

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT**

**DATE: SEPTEMBER 25, 2025**

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**COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:**

SUPERVISORS	ETU	REPRESENTING THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT:
	STROUGH	SARA FRANKENFELD, GIS ADMINISTRATOR
	BEAN	ETHAN GADDY, COUNTY PLANNER
	WILD	LIZA OCHSENDORF, DIRECTOR, WORKFORCE DEVELOPMENT
	TURNER	JOHN TAFLAN, COUNTY ADMINISTRATOR
	CROCITTO	LARRY ELMEN, COUNTY ATTORNEY
		AMANDA ALLEN, CLERK OF THE BOARD
<b>COMMITTEE MEMBER ABSENT:</b>		FRANK E. THOMAS, BUDGET OFFICER
SUPERVISOR	DIAMOND	TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
		CHRISTINE NORTON, COUNTY TREASURER
		LUKE MOSSEAU, <i>THE POST STAR</i>
		SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

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*Please note, the following contains a summarization of the September 25, 2025 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed using the following links:*

*Warren County website - <https://warrencountyny.gov/mma>*

*Warren County's YouTube Channel - <https://www.youtube.com/watch?v=jphNNTBMJ04>*

Mr. Etu called the meeting of the Economic Growth & Development Committee to order at 12:30 p.m.

Motion was made by Mr. Crocitto, seconded by Ms. Turner and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the minutes from the previous Economic Growth & Development Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Planning & Community Development and Workforce Development meeting agendas were distributed; copies of the agendas are on file with the meeting minutes.

The meeting commenced with review of the Action Agenda/New Business section of the Planning & Community Development agenda, which included a request to establish Capital Project No. H449, *LCBP Septic Replacement*, in the amount of \$50,000.

Motion was made by Mr. Strough, seconded by Mr. Wild and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

Next, the Discussion Items portion of the agenda, which included the following items, was reviewed:

1. 2026 Budget request and 2026 goals.
2. Project Updates.
3. Economic Development Corporation updates were not provided due to the absence of representatives.

There being no further Planning & Community Development business to discuss, review of the Workforce Development agenda commenced with the Action Agenda/New Business portion, which included the following requests:

- A. To amend the County Budget in the amount of \$5,000 to reflect receipt of a private donation.

- B. To authorize a new contract with Ben Deeb Training & Consulting in a lump sum amount of \$2,000 to establish terms with a trainer to pilot a training program for a term commencing October 1, 2025 and terminating November 28, 2025.

Motion was made by Mr. Wild, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve Items A and B as outlined above; Item A was referred to the Finance & Budget Committee, and the necessary resolution related to Item B was authorized for the October 17<sup>th</sup> Board meeting. *Copies of the resolution request forms are on file with the minutes.*

The Information for Discussion/Review portion of the agenda was reviewed, which included the following:

- A. General workforce updates
- a. Successes and challenges in 2025.
  - b. Unemployment rate and workforce trends.
  - c. Funding updates.
  - d. Upcoming job fairs.

Privilege of the floor and public comments were called for:

John Taflan, *County Administrator*, recognized both the Planning & Community Development and Workforce Development Departments for the work they accomplished.

There being no further business to come before the Economic Growth & Development Committee, on motion made by Mr. Bean, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Diamond absent*), Mr. Etu adjourned the meeting at 12:57 p.m.

Respectfully submitted,  
Sarah McLenithan, Deputy Clerk of the Board  
*(As transcribed by Leslie Lovelace, Legislative Office Specialist)*