

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT

DATE: OCTOBER 22, 2025

COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:

SUPERVISORS ETU

 STROUGH

 WILD

 TURNER

 CROCITTO

REPRESENTING THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT:

 SARA FRANKENFELD, GIS ADMINISTRATOR

 ETHAN GADDY, COUNTY PLANNER

 KEVIN B. GERAGHTY, CHAIRMAN

 JOHN TAFLAN, COUNTY ADMINISTRATOR

 LARRY ELMEN, COUNTY ATTORNEY

COMMITTEE MEMBERS ABSENT: AMANDA ALLEN, CLERK OF THE BOARD

SUPERVISORS BEAN FRANK E. THOMAS, BUDGET OFFICER

 DIAMOND

SUPERVISORS: BRUNO

 STRAINER

 TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR

 MONICA STARK, DEPUTY COUNTY TREASURER

 LESLIE LOVELACE, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the October 22, 2025 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - Part 1 - <https://www.youtube.com/watch?v=xGAYDzjrR2g>

Warren County's YouTube Channel - Part 2 - https://www.youtube.com/watch?v=gRxAbv_IGq8

Mr. Etu called the meeting of the Economic Growth & Development Committee to order at 11:29 a.m.

Motion was made by Mr. Crocitto, seconded by Mr. Wild and carried by a unanimous vote of those present (*Messrs. Bean and Diamond absent*) to approve the minutes from the previous Economic Growth & Development Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Workforce Development and Planning & Community Development meeting agendas were distributed; copies of the agendas are on file with the meeting minutes.

The meeting commenced with a review of the Action Agenda/New Business section of the Workforce Development agenda, which included a request to amend the County Budget in the amount of \$620,154.30 to reflect receipt of Federal WIOA (*Workforce Innovation & Opportunity Act*) funding for the program year 2025. In the absence of the Workforce Development Director, the County Administrator spoke with regard to the request, providing comments regarding the ongoing Federal Government shutdown and how that could possibly impact program funding.

Motion was made by Mr. Strough and seconded by Mr. Wild to approve the request as presented; following discussion, Mr. Etu called the question and the motion was carried by a unanimous vote of those present (*Messrs. Bean and Diamond absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

The Information for Discussion/Review portion of the agenda, which included the following items, was outlined briefly by Mr. Etu:

A. General workforce updates

a. Funding updates - discussed during resolution request.

b. Unemployment rate and workforce trends - no Department of Labor information currently available.

c. Job fairs - summary of recent job fairs provided.

There being no further Workforce Development business to discuss, Committee commenced review of the Action Agenda/New Business Items section of the Planning & Community Development agenda, which included the following requests:

1. To accept grant award in the amount of \$231,300 from the New York State Office of Parks, Recreation and Historic Preservation (*OPRHP*) under the Environmental Protection Fund Historic Preservation Program for the North Creek Freight House Restoration Project and authorizing the Chair of the Board to execute any resulting grant agreement for same.
2. To establish Capital Project No. H450, *Freight House Restoration*, in the amount of \$77,111.
3. To appropriate funds in the amount of \$77,111 from Budget Code A.899.00, *Reserve, County Railroad Repairs*, to Budget Code A.9950 910, *Transfers-Capital Proj, Interfund Transfers*, to cover the local share associated with the establishment of Capital Project No. H450, *Freight House Restoration*.

Motion was made by Mr. Strough and seconded by Ms. Turner to approve the requests as presented; following discussion, Mr. Etu called the question and the motion was carried by a unanimous vote of those present (*Messrs. Bean and Diamond absent*) to approve the requests as outlined above. The necessary resolution for Item 1 was authorized for the November 21st Board meeting, while Items 2 and 3 were referred to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

4. To approve updates to the Lake Champlain-Lake George Regional Planning Board By-Laws.

The County Administrator briefly spoke on the revisions made to the By-Laws, explaining a redlined version of the changes was provided by the Lake Champlain-Lake George Regional Planning Board and a copy of same was included in the agenda packet.

Motion was made by Mr. Crocitto, seconded by Ms. Turner and carried by a unanimous vote of those present (*Messrs. Bean and Diamond absent*) to approve the request as outlined above and the necessary resolution was authorized for the November 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

5. To establish Capital Project No. H449, *LCPB Septic Replacement*, in the amount of \$111,000.

The Clerk of the Board noted the resolution request form contained a typographical error pertaining to the Capital Project Number which should be H449, not H499.

Motion was made by Mr. Strough and seconded by Mr. Crocitto to approve the request as presented; following discussion, Mr. Etu called the question and the motion was carried by a unanimous vote of those present (*Messrs. Bean and Diamond absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

6. To amend the contract with New England Aquatic Services, LLC to reflect the weekly rate of \$14,750 as opposed to the daily rate of \$2,950. (*Previous Resolution No. 243 of 2025*)

Motion was made by Ms. Turner and seconded by Mr. Crocitto to approve the request as presented. The County Attorney noted this request was subject to further legal review before being presented at the Board meeting as the contractor had not signed the incorrect contract, rather the contract that was provided was based on the bid. Mr. Etu called the question and the motion was carried by a unanimous vote of those present (*Messrs. Bean and Diamond absent*) to approve the request as outlined above and the necessary resolution was authorized for the November 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

7. To amend the Table of Organization and Salary Schedule to create the new position of Senior Planner, *Grade 18, Base Annual Salary \$60,920*, and delete the position of Principal Planner #2, *Base Annual Salary \$84,093*,

effective November 21, 2025.

The County Administrator requested to table the item until further notice due to information that had just come to his attention, which could not be discussed in open session. As there were further questions from the Committee on the matter, the County Attorney advised an executive session could be called to discuss the issue in executive session, pursuant to the following Sections of the Public Officer's Law: 105(1)(f), to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; 105(1)(d), regarding discussions including proposed, pending or current litigation; and 108(3), pertaining to any matter made confidential by Federal or State law.

A motion was made by Mr. Wild to enter into executive session under the sections of the Public Officer's Law outlined above, and he requested that Ethan Gaddy, *County Planner*, and Sara Frankenfeld, *GIS Administrator*, be permitted to participate in the executive session; Mr. Crocitto seconded the motion. Mr. Etu called the question and the motion was carried by a unanimous vote of those present (*Messrs. Bean and Diamond absent*) to enter into executive session pursuant to Sections 105(1)(f), 105(1)(d) and 108(3) of the Public Officer's Law.

Executive session was held from 11:46 a.m. until 12:09 p.m.

Upon reconvening, Mr. Etu announced no action was taken during the executive session and no action would be taken on Agenda Item 7.

Ms. Turner exited the meeting at 12:10 p.m.

Continuing with the agenda, the Discussion Items section commenced with a review of the following item:

1. Project Updates (Presentation) - *a copy of the powerpoint presentation is included in the agenda packet.*

Mr. Etu apprised the Economic Development Corporation would present at next month's meeting. He informed he and Mr. Wild had attended the Albany Business Review power breakfast that morning hosted by EDC; as well, he noted that himself, along with Supervisors Turner, Crocitto and Strough, had attended the fall economic network in Lake George last week hosted by the Lake George Regional Chamber of Commerce.

Public comments were called for, but there was no one wishing to speak.

There being no further business to come before the Economic Growth & Development Committee, on motion made by Mr. Strough, seconded by Mr. Crocitto and carried by a unanimous vote of those present (*Ms. Turner and Messrs. Bean and Diamond absent*), Mr. Etu adjourned the meeting at 12:37 p.m.

Respectfully submitted,
Leslie Lovelace, Legislative Office Specialist