

**Economic Growth & Development**  
**Department of Workforce Development**

**AGENDA**

**September 25, 2025**

**Etu, Strough, Bean, Wild, Turner, Crocitto and Diamond**

**I. Committee meeting called to order by Chairman**

**II. Motion to approve minutes of prior Committee meeting**

**III. Privilege of the Floor and Public**

**IV. Action Agenda/New Business:**

A. Resolution request to amend budget to receive \$5,000 donation for a pilot training program.  
Rationale: The funds are part of a private donation to the Water Genome Project. The \$5,000 will cover the cost of the trainer and trainees for a one-week program to build water filtration systems, upskill formerly incarcerated individuals, help them prepare for careers in the local manufacturing industry, with the goal of overcoming barriers to employment, and reducing recidivism.

B. Resolution request for a new contract with Ben Deeb Training & Consulting  
Rationale: The agreement outlines the terms of a one-week pilot training program in which Mr. Deeb, an experienced trainer of this population, will co-facilitate the brief curriculum for building the water filtration devices, enhancing the skills of the participants, and preparing them for their next manufacturing job.

**V. Referral/Pending Items**

**VI. Information for Discussion/Review**

- A. General workforce updates
- a. Successes and challenges in 2025
  - b. Unemployment rate and workforce trends
  - c. Funding updates
  - d. Upcoming job fairs

**VII. Privilege of the Floor and Public**

**VIII. Motion to Adjourn**

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**Attachments:**

Resolution request to amend budget

Resolution request for new contract

Draft contract

Ben Deeb Training & Consulting Profile

# **RESOLUTION REQUEST FORM NO. 7**

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: Workforce Development**

**DATE: September 25, 2025**

(a) Purpose of Amendment:

**To receive \$5,000 from a private donation to help fund a pilot training program to prepare local formerly incarcerated people for manufacturing jobs.**

(b) Appropriation Code, Object Code, Full Title and Amount:

**40.6293 0361 Pilot Program**

**434 \$3,000**

**470 \$2,000**

(c) Revenue Code (with title), and Amount:

**40.6293 0361 (Pilot Program) \$5,000**

# **RESOLUTION REQUEST FORM NO. 3**

## ***Request for New Contract***

**DEPARTMENT NAME: Workforce Development**

**DATE: September 25, 2025**

- (a) Is this a Result of a Bid or Request for Proposal?  
**No.**
- (b) Purpose of Contract:  
**To establish terms with a trainer to pilot a training program.**
- (c) Name of Contractor:  
**Benjamin Deeb**
- (d) Address of Contractor: **Ben Deeb Training & Consulting  
214 Jones Rd #9  
Saratoga Springs, NY 12866**
- (e) Contractor's Contact Person and Telephone Number:  
**Benjamin Deeb 518-760-3421**
- (f) Has or will the Contract be provided, if so, please attach:  
**Yes, attached.**
- (g) Commencement Date of Contract:  
**October 1, 2025**
- (h) Termination Date of Contract:  
**November 28, 2025**
- (i) Payment Provisions: i) lump sum amount **\$2,000**  
ii) hourly rate amount  
iii) total amount not to exceed  
iv) how will payments be made (i.e. monthly, quarterly,  
upon completion of the project, etc.  
**Upon completion of the pilot program**
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\*  
and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and  
Amount:  
**40.6293 0361 470****

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS



## Memorandum of Understanding for Manufacturing Training Pilot Program

THIS AGREEMENT is effective as of the date of the last signatory hereto, by and between **Ben Deeb Training & Consulting**, located at 214 Jones Rd #9, Saratoga Springs NY, 12866 and Warren County Workforce Development located at 333 Glen Street, Suite 300, Glens Falls, NY 12801.

### I. Ben Deeb agrees to:

- Provide input, knowledge, and expertise around assessing candidates for program
- Facilitate the technical training components of building water box filtration systems
- Incorporate knowledge, skills, expertise around justice system related content, resources, and materials pertaining to the justice involved participants and their challenges in returning to the workforce
- Collaborate, problem solve, and evaluate successes and challenges in partnership with Workforce Development staff and other project stakeholders
- Communicate any and all physical health, mental health, or safety concerns, where confidentiality allows, in order to prevent incidents and escalating situations

### II. Warren County Workforce Development agrees to:

- Lead the effort in recruiting appropriate trainees in partnership with Warren County jail and community agencies
- Assist with assessing and determining best candidates for the program based on established factors for success
- Conduct program orientation to outline participant expectations
- Co-facilitate content around job readiness skills and overcoming barriers to employment
- Submit participant and trainer timesheets to Warren County to process stipend payments
- Create certificates for trainees who successfully complete program
- Collaborate, problem solve, and evaluate successes and challenges in partnership with Ben Deeb and all stakeholders
- Communicate any and all physical health, mental health, or safety concerns, where confidentiality allows, in order to prevent incidents and escalating situations

### III. COSTS, SERVICE TERM, AND PAYMENT

- a. Cost: The service described above is up to **\$2,000** based on \$35/hour stipend for services and support





*Benjamin Deeb PSP, CJSR, CRPA, CARC, is a Center Supervisor at Healing Springs in Saratoga Springs and started his training and consulting business two years ago.*

Ben also works as a subject matter expert for the New York Certification Board (NYCB) InUnity Alliance and developed the Criminal Justice Supported Recovery (CJSR) Certification, co-developed the 20-hour foundational training for the certification "Peer Professionals in Correctional/Justice Settings". He is also a trainer of other curriculums: Multiple Pathways of Recovery, De-escalation Basics, Trauma Informed Care, etc.

He is respected in the law enforcement, recovery, and workforce development communities as a partner in the region. He is often a speaker and panelist for conferences throughout the state and country to support the justice population with successful re-entry into families, communities and workplaces.