

FINANCE & BUDGET COMMITTEE

AGENDA

AUGUST 28, 2025

Committee Members: *Thomas, Geraci, Strough, Maday, Driscoll, Crocitto and Merlino*
Chair of the Board shall serve an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board

I. Committee meeting called to order by Chairman.

II. Motion to approve minutes of prior Committee meetings.

III. Privilege of the Floor/Public Comment

IV. Action Agenda

1) **Request for transfer of funds as attached for Committee approval.**

2) **Requests/Items to be Discussed by the County Administrator (John Taflan, County Administrator):**

A) Journal Report of transfers approved by the County Administrator staff for July of 2025.

B) Request to authorize a new contract with New York State Industries for the Disabled for Countywide mail fulfillment commencing upon January 1, 2026 and terminating December 31, 2026 with the option for two additional one year extensions upon mutual agreement of both parties.

3) **Request/Item to be Discussed by the County Treasurer (Christine Norton, County Treasurer)**

Discussion regarding 1994-2004 property tax potential write off.

3) **Referrals from the Criminal Justice, Public Safety & Emergency Services Committee (Chaired by Supervisor Geraci): Sheriff (James LaFarr, Sheriff) -**

A) Request to amend the 2025 Warren County Budget in the amount of \$2,500 to reflect receipt of grant funding for 2024-2025 New York State Stop-DWI Foundation High Visibility Engagement Campaign.

B) Request to amend the 2025 Warren County Budget in the amount of \$1,515,197 to reflect receipt of grant funding for SFY2025 New York State DHSES Next Generation 911 (NG911) Program.

4) **Referrals from the Economic Growth & Development Committee (Chaired by Supervisor Etu): Planning & Community Development -**

A) Request to amend the 2025 Warren County Budget in the amount of \$32,182.52 to reflect receipt of ARPA (*American Rescue Plan Act*) funding for administrative purposes as noted in Resolution No. 260 of 2022.

B) Request to amend the 2025 Warren County Budget in the amount of \$1,600 to reflect receipt of reimbursement from Warren County Soil and Water Conservation District for GIS software maintenance expenses.

5) **Referral from the Environmental Concerns & Real Property Tax Services Committee (Chaired by Supervisor Turner): Real Property Tax Services (Lexie Delurey, Director) -**

Request to authorize payment of surplus money claim by Stephen Dale in the amount of \$14,221.78 and to determine a source of funding for same.

6) **Referrals from the Health Services Committee (Chaired by Supervisor Strainer): Office of Community Services (Rob York, Director) -**

A) Request to amend the 2025 Warren County Budget in the amount of \$126,695 to allow pass-through of 100% State Aid funding from New York State Office of Mental Health and New York State Office of Addiction Services and Supports for Cost of Living Adjustments (*COLA*) for contracted provider agencies.

B) Request to appropriate \$500,000 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to Budget Code A.4390 435, *Psychiatric Expense/Criminal*, to cover the cost of NYS CPL 730 competency examination and restoration expenses through the remainder of the year.

CONTINUED

7) **Referrals from the Human Services Committee (Chaired by Supervisor Driscoll):**

Countryside Adult Home (Amy McByrne, Director) -

A) Request to amend the 2025 Warren County Budget in the amount of \$3,685 to reflect receipt of additional revenue derived from the \$0.25 increase per home delivered meal.

Department of Social Services (Christina Mastrianni, Commissioner) -

B) Request to amend the 2025 Warren County Budget in the amount of \$985,318 to carry over NYS Child Care Block Grant funding (FF24) in the amount of \$409,945 and \$575,973 for FY 25-26 allocation (\$250,000 for one quarter and \$325,373 to cover the expenses through the end of the year).

8) **Referrals from the Occupancy Tax Coordination Committee (Chaired by Supervisor Crocitto):**

A) Request to appropriate \$664,675.36 from Budget Code A.881.00, *Occupancy Tax Reserve*, to various budget codes outlined in the resolution request form to cover the cost of funding previously approved by the Warren County Board of Supervisors.

B) Request to appropriate \$7,500 from Budget Code A.881.00, *Occupancy Tax Reserve*, to Budget Code A.6417.0001.444, *Tourism/Occupancy, Tourism Conferences/Education*, to fund the sponsorship of the New York State Tourism Industry Association (*NYSTIA*) 2025 Tourism Excellence Awards & Summit.

9) **Finance Committee action is required on the following Personnel Agenda items, contingent upon approval by the Personnel, Administration & Higher Education Committee - 1A and 5C**

PERSONNEL AGENDA ITEMS 1A and 5C:

1) **Requests/Items to be Discussed by the Representatives of SUNY Adirondack:**

A) Request to approve the Collective Bargaining Agreement between SUNY Adirondack and the Educational Support Personnel of SUNY Adirondack for the period commencing September 1, 2025 contingent upon similar resolution being adopted by the Washington County Board of Supervisors.

5) **Request/Item to be Discussed by the County Attorney (Larry Elmen, County Attorney):**

C) Request for appropriation in the amount of \$1,201.08 from Budget Code A.863.00, *Insurance Reserve*, to Budget Code A.4018.0040 441, *Preventive Program, Health Education, Auto Repairs*, as reimbursement to DPW for windshield damage repairs provided to County fleet vehicle.

VI. Privilege of the Floor/Public Comment

VII. Motion to adjourn

Request for Transfer of Funds FOR 2025

TO: Amanda Allen, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

TRANSFERS FOR 2025 BUDGET

SIGNED: _____

DATE: August 19, 2025

	<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
1.	A.4054.110	Preschool -Full Time Salaries	A.4018.0020.110	Family Health -Full Time Salaries	\$2,187.00
	A.4054.810	Preschool-Retirement Expense	A.4018.0020.810	Family Health-Retirement Expense	\$276.00
	A.4054.830	Preschool -Social Security	A.4018.0020.830	Family Health-Social Security	\$136.00
	A.4054.831	Preschool-Medicare Expense	A.4018.0020.831	Family Health-Medicare Expense	\$32.00
	A.4054.0060.110	Early Intervention-Full Time Salaries	A.4018.0020.110	Family Health -Full Time Salaries	\$4,442.00
	A.4054.0060.810	Early Intervention-Retirement Expense	A.4018.0020.810	Family Health-Retirement Expense	\$857.00
	A.4054.0060.830	Early Intervention-Social Security	A.4018.0020.830	Family Health-Social Security	\$275.00
	A.4054.0060.831	Early Intervention-Medicare Expense	A.4018.0020.831	Family Health-Medicare Expense	\$64.00
2.	A.4054.444	Preschool - Travel/Education/Conference Expense	A.4054.860	Preschool-Health Insurance Expense	\$9,100.00
3.	A.4018.0040.444.01	Health Education-Continuing Education	A.4018.0040.862	Health Education Health Insurance Cost Reimbursement	\$200.00
Total Transfer					\$17,569.00

1 To transfer funds to the Family Health Program for salaries/fringe related to the CSHCN grant. Early Intervention employee at 35% and Preschool employee at 15% towards grant. Move from Preschool and Early Intervention Programs. Increase Budget amount to reflect these percentages which is covered by the grant.

2 To transfer funds to cover an employee in the Preschool Program that effective 7/1/25 now has health insurance . Estimated costs is 6 mos (13 pay periods) at \$700 per payperiod, total \$9100.

3 To transfer funds to cover an employee in the Health Education Department who has the Health Insurance Cost Reimbursement plan. Budgeted amounts have been all utilized YTD.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Fund			

Please state reason for transfer request:

Total

Please file original request with Clerk of the Board and retain copy for your records

RESOLUTION REQUEST FORM NO. 10***Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** SHERIFF**SIGNED:****DATE:** August 19, 2025

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3120.1002 130	School Resource Off Qby - Part Time	A.3120.1002 120	School Resource Officer Qby - Overtime	\$3,382.57
A.3110 110	Sheriff LE Salaries Regular	A.3110 442	Sheriff LE Automotive - Gas & Oil	\$108,000.00
A.3110 110	Sheriff LE Salaries Regular	A.3150 445	Sheriff Correction Division - Foods	\$167,000.00

Please state reason for transfers requested: The transfer is necessary to fund codes currently, or anticipated to be, in deficit.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10**Request for Transfer of Funds**TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Workforce Development

SIGNED:

DATE: 8/20/2025

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
40.6293.0305 220	Office Equipment	40.6293.0305 110	Salaries- Regular	6,000
40.6293.0305 260	Other Equipment	40.6293.0305 110	Salaries- Regular	5,000
40.6293.0305 433	Training - Client	40.6293.0305 110	Salaries- Regular	20,000
40.6293.0300 220	Office Equipment	40.6293.0300 470	Contract	7,000
40.6293.0310 130	Salaries - Part Time	40.6293.0310 470	Contract	19,467
40.6293.0310 130	Salaries - Part Time	40.6293.0310 434	Allowances	10,000
40.6293.0313 810	Retirement	40.6293.0313 110	Salaries- Regular	28,000
40.6293.0313 220	Office Equipment	40.6293.0313 411	Rent- Bldg/Property	4,000

Please state reason for transfers requested:

Adjustments to reflect transitional fiscal year updates and balancing New World allocations.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:**Please file original request with Clerk of the Board and retain copy for your records.**

WARREN COUNTY
Journal Report
 July 2025

G/L Date	G/L Account Number	Account Description	Description	Amount
Admn.Fiscal Srv - Administrative Fiscal Services				
7/3/2025	A.1011 410	Supplies	Budget Transfer out of object code to A.1671 410	
7/3/2025	A.1671 410	Supplies	Budget Transfer out of object code from A.1011 410	\$ 247.83
Clk of Legislati - Clerk of the Legislative Board				
7/11/2025	A.1010 425	Reproduction Expenses	Budget Transfer within Object Code to A.1010 428	
7/11/2025	A.1010 428	Data Processing & Internet Fees	Budget Transfer from Object Code A.1010 425	\$ 149.90
County Attorney - County Attorney				
7/7/2025	A.1420 860	Hospitalization	Transfer within Object Code to A.1420 862	
7/7/2025	A.1420 862	Health Insurance Cost Reimbursement	Transfer within Object Code from A.1420 860	\$ 1,000.00
County Clerk - County Clerk				
7/7/2025	A.1410 210	Furniture/Furnishings	Transfer within budget code to A.1410 220	
7/7/2025	A.1410 220	Office Equipment	Transfer within budget code from A.1410 210	\$ 99.60
7/7/2025	A.1410 427	Memberships & Dues	Transfer within budget code from A.1410 439	\$ 110.00
7/7/2025	A.1410 439	Misc Fees & Expenses	Transfer within budget code to A.1410 427	
DPW_DPW Admin - DPW,DPW Administration				
6/16/2025	A.1620 414	Gas-Natural	Out of Code Transfer to A.1621 414	
6/16/2025	A.1621 414	Gas-Natural	Out of Code Transfer from A.1620 414	\$ 1,300.00
6/16/2025	A.7110 444	Travel/Education/Conference	Transfer In Code from A.7110 445	\$ 90.00
6/16/2025	A.7110 445	Foods	Transfer In Code to A.7110 444	
7/3/2025	D.5020 426	Subscriptions	Transfer In Code to D.5020 427	
7/3/2025	D.5020 427	Memberships & Dues	Transfer In Code from D.5020 426	\$ 105.00
7/8/2025	A.1490 860	Hospitalization	Transfer In Code to A.1490 862	
7/8/2025	A.1490 862	Health Insurance Cost Reimbursement	Transfer In Code from A.1490 860	\$ 750.00
7/10/2025	A.7113 413	Repair & Maint.-Bldg/Property	Transfer In Code from A.7113 470	\$ 1,500.00
7/10/2025	A.7113 470	Contract	Transfer In Code to A.7113 413	
7/11/2025	A.1620 413	Repair & Maint.-Bldg/Property	Out of Code Transfer to A.1624 413	
7/11/2025	A.1624 413	Repair & Maint.-Bldg/Property	Out of Code Transfer from A.1620 413	\$ 4,800.00
7/17/2025	A.1620 260	Other Equipment	Out of Code Transfer from A.1620 410	\$ 867.26
7/17/2025	A.1620 410	Supplies	Out of Code Transfer to A.1620 260	
7/17/2025	A.1624 410	Supplies	In Code Transfer to A.1624 413	
7/17/2025	A.1624 413	Repair & Maint.-Bldg/Property	In Code Transfer from A.1624 410	\$ 395.46
7/17/2025	A.7113 413	Repair & Maint.-Bldg/Property	In Code Transfer from A.7113 465	\$ 300.00
7/17/2025	A.7113 465	Road/Bridge Materials	In Code Transfer to A.7113 413	
7/18/2025	A.7113 413	Repair & Maint.-Bldg/Property	In Code Transfer from A.7113 465	\$ 200.00
7/18/2025	A.7113 465	Road/Bridge Materials	In Code Transfer to A.7113 413	
7/18/2025	D.5110 850	Unemployment Insurance	In Code Transfer from D.5110 860	\$ 741.51
7/18/2025	D.5110 860	Hospitalization	In Code Transfer to D.5110 850	

7/18/2025	DM.5130 418	Ins-General Liability	In Code Transfer from DM.5130 421	\$	1,047.00
7/18/2025	DM.5130 421	Equipment Rental	In Code Transfer to DM.5130 418		
Employment & Tr_WIA-Admin(Staff) - Employment & Training,WIA-Admin (Staff)					
7/29/2025	40.6326 410	Supplies	object code change - to 40.6326 445		
7/29/2025	40.6326 445	Foods	object code change - from 40.6326 410	\$	500.00
Human Resources - Human Resources					
7/7/2025	A.1435 439	Misc Fees & Expenses	Transfer of funds within Object Code to A.1435 444		
7/7/2025	A.1435 444	Travel/Education/Conference	Transfer of funds within Object Code from A. 1435 439	\$	52.00
Human Resources - Human Resources					
7/17/2025	A.1435 860	Hospitalization	Transfer of funds within Object Code from A 1435.862	\$	1,500.00
7/17/2025	A.1435 862	Health Insurance Cost Reimbursement	Transfer of funds within Object Code to A 1435.860		
OFA - Office for the Aging					
7/7/2025	A.6771 860	Hospitalization	Within object code transfer to A.6771.862		
7/7/2025	A.6771 862	Health Insurance Cost Reimbursement	Within object code transfer from A.6771.860	\$	650.00
7/7/2025	A.6772 860	Hospitalization	Within object code transfer to A.6772.862		
7/7/2025	A.6772 862	Health Insurance Cost Reimbursement	Within object code transfer from A.6772.860	\$	650.00
Office of EMS - Office of Emergency Services					
7/23/2025	A.3640 422	Repair/Maint-Equipment	Budget Transfer within Object Code from A.3640 445	\$	200.00
7/23/2025	A.3640 445	Foods	Budget Transfer within Object Code to A.3640 422		
7/23/2025	A.3410 416	Oil & Gas-Heating	Budget Transfer within Object Code from A.3410 422	\$	1,000.00
7/23/2025	A.3410 422	Repair/Maint-Equipment	Budget Transfer within Object Code to A.3410 416		
7/23/2025	A.4022 230	Automotive Equipment	Budget Transfer within Object Code to A.4022 260		
7/23/2025	A.4022 260	Other Equipment	Budget Transfer within Object Code from A.4022 230	\$	400.00
Public Health_Health Services - Public Health,Health Services					
7/2/2025	A.4018 423	Telephone	Transf to A4018428 fm 423 & 4054428 fm 410 \$75 each		
7/2/2025	A.4018 428	Data Processing & Internet Fees	Transf to A4018428 fm 423 & 4054428 fm 410 \$75 each	\$	75.00
7/2/2025	A.4054 410	Supplies	Transf to A4018428 fm 423 & 4054428 fm 410 \$75 each		
7/2/2025	A.4054 428	Data Processing & Internet Fees	Transf to A4018428 fm 423 & 4054428 fm 410 \$75 each	\$	75.00
7/3/2025	A.4018 410	Supplies	Budget Trans to A4018.426 fm 410 CANVA		
7/3/2025	A.4018 426	Subscriptions	Budget Trans to A4018.426 fm 410 CANVA	\$	90.00
7/29/2025	A.4018 260	Other Equipment	Budget Trans to A4018.260 fm 444 & A.4054.0060.260 fm 410	\$	200.00
7/29/2025	A.4018 444	Travel/Education/Conference	Budget Trans to A4018.260 fm 444 & A.4054.0060.260 fm 410		
7/29/2025	A.4054.0060 260	Other Equipment	Budget Trans to A4018.260 fm 444 & A.4054.0060.260 fm 410	\$	50.00
7/29/2025	A.4054.0060 410	Supplies	Budget Trans to A4018.260 fm 444 & A.4054.0060.260 fm 410		
7/29/2025	A.4018.0020 410	Supplies	Budget Transfer to A.4018.0020.453 from 410 shirts (2)		
7/29/2025	A.4018.0020 453	Uniforms & Clothing	Budget Transfer to A.4018.0020.453 from 410 shirts (2)	\$	50.00
7/30/2025	A.4018.0040 410	Supplies	Budget Transfer HE to A4018.0040.441 car repair Ins fm .410		
7/30/2025	A.4018.0040 441	Auto-Supplies & Repair	Budget Transfer HE to A4018.0040.441 car repair Ins fm .410	\$	1,000.00

Sheriff_Sheriff Law Enf - Sheriff,Sheriff Law Enforcement

7/2/2025	A.3110 250	Technical Equipment	budget transfer out of object code from 3110 410	\$	197.78
7/2/2025	A.3110 410	Supplies	budget transfer within object code to A.3110 426		
7/2/2025	A.3110 410	Supplies	budget transfer within object code to A.3110 250		
7/2/2025	A.3110 426	Subscriptions	budget transfer within object code from A.3110 410	\$	351.07
7/21/2025	A.3110 413	Repair & Maint.-Bldg/Property	budget transfer within object code from A.3110 441	\$	50,135.00
7/21/2025	A.3110 441	Auto-Supplies & Repair	budget transfer within object code to A.3110 413		
7/21/2025	A.3110 410	Supplies	budget transfer out of object code to A.3110 418		
7/21/2025	A.3110 418	Ins-General Liability	budget transfer out of object code from A.3110 410	\$	1,204.00
7/31/2025	A.3110 410	Supplies	budget transfer within object code to A.3110 426		
7/31/2025	A.3110 426	Subscriptions	budget transfer within object code from A.3110 410	\$	15.00
7/31/2025	A.3110 441	Auto-Supplies & Repair	budget transfer out of object code to A.3150 445		
7/31/2025	A.3150 445	Foods	budget transfer out of object code from A.3110 441	\$	40,000.00
Social Services - Social Services					
7/14/2025	A.6119 470	Contract	Budget transfer out of object code to A.6123 470		
7/14/2025	A.6123 470	Contract	Budget transfer out of object code from A.6119 470	\$	10,000.00
7/14/2025	A.6010 436	Advertising Fees	Budget transfer within object code from A.6010 470	\$	8,250.00
7/14/2025	A.6010 470	Contract	Budget transfer within object code to A.6010 436		
7/15/2025	A.6010 410	Supplies	Budget transfer within object code to A.6010 470		
7/15/2025	A.6010 470	Contract	Budget transfer within object code from A.6010 410	\$	8,250.00
7/21/2025	A.6010 444	Travel/Education/Conference	Budget transfer within object code from A.6010 470	\$	10,000.00
7/21/2025	A.6010 470	Contract	Budget transfer within object code to A.6010 444		
7/24/2025	A.6010 410	Supplies	budget transfer within object code to A.6010 436		
7/24/2025	A.6010 436	Advertising Fees	budget transfer within object code from A.6010 410	\$	300.00
7/29/2025	A.6010 850	Unemployment Insurance	Budget transfer within object code from A.6010 860	\$	17,100.00
7/29/2025	A.6010 860	Hospitalization	Budget transfer within object code to A.6010 850		
7/31/2025	A.6010 410	Supplies	Budget transfer within object code to A.6010 469		
7/31/2025	A.6010 469	Other Payments/Contributions	Budget transfer within object code from A.6010 410	\$	2,000.00

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: County Administrator

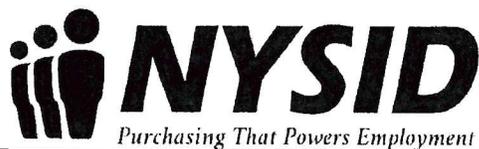
DATE: 8/28/2025

- (a) Is this a Result of a Bid or Request for Proposal?
No - Preferred Source
- (b) Purpose of Contract:
Countywide Mail Fulfillment
- (c) Name of Contractor:
New York State Industries for the Disabled
- (d) Address of Contractor: **11 Columbia Circle Drive, Albany NY 12203**
- (e) Contractor's Contact Person and Telephone Number:
Bianca Decker (518)463-9706
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract:
01/01/2026
- (h) Termination Date of Contract:
12/31/2026 w/ option of (2) addtl 1 year renewals, no more than 3% inc
- (i) Payment Provisions: i) lump sum amount **see attached schedule**
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

Various Dept budget codes

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS



Request for Price Concurrence

Date Sent:	<u>August 19, 2025</u>	
Contracting Agency:	<u>Warren County</u>	PLEASE UPDATE INFORMATION IF NEEDED
Customer Contact:	<u>Tammie DeLorenzo</u>	
Job Title:	_____	
Street Address:	<u>1340 State Route 9</u>	
City, State Zip:	<u>Lake George, NY 12845</u>	
Phone: <u>(518)761-7655</u>	Fax# _____	

Member Agency:	<u>Center for Disability Services</u>
Service	<u>Mail Fulfillment</u>
Location:	<u>CFDS: 63 and 73 Karner Road Albany NY</u>
Proposed Price:	_____
If a Renewal, Current Contract #	<u>Renewal-014591</u>
Proposed Term:	<u>01/01/2026 - 12/31/2026 ; w. 2 - (1) year renewal options</u>

This form is not a contract; it is only an acknowledgment of your concurrence to the above proposed price. If requested, a cost analysis can be provided for your review documenting proposed cost of service.

**Please Note: All contracts with NYS Prevailing Wage Schedules issued on or after 8/1/2010 must contain escalation clauses for wages and supplemental benefits and other related costs dependent upon the annual NYS Department of Labor Published Prevailing Wage Schedules.
All contracts with NYC Prevailing Wage Schedules must contain escalation clauses for wages and supplemental benefits and other related costs dependent upon the NYC Comptrollers Published Prevailing Wage Schedule.**

Contract Notes:
Estimated Pieces of 114,000/year
 Print Processing Rate: \$0.06/printed side (black only)
 Print Processing Rate: \$0.09/printed side (color)
 Mail Meter/Presort Only Processing Rate: \$0.08/mail piece
 Mail Fold/Insert/Meter/Presort Processing Rate: \$0.13/envelope
 Courier Services: \$8.50/trip
**** Presort & Certified Postage is charged at USPS established prices and subject to change. ****

If you are in agreement with the proposed price, please sign this form as soon as possible and return by mail or fax. Upon receipt, NYSID will apply to the NYS Office of General Services for price approval if necessary. If you have any questions, please call NYSID Contract Administration at the number below. Please fax or mail to:

New York State Industries for the Disabled, Inc.	E-mail: <u>BDecker@nysid.org</u>
ATTN: Decker, Bianca	Phone: <u>518-463-9706</u>
11 Columbia Circle Drive	Ext.: _____
Albany, NY 12203-5156	Fax: _____

NYSID Account Representative	Authorized Signature: _____
Durham, Ethan	Printed Name: _____
	Job Title: _____
	Date: _____

See attached documents in lieu of signed form

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: August 19, 2025

(a) **Purpose of Amendment:** Amend County Budget to reflect increased revenues added to the 2024-25 New York State STOP-DWI Foundation High Visibility Engagement Campaign grant

(b)	Appropriation Code, Object Code, Full Title and Amount:	
	A.3110 120	Sheriff's Law Enforcement
		Salaries - Overtime
		\$2,500

(c)	Revenue Code (with title), and amount:	
	A.3315 3615	STOP DWI Program
		STOP DWI Grant
		\$2,500

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: August 19, 2025

- (a) **Purpose of Amendment:** Amend County Budget to reflect revenues from the SFY2025 New York State DHSES Next Generation 911 (NG911) Grant Program grant
- (b) **Appropriation Code, Object Code, Full Title and Amount:**
- | | | |
|-----------------|-----------------------------|----------------|
| A.3020.4057 250 | Sheriff's 911 Center | \$1,515,197.00 |
| | SFY2025 NG911 Grant Program | |
| | Technical Equipment | |
- (c) **Revenue Code (with title), and amount:**
- | | | |
|------------------|-----------------------------|----------------|
| A.3020.4057 3380 | Sheriff's 911 Center | \$1,515,197.00 |
| | SFY2025 NG911 Grant Program | |

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Planning and Community Development

DATE: August 5, 2025

(a) Purpose of Amendment:

Amend revenue codes to reflect ARPA administrative funding for 2025 as per resolution 260 of 2022

(b) Appropriation Code, Object Code, Full Title and Amount:

A.8021.4999 110 Salaries, regular \$30,967.17

A.8021.4999 801 Retirement \$461.92

A.8021.4999 830 Social Security \$225.39

A.8021.4999 831 Medicare Contribution \$52.71

A.8021.4999 860 Hospitalization \$474.98

A.8021.4999 Dental Insurance \$00.35

(c) Revenue Code (with title), and Amount:

**A. 8021.4999 4090 - Coronavirus Local Fiscal Recovery Fund (CLFRF)
total of \$32,182.52**

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Planning

DATE: 8/4/2025

(a) Purpose of Amendment:

To amend the Planning GIS Program budget to cover GIS software maintenance costs reimbursed by Warren County Soil and Water Conservation District

(b) Appropriation Code, Object Code, Full Title and Amount:

8022 422 Planning GIS Program, Repair/Maintenance - Equipment \$1600

(c) Revenue Code (with title), and Amount:

8022 2210 Planning GIS Program, General Services, Intergovt \$1600

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Real Property Tax Services

DATE: August 20, 2025

- (a) Purpose of Request: **Payment of surplus money claim by Stephen Dale.**
- (b) Details: **In the amount of \$14,221.78**
- (c) Previous Resolution Number: **473 / 2021**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **To be determined.**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Mental Health/Office of Community Services

DATE: 8/19/2025

- (a) Purpose of Amendment: **Request to amend the 2025 Warren County budget in the amount of \$126,695 to allow for pass-through of 100% State Aid funding from the NYS Office of Mental Health, as detailed on the attached Schedule B. Funds are designated for Cost of Living adjustments (COLAs) for contracted provider agencies.**

- (b) Appropriation Code, Object Code, Full Title and Amount: **See attached Schedule B.**

- (c) Revenue Code (with title), and Amount: **See attached Schedule B.**

8/19/25 Health Services Committee - Mental Health

Schedule B - 2025 Warren County Budget Amendments

<u>Expense</u>	<u>Agency</u>	<u>From</u>	<u>To</u>	<u>Increase</u>
A4320.0150 470	820 River Street	\$72,835	\$74,245	\$1,410
A4320.0145 470	Addiction Care Center	\$884,184	\$900,406	\$16,222
A4320.0105 470	BHSN	\$573,575	\$579,037	\$5,462
4320.0070 470	CWI	\$53,560	\$54,985	\$1,425
A4320.0080 470	Glens Falls Hospital	\$184,437	\$188,003	\$3,566
A4320.0090 470	Liberty House	\$310,263	\$314,523	\$4,260
A4320.0120 470	Mental Health Assoc.	\$1,202,864	\$1,261,545	\$58,681
A4320.0165 470	Parsons Child & Family	\$1,325,525	\$1,353,696	\$28,171
4320.0065 470	People USA	\$197,616	\$203,201	\$5,585
A4310.0125 470	SUNY ADK/ACC Peer2Peer	\$98,948	\$100,861	\$1,913
	TOTAL			<u>\$126,695</u>

<u>Revenue</u>	<u>Agency</u>	<u>From</u>	<u>To</u>	<u>Increase</u>
A4320.0150 3490	820 River Street	\$72,835	\$74,245	\$1,410
A4320.0145 3490	Addiction Care Center	\$884,184	\$900,406	\$16,222
A4320.0105 3490	BHSN	\$573,575	\$579,037	\$5,462
A4320.0070 3490	CWI	\$53,560	\$54,985	\$1,425
A4320.0080 3490	Glens Falls Hospital	\$184,437	\$188,003	\$3,566
A4320.0090 3490	Liberty House	\$276,902	\$281,162	\$4,260
A4320.0120 3490	Mental Health Assoc.	\$1,198,045	\$1,256,726	\$58,681
A4320.0165 3490	Parsons Child & Family	\$1,325,525	\$1,353,696	\$28,171
A4320.0065 3490	People USA	\$197,616	\$203,201	\$5,585
A4310.0125 3711	ACC/SUNY ADK Peer2Peer	\$98,948	\$100,861	\$1,913
	TOTAL			<u>\$126,695</u>

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Mental Health/Office of Community Services

DATE: 8/19/25

- (a) Purpose of Request:
Request to transfer funds in the amount of \$500,000 from the unexpended fund balance to pay court-ordered NYS CPL 730 competency examination and restoration expenses. These are court-ordered/mandated expenses.
- (b) Details:
\$600,000 has been budgeted for these court-ordered expenses in 2025 Expenses incurred through June total \$523,608. Additional funds are required to pay anticipated expenses throughout the rest of the year.
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
Request transfer of \$500,00 from A.909.00 Unexpended Fund Balance to A.4390 435 Psychiatric Expense/Criminal.

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

8/19/25 Health Services Committee - Mental Health

2025 Warren County CPL 730 Expense Report (Q1 & Q2)

A.4390 435 Psychiatric Expense/Criminal

Q1

Chargeback Expenses	\$300,796.00
Exam Expenses	<u>\$3,281.00</u>
Q1 Total	\$304,077.00

Q2

Chargeback Expenses	\$214,106.00
Exam Expenses	<u>\$5,425.00</u>
Q2 Total	\$219,531.00

Mid-Year Total \$523,608.00

2025 Budgeted Amount \$600,000.00

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Countryside Adult Home

DATE: 8/19/2025

- (a) Purpose of Amendment: **To increase expenses and revenue based on an increase of .25 per home delivered meal for total increase of \$3,685.00**
- (b)
- (b) Appropriation Code, Object Code, Full Title and Amount: **A.6030 445 Food \$3,685.00**
- (c) Revenue Code (with title), and Amount:
A.6030 1289 Other Governmental Income

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Social Services

DATE: 8/5/2025

- (a) Purpose of Amendment: **To increase expenses and revenue to include additional NYS Child Care Block Grant rollover (FFY24) of \$409,945, additional allocation (25-OCFS-LCM 14) of \$250,000 and one quarter of the FFY 25-26 allocation (25-OCFS-LCM-21) of \$325,373 received by NYS OCFS to cover expenses through year end.**

- (b) Appropriation Code, Object Code, Full Title and Amount: **A.6055 470 Daycare Contract \$985,318**

- (c) Revenue Code (with title), and Amount:
A.6055 3655 State Aid Daycare Contract \$985,318

CHILD CARE BLOCK GRANT - OCTOBER 2024-SEPTEMBER 2025

24-25 ALLOCATION	\$ 1,012,387.00	
10/24-12/24 TRANSFER	\$ (400,000.00)	
2025	\$ 612,387.00	
ROLLOVER	\$ 1,297,558.00	
ADDITIONAL ALLOCATION	\$ 250,000.00	* note- will not show on ceiling report until claimed against
	\$ 2,159,945.00	
2025 BUDGETED	\$ 1,500,000.00	
	\$ 659,945.00	
25-26 Allocation	\$ 325,373.00	
REQUESTED	\$ 985,318.00	

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Tourism

DATE: August 19, 2025

- (a) Purpose of Request: **To appropriate \$664,675.36 from A 881.00 Occupancy Tax Reserve to the following line items:**
\$364,850.00 - A.6417.0002.469.05 Municipal Application Funding
\$159,238.00 - A.6417.0002.480 Special Events Funding
\$ 67,071.00 - A.6417.0001.470 Travel Guide
\$ 58,516.36 - A.6417.0002.469 Payments to Towns (25%)
\$ 15,000.00 - A.6417.0002.480.05 Annual Contracts (Lake George Event Mgr)
- (b) Details: **To cover the cost of funding previously approved by the Warren County Board of Supervisors in accordance with the resolutions listed below**
- (c) Previous Resolution Number:
478 of 2024 - A.6417.0002.469.05 Municipal Application Funding
478 of 2024 - A.6417.0002.480 Special Events Funding
82 of 2023 - A.6417.0002.480 Special Events Funding - Up Yonda Farm
193 of 2025 - A.6417.0001.470 Tourism/Occupancy, Tourism, Contract
503 of 2007 - A.6417.0002.469 Payments to Towns (25%)
214 of 2025 - A.6417.0002.480.05 Annual Contracts (Lake George Event Mgr)
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A 881.00 Occupancy Tax Reserve \$664,675.36**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Tourism

DATE: August 19, 2025

- (a) Purpose of Request: **To appropriate \$7,500.00 from A 881.00 Occupancy Tax Reserve to A.6417.0001.444, Tourism/Occupancy, Tourism, Conferences/ Education.**
- (b) Details: **To fund sponsorship of the New York State Tourism Industry Association (NYSTIA) 2025 Tourism Excellence Awards & Summit.**
- (c) Previous Resolution Number: **None**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A 881.00 Occupancy Tax Reserve \$7,500**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

PERSONNEL, ADMINISTRATION & HIGHER EDUCATION COMMITTEE

AGENDA

AUGUST 28, 2025

Committee Members: Wild, Driscoll, Etu, Maday, Bean, Patchett, and Merlino - Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board

- I. Committee meeting called to order by Chair.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the Floor/Public Comment

IV. REQUEST FOR EXECUTIVE SESSION TO ADDRESS ACTION AGENDA ITEMS:

- 1A) To discuss collective negotiations pursuant to article fourteen of the Civil Service Law, specifically regarding Collective Bargaining Agreement between SUNY Adirondack and their educational support personnel - Pursuant to Section 105(1)(e) of the Public Officer's Law;
- 4A) To discuss matters leading to the appointment employment, promotion, discipline, suspension, dismissal or removal of a particular person or corporation, relative to the nomination of two individuals to the CDTA Board of Directors - Pursuant to Section 105(1)(f) of the Public Officer's Law.
- 4B) To discuss collective negotiations pursuant to Article Fourteen of the Civil Service Law, specifically regarding CSEA position reallocations - Pursuant to Section 105(1)(e) of the Public Officer's Law.
- 5E) To engage in discussions of matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person concerning August 2025 - Pursuant to Section 105(1)(f) of the Public Officer's Law.
- 5F) To engage in discussions of proposed, pending and current litigation and to provide attorney-client communications concerning one or more of the matters listed below which shall be identified at the time of the meeting - Pursuant to Sections 105(1)(d) and 108(3) of the Public Officer's Law.

V. Action Agenda Items:

1) Requests/Items to be Discussed by Representatives of SUNY Adirondack:

- A) Request to approve the Collective Bargaining Agreement between SUNY Adirondack and the Educational Support Personnel of SUNY Adirondack for the period commencing September 1, 2025 contingent upon similar resolution being adopted by the Washington County Board of Supervisors.
- B) SUNY Adirondack representatives to provide an update on the College.

2) Requests/Items to be Discussed by the Human Resources Director (Jackie Figueroa, Director):

- A) Review of report on tracking of vacancies filled.
- B) Matt Schuette, *representing Marshall & Sterling*, to discuss benefit renewal for 2025 - 2026 plan year and request approval of same.

**3) Referral from the Environmental Concerns & Real Property Tax Services Committee (Chaired by Supervisor Turner):
Real Property Tax Services (Lexie Delurey, Director):**

Request to appoint a Director of Real Property Tax Services, at a salary not to exceed \$96,422, to fulfill the remainder of the unexpired term to be vacated upon the retirement of the current Director (9/27/25 - 9/30/25), as well as for a new six-year term (10/1/25 - 9/30/31).

4) Requests/Items to be Discussed by the County Administrator (John Taflan, County Administrator):

- A) Request for an executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment employment, promotion, discipline, suspension, dismissal or removal of a particular person or corporation, pursuant to Section 105(1)(f) of the Public Officer's Law. The subject of the executive session will be the attached request to rescind Resolution No. 125 of 2025 and approve a separate resolution making nomination of two individuals to the CDTA Board of Directors.
- B) Request for an executive session to discuss and potentially approve CSEA position reallocations.

5) Requests/Items to be Discussed by the County Attorney (Larry Elmen, County Attorney):

Action Agenda/New Business Items:

- A) Request for resolution to approve and adopt "Warren County Policy for The Public Use of County Facilities" referred by the Warren County Risk & Safety Committee. The new policy provides guidelines for the public use of County facilities and protocols to ensure continuity of County operations.

CONTINUED

- B) Request for resolution to approve and adopt "Warren County District Attorney's Office Policy and Procedure for Use of Certified Therapy Dogs for Victim and Witness Support" referred by the Warren County Risk & Safety Committee. This policy is a new policy to address potential liability resulting from the presence of certified therapy dogs in the Warren County Municipal Center.
- C) Request for appropriation in the amount of \$1,201.08 from Budget Code A.863.00, *Insurance Reserve*, to Budget Code A.4018.0040 441, *Preventive Program, Health Education, Auto Repairs*, as reimbursement to DPW for windshield damage repairs provided to County fleet vehicle

Discussion Items:

- D) Insurance Reserve Payment Report as of July 30, 2025: Report enclosed.
- E) Personnel Matters: Request for a motion to enter an executive session, per Public Officers Law §105(1)(f), to engage in discussions of matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person concerning August 2025.
- F) Litigation Update: Request for a motion to enter into an executive session, per Public Officers Law §105(1)(d), to engage in discussions of proposed, pending and current litigation and to provide attorney-client communications per Public Officers Law §108(3), concerning one or more of the matters listed below which shall be identified at the time of the meeting:

1. Lawsuits Without Insurance Coverage:

- a) Michael Easterbrooks v. Schenectady County, et al, Albany County Index No. 907013-2021, filed August 10, 2021. Discovery ongoing defendants to be deposed.
- b) Joshua Rouse v. Berkshire Farms Center for Youth, et al, Warren County Index No. EF2021-69346, filed August 10, 2021. Discovery ongoing. Plaintiff's deposition to continue August 26, 2025.
- c) Kathleen Innes v. Warren County and Correctional Medical Care, NDNY 1:22-cv-00641-BKS-TWD, filed June 15, 2022. Discovery completed. Summary judgment motions fully submitted on May 15, 2025. Awaiting Court Decision and Order.
- d) Estate of Ann Alice Hennessey v. County of Warren & Christine Norton, as County Treasurer, NDNY 1:24-cv-314-AMN-CFH, filed March 6, 2024.
 - Alleging violations of federal constitutional rights under 5th Amendment, 8th Amendment, and 14th Amendment, as well as section 1983 claims for deprivation of civil rights, and State law claim for unjust enrichment.
 - March 22, 2024: Insurance Coverage Denied through Travelers-claims made.
 - New York Tax Foreclosure Surplus Litigation: Multi-District Litigation (MDL) No. 3117: Plaintiffs motion to join all 37 counties subject to individual lawsuits. Responses filed 5/7/2024. Decision pending.
 - May 31, 2024: Motion to Dismiss against remaining plaintiff, Estate of Ann Alice Hennessey, filed with Federal District Court.
 - July 19, 2024: Plaintiff filed opposition papers to County's Motion to Dismiss.
 - July 25, 2024: County filed reply brief in response to plaintiff's opposition papers.
 - October 8, 2024: Court conference in Federal District Court regarding pending motions to dismiss. All separately filed lawsuits consolidated into a single matter following court conference. No new activity.
- e) Village of Hudson Falls v. Town of Queensbury, Town of Kingsbury, County of Washington & County of Warren, Index No. 2024-37927, filed December 10, 2024. Action to Quiet Title on Village/Town Boundary Line along Warren Street and Quarry Crossing between Dix Avenue and River Street. Hearing on Motion for Preliminary Injunction held March 20, 2025. No action taken by Court.

2. Lawsuits Covered by Insurance:

- a) Patricia Zahaba v. County of Warren and Town of Queensbury, Warren County Index No. EF2022-70243, filed June 13, 2022. Date of Loss alleged: June 11, 2021. Notice of Claim served September 8, 2021. Depositions ongoing.
- b) John Werner v. Bernice Conlon & Warren County, Warren County Index No. EF2022-70247, filed June 15, 2022. Date of Loss alleged: August 15, 2021. Notice of Claim served November 8, 2021. Further depositions of County witnesses scheduled for July. Depositions ongoing.
- c) Jasmine Earnest v. Town of Queensbury, County of Warren, Stilsing Electric, Inc. & Joanne Levack, Warren County Index No. EF2022-2111, filed September 29, 2022. Date of Loss alleged: April 12, 2022. Notice of Claim served May 9, 2022. Discover disclosure deadline: 3/28/2025; Court-ordered Mediation Sessions: May 28, 2025; Summary judgment motions filed May 16, 2025; Pretrial conference: 9/4/2025; Trial Date: 10/10/2025 through 10/31/2025.

- d) Timothy McIntyre & Brenna Michalak v. County of Warren, Warren County Index No. EF2023-72092, filed December 11, 2023. Date of Loss alleged: September 18, 2022. Notice of Claim, served December 19, 2022. Discovery ongoing.
 - e) Nicholas Oudekerk (Pro Se) v. Sergeant Brandon Thomas & Corrections Officer Nicholas Crum, NDNY 9:24-cv-00109-AMN-TWD, filed March 13, 2024.
 - September 13, 2024: Motion to Dismiss filed.
 - October 10, 2024/October 24, 2024/December 4, 2024: Court provides Pro Se Plaintiff additional time and opportunity to file opposition papers to Motion to Dismiss.
 - December 19, 2024: Pro Se Plaintiff files opposition papers.
 - February 11, 2025: Awaiting Decision & Order.
 - June 9, 2025: Motion to Dismiss denied. Discovery to follow.
 - f) James Condon v. Warren County Deputy Sheriffs Ortiz & Duggan, NDNY 1:24-cv-1172, filed September 25, 2024. Discovery started. Court Ordered Mediation Sessions: July 30, 2025. Depositions of named County employees completed. Plaintiff's deposition completed. Depositions for two Sheriff deputies completed. Third-party depositions pending.
 - g) Corey M. Russell (Pro Se) v. Bailey, NDNY 9:24-cv-1109, filed November 4, 2024. Date of Loss: June 4, 2024. Order dismissing various claims filed October 23, 2024. County Motion to Dismiss filed April 30, 2025.
 - h) Daniel S. Murray v. County of Warren, NDNY 9:25-cv-00622, filed May 16, 2025. Date of Loss: March 2025. Lawsuit alleged medical indifference, per Eighth Amendment to US Constitution for failure to timely replace lost hearing aids, and violations of the Americans with Disabilities Act and Rehabilitation Act. Initial appearances pending. Claim was tendered to Primecare by contractual agreement for defense and indemnification.
3. Notice of Claims & Administrative Complaints:
- a) Administrative Complaint: Department of Human Rights for Richie Russo against County of Warren and Warren County DSS, dated May 2, 2024. Date of Loss alleged: November 27, 2023 through March 7, 2024. 2/3/2025: Final Investigation Report and Basis of Determination issued by NYS Division of Human Rights finding probable cause to support allegations of the complaint. Matter to proceed to administrative law judge for hearing.
 - b) Notice of Claim served July 15, 2024. Jennifer Dees & Ethan Smith. Date of Loss alleged: June 2024. Warren County District Attorney's Office regarding assignment as special prosecutor for Saratoga County in the matter of People v. Veronica Smith.
 - c) Notice of Claim served January 24, 2025. Tyson Poulos alleges malicious prosecution and denial of right to fair trial, to include negligent hiring, supervision, retention and training of various employees of the County and its departments.
 - d) Notice of Claim served June 12, 2025. Ryan Brower, an incarcerated person at the Warren County Correctional Facility, alleges unlawful release of medical records in violation of HIPAA. Claim was tendered to Primecare by contractual agreement for defense and indemnification.
 - e) Notice of Claim served July 9, 2025. Eric Larkin, an incarcerated person at the Warren County Correctional Facility, alleges negligence claims regarding medical treatment received during his stay at the county jail. Claim was tendered to Primecare by contractual agreement for defense and indemnification.
 - f) Notice of Claim served July 21, 2025. Estate of Dylan Calabrese claims the wrongful death of decedent was caused by the negligence of the County of Warren and Town of Queensbury on April 24, 2025 when decedent was operating a motorcycle on Quaker Road traveling eastbound. Decedent approached the intersection of Lafayette Street in the Town of Queensbury and proceeded into the intersection. The notice of claim alleges that decedent's motorcycle was struck by the vehicle operated by Roger Burdo who was traveling westbound on Quaker Road and executing a left hand turn onto Lafayette Street.
 - g) Notice of Claim, served July 21, 2025. Darcy L. Williams claims ongoing civil rights violations, ADA noncompliance, Family Court retaliation, disability discrimination, DSS misconduct and other unclassified causes of harm to her and her children related to conduct by the Department of Social Services, Warren County Sheriff's Office and Family Court of the State of New York-Warren County.

VI. Pending Items:

No Items this Month.

VII. Privilege of the Floor/Public Comment

VIII. Motion to adjourn

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: County Administrator

DATE: 8/28/2025

- (a) Purpose of Request:
Approving the Collective Bargaining Agreement between SUNY Adirondack and the Educational Support Personnel of SUNY Adirondack for the period commencing September 1, 2025 contingent upon a similar resolution being adopted by the Washington County Board of Supervisors

- (b) Details:

- (c) Previous Resolution Number:
R486/2022

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: COUNTY ATTORNEY

DATE: 8/28/25

- (a) Purpose of Request: **Appropriating \$1,201.08 from the Insurance Reserve (A.863.00) to Budget Code A.4018.0040 441 Preventive Program, Health Education, Auto Repairs**
- (b) Details: **Reimbursement to DPW for windshield damage on County vehicle**
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.863.00 Reserve, Insurance**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS