

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: FINANCE & BUDGET**

**DATE: AUGUST 28, 2025**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS THOMAS  
GERACI  
STROUGH  
DRISCOLL  
CROCITTO  
MERLINO

**OTHERS PRESENT:**

JOHN TAFLAN, COUNTY ADMINISTRATOR  
CHRISTINE NORTON, COUNTY TREASURER  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
LARRY ELMEN, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
SUPERVISORS PATCHETT  
STRAINER

**COMMITTEE MEMBER ABSENT:**

SUPERVISOR MADAY

DAN DONOHUE, ACCOUNTANT  
LEXIE DELUREY, DIRECTOR, REAL PROPERTY TAX SERVICES  
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
MONICA STARK, DEPUTY COUNTY TREASURER  
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

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*Please note, the following contains a summarization of the August 28, 2025 meeting of the Finance & Budget Committee; the meeting in its entirety can be viewed using the following links:*

*Warren County website - <https://warrencountyny.gov/mma>*

*Warren County's YouTube Channel - <https://www.youtube.com/watch?v=oBphijIVtJY>*

Mr. Thomas called the meeting of the Finance & Budget Committee to order at 11:51 a.m.

A motion was made by Mr. Driscoll, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Maday absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was offered for public comment:

Christine Norton, *County Treasurer*, requested that the Committee include discussion regarding changes to the budget preparation and subjective nature of the personnel requests processes and resulting decisions on the agenda of next month's Personnel, Administration & Higher Education and Finance & Budget Committee meetings, as well as the following Board Meeting. She proceeded to outline her concerns which she believed included determining the objectivity, effectiveness and independence for the purposes of ensuring checks and balances, ensuring no conflicts of interest, upholding the financial and personnel processes and ensuring the County Treasurer and their staff continue to be involved in this process.

The agenda review commenced as follows:

- 1) Request for transfer of funds as attached for Committee approval.

Motion was made by Mr. Strough, seconded by Mr. Crocitto and carried by a unanimous vote of those present (*Mr. Maday absent*) to approve Item 1 as outlined above and the necessary resolution was authorized for the September 19<sup>th</sup> Board Meeting.

- 2) Requests/Items to be Discussed by the County Administrator:

- A) Journal Report of transfers approved by the County Administrator staff for July 2025; provided for informational purposes.
- B) Request to authorize a new contract with New York State Industries for the Disabled for Countywide mail fulfillment commencing upon January 1, 2026 and terminating December 31, 2026 with the option for two

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additional one year extensions upon mutual agreement of both parties.

Motion was made by Mr. Geraci, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Mr. Maday absent*) to approve Item 2B as outlined above and the necessary resolution was authorized for the September 19<sup>th</sup> Board Meeting.

- 3) Request/Item to be Discussed by the County Treasurer pertaining to discussion regarding 1994-2004 property tax potential write off.

It was noted there was a typographical error on the Agenda, as Item 3 should indicate discussion regarding 1994-2024 property tax potential write off. Ms. Norton stated the Treasurer's Office had determined there was around \$3 million in outstanding property taxes due to the County when they broke it down by Town, approximately \$1 million of which was tied up in bankruptcies that the County Attorney was working with the Courts on. With regard to the remaining \$2 million, she advised she would bring forward a request to write off a definitive amount at the next Committee meeting which she believed could be substantially less than \$2 million due to the difference between the amounts noted in the tax system and the New World software. A brief discussion ensued.

- 4) Referrals from the Criminal Justice, Public Safety & Emergency Services:
  - A) Request to amend the 2025 Warren County Budget in the amount of \$2,500 to reflect receipt of grant funding for 2024-2025 New York State Stop-DWI Foundation High Visibility Engagement Campaign.

Motion was made by Mr. Geraci, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Mr. Maday absent*) to approve Item 4A as outlined above and the necessary resolution was authorized for the September 19<sup>th</sup> Board Meeting.

- B) Request to amend the 2025 Warren County Budget in the amount of \$1,515,197 to reflect receipt of grant funding for SFY2025 New York State DHSES Next Generation 911 (NG911) Program.

Motion was made by Mr. Strough and seconded by Mr. Crocitto to approve the request as outlined above; following discussion, Mr. Thomas called the question and the motion to approve Item 4B as outlined above was and carried by a unanimous vote of those present (*Mr. Maday absent*). The necessary resolution was authorized for the September 19<sup>th</sup> Board Meeting.

- 4) Referrals from the Economic Growth & Development Committee:
  - A) Request to amend the 2025 Warren County Budget in the amount of \$32,182.52 to reflect receipt of ARPA (*American Rescue Plan Act*) funding for administrative purposes as noted in Resolution No. 260 of 2022.

Motion was made by Mr. Merlino, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Maday absent*) to approve Item 4A as outlined above and the necessary resolution was authorized for the September 19<sup>th</sup> Board Meeting.

- B) Request to amend the 2025 Warren County Budget in the amount of \$1,600 to reflect receipt of reimbursement from Warren County Soil and Water Conservation District for GIS software maintenance expenses.

Motion was made by Mr. Crocitto, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Mr. Maday absent*) to approve Item 4B as outlined above and the necessary resolution was authorized for the September 19<sup>th</sup> Board Meeting.

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- 5) Referral from the Environmental Concerns & Real Property Tax Services regarding a request to authorize payment of surplus money claim by Stephen Dale in the amount of \$14,221.78 and to determine a source of funding for same.

Mr. Thomas suggested the funding be transferred from Budget Code A.1990.469, *Contingent Account - Other Payments/Contributions*, to cover the cost of the claim.

Motion was made by Mr. Crocitto and seconded by Mr. Driscoll to approve the request as outlined above. Following discussion, Mr. Thomas called the question and the motion to authorize payment of surplus money claim by Stephen Dale in the amount of \$14,221.78 and to authorize a transfer of funds from Budget Code A.1990.469, *Contingent Account - Other Payments/Contributions*, to the appropriate budget code (*budget code to be determined*) to cover the cost of the claim was carried by a unanimous vote of those present (*Mr. Maday absent*). The necessary resolution was authorized for the September 19<sup>th</sup> Board Meeting.

- 6) Referrals from the Health Services Committee:

- A) Request to amend the 2025 Warren County Budget in the amount of \$126,695 to allow pass-through of 100% State Aid funding from New York State Office of Mental Health and New York State Office of Addiction Services and Supports for Cost of Living Adjustments (*COLA*) for contracted provider agencies.

Motion was made by Mr. Geraci, seconded by Mr. Strough and carried by majority vote of those present (*Mr. Maday absent*), with Mr. Driscoll abstaining, to approve Item 6A as outlined above and the necessary resolution was authorized for the September 19<sup>th</sup> Board Meeting.

- B) Request to appropriate \$500,000 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to Budget Code A.4390 435, *Psychiatric Expense/Criminal*, to cover the cost of NYS CPL 730 competency examination and restoration expenses through the remainder of the year.

Motion was made by Mr. Strough, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Mr Maday absent*) to approve Item 6B as outlined above and the necessary resolution was authorized for the September 19<sup>th</sup> Board Meeting.

- 7) Referrals from the Human Services Committee:

- A) Request to amend the 2025 Warren County Budget in the amount of \$3,685 to reflect receipt of additional revenue derived from the \$0.25 increase per home delivered meal.

Motion was made by Mr. Driscoll, seconded by Mr. Crocitto and carried by a unanimous vote of those present (*Mr. Maday absent*) to approve Item 7A as outlined above and the necessary resolution was authorized for the September 19<sup>th</sup> Board Meeting.

- B) Request to amend the 2025 Warren County Budget in the amount of \$985,318 to carry over NYS Child Care Block Grant funding (FF24) in the amount of \$409,945 and \$575,973 for FY 25-26 allocation (\$250,000 for one quarter and \$325,373 to cover the expenses through the end of the year).

Motion was made by Mr. Crocitto and seconded by Mr. Strough to approve the request as outlined above; following discussion, Mr. Thomas called the question and the motion to approve Item 7B as outlined above was carried by a unanimous vote of those present (*Mr. Maday absent*). The necessary resolution was authorized for the September 19<sup>th</sup> Board Meeting.

- 8) Referrals from the Occupancy Tax Coordination Committee:

- A) Request to appropriate \$664,675.36 from Budget Code A.881.00, *Occupancy Tax Reserve*, to various budget codes

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outlined in the resolution request form to cover the cost of funding previously approved by the Warren County Board of Supervisors.

Motion was made by Mr. Merlino and seconded by Mr. Crocitto to approve the request as presented; following discussion, Mr. Thomas called the question and the motion to approve Item 8A as outlined above was carried by a unanimous vote of those present (*Mr. Maday absent*). The necessary resolution was authorized for the September 19<sup>th</sup> Board Meeting.

- B) Request to appropriate \$7,500 from Budget Code A.881.00, *Occupancy Tax Reserve*, to Budget Code A.6417.0001.444, *Tourism/Occupancy, Tourism Conferences/Education*, to fund the sponsorship of the New York State Tourism Industry Association (*NYSTIA*) 2025 Tourism Excellence Awards & Summit.

Motion was made by Mr. Crocitto and seconded by Mr. Merlino to approve the request as outlined above; following discussion, Mr. Thomas called the question and the motion to approve Item 8B as outlined above was carried by a unanimous vote of those present (*Mr. Maday absent*). The necessary resolution was authorized for the September 19<sup>th</sup> Board Meeting.

- 9) Finance Committee action is required on the following Personnel Agenda items, *contingent upon approval by the Personnel, Administration & Higher Education Committee* - 1A and 5C.

PERSONNEL AGENDA ITEMS 1A and 5C:

1) Request/Item to be Discussed by the Representatives of SUNY Adirondack:

- A) Request to approve the Collective Bargaining Agreement between SUNY Adirondack and the Educational Support Personnel of SUNY Adirondack for the period commencing September 1, 2025 contingent upon similar resolution being adopted by the Washington County Board of Supervisors.

Motion was made by Mr. Strough, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Mr. Maday absent*) to approve Personnel, Administration & Higher Education Agenda Item 1A as outlined above.

5) Requests/Items to be Discussed County Attorney (*Larry Elmen, County Attorney*):

- C) Request for appropriation in the amount of \$1,201.08 from Budget Code A.863.00, *Insurance Reserve*, to Budget Code A.4018.0040 441, *Preventive Program, Health Education, Auto Repairs*, as reimbursement to DPW for windshield damage repairs provided to County fleet vehicle.

Motion was made by Mr. Merlino, seconded by Mr. Crocitto and carried by a unanimous vote of those present (*Mr. Maday absent*) to approve Personnel, Administration & Higher Education Agenda Item 5C as outlined above and the necessary resolution was authorized for the September 19<sup>th</sup> Board Meeting.

Privilege of the floor was called for, but there was no one wishing to speak.

There being no further business to come before the Finance & Budget Committee, on motion made by Mr. Driscoll and seconded by Mr. Crocitto, Mr. Thomas declared the meeting adjourned at 12:15 p.m.

Respectfully submitted,  
Sarah McLenithan, Deputy Clerk of the Board