

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: FINANCE & BUDGET**

**DATE: MAY 1, 2025**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS THOMAS  
STROUGH  
MADAY  
DRISCOLL  
CROCITTO

**OTHERS PRESENT:**

JOHN TAFLAN, COUNTY ADMINISTRATOR  
CHRISTINE NORTON, COUNTY TREASURER  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
LARRY ELMEN, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
SUPERVISORS ETU  
PATCHETT  
STRAINER  
TURNER  
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS  
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

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**COMMITTEE MEMBERS ABSENT:**

SUPERVISORS GERACI  
MERLINO

*Please note, the following contains a summarization of the May 1, 2025 meeting of the Finance & Budget Committee; the meeting in its entirety can be viewed using the following links:*

*Warren County website - <https://warrencountyny.gov/mma>*

*Warren County's YouTube Channel - <https://www.youtube.com/watch?v=TMQZwK9cLk8>*

Mr. Thomas called the meeting of the Finance & Budget Committee to order at 12:27 p.m.

A motion was made by Mr. Driscoll, seconded by Mr. Crocitto and carried by a unanimous vote of those present (*Messrs. Geraci and Merlino absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was offered for public comment, but there was no one present wishing to speak.

The agenda review commenced as follows:

- 1) Request for transfer of funds as attached for Committee approval.

Motion was made by Mr. Strough, seconded by Mr. Maday and carried by a unanimous vote of those present (*Messrs. Geraci and Merlino absent*) to approve Item 1 as outlined above and the necessary resolution was authorized for the May 13, 2025 Board Meeting.

- 2) Request/Item to be Discussed by the County Administrator regarding the Journal Report of transfers approved by the County Administrator staff for March 2025; provided for informational purposes.

A brief discussion ensued regarding the Journal Report of transfers approved by the County Administrator staff for March 2025 during which Mr. Thomas expressed some concerns.

- 3) Requests/Items to be Discussed by the County Treasurer:

- A) Request for transfer of funds in the amount of \$2,747 from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions*, to Budget Code A.1325 210, *County Treasurer - Furniture/Furnishings*, to cover the cost of purchasing a new desk and filing credenza in the County Treasurer's Office.

Motion was made by Mr. Driscoll and seconded by Mr. Maday to approve Item 3A as outlined above; following discussion

Mr. Thomas called the question and the motion was carried by a unanimous vote of those present (*Messrs. Geraci and Merlino absent*) to approve Item 3A as outlined above and the necessary resolution was authorized for the May 13, 2025 Board Meeting.

- B) Treasurer's Report on Occupancy Tax. The Treasurer provided a brief overview of the report included in the agenda packet.
- C) Request to appropriate \$5,040.04 from Budget Code GI.909.00, *Warren County Industrial Sewer, Fund Balance*, to Budget Code GI.8197 417, *Warren County Industrial Sewer, Water/Sewer/Tax*.

Motion was made by Mr. Maday, seconded by Mr. Crocitto and carried by a unanimous vote of those present (*Messrs. Geraci and Merlino absent*) to approve Item 3C as outlined above and the necessary resolution was authorized for the May 13, 2025 Board Meeting.

Christine Norton, *County Treasurer*, provided an update on the matters her office were undertaking including the automation of the time management and the online occupancy tax payments processing systems at the County, as well as an opportunity to possibly increase the interest on the County's daily cash flow which she would be discussing in more detail at a future meeting.

- 4) Referral from the Criminal Justice, Public Safety & Emergency Services Committee regarding a request to amend the 2025 Warren County Budget in the amount of \$2,592 to carry over unused FY19 Edward Byrne Memorial grant funding.

Motion was made by Mr. Strough, seconded by Mr. Maday and carried by a unanimous vote of those present (*Messrs. Geraci and Merlino absent*) to approve Item 4 as outlined above and the necessary resolution was authorized for the May 13, 2025 Board Meeting.

- 5) Referral from the Human Services Committee pertaining to a request to amend the 2025 Warren County Budget in the amount of \$25,000 to reflect receipt of funding from New York State Office of Children and Family Services for the purpose of supporting Foster/Adoptive Parent and Legal Guardianship recruitment activities in order to increase permanency outcomes.

Motion was made by Mr. Maday, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Messrs. Geraci and Merlino absent*) to approve Item 5 as outlined above and the necessary resolution was authorized for the May 13, 2025 Board Meeting.

- 6) Referral from the Park Operations & Management Committee regarding a request to appropriate \$2,869.98 from Budget Code A.691.07, *Deferred Revenue - Gaslight Village Parking Fees*, to Budget Code A.1625 270, *Charles R. Wood Park, Lawn & Landscaping Equipment*, and to authorize reimbursement in the same amount to the Village of Lake George for the purchase of a Cub Cadet mower and bagger.

Motion was made by Mr. Strough, seconded by Mr. Crocitto and carried by a unanimous vote of those present (*Messrs. Geraci and Merlino absent*) to approve Item 6 as outlined above and the necessary resolution was authorized for the May 13, 2025 Board Meeting.

- 7) Finance Committee action is required on the following Personnel Agenda items, *contingent upon approval by the Personnel, Administration & Higher Education Committee -1B-C, 4, 5A-B, 6 and 7*.
  - 1) Requests/Items to be Discussed by Representatives of SUNY Adirondack:
    - B) Request for a resolution approving Collective Bargaining Agreement between SUNY Adirondack and the Faculty Association of Adirondack Community College for term commencing September 1, 2025 and

terminating August 31, 2030 contingent upon adoption of a similar resolution by the Washington County Board of Supervisors.

It was noted the termination date of the contract was August 31, 2028 and not August 31, 2030.

Motion was made by Mr. Maday, seconded by Mr. Strough and carried by a unanimous vote of those present (*Messrs. Geraci and Merlino absent*) to approve Personnel, Administration & Higher Education agenda Item 1B as outlined above.

- C) Request for a resolution of support for SUNY Adirondack to sell property located at 240 Sanford Street in the City of Glens Falls.

Motion was made by Mr. Maday, seconded by Mr. Strough and carried by a unanimous vote of those present (*Messrs. Geraci and Merlino absent*) to approve Personnel, Administration & Higher Education agenda Item 1C as outlined above.

- 4) Request/Item to be Discussed by the Director of Information Technology (Mike Colvin, Director):  
Request to appropriate \$22,400 from Budget Code A.895.00, *Computer Reserve Fund*, to various department budget codes to cover the cost of purchasing computers and related equipment and software.

Motion was made by Mr. Strough, seconded by Mr. Maday and carried by a unanimous vote of those present (*Messrs. Geraci and Merlino absent*) to approve Personnel, Administration & Higher Education agenda Item 4 as outlined above and the necessary resolution was authorized for the May 13, 2025 Board Meeting.

- 5) Referral from the Criminal Justice, Public Safety & Emergency Services Committee (Chaired by Supervisor Geraci):  
*Probation (Robert Iusi, Director) -*
  - A) Request to amend the Table of Organization and Salary Schedule to create the new position of Probation Officer Trainee #3, *Grade 16, Base Annual Salary \$57,270*, effective May 16, 2025.

Motion was made by Mr. Maday and seconded by Mr. Driscoll to approve Personnel, Administration & Higher Education Agenda Item 5A as outlined above; following discussion Mr. Thomas called the question and the motion was carried by a unanimous vote of those present (*Messrs. Geraci and Merlino absent*) to approve Personnel, Administration & Higher Education agenda Item 5A as outlined above.

*Sheriff (James LaFarr, Sheriff) -*

- B) Request to amend the Table of Organization and Salary Schedule to create the new position of Patrol Officer #2-C (Contingent Position), Annual Salary \$56,111, effective June 1, 2025.

Motion was made by Mr. Maday, seconded by Mr. Crocitto and carried by a unanimous vote of those present (*Messrs. Geraci and Merlino absent*) to approve Personnel, Administration & Higher Education agenda Item 5B as outlined above.

- 6) Referral from the Economic Growth & Development Committee (Chaired by Supervisor Etu):  
*Workforce Development (Liza Ochsendorf, Director) -*  
Request to authorize temporary positions for the Summer Youth Employment Program and authorizing training slots for the Program Year 2025 which begins on July 1, 2025 and ends on June 30, 2026.

Motion was made by Mr. Strough, seconded by Mr. Maday and carried by a unanimous vote of those present (*Messrs Geraci and Merlino absent*) to approve Personnel, Administration & Higher Education agenda Item 6 as outlined above.

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- 7) Referral from the Legislative, Rules & Governmental Operations Committee (*Chaired by Supervisor Strough*):  
*County Clerk (Carrie Black, County Clerk) -*  
Request to amend the Table of Organization and Salary Schedule to create the new position of Motor Vehicle License Registration Clerk - Temp, *Base Annual Salary not to exceed \$10,000*, effective May 16, 2025.

Motion was made by Mr. Maday, seconded by Mr. Crocitto and carried by a unanimous vote of those present (*Messrs. Geraci and Merlino absent*) to approve Personnel, Administration & Higher Education agenda Item 7 as outlined above.

Privilege of the floor was called for, but there was no one wishing to speak.

There being no further business to come before the Finance & Budget Committee, on motion made by Mr. Strough and seconded by Mr. Maday, Mr. Thomas declared the meeting adjourned at 12:54 p.m.

Respectfully submitted,  
Sarah McLenithan, Deputy Clerk of the Board