

FINANCE & BUDGET COMMITTEE

AGENDA

JULY 31, 2025

**Committee Members:** *Thomas, Geraci, Strough, Maday, Driscoll, Crocitto and Merlino*  
*Chair of the Board shall serve an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board*

I. Committee meeting called to order by Chairman.

II. Motion to approve minutes of prior Committee meetings.

III. Privilege of the Floor/Public Comment

IV. Action Agenda

1) **Request for transfer of funds as attached for Committee approval.**

2) **Request/Item to be Discussed by the County Administrator (John Taflan, County Administrator):**

Journal Report of transfers approved by the County Administrator staff for June of 2025.

3) **Requests/Items to be Discussed by the County Treasurer (Christine Norton, Treasurer):**

A) Request to approve corrections to the Tax Rolls outlined in the attachment included with the agenda.

B) Request to rescind Resolution No. 276 of 2025, *Authorizing Arrow Bank to Issue a Letter of Credit on Behalf of Warren County to Highmark Blue Shield of Northeastern New York as an Alternative to Pre-funding the Health Insurance Account*, due to the County's Health Insurance Broker indicating the County's current letter of credit was sufficient.

4) **Referral from the Criminal Justice, Public Safety & Emergency Services Committee (Chaired by Supervisor Geraci):**  
***Sheriff (James LaFarr, Sheriff) -***

Request to amend the 2025 Warren County Budget in the amount of \$10,844.33 to reflect receipt of reimbursement payment from the United States Bureau of Justice Assistance (BJA) Bulletproof Vest Partnership Program (BVP) for ballistic vest purchases.

5) **Referral from the Economic Growth & Development Committee (Chaired by Supervisor Etu):**  
***Planning -***

~~Request to establish Capital Project No. H446, *Warren County Bikeway Intersection Improvements*, in the amount of \$500,000.~~ *Request withdrawn - item will return to the Economic Growth Committee along with a request for an appropriation of funds to cover the cost of the Capital Project.*

6) **Referrals from the Health Services Committee (Chaired by Supervisor Strainer):**  
***Office of Community Services (Rob York, Director) -***

A) Request to amend the 2025 Warren County Budget in the amount of \$7,280 to reflect receipt of 100% funding from New York State Office of Addiction Services and Supports specifically designated for the purchase of Naltrexone and Buprenorphine used to treat individuals incarcerated in the Warren County Correctional Facility.

***Public Health (Ginelle Jones, Director, Public Health/Patient Services) -***

B) To amend the 2025 Warren County Budget to reflect a reduction of funding in the amount of \$238,677.64 to correct the amount of JUUL Settlement funding received in 2025, which would be \$143,206.92.

7) **Referrals from the Public Works Committee (Chaired by Supervisor Conover):**  
***Department of Public Works (Kevin Hajos, Superintendent) -***

A) Request to amend the 2025 Warren County Budget in the amount of \$2,867.91 to reflect receipt of insurance recovery payment for repairs to 2021 Dodge.

B) Request to establish additional 2025 road projects outlined in the agenda attachment.

**CONTINUED**

**8) Finance Committee action is required on the following Personnel Agenda items, contingent upon approval by the Personnel, Administration & Higher Education Committee - 2C, 3A, 3B, 4F and 4G**

**PERSONNEL AGENDA ITEMS 2C, 3A, 3B, 4F and 4G:**

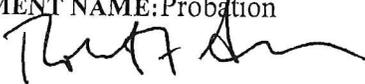
- 2) Request/Item to be Discussed by the Human Resources Director (Jackie Figueroa, Director):
  - C) Request for a transfer of funds in the amount of \$23,500 from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions*, to Budget Code A.1435 860, *Human Resources - Hospitalization*, to provide funding for additional hospitalization costs due to a change in coverage.
  
- 3) Requests/Items to be Discussed the Director of Information Technology (Mike Colvin, Director):
  - A) Request to transfer funds in the amount of \$175.00 from Budget Code A.1681 410, *Supplies*, to Budget Code A.1681 120, *Salaries-Overtime*, to cover a shortage in the amount of funding budgeted for overtime.
  - B) Request to appropriate \$39,000 from Budget Code A.895.00, *Computer Reserve Fund*, to various department budget codes to cover the cost of purchasing computers and related equipment and software.
  
- 4) Requests/Items to be Discussed by the County Attorney (Larry Elmen, County Attorney):
  - F) Request for resolution to transfer funds in the amount of \$10,000 from A.1990.469, *Contingent Account-Other Payments/Contributions*, to A.1420.440, *County Attorney, Legal/Transcript Fees*, to cover 2025 expenses for Roemer Wallens Gold Mineaux, LLP.
  - G) Request for resolution appropriating \$4,227.05 from Budget Code A.863.00, *Property & Casualty Insurance Reserve*, to Budget Code A.4018.0030 435, *Preventative Program, Disease Control, Medical Fees*, to cover loss of rabies vaccine and human vaccines caused by refrigerator malfunction.

**VI. Privilege of the Floor/Public Comment**

**VII. Motion to adjourn**

**RESOLUTION REQUEST FORM NO. 10****Request for Transfer of Funds**TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Probation

SIGNED: 

DATE: 7/21/25

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3144 110	Salaries-Regular	A.3144 120	Salries-Overtime	\$50

Please state reason for transfers requested: Funds needed to cover small overtime cost.

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

**REQUEST FOR TRANSFER OF FUNDS**

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS

Name of Department

SIGNED: \_\_\_\_\_ DATE: 7/22/2025

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>	<u>TOWN</u>
D.5112.8366	280 Co Roads, Crack Sealing Project	D.5112.8385	280 Co Roads, 2025 Crack Sealing	\$ 8,307.32	Various
D.5112.8375	280 Co Roads, 2025 CR#13 Glen Athol Road	D.5112.8385	280 Co Roads, 2025 Crack Sealing	\$ 61,692.41	Various
D.5112.8376	280 Co Roads, 2025 CR#48 Trout Lake Road	D.5112.8385	280 Co Roads, 2025 Crack Sealing	\$ 55,000.27	Various
D.5112.8367	280 Co Roads, Guide Rail Project	D.5112.8386	280 Co Roads, 2025 Guide Rail Projects	\$ 250,000.27	Various
D.5112.8376	280 Co Roads, 2025 CR#48 Trout Lake Road	D.5112.8386	280 Co Roads, 2025 Guide Rail Projects	\$ 74,999.73	Various
D.5112.8380	280 Co Roads, 2025 CR#22 Harrisburg Road	D.5112.8386	280 Co Roads, 2025 Guide Rail Projects	\$ 50,000.00	Various
D.5112.8382	280 Co Roads, 2025 CR#35 Diamond Point Road	D.5112.8386	280 Co Roads, 2025 Guide Rail Projects	\$ 50,000.00	Various
D.5112.8382	280 Co Roads, 2025 CR#35 Diamond Point Road	D.5112.8384	280 Co Roads, 2025 CR#78 13th Lake Road	\$ 5,000.00	Johnsburg

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990	439 Contingent Fund			
	Please state reason for transfer request:			
	Transfer surplus road project funds to cover capital project expenses			

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS - Solid Waste

Name of Department

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

7/22/2025

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1628.110	Salaries - Regular	A.1628.120	Salaries - Overtime	\$ 2,000.00

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			
	Please state reason for transfer request:			
	Transfer to cover OT salaries for hauling for Towns			

**WARREN COUNTY**  
Journal Report - June 2025

G/L Date	2025-00002615 Posted G/L Account Number	BA Account Description	GL Description	Increase Amount	Decrease Amount
Clk of Legislati - Clerk of the Legislative Board					
6/13/2025	A.1010 425	Reproduction Expenses	Budget Transfer from Object Code A.1010 444	\$ 488.56	
6/13/2025	A.1010 444	Travel/Education/Conference	Budget Transfer within Object Code to A.1010 425		\$ 488.56
6/4/2025	A.1410 210	Furniture/Furnishings	Transfer within budget code to A.1410 220		\$ 35.00
6/4/2025	A.1410 220	Office Equipment	Transfer within budget code from A.1410 210	\$ 35.00	
6/12/2025	A.1410 410	Supplies	Transfer within budget code to A.1410 436		\$ 8.95
6/12/2025	A.1410 436	Advertising Fees	Transfer within budget code from A.1410 410	\$ 8.95	
DPW_DPW Admin - DPW,DPW Administration					
6/12/2025	A.7113 413	Repair & Maint.-Bldg/Property	Transfer In Code to A.7113 470		\$ 2,305.00
6/12/2025	A.7113 470	Contract	Transfer In Code from A.7113 413	\$ 2,305.00	
6/12/2025	D.5110 453	Uniforms & Clothing	Transfer In Code from D.5110 470	\$ 635.50	
6/12/2025	D.5110 470	Contract	Transfer In Code to D.5110 453		\$ 635.50
Employment & Tr_WIA-Admin(Staff) - Employment & Training,WIA-Admin (Staff)					
6/5/2025	40.6293.0300 810	Retirement	object code change -from 40.6293.0300 860	\$ 4,500.00	
6/5/2025	40.6293.0300 860	Hospitalization	object code change - to 40.6293.0300 810		\$ 4,500.00
6/5/2025	40.6293.0305 810	Retirement	object code change - from 40.6293.0305 850	\$ 3,000.00	
6/5/2025	40.6293.0305 810	Retirement	object code change - from 40.6293.0305 855	\$ 1,000.00	
6/5/2025	40.6293.0305 850	Unemployment Insurance	object code change - to 40.6293.0305 810		\$ 3,000.00
6/5/2025	40.6293.0305 855	Disability	object code change - to 40.6293.0305 810		\$ 1,000.00
6/5/2025	40.6293.0305 850	Unemployment Insurance	object code change - to 40.6293.0305 861		\$ 800.00
6/5/2025	40.6293.0305 855	Disability	object code change - to 40.6293.0305 861		\$ 1,000.00
6/5/2025	40.6293.0305 861	Retirees Hospitalization	object code change - from 40.6293.0305 850	\$ 800.00	
6/5/2025	40.6293.0305 861	Retirees Hospitalization	object code change - from 40.6293.0305 855	\$ 1,000.00	
6/5/2025	40.6293.0310 410	Supplies	object code change - from 40.6293.0310 424	\$ 500.00	
6/5/2025	40.6293.0310 424	Postage	object code change - to 40.6293.0310 410		\$ 500.00
6/5/2025	40.6293.0310 428	Data Processing & Internet Fees	object code change - to 40.6293.0310 434		\$ 2,000.00
6/5/2025	40.6293.0310 434	Allowances	object code change - from 40.6293.0310 428	\$ 2,000.00	
6/5/2025	40.6293.0310 411	Rent-Building/Property	object code change - from 40.6293.0310 426	\$ 1,000.00	
6/5/2025	40.6293.0310 411	Rent-Building/Property	object code change - from 40.6293.0310 439	\$ 1,000.00	
6/5/2025	40.6293.0310 426	Subscriptions	object code change - to 40.6293.0310 411		\$ 1,000.00
6/5/2025	40.6293.0310 439	Misc Fees & Expenses	object code change - to 40.6293.0310 411		\$ 1,000.00
6/5/2025	40.6293.0310 439	Misc Fees & Expenses	object code change - to 40.6293.0310 470		\$ 632.63
6/5/2025	40.6293.0310 470	Contract	object code change - from 40.6293.0310 439	\$ 632.63	
6/5/2025	40.6293.0310 830	Social Security	object code change - from 40.6293.0310 860	\$ 3,000.00	
6/5/2025	40.6293.0310 860	Hospitalization	object code change - to 40.6293.0310 830		\$ 3,000.00
6/5/2025	40.6293.0313 410	Supplies	object code change - to 40.6293.0313 470		\$ 500.00
6/5/2025	40.6293.0313 470	Contract	object code change - from 40.6293.0313 410	\$ 500.00	
6/12/2025	40.6293.0305 410	Supplies	object code change - to 40.6293.0305 411		\$ 4,000.00
6/12/2025	40.6293.0305 411	Rent-Building/Property	object code change - from 40.6293.0305 410	\$ 4,000.00	
6/12/2025	40.6293.0313 810	Retirement	object code change - to 40.6293.0313 861		\$ 4,500.00
6/12/2025	40.6293.0313 861	Retirees Hospitalization	object code change - from 40.6293.0313 810	\$ 4,500.00	
6/20/2025	40.6293.0310 427	Memberships & Dues	object code change - to 40.6293.0310 434		\$ 300.00
6/20/2025	40.6293.0310 434	Allowances	object code change - from 40.6293.0310 427	\$ 300.00	

6/23/2025	40.6293.0313 423	Telephone	object code change - from 40.6293.0313 439	\$	200.00		
6/23/2025	40.6293.0313 439	Misc Fees & Expenses	object code change - to 40.6293.0313 423			\$ 200.00	
6/24/2025	40.6293.0300 426	Subscriptions	object code change - to 40.6293.0300 433			\$ 2,000.00	
6/24/2025	40.6293.0300 433	Training-Client	object code change - from 40.6293.0300 426	\$	2,000.00		
6/24/2025	40.6293.0300 433	Training-Client	object code change - from 40.6293.0300 439	\$	2,000.00		
6/24/2025	40.6293.0300 439	Misc Fees & Expenses	object code change - to 40.6293.0300 433			\$ 2,000.00	
6/24/2025	40.6293.0310 810	Retirement	object code change - from 40.6293.0310 860	\$	3,000.00		
6/24/2025	40.6293.0310 860	Hospitalization	object code change - to 40.6293.0310 810			\$ 3,000.00	
6/24/2025	40.6293.0310 831	Medicare Contribution	object code change - from 40.6293.0310 860	\$	1,500.00		
6/24/2025	40.6293.0310 860	Hospitalization	object code change - to 40.6293.0310 831			\$ 1,500.00	
6/27/2025	40.6293.0305 439	Misc Fees & Expenses	object code change - to 40.6293.0305 470			\$ 2,805.00	
6/27/2025	40.6293.0305 470	Contract	object code change - from 40.6293.0305 439	\$	2,805.00		
Legal Def-Indgnt - Legal Defense - Indigents							
6/17/2025	A.1170.4213 439	Misc Fees & Expenses	Budget transfer within budget code to A.1170 4213 470			\$ 1,600.00	
6/17/2025	A.1170.4213 470	Contract	Budget transfer within budget code from A.1170.4213 439	\$	1,600.00		
Office of EMS - Office of Emergency Services							
6/16/2025	A.4022 410	Supplies	Budget Transfer within Object Code to A.4022 424			\$ 20.00	
6/16/2025	A.4022 424	Postage	Budget Transfer within Object Code from A.4022 410	\$	20.00		
6/26/2025	A.3640 453	Uniforms & Clothing	Budget Transfer within Object Code to A.3640 470			\$ 300.00	
6/26/2025	A.3640 470	Contract	Budget Transfer within Object Code from A.3640 453	\$	300.00		
6/26/2025	A.4022 260	Other Equipment	Budget Transfer Out of Budget Code from A.4022 410	\$	300.00		
6/26/2025	A.4022 260	Other Equipment	Budget Transfer Out of Budget Code from A.4022 453	\$	300.00		
6/26/2025	A.4022 410	Supplies	Budget Transfer Out of Budget Code to A.4022 260			\$ 300.00	
6/26/2025	A.4022 453	Uniforms & Clothing	Budget Transfer Out of Budget Code to A.4022 260			\$ 300.00	
Probation_Probation - Probation,Probation							
6/10/2025	A.3140 220	Office Equipment	Budget transfer within object code from A.3140 439	\$	79.99		
6/10/2025	A.3140 439	Misc Fees & Expenses	Budget transfer within object code to A.3140 453			\$ 58.48	
6/10/2025	A.3140 439	Misc Fees & Expenses	Budget transfer within object code to A.3140 220			\$ 79.99	
6/10/2025	A.3140 453	Uniforms & Clothing	Budget transfer within object code from A.3140 439	\$	58.48		
6/12/2025	A.3140 439	Misc Fees & Expenses	Budget transfer within object code to A.3140 453			\$ 40.00	
6/12/2025	A.3140 453	Uniforms & Clothing	Budget transfer within object code from A.3140 439	\$	40.00		
6/27/2025	A.3140 428	DATA PROCESSING & INTERNET Fees	Budget transfer within object code from A3140 439	\$	200.00		
6/27/2025	A.3140 439	Misc Fees & Expenses	Budget transfer within object code to A.3140 428			\$ 200.00	
Public Health_Health Services - Public Health,Health Services							
6/6/2025	A.4054.0060 220	Office Equipment	Budget Transfer El hole punch to A4054.0060.260 from 220			\$ 200.00	
6/6/2025	A.4054.0060 260	Other Equipment	Budget Transfer El hole punch to A4054.0060.260 from 220	\$	200.00		
Residential Hall - Countryside Adult Home							
6/3/2025	A.6030 410	Supplies	Budget Transfer within object code from A.6030 410 to A.6030 439			\$ 14,810.50	
6/3/2025	A.6030 439	Misc Fees & Expenses	Budget Transfer within object code to A.6030 439 from A.6030 410	\$	14,810.50		
6/23/2025	A.6030 210	Furniture/Furnishings	Budget Transfer out of object code to A.6030 210 from A.6030 437	\$	1,000.00		
6/23/2025	A.6030 437	Consulting Fees	Budget Transfer out of object code from A.6030 437 to A.6030 210			\$ 1,000.00	
Sheriff_Sheriff Law Enf - Sheriff,Sheriff Law Enforcement							
6/3/2025	A.3110 426	Subscriptions	budget transfer within object code from A.3110 470	\$	1,002.05		
6/3/2025	A.3110 470	Contract	budget transfer within object code A.3110 426			\$ 1,002.05	
6/5/2025	A.3110.4052 260	Other Equipment	budget transfer out of object code from A.3110.4052 455	\$	1,148.00		
6/5/2025	A.3110.4052 455	Safety Equipment	budget transfer out of object code to A.3110 4052 260			\$ 1,148.00	

6/18/2025	A.3110 444	Travel/Education/Conference	budget transfer within object code to A.3110 444..01		\$		795.00
6/18/2025	A.3110 444.01	Job Related Courses	budget transfer within object code from A.3110 444	\$		795.00	
6/24/2025	A.3110 444	Travel/Education/Conference	budget transfer within object code from A.3110 444.01	\$		2,337.49	
6/24/2025	A.3110 444.01	Job Related Courses	budget transfer within object code from A.3110 444		\$		2,337.49
Social Services - Social Services							
6/5/2025	A.6119 470	Contract	Budget transfer out of object code to A.6123 470		\$		10,000.00
6/5/2025	A.6123 470	Contract	Budget transfer out of object code from A.6119 470	\$		10,000.00	

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: Treasurer's Office**

**DATE: July 31, 2025**

- (a) Purpose of Request:  
**To approve correction to Tax Rolls**
  
- (b) Details:  
**Correcting of Assessments and Refunds or Chargebacks of Taxes**
  
- (c) Previous Resolution Number:  
**Resolution No. 206 of 2024**  
**Resolution No. 504 of 2024**
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

## Chargeback of Taxes 2025

Year	Tax Map No.	Location	Breakdown		Reason	Debit	Credit
<b>2025</b>		<b>Bolton</b>					
	200.10-1-1.1		County Tax	\$3,299.99	Court Order	A. 1010 1001	A .250.00
			Town Tax	\$142.89	Court Order	A. 430.00	A .250.00
			EMS	\$213.91	Court Order	A. 430.00	A .250.00
			Fire Protection	\$266.33	Court Order	A. 430.00	A .250.00
	200.10-1-1.4		County Tax	\$3,003.36	Court Order	A. 1010 1001	A .250.00
			Town Tax	\$130.05	Court Order	A. 430.00	A .250.00
			EMS	\$194.68	Court Order	A. 430.00	A .250.00
			Fire Protection	\$242.39	Court Order	A. 430.00	A .250.00
<b>2025</b>		<b>Chester</b>					
	120.19-2-4.2		County Tax	\$125.11	Clerical Error	A. 1010 1001	A.250.00
			Town Tax	\$46.46	Clerical Error	A. 430.00	A.250.00
			Fire Protection	\$22.58	Clerical Error	A. 430.00	A.250.00
			Friends Lake Invasive	\$2.84	Clerical Error	A. 430.00	A.250.00
			EMS	\$12.06	Clerical Error	A. 430.00	A.250.00
	68.20-1-21		School Relevy	\$92.08	Clerical Error	A. 430.00	A.250.00
	85.8-2-7.1		School Relevy	\$8.82	Clerical Error	A. 430.00	A.250.00
	85.8-2-7.2		School Relevy	\$44.12	Clerical Error	A. 430.00	A.250.00
	86.14-1-23		School Relevy	\$4.96	Clerical Error	A. 430.00	A.250.00
	86.6-1-1		County Tax	\$281.82	SCAR Decision	A. 1010 1001	A.250.00
			Town Tax	\$104.66	SCAR Decision	A. 430.00	A.250.00
			Fire Protection	\$50.86	SCAR Decision	A. 430.00	A.250.00
			EMS	\$27.16	SCAR Decision	A. 430.00	A.250.00
			Loon Lake Park	\$18.77	SCAR Decision	A. 430.00	A.250.00
	86.19-1-33		County Tax	\$293.22	SCAR Decision	A. 1010 1001	A.250.00
			Town Tax	\$108.90	SCAR Decision	A. 430.00	A.250.00
			Fire Protection	\$52.92	SCAR Decision	A. 430.00	A.250.00
			EMS	\$28.26	SCAR Decision	A. 430.00	A.250.00
			Loon Lake Park	\$19.53	SCAR Decision	A. 430.00	A.250.00
	86.13-2-6		School Relevy	\$31.44	Clerical Error	A. 430.00	A.250.00
	86.18-1-19		School Relevy	\$34.74	Clerical Error	A. 430.00	A.250.00

	86.18-1-29		School Relevy	\$2.76	Clerical Error	A. 430.00	A.250.00
<b>2025</b>		<b>Hague</b>					
	904.-5-1		Fire Protection	\$411.83	State Lands Adj.	A. 430.00	A. 270.00
	Multiple Parcels - Res. #5, 24-26		School Relevy	\$314,283.23	Clerical Errors	A. 430.00	A. 250.00
<b>2025</b>		<b>Johnsburg</b>					
			Fire Protection	\$90.65	State Lands Adj.	A. 430.00	A. 270.00
<b>2025</b>		<b>Lake George</b>					
	264.10-1-20		Caldwell Sewer	\$568.54	Clerical Error	A. 430.00	A. 250.00
<b>2025</b>		<b>Queensbury</b>					
	302.18-3-20		County Tax	\$71.74	SCAR Decision	A.1010 1001	A. 250.00
			Town Tax	\$14.28	SCAR Decision	A. 430.00	A. 250.00
			EMS	\$9.72	SCAR Decision	A. 430.00	A. 250.00
			Fire Protection	\$14.42	SCAR Decision	A. 430.00	A. 250.00
			Crandall Library	\$7.90	SCAR Decision	A. 430.00	A. 250.00
			Lighting	\$1.60	SCAR Decision	A. 430.00	A. 250.00
			Water	\$7.70	SCAR Decision	A. 430.00	A. 250.00
	289.18-1-35.4	<b>Queensbury</b>	County Tax	\$97.83	SCAR Decision	A.1010 1001	A.250.00
			Town Tax	\$19.47	SCAR Decision	A. 430.00	A.250.00
			EMS	\$13.26	SCAR Decision	A. 430.00	A.250.00
			Fire Protection	\$19.65	SCAR Decision	A. 430.00	A.250.00
			Crandall Library	\$10.77	SCAR Decision	A. 430.00	A.250.00
			Lighting	\$2.19	SCAR Decision	A. 430.00	A.250.00
			Water	\$10.50	SCAR Decision	A. 430.00	A.250.00
	295.19-3-43		County Tax	\$32.61	SCAR Decision	A.1010 1001	A.250.00
			Town Tax	\$6.49	SCAR Decision	A.430.00	A.250.00
			EMS	\$4.42	SCAR Decision	A.430.00	A.250.00
			Fire Protection	\$6.56	SCAR Decision	A.430.00	A.250.00
			Crandall Library	\$3.60	SCAR Decision	A.430.00	A.250.00
			Water	\$3.50	SCAR Decision	A.430.00	A.250.00

	296.18-1-46		County Tax	\$1,105.48	Court Order	A.1010 1001	A.250.00
			Town Tax	\$220.01	Court Order	A.430.00	A.250.00
			EMS	\$149.84	Court Order	A.430.00	A.250.00
			Fire Protection	\$222.05	Court Order	A.430.00	A.250.00
			Crandall Library	\$121.70	Court Order	A.430.00	A.250.00
			Lighting	\$24.75	Court Order	A.430.00	A.250.00
			Water	\$118.62	Court Order	A.430.00	A.250.00
	297.10-1-27		County Tax	\$303.27	Clerical Error	A.1010 1001	A.250.00
			Town Tax	\$60.36	Clerical Error	A.430.00	A.250.00
			EMS	\$41.11	Clerical Error	A.430.00	A.250.00
			Fire Protection	\$60.92	Clerical Error	A.430.00	A.250.00
			Crandall Library	\$33.39	Clerical Error	A.430.00	A.250.00
			Lighting	\$6.79	Clerical Error	A.430.00	A.250.00
	302.17-3-56		County Tax	\$117.39	Clerical Error	A.1010 1001	A.250.00
			Town Tax	\$23.37	Clerical Error	A.430.00	A.250.00
	303.15-1-25.1		County Tax	\$828.29	Court Order	A.1010 1001	A.250.00
			Town Tax	\$164.85	Court Order	A.430.00	A.250.00
			EMS	\$112.27	Court Order	A.430.00	A.250.00
			Fire Protection	\$166.37	Court Order	A.430.00	A.250.00
			Crandall Library	\$91.19	Court Order	A.430.00	A.250.00
			Lighting	\$44.99	Court Order	A.430.00	A.250.00
			Water	\$88.88	Court Order	A.430.00	A.250.00
<b>2025</b>	302.20-24.16	<b>Glens Falls</b>	21 Bay St. Properties, LLC	\$7,560.36	PILOT	A. 251.00	A. 1010 1001
<b>2025</b>	302.16-18-4	<b>Glens Falls</b>	13 Chester	\$3,069.24	PILOT	A. 251.00	A. 1010 1001
<b>2025</b>	310.5-2-3	<b>Glens Falls</b>	70 Warren, LLC	\$2,384.57	PILOT	A. 251.00	A. 1010 1001
<b>2025</b>	309.28-7-1	<b>Glens Falls</b>	14 Husdon, LLC	\$28,397.52	PILOT	A. 251.00	A. 1010 1001
<b>2025</b>	302.20-24-1	<b>Glens Falls</b>	88 Ridge Royale, LLC	\$12,535.02	PILOT	A. 251.00	A. 1010 1001
<b>2025</b>	310.5-1-17	<b>Glens Falls</b>	EASM Properties, LLC	\$794.58	PILOT	A. 251.00	A. 1010 1001
<b>2025</b>	309.11-5-40	<b>Glens Falls</b>	AIM Housing Dev. (Broad St. Commons)	\$11,022.24	PILOT	A. 251.00	A. 1010 1001
<b>2025</b>	302.20-27-1	<b>Glens Falls</b>	Glens Falls Ventures, LLC	\$2,408.77	PILOT	A. 251.00	A. 1010 1001

<b>2025</b>	303.17-16-3.1	<b>Glens Falls</b>	Housing Auth PILOT-Cronin	\$4,570.22	PILOT	A. 251.00	A. 1010 1001
<b>2025</b>	310.5-2-1	<b>Glens Falls</b>	Housing Auth- Stitchman Towers	\$3,710.48	PILOT	A. 251.00	A. 1010 1001
<b>2025</b>		<b>Glens Falls</b>	Housing Auth - Larose Gardens	\$2,443.49	PILOT	A. 251.00	A. 1010 1001
<b>2025</b>	302.12-13-13	<b>Glens Falls</b>	National Grid	\$5.67	Clerical Error	A. 251.00	A. 1010 1001
	303.10-2-5	<b>Glens Falls</b>	National Grid	\$12.65	Clerical Error	A. 251.00	A. 1010 1001
	303.14-1-38	<b>Glens Falls</b>	National Grid	\$1.60	Clerical Error	A. 251.00	A. 1010 1001
	310.5-6-2	<b>Glens Falls</b>	National Grid	\$293.00	Clerical Error	A. 251.00	A. 1010 1001
	310.6-1-31.1	<b>Glens Falls</b>	National Grid	\$676.13	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/1011	<b>Glens Falls</b>	National Grid	\$8.15	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/1021	<b>Glens Falls</b>	National Grid	\$30.64	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/1031	<b>Glens Falls</b>	National Grid	\$12.18	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/1041	<b>Glens Falls</b>	National Grid	\$23.45	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/1051	<b>Glens Falls</b>	National Grid	\$1.04	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/1061	<b>Glens Falls</b>	National Grid	\$19.59	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/1071	<b>Glens Falls</b>	National Grid	\$22.52	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/1111	<b>Glens Falls</b>	National Grid	\$27.29	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/1121	<b>Glens Falls</b>	National Grid	\$0.15	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/1881	<b>Glens Falls</b>	National Grid	\$1,080.35	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/1882	<b>Glens Falls</b>	National Grid	\$224.58	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/2001	<b>Glens Falls</b>	National Grid	\$202.53	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/2011	<b>Glens Falls</b>	National Grid	\$1.96	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/2021	<b>Glens Falls</b>	National Grid	\$0.92	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/2031	<b>Glens Falls</b>	National Grid	\$6.50	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/2041	<b>Glens Falls</b>	National Grid	\$0.27	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/2051	<b>Glens Falls</b>	National Grid	\$0.17	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/2881	<b>Glens Falls</b>	National Grid	\$126.58	Clerical Error	A. 251.00	A. 1010 1001
	605.000-9999-132.350/2882	<b>Glens Falls</b>	National Grid	\$26.31	Clerical Error	A. 251.00	A. 1010 1001
	309.12-6-4	<b>Glens Falls</b>	National Grid	\$13.86	Clerical Error	A. 251.00	A. 1010 1001
	309.19-6-18.1	<b>Glens Falls</b>	National Grid	\$23.41	Clerical Error	A. 251.00	A. 1010 1001
	309.19-6-18.2	<b>Glens Falls</b>	National Grid	\$27.09	Clerical Error	A. 251.00	A. 1010 1001
	309.36-4-1	<b>Glens Falls</b>	National Grid	\$19.82	Clerical Error	A. 251.00	A. 1010 1001
	309.36-4-6	<b>Glens Falls</b>	National Grid	\$23.39	Clerical Error	A. 251.00	A. 1010 1001
	309.36-4-7.2	<b>Glens Falls</b>	National Grid	\$20.72	Clerical Error	A. 251.00	A. 1010 1001
	309.6-1-8	<b>Glens Falls</b>	National Grid	\$21.24	Clerical Error	A. 251.00	A. 1010 1001

310.6-1-23	Glens Falls	National Grid	\$5.93	Clerical Error	A. 251.00	A. 1010 1001
			<b>410,582.20</b>			

Correction of Assessments:

SCARS	1,344.31	
Court Orders	10,952.89	
PILOTs	78,896.49	91,193.69

Chargebacks to Towns:

Clerical Errors	318,886.03	
State Owned Lands	502.48	319,388.51
	410,582.20	410,582.20

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: Treasurer**

**DATE: July 31, 2025**

(a) Purpose of Request:

**To rescind Resolution 276 of 2025**

(b) Details:

**The County's health insurance broker, Marshall & Sterling Employee Benefits, Inc., withdrew their recommended that Warren County request a letter of credit from Arrow Bank in the amount of Three Hundred Sixty Thousand Six Hundred Ninety-Two Dollars (\$360,692) to be submit - stating that our current LOC was sufficient.**

(c) Previous Resolution Number:

**276 of 2025**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**NOT APPLICABLE**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

## ***RESOLUTION REQUEST FORM NO. 7***

### ***Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME:** Sheriff

**DATE:** July 21, 2025

- (a) **Purpose of Amendment:** Amend the County Budget to accept a reimbursement payment from the United States Bureau of Justice Assistance (BJA) Bulletproof Vest Partnership Program (BVP) for ballistic vest purchases
- (b) **Appropriation Code, Object Code, Full Title and Amount:**
- |            |                                   |             |
|------------|-----------------------------------|-------------|
| A.3110 455 | General Sheriff's Law Enforcement | \$10,844.33 |
|            | Safety Equipment                  |             |
- (c) **Revenue Code (with title), and amount:**
- |             |                                   |             |
|-------------|-----------------------------------|-------------|
| A.3110 4384 | General Sheriff's Law Enforcement | \$10,844.33 |
|             | Other Sheriff Aid                 |             |

**RESOLUTION REQUEST FORM NO. 8****Request to Establish Capital Project or Capital Reserve Project\***

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Planning and Community Development**

**DATE: July 11, 2025**

- (a) Exact Title\* **and** Number of Project (must be obtained from Treasurer's Office):  
**H446, Warren County Bikeway Intersection Improvements**
- (b) Is this a Capital Project?  
**Yes**
- (c) Is this a Capital Reserve Project?
- (d) Amount of Project:  
**\$500,000**
- (e) Source of Funding (including name & title of codes, etc.):  
**TBD**
- (f) Purpose of Establishment:  
**This project will be reimbursed by NYSDOT. It will implement safety improvements at 5 road crossings on the Warren County Bikeway.**

**\*Title should reflect department if possible:**

i.e. Capital Project No. H274.9550 280 *Replace VASI with PAPI* would be clearer if name was listed as Airport Replace VASI with PAPI.

**RESOLUTION REQUEST FORM NO. 7*****Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Mental Health/Office of Community Services**

**DATE: 7/22/25**

- (a) Purpose of Amendment: **Request to amend the 2025 Warren County budget in the amount of \$7,280 (\$14,559 annualized, effective 7/1/25) to allow for receipt and expenditure of 100% State Aid funding from the NYS Office of Addiction Services and Supports, specifically designated for the purchase of Naltrexone and Buprenorphine used to treat individuals incarcerated in the Warren County Correctional Facility.**
- (b) Appropriation Code, Object Code, Full Title and Amount: **A.4310.435 - Medical Fees, \$7,280**
- (c) Revenue Code (with title), and Amount: **A.4310.3490 - Mental Health, \$7,280**

## RESOLUTION REQUEST FORM NO. 7

### Request to Amend County Budget\*

**\*If this is the result of a grant award, also complete and submit  
Form No. 5 or 6**

**DEPARTMENT NAME:** Warren County Health Services

**DATE:** July 21, 2025

- (a) **Purpose of Amendment:** To amend the 2025 budget to reflect the anticipated expense and Revenue for the JUUL Settlement in the amount of \$143,206.92 (Thjs reflects the amount anticipated to receive this year of the anticipated full settlement of \$381,885.14).
- (b) **Appropriation Code (with title), Object Code (with title) and Amount:**

A.4018.0057.410 JUUL Settlement-Supplies Expense	(\$ 40,352.56)
A.4018.0057.424 JUUL Settlement-Postage Expense	(\$ 3,000.00)
A.4018.0057.436 JUUL Settlement-Advertising Expense	(\$158,325.08)
A.4018.0057.444 JUUL Settlement-Educational/Training Exp	( \$7,000.00)
A.4018.0057.470 JUUL Settlement-Contract Expense	(\$ 30,000.00)

Revenue Code (with title), and Amount:

A.4018.0057.2696 JUUL Settlement Revenue (\$238,677.64)

**\*Note:** Health Services would like to amend the JUUL grant budgeted to reflect the amount anticipated to receive in 2025 for \$143,206.92 The New York State Attorney General's Office notified us also we will be receiving June 1<sup>st</sup> of each year \$47,735.64. This will be from 2026-2030 (over the next five years). This settlement is to allow us to provide for Vaping Outreach and Education. We anticipate to contract with local agencies to provide different trainings related to Vaping issues. We will also plan to do Advertising and Mailings to promote these programs. Payments were to be made to the County in 8 equal installments of \$47,735.64, however we did not receive any funding in 2024 therefore they have stated we will receive three payments total in 2025 for \$143,206.92 and then going forward annually from 2026-3030. This will be posted to the Deferred Revenue-JUUL Settlement account- A691.15.

**RESOLUTION REQUEST FORM NO. 7*****Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Public Works - DPW**

**DATE: July 22nd, 2025**

(a) Purpose of Amendment:

**To Amend the 2025 Budget \$2,867.91 dollars to reflect Insurance Recovery payment dated June 17th, 2025, for Repair to a 2021 Dodge. DOL March 18th, 2025.**

(b) Appropriation Code, Object Code, Full Title and Amount:

**DM.5130 441 - Machinery, Auto-supplies & Repair \$2,867.91**

(c) Revenue Code (with title), and Amount:

**DM.5130 2680 - Machinery, Insurance Recovery \$2,867.91**

PERSONNEL, ADMINISTRATION & HIGHER EDUCATION COMMITTEE

AGENDA

JULY 31, 2025

*Committee Members: Wild, Driscoll, Etu, Maday, Bean, Patchett, and Merlino - Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board*

- I. Committee meeting called to order by Chair.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the Floor/Public Comment
- IV. Action Agenda
  - 1) SUNY Adirondack representatives to provide an update on the College.
  - 2) **Requests/Items to be Discussed by the Human Resources Director (Jackie Figueroa, Director):**
    - A) Review of report on tracking of vacancies filled.
    - B) Request to rescind Resolution No. 73 of 2020, *Authorizing the Use of Paid Administrative Leave in the Event of a Medical Quarantine for Disease Prevention.*
    - C) Request to transfer funds in the amount of \$23,500 from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions*, to Budget Code A.1435 860, *Human Resources - Hospitalization*, to provide funding for additional hospitalization costs due to a change in coverage.
  - 3) **Requests/Items to be Discussed by the Director of Information Technology (Mike Colvin, Director):**
    - A) Request to transfer funds in the amount of \$175.00 from Budget Code A.1681 410, *Supplies*, to Budget Code A.1681 120, *Salaries-Overtime*, to cover a shortage in the amount of funding budgeted for overtime.
    - B) Request to appropriate \$39,000 from Budget Code A.895.00, *Computer Reserve Fund*, to various department budget codes to cover the cost of purchasing computers and related equipment and software.
    - C) Request to amend the existing contract with Jitterbit to increase the not to exceed amount to \$140,181.60 to allow use of AI interface.
  - 4) **Requests/Items to be Discussed by the County Attorney (Larry Elmen, County Attorney):**  
**Action Agenda/New Business Items:**
    - A. Request for resolution accepting and approving multiple new nationwide opioid settlements and authorizing the Chair to execute: (1) the participation forms; (2) any bankruptcy plan voting rights in favor of the settlement regarding the Estate of Purdue Pharma L.P.; and (3) all future documents related to the settlement of claims, in a form approved by the County Attorney, and to accept any award of funds. The specific details for each participating opioid manufacturer are accessible at <https://nationalopioidsettlement.com/> and are as follows:
      - i. Purdue Pharma, the Sackler Family, and other related parties (total settlement amount under the nationwide plan is estimated to be approximately \$6.5 billion, payable through an initial \$1.5 billion payment in 2026 with sixteen (16) further payments during the following fifteen (15) years. The estimated total payments available to all subdivisions in New York State is approximately \$241,240,054.40.)
      - ii. Sandoz, Inc., an opioid manufacturer (total settlement amount under nationwide plan is estimated to be \$99,500,000.00); and
      - iii. Eight Manufacturers' Settlement for (1) Alvogen, Inc.; (2) Amneal Pharmaceuticals, Inc.; (3) Apotex, Inc.; (4) Hikma Pharmaceuticals USA Inc.; (5) Indivior Inc.; (6) Mylan Pharmaceuticals Inc.; (7) Sun Pharmaceutical Industries, Inc.; and Zydus Pharmaceuticals (USA), Inc. (total settlement amount under nationwide plan is estimated to be \$720,000,000.00 cash plus up to approximately \$352,000,000 worth of pharmaceutical products (such as Naloxone) with six companies paying lumps sums in first year (totaling \$229,000,000) and three companies paying the balance over a period of years ranging from five (5) years to (10) years.
    - B. Request for resolution to approve and adopt "Warren County Policy for Employee Notary Services" referred by the Warren County Risk & Safety Committee. The new policy provides requirements and procedures for all County employees requested by their Department Head to perform notary acts as part of their official County employment.
    - C. Request for resolution to approve and adopt "Warren County Employee Time, Attendance, and Approval Policy" referred by the Warren County Risk & Safety Committee. This policy consolidates and updates employee time and attendance and incorporates and supersedes Resolution 218 of 2025 "Adopting the Warren County Employee Timekeeping Approval Management Policy." The purpose of the policy is to establish uniform County-wide protocols to ensure accurate employee time and attendance timekeeping which complies with federal and state labor law requirements.
    - D. Request for resolution to rescind Resolution 218 of 2025 "Adopting the Warren County Employee Timekeeping Approval Management Policy."

**CONTINUED**

- E. Request for resolution to amend agreement with Roemer Wallens Gold Mineaux, LLP to increase the not to exceed amount from \$70,000 to \$120,000 for a term beginning January 1, 2025 and expiring upon resolution of Federal District Court Case #1:22-cv-00641.
- F. Request for resolution to transfer funds in the amount of \$10,000 from A.1990.469, *Contingent Account-Other Payments/Contributions*, to A.1420.440, *County Attorney, Legal/Transcript Fees*, to cover 2025 expenses for Roemer Wallens Gold Mineaux, LLP.
- G. Request for resolution appropriating \$4,227.05 from Budget Code A.863.00, *Property & Casualty Insurance Reserve*, to Budget Code A.4018.0030 435, *Preventative Program, Disease Control, Medical Fees*, to cover loss of rabies vaccine and human vaccines caused by refrigerator malfunction.
- H. Request for resolution authorizing the Chair of the Board of Supervisors to execute any settlement documents in the matter of Jasmine Earnest v. Town of Queensbury, County of Warren, Stilsing Electric, Incorporated and Joanne Levack, Warren County Supreme Court, Index No. 2023-71036, , in a form approved by the County Attorney.

**Discussion Items:**

- I. Insurance Reserve Payment Report as of June 30, 2025: Report enclosed.
- J. Personnel Matters: Request for a motion to enter into an executive session, per Public Officers Law § 105(1)(f), to engage in discussions of matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person concerning July 17, 2025.
- K. Litigation Update: Request for a motion to enter into an executive session, per Public Officers Law § 105(1)(d), to engage in discussions of proposed, pending and current litigation and to provide attorney-client communications per Public Officers Law § 108(3), concerning one or more of the matters listed below which shall be identified at the time of the meeting:
  - 1. Lawsuits Without Insurance Coverage:
    - a) Michael Easterbrooks v. Schenectady County, et al, Albany County Index No. 907013-2021, filed August 10, 2021. Discovery ongoing defendants to be deposed.
    - b) Joshua Rouse v. Berkshire Farms Center for Youth, et al, Warren County Index No. EF2021-69346, filed August 10, 2021. Discovery ongoing. Plaintiff's deposition to continue August 26, 2025.
    - c) Kathleen Innes v. Warren County and Correctional Medical Care, NDNY 1:22-cv-00641-BKS-TWD, filed June 15, 2022. Discovery completed. Summary judgment motions fully submitted on May 15, 2025. Awaiting Court Decision and Order.
    - d) Estate of Ann Alice Hennessey v. County of Warren & Christine Norton, as County Treasurer, NDNY 1:24-cv-314-AMN-CFH, filed March 6, 2024.
      - Alleging violations of federal constitutional rights under 5th Amendment, 8th Amendment, and 14th Amendment, as well as section 1983 claims for deprivation of civil rights, and State law claim for unjust enrichment.
      - March 22, 2024: Insurance Coverage Denied through Travelers-claims made.
      - New York Tax Foreclosure Surplus Litigation: Multi-District Litigation (MDL) No. 3117: Plaintiffs motion to join all 37 counties subject to individual lawsuits. Responses filed 5/7/2024. Decision pending.
      - May 31, 2024: Motion to Dismiss against remaining plaintiff, Estate of Ann Alice Hennessey, filed with Federal District Court.
      - July 19, 2024: Plaintiff filed opposition papers to County's Motion to Dismiss.
      - July 25, 2024: County filed reply brief in response to plaintiff's opposition papers.
      - October 8, 2024: Court conference in Federal District Court regarding pending motions to dismiss. All separately filed lawsuits consolidated into a single matter following court conference. No new activity.
    - e) Village of Hudson Falls v. Town of Queensbury, Town of Kingsbury, County of Washington & County of Warren, Index No. 2024-37927, filed December 10, 2024. Action to Quiet Title on Village/Town Boundary Line along Warren Street and Quarry Crossing between Dix Avenue and River Street. Hearing on Motion for Preliminary Injunction held March 20, 2025. No action taken by Court.
  - 2. Lawsuits Covered by Insurance:
    - a) *Patricia Zahaba v. County of Warren and Town of Queensbury*, Warren County Index No. EF2022-70243, filed June 13, 2022. Date of Loss alleged: June 11, 2021. Notice of Claim served September 8, 2021. Depositions ongoing.
    - b) *John Werner v. Bernice Conlon & Warren County*, Warren County Index No. EF2022-70247, filed June 15, 2022. Date of Loss alleged: August 15, 2021. Notice of Claim served November 8, 2021. Further depositions of County witnesses scheduled for July. Depositions ongoing.
    - c) *Jasmine Earnest v. Town of Queensbury, County of Warren, Stilsing Electric, Inc. & Joanne Levack*, Warren County Index No. EF2022-2111, filed September 29, 2022. Date of Loss alleged: April 12, 2022. Notice of Claim served May 9, 2022. Discover disclosure deadline: 3/28/2025; Court-ordered Mediation Sessions: May 28, 2025; Summary judgment motions filed May 16, 2025; Pretrial conference: 9/4/2025; Trial Date: 10/10/2025 through 10/31/2025.
    - d) *Timothy McIntyre & Brenna Michalak v. County of Warren*, Warren County Index No. EF2023-72092, filed December 11, 2023. Date of Loss alleged: September 18, 2022. Notice of Claim, served December 19, 2022. Discovery ongoing.

- e) *Nicholas Oudekerk (Pro Se) v. Sergeant Brandon Thomas & Corrections Officer Nicholas Crum*, NDNY 9:24-cv-00109-AMN-TWD, filed March 13, 2024.
    - September 13, 2024: Motion to Dismiss filed.
    - October 10, 2024/October 24, 2024/December 4, 2024: Court provides Pro Se Plaintiff additional time and opportunity to file opposition papers to Motion to Dismiss.
    - December 19, 2024: Pro Se Plaintiff files opposition papers.
    - February 11, 2025: Awaiting Decision & Order.
    - June 9, 2025: Motion to dismiss denied. Discovery to follow.
  - f) *James Condon v. Warren County Deputy Sheriffs Ortiz & Duggan*, NDNY 1:24-cv-1172, filed September 25, 2024. Discovery started. Court Ordered Mediation Sessions: July 30, 2025. Depositions of named County employees completed. Plaintiff's deposition completed. Depositions for two sheriff deputies completed.
  - g) *Corey M. Russell (Pro Se) v. Bailey*, NDNY 9:24-cv-1109, filed November 4, 2024. Date of Loss: June 4, 2024. Order dismissing various claims filed October 23, 2024. County Motion to Dismiss filed April 30, 2025.
  - h) *Daniel S. Murray v. County of Warren*, NDNY 9:25-cv-00622, filed May 16, 2025. Date of Loss: March 2025. Lawsuit alleged medical indifference, per Eighth Amendment to US Constitution for failure to timely replace lost hearing aids, and violations of the Americans with Disabilities Act and Rehabilitation Act. Initial appearances pending. Claim was tendered to Primecare by contractual agreement for defense and indemnification.
3. Notice of Claims & Administrative Complaints:
- a) *Administrative Complaint:* Department of Human Rights for Richie Russo against County of Warren and Warren County DSS, dated May 2, 2024. Date of Loss alleged: November 27, 2023 through March 7, 2024. 2/3/2025: Final Investigation Report and Basis of Determination issued by NYS Division of Human Rights finding probable cause to support allegations of the complaint. Matter to proceed to administrative law judge for hearing.
  - b) *Notice of Claim served July 15, 2024.* Jennifer Dees & Ethan Smith. Date of Loss alleged: June 2024. Warren County District Attorney's Office regarding assignment as special prosecutor for Saratoga County in the matter of People v. Veronica Smith.
  - c) Notice of Claim served January 24, 2025. Tyson Poulos alleges malicious prosecution and denial of right to fair trial, to include negligent hiring, supervision, retention and training of various employees of the County and its departments.
  - d) *Notice of Claim served June 12, 2025.* Ryan Brower, an incarcerated person at the Warren County Correctional Facility, alleges unlawful release of medical records in violation of HIPAA. Claim was tendered to Primecare by contractual agreement for defense and indemnification.
  - e) *Notice of Claim served July 9, 2025.* Eric Larkin, an incarcerated person at the Warren County Correctional Facility, alleges negligence claims regarding medical treatment received during his stay at the county jail. Claim was tendered to Primecare by contractual agreement for defense and indemnification.
  - f) *Notice of Claim served July 21, 2025.* Estate of Dylan Calabrese claims the wrongful death of decedent was caused by the negligence of the County of Warren and Town of Queensbury on April 24, 2025 when decedent was operating a motorcycle on Quaker Road traveling eastbound. Decedent approached the intersection of Lafayette Street in the Town of Queensbury and proceeded into the intersection. The notice of claim alleges that decedent's motorcycle was struck by the vehicle operated by Roger Burdo who was traveling westbound on Quaker Road and executing a left hand turn onto Lafayette Street.

V. Pending Items:  
No Items this Month.

VI. Privilege of the Floor/Public Comment

VII. Motion to adjourn

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: DPW**

**DATE: 7/22/25**

- (a) Purpose of Request: To establish additional 2025 road projects
- (b) The following road projects shall be established by the Treasurer with funding to be transferred from various road projects under separate resolution.

D.5112	8385	2025 Crack Sealing	\$125,000.00
	8386	2025 Guide Rail Projects	\$425,000.00

- (c) Previous Resolution Number: NA

**RESOLUTION REQUEST FORM NO. 10**

***Request for Transfer of Funds***

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** Human Resources

**SIGNED:**

**DATE:** July 17, 2025

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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**Please state reason for transfers requested:**

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1435.860	HR - Hospitalization	\$23,500

**Please state reason for transfer request:** To fund additional Hospitalization costs due change in coverage

**Please file original request with Clerk of the Board and retain copy for your records.**

**RESOLUTION REQUEST FORM NO. 10****Request for Transfer of Funds**TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Information Technology

SIGNED: *Michael W. Cal*

DATE: 7/31/2025

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1681 410	Supplies	A.1681 120	Salaries-Overtime	175.00

Please state reason for transfers requested:

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Cover OT shortage

Please file original request with Clerk of the Board and retain copy for your records.

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: Information Technology**

**DATE: July 31, 2025**

(a) Purpose of Request: **To appropriate funds from the Computer Reserve Fund to departmental budgets to purchase computers and realted equipment and software.**

(b) Details:

<b>District Attorney</b>	<b>A.1165 220.1</b>	<b>\$19,000</b>
<b>Sheriff</b>	<b>A.3110 220.1</b>	<b>\$10,000</b>
<b>Information Technology</b>	<b>A.1680 220.1</b>	<b>\$10,000</b>

(c) Previous Resolution Number: **N/A**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **A.895.00 Computer Reserve Fund**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

**RESOLUTION REQUEST FORM NO. 10*****Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** County Attorney**SIGNED:****DATE:** 7/31/25

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1420 440	County Attorney, Legal/Transcript Fees	\$10,000.00

Please state reason for transfer request: To cover final 2025 expenses with Roemer Wallens Gold Mineaux, LLP

Please file original request with Clerk of the Board and retain copy for your records.

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: COUNTY ATTORNEY**

**DATE: 7/31/25**

- (a) Purpose of Request: **Appropriating \$4,227.05 from the Insurance Reserve (A.863.00) to Budget Code A.4018.0030 435 Preventive Program, Disease Control, Medical Fees**
- (b) Details: **Insurance claim for loss of rabies and human vaccines due to a malfunctioning refrigerator**
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **A.863.00 Reserve, Insurance**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS