed \$50,000 for milfoil harvesting on Schoon Lake for the 2025 season.

Motion was made by Mr. Bean, seconded by Mr. Strough and carried unanimously to approve the request as presented and the necessary resolution was authorized for the July 18th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

2. To authorize the Chair of the Board of Supervisors to execute an agreement with NYSDOT (*New York State Department of Transportation*) for NYSDOT PIN 1263.38 WAR 206 “Multi-Use Trail Crossings - Safety Improvements.

Motion was made by Mr. Strough, seconded by Ms. Turner and carried unanimously to approve the request as presented and the necessary resolution was authorized for the July 18th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

3. To authorize submission of grant applications for various New York State programs via the 2025 Consolidated Funding Application process; Planning & Community Development staff to return to Committee with requests to execute contracts and accept funding based on grant awards.

Motion was made by Mr. Strough, seconded by Mr. Bean and carried unanimously to approve the request as presented and the necessary resolution was authorized for the July 18th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Diamond exited the meeting at 11:42 a.m.

4. To close CD76, *Countryside Renovations*; CD77, *Countryside Cares Act*; and CD78, *Housing Needs and Demands Analysis*, as projects are completed and ready to be closed.

Motion was made by Mr. Wild, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the request as presented and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

5. Authorizing submission of an application to the Office of Community Renewal for RESTORE grant funding in an amount not to exceed \$300,000 to assist County residents with housing needs.
6. Authorizing submission of an application to the Office of Community Renewal for Access to Home grant funding in an amount not to exceed \$300,000 to assist County residents with housing needs.

Motion was made by Mr. Wild, seconded by Mr. Bean and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the requests as presented and the necessary resolutions were authorized for the July 18th Board Meeting. *Copies of the resolution request forms are on file with the minutes.*

Finally, the Discussion Items portion of the agenda was reviewed, which included updates on the following items:

1. Projects Updates.
2. Grants Updates/Opportunities. Provided during Request No. 3.
3. Economic Development Corporation Updates. A grant had been submitted for broadband service.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

There being no further business to come before the Economic Growth & Development Committee, on motion made by Mr. Bean, seconded by Mr. Wild and carried by a unanimous vote of those present (*Mr. Diamond absent*), Mr. Etu adjourned the meeting at 11:58 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist