

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: FINANCE & BUDGET**

**DATE: JULY 31, 2025**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS THOMAS  
STROUGH  
MADAY  
DRISCOLL  
CROCITTO  
MERLINO

**OTHERS PRESENT:**

JOHN TAFLAN, COUNTY ADMINISTRATOR  
CHRISTINE NORTON, COUNTY TREASURER  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
LARRY ELMEN, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
SUPERVISOR PATCHETT  
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

**COMMITTEE MEMBER ABSENT:**

SUPERVISOR GERACI

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*Please note, the following contains a summarization of the July 31, 2025 meeting of the Finance & Budget Committee; the meeting in its entirety can be viewed using the following links:*

*Warren County website - <https://warrencountyny.gov/mma>*

*Warren County's YouTube Channel - <https://www.youtube.com/watch?v=UpuIgMN95X0>*

Mr. Thomas called the meeting of the Finance & Budget Committee to order at 11:45 a.m.

A motion was made by Mr. Maday, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Messrs. Geraci, Crocitto and Merlino absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was offered for public comment, but there was no one present wishing to speak.

The agenda review commenced as follows:

- 1) Request for transfer of funds as attached for Committee approval.

Messrs. Crocitto and Merlino entered the meeting at 11:47 a.m.

Motion was made by Mr. Strough, seconded by Mr. Maday and carried by a unanimous vote of those present (*Mr. Geraci absent*) to approve Item 1 as outlined above and the necessary resolution was authorized for the August 15<sup>th</sup> Board Meeting.

- 2) Request/Item to be Discussed by the County Administrator regarding the Journal Report of transfers approved by the County Administrator staff for June 2025; provided for informational purposes.
- 3) Requests/Items to be Discussed by the County Treasurer:
  - A) Request to approve corrections to the Tax Rolls outlined in the attachment included with the agenda.

Motion was made by Mr. Driscoll and seconded by Mr. Crocitto to approve the request as presented; following discussion, Mr. Thomas called the question and the motion was carried by a unanimous vote of those present (*Mr. Geraci absent*) to approve Item 3A as outlined above and the necessary resolution was authorized for the August 15<sup>th</sup> Board Meeting.

- B) Request to rescind Resolution No. 276 of 2025, *Authorizing Arrow Bank to Issue a Letter of Credit on Behalf of Warren County to Highmark Blue Shield of Northeastern New York as an Alternative to Pre-funding the Health Insurance Account*, due to the County's Health Insurance Broker indicating the County's current letter of credit was sufficient.

Motion was made by Mr. Maday, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Mr. Geraci absent*) to approve Item 3B as outlined above and the necessary resolution was authorized for the August 15<sup>th</sup> Board Meeting.

- 4) Referral from the Criminal Justice, Public Safety & Emergency Services Committee regarding a request to amend the 2025 Warren County Budget in the amount of \$10,844.33 to reflect receipt of reimbursement payment from the United States Bureau of Justice Assistance (BJA) Bulletproof Vest Partnership Program (BVP) for ballistic vest purchases.

Motion was made by Mr. Driscoll, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Geraci absent*) to approve Item 4 as outlined above and the necessary resolution was authorized for the August 15<sup>th</sup> Board Meeting.

- 5) Referral from the Economic Growth & Development Committee pertaining to a request to establish Capital Project No. H446, *Warren County Bikeway Intersection Improvements*, in the amount of \$500,000.

It was noted this request had been withdrawn and would return to the Economic Growth & Development Committee along with a request for an appropriation of funds to cover the cost of the Capital Project.

- 6) Referrals from the Health Services Committee:
  - A) Request to amend the 2025 Warren County Budget in the amount of \$7,280 to reflect receipt of 100% funding from New York State Office of Addiction Services and Supports specifically designated for the purchase of Naltrexone and Buprenorphine used to treat individuals incarcerated in the Warren County Correctional Facility.

Motion was made by Mr. Strough and seconded by Mr. Maday to approve the request as presented; following discussion, Mr. Thomas called the question and the motion was carried by a unanimous vote of those present (*Mr. Geraci absent*) to approve Item 6A as outlined above and the necessary resolution was authorized for the August 15<sup>th</sup> Board Meeting.

- B) To amend the 2025 Warren County Budget to reflect a reduction of funding in the amount of \$238,677.64 to correct the amount of JUUL Settlement funding received in 2025, which would be \$143,206.92.

Motion was made by Mr. Maday and seconded by Mr. Driscoll to approve the request as presented; following discussion, Mr. Thomas called the question and the motion was carried by a unanimous vote of those present (*Mr. Geraci absent*) to approve Item 6B as outlined above and the necessary resolution was authorized for the August 15<sup>th</sup> Board Meeting.

- 7) Referrals from the Public Works Committee:
  - A) Request to amend the 2025 Warren County Budget in the amount of \$2,867.91 to reflect receipt of insurance recovery payment for repairs to 2021 Dodge.

Motion was made by Mr. Merlino, seconded by Mr. Crocitto and carried by a unanimous vote of those present (*Mr. Geraci absent*) to approve Item 7A as outlined above and the necessary resolution was authorized for the August 15<sup>th</sup> Board Meeting.

- B) Request to establish additional 2025 road projects outlined in the agenda attachment.

Motion was made by Mr. Maday, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Mr. Geraci absent*) to approve Item 7B as outlined above and the necessary resolution was authorized for the August 15<sup>th</sup> Board Meeting.

- 8) Finance Committee action is required on the following Personnel Agenda items, *contingent upon approval by the Personnel, Administration & Higher Education Committee* - 2C, 3A, 3B, 4F and 4G.

PERSONNEL AGENDA ITEMS 2C, 3A, 3B, 4F and 4G:

- 2) Request/Item to be Discussed by the Human Resources Director (*Jackie Figueroa, Director*):

Request for a transfer of funds in the amount of \$23,500 from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions*, to Budget Code A.1435 860, *Human Resources - Hospitalization*, to provide funding for additional hospitalization costs due to a change in coverage.

Motion was made by Mr. Strough, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Mr. Geraci absent*) to approve Personnel, Administration & Higher Education Agenda Item 2C as outlined above and the necessary resolution was authorized for the August 15<sup>th</sup> Board Meeting.

- 3) Requests/Items to be Discussed the Director of Information Technology (*Mike Colvin, Director*):

- A) Request to transfer funds in the amount of \$175.00 from Budget Code A.1681 410, *Supplies*, to Budget Code A.1681 120, *Salaries-Overtime*, to cover a shortage in the amount of funding budgeted for overtime.

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Motion was made by Mr. Maday, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Mr. Geraci absent*) to approve Personnel, Administration & Higher Education Agenda Item 3A as outlined above and the necessary resolution was authorized for the August 15<sup>th</sup> Board Meeting.

- B) Request to appropriate \$39,000 from Budget Code A.895.00, *Computer Reserve Fund*, to various department budget codes to cover the cost of purchasing computers and related equipment and software.

Motion was made by Mr. Maday, seconded by Mr. Crocitto and carried by a unanimous vote of those present (*Mr. Geraci absent*) to approve Personnel, Administration & Higher Education Agenda Item 3B as outlined above and the necessary resolution was authorized for the August 15<sup>th</sup> Board Meeting.

4) Requests/Items to be Discussed by the County Attorney (Larry Elmen, County Attorney):

- F) Request for resolution to transfer funds in the amount of \$10,000 from A.1990.469, *Contingent Account-Other Payments/Contributions*, to A.1420.440, *County Attorney, Legal/Transcript Fees*, to cover 2025 expenses for Roemer Wallens Gold Mineaux, LLP.

Motion was made by Mr. Merlino and seconded by Mr. Maday to approve the request as presented; following discussion, Mr. Thomas called the question and the motion was carried by a unanimous vote of those present (*Mr. Geraci absent*) to approve Personnel, Administration & Higher Education Agenda Item 4F as outlined above and the necessary resolution was authorized for the August 15<sup>th</sup> Board Meeting.

- G) Request for resolution appropriating \$4,227.05 from Budget Code A.863.00, *Property & Casualty Insurance Reserve*, to Budget Code A.4018.0030 435, *Preventative Program, Disease Control, Medical Fees*, to cover loss of rabies vaccine and human vaccines caused by refrigerator malfunction.

Motion was made by Mr. Maday, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Geraci absent*) to approve Personnel, Administration & Higher Education Agenda Item 4G as outlined above and the necessary resolution was authorized for the August 15<sup>th</sup> Board Meeting.

Privilege of the floor was called for:

Mr. Thomas advised the budgeting process for 2026 had been discussed at the July 15<sup>th</sup> Department Head meeting during which a representative of the State Comptroller's Office delivered a presentation. He stated the Budget Team would commence meeting with Department Heads to review their 2026 Budget requests the second week in August.

There being no further business to come before the Finance & Budget Committee, on motion made by Mr. Strough, seconded by Mr. Maday and carried by a unanimous vote of those present (*Mr. Geraci absent*), Mr. Thomas adjourned the meeting at 12:05 p.m.

Respectfully submitted,  
Sarah McLenithan, Deputy Clerk of the Board