

ENVIRONMENTAL CONCERNS & REAL PROPERTY TAX SERVICES

Real Property Tax Services

AUGUST 20, 2025

COMMITTEE MEMBERS: TURNER, Geraci, Bean, Diamond, Gilligan, Etu and Strainer

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
  1. Request: Executive session to discuss payment of surplus money  
Rationale: Claim by Stephen Dale
  2. Request: Announce the retirement of the Real Property Director  
Rationale: recommend appointment to fulfill the remainder of her term and also appoint for a new term commencing October 1, 2025.
  3. Request:  
Rationale:
- V. Discussion Items:
  - 1.
  - 2.
- VI. Referrals/Pending Items:
  - 1.
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

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Attachments: 1. Two resolution request

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Real Property Tax Services**

**DATE: August 20, 2025**

- (a) Purpose of Request: **Payment of surplus money claim by Stephen Dale.**
- (b) Details: **In the amount of \$14,221.78**
- (c) Previous Resolution Number: **473 / 2021**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **To be determined.**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Real Property Tax Services**

**DATE: August 12, 2025**

(a) Purpose of Request:

**To recommend the appointment of a Director of Real Property, at a salary not to exceed \$96,422 upon the retirement of the current Director.**

(b) Details:

**The current Director of Real Property Tax Services has filed for retirement effective September 27, 2025. A replacement will need to be appointed to fulfill the remainder of her current appointment through September 30, 2025, and for a new term commencing October 1, 2025.**

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**A.1355.110**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS