

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: JANUARY 21, 2025

COMMITTEE MEMBERS PRESENT:

SUPERVISORS DRISCOLL
BRUNO
PATCHETT
TURNER
STRAINER
RUNYON

COMMITTEE MEMBER ABSENT:

SUPERVISOR WILD

OTHERS PRESENT:

REPRESENTING WARREN COUNTY YOUTH BUREAU
SUSAN MOWERY, DIRECTOR
SHAUN ETU, ASSISTANT DIRECTOR
AMY McBYRNE, DIRECTOR, COUNTRYSIDE ADULT HOME
REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:
CHRISTINA MASTRIANNI, COMMISSIONER
JULIE MONTERO, FISCAL MANAGER
JILL MAMMONE, PRINCIPAL ACCOUNT CLERK
JOHN TAFLAN, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS CROCITTO
GILLIGAN
ETU
MERLINO
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
CHRISTINE NORTON, COUNTY TREASURER
GINA MINTZER, EXECUTIVE DIRECTOR, LAKE GEORGE CHAMBER OF
COMMERCE & CVB
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the January 21, 2025 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=xEffudayLZo>

Mr. Driscoll called the meeting of the Human Services Committee to order at 10:42 a.m.

Copies of the Warren County Youth Bureau; Countryside Adult Home and Department of Social Services agendas were distributed; copies of the agendas are on file with the minutes.

Motion was made by Ms. Turner, seconded by Mr. Patchett and carried by a unanimous vote of those present (*Mr. Wild absent*) to approve the minutes of the previous Human Services Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

The meeting commenced with review of the Youth Bureau agenda with the Action Agenda/New Business Items which consisted of a request to appoint/re-appoint members to the Warren County Youth Board as listed in the agenda attachment, for a three year term commencing 1/1/25 and terminating 12/31/27. Committee was asked to appoint Jack Sweet for the same term as he was mistakenly omitted from the attachment.

Motion was made by Ms. Runyon, seconded by Ms. Turner and carried by a unanimous vote of those present (*Mr. Wild absent*) to approve the request as outlined above, including the appointment of Jack Sweet, and the necessary resolution was authorized for the February 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further Warren County Youth Bureau business to discuss, review of the Countryside Adult Home agenda

commenced with a request for a transfer of funds in the amount of \$30,000 from Budget Code A.6030 110, *Full-Time Salaries*, to Budget Code A.6030 130, *Part-Time Salaries*, to cover disability costs.

Motion was made by Mr. Strainer, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Mr. Wild absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.* Following the vote on this motion, Committee was advised no action was necessary on this item as 2024 Budget salary codes were now closed.

No update was provided for the Discussion Items portion of the agenda with the following items.

1. Census.
2. Overtime Report.

There being no further Countryside Adult Home to discuss, review of the Department of Social Services agenda commenced with the Action Agenda/New Business Items with the following requests:

1. To amend the 2025 Warren County Budget in the amount of \$197,867 to reflect receipt of funding from New York State Office of Temporary and Disability Services for Code Blue.
2. To amend the 2025 Warren County Budget in the amount of \$46,509 to reflect receipt of grant funding from New York State Office of Temporary and Disability Services for the New York State Shelter Arrears Eviction Foreclosure Program.
3. To amend the 2025 Warren County Budget in the amount of \$82,693 to reflect receipt of grant funding from New York State Office of Temporary and Disability Services for TANF (*Temporary Assistance for Needy Families*) Program.
4. To amend the 2025 Warren County Budget in the amount of \$20,000 to reflect receipt of grant funding from New York State Office of Children and Family Services for the purpose of improving services for families and infants affected by substance use disorders.
5. To amend the 2025 Warren County Budget in the amount of \$30,000 to reflect receipt of grant funding from New York State Office of Children and Family Services for Municipal Safe Harbor funding for the purpose of supporting youth identified as trafficked, sexually exploited, or at risk up to age 21.

Motion was made by Mr. Strainer, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Mr. Wild absent*) to approve the requests as outlined above and refer same to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

6. For a transfer of funds totaling \$253,995 amongst various budget codes to cover costs through the end of the year. This item was withdrawn and no action taken.
7. To renew the Memorandum of Understanding with the Warren County Sheriff's Office in an amount not to exceed \$122,921 over the term commencing January, 1 2025 and terminating December 31, 2025 to provide security services at the Human Services Building.
8. To renew the Memorandum of Understanding with the Warren County Sheriff's Office in an amount not to exceed \$37,000 over the term commencing January, 1 2025 and terminating December 31, 2025 to provide fraud investigative services for the Department of Social Services.
9. To renew the Memorandum of Understanding with the Warren County Information Technology Department in an amount not to exceed \$75,000 over the term commencing January 1, 2025 and terminating December 31, 2025 to provide technology services for the Department of Social Services.

Motion was made by Mr. Bruno, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Mr. Wild absent*) to approve the requests as outlined above and the necessary resolutions were authorized for the February 21st Board meeting. *Copies of the resolution request forms are on file with the minutes.*

A review of the Discussion Items portion of the agenda proceeded with an overview of the following documents in the following order that were included in the agenda packet:

2. Monthly Reports: Revenue, Expenditures and Overtime.
1. Commissioner's Report of activities & updates. Well wishes were given to Julie Montero, *Fiscal Manager*, who was retiring and Jill Mammone, *Principal Account Clerk*, who would replace Ms. Montero upon her retirement as introduced.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

As there was no further business to come before the Human Services Committee, on motion made by Mr. Bruno, seconded by Ms. Runyon, Mr. Driscoll declared the meeting adjourned at 10:59 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist