

HEALTH SERVICES COMMITTEE
OFFICE OF COMMUNITY SERVICES/MENTAL HEALTH
8/19/25

COMMITTEE MEMBERS: STRAINER, RUNYON, GILLIGAN, BRUNO, PATCHETT, WILD, THOMAS - *The Chair of the Board of Supervisors shall be an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board.*

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
 1. Request: Request to approve new contracts for Opioid Settlement Fund proposals.
Rationale: Warren County has received Opioid Settlement funds and projects were solicited to address the impacts of the opioid epidemic in Warren County. Two additional projects have received approval from the Warren County Community Services Board and will need contracts to disburse funds (see attached Schedule A). The remaining project proposals are under review, with additional awards to be announced.
 2. Request: Request to amend the 2025 Warren County budget in the amount of \$126,695 to allow for acceptance and pass-through of 100% State Aid funding for Cost of Living Adjustments (COLA) included in the 2025-26 NYS Enacted Budget.
Rationale: The 2025-26 NYS Enacted Budget included a Cost of Living Adjustment (COLA) to 100% State Aid funding that we receive to fund local services.
 3. Request: Request to transfer \$500,000 from the unexpended fund balance to pay court-ordered CPL 730 competency examination and restoration expenses. These are mandated county costs.
Rationale: Additional funds are required to pay incurred court-ordered expenses as well as anticipated expenses through the remainder of the year.
- V. Discussion Items:
 1. 2025 Court-Ordered CPL 730 Competency-Related Expenses Report (Q1 and Q2)
- VI. Referrals/Pending Items:
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

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- Attachments:
1. Resolution Request Form No. 3
 2. Schedule A attachment
 3. Resolution Request Form No. 7
 4. Schedule B attachment
 5. Resolution Request Form No. 20
 6. 2025 Court-Ordered CPL 730 Competency-Related Expenses Report (Q1 and Q2)

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Mental Health/Office of Community Services

DATE: 8/19/25

- (a) Is this a Result of a Bid or Request for Proposal? **Yes, the Opioid Settlement Funds Project Solicitation was posted on the Warren County website.**
- (b) Purpose of Contract: **To implement projects and services to address the impacts of the opioid epidemic in Warren County.**
- (c) Name of Contractor: **See attached Schedule A.**
- (d) Address of Contractor:
- (e) Contractor's Contact Person and Telephone Number:
- (f) Has or will the Contract be provided, if so, please attach: **New contracts to be written by the Warren County Attorney's Office.**
- (g) Commencement Date of Contract: **9/19/2025**
- (h) Termination Date of Contract: **12/31/2026**
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **As specified on the attached Schedule A.**
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: See attached Schedule A.**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

8/19/25 Health Services Committee - Mental Health

Schedule A

<u>Provider Agency</u>	<u>Amount (Not to Exceed)</u>	<u>Appropriation Code</u>	<u>Payment Provisions</u>
City of Glens Falls	\$175,000	A.4310.0176 470	Lump sum or quarterly advance
Catholic Charities Care Coordination Services	<u>\$175,000</u>	A.4310.0176 470	Lump sum or quarterly advance
Total	\$350,000		

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Mental Health/Office of Community Services

DATE: 8/19/2025

- (a) Purpose of Amendment: **Request to amend the 2025 Warren County budget in the amount of \$126,695 to allow for pass-through of 100% State Aid funding from the NYS Office of Mental Health, as detailed on the attached Schedule B. Funds are designated for Cost of Living adjustments (COLAs) for contracted provider agencies.**

- (b) Appropriation Code, Object Code, Full Title and Amount: **See attached Schedule B.**

- (c) Revenue Code (with title), and Amount: **See attached Schedule B.**

Schedule B - 2025 Warren County Budget Amendments

<u>Expense</u>	<u>Agency</u>	<u>From</u>	<u>To</u>	<u>Increase</u>
A4320.0150 470	820 River Street	\$72,835	\$74,245	\$1,410
A4320.0145 470	Addiction Care Center	\$884,184	\$900,406	\$16,222
A4320.0105 470	BHSN	\$573,575	\$579,037	\$5,462
4320.0070 470	CWI	\$53,560	\$54,985	\$1,425
A4320.0080 470	Glens Falls Hospital	\$184,437	\$188,003	\$3,566
A4320.0090 470	Liberty House	\$310,263	\$314,523	\$4,260
A4320.0120 470	Mental Health Assoc.	\$1,202,864	\$1,261,545	\$58,681
A4320.0165 470	Parsons Child & Family	\$1,325,525	\$1,353,696	\$28,171
4320.0065 470	People USA	\$197,616	\$203,201	\$5,585
A4310.0125 470	SUNY ADK/ACC Peer2Peer	\$98,948	\$100,861	\$1,913
	TOTAL			<u><u>\$126,695</u></u>

<u>Revenue</u>	<u>Agency</u>	<u>From</u>	<u>To</u>	<u>Increase</u>
A4320.0150 3490	820 River Street	\$72,835	\$74,245	\$1,410
A4320.0145 3490	Addiction Care Center	\$884,184	\$900,406	\$16,222
A4320.0105 3490	BHSN	\$573,575	\$579,037	\$5,462
A4320.0070 3490	CWI	\$53,560	\$54,985	\$1,425
A4320.0080 3490	Glens Falls Hospital	\$184,437	\$188,003	\$3,566
A4320.0090 3490	Liberty House	\$276,902	\$281,162	\$4,260
A4320.0120 3490	Mental Health Assoc.	\$1,198,045	\$1,256,726	\$58,681
A4320.0165 3490	Parsons Child & Family	\$1,325,525	\$1,353,696	\$28,171
A4320.0065 3490	People USA	\$197,616	\$203,201	\$5,585
A4310.0125 3711	ACC/SUNY ADK Peer2Peer	\$98,948	\$100,861	\$1,913
	TOTAL			<u><u>\$126,695</u></u>

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Mental Health/Office of Community Services

DATE: 8/19/25

(a) Purpose of Request:

Request to transfer funds in the amount of \$500,000 from the unexpended fund balance to pay court-ordered NYS CPL 730 competency examination and restoration expenses. These are court-ordered/mandated expenses.

(b) Details:

\$600,000 has been budgeted for these court-ordered expenses in 2025 Expenses incurred through June total \$523,608. Additional funds are required to pay anticipated expenses throughout the rest of the year.

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Request transfer of \$500,00 from A.909.00 Unexpended Fund Balance to A.4390 435 Psychiatric Expense/Criminal.

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

8/19/25 Health Services Committee - Mental Health

2025 Warren County CPL 730 Expense Report (Q1 & Q2)

A.4390 435 Psychiatric Expense/Criminal

Q1

Chargeback Expenses	\$300,796.00
Exam Expenses	<u>\$3,281.00</u>
Q1 Total	\$304,077.00

Q2

Chargeback Expenses	\$214,106.00
Exam Expenses	<u>\$5,425.00</u>
Q2 Total	\$219,531.00

Mid-Year Total \$523,608.00

2025 Budgeted Amount \$600,000.00

HEALTH SERVICES Committee
August 19, 2025

COMMITTEE MEMBERS:

David Strainer, Chair, and Debra Runyon, Vice Chair, Haley Gilligan, Daniel Bruno, Joshua Patchett, Michael Wild, Frank Thomas, and the Chair of the Board shall serve as the Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board.

- I. **Committee meeting called to order by Chair**
- II. **Approval of minutes of prior Committee Meeting: July 21, 2025**
- III. **Privilege of the floor and public comment**
- IV. **Action Agenda/New Business Items:**

Request Resolution: 1	To transfer funds in the 2025 Budget. (Attachment #1)
Rationale:	Tawn Driscoll, Fiscal Manager, will be at the meeting to discuss.

V. **Discussion Items:**

Report of Revenues and Expenditures for 2025

Please see **Attachment #2**.

Revenue and Expense Comparison Report for 2024 vs 2025

Please see **Attachment #3**.

VI. **Informational Items/Reports**

Status of Referrals

Please see **Attachment # 4 A/B** for the report.

Emergency Response and Preparedness

Please see **Attachment #5** for the report.

Rabies Report

Please see **Attachment #6** for the report and Rabies Clinic Schedule.

VII. **Referrals/Pending Items: None at this time.**

VIII. **Privilege of the floor and public comment**

IX. **Motion to adjourn**

Attachments:

1. Resolution Request: 2025 Budget Transfer
2. Report of Revenues and Expenditures for 2025
3. Revenue and Expense Comparison Report for 2024 vs 2025
4. Report of Referrals Status A/B
5. Emergency Response and Preparedness Activities Report
6. Rabies Report / Rabies Clinic Schedule

Request for Transfer of Funds FOR 2025

TO: Amanda Allen, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

TRANSFERS FOR 2025 BUDGET

SIGNED: _____

DATE: August 19, 2025

	<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
1.	A.4054.110	Preschool -Full Time Salaries	A.4018.0020.110	Family Health -Full Time Salaries	\$2,187.00
	A.4054.810	Preschool-Retirement Expense	A.4018.0020.810	Family Health-Retirement Expense	\$276.00
	A.4054.830	Preschool -Social Security	A.4018.0020.830	Family Health-Social Security	\$136.00
	A.4054.831	Preschool-Medicare Expense	A.4018.0020.831	Family Health-Medicare Expense	\$32.00
	A.4054.0060.110	Early Intervention-Full Time Salaries	A.4018.0020.110	Family Health -Full Time Salaries	\$4,442.00
	A.4054.0060.810	Early Intervention-Retirement Expense	A.4018.0020.810	Family Health-Retirement Expense	\$857.00
	A.4054.0060.830	Early Intervention-Social Security	A.4018.0020.830	Family Health-Social Security	\$275.00
	A.4054.0060.831	Early Intervention-Medicare Expense	A.4018.0020.831	Family Health-Medicare Expense	\$64.00
2.	A.4054.444	Preschool - Travel/Education/Conference Expense	A.4054.860	Preschool-Health Insurance Expense	\$9,100.00
3.	A.4018.0040.444.01	Health Education-Continuing Education	A.4018.0040.862	Health Education Health Insurance Cost Reimbursement	\$200.00
Total Transfer					\$17,569.00

1 To transfer funds to the Family Health Program for salaries/fringe related to the CSHCN grant. Early Intervention employee at 35% and Preschool employee at 15% towards grant. Move from Preschool and Early Intervention Programs. Increase Budget amount to reflect these percentages which is covered by the grant.

2 To transfer funds to cover an employee in the Preschool Program that effective 7/1/25 now has health insurance . Estimated costs is 6 mos (13 pay periods) at \$700 per payperiod, total \$9100.

3 To transfer funds to cover an employee in the Health Education Department who has the Health Insurance Cost Reimbursement plan. Budgeted amounts have been all utilized YTD.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Fund			

Please state reason for transfer request:

Total

Please file original request with Clerk of the Board and retain copy for your records

Attachment 1

WARREN COUNTY HEALTH SERVICES BUDGET ANALYSIS

REVENUE AND EXPENDITURES FOR 2025 AS OF 8/5/2025 3:49:09 PM

FUND(S): A, CL, D, DM, EF, GI, MS, SD, V

CODE(S): 4010, 4013, 4054, 4190, 4018, 4189, 4191, 4192, 4193, 4194, 4195, 4196, 4197

EXPENSES	2025 BUDGETED	2025 YTD ACTUAL	2024 Prior Year Totals
Salaries - Regular	\$2,702,369.00	\$1,463,062.06	\$2,519,379.06
Salaries - Overtime	\$95,700.00	\$32,849.83	\$67,733.16
Salaries - Part Time	\$260,343.00	\$76,550.63	\$149,849.59
100's PERSONAL SERVICES	\$3,058,412.00	\$1,572,462.52	\$2,736,961.81
200's EQUIPMENT	\$458,886.61	\$80,667.89	\$60,479.35
400's CONTRACTUAL	\$6,260,927.46	\$2,491,157.91	\$5,674,104.27
800's EMPLOYEE BENEFITS	\$1,308,233.00	\$708,782.44	\$1,110,851.28
TOTALS	\$11,086,459.07	\$4,853,070.76	\$9,582,396.71

REVENUES	2025 BUDGETED	2025 YTD ACTUAL	2024 Prior Year Totals
	\$7,862,069.39	\$2,130,042.82	\$6,065,684.31

Note: We are currently working on closing July billing for the Homecare. All grants have been billed for the second quarter.

**Warren County Health Services
Salaries Comparison
2025 v 2024**

Category	YTD	YTD	YTD 25v24	% Change	Total Budget	Total Actual
	2025	2024			2025	2024
Salaries of All Depts	\$1,463,062.06	\$1,388,192.97	\$74,869.09	5.39%	\$2,702,369.00	\$2,519,379.06
Regular Salaries	\$32,849.83	\$39,822.23	(\$6,972.40)	-17.51%	\$95,700.00	\$67,733.16
Overtime Salaries	\$76,550.63	\$97,449.14	(\$20,898.51)	-21.45%	\$260,343.00	\$149,849.59
Part Time Salaries	<u>\$1,572,462.52</u>	<u>\$1,525,464.34</u>	<u>\$46,998.18</u>	<u>3.08%</u>	<u>\$3,058,412.00</u>	<u>\$2,736,961.81</u>
TOTALS						
Current YTD Salary to Total Budget	51.41%	55.74%				

Source: Detail G/L report for all Salary Category from 1/1/25-7/27/25 payroll dates (to 7/28/24 for 2024). General Ledger as of 8/5 for 2024 and 2025
 Total salaries are \$46,998.18 or 3.08% over 2024 Salaries. Salaries reflect in 2025 the Union Negotiated Rate increases effective January 1, 2025. Salaries are 51.41% of this
 budget, while at this time last year was 55.74% of total final amounts. Clinic times have decreased in both years. Public Health will still need to be available to follow up on concerns
 re Community related to Covid Activities. Public Health is currently doing Immunization, Rabies and Flu clinics as needed.

ATTACHMENT #2

Warren County Health Services
 Revenue and Expense Comparison 2025 vs 2024
 as of 8/5/25

EXPENSES	2025 YTD Actual as of 8/5/25 G/L	2024 YTD as of 8/5/24 G/L	Variance
Salaries - Regular	\$1,463,062.06	\$1,388,192.97	\$74,869.09
Salaries - Overtime	\$32,849.83	\$39,822.23	(\$6,972.40)
Salaries - Part Time	\$76,550.63	\$97,449.14	(\$20,898.51)
100's PERSONAL SERVICES	\$1,572,462.52	\$1,525,464.34	\$46,998.18
200's EQUIPMENT	\$80,667.89	\$35,008.24	\$45,659.65
400's CONTRACTUAL	\$2,491,157.91	\$2,554,236.37	(\$63,078.46)
800's EMPLOYEE BENEFITS	\$708,782.44	\$644,005.64	\$64,776.80
TOTALS	\$4,853,070.76	\$4,758,714.59	\$94,356.17

REVENUES	2025 YTD ACTUAL	2024	Variance
	\$2,130,042.82	\$1,864,798.55	\$265,244.27

Comments:

Salaries: (please see previous page) overall are \$46,998.18 or 3.08% above 2024 as of the 7/27/25 payroll. Salaries for 2025 are 51.41% of the budget, while was 55.74% of total actual last year. Part time/Per Diem and Overtime Salaries for 2025 YTD are below 2024. Few Staff are being utilized now even though COVID still remains in the community. Our Staff in Public Health still need to be utilized for issues that need to continually be addressed and followed up by our staff and staffing for Clinics are used as needed throughout the year.

Equipment: Year to date for 2025 includes Phase 1 of furniture purchased for the Public Health Department with the Infrastructure Grant which totaled \$54,939.91. Other larger purchases include a vehicle for \$23,175 and Car Seats purchased by the Child Passenger Car Seat grant for \$1,218.97. While at this time 2024, a vehicle was purchased for \$26,673.85 along with Infrastructure Grant purchases of \$4,708.

Contractual Expenses: At this time, Contractual Expenses are slightly below 2024. Again, this is primarily due to the timing of our Preschool Program and Early Intervention vouchers that are not received and posted YTD July.

Employee Benefits/Fringe: Employee benefits are over 2024 by \$64,776.80 . This is primarily related to those fringe expenses related to increases in Salary and Health Benefits.

Revenues: Revenues for 2025 are above 2024 due to the fact 2024 did not reflect July YTD yet. All Grants for the 2nd quarter have been billed.

Warren County Health Services
Patient Referrals/SOC (May or May not have become Patients)
CHHA Division

CATEGORY	01/2024	02/2024	03/2024	04/2024	05/2024	06/2024	07/2024	08/2024	09/2024	10/2024	11/2024	12/2024	
SN Referral/SOC	33	25	32	24	26	37	32	27	29	33	29	22	
PRI	0	0	0	0	0	0	0	0	0	0	0	0	
SN Referral/SOC per month	33	25	32	24	26	37	32	27	29	33	29	22	
PT Referral/SOC	9	12	8	13	9	17	10	16	11	14	6	5	
SN and PT Referral/SOC per month	42	37	40	37	35	54	42	43	40	47	35	27	479

CATEGORY	01/2025	02/2025	03/2025	04/2025	05/2025	06/2025	07/2025	08/2025	09/2025	10/2025	11/2025	12/2025	
SN Referral/SOC	25	29	35	21	26	21	39						
PRI	0	0	0	0	0	0	0						
SN Referral/SOC per month	25	29	35	21	26	21	39	0	0	0	0	0	
PT Referral/SOC	11	6	7	11	8	11	6						
SN and PT Referral/SOC per month	36	35	42	32	34	32	45	0	0	0	0	0	256
24 vs 25 (%)	-14%	-5%	5%	-14%	-3%	-41%	7%						

VISITS	01/2024	02/2024	03/2024	04/2024	05/2024	06/2024	07/2024	08/2024	09/2024	10/2024	11/2024	12/2024	
SN visits	253	262	282	279	263	318	371	347	311	367	362	304	
LPN visits	0	0	0	0	0	0	0	0	0	0	0	0	
PT visits	212	239	242	258	234	237	275	217	204	240	199	159	
OT visits	12	18	20	15	18	14	22	22	9	16	16	13	
Speech visits	2	0	0	4	10	34	36	23	34	24	10	1	
Total visits per month	479	519	544	556	525	603	704	609	558	647	587	477	

VISITS	01/2025	02/2025	03/2025	04/2025	05/2025	06/2025	07/2025	08/2025	09/2025	10/2025	11/2025	12/2025	
SN visits	275	243	396	407	314	308	376						
LPN visits	0	0	0	0	0	0	0						
PT visits	184	165	170	161	148	170	182						
OT visits	9	7	12	10	10	7	11						
Speech visits	0	5	17	12	5	7	15						
Total visits per month	468	420	595	590	477	492	584	0	0	0	0	0	
24 VS 25 (%)	-2%	-19%	9%	6%	-9%	-18%	-17%						

Numbers current as of 8/5/2025

**Warren County Health Services
Patient Served by Town
CHHA Division**

Town	01/2024	02/2024	03/2024	04/2024	05/2024	06/2024	07/2024	08/2024	09/2024	10/2024	11/2024	12/2024
Adirondack	0	1	1	1	1	3	3	0	0	0	2	1
Athol	0	0	1	1	0	0	0	0	1	1	0	0
Bakers Mills	0	0	0	0	0	0	0	0	0	0	0	0
Bolton Landing	2	1	1	1	2	3	3	1	3	4	2	1
Brant Lake	0	1	2	2	1	2	3	2	3	4	3	2
Chestertown	7	5	6	6	4	1	5	5	6	5	5	3
Cleverdale	0	0	0	2	1	1	0	0	0	0	0	0
Diamond Point	1	2	2	2	1	0	1	2	0	0	1	1
Glens Falls	22	25	18	23	20	19	21	20	20	25	25	17
Hague	1	1	1	0	1	3	2	2	1	2	2	1
Johnsburg	1	0	0	1	1	1	0	0	0	1	2	4
Kattskill Bay	1	0	0	0	0	0	0	0	1	1	0	0
Lake George	7	9	16	13	6	7	8	2	4	8	6	5
Lake Luzerne	4	4	3	1	0	5	5	3	5	3	3	2
North Creek	3	2	1	1	4	3	3	4	3	4	4	2
North River	1	0	1	0	0	0	0	0	0	0	0	0
Olmstedville	0	0	0	1	1	1	0	0	0	0	0	0
Pottersville	1	1	1	1	1	2	3	2	2	5	3	3
Queensbury	37	30	45	39	40	44	55	49	38	34	36	40
Riparius	0	0	0	0	0	0	0	0	0	0	0	0
Silver Bay	0	0	0	0	0	1	1	0	0	1	1	0
Stony Creek	1	1	1	1	1	1	0	0	0	1	2	4
Warrensburg	9	11	8	7	9	14	11	7	13	17	12	7
Wevertown	2	2	2	3	2	1	1	1	2	2	3	3
Total	100	96	110	106	96	112	125	100	102	118	112	96

Town	01/2025	02/2025	03/2025	04/2025	05/2025	06/2025	07/2025	08/2025	09/2025	10/2025	11/2025	12/2025
Adirondack	1	0	0	1	1	1	2					
Athol	2	0	1	1	0	0	0					
Bakers Mills	0	0	1	0	0	1	2					
Bolton Landing	1	3	4	6	4	7	2					
Brant Lake	1	0	1	2	2	2	4					
Chestertown	2	3	5	4	7	6	5					
Cleverdale	0	0	0	0	0	0	0					
Diamond Point	1	0	2	2	0	0	1					
Glens Falls	14	17	20	22	12	11	17					
Hague	0	0	1	2	2	2	1					
Johnsburg	3	1	1	1	1	1	3					
Kattskill Bay	0	0	0	0	0	0	0					
Lake George	4	6	5	5	7	11	9					
Lake Luzerne	1	2	5	3	3	4	4					
North Creek	2	2	4	2	2	2	4					
North River	0	0	0	1	2	2	2					
Olmstedville	0	0	0	0	0	0	0					
Pottersville	2	4	4	3	3	2	3					
Queensbury	46	40	43	41	36	32	33					
Riparius	0	1	1	0	0	0	0					
Silver Bay	0	0	1	1	0	0	0					
Stony Creek	3	2	0	2	2	1	2					
Warrensburg	9	9	13	12	8	7	7					
Wevertown	1	0	1	2	4	4	6					
Total	93	90	113	113	96	96	107	0	0	0	0	0

Attachment 4B

BT ACTIVITY SHEET
BP2 (new) 7/1/25 – 6/30/2026

Page 1

7/1		New Grant Year begins (should be noted that no official grant numbers have been released as of July 3 rd , 2025 so the full award amount is not known) Anticipate flat or possible reduction of funding due to changes at the federal level.		
7/8	Virtual	Month EPR Coordinator's Meeting	Don Stack	Networking
7/30	In-Person	Quarterly EPR/LEPC Committee Meeting	Dan Durkee/ Don Stack	Planning/Networking
8/12	Virtual	Monthly EPR Coordinators Meeting	Dan Durkee/Don Stack	Planning/Networking

Warren County Public Health Rabies Program July 2025

Town	Different Address Owner/Victim <small>*Follow up by Town ACO</small>				Same Address Owner/Victim <small>* Follow up by Public Health</small>				Out of Town Owner <small>*Follow Up by Public Health</small>				Strays or Unknown Owner <small>Follow Up by Public Health</small> <ul style="list-style-type: none"> • Vet's Office • Victim Offered Rabies PEP • Euthanized and tested 			
	Cats		Dogs		Cats		Dogs		Cats		Dogs		Vet	Treated with PEP	Refused PEP	Euthanized & Tested
	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD				
Bolton															1	
Chester																
Glens Falls							2	2								
Hague																
Horicon																
Johnsburg			1													
Lake George			1				1						1			
Lake Luzerne																
Queensbury			2	1	1		2	2				1	1			
Stony Creek																
Thurman																
Warrensburg			1	1											1	
Totals																

*UTD- Up to date

*PEP- Post exposure prophylaxis

Total Bites for this month – 22

Specimens tested for rabies this month – 7 (1 dog, 1 raccoon, 5 bats)

Positive specimens for rabies – 1 (raccoon in WBG)

People pre-approved for rabies post exposure treatment – 20 (2 declined)

Rabies Vaccination Clinics: August 9th Chestertown, September 13th Queensbury, October 18th Queensbury

Warren County Public Health



2025 Rabies Vaccination Clinics

Saturday	April 26 th	Queensbury Community Center 742 Bay Road	10:00 - Noon
Saturday	May 17 th	Chester Fire House State Route 8	10:00 - Noon
Saturday	July 12 th	Queensbury Community Center 742 Bay Road	10:00 - Noon
Saturday	August 9 th	Chester Fire House State Route 8	10:00 - Noon
Saturday	September 13 th	Queensbury Community Center 742 Bay Road	10:00 - Noon
Saturday	October 18 th	Queensbury Community Center 742 Bay Road	10:00 - Noon



Call with questions to
Warren County Public Health
518-761-6580



Pets must be 3 months of age to receive their first immunization, which will afford them protection for one year. The next shot (booster) will afford protection for 3 years and is required one year was given. From then on, every three years a booster should be given to protect your pet. Both initial and booster shots will be given at all clinics scheduled by Warren County Public Health.

A \$10.00 donation is requested for each pet.
No one is turned away due to financial hardship.

Protect your Pets





PROTECT YOURSELF AND YOUR FAMILY FROM RABIES EXPOSURE



What is rabies?

Rabies is a virus that affects the brain and nerves in mammals.

How is rabies spread?

The rabies virus is spread through the saliva of a rabid animal usually because a rabid animal bites another person or animal. The virus may also get into the body through open cuts or wounds, or through eyes, nose, or mouth.

What animals can spread rabies?

Rabies is spread mostly by wild animals. In the United States rabies is usually found in raccoons, skunks, foxes, coyotes, and bats. Domestic animals and farm animals can get rabies from wild animals. This is why it's so important to vaccinate pets and livestock. These are the animals that people are around the most. Pets and stray animals can be the link between wild animals and people. Any mammal can get rabies. Although it is possible for rodents to get the disease, animals like mice, rats, and squirrels almost never carry rabies.

How can I tell if an animal has rabies?

You can't tell if an animal has rabies. When an animal is sick with rabies, it may behave strangely, but a rabid animal may also appear healthy or even tame. The only way to tell if an animal has rabies is by testing it in a laboratory, or for some pets and livestock, by a quarantine to see if rabies develops.

What can I do to prevent rabies?

- Vaccinate your pets!
- Do not attempt to stop fights between your pet and a wild animal.
- Do not feed or handle wild animals. Teach children that although a baby skunk or raccoon may look cute and friendly, it can be very dangerous.
- Do not feed or touch stray animals and avoid all sick, strange-acting, even friendly animals.
- Cover your garbage cans and don't leave pets' food outside where it can attract wild animals.
- Do not keep wild animals as pets. Not only is this dangerous for you and the animal, it's against the law.
- Do not touch or pick up dead animals.
- Leave bats alone.
- Never handle a bat, especially with bare hands. Use thick gloves, tongs, or a shovel to remove a dead bat, or call in bat removal experts. Don't crush the bat with a tennis racquet or other object.
- Do not let your pet play with bats.
- Report dead bats to Warren County Public Health office.
- Keep bats out of the house or other buildings by closing or covering the attic or other dark sheltered areas. Put screens on windows.

What should I do if my pet or I am exposed to an animal that might have rabies?

If you have been bitten, or exposed to an animal's saliva:

- Wash the wound right away with soap and water for ten minutes.
- Call Warren County Public Health office.
- Get a description of the animal that bit you.

If your pet has been bitten, or exposed to an animal's saliva:

- Try to find out what type of animal bit your pet. **Do not touch the attacking animal.**
- Use gloves or a hose to wash your pet's wound. **Do not touch your pet with your bare hands.** There may be saliva from the rabid animal still on your pet even if you don't see a bite or wound.
- Call your veterinarian.
- Call Warren County Public Health office. He or she will know the right steps to protect you and your pet.

What about bats and rabies?

Bats are carriers of rabies and their bite may be too small to notice. In fact, people sleeping in the same room where a bat is found, or children who have been alone in a room with a bat, should contact Warren County Public Health office.

What do I do if I find a bat in my house?

- Close the windows, closet doors, and the door to the room.
- Turn on the lights if the room is dark and wait for the bat to land.
- Wear thick gloves and cover the bat with a coffee can or other hard container. It may be necessary to use a fly swatter or tennis racquet to stop the bat and knock it to the floor.
- Slide a piece of cardboard under the can trapping the bat.
- Tape the cardboard tightly to can.
- Contact your County Public Health office to determine if the bat needs to be tested.

Any live or dead bat that may have had contact with a person should be captured and reported to Warren County Public Health office @ 518-761-6580.

Website: www.warrencountyny.gov/healthservices



WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HEALTH SERVICES

DATE: AUGUST 19, 2025

COMMITTEE MEMBERS PRESENT:

SUPERVISORS STRAINER
RUNYON
GILLIGAN
BRUNO
PATCHETT
WILD
THOMAS

OTHERS PRESENT:

ROB YORK, DIRECTOR, OFFICE OF COMMUNITY SERVICES
REPRESENTING THE DEPARTMENT OF PUBLIC HEALTH:
GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES
TAWN DRISCOLL, FISCAL MANAGER
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISORS CROCITTO
DRISCOLL
MERLINO
TURNER
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
CHRISTINE NORTON, COUNTY TREASURER
LESLIE LOVELACE, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the August 19, 2025 meeting of the Health Services Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - https://www.youtube.com/watch?v=Ju6HKvSo_xM

Mr. Strainer called the meeting of the Health Services Committee to order at 9:15 a.m.

Motion was made by Mr. Bruno, seconded by Ms. Gilligan and carried by a unanimous vote of those present (*Ms. Runyon absent*) to approve the minutes from the previous Health Services Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Office of Community Services and Health Services meeting agendas were distributed; copies of the agendas are on file with the meeting minutes.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

The Committee began with a review of the Action Agenda/New Business Items portion of the Office of Community Services agenda, which included the following requests:

1. To authorize new contracts to implement projects and services to address the impacts of the opioid epidemic in Warren County in an amount not to exceed those provided in agenda attachment for a term commencing September 19, 2025 and terminating December 31, 2026.

Motion was made by Mr. Bruno, seconded by Ms. Gilligan and carried by a unanimous vote of those present (*Ms. Runyon absent*) to approve the request as outlined above and the necessary resolution was authorized for the September 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To amend the County Budget in the amount of \$126,695 to allow pass-through of 100% State Aid funding from New York State Office of Mental Health and New York State Office of Addiction Services and Supports for Cost of Living Adjustments (*COLA*) for contracted provider agencies.

Motion was made by Mr. Patchett, seconded by Ms. Gilligan and carried by a unanimous vote of those present (*Ms. Runyon absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

The agenda review skipped ahead to the discussion Items section of the agenda which included review of the following item:

1. 2025 Court-Ordered CPL 730 Competency-Related Expenses Report (Q1 and Q2).

Returning to Action Item 3, the following request was presented:

3. To appropriate funds in the amount of \$500,000 from Budget Code A909.00, *General Fund Unappropriated Surplus*, to Budget Code A.4390 435, *Psychiatric Expense/Criminal*, to cover court-ordered NYS CPL 730 competency examination and restoration expenses throughout the remainder of the year.

Motion was made by Mr. Wild and seconded by Mr. Patchett to approve the request as presented. Larry Elmen, *County Attorney*, explained the purpose of the court-ordered NYS CPL 730 competency examination and restoration services and apprised NYSAC (*New York State Association of Counties*), the Public Defender, District Attorney and the Treasurer had all been advocating for changes due to the financial burden falling on the County resulting from New York State discontinuing funding two years ago. Following discussion, Mr. Strainer called the question and the motion was carried by a unanimous vote of those present (*Ms. Runyon absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

Privilege of the floor was offered for public comments:

Christine Norton, *County Treasurer*, reiterated what Mr. Elmen stated with regard to addressing the ongoing financial burden and changes being sought to achieve transparency for the NYS CPL 730 competency examination and restoration services.

There being no further Office for Community Services business to discuss, Committee commenced with review of the Health Services agenda, which included a request to authorize a transfer of funds totaling \$17,569 amongst various budget codes to cover salary/fringe benefits.

Motion was made by Mr. Bruno and seconded by Ms. Gilligan to approve the request as presented; following discussion, Mr. Strainer called the question and the motion was carried by a unanimous vote of those present (*Ms. Runyon absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items portion of the agenda proceeded with an overview of the following documents included in the agenda packet:

- Report of Revenues and Expenditures for 2025;
- Revenue and Expense Comparison Report for 2024 vs 2025;

Ms. Runyon entered the meeting at 9:41 a.m.

- Status of Referrals;
- Emergency Response and Preparedness; and
- Rabies Program Report.

Ginelle Jones, *Director, Public Health/Patient Services*, informed the Committee a Rabies Clinic would be held on September 13th at the Queensbury Community Center from 10:00 a.m. - 12:00 p.m and Car Seat Safety Checks would be held on August 26th from 10:00 a.m. - 1:00 p.m. at the Chestertown Volunteer Fire Station, and on August 27th from 1:00 p.m. - 4:00 p.m. at the Warrensburg Fire Station.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

There being no further business to come before the Health Services Committee, on motion made by Mr. Bruno, seconded by Ms. Gilligan and carried unanimously, Mr. Strainer adjourned the meeting at 9:42 a.m.

Respectfully submitted,
Leslie Lovelace, Legislative Office Specialist