

FINANCE & BUDGET COMMITTEE

AGENDA

OCTOBER 2, 2025

Committee Members: *Thomas, Geraci, Strough, Maday, Driscoll, Crocitto and Merlino*
Chair of the Board shall serve an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board

I. Committee meeting called to order by Chairman.

II. Motion to approve minutes of prior Committee meetings.

III. Privilege of the Floor/Public Comment

IV. Action Agenda

1) ~~Request for transfer of funds as attached for Committee approval.~~ *No transfers requested this month*

2) **Requests/Items to be Discussed by the County Administrator (John Taflan, County Administrator):**

A) Journal Report of transfers approved by the County Administrator staff for August of 2025.

B) Request to Introduce Proposed Local Law No. 4 of 2025 Entitled “A Local Law to Authorize Overriding the Property Tax Levy Limit Established by General Municipal Law §3-C for the 2026 Warren County Budget,” and Authorizing a Public Hearing Thereon.

C) Request for a transfer of funds in the amount of \$2,400 from Budget Code A.1011 110, *Admin & Fiscal Services, Salaries - Regular*, to Budget Code A.1011 410, *Admin & Fiscal Services, Supplies*, to cover the cost of additional supply costs associated with CAP Court and to replenish supply code used for unanticipated costs in Mailroom (mail wagon) as well as additional printing device for County Treasurer’s Office.

D) Request to amend the 2025 Warren County Budget in the amount of \$1,656 to reflect receipt of anticipated State aid toward the purchase of vehicles for the Department of Social Services.

E) Request to appropriate \$644 from Budget Code A.896.00, *Vehicle Reserves*, to Budget Code A.6010 230.1, *Social Services, Automotive Equipment Reserve*, to cover additional costs associated with the purchase of a replacement vehicle for the Department of Social Services.

F) Request to authorize early closing of County Offices at 2:00 p.m. on December 24, 2025 and December 31, 2025.

G) Request to amend Resolution No. 139 of 2024 to delete blanket authority to sign contracts provided to the Commissioner of the Department of Social Services and the Director of Public Health/Patient Services, as State law required the Chair of the Board to execute contracts.

H) Request to enter into an Intermunicipal agreement with Saratoga County for Communication Site License to install emergency telecommunications equipment at the Warren County Municipal Center to enhance public safety and foster the goals of the Adirondack Regional Interoperable Communication consortium.

I) Request to amend Resolution No. 199 of 2025 to remove the minimum selling price related to the property located on Sanford Street owned by SUNY Adirondack.

J) *On Behalf of Fire Prevention & Building Code Enforcement* - Request for a transfer of funds in the amount of \$4,000 from Budget Code A.1990 469, *Contingent Account, Other Payments/Contributions*, to the Budget Code A.3620 441, *Building & Fire Codes, Auto - Supplies & Repair*, to cover the cost of unanticipated expenses associated with repairing a vehicle.

K) *On Behalf of the Sheriff’s Office* - Request to amend the 2025 Warren County Budget in the amount of \$1,515,197 to reflect receipt of funding from New York State Homeland Security and Emergency Services for SFY2025 Next Generation 911 (NG911) grant program.

L) Review of 2026 Budget request.

3) **Requests/Items to be Discussed by the County Treasurer (Christine Norton, County Treasurer):**

A) August Budget Variance Analysis.

B) Property Tax write-off concerns resolved.

C) Time Management System Change Management Strategy & Requested Support.

D) Review of 2026 Budget request.

CONTINUED

- 4) **Referrals from the Criminal Justice, Public Safety & Emergency Services Committee (Chaired by Supervisor Geraci):**
Sheriff (James LaFarr, Sheriff) -
- A) Request to amend the 2025 Warren County Budget in the amount of \$26,552 to reflect receipt of grant funding from New York State Governor's Traffic Safety Committee for Police Traffic Services Program.
 - B) Request to declare Federal Aid debt from 2013 to 2017 as bad debt and authorize the County Treasurer to write off the debt in the amount of \$10,017.84.
- 5) **Referrals from the Economic Growth & Development Committee (Chaired by Supervisor Etu):**
Planning & Community Development -
- ~~A) Request to create Capital Project No. H449, LGCP Septic Replacement, in the amount of \$50,000. Request withdrawn - item will return to the Economic Growth Committee along with a request for an appropriation of funds to cover the cost of the Capital Project.~~
- Workforce Development (Liza Ochsendorf, Director) -***
- B) Request to amend the 2025 Warren County Budget in the amount of \$5,000 to reflect receipt of a private donation to assist with funding a pilot training program to prepare local formerly incarcerated people for manufacturing jobs.
- 6) **Referrals from the Environmental Concerns & Real Property Tax Services Committee (Chaired by Supervisor Turner):**
Real Property Tax Services (Kristen MacEwan, Director) -
- A) Request to authorize the County Treasurer to remove funding in the amount of \$448 that was submitted for reimbursement from New York State for continuing education of the Real Property Tax Services Director from Revenue Code A.1355 3040, from 2022 due to New York State indicating there were too many continuing education credits so they could not provide reimbursement.
 - B) Request to authorize the County Treasurer, as the tax enforcing officer, to issue a certificate of prospective cancellation of taxes for Town of Warrensburg Tax Map Parcel No. 210.2-1-1.2 which would result in this parcel being exempt from future property taxes.
- 7) **Referrals from the Health Services Committee (Chaired by Supervisor Strainer):**
Health Services (Ginelle Jones, Director, Public Health/Patient Services) -
- A) Request to amend the 2025 Warren County Budget in the amount of \$1306.50 to reflect receipt of this year's portion of the Infrastructure grant.
 - B) Request to amend the 2025 Warren County Budget in the amount of \$2,366 to reflect receipt of an additional one time increase in funding for Early Intervention.
 - C) Request to amend the 2025 Warren County Budget in the amount of \$2,500 to reflect receipt of grant funding from the Governor Traffic and Safety Committee for Child Passenger Car Seat Safety Program.
- 8) **Referral from the Human Services Committee (Chaired by Supervisor Driscoll):**
Department of Social Services (Christina Mastrianni, Commissioner) -
- Request to appropriate \$225,880 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to Budget Code A.6100 470, *Medicaid*, to cover the County's share of the cost of Medicaid through the end of the year.
- 9) **Referrals from the Park Operations & Management Committee (Chaired by Supervisor Merlino):**
- A) Request to appropriate \$3,097.21 from Budget Code A.691.07, *Deferred Revenue - Gaslight Village Parking Fees*, to Budget Code A.1625 413, *Charles R. Wood Park, Repair and Maint-Bldg/Property*, and to authorize reimbursement in the same amount to the Village of Lake George for Charles R. Wood Park attendants for May 2025.
 - B) Request to appropriate \$3,197.84 from Budget Code A.691.07, *Deferred Revenue - Gaslight Village Parking Fees*, to Budget Code A.1625 413, *Charles R. Wood Park, Repair and Maint-Bldg/Property*, and to authorize reimbursement in the same amount to the Village of Lake George for Charles R. Wood Park attendants for June 2025.
 - C) Request to appropriate \$2,868.54 from Budget Code A.691.07, *Deferred Revenue - Gaslight Village Parking Fees*, to Budget Code A.1625 413, *Charles R. Wood Park, Repair and Maint-Bldg/Property*, and to authorize reimbursement in the same amount to the Village of Lake George for Charles R. Wood Park attendants for July 2025.
 - D) Request to appropriate \$5,600 from from Budget Code A.691.07, *Deferred Revenue - Gaslight Village Parking Fees*, to Budget Code A.1625 427, *Charles R. Wood Park, Water/Sewer/Taxes*, to cover the cost of paying the taxes to the Village of Lake George for Charles R. Wood Park for the remainder of 2025.

10) Referrals from the Public Works Committee (Chaired by Supervisor Conover):

Department of Public Works (Kevin Hajos, Superintendent) -

- A) Request to decrease Capital Project No. H404, *Quaker Road CR 47/CR70 Preservation*, in the Town of Queensbury, in the amount of \$225,000.
- B) Request to amend the 2025 Warren County Budget in the amount of \$225,000 to increase Budget Code D.9950 910, *Transfers - Capital Projects*, in accordance with transfer of surplus local match funds from Capital Project No. H404, *Quaker Road (CR47/CR70) Pavement Preservation*.
- C) Request to increase Capital Project No. H421, *Call Street (CR 32) and Corinth Road (CR 28) Rehabilitation Project*, in the Town of Queensbury, in the amount of \$450,000.
- D) Request to increase Capital Project No. H425, *Adirondack Bridge and Beaver Pond Bridge Replacements*, in the Town of Horicon, in the amount of \$10,000.
- E) Request to increase Capital Project No. H427, *Olmstedville Road (CR 19) over Marshall Brook Culvert Replacement*, in the Town of Chester, in the amount of \$209,058.15.
- F) Request to increase Capital Project No. H428, *Bay Road (CR 7) over Unnamed Watercourse Culvert Replacement*, in the Town of Queensbury, in the amount of \$80,000.
- G) Request to establish Capital Project No. H447, *Smith Road over 13th Brook Bridge Replacement*, in the Town of Johnsburg, in the amount of \$15,000.
- H) Request to establish Capital Project No. H448, *Dix Avenue Reconstruction*, in the Town of Queensbury, in the amount of \$40,000.

11) Finance Committee action is required on the following Personnel Agenda items, contingent upon approval by the Personnel, Administration & Higher Education Committee - 3B, 4A, 5 and 7C.

PERSONNEL AGENDA ITEMS 3B, 4A, 5 and 7C:

3) Requests/Item to be Discussed by the Clerk of the Board:

- B) Request for a transfer of funds in the amount of \$44,098.36 from Budget Code A.1990 469, *Contingent Account, Other Payments/Contributions*, to Budget Code A.5630 470, *CDTA, Contract*, to cover the cost of paying the 1st and 2nd quarter NYSDOT STOA local share costs to CDTA and cover the anticipated costs for the 3rd and 4th quarters of 2025.

4) Request/Item to be Discussed by the Director of Information Technology (Mike Colvin, Director):

- A) Request to appropriate \$3,200 from Budget Code A.895.00, *Computer Reserve Fund*, to various department budget codes to cover the cost of purchasing computers and related equipment and software.

5) Referral from the Criminal Justice, Public Safety & Emergency Services Committee (Chaired by Supervisor Geraci): Sheriff (James LaFarr, Sheriff) -

Request to amend the Table of Organization and Salary Schedule to create the new Contingent position of Communication Officer #1-C, *Annual Salary \$57,486*, effective November 1, 2025.

7) Request/Item to be Discussed by the County Attorney (Larry Elmen, County Attorney):

- C) Request for transfer of funds in the amount of \$14,500 Budget Code A.1420 110, *Salaries Regular*, to Budget Code A.1420 130, *Salaries Part Time*, to fund title of Casualty and Property Risk Manager through fiscal year 2025.

VI. Privilege of the Floor/Public Comment

VII. Motion to adjourn

WARREN COUNTY
August 2025 Journal Report

G/L Date	G/L Account Number	Account Description	Description	Amount	Amount
Admn.Fiscal Srv - Administrative Fiscal Services					
8/8/2025	A.1011 410	Supplies	Budget Transfer out of object code to A.1671 410		\$ 0.04
8/8/2025	A.1671 410	Supplies	Budget Transfer out of object code from A.1011 410	\$ 0.04	
Clk of Legislati - Clerk of the Legislative Board					
8/21/2025	A.1010 220	Office Equipment	Budget Transfer out of Object Code from A.1010 436	\$ 255.86	
8/21/2025	A.1010 220	Office Equipment	Budget Transfer out of Object Code from A.1010 425	\$ 291.16	
8/21/2025	A.1010 425	Reproduction Expenses	Budget Transfer out of Object Code to A.1010 220		\$ 291.16
8/21/2025	A.1010 436	Advertising Fees	Budget Transfer out of Object Code to A.1010 220		\$ 255.86
8/22/2025	A.1420 220	Office Equipment	Transfer outside Object Code from A.1420 410	\$ 66.59	
8/22/2025	A.1420 410	Supplies	Transfer outside Object Code to A.1420 220		\$ 66.59
DPW_DPW Admin - DPW,DPW Administration					
8/7/2025	A.1624 410	Supplies	Transfer In Code to A.1624 413		\$ 100.97
8/7/2025	A.1624 413	Repair & Maint.-Bldg/Property	Transfer In Code from A.1624 410	\$ 100.97	
8/7/2025	A.7113 410	Supplies	Transfer In Code to A.7113 470		\$ 0.78
8/7/2025	A.7113 470	Contract	Transfer In Code from A.7113 410	\$ 0.78	
8/7/2025	D.5110 465	Road/Bridge Materials	Transfer In Code from D.5110 470	\$ 30,000.00	
8/7/2025	D.5110 470	Contract	Transfer In Code to D.5110 465		\$ 30,000.00
8/12/2025	A.5610 413	Repair & Maint.-Bldg/Property	Transfer In Code from A.5610 470	\$ 1,318.08	
8/12/2025	A.5610 470	Contract	Transfer In Code to A.5610 413		\$ 1,318.08
8/12/2025	A.7110 410	Supplies	Transfer In Code to A.7110 444		\$ 15.00
8/12/2025	A.7110 444	Travel/Education/Conference	Transfer In Code from A.7110 410	\$ 15.00	
8/13/2025	A.5610 417	Water/Sewer/Taxes	Transfer In Code from A.5610 470	\$ 4,300.00	
8/13/2025	A.5610 470	Contract	Transfer In Code to A.5610 417		\$ 4,300.00
8/13/2025	A.7110 410	Supplies	Transfer In Code from A.7110 470	\$ 500.00	
8/13/2025	A.7110 470	Contract	Transfer In Code to A.7110 410		\$ 500.00
8/14/2025	A.5610 417	Water/Sewer/Taxes	Transfer In Code from A.5610 470	\$ 500.00	
8/14/2025	A.5610 470	Contract	Transfer In Code to A.5610 417		\$ 500.00
8/14/2025	A.7110 410	Supplies	Transfer In Code from A.7110 470	\$ 500.00	
8/14/2025	A.7110 470	Contract	Transfer In Code to A.7110 410		\$ 500.00
8/26/2025	A.1624 410	Supplies	Transfer In Code to A.1624 413		\$ 18.72
8/26/2025	A.1624 413	Repair & Maint.-Bldg/Property	Transfer In Code from A.1624 410	\$ 18.72	
8/26/2025	D.3310 410	Supplies	Transfer Out of Code to D.5110 455		\$ 4,484.36
8/26/2025	D.3310 410	Supplies	Transfer Out of Code to D.5110 453		\$ 2,141.60
8/26/2025	D.5110 453	Uniforms & Clothing	Transfer Out of Code from D.3310 410	\$ 2,141.60	
8/26/2025	D.5110 455	Safety Equipment	Transfer Out of Code from D.3310 410	\$ 4,484.36	
Employment & Tr_WIA-Admin(Staff) - Employment & Training,WIA-Admin (Staff)					
8/12/2025	40.6293.0313 426	Subscriptions	Object code change - to 40.6293.0313 444		\$ 800.00
8/12/2025	40.6293.0313 427	Memberships & Dues	Object code change - to 40.6293.0313 444		\$ 827.02
8/12/2025	40.6293.0313 436	Advertising Fees	Object code change - to 40.6293.0313 436		\$ 72.98
8/12/2025	40.6293.0313 439	Misc Fees & Expenses	Object code change - to 40.6293.0313 444		\$ 200.00

8/12/2025	40.6293.0313 444	Travel/Education/Conference	Object code change - from 40.6293.0313 426	\$	800.00	
8/12/2025	40.6293.0313 444	Travel/Education/Conference	Object code change - from 40.6293.0313 427	\$	827.02	
8/12/2025	40.6293.0313 444	Travel/Education/Conference	Object code change - from 40.6293.0313 439	\$	200.00	
8/12/2025	40.6293.0313 444	Travel/Education/Conference	Object code change - from 40.6293.0313 436	\$	72.98	
8/12/2025	40.6293.0310 433	Training-Client	Object code change - to 40.6293.0310 444			\$ 283.75
8/12/2025	40.6293.0310 439	Misc Fees & Expenses	Object code change - 40.6293.0310 444			\$ 981.82
8/12/2025	40.6293.0310 444	Travel/Education/Conference	Object code change - from 40.6293.0310 439	\$	981.82	
8/12/2025	40.6293.0310 444	Travel/Education/Conference	Object code change - from 40.6293.0310 433	\$	283.75	
8/14/2025	40.6293.0313 850	Unemployment Insurance	Object code change - to 40.6293.0313 862			\$ 346.11
8/14/2025	40.6293.0313 862	Health Insurance Cost Reimbursement	Object code change - from 40.6293.0313 850	\$	346.11	
8/14/2025	40.6293.0305 411	Rent-Building/Property	Object code change- from 40.6293.0305 421	\$	4,000.00	
8/14/2025	40.6293.0305 421	Equipment Rental	Object code change - to 40.6293.0305 411			\$ 4,000.00
8/20/2025	40.6293.0300 810	Retirement	Object code change - from 40.6293.0300 840	\$	3,000.00	
8/20/2025	40.6293.0300 840	Workmen's Compensation	Object code change - to 40.6293.0300 810			\$ 3,000.00
8/20/2025	40.6293.0305 831	Medicare Contribution	Object code change - from 40.6293.0305 855	\$	700.00	
8/20/2025	40.6293.0305 855	Disability	Object code change - to 40.6293.0305 831			\$ 700.00
8/20/2025	40.6293.0310 830	Social Security	Object code change - from 40.6293.0310 850	\$	1,500.00	
8/20/2025	40.6293.0310 850	Unemployment Insurance	Object code change - to 40.6293.0310 830			\$ 1,500.00
8/20/2025	40.6293.0313 831	Medicare Contribution	Object code change - from 40.6293.0313 850	\$	500.00	
8/20/2025	40.6293.0313 850	Unemployment Insurance	Object code change - to 40.6293.0313 831			\$ 500.00
8/20/2025	40.6293.0300 810	Retirement	out of object code transfer - from 40.6293.0305 260	\$	2,000.00	
8/20/2025	40.6293.0305 220	Office Equipment	out of object code transfer- to 40.6293.0305 810			\$ 3,000.00
8/20/2025	40.6293.0305 260	Other Equipment	out of object code transfer - to 40.6293.0305 810			\$ 2,000.00
8/20/2025	40.6293.0305 810	Retirement	out of object code transfer - from 40.6293.0305 220	\$	3,000.00	
8/20/2025	40.6293.0310 220	Office Equipment	out of object code transfer - to 40.6293.0310 810			\$ 3,500.00
8/20/2025	40.6293.0310 810	Retirement	out of object code transfer - from 40.6293.0310 220	\$	3,500.00	
8/20/2025	40.6293.0300 220	Office Equipment	out of object code transfer - to 40.6293.0300 810			\$ 2,000.00
8/20/2025	40.6293.0300 220	Office Equipment	out of object code transfer - to 40.6293.0300 861			\$ 1,000.00
8/20/2025	40.6293.0300 426	Subscriptions	out of object code transfer - to 40.6293.0300 830			\$ 1,000.00
8/20/2025	40.6293.0300 434	Allowances	out of object code transfer - to 40.6293.0300 830			\$ 1,000.00
8/20/2025	40.6293.0300 810	Retirement	out of object code transfer - from 40.6293.0300 220	\$	2,000.00	
8/20/2025	40.6293.0300 830	Social Security	out of object code transfer - from 40.6293.0300 434	\$	1,000.00	
8/20/2025	40.6293.0300 830	Social Security	out of object code transfer - from 40.6293.0300 426	\$	1,000.00	
8/20/2025	40.6293.0300 861	Retirees Hospitalization	out of object code transfer - from 40.6293.0300 220	\$	1,000.00	
8/20/2025	40.6293.0305 439	Misc Fees & Expenses	out of object code transfer - to 40.6293.0305 861			\$ 2,000.00
8/20/2025	40.6293.0305 861	Retirees Hospitalization	out of object code transfer - from 40.6293.0305 439	\$	2,000.00	
8/21/2025	40.6293.0313 850	Unemployment Insurance	Object code change - to 40.6293.0313 862			\$ 69.62
8/21/2025	40.6293.0313 862	Health Insurance Cost Reimbursement	Object code change - from 40.6293.0313 850	\$	69.62	
8/25/2025	40.6293.0300 433	Training-Client	object code change - from 40.6293.0300 434	\$	2,000.00	
8/25/2025	40.6293.0300 434	Allowances	object code change - to 40.6293.0300 433			\$ 2,000.00
8/25/2025	40.6293.0313 423	Telephone	object code change - from 40.6293.0313 427	\$	200.00	
8/25/2025	40.6293.0313 427	Memberships & Dues	object code change - to 40.6293.0313 423			\$ 200.00
Legal Def-Indgnt - Legal Defense - Indigents						
8/4/2025	A.1170 437	Consulting Fees	Budget transfer within budget code from A.1170 440	\$	2,500.00	
8/4/2025	A.1170 440	Legal/Transcript Fees	Budget transfer within budget code to A.1170 437			\$ 2,500.00

Office of EMS - Office of Emergency Services

8/5/2025	A.3645.4118 260	Other Equipment	Out of code transfer to A.3645.4118 410		\$	1,500.00
8/5/2025	A.3645.4118 410	Supplies	Out of code transfer from A.3645.4118 260	\$	1,500.00	
8/18/2025	A.3645.4122 410	Supplies	Budget Transfer within Object Code from A.3645.4122 428	\$	1,860.00	
8/18/2025	A.3645.4122 428	Data Processing & Internet Fees	Budget Transfer within Object Code to 3645.4122 410		\$	1,860.00
Public Health_Health Services - Public Health,Health Services						
8/5/2025	A.4013 830	Social Security	Budget transfer Wlc to A.4013.862 from .830. Health Reimb		\$	25.00
8/5/2025	A.4013 862	Health Insurance Cost Reimbursement	Budget transfer Wlc to A.4013.862 from .830. Health Reimb	\$	25.00	
8/6/2025	A.4018.0058 260	Other Equipment	Bud trans Car seat to A4018.0058260 fm 410 426 436 442 444 445	\$	3,804.00	
8/6/2025	A.4018.0058 410	Supplies	Bud trans Car seat to A4018.0058260 fm 410 426 436 442 444 445		\$	2,000.00
8/6/2025	A.4018.0058 426	Subscriptions	Bud trans Car seat to A4018.0058260 fm 410 426 436 442 444 445		\$	200.00
8/6/2025	A.4018.0058 436	Advertising Fees	Bud trans Car seat to A4018.0058260 fm 410 426 436 442 444 445		\$	500.00
8/6/2025	A.4018.0058 442	Automotive - Gas & Oil	Bud trans Car seat to A4018.0058260 fm 410 426 436 442 444 445		\$	400.00
8/6/2025	A.4018.0058 444	Travel/Education/Conference	Bud trans Car seat to A4018.0058260 fm 410 426 436 442 444 445		\$	304.00
8/6/2025	A.4018.0058 445	Foods	Bud trans Car seat to A4018.0058260 fm 410 426 436 442 444 445		\$	400.00
8/7/2025	A.4018.0020 860	Hospitalization	Out of budget trans fm A.4018.0020 860 865 to a40540060860 865		\$	7,087.00
8/7/2025	A.4018.0020 865	Dental Insurance	Out of budget trans fm A.4018.0020 860 865 to a40540060860 865		\$	86.00
8/7/2025	A.4054.0060 860	Hospitalization	Out of budget trans fm A.4018.0020 860 865 to a40540060860 865	\$	7,087.00	
8/7/2025	A.4054.0060 865	Dental Insurance	Out of budget trans fm A.4018.0020 860 865 to a40540060860 865	\$	86.00	
8/8/2025	A.4010 810	Retirement	Budget transfer CHHA to A.4010.862 fm .810		\$	500.00
8/8/2025	A.4010 862	Health Insurance Cost Reimbursement	Budget transfer CHHA to A.4010.862 fm .810	\$	500.00	
8/8/2025	A.4018.0058 260	Other Equipment	Bud transf Car seats to A4018.0058.260 from 410 436 442 444 445	\$	2,000.00	
8/8/2025	A.4018.0058 410	Supplies	Bud transf Car seats to A4018.0058.260 from 410 436 442 444 445		\$	500.00
8/8/2025	A.4018.0058 436	Advertising Fees	Bud transf Car seats to A4018.0058.260 from 410 436 442 444 445		\$	500.00
8/8/2025	A.4018.0058 442	Automotive - Gas & Oil	Bud transf Car seats to A4018.0058.260 from 410 436 442 444 445		\$	50.00
8/8/2025	A.4018.0058 444	Travel/Education/Conference	Bud transf Car seats to A4018.0058.260 from 410 436 442 444 445		\$	900.00
8/8/2025	A.4018.0058 445	Foods	Bud transf Car seats to A4018.0058.260 from 410 436 442 444 445		\$	50.00
8/13/2025	A.4018.0030 260	Other Equipment	Out of Budget Transfer Disease to A4018.0030.435 fm 260 410		\$	3,000.00
8/13/2025	A.4018.0030 410	Supplies	Out of Budget Transfer Disease to A4018.0030.435 fm 260 410		\$	1,000.00
8/13/2025	A.4018.0030 435	Medical Fees	Out of Budget Transfer Disease to A4018.0030.435 fm 260 410	\$	4,000.00	
Residential Hall - Countryside Adult Home						
8/4/2025	A.6030 260	Other Equipment	Budget Transfer out of object code to A.6030 260 from A.6030 413	\$	5,800.00	
8/4/2025	A.6030 413	Repair & Maint.-Bldg/Property	Budget Transfer out of object code from A.6030 413 to A.6030 260		\$	5,800.00
8/5/2025	A.6030 437	Consulting Fees	Budget Transfer within object code from A.6030 437 to A.6030 444		\$	1,500.00
8/5/2025	A.6030 444	Travel/Education/Conference	Budget Transfer within object code to A.6030 444 from A.6030 437	\$	1,500.00	
8/21/2025	A.6030 413	Repair & Maint.-Bldg/Property	within of object code transfer from 6030 413 to 6030 422		\$	2,665.28
8/21/2025	A.6030 422	Repair/Maint-Equipment	within of object code transfer to 6030 422 from 6030 413	\$	2,665.28	
Social Services - Social Services						
8/5/2025	A.6119 470	Contract	Budget transfer out of object code to A.6123 470		\$	18,000.00
8/5/2025	A.6123 470	Contract	Budget transfer out of object code from A.6119 470	\$	18,000.00	
8/22/2025	A.6010 220	Office Equipment	Budget transfer out of object code from A.6010 410	\$	1,200.00	
8/22/2025	A.6010 410	Supplies	Budget transfer out of object code to A.6010 220		\$	1,200.00
8/25/2025	A.6010 410	Supplies	budget transfer within object code to A.6010 444.01		\$	2,009.00
8/25/2025	A.6010 444.01	Job Related Courses	budget transfer within object code from A.6010 410	\$	2,009.00	
8/28/2025	A.6055 470	Contract	Budget transfer out of object code from A.6119 470	\$	40,000.00	
8/28/2025	A.6119 470	Contract	Budget transfer out of object code to A.6055 470		\$	40,000.00

8/28/2025	A.6010 410	Supplies	budget transfer within object code to A.6010 436		\$ 3,000.00
8/28/2025	A.6010 436	Advertising Fees	budget transfer within object code from A.6010 410	\$ 3,000.00	
Sheriff, Sheriff Law Enf - Sheriff, Sheriff Law Enforcement					
8/12/2025	A.3110 440	Legal/Transcript Fees	budget transfer out of object code from A.3150 470	\$ 1,350.00	
8/12/2025	A.3150 470	Contract	budget transfer out of object code to A.3110 440		\$ 1,350.00
8/20/2025	A.3110 421	Equipment Rental	budget transfer within object code from A.3110 427	\$ 4.75	
8/20/2025	A.3110 427	Memberships & Dues	budget transfer within object code to A.3110 421		\$ 4.75
8/21/2025	A.3150 410	Supplies	budget transfer within object code from A.3150 470	\$ 15,000.00	
8/21/2025	A.3150 470	Contract	budget transfer within object code to A.3150 410		\$ 15,000.00
Social Services - Social Services					
8/5/2025	A.6119 470	Contract	Budget transfer out of object code to A.6123 470		\$ 18,000.00
8/5/2025	A.6123 470	Contract	Budget transfer out of object code from A.6119 470	\$ 18,000.00	
8/22/2025	A.6010 220	Office Equipment	Budget transfer out of object code from A.6010 410	\$ 1,200.00	
8/22/2025	A.6010 410	Supplies	Budget transfer out of object code to A.6010 220		\$ 1,200.00
8/25/2025	A.6010 410	Supplies	budget transfer within object code to A.6010 444.01		\$ 2,009.00
8/25/2025	A.6010 444.01	Job Related Courses	budget transfer within object code from A.6010 410	\$ 2,009.00	
8/28/2025	A.6055 470	Contract	Budget transfer out of object code from A.6119 470	\$ 40,000.00	
8/28/2025	A.6119 470	Contract	Budget transfer out of object code to A.6055 470		\$ 40,000.00
8/28/2025	A.6010 410	Supplies	budget transfer within object code to A.6010 436		\$ 3,000.00
8/28/2025	A.6010 436	Advertising Fees	budget transfer within object code from A.6010 410	\$ 3,000.00	
Veterans Service - Veterans Service					
8/15/2025	A.6510 410	Supplies	Funds Transfer from 436 Advertising	\$ 400.00	
8/15/2025	A.6510 436	Advertising Fees	Funds Transfer to 410 Supplies		\$ 400.00

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: County Administrator

DATE: 10/02/2025

- (a) Purpose of Request:
**Request Local Law to Authorize Overriding the Property Tax Levy Limit
Established by General Municipal Law for the 2026 Budget and Authorizing
Public Hearing**
- (b) Details:
- (c) Previous Resolution Number:
328/2024
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS

INTRODUCING PROPOSED LOCAL LAW NO. 4 OF 2025, ENTITLED "A LOCAL LAW TO AUTHORIZE OVERRIDING THE PROPERTY TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW §3-C FOR THE 2026 WARREN COUNTY BUDGET," AND AUTHORIZING PUBLIC HEARING THEREON

WHEREAS, General Municipal Law §3-c set limits upon real property tax levies by local governments, commonly known as the tax levy limit or "tax cap" for the local government, and requires a governing body for the local government to first enact a local law to override the tax levy limit before the local government may adopt a budget that requires a tax levy greater than the tax levy limit for the coming fiscal year, not, it is therefore

RESOLVED, that proposed Local Law No. 4 of 2025 entitled "A Local Law to Authorize Overriding the Property Tax Levy Limit Established by General Municipal Law §3-c for the 2026 Warren County Budget," attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 17th day of October, 2025, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 4 of 2025, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

RESOLUTION No. OF 2025

PAGE 2 OF 3

**COUNTY OF WARREN
PROPOSED LOCAL LAW NO. 4 OF 2025****A LOCAL LAW TO AUTHORIZE OVERRIDING THE PROPERTY TAX LEVY LIMIT
ESTABLISHED BY GENERAL MUNICIPAL LAW §3-C FOR THE
2026 WARREN COUNTY BUDGET**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. TITLE.

This Local Law shall be know as “A Local Law to Authorize Overriding the Property Tax Levy Limit Established by General Municipal Law §3-c for the 2026 Warren County Budget.”

SECTION 2. LEGISLATIVE FINDINGS AND PURPOSE.

- A. That by Chapter 97 of the Laws of 2011, effective June 24, 2011, codified as Section 3-c of the General Municipal Law, the State of New York imposed upon counties and other local governments and schools, with certain exceptions, a limit equal to the lesser of the rate of inflation or 2.0% on the annual increase in the amount of real property taxes that may be levied on behalf of such entities.
- B. That the New York State Comptroller’s Office determined that property tax levy growth for local governments must be capped at 2% for 2026, which is the maximum allowable levy growth under New York State law, despite the Comptroller’s Office also determining that the 2026 inflation factor was 2.64%.
- C. That this is the fifth year in a row that the New York State Comptroller’s Office determined that the property tax levy growth for local governments must be capped at 2% despite the Comptroller’s Office also determining that the inflation factor for fiscal years 2022 through 2026 exceeded the annual combined 2% maximum allowable levy growth by more than 11%.
- D. That General Municipal Law §3-c(6) provides that if a local government’s actual tax levy for a given fiscal year exceeds the tax levy limit, as determined by the State Comptroller, the local government must place the excess amount in reserve and use such funds to offset the tax levy for the ensuing fiscal year.
- E. That due to the high cost of State mandated programs and services which are paid for from the budget for Warren County, as well as the combined 11% increase in the inflation factor from 2022-2026 above the combined 2% tax levy limit for this same budget years, the Warren County Board of Supervisors now confronts a 2026 budget which may exceed the State-imposed tax cap in order to protect the health, safety, and well-being of Warren County residents in order to provide essential County services, including public health, safety and infrastructure programs for the 2026 fiscal year.
- F. That Mandated State programs and services include Medicaid, Public Assistance, Child

*RESOLUTION NO. OF 2025**PAGE 3 OF 3*

Welfare, Pre-School Special Education, Community Colleges, Indigent Defense, Early Intervention, Youth Detention placements from Raise-the-Age laws, Court ordered competency examinations and restoration services under section 730 of the Criminal Procedure Law, and Pension Costs. These State mandated programs and services must be paid first before local taxes may be used for County purposes.

- G. That General Municipal Law §3-c(5) provides that a local government may adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year only if the governing body of such local government first enacts, by a vote of 60 percent of the total voting power of such governing body, a local law to override such limit.
- H. That General Municipal Law §3-c(6) provides that if a local government's actual tax levy for a given fiscal year exceeds the tax levy limit, as determined by the State Comptroller, the local government must place the excess amount in reserve and use such funds to offset the tax levy for the ensuing fiscal year.
- I. That the purpose of this Local Law is to comply with the requirements of General Municipal Law §3-c prior to adopting the 2026 Warren County budget should it exceed the tax levy limit for 2026.

SECTION 3. ENACTMENT AUTHORITY.

That this Local Law is adopted pursuant to authority provided in Section 10 of the Municipal Home Rule Law of the State of New York as well as the specific authority set forth in General Municipal Law §3-c(5).

SECTION 4. OVERRIDE AUTHORIZATION.

That the Warren County Board of Supervisors hereby overrides the County of Warren tax levy limit for 2026, and is hereby authorized to adopt a County Budget for fiscal year 2026 that requires an actual property tax levy that is greater than the tax levy limit calculated for 2026, pursuant to General Municipal Law §3-c.

SECTION 5. SEVERABILITY.

If any section, subsection, sentence, clause, phrase or other portion of this local law is for any reason declared unconstitutional, or invalid, in whole or in part by any court of competent jurisdiction, such portion shall be deemed severable and such unconstitutionality or invalidity shall not affect the validity of the remaining portions of this law which shall remain in full force and effect.

SECTION 6. EFFECTIVE DATE.

This Local Law shall take effect immediately upon filing with the Office of the Secretary of State.

RESOLUTION REQUEST FORM NO. 10***Request for Transfer of Funds***TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: County Administrator

SIGNED:

DATE: 10/02/2025

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1011 110	Admin & Fiscal Serv, Salaries - Regular	A.1011 410	Admin & Fiscal Services, Supplies	\$2,400

Please state reason for transfers requested: To cover additional supply costs associated with CAP Court and to replenish supply code used for unanticipated costs in Mailroom (mail wagon) as well as additional printing device for Treas office.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: County Administrator

DATE: 10/02/2025

- (a) Purpose of Amendment:
To amend the Social Services Department budget to recognize the anticipated State Aid towards purchase of Vehicles.
- (b) Appropriation Code, Object Code, Full Title and Amount:
A.6010 230 Social Services, Automotive Equipment - \$1,656
- (c) Revenue Code (with title), and Amount:
A.6010 3610 Social Services, Social Services Admin - \$1,656

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: County Administrator

DATE: 10/02/2025

- (a) Purpose of Request: **To appropriate funds from the Vehicle Reserve to the Department of Social Services to cover replacement Vehicle**
- (b) Details:
Appropriate from Vehicle Reserve to A.6010 230.1 Social Services, Automotive Equipment Reserve - \$644
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.896.00 Vehicle Reserves**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: County Administrator

DATE: 10/02/2025

- (a) Purpose of Request:
**To authorize an Early Closing of County Offices at 2:00pm on December 24, 2025
and December 31, 2025**

- (b) Details:

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: County Administrator

DATE: 10/2/25

- (a) Purpose of Request: **Amend Resolution No. 139 of 2024, to delete blanket authority to sign contracts provided to the Commissioner of Social Services and the Director of Public Health/Patient Services**
- (b) Details: **Resolution No. 139 of 2024 gives authority for Departments to enter into contracts in the amount of \$10,000 or less which are signed by the Chairman. The second to last resolved paragraph states that blanket authority to sign contracts is provided to the Superintendent of Public Works, the Commissioner of Social Services and the Director of Public Health/Patient Services. The Commissioner of Social Services and the Director of Public Health/Patient Services are not authorized by law to execute contracts. Those contracts need to be signed by the Chairman of the Board.**
- (c) Previous Resolution Number: **139 of 2024**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: County Administrator

DATE: 10/2/25

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **To enter into an Intermunicipal Agreement for Communication Site License to install emergency telecommunications equipment at the Warren County Municipal Center to enhance public safety and foster the goals of the Adirondack Regional Interoperable Communication Consortium**
- (c) Name of Contractor: **County of Saratoga**
- (d) Address of Contractor: **6012 County Farm Road, Ballston Spa, NY 12020**
- (e) Contractor's Contact Person and Telephone Number: **Andre Delvaux**
- (f) Has or will the Contract be provided, if so, please attach: **Attached**
- (g) Commencement Date of Contract: **Upon execution by both parties**
- (h) Termination Date of Contract: **Five (5) years from date of execution, with the option to renew for four (4) additional five (5) year terms**
- (i) Payment Provisions:
 - i) lump sum amount **No cost to the County**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

COMMUNICATION SITE LICENSE AGREEMENT

This LICENSE AGREEMENT (the "Agreement") is entered into on the _____ date of October, 2025 (the "Effective Date") by and between the COUNTY OF WARREN, a municipal corporation duly organized under the laws of the State of New York, with principal offices located at 1340 State Route 9, Lake George, New York 12845 (the "County"), and the COUNTY OF SARATOGA, a municipal corporation duly organized and existing under the laws of the State of New York, with a principal office at 6012 County Farm Road, Ballston Spa, New York 12020 ("Licensee"). Both the County and the Licensee may be referred to individually as a "Party" and collectively as the "Parties."

RECITALS:

WHEREAS, the County and Licensee are members of the Adirondack Regional Interoperable Communications Consortium whose goal is to provide seamless wireless communications systems for governmental public safety agencies throughout the fourteen (14) member regions; and

WHEREAS, Licensee wishes to house emergency telecommunication equipment on County property to enhance public safety and the goals of the Adirondack Regional Interoperable Communication Consortium; and

WHEREAS, the County and Licensee wish to enter into a mutually beneficial colocation agreement in which the Licensee's emergency telecommunication equipment shall be housed on County property; and

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions set forth herein, and for other good and valuable consideration, the Parties agree as follows:

SECTION 1: DEFINITIONS.

- 1.1 **Site**: Means that certain parcel of property located at the Warren County Municipal Center, 1340 State Route 9, Lake George, New York 12845, and being further identified as a portion of Tax Map Parcel No. 288.-1-60, as shown on **Exhibit A**, which is attached hereto and made a part hereof.
- 1.2 **Collocation Application**: The formal request to install new transmission equipment on an existing structure, submitted by the Parties that is attached to as **Exhibit B** and incorporated herein by reference.
- 1.3 **Communications Facility**: Means the communications equipment, equipment cabinet and antenna to be installed and used by the Licensee as more fully described and identified in the Collocation Application attached hereto as **Exhibit B** and made a part hereof.
- 1.4 **Equipment**: Means authorized equipment to be used at the facility as identified in the Collocation Application attached hereto as **Exhibit B**.
- 1.5 **Licensed Space**: The space located at the Site to which the Licensee is permitted to install

Equipment, as described in the attached collocation application.

SECTION 2: LICENSE TO INSTALL, OPERATE AND MAINTAIN EQUIPMENT.

1. **License to Install, Operate and Maintain Equipment:** The County hereby grants to Licensee a license to install, operate and maintain authorized equipment at the Site within the licensed space, as such equipment and licensed space are described in, and subject to, the approved Collocation Application attached hereto as **Exhibit B**. The license is subject to the site rules as promulgated by the County and communicated to the Licensee, and is restricted exclusively to the installation, operation and maintenance of antennas and equipment consistent with the specifications and in the locations identified in the Collocation Application.
2. **Application for Modification:** Licensee may submit to the County a written request for modifications pertaining to the Equipment, Site, Licensed space, or location of any equipment that is permissible by law and approved by the Collocation Application. The County has the sole discretion to approve or deny the Licensee's request and may request technical documentation outlining the requested modifications, or other information that may be relevant to the request. The County reserves all rights to require the completion of a structural analysis by a firm of the County's choice in connection with the modification application. The County reserves the right to require the completion of a intermodulation study. Licensee shall be solely responsible for all costs associated with the modification, any required analysis or study, and shall reimburse the County for all reasonable costs the County may incur. The County shall provide all reasonable efforts to notify Licensee of known costs prior to the commencement of the modification.
3. **Approval of Modification Request:** Licensee shall not perform any modification without the written permission of the County, endorsed by the Chairman of the Warren County Board of Supervisors. The endorsed approval by the County shall constitute an amendment to this Agreement.
4. **Maintenance:** Licensee maintains the right to perform routine maintenance and repairs to the Equipment, without the County's permission when no changes to the exterior appearance of the Communications Facility are made and when physical access to the Site and/or Licensed Space is not required. If Licensee requires access to the Site or Licensed Space to perform routine maintenance, Licensee is required to provide forty-eight (48) hours written notice or receive approval from the County. The Licensee shall obtain the County's prior written permission for all replacements and upgrades proposed to be made to the Communications Facility.
5. **Prerequisite Criteria to License, Installation, or Modification:** Notwithstanding anything to the contrary, the Parties agree and acknowledge that the provisions of this Agreement, including the license to Licensee, are not effective or enforceable until the following conditions are satisfied:
 - a. The County has approved the Collocation Application;
 - b. Licensee has provided to County all required permits required to install the Equipment;
 - c. The County has provided written permission to Licensee to install Equipment; and

- d. Any other County requirements have been satisfied by Licensee.
6. **Performance of Work:** The Licensee shall notify the County when work of any kind is to be performed at the Site (including work or maintenance pertaining to the tower, shelter and other peripheral equipment) forty-eight (48) hours in advance. If the work to be performed is emergency work and/or requires immediate maintenance, Licensee shall notify the County immediately. Notice for emergency work or immediate maintenance may be provided to the County by telephone using the telephone numbers set forth herein. The County may require Licensee to remediate any deficiencies in work or maintenance performed by Licensee at the Site, at the County's discretion.
7. **Documentation:** The Licensee shall provide to the County the following documentation prior to installing any equipment at the Site:
- Site Plans;
 - Antennae Specifications;
 - ERP of RF output;
 - FCC Licenses;
 - Insurance Certificates; and
 - Any other documents reasonably requested by the County

All documents shall be made available by the Licensee to the County within ten (10) calendar days of the County's request. The Licensee's failure to provide documents requested by the County shall constitute a material breach of this Agreement.

SECTION 3: ACCESS TO AND USE OF SITE.

- 3.1 **Access to Site:** The County hereby grants to the Licensee a non-exclusive license for pedestrian and vehicular ingress and egress from the site over the designated access route to the Site as depicted in **Exhibit A** on a twenty-four (24) hour, seven (7) days per week basis, subject to proper notifications as described in this Agreement, for the sole purpose of maintaining, operating and repairing the Communications Facility, together with a license to maintain, operate and repair utility lines, wires, cables and other means of providing utility service to the Site. The County shall have no duty to remove snow from the access road, except in emergency situations and upon adequate notice by Licensee that snow removal is required to maintain, operate, or repair Equipment.
- 3.2 **Authorized Persons; Safety of Personnel:** The Licensee's right to access the Site or Licensed Space shall be limited to authorized employees, contractors and sub-contractors of the Licensee or other persons under their direct supervision. Only County approved individuals and/or vendors may climb the communications tower or perform work at the Site. Licensee, and all agents, contractors, or sub-contractors must maintain all required permits and licenses as required by federal, state, or local laws or regulations.
- 3.3 **Notice to County:** The Licensee agrees to provide the County prior notice for any non-emergency access to the Site needed or requested by the Licensee, and such notice shall be provided in the manner described in Section. The Licensee shall notify the Warren County

Sheriff's Office forty-eight (48) in advance of any requested access.

- 3.4 **Licensee's Use of Site:** The Licensee shall be authorized access to install, operate and maintain the equipment approved for the Site as described in **Exhibit B**. The Licensee shall transmit and receive only within the frequency ranges approved by the County and identified by the Licensee in **Exhibit B**; provided, however, that identification of frequencies is for the limited purpose of coordinating frequencies to prevent interference and does not establish any limits on the Licensee's ability to use any and all frequencies available to the Licensee or its rights in this Agreement.
- 3.5 **Permits, Authorizations and Licenses:** The Licensee shall be solely responsible for obtaining, at its own expense, all permits, authorizations including local zoning and planning permissions and licenses required for Licensee's use and occupancy of the licensed space.

SECTION 4: TERMS.

- 4.1 **Term of Agreement:** This Agreement shall commence on the Effective Date and shall expire five (5) years following the Effective Date (the "Initial Term").
- 4.2 **Term Renewal:** This Agreement shall automatically renew for up to four (4) additional five (5) year terms (each five (5) year term shall be defined as an "Extension Term"), upon the same terms and conditions unless either Party notifies the other Party in writing of their intention not to renew this Agreement at least sixty (60) days prior to the expiration of the Initial Term or any current Extension Term, as applicable.

SECTION 5: CONSIDERATION.

- 5.1 **Mutual Benefit:** Both Parties agree and acknowledge the mutual benefits accruing from the placement of the Equipment at the Site, which strengthens emergency response availability in the region and promotes the purposes of the Adirondack Regional Interoperable Communication Consortium.

SECTION 6: INTERFERENCE.

- 6.1 **Interference by Licensee** - The Licensee agrees it shall not operate its Communication Facility at the Site in such a fashion as to cause radio frequency (RF) interference with the County's Public Safety Radio Equipment. If the Licensee is notified that its Communications Facility is causing interference, the Licensee shall immediately discontinue transmitting and receiving at the site and take immediate action to correct the interference problem. The County may grant, after the Effective Date, a lease, license or any other right to any third party for use of the property identified in **Exhibit B**, provided such use does not interfere with the Communications Facility, the operations of the Licensee or the rights of the Licensee under this Agreement. The County shall neither interfere with the Licensee's Communications Facility, the operation of the Licensee or the rights of the Licensee under this Agreement, nor shall the County permit its employees, tenants, licensees, invitees, agents or contractors to do so. The County shall take reasonable precautions to prevent interference with the Licensee's operations. The County anticipates entering into additional licensing agreements for this tower site with third-party

carriers, and the County agrees it shall insert language into such additional licensing agreements which shall prohibit such third-party carriers from interfering with the Licensee's Communications Facility or its rights under this Agreement.

SECTION 7: INSURANCE.

7.1 Insurance -The Licensee shall maintain the following insurance from a licensed and admitted insurance carrier in the State of New York for the duration of this Agreement:

- Commercial General Liability Insurance of One Million Dollars (\$1,000,000.00) per occurrence with a Two Million Dollar (\$2,000,000.00) aggregate for personal injury and completed products and operations;
- Commercial Automobile Insurance: One Million Dollars (\$1,000,000.00) Combined Single Limit for owned, non-owned and hired automobiles;
- Excess Insurance: Five Million Dollars (\$5,000,000.00) per occurrence aggregate; and
- New York State Statutory Workers Compensation and Employers Liability Insurance.

The Lessee shall name the County as a Certificate Holder and Additional Insured on a Primary and Non-contributory Basis for the duration of this Agreement. The County's requirement for Additional Insured on a Primary and Non-contributory Basis shall name the County, its Board of Supervisors, employees and agents on the Certificate of Insurance. The Certificate of Insurance should be addressed to Warren County, County Attorney's Office, 1340 State Route 9, Lake George, NY 12845. The County's failure to object to the contents of the certificate of insurance provided shall not be deemed a waiver of any and all rights held by the County under this Agreement.

In the event the Lessee utilizes a contractor or sub-contractor for the installation and maintenance of the communications equipment governed under this agreement, the contractor and/or sub-contractor shall be required to provide the same insurance under the same conditions as the Lessee.

SECTION 8: RECIPROCAL INDEMNIFICATION.

8.1 The Licensee, to the fullest extent provided by law, shall defend, indemnify and save harmless the County, its Agents and Employees, from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of the Licensee or its employees or anyone for whom the Licensee is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Licensee, as aforesaid. The Licensee's responsibility under this section shall not be limited to the required or available insurance.

8.2 The County, to the fullest extent provided by law, shall defend, indemnify and save harmless the Licensee, its Agents and Employees, from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of the County or its employees or anyone for whom the County is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the County, as aforesaid. The County's responsibility under this section shall not be limited to the required or available insurance.

SECTION 9: DEFAULTS.

9.1 Failure by either Party to cure any material breach of this Agreement within thirty (30) days of written notice from the other Party shall constitute an event of default hereunder. Failure of the breaching Party to remediate the breach within thirty (30) days entitles the non-breaching Party to terminate this Agreement.

SECTION 10: GOVERNING LAW AND VENUE.

10.1 This Agreement is governed by and construed in accordance with the laws of the State of New York without giving effect to any choice or conflict of law provision or rule that would require or permit the application of the laws of any jurisdiction other than those of the State of New York. Any legal suit, action, or proceeding between the Parties or by any third-party as against any Party arising out of or related to this Agreement or the licenses granted hereunder may be instituted exclusively in the Supreme Court of the County of Warren or in the Federal District Court for the Northern District of New York. Each Party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action, or proceeding. Disputes involving this Agreement, including the breach or alleged breach thereof, may not be submitted to binding arbitration without the County's written consent.

SECTION 11: ASSIGNMENT, SUBLEASE, SHARING.

11.1 This Agreement or the license obtained by Licensee may not be assigned by either Party or its right, title or interest therein assigned, transferred, conveyed, sublet or otherwise disposed of without the previous written consent of the other Party. Any attempt to assign the Agreement without the prior written consent of the other Party shall be null and void.

SECTION 12: NOTICES.

12.1 All notices, requests, consents, claims, demands, waivers, and other communications hereunder (each, a "Notice") must be in writing and addressed to the attention of the Party at the addresses set forth below:

To Licensee:

Saratoga County Office of Emergency Management
 6012 County Farm Road
 Ballston Spa, NY 12020

With a copy to:

Saratoga County Attorney
 40 McMaster Street
 Ballston Spa, NY 12020

To County:

Warren County Sheriff
 1400 State Route 9
 Lake George, New York 12845

With a copy to:

Warren County Attorney
 1340 State Route 9
 Lake George, New York 12845

SECTION 13: TERMINATION.

- 13.1 This County and Licensee may mutually agree, in writing, to terminate this Agreement at any time upon thirty (30) days written notice. Either Party may also terminate this Agreement at any time and for any reason by providing written notice to the other Party, not less than sixty (60) days prior written notice of such termination date. The County and Licensee each reserve the right to terminate this Agreement at any time in event of default or violation by either Party of any provision of this Agreement as set forth in Section 9 of this Agreement.
- 13.2 This Agreement shall automatically terminate if Licensee fails to obtain or maintain any required approvals or the issuance of a license or permit by any agency, board, court or other governmental authority necessary for the construction or operation of the Communication Facility.
- 13.3 Licensee shall have ninety (90) days following expiration or termination of this Agreement to remove all Equipment and Communication Facility from the site and shall restore the Site to the condition at the commencement of this Agreement.

SECTION 14: LIABILITY FOR MARKING AND LIGHTING TOWER.

- 14.1 The County shall light the tower, at its expense, if the tower is required by the Federal Aviation Administration ("FAA") and/or the Federal Communications Commission ("FCC") to be lit.

SECTION 15: CONFIDENTIALITY.

- 15.1** Notwithstanding any provisions to the contrary in the Agreement, Licensee and the County acknowledge and agree that all information, in any format, submitted to the County shall be subject to and treated in accordance with the NYS Freedom of Information Law (“FOIL,” Public Officers Law, Article 6). Pursuant to FOIL, the County is required to make available to the public, upon request, records or portions thereof which it possesses, unless that information is statutorily exempt from disclosure. Therefore, Licensee should submit information to the County in a non-confidential, non-proprietary format. FOIL does provide that the County may deny access to records or portions thereof that “are trade secrets or are submitted to an agency by a commercial enterprise or derived from information obtained from a commercial enterprise and which if disclosed would cause substantial injury to the competitive position of the subject enterprise.” [See Public Officers Law, § 87(2)(d)]. Accordingly, if the Agreement specifically requires submission of information in a format Licensee considers a proprietary and/or confidential trade secret, Licensee shall fully identify and plainly label the information “confidential” or “proprietary” at the time of disclosure. By so marking such information, Licensee represents that the information has actual or potential specific commercial or competitive value to the competitors of Licensee. Without limitation, information will not be considered confidential or proprietary if it is or has been (i) generally known or available from other sources without obligation concerning its confidentiality; (ii) made available by the owner to others without obligation concerning its confidentiality; or (iii) already available to the County without obligation concerning its confidentiality. In the event of a FOIL request, it is the County’s policy to consider records as marked above pursuant to the trade secret exemption procedure set forth in 21 New York Codes Rules & Regulations § 501.6 and any other applicable law or regulation. However, the County cannot guarantee the confidentiality of any information submitted. More information on FOIL, and the relevant statutory law and regulations, can be found at the website for the New York State Committee on Open Government (<https://opengovernment.ny.gov/freedom-information-law>) and the FOIL Policy for the County.
- 15.2** To the extent required by Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the School District will not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, sexual orientation, age, disability, genetic predisposition or carrier status, or marital status. The School District shall also comply with the Warren County Policy Against Discrimination and Harassment, a copy being accessible online at <https://warrencountyny.gov/hr/forms.php>, which policy applies to all persons in a contractual relationship with the County.
- 15.3** If any provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability will not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the Parties hereto shall negotiate in good faith to modify this Agreement so as to effect the original intent of the Parties as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.
- 15.4** Nothing in this Agreement is intended or should be construed in any manner as creating or establishing the relationship of copartners between the Parties or that Licensee’s officers,

members, partners, employees, staff or agents are employees of the County in any manner whatsoever. The Licensee's employees are and shall remain independent and separate for all work performed under this Agreement.

15.5 The Site, and County Property at the Site, all information and materials received by the County, created by the County, or produced for the County by Licensee under this Agreement are and shall remain the sole and exclusive property of the County and Licensee shall have no right, title, interest in or to any such Property by virtue of their use or possession of such Property.

15.6 This Agreement, together with any other documents incorporated herein by reference and all related Exhibits, constitutes the sole and entire agreement of the Parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, and representations and warranties, both written and oral, with respect to such subject matter. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement.

IN WITNESS WHEREOF, this Agreement has been executed by the duly authorized officers of the respective parties.

Approved as to Form:

COUNTY OF WARREN

First Assistant County Attorney

By: _____
KEVIN B. GERAGHTY, Chairman
Warren County Board of Supervisors

Date: _____

Date: _____

COUNTY OF SARATOGA

By: _____
PHIL BARRETT, Chairman
Saratoga County Board of Supervisors

Date: _____

Exhibit A



Exhibit B

1.4.1 Warren County Municipal Center 12-Channel Simulcast Remote Site Equipment

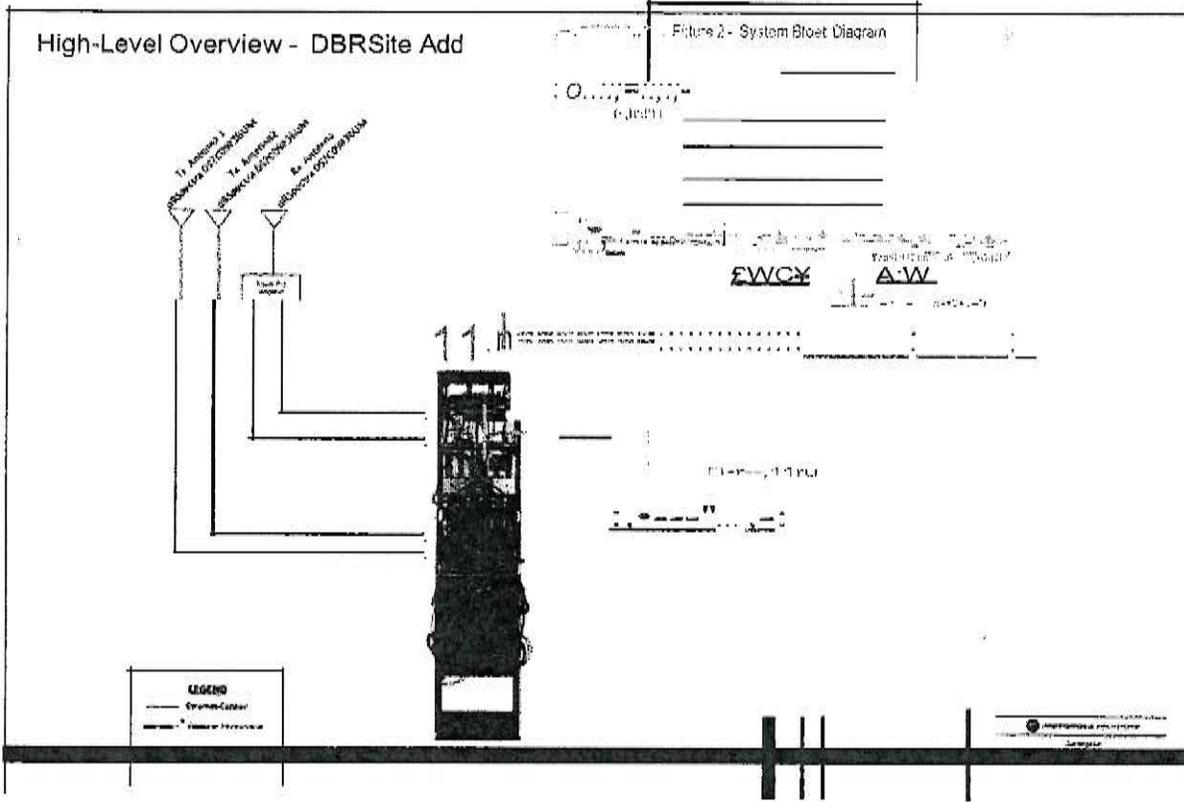
The Warren County Municipal Center site trunked simulcast remote site proposed includes the following major components:

- One (1) O-Series Station with 12 Channels FDMA.
- One (1) MC Edge NFM RTU.
- Two (2) Site Routers.
- Tower Top Amplifier (TTA)
- Two (2) Tx Antenna with line and assembly
- One (1) Rx Antenna with line and assembly

 MOTOROLA 2011/11/29

High-Level Overview - DBR Site Add

Figure 2 - System Block Diagram



SARATOGA COUNTY OFFICE OF EMERGENCY MANAGEMENT
Fulton County Municipal Center Site Add

System Description

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: County Administrator

DATE: 10/2/2025

- (a) Purpose of Request:
To amend Resolution 199 of 2025 to remove the minimum selling price related to the property located on Sanford Street owned by SUNY Adirondack

- (b) Details:

- (c) Previous Resolution Number:
199/2025

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 199 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO

**AUTHORIZING SALE OF REAL PROPERTY LOCATED AT 240 SANFORD STREET
IN THE CITY OF GLENS FALLS BY ADIRONDACK COMMUNITY COLLEGE
(SUNY ADIRONDACK)**

WHEREAS, the Adirondack Community College (SUNY Adirondack) requested, and the Personnel, Administration & Higher Education Committee agreed, to the sale of real property located at 240 Sanford Street in the City of Glens Falls by Adirondack Community College, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the sale of real property located at 240 Sanford Street in the City of Glens Falls, New York by Adirondack Community College (SUNY Adirondack) in an amount not less than One Hundred Thousand Dollars (\$100,000), and the payment of all reasonable and necessary closing costs from the proceeds of the sale, with no additional contribution from Warren County, and be it further

RESOLVED, that the President of SUNY Adirondack be, and hereby is, authorized to execute all documents deemed necessary by the Warren County Attorney and SUNY Adirondack's legal counsel in order to complete such sale.

RESOLUTION REQUEST FORM NO. 10***Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** County Administrator (on behalf of Building & Fire Codes)**SIGNED:****DATE:** 10/2/2025

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
------------------	--------------	----------------	--------------	---------------

Please state reason for transfers requested:**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.3620 441	Building & Fire Codes, Auto - Supplies & Repair	\$4,000.00

Please state reason for transfer request:

To cover cost of vehicle repair

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget******If this is the result of a grant award, also complete and submit Form No. 5 or 6***DEPARTMENT NAME:** Sheriff**DATE:** October 2, 2025

(a) **Purpose of Amendment:** Amend County Budget to transfer funds awarded in the Public Safety Answering Point (PSAP) Next Generation 911 (NG911) upgrades and enhancements grant from the grant revenue code into the grant contract code

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3020.4057 470	Sheriff's 911 Center	\$1,515,197.00
	SFY2025 NG911 Grant Program	
	Contract	

(c) **Revenue Code (with title), and amount:**

A.3020.4057 3380	Sheriff's 911 Center	\$1,515,197.00
	SFY2025 NG911 Grant Program	
	State Homeland Security Program	



KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

September 16, 2025

The Honorable Kevin Geraghty
Chair, Warren County Board of Supervisors
Municipal Center
1340 State Route 9
Lake George, NY 12845

Dear Mr. Geraghty:

I am pleased to announce that Warren County has been awarded \$1,515,197 under the New York State SFY2025 Next Generation 911 (NG911) Grant Program that is administered by my agency. It is important to note that this program funding is offered on a one-time basis and allows for State support through grant funding for counties to enhance their public safety operations, including strengthening 911 communication infrastructure. These enhancements are critical in emergency situations to ensure that public safety personnel are prepared as they receive and respond to calls for service. The NG911 program focuses on the overarching goal of increasing statewide capabilities to receive and relay 911 calls in accordance with the current National Emergency Number Association (NENA) i3 standard. This ensures that each county's communication system is capable of receiving emerging types of requests for service and supporting a multijurisdictional response. We made a concerted effort with this program to ensure eligible expenses are as expansive as possible in an effort to meet the unique emergency communication needs of your county. All projects must directly support advancing your county's NG911 capabilities, as not doing so will impact potential funding initiatives for this crucial initiative in the future. Your participation in this program is another example of the successful partnerships that continues to develop across public safety and emergency services throughout the State.

The performance period for the SFY2025 Next Generation 911 (NG911) Grant Program will be five (5) years (September 1, 2025 – August 31, 2030). Expenses that you wish to claim must occur within this period. It is critical that you execute your NG911 projects as soon as possible since NG911 readiness is a critical priority statewide and we want to assure that we are collectively contributing to meeting that objective by spending these grant funds in a timely manner. Our Grants Program Administration staff will work with your designated NG911 point of contact to provide additional administrative guidance and to develop the grant contract.

On behalf of Governor Kathy Hochul, the Division of Homeland Security and Emergency Services remains committed to providing outstanding support in the administration of "*your public safety first*" responder initiatives. Please feel free to contact me if you have any questions, at 518-242-5000, or my Office of Interoperable and Emergency Communications (OIEC) Director, Mark J. Balistreri, at 518-322-4939.

Thank you for your cooperation in this public safety endeavor.

Sincerely,

A handwritten signature in black ink that reads "Jacqueline Bray". The signature is written in a cursive, flowing style.

Jackie Bray
Commissioner

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: County Administrator

BUDGET ACCOUNT CODE: A.1011

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$378,778.19	\$400,141.00	\$400,141.00	\$400,141.00
200's EQUIPMENT	\$0.00	\$0.00	\$68.59	\$0.00
400's CONTRACTUAL	\$23,472.14	\$26,962.00	\$26,515.70	\$30,466.00
800's EMPLOYEE BENEFITS	\$142,591.02	\$167,421.00	\$167,421.00	\$179,857.00
TOTALS	\$544,841.35	\$594,524.00	\$594,146.29	\$610,464.00

2024 REVENUES	2025 ADOPTED REVENUES	2025 AMENDED REVENUES	2026 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED:


 DEPARTMENT HEAD

TITLE:

County Administrator

DATE:

9/4/2025

Warren County, NY

Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2026 Departmental Request
Fund A - General					
EXPENSE					
Department 1011 - County Administrator					
Personal Services					
110	Salaries - Regular	378,778.19	400,141.00	400,141.00	400,141.00
	<i>Personal Services Totals</i>	<u>\$378,778.19</u>	<u>\$400,141.00</u>	<u>\$400,141.00</u>	<u>\$400,141.00</u>
Equipment					
210	Furniture/Furnishings	.00	.00	68.59	.00
	<i>Equipment Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$68.59</u>	<u>\$0.00</u>
Contractual Expense					
410	Supplies	1,649.25	2,000.00	1,221.60	2,000.00
421	Equipment Rental	.00	.00	332.10	332.00
423	Telephone	270.96	400.00	400.00	400.00
424	Postage	1,405.54	1,200.00	1,200.00	1,500.00
426	Subscriptions	15,255.17	18,540.00	18,540.00	20,908.00
427	Memberships & Dues	400.00	400.00	400.00	400.00
428	Data Processing & Internet Fees	1,450.00	1,422.00	1,422.00	1,426.00
444	Travel/Education/Conference	3,041.22	3,000.00	3,000.00	3,500.00
	<i>Contractual Expense Totals</i>	<u>\$23,472.14</u>	<u>\$76,962.00</u>	<u>\$26,515.70</u>	<u>\$30,466.00</u>
Comments					
	<i>Account</i>	<i>Level</i>	<i>Comment</i>		
	421	Departmental Request	Treasures lease of addition device		
	426	Departmental Request	\$5,787 CivicPlus (Archive Social) \$13,681 CivicPlus (NextRequest) \$1440 O365 \$360 x 4		
	428	Departmental Request	MailChimp \$93.50 per month, year \$1122. \$76 employee x 4 for IT Internet Charges		
Employee Benefits					
810	Retirement	41,109.09	55,219.00	55,219.00	60,823.00
830	Social Security	22,087.11	24,808.00	24,808.00	24,808.00
831	Medicare Contribution	5,165.62	5,802.00	5,802.00	5,802.00
860	Hospitalization	61,122.14	65,046.00	65,046.00	70,885.00
865	Dental Insurance	591.50	576.00	576.00	576.00
	<i>Employee Benefits Totals</i>	<u>\$130,075.46</u>	<u>\$151,451.00</u>	<u>\$151,451.00</u>	<u>\$162,894.00</u>
Other Benefits					
840	Workmen's Compensation	1,616.00	1,715.00	1,715.00	1,363.00
861	Retirees Hospitalization	10,133.58	12,755.00	12,755.00	14,100.00
862	Health Insurance Cost Reimbursement	765.98	1,500.00	1,500.00	1,500.00
	<i>Other Benefits Totals</i>	<u>\$12,515.56</u>	<u>\$15,970.00</u>	<u>\$15,970.00</u>	<u>\$16,963.00</u>

Warren County, NY

Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2026 Departmental Request
Fund	A - General				
	EXPENSE				
	Department 1011 - County Administrator				
Department	1011 - County Administrator Totals	\$544,841.35	\$594,524.00	\$594,146.29	\$610,464.00
	EXPENSE TOTALS	\$544,841.35	\$594,524.00	\$594,146.29	\$610,464.00
Fund	A - General Totals	\$544,841.35	\$594,524.00	\$594,146.29	\$610,464.00
	EXPENSE TOTALS	\$544,841.35	\$594,524.00	\$594,146.29	\$610,464.00
Fund	A - General Totals	(\$544,841.35)	(\$594,524.00)	(\$594,146.29)	(\$610,464.00)
	Net Grand Totals				
	REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE GRAND TOTALS	\$544,841.35	\$594,524.00	\$594,146.29	\$610,464.00
	Net Grand Totals	(\$544,841.35)	(\$594,524.00)	(\$594,146.29)	(\$610,464.00)

2026 Salary Schedule (Position Budgeting)
Administrative Fiscal Services

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
13836	Bruno, Anne Marie	Conf Secr to Cty Administrator	\$64,410.00	Full Time	Out of UnitFT	8/7/2023
	N/A / \$30.97	N/A / \$30.97				
9508	DeLorenzo, Tamara	Assistant County Administrator	\$104,536.00	Full Time	Appointed F/T	6/23/1997
	N/A / \$57.44	N/A / \$57.44				
13433	Lehman, Donald	Director of Public Affairs	\$86,361.00	Full Time	Out of UnitFT	3/23/2020
	N/A / \$41.52	N/A / \$41.52				
13745	Taffan, Simon	County Administrator	\$137,534.00	Full Time	Appointed F/T	12/14/2022
	N/A / \$75.57	N/A / \$75.57				
		Fiscal Asst to Co Administrator	\$7,300.00			
	N/A / \$280.77	N/A / \$280.77				
		5	\$400,141.00			

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

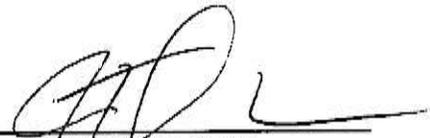
PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Mail Room
 BUDGET ACCOUNT CODE: A.1670

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$37,818.40	\$45,560.00	\$45,560.00	\$47,766.00
200's EQUIPMENT		\$0.00	\$129.84	\$0.00
400's CONTRACTUAL	\$2,166.94	\$2,155.00	\$2,155.00	\$2,576.00
800's EMPLOYEE BENEFITS	\$15,770.21	\$18,140.00	\$18,140.00	\$21,270.00
TOTALS	\$55,755.55	\$65,855.00	\$65,984.84	\$71,612.00

2024 REVENUES	2025 ADOPTED REVENUES	2025 AMENDED REVENUES	2026 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: County Administrator
 DATE: 9/4/2025

Warren County, NY

Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2026 Departmental Request
Fund A - General					
EXPENSE					
Department 1670 - Mail Room					
<i>Personal Services</i>					
110	Salaries - Regular	37,817.77	45,560.00	45,560.00	47,766.00
120	Salaries - Overtime	.63	.00	.00	.00
<i>Personal Services Totals</i>		\$37,818.40	\$45,560.00	\$45,560.00	\$47,766.00
<i>Equipment</i>					
260	Other Equipment	.00	.00	129.84	.00
<i>Equipment Totals</i>		\$0.00	\$0.00	\$129.84	\$0.00
<i>Contractual Expense</i>					
410	Supplies	57.25	80.00	80.00	80.00
426	Subscriptions	.00	.00	.00	320.00
428	Data Processing & Internet Fees	82.00	75.00	75.00	76.00
439	Misc Fees & Expenses	2,027.69	2,000.00	2,000.00	2,100.00
<i>Contractual Expense Totals</i>		\$2,166.94	\$2,155.00	\$2,155.00	\$2,576.00
<i>Employee Benefits</i>					
810	Retirement	4,423.73	5,604.00	5,604.00	6,544.00
830	Social Security	2,215.91	2,825.00	2,825.00	2,962.00
831	Medicare Contribution	518.21	661.00	661.00	693.00
860	Hospitalization	5,802.02	6,026.00	6,026.00	8,692.00
865	Dental Insurance	120.12	120.00	120.00	120.00
<i>Employee Benefits Totals</i>		\$13,079.99	\$15,236.00	\$15,236.00	\$19,011.00
<i>Other Benefits</i>					
840	Workmen's Compensation	225.00	206.00	206.00	143.00
861	Retirees Hospitalization	1,963.32	1,948.00	1,948.00	2,116.00
862	Health Insurance Cost Reimbursement	501.90	750.00	750.00	.00
<i>Other Benefits Totals</i>		\$2,690.22	\$2,904.00	\$2,904.00	\$2,259.00
Department 1670 - Mail Room Totals		\$55,755.55	\$65,855.00	\$65,984.84	\$71,612.00
EXPENSE TOTALS		\$55,755.55	\$65,855.00	\$65,984.84	\$71,612.00
Fund A - General Totals		\$55,755.55	\$65,855.00	\$65,984.84	\$71,612.00
EXPENSE TOTALS		\$55,755.55	\$65,855.00	\$65,984.84	\$71,612.00
Fund A - General Totals		(\$55,755.55)	(\$65,855.00)	(\$65,984.84)	(\$71,612.00)
Net Grand Totals					
REVENUE GRAND TOTALS		\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS		\$55,755.55	\$65,855.00	\$65,984.84	\$71,612.00
Net Grand Totals		(\$55,755.55)	(\$65,855.00)	(\$65,984.84)	(\$71,612.00)

2026 Salary Schedule (Position Budgeting)
Mail Room

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
13641	Willey, Lisa-Jo	Messenger #2	\$47,766.00	Full Time	CSEA/FT	2/22/2022
	06-03 / \$22.67	06-04 / \$23.00				
		1	\$47,766.00			

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Print Shop
 BUDGET ACCOUNT CODE: A.1671

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
100's PERSONAL SERVICES				\$0.00
200's EQUIPMENT				\$0.00
400's CONTRACTUAL	\$41,177.81	\$47,200.00	\$47,447.87	\$45,500.00
800's EMPLOYEE BENEFITS				\$0.00
TOTALS	\$41,177.81	\$47,200.00	\$47,447.87	\$45,500.00

2024 REVENUES	2025 ADOPTED REVENUES	2025 AMENDED REVENUES	2026 DEPARTMENT REQUESTS
\$110,152.48	\$119,000.00	\$119,000.00	\$110,000.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: County Administrator
 DATE: 9/4/2025

Warren County, NY

Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2026 Departmental Request
Fund A - General					
REVENUE					
Department 1671 - Print Shop					
<i>Departmental Income</i>					
1272	Printshop Fees	2,100.00	.00	.00	.00
1273	Printing/Copying Fees	107,890.48	119,000.00	119,000.00	110,000.00
<i>Departmental Income Totals</i>		\$109,990.48	\$119,000.00	\$119,000.00	\$110,000.00
<i>Sale of Property And Compensation for Loss</i>					
2658	Minor Sales - Printshop	162.00	.00	.00	.00
<i>Sale of Property And Compensation for Loss Totals</i>		\$162.00	\$0.00	\$0.00	\$0.00
Department 1671 - Print Shop Totals		\$110,152.48	\$119,000.00	\$119,000.00	\$110,000.00
REVENUE TOTALS		\$110,152.48	\$119,000.00	\$119,000.00	\$110,000.00
EXPENSE					
Department 1671 - Print Shop					
<i>Contractual Expense</i>					
410	Supplies	71.54	200.00	447.87	500.00
421	Equipment Rental	35.69	.00	.00	.00
422	Repair/Maint-Equipment	41,070.58	47,000.00	47,000.00	45,000.00
<i>Contractual Expense Totals</i>		\$41,177.81	\$47,200.00	\$47,447.87	\$45,500.00
Department 1671 - Print Shop Totals		\$41,177.81	\$47,200.00	\$47,447.87	\$45,500.00
EXPENSE TOTALS		\$41,177.81	\$47,200.00	\$47,447.87	\$45,500.00
Fund A - General Totals					
REVENUE TOTALS		\$110,152.48	\$119,000.00	\$119,000.00	\$110,000.00
EXPENSE TOTALS		\$41,177.81	\$47,200.00	\$47,447.87	\$45,500.00
Fund A - General Totals		\$68,974.67	\$71,800.00	\$71,552.13	\$64,500.00
<i>Net Grand Totals</i>					
REVENUE GRAND TOTALS		\$110,152.48	\$119,000.00	\$119,000.00	\$110,000.00
EXPENSE GRAND TOTALS		\$41,177.81	\$47,200.00	\$47,447.87	\$45,500.00
Net Grand Totals		\$68,974.67	\$71,800.00	\$71,552.13	\$64,500.00

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Public Nursing Home

BUDGET ACCOUNT CODE: A.4530

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
100's PERSONAL SERVICES				\$0.00
400's CONTRACTUAL	\$772.10	\$1,500.00	\$1,500.00	\$1,500.00
800's EMPLOYEE BENEFITS	\$128,193.51	\$152,821.00	\$152,821.00	\$143,126.00
TOTALS	\$128,965.61	\$154,321.00	\$154,321.00	\$144,626.00

2024 REVENUES	2025 ADOPTED REVENUES	2025 AMENDED REVENUES	2026 DEPARTMENT REQUESTS
\$309.48			\$0.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: County Administrator
 DATE: 9/4/2025

Warren County, NY

Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2026 Departmental Request
Fund A - General					
REVENUE					
Department 4530 - Public Nursing Home					
<i>Use of Money & Property</i>					
2401	Interest & Earnings	309.48	.00	.00	.00
	<i>Use of Money & Property Totals</i>	<u>\$309.48</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Department 4530 - Public Nursing Home Totals	<u>\$309.48</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	REVENUE TOTALS	<u>\$309.48</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
EXPENSE					
Department 4530 - Public Nursing Home					
<i>Contractual Expense</i>					
440	Legal/Transcript Fees	772.10	1,500.00	1,500.00	1,500.00
	<i>Contractual Expense Totals</i>	<u>\$772.10</u>	<u>\$1,500.00</u>	<u>\$1,500.00</u>	<u>\$1,500.00</u>
<i>Other Benefits</i>					
840	Workmen's Compensation	24,503.00	21,567.00	21,567.00	10,982.00
861	Retirees Hospitalization	103,690.51	131,254.00	131,254.00	132,144.00
	<i>Other Benefits Totals</i>	<u>\$128,193.51</u>	<u>\$152,821.00</u>	<u>\$152,821.00</u>	<u>\$143,126.00</u>
	Department 4530 - Public Nursing Home Totals	<u>\$128,965.61</u>	<u>\$154,321.00</u>	<u>\$154,321.00</u>	<u>\$144,626.00</u>
	EXPENSE TOTALS	<u>\$128,965.61</u>	<u>\$154,321.00</u>	<u>\$154,321.00</u>	<u>\$144,626.00</u>
Fund A - General Totals					
	REVENUE TOTALS	<u>\$309.48</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	EXPENSE TOTALS	<u>\$128,965.61</u>	<u>\$154,321.00</u>	<u>\$154,321.00</u>	<u>\$144,626.00</u>
	Fund A - General Totals	<u>(\$128,656.13)</u>	<u>(\$154,321.00)</u>	<u>(\$154,321.00)</u>	<u>(\$144,626.00)</u>
Net Grand Totals					
	REVENUE GRAND TOTALS	<u>\$309.48</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	EXPENSE GRAND TOTALS	<u>\$128,965.61</u>	<u>\$154,321.00</u>	<u>\$154,321.00</u>	<u>\$144,626.00</u>
	Net Grand Totals	<u>(\$128,656.13)</u>	<u>(\$154,321.00)</u>	<u>(\$154,321.00)</u>	<u>(\$144,626.00)</u>

WARREN COUNTY TREASURER

Christine V. Norton, CPA
Treasurer

Monica Stark, CPA
Deputy Treasurer

To: All Supervisors
 From: Monica Stark, Deputy Treasurer
 Date: September 29 ,2025
 Subj: August 2025 Budget Analysis Report

Budget Analysis Report

The *Treasurer's Responsibility* is to assess potential risks and impacts on Warren County finances, proactively identifying areas where deviations from the budget could lead to significant financial consequences.

The *Warren County Supervisor's & Administrator's Responsibility* is to understand these risks and their potential consequences on the County's budget and financial wellbeing. It is imperative that the WC Supervisors and Administrator take the appropriate actions to address these issues and concerns in a timely manner, to proactively and effectively manage County finances.

The *Department Head's Responsibility* is to continue to curb spending as much as possible and to work with the Treasurer's Office to source funds from within their existing budgets to address unexpected costs rather than depleting the General Fund and/or Contingency balances.

KEY UPDATES

Unappropriated General Fund Balance

1. Balance at August 31, 2025: **\$1.3M** (see further details on pg. 5)
2. Potential Opportunities:
 - a. Reducing minimum fund balances to formal (General: 17%) and informal (County Roads and Machinery: 5%) minimum requirements
 - b. REAL TIME analysis of General Fund Balances through FYE25, identifying favorable fund variances to offset unexpected costs (DSS: Safety Net: \$800K unexpected costs)
3. Potential Risks:
 - a. DSS/Medicaid (\$226K to be approved at 10.17 BOS Mtg); Safety Net (\$800K additional/unbudgeted costs through 12.31.25)
 - b. Unbudgeted Overtime and/or Mental Health Costs

REVENUES**Sales Tax:**

1. We have collected \$701,660 more in sales taxes through August 31, 2025 than we did through August 31, 2024 which is a 1.4% increase.
2. We have received \$1,613,923 more than the 2025 revenue budget to date which is a 3.1% increase.
3. The net County budget surplus after accounting for the distribution to the Towns and Village is \$ 855,379.

Occ Tax:

1. We have experienced a 7% increase in TOTAL Occ Tax dollars YOY, broken out as follows
 - a. \$257, or 8.9%, increase in Hotels, Motels & Resorts – driven by peak summer months
 - b. (\$25K), or (6.2%), decrease in Short Term Rentals – we will continue to see this sector increase through year end, as we have a large number of annual filers

CASH VEST/Three Plus One:

1. The Treasurer's office is working with CashVest to identify increased interest income (**\$1M potential**) by developing accurate and reliable future forecast of all cash and liquidity levels
2. CashVest provides an independent evaluation of all current interest rate offerings and analysis of the bank fees to assure fairness and equity

ARPA:

- 100% of ARPA reporting requirements have been met and 100% of the funds have been committed.
- The following is an accounting of the amount of ARPA funds expended and obligated as of 8/31/25:

ARPA Funding Received:	\$12,420,372
Expended to Date	: (11,435,344)
Encumbered to Date	: <u>(985,028)</u>
Unobligated Balance:	\$0.00

County Clerk:

1. **County Clerk Fees:** As of August 31st, the department has received **\$826,733** in 2025 and \$747,763 in 2024 which is an increase of **9.5 %** increase.
 - a. August actual revenues is **2%** behind expected budgeted amounts. The County Clerk attributes this increase mostly to the Federal REAL-ID driver's license requirement.
2. **Mortgage Tax:** As of August 31st, the department has received **\$1,278,124** in Mortgage Tax in 2025 and \$ 1,119,039 in 2024 which is an increase of **12%**.
 - a. August actual revenues is **8%** behind expected budgeted amounts.

Adult Use Cannabis revenue:

1. In 2025, the County started receiving 4% of the sales of Adult Cannabis Use from different dispensaries in Warren County. This new source of revenue is supposed to be received by the County on a quarterly basis.
 - a. In 2025 the County has received two deposits: one in May for \$38,240 and another deposit in August for \$49,569.
 - b. The County is to retain 25% of the total revenue and distribute 75% to the towns, cities and villages in Warren County that generated the original sales.
2. In order to give you accurate information on how Warren County will distribute this new source of revenue to its towns and villages, the exact distribution depends entirely on what WC towns and villages report to the NYS Office of Cannabis Management as their sales
 - a. We are working with Office of Cannabis Management, NYS Department of Taxation and Finance, NYS Office of the State Comptroller and other surrounding Counties on the correct distribution percentage.

VTB Tribal Money (Casino Money):

1. In September 2025, the County received \$107,840 in casino funds
2. We were able to identify that these funds pertain to the time period January 2022 thru July 2022
3. The last payment was received in November 2023 in the amount of \$321,947 for period October 2019 thru December 2021.

EXPENSES

Psychiatric/Criminal Costs:

1. As of August 31st,2025 we expended \$527,000 on above mentioned costs comparing to August 31st 2024 the amount was \$ 370,00 which is an increase of
 - a. \$157,000 or **42%**
 - b. NYS's unfunded mandate on Psychiatric/Criminal Costs (730 exams) will continue to adversely impact Warren County's Unappropriated General Fund Balance
 - c. These costs continue to be 100% OUT of Warren County's control, with exponentially increasing costs and underfunded budgeted amounts year over year.
2. We have recently appropriated another \$500,000 from General Fund Balance in anticipation of the upcoming expenses
3. The total amount of 2024 expenditures was \$1,655,426.

Unpaid State/Federal claims

1. The Treasurer's office produces a Miscellaneous Billing Aging Report on a monthly basis
2. The departments that are 90+ days old in receiving the state/federal claims on the county book are being notified
3. The departments are responsible to follow up with the state regarding the status of these claims and the reimbursement date
4. If these claims will not be reimbursed for various reasons, the departments must seek board approval to write off any bad debts regardless of the dollar amount.

FURTHER DETAILS

General Fund Balance Details:

The following shows the balance of unappropriated surplus for the General Fund as of the date of this report compared to the minimum balance needed to operate which equates to two months of operating expenses or 16.7%.

Fund Balance Surplus - 2024	\$37.9M
Appropriated For 2025 Budget	<u>(1.9)M</u>
Unappropriated Surplus - 2024	\$35.9M
Additional Appropriated During 2025	<u>(1.4)M*</u>
Balance Unappropriated Surplus 2025	\$34.5M
Minimum Surplus Balance Needed (2 months operating expense) - 2025	<u>\$33.2M</u>
Balance of Surplus Exceeding/(Below) Minimum Balance	<u><u>\$1.3M</u></u>

* - The details of the Additional Appropriated Surplus – 2025 are as follows:

Date	Resolution	Description	Amount
03/23/2025	129	Treasurer - Insurance Reserve Fund	\$52,786
04/14/2025	162	Legislative Board - Office Chairs	\$986
04/14/2025	164	County Clerk - Travel/Education/Conference	\$4,500
04/30/2025	128	Various - CSEA grade allocation for certain titles	\$38,748
07/23/2025	266	Sheriff - CBA - Salaries/ Overtime shortfalls	\$598,171
07/23/2025	271	Treasurer - Cash Vest (Three Plus One) contract	\$45,500
07/23/2025	273	Treasurer - Countywide new Time Management system	\$105,380
09/23/2025	339	Mental Health - Psychiatric Exp/Criminal	\$500,000
			<u><u>\$1,346,071</u></u>

County Debt Balances

The following shows the County's current debt outstanding as of April, 2024 along with ending debt balances for future years:

	Current	End of 2025					2030-	2035-
Bonds	Balance	Balance	2026	2027	2028	2029	2034	2039
Recovery Act Bonds, Various Proj	9,445,000	8,660,000	7,840,000	6,990,000	6,110,000	5,200,000	-	-
Court Expansion - 2015	5,120,000	4,720,000	4,305,000	3,880,000	3,445,000	2,995,000	530,000	-
Court Expansion - 2017	5,910,000	5,520,000	5,120,000	4,715,000	4,295,000	3,865,000	1,550,000	-
SUNY Adirondack NSTEM - 2017	4,000,000	3,735,000	3,465,000	3,190,000	2,905,000	2,615,000	1,050,000	-
Paving, Culverts and SUNY ADK ¹	19,795,000	18,935,000	18,045,000	17,110,000	16,125,000	15,090,000	9,095,000	1,665,000
Leased Commitments								
Copiers/Printers - National Busines	168,118	135,457	68,690	-	-	-	-	-
Copier - Toshiba	13,723	11,835	7,936	3,871	-	-	-	-
Office Space - Mental Health	16,822	-	-	-	-	-	-	-
Total Outstanding	44,468,662	41,717,292	38,851,626	35,888,871	32,880,000	29,765,000	12,225,000	1,665,000

Budget Exception Report

- Please see the attached Budget Exception report which summarizes budgeted expenditure line items where there is currently a problem or there may be a problem in the future. We are reporting on an exception basis only.
- Over expended budget line items are highlighted in red. Some of these items have been over expended for a few months without any action taken to amend the budgets.
- Each department is responsible for ensuring that their budgets including salary and fringe are not over expended and if they are, the issue should be addressed immediately. Legally, the County is not allowed to incur costs for goods or services without sufficient budget in the expenditure line item to cover these costs.

Again, we invite comments from Supervisors and department heads to expand this into a more useful management tool in these critical financial times.

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

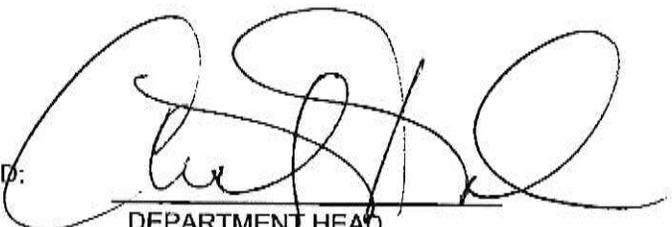
WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Distribution Adult Use Cannabis
BUDGET ACCOUNT CODE: A.1986

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
100's CONTRACTUAL				\$135,000.00
TOTALS				\$135,000.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: TREASURER
 DATE: 9/11/25

Budget Worksheet Report

Budget Year 2026

Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
A - General					
VSC					
Department 1986 - Distribution Adult Use Cannabis					
Contractual Expense					
Other Payments/Contributions	.00	.00	.00	.00	135,000.00
Contractual Expense Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$135,000.00
Department 1986 - Distribution Adult Use Cannabis Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$135,000.00
EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$135,000.00
Fund A - General Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$135,000.00
EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$135,000.00
Fund A - General Totals	\$0.00	\$0.00	\$0.00	\$0.00	(\$135,000.00)
Net Grand Totals					
REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$135,000.00
Net Grand Totals	\$0.00	\$0.00	\$0.00	\$0.00	(\$135,000.00)

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

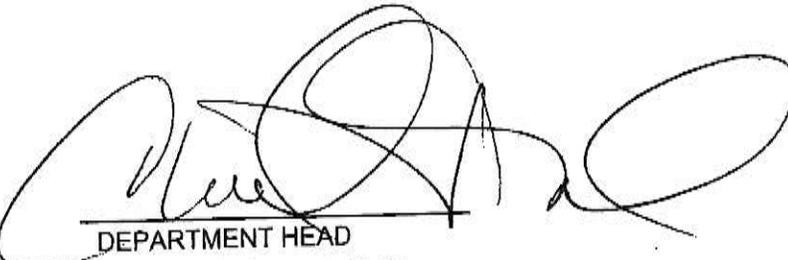
PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: County Treasurer
 BUDGET ACCOUNT CODE: A.1325

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
00's PERSONAL SERVICES	\$916,956.59	\$955,055.00	\$955,055.00	\$989,454.00
00's EQUIPMENT	\$849.73	\$475.00	\$3,222.00	\$3,500.00
00's CONTRACTUAL	\$238,780.39	\$159,906.00	\$205,406.00	\$166,140.00
00's EMPLOYEE BENEFITS	\$359,837.09	\$394,985.00	\$394,985.00	\$399,539.00
TOTALS	\$1,516,423.80	\$1,510,421.00	\$1,558,668.00	\$1,558,633.00

2024 REVENUES	2025 ADOPTED REVENUES	2025 AMENDED REVENUES	2026 DEPARTMENT REQUESTS
\$80,139,174.92	\$80,144,065.00	\$80,144,065.00	\$79,765,920.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: Treasurer
 DATE: 9/11/25

Budget Worksheet Report

Budget Year 2026

Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
General					
Department 1325 - County Treasurer					
<i>Property Tax Items</i>					
Other Pay in Lieu of Tax	295,432.82	278,400.00	278,400.00	300,771.86	306,300.00
Int and Pen on RPT	1,550,952.45	1,700,000.00	1,700,000.00	1,342,117.81	1,650,000.00
<i>Real Property Tax Items Totals</i>	\$1,846,385.27	\$1,978,400.00	\$1,978,400.00	\$1,642,889.67	\$1,956,300.00
<i>Non-Property Tax Items</i>					
Sales and Use Tax	74,167,620.10	74,396,665.00	74,396,665.00	41,377,928.53	74,167,620.00
Towns Share of Sales Tax	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00
Tax on Adult Use Cannabis	1,484.48	.00	.00	87,809.90	180,000.00
Interest&Penalty Non-Proprty Tax	106,740.82	60,000.00	60,000.00	73,036.06	60,000.00
<i>Non-Property Tax Items Totals</i>	\$75,225,845.40	\$75,406,665.00	\$75,406,665.00	\$42,488,774.49	\$75,357,620.00
Comments					
Account	Level	Comment			
1110	Departmental Request	YTD sales tax revenue is down 3% comparing to 2024. In an effort to maintain a conservative approach, we are using the 2024 Actual amount for the 2026 Budget.			
<i>Departmental Income</i>					
County Treasurer's Fees	37,483.16	22,000.00	22,000.00	5,887.47	25,000.00
Occupancy Tax Administration	231,000.00	232,000.00	232,000.00	.00	242,000.00
P-Card Rebate	1,970.23	.00	.00	.00	.00
<i>Departmental Income Totals</i>	\$270,453.39	\$254,000.00	\$254,000.00	\$5,887.47	\$267,000.00
<i>Money & Property</i>					
Interest & Earnings	1,998,546.18	1,600,000.00	1,600,000.00	1,049,232.02	1,500,000.00
<i>Use of Money & Property Totals</i>	\$1,998,546.18	\$1,600,000.00	\$1,600,000.00	\$1,049,232.02	\$1,500,000.00
<i>Income & Local Source</i>					
Refund of Prior Year Expense	160,881.12	125,000.00	125,000.00	1,171.33	125,000.00
Gifts & Donations	30,000.00	30,000.00	30,000.00	.00	30,000.00
OTB Dist Earnings	108,566.00	115,000.00	115,000.00	38,846.00	100,000.00
<i>Miscellaneous & Local Source Totals</i>	\$299,447.12	\$270,000.00	\$270,000.00	\$40,017.33	\$255,000.00
<i>State Aid</i>					
VLT/Tribal Compact Moneys	.00	150,000.00	150,000.00	.00	.00
Compassionate Care Act	116,281.42	125,000.00	125,000.00	32,466.97	65,000.00
<i>State Aid Totals</i>	\$116,281.42	\$275,000.00	\$275,000.00	\$32,466.97	\$65,000.00

Budget Worksheet Report

Budget Year 2026

Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
General					
Department 1325 - County Treasurer					
<i>Contractual Expense</i>					
Telephone	575.79	600.00	600.00	267.41	600.00
Postage	8,160.50	7,600.00	8,600.00	7,759.44	8,600.00
Subscriptions	.00	.00	160.00	159.90	4,680.00
Memberships & Dues	440.00	500.00	500.00	275.00	500.00
Data Processing & Internet Fees	1,066.00	975.00	975.00	975.00	1,000.00
Advertising Fees	1,034.38	700.00	700.00	86.68	750.00
Consulting Fees	15,000.00	3,000.00	2,000.00	.00	3,000.00
Misc Fees & Expenses	40,856.56	.00	.00	.00	.00
Travel/Education/Conference	889.13	2,500.00	2,500.00	1,230.84	3,000.00
Job Related Courses	1,813.00	5,000.00	5,000.00	2,111.00	5,000.00
Contract	54,100.00	60,040.00	105,540.00	35,705.00	56,510.00
<i>Contractual Expense Totals</i>	\$238,780.39	\$159,906.00	\$205,406.00	\$57,250.22	\$166,140.00

Comments

Account	Level	Comment
422	Departmental Request	Tyler Technologies \$ 71,000 Metrolan \$ 1000.0
426	Departmental Request	Office 365 13 employees times \$360 = 4680
427	Departmental Request	NYS County Treasurers' and Finance Officers' Association \$ 250 NYS Association of Tax Receivers \$ 25 NYS GFOA \$ 190
470	Departmental Request	Auditors (Drescher & Malecki) \$ 48,010, Actuary (GASB 75 -OPEB) \$ 1,300 , Indirect Cost report (Maximus) \$ 7,200

Employee Benefits

Retirement	130,975.39	131,198.00	131,198.00	74,154.75	137,969.00
NYS Voluntary Defined Contribution	7,848.31	9,743.00	9,743.00	5,125.77	9,743.00
Social Security	59,085.72	59,213.00	59,213.00	35,539.19	61,347.00
Medicare Contribution	12,648.99	13,848.00	13,848.00	8,311.57	14,348.00
Hospitalization	121,506.93	135,228.00	134,978.00	72,961.49	127,295.00
Dental Insurance	2,132.47	2,112.00	2,112.00	1,229.28	1,944.00
<i>Employee Benefits Totals</i>	\$329,197.81	\$351,342.00	\$351,092.00	\$197,322.05	\$352,646.00

Workmen's Compensation

Workmen's Compensation	4,376.00	4,410.00	4,410.00	4,410.00	3,287.00
Retirees Hospitalization	25,638.30	38,483.00	38,483.00	24,001.11	42,106.00

Budget Worksheet Report

Budget Year 2026

Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
General					
F					
Department 1325 - County Treasurer					
<i>Interfund Transfers</i>					
Interfund Transfers	2,496.10	.00	.00	.00	.00
<i>Interfund Transfers Totals</i>	<u>\$2,496.10</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
K Fines/Forfeitures					
Fines and Forfeited Bail	1,000.00	.00	.00	2,500.00	1,000.00
Forfeiture of Deposits	8,000.00	2,000.00	2,000.00	.00	9,000.00
<i>Fines & Forfeitures Totals</i>	<u>\$9,000.00</u>	<u>\$2,000.00</u>	<u>\$2,000.00</u>	<u>\$2,500.00</u>	<u>\$10,000.00</u>
L Property And Compensation for Loss					
Minor Sales, Other	6,299.30	4,000.00	4,000.00	198.75	5,000.00
Vending Machines	3,394.83	4,000.00	4,000.00	1,474.92	4,000.00
Tobacco Settlement	361,025.91	350,000.00	350,000.00	.00	346,000.00
<i>Sale of Property And Compensation for Loss Totals</i>	<u>\$370,720.04</u>	<u>\$358,000.00</u>	<u>\$358,000.00</u>	<u>\$1,673.67</u>	<u>\$355,000.00</u>
Department 1325 - County Treasurer Totals	<u>\$80,139,174.92</u>	<u>\$80,144,065.00</u>	<u>\$80,144,065.00</u>	<u>\$45,263,441.62</u>	<u>\$79,765,920.00</u>
REVENUE TOTALS	<u>\$80,139,174.92</u>	<u>\$80,144,065.00</u>	<u>\$80,144,065.00</u>	<u>\$45,263,441.62</u>	<u>\$79,765,920.00</u>
Department 1325 - County Treasurer					
<i>Personal Services</i>					
Salaries - Regular	897,399.87	934,709.00	934,709.00	582,632.67	932,428.00
Salaries - Overtime	783.45	1,000.00	1,000.00	.00	1,000.00
Salaries - Part Time	18,773.27	19,346.00	19,346.00	18,348.12	56,026.00
<i>Personal Services Totals</i>	<u>\$916,956.59</u>	<u>\$955,055.00</u>	<u>\$955,055.00</u>	<u>\$600,980.79</u>	<u>\$989,454.00</u>
Equipment					
Furniture/Furnishings	800.74	.00	2,834.30	2,834.30	3,000.00
Office Equipment	48.99	475.00	387.70	195.60	500.00
<i>Equipment Totals</i>	<u>\$849.73</u>	<u>\$475.00</u>	<u>\$3,222.00</u>	<u>\$3,029.90</u>	<u>\$3,500.00</u>
Comments					
Account	Level	Comment			
210	Departmental Request	Conference table/chairs in the Treasurer's office.			
Travel Expense					
Supplies	12,702.02	10,450.00	10,290.00	7,753.85	10,500.00
Settlements	40,460.56	.00	.00	.00	.00
Repair/Maint-Equipment	61,682.45	68,541.00	68,541.00	926.10	72,000.00

Budget Worksheet Report

Budget Year 2026

Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
General					
Department 1325 - County Treasurer					
Benefits					
Health Insurance Cost Reimbursement	624.98	750.00	1,000.00	911.17	1,500.00
<i>Other Benefits Totals</i>	\$30,639.28	\$43,643.00	\$43,893.00	\$29,322.28	\$46,893.00
Department 1325 - County Treasurer Totals	\$1,516,423.80	\$1,510,421.00	\$1,558,668.00	\$887,905.24	\$1,558,633.00
EXPENSE TOTALS	\$1,516,423.80	\$1,510,421.00	\$1,558,668.00	\$887,905.24	\$1,558,633.00
Fund A - General Totals					
REVENUE TOTALS	\$80,139,174.92	\$80,144,065.00	\$80,144,065.00	\$45,263,441.62	\$79,765,920.00
EXPENSE TOTALS	\$1,516,423.80	\$1,510,421.00	\$1,558,668.00	\$887,905.24	\$1,558,633.00
Fund A - General Totals					
Net Grand Totals	\$78,622,751.12	\$78,633,644.00	\$78,585,397.00	\$44,375,536.38	\$78,207,287.00
REVENUE GRAND TOTALS	\$80,139,174.92	\$80,144,065.00	\$80,144,065.00	\$45,263,441.62	\$79,765,920.00
EXPENSE GRAND TOTALS	\$1,516,423.80	\$1,510,421.00	\$1,558,668.00	\$887,905.24	\$1,558,633.00
Net Grand Totals	\$78,622,751.12	\$78,633,644.00	\$78,585,397.00	\$44,375,536.38	\$78,207,287.00

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

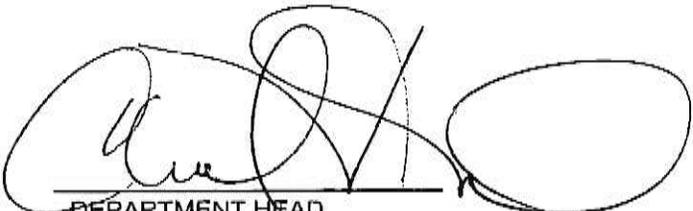
WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Distribution of Sales Tax
 BUDGET ACCOUNT CODE: A.1985

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
00's CONTRACTUAL	\$34,532,848.81	\$34,683,725.00	\$34,683,725.00	\$34,532,848.00
TOTALS	\$34,532,848.81	\$34,683,725.00	\$34,683,725.00	\$34,532,848.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: TREASURER
 DATE: 9/11/25

Budget Worksheet Report

Budget Year 2026

Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
General					
Department 1985 - Distribution of Sales Tax					
<i>Contractual Expense</i>					
Other Payments/Contributions	34,532,848.81	34,683,725.00	34,683,725.00	15,444,620.78	34,532,848.00
<i>Contractual Expense Totals</i>	\$34,532,848.81	\$34,683,725.00	\$34,683,725.00	\$15,444,620.78	\$34,532,848.00
Department 1985 - Distribution of Sales Tax Totals	\$34,532,848.81	\$34,683,725.00	\$34,683,725.00	\$15,444,620.78	\$34,532,848.00
EXPENSE TOTALS	\$34,532,848.81	\$34,683,725.00	\$34,683,725.00	\$15,444,620.78	\$34,532,848.00
Fund A - General Totals	\$34,532,848.81	\$34,683,725.00	\$34,683,725.00	\$15,444,620.78	\$34,532,848.00
EXPENSE TOTALS	\$34,532,848.81	\$34,683,725.00	\$34,683,725.00	\$15,444,620.78	\$34,532,848.00
Fund A - General Totals	(\$34,532,848.81)	(\$34,683,725.00)	(\$34,683,725.00)	(\$15,444,620.78)	(\$34,532,848.00)
Net Grand Totals					
REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS	\$34,532,848.81	\$34,683,725.00	\$34,683,725.00	\$15,444,620.78	\$34,532,848.00
Net Grand Totals	(\$34,532,848.81)	(\$34,683,725.00)	(\$34,683,725.00)	(\$15,444,620.78)	(\$34,532,848.00)

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

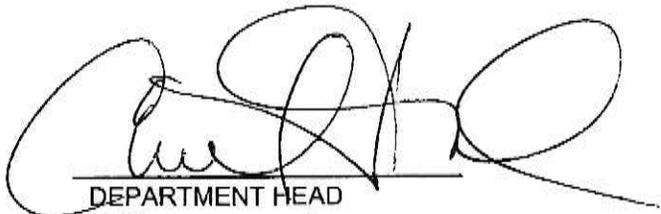
PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Sales Tax Agreement - G.F.
BUDGET ACCOUNT CODE: A.1013

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
2020's CONTRACTUAL	\$792,695.42	\$794,259.00	\$794,259.00	\$792,695.00
TOTALS	\$792,695.42	\$794,259.00	\$794,259.00	\$792,695.00

SIGNED:



DEPARTMENT HEAD

TITLE:

TREASURER

DATE:

9/11/25

n County, NY

Budget Worksheet Report

Budget Year 2026

Account Description		2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
General						
Department 1013 - Sales Tax Agreement - G.F.						
Contractual Expense						
Contract		792,695.42	794,259.00	794,259.00	357,145.71	792,695.00
	<i>Contractual Expense Totals</i>	<u>792,695.42</u>	<u>794,259.00</u>	<u>794,259.00</u>	<u>357,145.71</u>	<u>792,695.00</u>
<hr/>						
Department 1013 - Sales Tax Agreement - G.F. Totals		792,695.42	794,259.00	794,259.00	357,145.71	792,695.00
	EXPENSE TOTALS	<u>792,695.42</u>	<u>794,259.00</u>	<u>794,259.00</u>	<u>357,145.71</u>	<u>792,695.00</u>
<hr/>						
Fund A - General Totals		792,695.42	794,259.00	794,259.00	357,145.71	792,695.00
	EXPENSE TOTALS	<u>792,695.42</u>	<u>794,259.00</u>	<u>794,259.00</u>	<u>357,145.71</u>	<u>792,695.00</u>
<hr/>						
Fund A - General Totals		(\$792,695.42)	(\$794,259.00)	(\$794,259.00)	(\$357,145.71)	(\$792,695.00)
	Net Grand Totals	<u>(\$792,695.42)</u>	<u>(\$794,259.00)</u>	<u>(\$794,259.00)</u>	<u>(\$357,145.71)</u>	<u>(\$792,695.00)</u>
<hr/>						
	REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE GRAND TOTALS	<u>792,695.42</u>	<u>794,259.00</u>	<u>794,259.00</u>	<u>357,145.71</u>	<u>792,695.00</u>
	Net Grand Totals	<u>(\$792,695.42)</u>	<u>(\$794,259.00)</u>	<u>(\$794,259.00)</u>	<u>(\$357,145.71)</u>	<u>(\$792,695.00)</u>

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

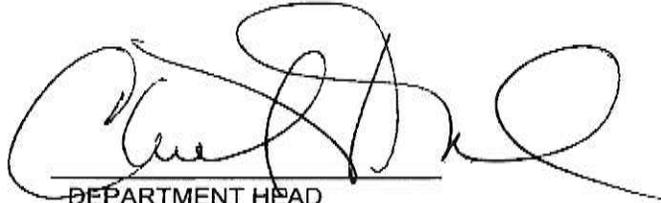
PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Taxes & Assessments on Property

BUDGET ACCOUNT CODE: A.1950

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
00's CONTRACTUAL	\$5,585.48	\$6,500.00	\$6,500.00	\$5,600.00
TOTALS	\$5,585.48	\$6,500.00	\$6,500.00	\$5,600.00

SIGNED: 
 DEPARTMENT HEAD

TITLE: TREASURER

DATE: 9/11/25

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Prov For Inv. Of Supplies
BUDGET ACCOUNT CODE: A.1982

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
00's CONTRACTUAL	\$157.97	\$5,000.00	\$5,000.00	\$5,000.00
TOTALS	\$157.97	\$5,000.00	\$5,000.00	\$5,000.00

SIGNED:



DEPARTMENT HEAD

TITLE:

TREASURER

DATE:

9/11/25

n County, NY

Budget Worksheet Report

Budget Year 2026

Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
General					
<i>Item 1982 - Prov For Inv. Of Supplies</i>					
<i>Contract Expense</i>					
Other Payments/Contributions	157.97	5,000.00	5,000.00	.00	5,000.00
Contractual Expense Totals	\$157.97	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
Item 1982 - Prov For Inv. Of Supplies Totals					
EXPENSE TOTALS	\$157.97	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
Fund A - General Totals					
EXPENSE TOTALS	\$157.97	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
Fund A - General Totals	(\$157.97)	(\$5,000.00)	(\$5,000.00)	\$0.00	(\$5,000.00)
Net Grand Totals					
REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS	\$157.97	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
Net Grand Totals	(\$157.97)	(\$5,000.00)	(\$5,000.00)	\$0.00	(\$5,000.00)

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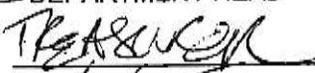
WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Contingent Account
BUDGET ACCOUNT CODE: A.1990

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
200's CONTRACTUAL	\$0.00	\$365,000.00	\$172,734.77	\$600,000.00
TOTALS	\$0.00	\$365,000.00	\$172,734.77	\$600,000.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: 
 DATE: 9/11/25

Budget Worksheet Report

Budget Year 2026

Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
General					
Net 1990 - Contingent Account					
Total Expense					
Other Payments/Contributions	.00	275,000.00	172,734.77	.00	275,000.00
Other Payments/Salaries	.00	90,000.00	.00	.00	325,000.00
Contractual Expense Totals	\$0.00	\$365,000.00	\$172,734.77	\$0.00	\$600,000.00
Department 1990 - Contingent Account Totals	\$0.00	\$365,000.00	\$172,734.77	\$0.00	\$600,000.00
EXPENSE TOTALS	\$0.00	\$365,000.00	\$172,734.77	\$0.00	\$600,000.00
Fund A - General Totals	\$0.00	\$365,000.00	\$172,734.77	\$0.00	\$600,000.00
EXPENSE TOTALS	\$0.00	\$365,000.00	\$172,734.77	\$0.00	\$600,000.00
Fund A - General Totals	\$0.00	(\$365,000.00)	(\$172,734.77)	\$0.00	(\$600,000.00)
Net Grand Totals					
REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS	\$0.00	\$365,000.00	\$172,734.77	\$0.00	\$600,000.00
Net Grand Totals	\$0.00	(\$365,000.00)	(\$172,734.77)	\$0.00	(\$600,000.00)

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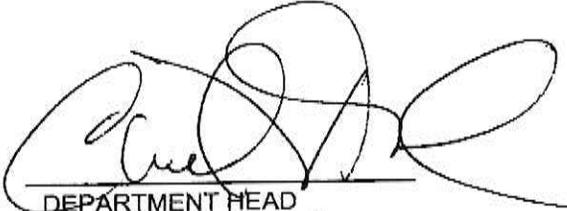
WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Community College - Tuition
BUDGET ACCOUNT CODE: A.2490

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
100's CONTRACTUAL	\$490,757.06	\$538,000.00	\$537,676.42	\$538,000.00
TOTALS	\$490,757.06	\$538,000.00	\$537,676.42	\$538,000.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: TREASURER
 DATE: 9/11/25

1 County, NY

Budget Worksheet Report

Budget Year 2026

Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
General					
Department 2490 - Community College - Tuition					
<i>Tuition Expense</i>					
Misc Fees & Expenses	490,757.06	538,000.00	537,676.42	241,627.93	538,000.00
<i>Contractual Expense Totals</i>	\$490,757.06	\$538,000.00	\$537,676.42	\$241,627.93	\$538,000.00
<hr/>					
Department 2490 - Community College - Tuition Totals	\$490,757.06	\$538,000.00	\$537,676.42	\$241,627.93	\$538,000.00
EXPENSE TOTALS	\$490,757.06	\$538,000.00	\$537,676.42	\$241,627.93	\$538,000.00
<hr/>					
Fund A - General Totals	\$490,757.06	\$538,000.00	\$537,676.42	\$241,627.93	\$538,000.00
EXPENSE TOTALS	\$490,757.06	\$538,000.00	\$537,676.42	\$241,627.93	\$538,000.00
<hr/>					
Fund A - General Totals	(\$490,757.06)	(\$538,000.00)	(\$537,676.42)	(\$241,627.93)	(\$538,000.00)
Net Grand Totals					
REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS	\$490,757.06	\$538,000.00	\$537,676.42	\$241,627.93	\$538,000.00
<hr/>					
Net Grand Totals	(\$490,757.06)	(\$538,000.00)	(\$537,676.42)	(\$241,627.93)	(\$538,000.00)

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WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

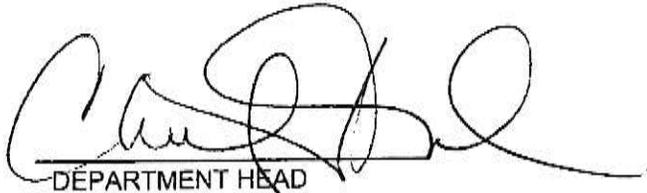
REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Joint Community College

BUDGET ACCOUNT CODE: A.2495

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
0's CONTRACTUAL	\$2,338,560.00	\$2,507,295.00	\$2,507,295.00	\$2,676,031.00
TOTALS	\$2,338,560.00	\$2,507,295.00	\$2,507,295.00	\$2,676,031.00

SIGNED:



DEPARTMENT HEAD

TITLE:

TREASURER

DATE:

9/11/25

in County, NY

Budget Worksheet Report

Budget Year 2026

Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
General					
Department 2495 - Joint Community College					
Contractual Expense					
Other Payments/Contributions	2,338,560.00	2,507,295.00	2,507,295.00	2,507,295.00	2,676,031.00
Contractual Expense Totals	\$2,338,560.00	\$2,507,295.00	\$2,507,295.00	\$2,507,295.00	\$2,676,031.00
Department 2495 - Joint Community College Totals	\$2,338,560.00	\$2,507,295.00	\$2,507,295.00	\$2,507,295.00	\$2,676,031.00
EXPENSE TOTALS	\$2,338,560.00	\$2,507,295.00	\$2,507,295.00	\$2,507,295.00	\$2,676,031.00
Fund A - General Totals	\$2,338,560.00	\$2,507,295.00	\$2,507,295.00	\$2,507,295.00	\$2,676,031.00
EXPENSE TOTALS	\$2,338,560.00	\$2,507,295.00	\$2,507,295.00	\$2,507,295.00	\$2,676,031.00
Fund A - General Totals	(\$2,338,560.00)	(\$2,507,295.00)	(\$2,507,295.00)	(\$2,507,295.00)	(\$2,676,031.00)
Net Grand Totals					
REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS	\$2,338,560.00	\$2,507,295.00	\$2,507,295.00	\$2,507,295.00	\$2,676,031.00
Net Grand Totals	(\$2,338,560.00)	(\$2,507,295.00)	(\$2,507,295.00)	(\$2,507,295.00)	(\$2,676,031.00)

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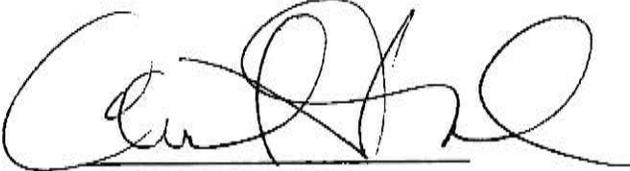
WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Unemployment Insurance
 BUDGET ACCOUNT CODE: A.9050

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
10's CONTRACTUAL				\$0.00
10's EMPLOYEE BENEFITS	\$46,122.07	\$40,000.00	\$40,000.00	\$42,000.00
TOTALS	\$46,122.07	\$40,000.00	\$40,000.00	\$42,000.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: TREASURER
 DATE: 9/11/25

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

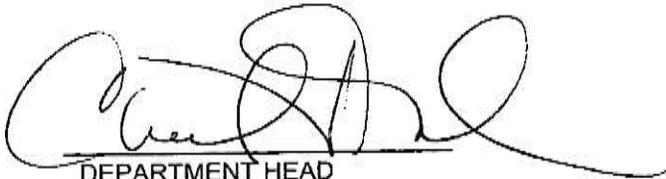
PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Disability

BUDGET ACCOUNT CODE: A.9055

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
10's EMPLOYEE BENEFITS	\$1,749.45	\$10,000.00	\$10,000.00	\$8,000.00
TOTALS	\$1,749.45	\$10,000.00	\$10,000.00	\$8,000.00

SIGNED: 
 DEPARTMENT HEAD

TITLE: TREASURER

DATE: 9/11/25

1 County, NY

Budget Worksheet Report

Budget Year 2026

Account Description		2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
general						
Department 9055 - Disability						
Disability						
		1,749.45	10,000.00	10,000.00	(438.68)	8,000.00
	Other Benefits Totals	\$1,749.45	\$10,000.00	\$10,000.00	(\$438.68)	\$8,000.00
Department	9055 - Disability Totals	\$1,749.45	\$10,000.00	\$10,000.00	(\$438.68)	\$8,000.00
	EXPENSE TOTALS	\$1,749.45	\$10,000.00	\$10,000.00	(\$438.68)	\$8,000.00
Fund	A - General Totals	\$1,749.45	\$10,000.00	\$10,000.00	(\$438.68)	\$8,000.00
	EXPENSE TOTALS	\$1,749.45	\$10,000.00	\$10,000.00	(\$438.68)	\$8,000.00
Fund	A - General Totals	(\$1,749.45)	(\$10,000.00)	(\$10,000.00)	\$438.68	(\$8,000.00)
Net Grand Totals						
	REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE GRAND TOTALS	\$1,749.45	\$10,000.00	\$10,000.00	(\$438.68)	\$8,000.00
	Net Grand Totals	(\$1,749.45)	(\$10,000.00)	(\$10,000.00)	\$438.68	(\$8,000.00)

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

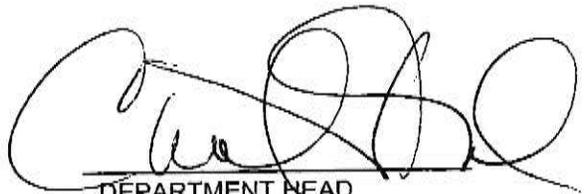
PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Hospitalization
 BUDGET ACCOUNT CODE: A.9060

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
0's CONTRACTUAL	\$3,889.76	\$4,500.00	\$4,500.00	\$5,000.00
0's EMPLOYEE BENEFITS				\$0.00
TOTALS	\$3,889.76	\$4,500.00	\$4,500.00	\$5,000.00

2024 REVENUES	2025 ADOPTED REVENUES	2025 AMENDED REVENUES	2026 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: TRASKNER
 DATE: 9/11/25

Budget Worksheet Report

Budget Year 2026

Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
General					
Department 9060 - Hospitalization					
<i>Contract Expense</i>					
Misc Fees & Expenses	3,889.76	4,500.00	4,500.00	3,997.44	5,000.00
<i>Contractual Expense Totals</i>	\$3,889.76	\$4,500.00	\$4,500.00	\$3,997.44	\$5,000.00
Department 9060 - Hospitalization Totals	\$3,889.76	\$4,500.00	\$4,500.00	\$3,997.44	\$5,000.00
EXPENSE TOTALS	\$3,889.76	\$4,500.00	\$4,500.00	\$3,997.44	\$5,000.00
Fund A - General Totals	\$3,889.76	\$4,500.00	\$4,500.00	\$3,997.44	\$5,000.00
EXPENSE TOTALS	\$3,889.76	\$4,500.00	\$4,500.00	\$3,997.44	\$5,000.00
Fund A - General Totals	(\$3,889.76)	(\$4,500.00)	(\$4,500.00)	(\$3,997.44)	(\$5,000.00)
Net Grand Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS	\$3,889.76	\$4,500.00	\$4,500.00	\$3,997.44	\$5,000.00
Net Grand Totals	(\$3,889.76)	(\$4,500.00)	(\$4,500.00)	(\$3,997.44)	(\$5,000.00)

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Subscription-Based IT Arrangemnt
 BUDGET ACCOUNT CODE: A.9781

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
0's INDEBTEDNESS	\$52,306.26	\$54,216.00	\$63,324.99	\$34,921.00
0's INDEBTEDNESS	\$8,797.74	\$7,464.00	\$7,643.01	\$4,569.00
TOTALS	\$61,104.00	\$61,680.00	\$70,968.00	\$39,490.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: TREASURER
 DATE: 9/11/25

1 County, NY

Budget Worksheet Report

Budget Year 2026

Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
General					
9781 - Subscription-Based IT Arrangement					
Principal-Indebtedness	52,306.26	54,216.00	63,324.99	46,344.67	34,921.00
Interest-Indebtedness	8,797.74	7,464.00	7,643.01	5,369.33	4,569.00
<i>Indebtedness Totals</i>	\$61,104.00	\$61,680.00	\$70,968.00	\$51,714.00	\$39,490.00
9781 - Subscription-Based IT Arrangement	\$61,104.00	\$61,680.00	\$70,968.00	\$51,714.00	\$39,490.00
<i>Totals</i>	\$61,104.00	\$61,680.00	\$70,968.00	\$51,714.00	\$39,490.00
EXPENSE TOTALS	\$61,104.00	\$61,680.00	\$70,968.00	\$51,714.00	\$39,490.00
Fund A - General Totals	\$61,104.00	\$61,680.00	\$70,968.00	\$51,714.00	\$39,490.00
EXPENSE TOTALS	\$61,104.00	\$61,680.00	\$70,968.00	\$51,714.00	\$39,490.00
Fund A - General Totals	(\$61,104.00)	(\$61,680.00)	(\$70,968.00)	(\$51,714.00)	(\$39,490.00)
<i>Net Grand Totals</i>					
REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS	\$61,104.00	\$61,680.00	\$70,968.00	\$51,714.00	\$39,490.00
<i>Net Grand Totals</i>	(\$61,104.00)	(\$61,680.00)	(\$70,968.00)	(\$51,714.00)	(\$39,490.00)

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

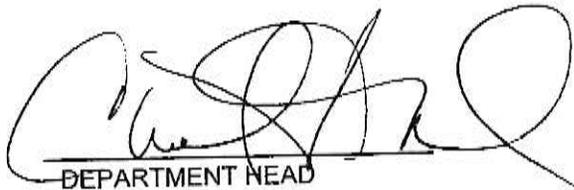
PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Leases
BUDGET ACCOUNT CODE: A.9788

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
10's INDEBTEDNESS	\$98,861.52	\$100,972.00	\$101,277.56	\$70,665.00
10's INDEBTEDNESS	\$8,176.56	\$6,088.00	\$6,106.02	\$3,371.00
TOTALS	\$107,038.08	\$107,060.00	\$107,383.58	\$74,036.00

SIGNED:


DEPARTMENT HEAD

TITLE:

TREASURER

DATE:

9/11/25

Budget Worksheet Report

Budget Year 2026

Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
General					
9788 - Leases					
Principal-Indebtedness	98,861.52	100,972.00	101,277.56	67,583.69	70,665.00
Interest-Indebtedness	8,176.56	6,088.00	6,106.02	4,435.03	3,371.00
<i>Indebtedness Totals</i>	\$107,038.08	\$107,060.00	\$107,383.58	\$72,018.72	\$74,036.00
<hr/>					
Department 9788 - Leases Totals	\$107,038.08	\$107,060.00	\$107,383.58	\$72,018.72	\$74,036.00
EXPENSE TOTALS	\$107,038.08	\$107,060.00	\$107,383.58	\$72,018.72	\$74,036.00
<hr/>					
Fund A - General Totals	\$107,038.08	\$107,060.00	\$107,383.58	\$72,018.72	\$74,036.00
EXPENSE TOTALS	\$107,038.08	\$107,060.00	\$107,383.58	\$72,018.72	\$74,036.00
<hr/>					
Fund A - General Totals	(\$107,038.08)	(\$107,060.00)	(\$107,383.58)	(\$72,018.72)	(\$74,036.00)
<hr/>					
Net Grand Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS	\$107,038.08	\$107,060.00	\$107,383.58	\$72,018.72	\$74,036.00
<hr/>					
Net Grand Totals	(\$107,038.08)	(\$107,060.00)	(\$107,383.58)	(\$72,018.72)	(\$74,036.00)

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

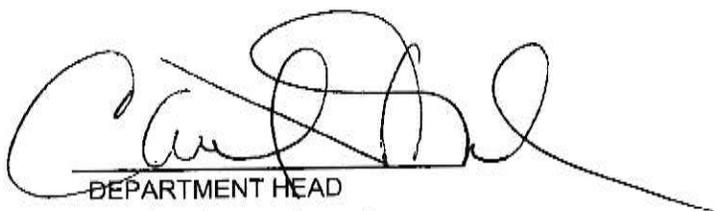
REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Transfers - Transfer-Debt Service
 BUDGET ACCOUNT CODE: A.9901 0181

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
0's INTERFUND TRANSFERS	\$2,511,446.40	\$2,616,120.00	\$2,616,120.00	\$2,621,147.00
TOTALS	\$2,511,446.40	\$2,616,120.00	\$2,616,120.00	\$2,621,147.00

2024 REVENUES	2025 ADOPTED REVENUES	2025 AMENDED REVENUES	2026 DEPARTMENT REQUESTS
\$81,366.00	\$76,403.00	\$76,403.00	\$71,174.00

SIGNED:


 DEPARTMENT HEAD

TITLE:

TREASURER

DATE:

9/11/25

Budget Worksheet Report

Budget Year 2026

Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
General					
Department 9901 - Transfers					
Department 0181 - Transfer-Debt Service					
<i>Unified Court System Interest Subsidy</i>					
	81,366.00	76,403.00	76,403.00	76,404.00	71,174.00
<i>State Aid Totals</i>	\$81,366.00	\$76,403.00	\$76,403.00	\$76,404.00	\$71,174.00
<hr/>					
Department 0181 - Transfer-Debt Service Totals	\$81,366.00	\$76,403.00	\$76,403.00	\$76,404.00	\$71,174.00
Department 9901 - Transfers Totals	\$81,366.00	\$76,403.00	\$76,403.00	\$76,404.00	\$71,174.00
REVENUE TOTALS	\$81,366.00	\$76,403.00	\$76,403.00	\$76,404.00	\$71,174.00
<hr/>					
Department 9901 - Transfers					
Department 0181 - Transfer-Debt Service					
<i>Interfund Transfers</i>					
	2,511,446.40	2,616,120.00	2,616,120.00	1,586,430.01	2,621,147.00
<i>Interfund Transfers Totals</i>	\$2,511,446.40	\$2,616,120.00	\$2,616,120.00	\$1,586,430.01	\$2,621,147.00
<hr/>					
Department 0181 - Transfer-Debt Service Totals	\$2,511,446.40	\$2,616,120.00	\$2,616,120.00	\$1,586,430.01	\$2,621,147.00
Department 9901 - Transfers Totals	\$2,511,446.40	\$2,616,120.00	\$2,616,120.00	\$1,586,430.01	\$2,621,147.00
EXPENSE TOTALS	\$2,511,446.40	\$2,616,120.00	\$2,616,120.00	\$1,586,430.01	\$2,621,147.00
<hr/>					
Fund A - General Totals					
REVENUE TOTALS	\$81,366.00	\$76,403.00	\$76,403.00	\$76,404.00	\$71,174.00
EXPENSE TOTALS	\$2,511,446.40	\$2,616,120.00	\$2,616,120.00	\$1,586,430.01	\$2,621,147.00
<hr/>					
Fund A - General Totals	(\$2,430,080.40)	(\$2,539,717.00)	(\$2,539,717.00)	(\$1,510,026.01)	(\$2,549,973.00)
<hr/>					
<i>Net Grand Totals</i>					
REVENUE GRAND TOTALS	\$81,366.00	\$76,403.00	\$76,403.00	\$76,404.00	\$71,174.00
EXPENSE GRAND TOTALS	\$2,511,446.40	\$2,616,120.00	\$2,616,120.00	\$1,586,430.01	\$2,621,147.00
<hr/>					
<i>Net Grand Totals</i>	(\$2,430,080.40)	(\$2,539,717.00)	(\$2,539,717.00)	(\$1,510,026.01)	(\$2,549,973.00)

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WARREN COUNTY BUDGET SUMMARY SHEET

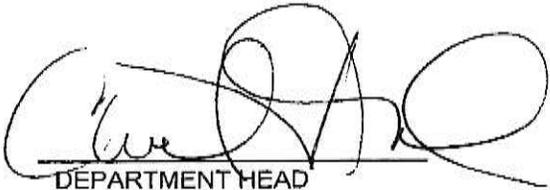
PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Transfers
BUDGET ACCOUNT CODE: A.9901

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
0's INTERFUND TRANSFERS	\$87,466.88	\$100,000.00	\$100,000.00	\$125,000.00
TOTALS	\$87,466.88	\$100,000.00	\$100,000.00	\$125,000.00

SIGNED:



DEPARTMENT HEAD

FILE:

TREASURER

DATE:

9/16/25

County, NY

Budget Worksheet Report

Budget Year 2026

Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
General					
Department 9901 - Transfers					
Interfund Transfers	87,466.88	100,000.00	100,000.00	100,000.00	125,000.00
Intertfund Transfers Totals	\$87,466.88	\$100,000.00	\$100,000.00	\$100,000.00	\$125,000.00
Department 9901 - Transfers Totals	\$87,466.88	\$100,000.00	\$100,000.00	\$100,000.00	\$125,000.00
EXPENSE TOTALS	\$87,466.88	\$100,000.00	\$100,000.00	\$100,000.00	\$125,000.00
Fund A - General Totals					
EXPENSE TOTALS	\$87,466.88	\$100,000.00	\$100,000.00	\$100,000.00	\$125,000.00
Fund A - General Totals	(\$87,466.88)	(\$100,000.00)	(\$100,000.00)	(\$100,000.00)	(\$125,000.00)
Net Grand Totals					
REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS	\$87,466.88	\$100,000.00	\$100,000.00	\$100,000.00	\$125,000.00
Net Grand Totals	(\$87,466.88)	(\$100,000.00)	(\$100,000.00)	(\$100,000.00)	(\$125,000.00)

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WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

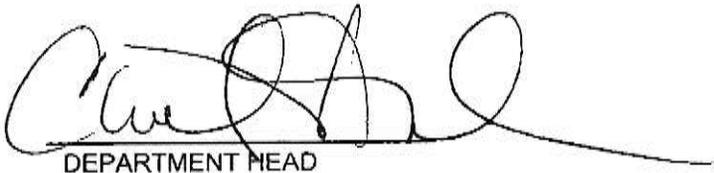
REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Unemployment Insurance
 BUDGET ACCOUNT CODE: MS.9050

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
0's EMPLOYEE BENEFITS	\$46,293.39	\$65,200.00	\$65,200.00	\$67,200.00
TOTALS	\$46,293.39	\$65,200.00	\$65,200.00	\$67,200.00

2024 REVENUES	2025 ADOPTED REVENUES	2025 AMENDED REVENUES	2026 DEPARTMENT REQUESTS
\$46,365.22	\$65,200.00	\$65,200.00	\$67,200.00

SIGNED:


 DEPARTMENT HEAD

FILE:

TREASURER

DATE:

9/11/25

Budget Worksheet Report

Budget Year 2026

Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
Risk Retention					
9050 - Unemployment Insurance					
<i>Use of Money & Property</i>					
Interest & Earnings	71.83	73.00	73.00	30.01	60.00
<i>Use of Money & Property Totals</i>	\$71.83	\$73.00	\$73.00	\$30.01	\$60.00
Revenues					
Interfund Revenues	46,293.39	65,127.00	65,127.00	39,578.91	67,140.00
<i>Interfund Revenues Totals</i>	\$46,293.39	\$65,127.00	\$65,127.00	\$39,578.91	\$67,140.00
9050 - Unemployment Insurance Totals	\$46,365.22	\$65,200.00	\$65,200.00	\$39,608.92	\$67,200.00
REVENUE TOTALS	\$46,365.22	\$65,200.00	\$65,200.00	\$39,608.92	\$67,200.00
9050 - Unemployment Insurance					
<i>Other Benefits</i>					
Unemployment Insurance	46,293.39	65,200.00	65,200.00	39,578.91	67,200.00
<i>Other Benefits Totals</i>	\$46,293.39	\$65,200.00	\$65,200.00	\$39,578.91	\$67,200.00
9050 - Unemployment Insurance Totals	\$46,293.39	\$65,200.00	\$65,200.00	\$39,578.91	\$67,200.00
EXPENSE TOTALS	\$46,293.39	\$65,200.00	\$65,200.00	\$39,578.91	\$67,200.00
Fund MS - Risk Retention Totals					
REVENUE TOTALS	\$46,365.22	\$65,200.00	\$65,200.00	\$39,608.92	\$67,200.00
EXPENSE TOTALS	\$46,293.39	\$65,200.00	\$65,200.00	\$39,578.91	\$67,200.00
Fund MS - Risk Retention Totals	\$71.83	\$0.00	\$0.00	\$30.01	\$0.00
Net Grand Totals					
REVENUE GRAND TOTALS	\$46,365.22	\$65,200.00	\$65,200.00	\$39,608.92	\$67,200.00
EXPENSE GRAND TOTALS	\$46,293.39	\$65,200.00	\$65,200.00	\$39,578.91	\$67,200.00
Net Grand Totals	\$71.83	\$0.00	\$0.00	\$30.01	\$0.00

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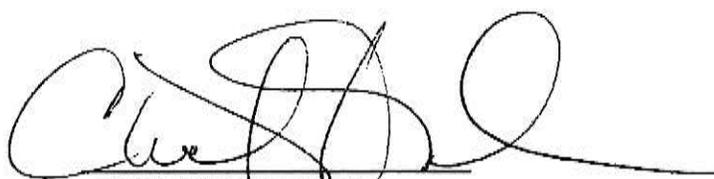
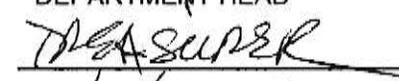
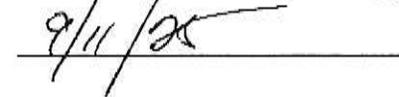
WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Serial Bonds
 BUDGET ACCOUNT CODE: V.9710

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
0's CONTRACTUAL				\$0.00
0's INDEBTEDNESS	\$1,790,000.00	\$2,920,000.00	\$2,700,000.00	\$2,795,000.00
0's INDEBTEDNESS	\$883,412.50	\$1,467,202.00	\$1,698,738.00	\$1,607,844.00
TOTALS	\$2,673,412.50	\$4,387,202.00	\$4,398,738.00	\$4,402,844.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: 
 DATE: 

Budget Worksheet Report

Budget Year 2026

Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
Debt Service					
<i>Money & Property</i>					
Interest & Earnings	4,674.18	.00	.00	913.17	.00
<i>Use of Money & Property Totals</i>	<u>\$4,674.18</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$913.17</u>	<u>\$0.00</u>
<i>Transfers</i>					
Interfund Transfers	2,673,412.50	4,387,202.00	4,387,202.00	1,613,581.25	4,402,844.00
<i>Interfund Transfers Totals</i>	<u>\$2,673,412.50</u>	<u>\$4,387,202.00</u>	<u>\$4,387,202.00</u>	<u>\$1,613,581.25</u>	<u>\$4,402,844.00</u>
REVENUE TOTALS	\$2,678,086.68	\$4,387,202.00	\$4,387,202.00	\$1,614,494.42	\$4,402,844.00
9710 - Serial Bonds					
<i>Indebtedness</i>					
Principal-Indebtedness	1,790,000.00	2,920,000.00	2,700,000.00	1,055,000.00	2,795,000.00
Interest-Indebtedness	883,412.50	1,467,202.00	1,698,738.00	558,581.25	1,607,844.00
<i>Indebtedness Totals</i>	<u>\$2,673,412.50</u>	<u>\$4,387,202.00</u>	<u>\$4,398,738.00</u>	<u>\$1,613,581.25</u>	<u>\$4,402,844.00</u>
Department 9710 - Serial Bonds Totals	<u>\$2,673,412.50</u>	<u>\$4,387,202.00</u>	<u>\$4,398,738.00</u>	<u>\$1,613,581.25</u>	<u>\$4,402,844.00</u>
EXPENSE TOTALS	\$2,673,412.50	\$4,387,202.00	\$4,398,738.00	\$1,613,581.25	\$4,402,844.00
Fund V - Debt Service Totals					
REVENUE TOTALS	\$2,678,086.68	\$4,387,202.00	\$4,387,202.00	\$1,614,494.42	\$4,402,844.00
EXPENSE TOTALS	\$2,673,412.50	\$4,387,202.00	\$4,398,738.00	\$1,613,581.25	\$4,402,844.00
Fund V - Debt Service Totals	<u>\$4,674.18</u>	<u>\$0.00</u>	<u>(\$11,536.00)</u>	<u>\$913.17</u>	<u>\$0.00</u>
<i>Net Grand Totals</i>					
REVENUE GRAND TOTALS	\$2,678,086.68	\$4,387,202.00	\$4,387,202.00	\$1,614,494.42	\$4,402,844.00
EXPENSE GRAND TOTALS	\$2,673,412.50	\$4,387,202.00	\$4,398,738.00	\$1,613,581.25	\$4,402,844.00
Net Grand Totals	<u>\$4,674.18</u>	<u>\$0.00</u>	<u>(\$11,536.00)</u>	<u>\$913.17</u>	<u>\$0.00</u>

2026 BUDGET - PERSONNEL REQUEST

DEPARTMENT NAME: Treasurer

BUDGET CODE: A.1325 110

TITLE OF POSITION: Junior Accountant: Property Taxes (12/entry/OOU) - \$67,781

FOR NEW POSITIONSIs the requested position: In Unit Out of Unit

Annual Base Salary (and Grade if Applicable): \$67,781 12/entry/OOU

List any position(s) in the Department's Table of Organization being DELETED as a result of this request (Include annual Salary and grade if applicable): If the qualified Principle Account Clerk accepts this position, there will be one UNFUNDED but NOT DELETED Principal Account Clerk position @ \$53,181

Is this a mandated position? If so, please explain: No

Is there expected Revenue from this position? If so, please explain: While 5% penalty fees and 12%/annual interest charges earned on delinquent taxes and installment agreements, as well as a 2% admin charge on foreclosures are inherent in the County's delinquent tax processes, this position will be responsible for ongoing compliance with – and enforcement of - NYS tax statutes, resulting in a positive impact on delinquent taxes outstanding (\$12M at 12.31.24) and County cashflow. This position will also be on point to simplify/optimize existing County Tax processes and for the installment of a new tax SAAS program. Proposed salary of \$67,781 will have a potential increase of \$14,600 if the qualified Principle Account Clerks (@ \$53,181) is promoted to this position.

Is this a new title in your department? YES NO

If this is a new title in your department, the Human Resource Director must review and approve this form prior to being presented to the Budget Team.

Human Resource Director has approved the above title/classification (if required above) when initialed : _____

FOR OTHER PERSONNEL REQUESTS (Change in Employee Status FT/PT/Temp/Per Diem)

Description of Change: Click or tap here to enter text.

Justification for Request: Click or tap here to enter text.

2026 BUDGET - PERSONNEL REQUEST

DEPARTMENT NAME: Treasurer

BUDGET CODE: A.1325 110

TITLE OF POSITION: Junior Accountant: Payroll & Accounting (13/entry/OOU) - \$71,475

FOR NEW POSITIONSIs the requested position: In Unit Out of Unit

Annual Base Salary (and Grade if Applicable): \$71,475 (13/entry) 1) payroll PLUS implementing the new Time Management System (70%); 2) taking on non-payroll related junior accountant duties (30%); and 3) potential bench for Payroll Supervisor

List any position(s) in the Department's Table of Organization being DELETED as a result of this request (Include annual Salary and grade if applicable): Upgraded position (Individual has a Masters in Accounting, CPA in progress, 5 years of public acctg experience and 2 years experience with the County); Payroll Technician title will no longer exist (\$60,788)

Is this a mandated position? If so, please explain: No

Is there expected Revenue from this position? If so, please explain: Based on the implementation of the new Time Management System, past time theft should significantly be reduced/eradicated. While not revenue generating it is expense avoidance and tax payer savings.

Is this a new title in your department? YES NO

If this is a new title in your department, the Human Resource Director must review and approve this form prior to being presented to the Budget Team.

Human Resource Director has approved the above title/classification (if required above) when initialed : _____

FOR OTHER PERSONNEL REQUESTS (Change in Employee Status FT/PT/Temp/Per Diem)

Description of Change: Click or tap here to enter text.

Justification for Request: Click or tap here to enter text.

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: September 23, 2025

(a) **Purpose of Amendment:** Amend County Budget to reflect revenues from a New York State Governor's Traffic Safety Committee Police Traffic Services Program grant award.

(b)	Appropriation Code, Object Code, Full Title and Amount:	
	A.3110 120	Sheriff's Law Enforcement \$26,552
		Salaries - Overtime

(c)	Revenue Code (with title), and amount:	
	A.3110 3384	Sheriff's Law Enforcement \$26,552
		Other Sheriff's State Aid

RESOLUTION REQUEST FORM NO. 20**Miscellaneous**

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Sheriff

DATE: September 23, 2025

- (a) **Purpose of Request:** Board of Supervisors approval to declare federal aid debt from 2013 and 2017 as bad debt.
- (b) **Details:** Pursuit of certain federal aid debt has been determined by the County Treasurer to be imprudent, therefore Board of Supervisors approval is required for the debt to be written off as bad debt. The request is for the following debt:

<u>DUE DATE</u>	<u>INVOICE TYPE</u>	<u>INVOICE #</u>	<u>AMOUNT</u>
11/04/2013	Federal Aid - General	2013-00000083	\$514.82
11/04/2013	Federal Aid - General	2013-00000089	\$592.02
12/31/2017	Federal Aid - General	2016-00000116	\$771.40
12/31/2017	Federal Aid - General	2016-00000117	\$2,660.00
12/31/2017	Federal Aid - General	2016-00000118	\$2,660.00
12/31/2017	Federal Aid - General	2016-00000119	\$2,048.20
12/31/2017	Federal Aid - General	2016-00000120	\$771.40

- (c) **Previous Resolution Number:** N/A
- (d) **Where are Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:**

N/A

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Planning

DATE: 9/16/2025

- (a) Exact Title* and Number of Project (must be obtained from Treasurer's Office):
LCBP Septic Replacement H449

- (b) Is this a Capital Project?
Yes

- (c) Is this a Capital Reserve Project?

- (d) Amount of Project:
\$50,000

- (e) Source of Funding (including name & title of codes, etc.):
Lake Champlain Basin Program as per Reso 47 of 2025

- (f) Purpose of Establishment:
This funding from Lake Champlain Basin Program to support replacement of septic systems.

*Title should reflect department if possible:

i.e. Capital Project No. H274.9550 280 *Replace VASI with PAPI* would be clearer if name was listed as Airport Replace VASI with PAPI.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Workforce Development

DATE: September 25, 2025

(a) Purpose of Amendment:

To receive \$5,000 from a private donation to help fund a pilot training program to prepare local formerly incarcerated people for manufacturing jobs.

(b) Appropriation Code, Object Code, Full Title and Amount:

40.6293 0361 Pilot Program

434 \$3,000

470 \$2,000

(c) Revenue Code (with title), and Amount:

40.6293 0361 (Pilot Program) \$5,000

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Real Property Tax Services

DATE: 9/25/2025

- (a) Purpose of Request: **To allow the Treasurers Office to remove the money from Revenue Code A.1355 3040 from 2022 in the amount of \$448.00 that was submitted for a reimbursement from NYS for continuing education of the Real Property Director**
- (b) Details: **NYS stated that there was too many continuing education credits so they could not pay.**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

AC3257-S (Effective 1/12)

State
of
New York**CLAIM FOR TRAVEL REIMBURSEMENT
BY A NON-EMPLOYEE**Agency traveled for
Warren County Real Property Tax ServicesVendor ID
1000002438Vendor Name
Warren CountyLast Name
DelureyFirst Name
LexieMI
A

Suffix

Address
1340 State Route 9City
Lake GeorgeState
NYZip
12845Business Purpose
Conference / Continuing EducationTravel Destination
Hilton Garden Inn, 74 State Street, Auburn NY 13021 / Cayuga CountyTravel Start Date and Time
10/11/22 5:30 amTravel End Date and Time
10/13/22 7:00 pmTravel Description
NYS County Directors of Real Property Tax Services Fall Conference

Indicate All Expenses – If more space is required in any section, use the associated detail form (number shown in parentheses below)

Totals

Lodging
2 nights @ \$149

\$ 298.00

Transportation (AC3259-S)

Meals (AC3258-S)

Mileage Claimed (AC160-S)

miles @ ¢ per mile =

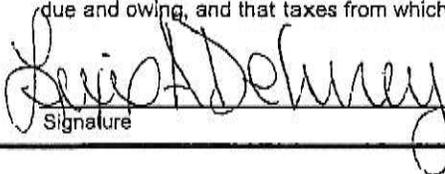
Incidental Expenses – List (AC3259-S) Tuition

\$ 150.00

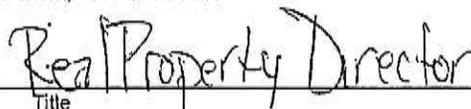
Total Amount Claimed 448.00

Vendor's Certification

I certify that the above bill is just, true and correct; that no part thereof has been paid except as stated and that the balance is actually due and owing, and that taxes from which the State is exempt are excluded.



Signature



Title

10/14/22

Date

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Real Property Tax Services

DATE: 9/25/2025

- (a) Purpose of Request: **To have the Treasurer, Christine Norton, as the tax enforcing officer issue a certificate of prospective cancellation of taxes for Warrensburg parcel 210.2-1-1.2, which will make this parcel exempt from future taxes.**
- (b) Details: **Taxes have not been paid for tax years 2017 through 2025. This parcel was in the 2019 Petition, Index No. EF2019-66509 and filed on 3/11/2019 in the Warren County Clerk's Office.**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

CERTIFICATE OF PROSPECTIVE CANCELLATION

Warren County has determined that there is no practical method to enforce the collection of delinquent tax liens against Warrensburg parcel 210.2-1-1.2; Therefore, in accordance with Real Property Tax Law Section 1138 (6)(d), the enforcing officer for Warren County is directed to issue this certificate of prospective cancellation to the Town of Warrensburg Assessor and to the Warren County Real Property Tax Services Director so the above parcel shall thereby become exempt from taxation not withstanding any other provisions of law.

The parcel shall remain exempt until the governing body, Warren County, determines that the parcel should be restored to the taxable portion of the assessment roll, and the enforcing officer files a Certificate of Restoration, setting forth the relevant facts, with the Town Assessor and Warren County Director of Real Property Tax Services.

Warrensburg parcel 210.2-1-1.2, located at 10 Industrial Park Road and owned by Able Energy New York, Inc. has possible environmental contaminations which makes the property unable to be sold. Therefore, it is unfeasible for Warren County to foreclose on this property.

Christine V. Norton, Warren County Treasurer
Enforcing Officer

Date

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

*If this is the result of a grant award, also complete and submit
Form No. 5 or 6

DEPARTMENT NAME: Warren County Health Services
DATE: September 23, 2025

- (a) **Purpose of Amendment:** To amend the 2025 budget to reflect both the Revenue and Expenses related to Department code for WIC (A.4013) to reflect this year's portion of the Infrastructure Grant for 10/1/25-9/30/27. We wish to only amend the budget by \$1,306.50 this year. It reflects funds to be utilized this year only. This year (2025) will now reflect in this grant year..
- (b) Appropriation Code (with title), Object Code (with title) and Amount:

A.4013.423WIC-TelephoneExpense **\$1306.50**

Revenue Code (with title), and Amount:
A.4013.4403 WIC-Revenue **\$1,306.50**

*Note: We were notified by the State for WIC of a General Infrastructure Grant for \$2,613.00 which the term is from October 1, 2025 until September 20, 2027. Listed above is the adjustment needed for the 2025 budget to reflect half the total in this year's budget. The funds will be utilized to offset Language Line expenses. These expenses have been costly to the agency. This service is utilized by staff to communicate with those clients who speak languages other than English. Currently we have four different languages which need to be interpreted.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

***If this is the result of a grant award, also complete and submit
Form No. 5 or 6**

DEPARTMENT NAME: Warren County Health Services
DATE: September 23, 2025

- (a) **Purpose of Amendment:** To amend the 2025 budget to reflect both the Revenue and Expenses related to Department code for Early Intervention (A.4054.0060) to reflect the additional one time increase of \$2,366 10/1/25-9/30/26. It reflects funds to be utilized this year only.
- (b) Appropriation Code (with title), Object Code (with title) and Amount:
- | | |
|---|-------------------|
| A.4054.0060.410 Early Intervention -Supply Expense | \$2,366.00 |
|---|-------------------|

Revenue Code (with title), and Amount:	
A.4054.0060.4451 Early Intervention -Revenue	\$2,366.00

***Note:** We were notified by the State the Early Intervention grant (C36441GG) that Warren County would receive a one-time increase of \$2,366. This is from the term contract 10/1/21-9/30/26 and increased the total award amount for the five years from \$191,820 to \$194,186 in total.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

***If this is the result of a grant award, also complete and submit
Form No. 5 or 6**

DEPARTMENT NAME: Warren County Health Services
DATE: September 23, 2025

(a) **Purpose of Amendment:** To amend the 2025 budget to reflect both the Revenue and Expenses related to the Health Education Program for the addition of a grant from the Governor Traffic and Safety Committee Child Passenger Car Seat Safety program.

(b) Appropriation Code (with title), Object Code (with title) and Amount:
A.4018.0058.260 Prevent Prgm-Child Passenger Safety-Other Equip \$2,500.00

Revenue Code (with title), and Amount:
A.4018.0058.4386 Preventive Pgm-Child Passenger Safety Revenue \$2,500.00

***Note: Warren County Health Services has received notification of grant re-funding of \$10,000 from New York State from the Governors Traffic Safety Committee Child Passenger Car Seat Safety Program. This Grant year is 10/1/25-9/30/26, therefore we would like to amend the 2025 year for the purchase of a Training Car seat needed for educational and Training purposes. We would just amend this year. In 2026, we will amend the budget to reflect the actual balance after all 2025 expenses have been paid.**

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Social Services

DATE: 9/01/2025

(a) Purpose of Request:

Requesting appropriation of funds from the General Fund Unappropriated Surplus (A 909.00) in the amount of \$225,880 to increase A.6100 470 Medicaid to cover County Medicaid Share cost for 2025.

(b) Details:

Original 2025 Budget weekly share amount was miscalculated which will result in a shortage in the expense account.

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Park O & M

DATE: 9/25/25

- (a) Purpose of Request: To Reimburse Village of Lake George for Charles R. Wood Park May Attendants.
- (b) Details: Appropriation code A.1625 413 Charles R. Wood Park, Repair and Maint-Bldg/Property \$3,097.21.
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required) List Budget Code, Object Code, Full Title* and Amount: Deferred Revenue – Gaslight Village Parking Fees, A.691.07 \$3,097.21.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Park O & M

DATE: 9/25/25

- (a) Purpose of Request: To Reimburse Village of Lake George for Charles R. Wood Park June Attendants.
- (b) Details: Appropriation code A.1625 413 Charles R. Wood Park, Repair and Maint-Bldg/Property \$3,197.84.
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required) List Budget Code, Object Code, Full Title* and Amount: Deferred Revenue – Gaslight Village Parking Fees, A.691.07 \$3,197.84.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Park O & M

DATE: 9/25/25

- (a) Purpose of Request: To Reimburse Village of Lake George for Charles R. Wood Park July Attendants.
- (b) Details: Appropriation code A.1625 413 Charles R. Wood Park, Repair and Maint-Bldg/Property \$2,868.54.
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required) List Budget Code, Object Code, Full Title* and Amount: Deferred Revenue – Gaslight Village Parking Fees, A.691.07 \$2,868.54.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Park O & M

DATE: 9/25/25

- (a) Purpose of Request: To pay taxes to the Village of Lake George for Charles R. Wood Park for the remainder of 2025.
- (b) Details: Appropriation code A.1625 417 Charles R. Wood Park, Water/Sewer/Taxes \$5,600.00.
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required) List Budget Code, Object Code, Full Title* and Amount: Deferred Revenue – Gaslight Village Parking Fees, A.691.07 \$5,600.00.

RESOLUTION REQUEST FORM NO. 9***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 9/25/25

- (a) Exact Title and Number of Project*: CR 47 / CR 70 Quaker Road Preservation Project (PIN 1761.47) H404, Town of Queensbury
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable):
- (e) Amount of Decrease (if applicable): \$225,000.00
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
 - \$ 0.00 Federal Share
 - \$ 0.00 State Marchiselli Share
 - \$225,000.00 Local Match Share (Return surplus local match to fund source D.9950.910)
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: Return surplus local match to funding source D.9950 910

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 9/25/25

- (a) Purpose of Amendment: To increase D.9950 910 (Transfers - Capital Projects) in accordance with transfer of surplus local match funds from capital projects

- (b) Appropriation Code (with title), Object Code (with title) and Amount:
D.9950 910 - Interfund Transfers (\$225,000.00)

- (c) Revenue Code (with title), and Amount:
D.5010 5031 - Interfund Transfers (\$225,000.00)

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 9/25/25

- (a) Exact Title and Number of Project*: Call Street (CR 32) and Corinth Road (CR 28) Rehabilitation Project (PIN 1762.20) H421, Town of Queensbury
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$450,000.00
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
 - \$ 0.00 Federal Share
 - \$ 0.00 State Marchiselli Share
 - \$450,000.00 Local Match Share (Transfer from D.9950.910, Transfers-Capital Projects)
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: Anticipated local match for construction phase

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 9/25/25

- (a) Exact Title and Number of Project*: Adirondack Bridge and Beaver Pond Bridge Replacements (PIN 1761.49) H425, Town of Horicon
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$10,000.00
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
 - \$ 0.00 Federal Share
 - \$ 0.00 State Marchiselli Share
 - \$10,000.00 Local Match Share (Transfer from D.9950.910, Transfers-Capital Projects)
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: Anticipated local match for construction phase

RESOLUTION REQUEST FORM NO. 9***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 9/25/25

- (a) Exact Title and Number of Project*: Olmstedville Road (CR 19) over Marshall Brook Culvert Replacement (PIN 1762.72) H427, Town of Chester
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$209,058.15
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
 - \$ 0.00 Federal Share
 - \$ 0.00 State Marchiselli Share
 - \$209,058.15 Local Match Share (Transfer from D.9950.910, Transfers-Capital Projects)
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: Fund portion of the anticipated local match for construction phase

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 9/25/25

- (a) Exact Title and Number of Project*: Bay Road (CR 7) over Unnamed Watercourse Culvert Replacement (PIN 1762.76) H428, Town of Queensbury
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$80,000.00
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
 - \$ 0.00 Federal Share
 - \$ 0.00 State Marchiselli Share
 - \$80,000.00 Local Match Share (Transfer from D.9950.910, Transfers-Capital Projects)
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: Anticipated local match for construction phase

RESOLUTION REQUEST FORM NO. 8**Request to Establish Capital Project or Capital Reserve Project***

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 9/25/25

(a) Exact Title **and** Number of Project (**must be obtained from Treasurer's Office**): Smith Road over 13th Brook Bridge Replacement (PIN 1763.52) H447, Town of Johnsbury

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Project: \$15,000.00

(e) Source of Funding (including name & title of codes, etc.):
\$0.00 Federal Share (80%)
\$0.00 State Share (Marchiselli)(15%)
\$15,000.00 Local Match (5%) (transfer from D.9550 910 Transfers-Capital Projects)

(f) Purpose of Establishment: To fund anticipated local match for preliminary engineering phase

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 9/25/25

- (a) Exact Title **and** Number of Project (**must be obtained from Treasurer's Office**): Dix Avenue Reconstruction (PIN 1763.56) H448, Town of Queensbury

- (b) Is this a Capital Project? Yes

- (c) Is this a Capital Reserve Project? No

- (d) Amount of Project: \$40,000.00

- (e) Source of Funding (including name & title of codes, etc.):
\$0.00 Federal Share (80%)
\$0.00 State Share (Marchiselli) (15%)
\$40,000.00 Local Share (5%) (Transfer from D.9550 910 Transfers-Capital Projects)

- (f) Purpose of Establishment: To fund the anticipated local match for preliminary engineering phase

ITEM 11
PERSONNEL, ADMINISTRATION & HIGHER EDUCATION COMMITTEE
AGENDA
OCTOBER 2, 2025

Committee Members: Wild, Driscoll, Etu, Maday, Bean, Patchett, Merlino - Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board

- I. Committee meeting called to order by Chair.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the Floor/Public Comment

- IV. Action Agenda
 - 1) **SUNY Adirondack representatives to provide and update on the College.**

 - 2) **Requests/Items to be Discussed by the Human Resources Director (Jackie Figueroa, Director):**
 - A) Review of report on tracking of vacancies filled.
 - B) Request to authorize an extension of the contract for service with Ascentis (formerly Novatime Technology, Inc.) for a term commencing January 1, 2026 and terminating December 31, 2026.
 - C) Review of 2026 Budget request.

 - 3) **Requests/Items to be Discussed by the Clerk of the Board (Amanda Allen, Clerk):**
 - A) Request to authorize payments to the CDTA for the County's share of NYSDOT Statewide Mass Transportation Operating Assistance (STOA) Program funding
 - B) Request for a transfer of funds in the amount of \$44,098.36 from Budget Code A.1990 469, *Contingent Account, Other Payments/Contributions*, to Budget Code A.5630 470, *CDTA, Contract*, to cover the cost of paying the 1st and 2nd quarter NYSDOT STOA local share costs to CDTA and cover the anticipated costs for the 3rd and 4th quarters of 2025.
 - C) Review of 2026 Budget request.

 - 4) **Requests/Items to be Discussed by the Director of Information Technology (Mike Colvin, Director):**
 - A) Request to appropriate \$3,200 from Budget Code A.895.00, *Computer Reserve Fund*, to various department budget codes to cover the cost of purchasing computers and related equipment and software.
 - B) Review of 2026 Budget request.

 - 5) **Referral from the Criminal Justice, Public Safety & Emergency Services Committee (Chaired by Supervisor Geraci): Sheriff (James LaFarr, Sheriff) -**

Request to amend the Table of Organization and Salary Schedule to create the new contingent position of Communication Officer #1-C, *Annual Salary \$57,486*, effective November 1, 2025.

 - 6) **Referral from the Health Services Committee (Chaired by Supervisor Strainer): Health Services (Ginelle Jones, Director, Public Health/Patient Services) -**

Request to amend the Table of Organization and Salary Schedule to reclassify the position of Principle Clerk, *Grade 7, Base Annual Salary \$55,675*, to Senior Account Clerk #4, *Grade 7, Base Annual Salary \$55,675*, effective retroactive to September 22, 2025.

 - 7) **Requests/Items to be Discussed by the County Attorney (Larry Elmen, County Attorney):**

Action Agenda/New Business Items:

 - A) Request for resolution to approve and adopt "Warren County Policy for New York State Department of Transportation Title VI Plan" under the Federal Civil Rights Act of 1964 and other nondiscrimination statutes, regulations, and authorities. The proposed policy sets forth how Warren County accomplishes nondiscrimination in the delivery of its federally assisted programs, services, and activities with regard to the Department of Transportation (DOT) funding it receives.
 - B) Request to approve entering into contract with West Publishing Corporation for law library research system which includes the Department of Social Services attorneys, and joins the agreement approved through committee for the District Attorney's Office and Public Defender's Office, for a three year term with two additional years subject to future Board approval, with the monthly fees to be prorated between each department based on attorney head count.
 - C) Request for transfer of funds in the amount of \$14,500 Budget Code A.1420 110, *Salaries Regular*, to Budget Code A.1420 130, *Salaries Part Time*, to fund title of Casualty and Property Risk Manager through fiscal year 2025.

CONTINUED

Discussion Items:

- D) Insurance Reserve Payment Report as of August 31, 2025: Report enclosed.
- E) Review of 2026 Budget Request: Budget Enclosed.
- F) Board of Ethics Resignations and Next Steps.
- G) Personnel Matters: Request for a motion to enter an executive session, per Public Officers Law § 105(1)(f), to engage in discussions of matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person concerning filed Harassment and Discrimination Reports during August 2025, per Resolution 427 of 2024.
- H) Litigation Update: Request for a motion to enter into an executive session, per Public Officers Law § 105(1)(d), to engage in discussions of proposed, pending and current litigation and to provide attorney-client communications per Public Officers Law § 108(3), concerning one or more of the matters listed below which shall be identified at the time of the meeting:
1. Lawsuits Without Insurance Coverage:
 - a) Michael Easterbrooks v. Schenectady County, et al, Albany County Index No. 907013-2021, filed August 10, 2021. Plaintiff died April 2025. Plaintiff's brother appointed administrator for Plaintiff's estate; Court conference held 9/15/2025 to fix schedule to complete remaining depositions and complete discovery.
 - b) Joshua Rouse v. Berkshire Farms Center for Youth, et al, Warren County Index No. EF2021-69346, filed August 10, 2021. Discovery ongoing. Plaintiff's deposition completed August 26, 2025.
 - c) Kathleen Innes v. Warren County and Correctional Medical Care, NDNY 1:22-cv-00641-BKS-TWD, filed June 15, 2022. Discovery completed. Summary judgment motions fully submitted on May 15, 2025. Awaiting Court Decision and Order.
 - d) Estate of Ann Alice Hennessey v. County of Warren & Christine Norton, as County Treasurer, NDNY 1:24-cv-314-AMN-CFH, filed March 6, 2024.
 - Alleging violations of federal constitutional rights under 5th Amendment, 8th Amendment, and 14th Amendment, as well as section 1983 claims for deprivation of civil rights, and State law claim for unjust enrichment.
 - March 22, 2024: Insurance Coverage Denied through Travelers-claims made.
 - New York Tax Foreclosure Surplus Litigation: Multi-District Litigation (MDL) No. 3117: Plaintiffs motion to join all 37 counties subject to individual lawsuits. Responses filed 5/7/2024. Decision pending.
 - May 31, 2024: Motion to Dismiss against remaining plaintiff, Estate of Ann Alice Hennessey, filed with Federal District Court.
 - July 19, 2024: Plaintiff filed opposition papers to County's Motion to Dismiss.
 - July 25, 2024: County filed reply brief in response to plaintiff's opposition papers.
 - October 8, 2024: Court conference in Federal District Court regarding pending motions to dismiss. All separately filed lawsuits consolidated into a single matter following court conference. No new activity.
 - e) Village of Hudson Falls v. Town of Queensbury, Town of Kingsbury, County of Washington & County of Warren, Index No. 2024-37927, filed December 10, 2024. Action to Quiet Title on Village/Town Boundary Line along Warren Street and Quarry Crossing between Dix Avenue and River Street. Hearing on Motion for Preliminary Injunction held March 20, 2025. No action taken by Court.
 2. Lawsuits Covered by Insurance:
 - a) Patricia Zahaba v. County of Warren and Town of Queensbury, Warren County Index No. EF2022-70243, filed June 13, 2022. Date of Loss alleged: June 11, 2021. Notice of Claim served September 8, 2021. Depositions ongoing.
 - b) John Werner v. Bernice Conlon & Warren County, Warren County Index No. EF2022-70247, filed June 15, 2022. Date of Loss alleged: August 15, 2021. Notice of Claim served November 8, 2021. Further depositions of County witnesses scheduled for July. Depositions ongoing.
 - c) Jasmine Earnest v. Town of Queensbury, County of Warren, Stilsing Electric, Inc. & Joanne Levack, Warren County Index No. EF2022-2111, filed September 29, 2022. Date of Loss alleged: April 12, 2022. Notice of Claim served May 9, 2022. Discover disclosure deadline: 3/28/2025; Court-ordered Mediation Sessions: May 28, 2025; Summary judgment motions filed May 16, 2025; Pretrial conference: 9/4/2025; Trial Date: 10/10/2025 through 10/31/2025.
 - d) Timothy McIntyre & Brenna Michalak v. County of Warren, Warren County Index No. EF2023-72092, filed December 11, 2023. Date of Loss alleged: September 18, 2022. Notice of Claim, served December 19, 2022. Discovery ongoing.
 - e) Nicholas Oudekerk (Pro Se) v. Sergeant Brandon Thomas & Corrections Officer Nicholas Crum, NDNY 9:24-cv-00109-AMN-TWD, filed March 13, 2024.
 - September 13, 2024: Motion to Dismiss filed.

CONTINUED

- October 10, 2024/October 24, 2024/December 4, 2024: Court provides Pro Se Plaintiff additional time and opportunity to file opposition papers to Motion to Dismiss.
 - December 19, 2024: Pro Se Plaintiff files opposition papers.
 - February 11, 2025: Awaiting Decision & Order.
 - June 9, 2025: Motion to Dismiss denied. Discovery to follow.
- f) James Condon v. Warren County Deputy Sheriffs Ortiz & Duggan, NDNY 1:24-cv-1172, filed September 25, 2024. Discovery started. Court Ordered Mediation Sessions: July 30, 2025. Depositions of named County employees completed. Plaintiff's deposition completed. Depositions for two Sheriff deputies completed. Third-party depositions pending.
- g) Corey M. Russell (Pro Se) v. Bailey, NDNY 9:24-cv-1109, filed November 4, 2024. Date of Loss: June 4, 2024. Order dismissing various claims filed October 23, 2024. County Motion to Dismiss filed April 30, 2025.
- h) Daniel S. Murray v. County of Warren, NDNY 9:25-cv-00622, filed May 16, 2025. Date of Loss: March 2025. Lawsuit alleged medical indifference, per Eighth Amendment to US Constitution for failure to timely replace lost hearing aids, and violations of the Americans with Disabilities Act and Rehabilitation Act. Initial appearances pending. Claim was tendered to Primecare by contractual agreement for defense and indemnification.
- i) Kristi Truesdell v. Gregory Canale, at al, NDNY 1:24-cv-01309, filed October 25, 2024 and Second Circuit Court of Appeals Case No. 25-2031. The lawsuit was filed by this *pro se* plaintiff claiming an inability to pay the filing fees required and alleging that members of the Public Defender's Office violated her legal rights under 42 U.S.C. 1983 discriminating against her by failing to appoint counsel for her in a Family Court matter involving her parents. The District Court completed a *sua sponte* review of the complaint and dismissed all claims against the named County employees working for the Public Defender's Office. When Plaintiff filed a notice of appeal, the County was notified of the appeal, the matter was submitted to the County's insurance carrier, and legal counsel was assigned by Travelers. Plaintiff must perfect her appeal by filing the documents required by the Federal Court of Appeals.
3. Notice of Claims & Administrative Complaints:
- a) Administrative Complaint: Department of Human Rights for Richie Russo against County of Warren and Warren County DSS, dated May 2, 2024. Date of Loss alleged: November 27, 2023 through March 7, 2024. 2/3/2025: Final Investigation Report and Basis of Determination issued by NYS Division of Human Rights finding probable cause to support allegations of the complaint. Matter to proceed to administrative law judge for hearing.
- b) Notice of Claim served July 15, 2024. Jennifer Dees & Ethan Smith. Date of Loss alleged: June 2024. Warren County District Attorney's Office regarding assignment as special prosecutor for Saratoga County in the matter of People v. Veronica Smith.
- c) Notice of Claim served January 24, 2025. Tyson Poulos alleges malicious prosecution and denial of right to fair trial, to include negligent hiring, supervision, retention and training of various employees of the County and its departments.
- d) Notice of Claim served June 12, 2025. Ryan Brower, an incarcerated person at the Warren County Correctional Facility, alleges unlawful release of medical records in violation of HIPAA. Claim was tendered to Primecare by contractual agreement for defense and indemnification.
- e) Notice of Claim served July 9, 2025. Eric Larkin, an incarcerated person at the Warren County Correctional Facility, alleges negligence claims regarding medical treatment received during his stay at the county jail. Claim was tendered to Primecare by contractual agreement for defense and indemnification.
- f) Notice of Claim served July 21, 2025. Estate of Dylan Calabrese claims the wrongful death of decedent was caused by the negligence of the County of Warren and Town of Queensbury on April 24, 2025 when decedent was operating a motorcycle on Quaker Road traveling eastbound. Decedent approached the intersection of Lafayette Street in the Town of Queensbury and proceeded into the intersection. The notice of claim alleges that decedent's motorcycle was struck by the vehicle operated by Roger Burdo who was traveling westbound on Quaker Road and executing a left hand turn onto Lafayette Street.
- g) Notice of Claim, served July 21, 2025. Darcy L. Williams claims ongoing civil rights violations, ADA noncompliance, Family Court retaliation, disability discrimination, DSS misconduct and other unclassified causes of harm to her and her children related to conduct by the Department of Social Services, Warren County Sheriff's Office and Family Court of the State of New York-Warren County.
- h) Notice of Claim served September 10, 2025. Brian K. Bagley claims an unlawful seizure and wrongful conversion of property along with the arbitrary euthanasia of his companion animal on July 2025. Claim was reported to Travelers for coverage and was closed due to no observed County liability.

CONTINUED

OCTOBER 2, 2025

V. Pending Items:

No Items this Month.

VI. Privilege of the Floor/Public Comment

VII. Motion to adjourn

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: CLERK OF THE BOARD

SIGNED:

DATE: 10/02/2025

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.5630 470	CDTA, Contract	\$44,098,36

Please state reason for transfer request:

Funding to pay 1st and 2nd quarter NYSDOT STOA local share costs to CDTA and cover the anticipated costs for the 3rd and 4th quarters of 2025
Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Information Technology

DATE: September 2025

(a) Purpose of Request: **To appropriate funds from the Computer Reserve Fund to departmental budgets to purchase computers and related equipment and software.**

(b) Details:

OES	A.3640 220.1	\$2,000
County Clerk	A.1410 220.1	\$1,200

(c) Previous Resolution Number: **N/A**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.895.00 Computer Reserve Fund**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 11***Request to Create New Position***

DEPARTMENT NAME: Sheriff

DATE: September 23, 2025

- (a) **Title of Requested Position:** Communication Officer #1-C (*Contingent Position*)
- (b) **Annual Base Salary (and Grade of Applicable):** \$57,486
- (c) **Effective Date for New Position:***
 *Please do not backdate unless the purpose is to correct an error.
 November 1, 2025
- (d) **List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request (Include annual salary and grade if applicable):**
 N/A
- (e) **Where are Funds in the Budget for this Position?**
List Budget Code, Object Code, Full Title and Amount:
 A.3020 110 General Sheriff's 911 Center - Salaries - Regular
- (f) **Is a Budget Transfer needed?** Yes No
If yes, please complete Resolution Request Form No. 10 - Transfer of Funds
If no, please provide details on how the increase will be funded with the current budget:
 The salary for a 1st year Communication Officer is significantly less than that of a senior officer
- (g) **Has Director of Human Resources Reviewed and Approved the New Position?** Yes No
 (*Approval is necessary BEFORE bringing the request to Committee*) HR Director Initial AS
- (h) **Has County Administrator Reviewed and Approved Creation of New Position?** Yes No
 (*Approval is necessary BEFORE bringing the request to Committee*) Co. Admin Initial _____
- (i) **Is this a mandated position?** Yes No
If yes, please explain:
- (j) **Is there expected revenue from this position?** Yes No
If yes, please explain and complete Resolution Request Form No. 07 - Amend County Budget to recognize revenue:

COMMUNICATION OFFICER

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for staffing the telecommunications console in the Sheriff's Office on an assigned shift in receiving and transmitting messages and requested information to road Patrol Officers, other law enforcement, emergency medical and fire fighting agencies and performing related communications activities involving operation of telephone, teletype and two-way radios. Incumbents learn accepted agency radio procedures and terminology on the job. Employees in this class must be able to function calmly in emergencies and take appropriate action in an efficient manner. An incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Operates two-way radio equipment to direct road patrol cars, fire units and/or EMS units to the scene of crimes, citizen complaints, fire and EMS calls or other emergencies;

Answers incoming telephone/911 calls and provides information or receives complaints from the public;

Directs activities of Patrol Officers on road patrol by setting priorities of assignment based on information received at headquarters;

Operates teletype system to obtain and relay information about motor vehicles, suspected law violators, missing persons, etc.;

Monitors police, fire and EMS frequencies continuously to be aware of occurrences which may require involvement of police and emergency vehicles;

May provide instructions for first aid to callers requesting emergency medical services.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Good knowledge of telephone, teletype and two-way radio equipment operating procedures and terminology;

Good knowledge of the geography and municipalities of the county;

Working knowledge of computers and familiarity with computer keyboards;

Working knowledge of modern principles and practices of law enforcement;

Ability to remain calm in emergency situations;

Ability to understand and execute several complex oral and written directions simultaneously;

Ability to maintain records and prepare reports;

Ability to express oneself clearly by radio, on the telephone or in person;

Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of a high school equivalency or comparable diploma.

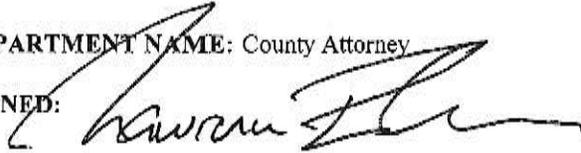
RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: County Attorney

SIGNED:



DATE: 10/2/25

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1420 110	Salaries-Regular	A.1420 130	Salaries - Part Time	\$ 14,500.00

Please state reason for transfers requested: To cover salary of Property & Casualty Risk Manager to the end of the year

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.