

Human Services Committee
Warren County Department of Social Services

COMMITTEE MEETING AGENDA

January 21, 2025

Committee Members: Supervisors DRISCOLL, Bruno, Patchett, Turner, Wild, Strainer and Runyon.

Chair of the Board shall serve as an Ex-Officio member when needed in accordance with the Section C(4) of the Rules of the Board.

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:

1. Request:

Request to Amend the County Budget to increase revenues and appropriations in the amount of \$197,867, to reflect the receipt of the Code Blue Budget Allocations for 2024-2025, from the New York State Office of Temporary & Disability Assistance (NYS OTDA), which provides emergency measures for people experiencing homelessness during inclement weather. Expenses to be reimbursed 100% by the State.

Rationale: Reference: Local Commissioner's Memorandum 24-LCM-13. This enables Warren County to continue the agreement with The Open Door Mission.

Attachment #1

2. Request:

Request to Amend the County Budget to increase revenues and appropriations in the amount of \$46,509, to reflect the receipt of funding from NYS OTDA, for the New York State Shelter Arrears Eviction Forestallment (SAEF) Program, to assist families facing eviction, for the 2024-2025 Fiscal Year. Expenses to be reimbursed 100% by the State.

Rationale: Reference: Local Commissioner's Memorandum 24-LCM-12. This enables Warren County to provide assistance to eligible households.

Attachment #2

3. Request:

Request to Amend the County Budget to increase revenues and appropriations in the amount of \$82,693, to reflect the receipt of TANF (Temporary Assistance for Needy Families) funding from NYS OTDA, for Employment and Income Support Programs, for the period January 1, 2025 through June 30, 2025.

Rationale: Reference: Local Commissioner's Memorandum 24-LCM-07. The Family Centered Services initiative, TANF allocation is to provide more intensive case management services for families with complex needs. The case management services provide a range of services to assist families in achieving financial stability and well-being, including stable housing.

Attachment #3

4. Request:

Request to Amend the County Budget to increase revenues and appropriations, in the amount of \$20,000, to reflect receipt of an additional allocation from the New York State Office of Children & Family Services (NYS OCFS) as part of the Federal Child Abuse Prevention & Treatment Act (CAPTA), and the Comprehensive Addiction & Recovery Act (CARA) Grants, to improve services for families and infants affected by substance use disorders, for State Fiscal Year 2025. (Note: Allocation of \$50,000 was included in the 2025 Budget; this additional amount results in a total of \$70,000).

Rationale: Reference: Local Commissioner's Memorandum 24-OCFS-LCM-27. This enables Warren County to continue the agreement with Baywood and provide essential services.

Attachment #4

5. Request:

Request to Amend the County Budget to increase revenues and appropriations in the amount of \$30,000, to reflect the receipt of funds from the New York State Office of Children & Family Services (NYS OCFS) as part of the Municipal Safe Harbour funding, which are intended to support all youth identified as trafficked, sexually exploited, or at risk up to the age of 21, for Program Year 2025.

Rationale: Reference: Local Commissioner's Memorandum 24-OCFS-LCM-23. This enables Warren County to continue the agreement with Wait House and provide essential services.

Attachment #5

6. Request:

Request for Transfer of Funds: From Salaries-Regular, to Hospitalization (\$3,575), Health Insurance Cost Reimbursement (\$420) and Home Relief (\$250,000), as outline on the attached request, to cover costs through year-end.

Rationale: To cover expenditures through year-end 2024.

Attachment #6

7. Request: Total Amounts for the following 3 MOU's were included in the 2025 Approved Budget.

Request to Renew/Continue the Memorandum of Understanding (MOU) between the Department of Social Services and the Warren County Sheriff's Office, for Security Services, for the term commencing January 1, 2025 and terminating December 31, 2025, for a total amount of \$122,921 which reflects an increase over the prior year.

Rationale: The Warren County Sheriff's Office holds the requisite authority and expertise to provide these services.

Attachment #7

8. Request:

Request to Renew/Continue the Memorandum of Understanding (MOU) between the Department of Social Services and the Warren County Sheriff's Office, for Fraud Investigative Services, for the term commencing January 1, 2025 and terminating December 31, 2025, for a total amount of \$37,000 with no change from the prior year.

Rationale: The Warren County Sheriff's Office holds the requisite authority and expertise to provide these services.

Attachment #8

9. Request:

Request to Renew/Continue the Memorandum of Understanding (MOU) between the Department of Social Services and the Warren County Information Technology Office, for Computer Support Services, for the term commencing January 1, 2025 and terminating December 31, 2025, for a total amount of \$ 75,000.

Rationale: The Warren County Information Technology Department holds the requisite authority and expertise to provide these services.

Attachment #9

V. Discussion Items:

1. Christina Mastrianni, Commissioner
-Commissioner's Report of Activities & Updates;
(Previously submitted and distributed by Committee Chairman Driscoll)
2. Julie Montero, outgoing Fiscal Manager, Jill Mammone, incoming Fiscal Manager
-Monthly Reports: Revenue, Expenditures and Overtime.

Attachment #10

VI. Referrals/Pending Items: NONE

VII. Privilege of the Floor and public comment

VII. Motion to Adjourn

ATTACHMENTS:

1. Request to Amend Budget- Code Blue Allocation
2. Request to Amend Budget-SAEF Program
3. Request to Amend Budget-Family Centered Case Management
4. Request to Amend Budget-CAPTA-CARA
5. Request to Amend Budget-Safe Harbour
6. Request to Transfer Funds
7. Request to Renew MOU-Sheriff- Security HSB
8. Request to Renew MOU-Sheriff-Fraud
9. Request to Renew MOU-IT
10. Monthly Fiscal Reports and Overtime

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Social Services

DATE: 1/6/2025

- (a) Purpose of Amendment: **To increase expenses and revenue based on approval of Code Blue budget from NYS OTDA (24-LCM-13), expenses to be reimbursed 100%**

- (b) Appropriation Code, Object Code, Full Title and Amount:
A.6010 470 Contracts \$197,867 - program runs October 2024- September 2025, this reflects 2025 portion.

- (c) Revenue Code (with title), and Amount: **A.6010 3610 State Aid Admin \$197,867**



Code Blue
8197, 867

KATHY HOCHUL
Governor
BARBARA C. GUINN
Commissioner
RAJNI CHAWLA
Executive Deputy Commissioner

Local Commissioners Memorandum

Section 1

Transmittal:	24-LCM-13
To:	Social Services District Commissioners
Issuing Division/Office:	Division of Housing and Refugee Services
Date:	October 11, 2024
Subject:	Code Blue Allocations
Contact Person(s):	Heather Diamond; (518) 473-3262; heather.diamond@otda.ny.gov
Attachments:	Code Blue Attachment 1 - Funding Allocations Code Blue Attachment 2 - Claiming Instructions Code Blue Attachment 3 - Code Blue Annual Report

Section 2

I. Purpose

This Local Commissioners Memorandum informs social services districts (districts) of their Code Blue Allocations and Code Blue reporting and monitoring requirements. The SFY 2024-25 New York State Budget appropriated \$20 million for district costs related to implementing emergency measures for the homeless during inclement winter weather (Code Blue). This funding is to be allocated to districts according to a methodology developed by the Office of Temporary and Disability Assistance (OTDA) and approved by the Division of Budget. This LCM provides those allocations, which are based on approved 2023-24 Code Blue plans, reporting, and historical district claiming.

II. Background

Per 18 NYCRR § 304.1, a Code Blue alert must be called when temperatures are expected to fall below 32°F with wind chill for at least two consecutive hours, based on the local forecast issued by the National Weather Service (<http://forecast.weather.gov/>) for the city, town or village within the district that is known to have the largest population of unsheltered homeless persons. When possible, the decision to declare a Code Blue alert should be made by 5:00 p.m. each day. The Code Blue should remain in effect until the temperature rises above 32°F with wind chill, but at least until 7:00 a.m. the next morning.

Code Blue reimbursement is for essential, additional costs that are directly related to the requirements of the Code Blue regulation to provide shelter during inclement weather. Only essential expenditures for services not previously funded prior to the regulations that are directly related to the regulation will be eligible for reimbursement.



**Office of Temporary
and Disability Assistance**

10/11 - 12/31/24
1/1 - 9/30

Allocation = 353,000
2024 = 155,133
2025 = 197,867

KATHY HOCHUL
Governor

BARBARA C. GUINN
Commissioner

RAJNI CHAWLA
Executive Deputy Commissioner

Code Blue

Funding Allocations

Attachment 1

Local Social Services District	Allocation
Albany	\$915,000
Allegany	\$274,000
Broome	\$848,796
Cattaraugus	\$414,000
Cayuga	\$191,169
Chautauqua	\$443,000
Chemung	\$356,807
Chenango	\$218,325
Clinton	\$307,555
Columbia	\$323,077
Cortland	\$323,648
Delaware	\$5,000
Dutchess	\$392,600
Erie	\$645,000
Essex	\$34,000
Franklin	\$60,000
Fulton	\$134,725
Genesee	\$23,579
Greene	\$24,000
Hamilton	\$1,000
Herkimer	\$132,430
Jefferson	\$414,311
Lewis	\$144,465
Livingston	\$300,000
Madison	\$32,000
Monroe	\$1,401,000
Montgomery	\$442,000
Nassau	\$527,995
New York City	\$430,567
Niagara	\$157,000

Local Social Services District	Allocation
Oneida	\$622,405
Onondaga	\$361,535
Ontario	\$62,000
Orange	\$386,000
Orleans	\$115,500
Oswego	\$126,893
Otsego	\$350,700
Putnam	\$213,822
Rensselaer	\$85,000
Rockland	\$470,402
Saratoga	\$426,000
Schenectady	\$601,300
Schoharie	\$421,026
Schuyler	\$179,000
Seneca	\$17,000
St. Lawrence	\$261,000
Steuben	\$435,000
Suffolk	\$330,750
Sullivan	\$267,291
Tioga	\$5,000
Tompkins	\$2,000,000
Ulster	\$966,000
Warren	\$353,000
Washington	\$386,281
Wayne	\$39,032
Westchester	\$460,014
Wyoming	\$10,000
Yates	\$131,000
TOTALS	\$20,000,000

CODE BLUE

10/24 - 9/25

\$ 353,000



Office of Temporary and Disability Assistance

KATHY HOCHUL
Governor

BARBARA C. GUINN
Commissioner

RAJNI CHAWLA
Executive Deputy Commissioner

Homelessness During Inclement Weather (Code Blue) Claiming Instructions

The expenditures for the adopted Regulation (§ 304.1 of 18 NYCRR) – Emergency Measures for the Homeless During Inclement Weather project should be claimed through the RF17 claim package for special project claiming. These costs are first identified as F17 functional costs and reported on the LDSS-923 “Cost Allocation Schedule of Payments Administrative Expenses Other Than Salaries” and the LDSS-2347 Schedule D “DSS Administrative Expenses Allocation and Distribution by Function and Program” in the F17 column in the RF2A claim package. After final accepting the RF2A claim package, the individual project costs should also be reported under the project label **Code Blue SFY2025** on the LDSS-4975A “RF17 Worksheet, Distribution of Allocated Costs to Other Reimbursable Programs.”

Salaries, fringe benefits, staff counts, and central services costs are directly entered on the LDSS-4975A “RF17 Worksheet, Distribution of Allocated Costs to Other Reimbursable Programs” while overhead costs are automatically brought over from the RF2A, Schedule D and distributed based upon the proportion of the number of staff assigned to this project. Employees not working all their time on **Code Blue SFY2025** must maintain time studies to support the salary and fringe benefit costs allocated to the program.

Non-salary administrative costs are reported with the appropriate object of expense code(s) on the LDSS-923B Summary-Administrative (page 1) “Schedule of Payments for Expenses Other Than Salaries for Other Reimbursable Programs.”

Program costs should be reported as object of expense code 37 - Special Project Program Expense on the LDSS-923B Summary-Program (page 2) “Schedule of Payments for Expenses Other Than Salaries for Other Reimbursable Programs.”

Total project costs should be reported on the LDSS-4975 “Monthly Statement of Special Project Claims Federal and State Aid (RF-17),” as 100% State Share excluding central services costs which are local share.

For each district, the expenditures reported for **Code Blue SFY2025** will be reimbursed by the State up to the amount of the district’s allocation.

To receive reimbursement, claims for expenditures of **Code Blue SFY2025** for the period October 1, 2024 through June 30, 2025 must be final accepted in the Automated Claiming System (ACS) by August 15, 2025.

Further instructions for completing time studies; LDSS-923, LDSS-923B and Schedule D; and RF17 claim package are found in Chapters 4, 7, and 18 respectively of the Fiscal Reference Manual (FRM) Volume 3. The FRMs are available on-line at <http://otda.state.ny.net/bfdm/finance/>.

Any claiming questions should be directed to:

Regions 1-5: Justin Gross (518) 474-7549 Fax: (518) 486-6350

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Social Services

DATE: 1/6/2025

- (a) Purpose of Amendment: **To increase expenses and revenue based on an allocation received by NYS OTDA, per 24-LCM-12. Expenses to be reimbursed 100%. This will provide shelter arrears assistance to eligible households.**

- (b) Appropriation Code, Object Code, Full Title and Amount: **A.6010 470
Contracts \$46,509**

- (c) Revenue Code (with title), and Amount:
A.6010 3610 State Aid Admin \$46,509



Office of Temporary and Disability Assistance

46,509 - all to 2025
Shelter - Arrears

KATHY HOCHUL
Governor

BARBARA C. GUINN
Commissioner

RAJNI CHAWLA
Executive Deputy Commissioner

Local Commissioners Memorandum

Section 1

Table with 2 columns: Field Name and Value. Fields include Transmittal, To, Issuing Division/Office, Date, Subject, Contact Person(s), and Attachments.

Section 2

I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to inform social services districts (districts) of the New York State Shelter Arrears Eviction Forestallment (SAEF) program and to provide 2024-2025 SAEF program allocations and general program guidance.

II. Background

The New York State Fiscal Year 2024-2025 Budget appropriated \$10 million to provide for services and expenses related to the payment of shelter arrears necessary to retain housing for certain households that are in receipt of or who would be eligible for ongoing or emergency Public Assistance (PA) pursuant to Social Services Law (SSL) §131-a.

To distribute these funds, the New York State Office of Temporary and Disability Assistance (OTDA) created the SAEF program to provide vital shelter arrears assistance to help eligible households retain permanent housing. Districts may choose to retain their allocation and use district mechanisms (e.g., direct administration or transfer of funds to county agencies) to operate this program, or may delegate the administration of this program, in full or in part, to another public agency, contractor or non-profit organization.

III. Program Implications

A. Program Activities and Services

District	2024-2025 Shelter Arrears Eviction Forestallment Program Allocations
Albany	\$549,520
Allegany	\$13,581
Broome	\$245,099
Cattaraugus	\$47,149
Cayuga	\$69,443
Chautauqua	\$86,739
Chemung	\$96,733
Chenango	\$20,628
Clinton	\$52,146
Columbia	\$30,109
Cortland	\$43,818
Delaware	\$17,425
Dutchess	\$265,086
Erie	\$1,540,922
Essex	\$13,069
Franklin	\$14,734
Fulton	\$57,271
Genesee	\$33,056
Greene	\$25,112
Hamilton	\$5,000
Herkimer	\$30,493
Jefferson	\$94,170
Lewis	\$5,000
Livingston	\$27,418
Madison	\$23,575
Monroe	\$1,065,471
Montgomery	\$43,690
Nassau	\$585,394
Niagara	\$225,625
Oneida	\$256,118
Onondaga	\$592,569
Ontario	\$79,821
Orange	\$298,783
Orleans	\$29,596
Oswego	\$90,967
Otsego	\$18,962
Putnam	\$13,837
Rensselaer	\$244,331
Rockland	\$132,351
Saratoga	\$171,172
Schenectady	\$250,480
Schoharie	\$7,303
Schuyler	\$5,000
Seneca	\$18,578
St. Lawrence	\$45,612
Steuben	\$46,893
Suffolk	\$884,561
Sullivan	\$95,067
Tioga	\$16,784
Tompkins	\$51,890
Ulster	\$116,464
Warren	\$46,509
Washington	\$33,440
Wayne	\$54,196
Westchester	\$1,059,193
Wyoming	\$7,047
Yates	\$5,000

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Social Services

DATE: 1/6/2025

- (a) Purpose of Amendment: **To increase expenses and revenue based on an allocation received by NYS OTDA (per attached letter, 24-LCM-07). 1/2 allocated to 2024, 1/2 allocated to Jan 1 - June 30, 2025 in the amount of \$82,693.**

- (b) Appropriation Code, Object Code, Full Title and Amount: **A.6010 470
Contracts \$82,693**

- (c) Revenue Code (with title), and Amount:
A.6010 3610 State Aid Admin \$82,693

Case Management

165,385

7/1/24 - 6/30/25



Office of Temporary and Disability Assistance

KATHY HOCHUL
Governor

BARBARA C. GUINN
Commissioner

RAJNI CHAWLA
Executive Deputy Commissioner

Local Commissioners Memorandum 2025 = 82,693

Section 1

Transmittal:	24-LCM-07
To:	Social Services District Commissioners
Issuing Division/Office:	Employment and Income Support Programs
Date:	July 16, 2024
Subject:	Allocations for SFY 2024-2025 Family-Centered Case Management Services
Contact Person(s):	Kyle Miller (Employment and Advancement Services): Kyle.Miller2@otda.ny.gov or (518) 473-1457
Attachments:	<u>Attachment A – 2024-2025 Family-Centered Services Allocations by District</u> <u>Attachment B – 2024-2025 Family-Centered Services Program Plan</u>

Section 2

I. Purpose

The New York State Fiscal Year 2024-2025 Budget appropriates \$17.2 million in Temporary Assistance for Needy Families (TANF) funds for social services districts (districts) to hire appropriately credentialed/experienced staff to provide case management services for families who are having difficulty stabilizing their households and transitioning toward greater financial security. The purpose of this Local Commissioners Memorandum (LCM) is to notify districts of their allocations, to provide general guidance for use of this funding, and to request that each district inform the Office of Temporary and Disability Assistance (OTDA) of their plans for administration of their allocations by no later than August 30, 2024. Each district is expected to ensure its use of these resources adheres to the guidelines established in this LCM, as expenditures deviating from these guidelines will not be reimbursed.

II. Background

Districts across New York State will benefit from additional staff and resources to support the needs of families whose circumstances require a more intensive level of case management and specialized services to achieve financial stability and well-being. The target population includes households with complex needs such as mental health conditions, developmental disabilities, substance use disorders, homelessness and/or those experiencing domestic violence.

The Family-Centered Services initiative provides funding intended to support hiring between 1 to 7 full-time credentialed or appropriately experienced staff per district to provide a range of case management services that could include but not be limited to in-depth assessments, crisis intervention, resource navigation, and peer supports to stabilize household conditions for TANF eligible families. The funding allocations which determine how many Family-Centered Services staff

2024-2025 Family Centered Case Management

Social Services District _____

Warren

Date: _____

8/25/2024

Budget Categories			
SALARY COSTS	TANF PROGRAM/NON-ADMINISTRATION COSTS	TANF ADMINISTRATION COSTS	TOTAL TANF COSTS
Salary Costs Total	\$ 62,565.00	\$ 4,192.00	\$ 66,757.00
Case Manager	\$ 62,565.00		\$ 62,565.00
Enter Position Title B			\$ -
Enter Position Title C			\$ -
Enter Position Title D			\$ -
Enter Position Title E			\$ -
Enter Position Title F			\$ -
Supervisor W & B		\$ 4,192.00	\$ 4,192.00
Fringe Benefits	\$ 26,983.00	\$ 1,860.00	\$ 28,843.00
Total Salary & Fringe Benefits	\$ 89,548.00	\$ 6,052.00	\$ 95,600.00
NON-SALARY COSTS			
Training/Travel	\$ 2,500.00		\$ 2,500.00
OH/Supplies	\$ 49,832.00		\$ 49,832.00
Equipment/Laptop	\$ 6,000.00		\$ 6,000.00
Centralized Costs		\$ 11,453.00	\$ 11,453.00
Total Non-Salary Expenses	\$ 58,332.00	\$ 11,453.00	\$ 69,785.00
Total Project Costs	\$ 147,880.00	\$ 17,505.00	\$ 165,385.00
Percentage	89%	11%	
Please Note Administration Costs Cannot exceed 15%			

Total 165,385

7/1 - 12/31/24 = 82,692

1/1 - 6/30/25 = 82,693

District	2024 Family Centered Services Allocation	Estimated Number of Staff Positions Based on Allocation
Albany	\$496,153	3
Allegany	\$165,385	1
Broome	\$496,153	3
Cattaraugus	\$330,769	2
Cayuga	\$330,769	2
Chautauqua	\$496,153	3
Chemung	\$165,385	1
Chenango	\$165,385	1
Clinton	\$165,385	1
Columbia	\$165,385	1
Cortland	\$165,385	1
Delaware	\$165,385	1
Dutchess	\$330,769	2
Erie	\$826,925	5
Essex	\$165,385	1
Franklin	\$165,385	1
Fulton	\$165,385	1
Genesee	\$165,385	1
Greene	\$165,385	1
Hamilton	\$165,385	1
Herkimer	\$165,385	1
Jefferson	\$165,385	1
Lewis	\$165,385	1
Livingston	\$165,385	1
Madison	\$165,385	1
Monroe	\$826,925	5
Montgomery	\$165,385	1
Nassau	\$661,537	4
New York City	\$1,157,687	7
Niagara	\$330,769	2
Oneida	\$496,153	3
Onondaga	\$661,537	4
Ontario	\$165,385	1
Orange	\$496,153	3
Orleans	\$165,385	1
Oswego	\$330,769	2
Otsego	\$165,385	1
Putnam	\$165,385	1
Rensselaer	\$330,769	2
Rockland	\$330,769	2
St. Lawrence	\$330,769	2
Saratoga	\$165,385	1
Schenectady	\$330,769	2
Schoharie	\$165,385	1
Schuyler	\$165,385	1
Seneca	\$165,385	1
Steuben	\$165,385	1
Suffolk	\$661,537	4
Sullivan	\$165,385	1
Tioga	\$165,385	1
Tompkins	\$165,385	1
Ulster	\$330,769	2
Warren	\$165,385	1
Washington	\$165,385	1
Wayne	\$165,385	1
Westchester	\$661,537	4
Wyoming	\$165,385	1
Yates	\$165,385	1
TOTAL	\$17,200,000	104

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Social Services

DATE: 1/6/2025

- (a) Purpose of Amendment: **To increase expenses and revenue based on allocation received from NYS OCFS (23-OCFS-LCM-27), money to be used to improve response to families and infants affected by substance use disorders. \$50,000 included with the 2025 budget, allocation increased to \$70,000.**

- (b) Appropriation Code, Object Code, Full Title and Amount: **A.6010 470 Contracts \$20,000**

- (c) Revenue Code (with title), and Amount: **A.6010 4610 Federal Aid Admin \$20,000**

Livingston	\$70,000	Warren	\$70,000
Madison	\$70,000	Washington	\$70,000
Monroe	\$90,000	Wayne	\$70,000
Montgomery	\$70,000	Westchester	\$90,000
Nassau	\$90,000	Wyoming	\$70,000
New York City	\$90,000	Yates	\$70,000
Niagara	\$70,000	Statewide Total	\$4,430,000

2025 CARA + 20,000

(\$50,000 already in 2025 Budget)



Office of Children and Family Services

Kathy Hochul
Governor

52 WASHINGTON STREET
RENSSELAER, NY 12144

DaMia Harris-Madden, Ed.D., MBA, M.S.
Commissioner

Local Commissioners Memorandum

Transmittal:	24-OCFS-LCM-27
To:	Local Departments of Social Services Commissioners
Issuing Division/Office:	Division of Child Welfare and Community Services
Date:	October 8, 2024
Subject:	CAPTA/CARA State Grant SFY2025
Contact Person(s):	See section V.
Attachments:	Attachment A: <i>SFY 2024-25 District Allocation Amounts</i> Attachment B: <i>Attestation of Use of CAPTA/CARA Funds</i> Attachment C: <i>CAPTA/CARA Grant for Plans of Safe Care Quarterly Report</i> Attachment D: <i>Attachment for U.S. Department of Health and Human Services Grants</i>

I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to advise local departments of social services (LDSSs) of the availability of federal Child Abuse Prevention and Treatment Act (CAPTA) Comprehensive Addiction and Recovery Act of 2016 (CARA) funds in the state fiscal year (SFY) 2024-25. The purpose of this funding is to help states improve their response to families and infants affected by substance use disorders (including alcohol and other substances). The New York State Office of Children and Family Services (OCFS) is making available to LDSSs \$4,430,000 of the federal CARA funds in this SFY. This LCM also provides information on each district's allocation, how districts may use the funds, and planning and claiming requirements.

OCFS has restructured the district's allocation amounts for (SFY) 2024-25, see Attachment A. OCFS increased the minimum allocations in 2024-25 to allow the LDSS to be more competitive in their hiring and contracting for these services. The minimum allocations were increased from \$50,000 to \$70,000. The maximum allocation r

↑
2024-25
?

II. Background

The Consolidated Appropriations Act for the appropriations act agreement improve their response to families and to prioritize the funds for the development substance-exposed infants, consistent with the requirement found in section 106(b)(2)(B)(iii) of CAPTA, as amended by CARA.

March 23, 2018. The committee report funding is intended to help states use disorders. States are required monitoring of plans of safe care for

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Social Services

DATE: 1/8/2025

- (a) Purpose of Amendment: **To increase expenses and revenue based on an allocation received by NYS OCFS (per attached letter, 24-OCFS-23). This is to provide Safe Harbor services & programs in response to child trafficking and exploitation.**

- (b) Appropriation Code, Object Code, Full Title and Amount: **A.6010 470 Contracts \$30,000**

- (c) Revenue Code (with title), and Amount: **A.6010 3610 State Aid Admin \$30,000**



Office of Children and Family Services

Kathy Hochul
Governor

52 WASHINGTON STREET
RENSSELAER, NY 12144

DaMia Harris-Madden, Ed.D., MBA, M.S.
Commissioner

Local Commissioners Memorandum

Transmittal:	24-OCFS-LCM-23
To:	Local Departments of Social Services
Issuing Division/Office:	Division of Youth Development and Partnerships for Success Bureau of Youth Development and Well-Being
Date:	August 23, 2024
Subject:	Municipal Safe Harbour: NY Allocations for Program Year 2025
Suggested Distribution:	Municipal Youth Bureau Directors
Contact Person(s):	Division of Youth Development and Partnerships for Success: humantrafficking@ocfs.ny.gov or 518-474-9879
Attachments:	<i>Appendix A: Municipal Safe Harbour: NY Allocations, 2025</i> <i>Appendix B: Safe Harbour: NY Allowable Use of Funds, 2025</i> <i>Appendix C: Safe Harbour: NY Resources and Commitments, 2025</i> <i>Appendix D: Safe Harbour: NY 2025 Budget Template</i>

I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to inform local departments of social services (LDSSs) about funding for the Safe Harbour: NY Program for program year January 1, 2025 – December 31, 2025.

II. Background

Safe Harbour: NY program funds are intended to support **all** youth identified as trafficked, sexually exploited, or being at risk up to the age of 21. A youth’s eligibility for services or support funded through Safe Harbour: NY is not contingent on any demographic factors or other personal characteristics such as immigration status, the source of the referral, or the youth’s involvement in child welfare or juvenile justice system(s).

Each LDSS is required to submit to the New York State Office of Children and Family Services (OCFS) planning documents including the Sexually Exploited and Trafficked Youth section in the Child and Family Services Plan (CFSP) and the Safe Harbour: NY Program Budget. Beginning in program year 2025, the Sexually Exploited and Trafficked Youth section of the CFSP will be used as the Safe Harbour: NY program plan. The Safe Harbour: NY budget must be submitted to OCFS using the template provided by uploading it in the CFSP.

Plans are informed by an assessment of local need as well as guidance provided by OCFS, including but not limited to the [Blueprint for Building a Child Welfare Response to Commercially Sexually](#)

Exploited and Trafficked Youth (Blueprint). The Blueprint, and many other resources, can be found on the OCFS website at <https://ocfs.ny.gov/programs/human-trafficking/>.

Additional details about completing the CFSP can be found in [24-OCFS-LCM-15](#), *Guidelines for Preparing the County Child and Family Services Annual Plan*, and within resource documents embedded within the CFSP portal. The CFSP portal can be accessed at <https://countyplans.ocfs.ny.gov/log-in/>.

III. Program Implications

Each LDSS is required to submit to OCFS an assessment of local need and plan for how Safe Harbour: NY funds will be leveraged to meet those needs via the CFSP. The Sexually Exploited and Trafficked Youth section will serve as the program report for year 2024 and the program plan for 2025. The program budget will be submitted as an upload in the CFSP portal using *Appendix D Safe Harbour: NY 2025 Budget Template*.

Approval of the Safe Harbour program plan and budget for program year 2025 will be communicated by the approval of the Sexually Exploited and Trafficked Youth section of the CFSP.

IV. Allocation Methodology

County allocations are included in Attachment A. OCFS retains the ability to evaluate programming and spending throughout the program year. Underspent or unclaimed funds are subject to redistribution to other LDSSs based on demonstrated need.

V. Claiming

Safe Harbour expenditures must be separately identified and claimed through the RF-17 claim package for special project claiming. The costs must be first identified on the RF-2A claim package as F17 functional costs and reported in the F17 column on the *Cost Allocation Schedule of Payments Administrative Expenses Other Than Salaries* (LDSS-923) and the Schedule D, *DSS Administrative Expenses Allocation and Distribution by Function and Program* (LDSS-2347). After final acceptance of the RF-2A claim package, the individual project costs are then reported under the project label "Safe Harbor 2025" on the RF-17 Worksheet, *Distribution of Allocated Costs to Other Reimbursable Programs* (LDSS-4975A).

Salaries, fringe benefits, staff counts, and central services costs must be directly entered on the RF-17 Worksheet, *Distribution of Allocated Costs to Other Reimbursable Programs* (LDSS-4975A), while overhead costs are automatically brought over from the RF-2A, Schedule D, and distributed based upon the proportion of the number of staff assigned to this project. Employees not working all their time on this project must maintain time studies to support the salary and fringe benefit costs allocated to the program.

Non-salary administrative costs must be reported with the appropriate object of expense(s) on the Summary-Administrative (page 1), *Schedule of Payments for Expenses Other Than Salaries for Other Reimbursable Programs* (LDSS-923-B).

Program costs must be reported as object of expense 37 - Special Project Program Expense on the Summary Program (page 2), *Schedule of Payments for Expenses Other Than Salaries for Other Reimbursable Programs* (LDSS-923-B).

Total project costs, including all costs regardless of state reimbursement, must be reported on the LDSS-4975, *Monthly Statement of Special Project Claims Federal and State Aid (RF-17)*, as 100% state share excluding central services costs, which are local share. Local districts will be reimbursed up to their approved allocation.

To receive reimbursement, claims for eligible Safe Harbour 2025 expenditures for the period January 1, 2025, through January 31, 2026, must be final accepted in the Automated Claiming System (ACS) by March 31, 2026.

Further instructions for completing time studies, the LDSS-923 and Schedule D, and the RF-17 claim package can be found in Chapters 4, 7, and 18, respectively, of the *Fiscal Reference Manual (FRM)*, Volume 3. The FRM is available online at <https://intranet.otda.ny.gov/bfdm/finance/>.

/s/ Nina Aledort, Ph.D.

Issued by:

Name: Nina Aledort, Ph.D.

Title: Deputy Commissioner

Division/Office: Division of Youth Development and Partnerships for Success

Attachment A: Municipal Safe Harbour: NY Allocations, 2025

DISTRICT	CY 2025 ALLOCATION
ALBA	\$ 40,000
ALLE	\$ 30,000
BROO	\$ 35,000
CATT	\$ 35,000
CAYU	\$ 30,000
CHAU	\$ 35,000
CHEM	\$ 35,000
CHEN	\$ 30,000
CLIN	\$ 30,000
COLU	\$ 30,000
CORT	\$ 30,000
DELA	\$ 30,000
DUTC	\$ 35,000
ERIE	\$ 40,000
ESSE	\$ 30,000
FRAN	\$ 30,000
FULT	\$ 30,000
GENE	\$ 30,000
GREE	\$ 30,000
HAMI	\$ 30,000
HERK	\$ 30,000
JEFF	\$ 35,000
LEWI	\$ 30,000
LIVI	\$ 30,000
MADI	\$ 30,000
MONR	\$ 40,000
MONT	\$ 30,000
NASS	\$ 40,000
NIAG	\$ 35,000
ONEI	\$ 40,000
ONON	\$ 40,000
ONTA	\$ 30,000
ORAN	\$ 40,000
ORLE	\$ 30,000
OSWE	\$ 35,000
OTSE	\$ 30,000
PUTN	\$ 30,000
RENS	\$ 35,000
ROCK	\$ 35,000
SARA	\$ 35,000
SCHE	\$ 35,000

DISTRICT	CY 2025 ALLOCATION
SCHO	\$ 30,000
SCHU	\$ 30,000
SENE	\$ 30,000
STEU	\$ 35,000
STLA	\$ 35,000
STRE	\$ 30,000
SUFF	\$ 40,000
SULL	\$ 30,000
TIOG	\$ 30,000
TOMP	\$ 30,000
ULST	\$ 35,000
WARR	\$ 30,000
WASH	\$ 30,000
WAYN	\$ 30,000
WEST	\$ 40,000
WYOM	\$ 30,000
YATE	\$ 30,000
NYC	\$ 50,000
TOTAL	\$ 1,955,000

ATTACHMENT #6

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Social Services

SIGNED:

DATE: 11/5/2024

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.6010 110	Salaries - Regular	A.6010 860	Hospitalization	\$3,575
A.6010 110	Salaries- Regular	A.6010 862	Health Ins Cost Reimbursement	\$420
A.6010 110	Salaries - Regular	A 6140 470	Home Relief	\$250,000

Please state reason for transfers requested: To cover costs through year end.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request: To cover 2024 expenses.

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: SOCIAL SERVICES

DATE: 1/21/25

- (a) Purpose of Contract Change: **Request to Renew Agreement with Warr Co Sheriff for 2025, to provide Security Services in the Human Services Bldg.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **Reso. No. 78 of 2023**
- (c) Name of Contractor: **Warren County Sheriff's Office**
- (d) Address of Contractor: **1340 State Rt 9, Lake George, NY 12845**
- (e) Contractor's Contact Person and Telephone Number: **745-2500**
- (f) Commencement Date of Extension: **January 1, 2025**
- (g) Termination Date of Extension: **December 31, 2025**
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$122,921**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: **A.6010 470****

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

Sheriff - INV - 37,000
Security - 122,921
2025

Warren County Sheriff's Office

1400 State Route 9
Lake George, New York 12845

Jim LaFarr
Sheriff



Terry Comeau
Undersheriff

Communications
(518) 743-2500

Corrections
(518) 743-3541

Administration
(518) 743-2518

Civil Office
(518) 743-2581

Central Records
(518) 743-2587

ATTACHMENT #7
ATTACHMENT #8

July 24, 2024

Memorandum of Understanding Security Services

Anticipated salary budget update 2025 fiscal year.

Security Supervisor: \$26.85 hourly rate. 9 hours per week.

Security Officer: \$26.20 hourly rate. 81 hours per week.

(Rates include FICA/Med)

Social Service Investigator: \$37,000 (Rate includes FICA/Med)

Security Salary: \$122,921 90 hours per week (FICA/Med included)

TOTAL: \$159,921.00

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: SOCIAL SERVICES

DATE: 1/21/25

- (a) Purpose of Contract Change: **Request to Renew Agreement with Warr Co Sheriff for 2025, to provide Fraud Investigative Services for the Dept. of Social Services.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract:
- (c) Name of Contractor: **Warren County Sheriff's Office**
- (d) Address of Contractor: **1340 State Rt 9, Lake George, NY 12845**
- (e) Contractor's Contact Person and Telephone Number: **745-2500**
- (f) Commencement Date of Extension: **January 1, 2025**
- (g) Termination Date of Extension: **December 31, 2025**
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$37,000**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: **A.6010 470**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: SOCIAL SERVICES

DATE: 1/21/25

- (a) Purpose of Contract Change: **Request to Renew Agreement with Information Technology Dept. for 2025, to provide Technology Services for the DSS.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **Reso. No. 77 of 2023**
- (c) Name of Contractor: **Warren County Information Technology Dept**
- (d) Address of Contractor: **1340 State Rt 9, Lake George, NY 12845**
- (e) Contractor's Contact Person and Telephone Number: **761-6407**
- (f) Commencement Date of Extension: **January 1, 2025**
- (g) Termination Date of Extension: **December 31, 2025**
- (h) Payment Provisions:
 - i) lump sum amount **\$75,000**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Quarterly**)
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: **A.6010 470****

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

IT \$ 75,000

2025

Montero, Julie (DFA)

From: Colvin, Michael <colvinm@warrencountyny.gov>
Sent: Tuesday, July 23, 2024 2:16 PM
To: Montero, Julie (DFA)
Subject: RE: Contract

ATTACHMENT #9

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

No problem. Keep the same.

Michael Colvin

Director of Information Technology
1340 Ste Rte 9
Lake George, NY 12845
(518) 761-6407

From: Montero, Julie (DFA) <Julie.Montero@dfa.state.ny.us>
Sent: Tuesday, July 23, 2024 1:00 PM
To: Colvin, Michael <colvinm@warrencountyny.gov>
Subject: RE: Contract

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Mike,

Any chance we can keep 2025 at \$75,000? Tough budget year, let me know asap. If this doesn't work for you, let me know what will!

Thanks!

*Julie Montero
Fiscal Manager
Warren Co. DSS
(518) 761-7645*

From: Colvin, Michael <colvinm@warrencountyny.gov>
Sent: Tuesday, July 25, 2023 12:32 PM
To: Montero, Julie (DFA) <Julie.Montero@dfa.state.ny.us>
Subject: RE: Contract

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Sound good.

Michael Colvin

Director of Information Technology
1340 Ste Rte 9
Lake George, NY 12845
(518) 761-6407

From: Montero, Julie (DFA) <Julie.Montero@dfa.state.ny.us>

Sent: Tuesday, July 25, 2023 9:10 AM

To: Colvin, Michael <colvinm@warrencountyny.gov>

Subject: Contract

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Mike,

Per our conversation this morning, I want to verify that we agreed to increase DSS contract for IT services to \$75,000. This contract is salary based & the increase reflects accordingly.

Thanks & always a pleasure negotiating with you!!

Julie Montero
Fiscal Manager
Warren Co. DSS
(518) 761-7645

BUDGET ANALYSIS

REVENUE AND EXPENDITURES FOR JAN - DEC 2024

FUND(S): A

CODE(S): 6010, 6030, 6050, 6055, 6070, 6100, 6109, 6119, 6140, 6141, 6142, 7311, 7312, 7313

EXPENSES	2024 BUDGETED	2024 YTD ACTUAL	2023 Prior Year Totals
110 Salaries - Regular	\$9,323,424.00	\$8,851,545.46	\$6,792,128.62
120 Salaries - Overtime	\$75,222.00	\$155,857.71	\$149,796.54
130 Salaries - Part Time	\$373,619.00	\$283,283.09	\$193,778.53
100's PERSONAL SERVICES Total	\$9,772,265.00	\$9,290,686.26	\$7,135,703.69
200's EQUIPMENT	\$75,500.00	\$10,028,204.34	\$148,910.14
400's CONTRACTUAL	\$27,273,346.00	\$15,859,689.66	\$19,440,889.63
800's EMPLOYEE BENEFITS	\$3,982,922.00	\$3,732,295.63	\$2,781,457.05
TOTALS	\$41,104,033.00	\$38,910,875.89	\$29,506,960.51

REVENUE	2024 BUDGETED	2024 YTD ACTUAL	2023 Prior Year Totals
	\$20,741,892.00	\$20,436,538.32	\$18,449,360.53

Expense Budget Performance Report

Fiscal Year to Date 12/31/24
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund A - General										
Department	6010 - Social Services									
	EXPENSE									
	<i>Employee Benefits</i>									
810	Retirement	1,063,272.00	(37,355.00)	1,025,917.00	119,314.41	.00	985,284.45	40,632.55	96	783,316.97
830	Social Security	519,155.00	12,536.00	531,691.00	55,102.11	.00	459,306.39	72,384.61	86	440,728.11
831	Medicare Contribution	121,410.00	2,932.00	124,342.00	12,886.76	.00	107,418.39	16,923.61	86	103,073.49
860	Hospitalization	1,328,554.00	.00	1,328,554.00	166,201.71	.00	1,332,128.93	(3,574.93)	100	1,325,592.66
865	Dental Insurance	21,984.00	.00	21,984.00	2,528.64	.00	21,734.15	249.85	99	22,440.01
	<i>Employee Benefits Totals</i>	\$3,054,375.00	(\$21,887.00)	\$3,032,488.00	\$356,033.63	\$0.00	\$2,905,872.31	\$126,615.69	96%	\$2,675,151.24
	<i>Other Benefits</i>									
840	Workmen's Compensation	39,240.00	.00	39,240.00	.00	.00	39,240.00	.00	100	34,533.00
850	Unemployment Insurance	10,000.00	(500.00)	9,500.00	.00	.00	.00	9,500.00	0	.00
855	Disability	5,500.00	500.00	6,000.00	.00	.00	(204.85)	6,204.85	-3	673.73
861	Retirees Hospitalization	266,252.00	.00	266,252.00	.00	.00	227,988.39	38,263.61	86	283,045.30
862	Health Insurance Cost Reimbursement	9,000.00	.00	9,000.00	936.76	.00	9,419.83	(419.83)	105	6,766.76
	<i>Other Benefits Totals</i>	\$329,992.00	\$0.00	\$329,992.00	\$936.76	\$0.00	\$276,443.37	\$53,548.63	84%	\$325,018.79
	EXPENSE TOTALS	\$13,982,345.00	\$1,103,964.00	\$15,086,309.00	\$1,402,648.58	\$100,948.95	\$13,481,061.94	\$1,504,298.11	90%	\$12,825,578.64
Department	6030 - Countryside Adult Home									
	EXPENSE									
	<i>Personal Services</i>									
110	Salaries - Regular	1,213,450.00	29,100.00	1,242,550.00	132,222.99	.00	1,154,343.68	88,206.32	93	1,126,917.35
120	Salaries - Overtime	26,000.00	39,000.00	65,000.00	10,218.92	.00	62,997.85	2,002.15	97	77,020.71
130	Salaries - Part Time	159,365.00	(27,886.00)	131,479.00	21,697.75	.00	154,539.66	(23,060.66)	118	107,443.21
	<i>Personal Services Totals</i>	\$1,398,815.00	\$40,214.00	\$1,439,029.00	\$164,139.66	\$0.00	\$1,371,881.19	\$67,147.81	95%	\$1,311,381.27
	<i>Equipment</i>									
210	Furniture/Furnishings	50,000.00	(21,949.92)	28,050.08	300.72	453.93	21,340.86	6,255.29	78	101,041.56
220	Office Equipment	2,000.00	500.00	2,500.00	.00	.00	1,748.62	751.38	70	589.03
230										
230	Automotive Equipment	.00	34,867.00	34,867.00	.00	12,068.27	22,798.05	.68	100	.00
230.1	Automotive Equipment - Reserve	.00	34,869.00	34,869.00	.00	30,113.73	4,745.81	9.46	100	.00
	230 - Totals	\$0.00	\$69,736.00	\$69,736.00	\$0.00	\$42,182.00	\$27,543.86	\$10.14	100%	\$0.00
260	Other Equipment	2,500.00	12,304.55	14,804.55	.00	2,209.15	12,190.97	404.43	97	20,227.26
270	Lawn & Landscaping	1,000.00	(630.00)	370.00	.00	.00	284.03	85.97	77	.00
	<i>Equipment Totals</i>	\$55,500.00	\$59,960.63	\$115,460.63	\$300.72	\$44,845.08	\$63,108.34	\$7,507.21	93%	\$121,857.85
	<i>Contractual Expense</i>									
410	Supplies	47,000.00	22,628.39	69,628.39	3,626.20	6,714.74	61,653.98	1,259.67	98	42,392.49
413	Repair & Maint.-Bldg/Property	65,000.00	(14,500.26)	50,499.74	515.84	6,995.85	33,930.23	9,573.66	81	30,555.15
415	Electricity	35,000.00	15,385.00	50,385.00	4,811.09	.00	50,384.02	.98	100	33,357.04
416	Oil & Gas-Heating	42,000.00	(4,000.00)	38,000.00	1,375.01	2,706.03	23,547.99	11,745.98	69	31,812.69

Expense Budget Performance Report

Fiscal Year to Date 12/31/24
Include Rollup Account and Rollup to Account

Account Fund	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Department 6030 - Countryside Adult Home											
Fund A - General											
EXPENSE											
<i>Contractual Expense</i>											
417	Water/Sewer/Taxes	15,000.00	.00	15,000.00	.00	.00	12,505.20	12,505.20	2,494.80	83	14,397.52
418	Ins-General Liability	12,898.00	1,782.36	14,680.36	.00	.00	14,680.36	14,680.36	.00	100	10,860.77
422	Repair/Maint-Equipment	2,000.00	1,726.90	3,726.90	.00	407.76	3,319.14	3,319.14	.00	100	1,958.51
423	Telephone	2,000.00	.00	2,000.00	.00	.00	1,485.90	1,485.90	514.10	74	1,574.70
424	Postage	250.00	(25.00)	225.00	.00	.00	25.08	25.08	199.92	11	128.27
426	Subscriptions	650.00	.00	650.00	.00	.00	.00	.00	650.00	0	474.00
427	Memberships & Dues	1,700.00	.00	1,700.00	.00	.00	1,344.00	1,344.00	356.00	79	1,344.00
428	Data Processing & Internet Fees	3,700.00	1,000.00	4,700.00	607.96	.00	3,893.32	3,893.32	806.68	83	3,745.16
434	Allowances	22,800.00	.00	22,800.00	1,550.00	.00	15,700.00	15,700.00	7,100.00	69	12,800.00
435	Medical Fees	500.00	.00	500.00	.00	.00	240.00	240.00	260.00	48	.00
436	Advertising Fees	500.00	(385.00)	115.00	.00	.00	.00	.00	115.00	0	.00
437	Consulting Fees	2,500.00	(2,200.00)	300.00	.00	.00	.00	.00	300.00	0	.00
439	Misc Fees & Expenses	1,700.00	4,007.47	5,707.47	205.00	174.05	5,304.99	5,304.99	228.43	96	1,707.99
441	Auto-Supplies & Repair	8,500.00	.00	8,500.00	.00	.00	2,148.00	2,148.00	6,352.00	25	5,706.50
442	Automotive - Gas & Oil	4,000.00	.00	4,000.00	.00	.00	2,106.23	2,106.23	1,893.77	53	2,713.86
444	Travel/Education/Conference	3,000.00	1,011.91	4,011.91	.00	.00	4,003.75	4,003.75	8.16	100	3,311.00
445	Food	235,000.00	(3,325.00)	231,675.00	9,134.68	15,157.03	203,441.12	203,441.12	13,076.85	94	171,217.15
451	Medical Supply Expense	5,000.00	(737.23)	4,262.77	427.14	791.31	3,455.17	3,455.17	16.29	100	2,587.88
453	Uniforms & Clothing	200.00	17.98	217.98	.00	.00	217.98	217.98	.00	100	132.74
470	Contract	47,400.00	(2,457.36)	44,942.64	1,000.62	7,467.99	19,332.41	19,332.41	18,142.24	60	17,053.98
<i>Contractual Expense Totals</i>		\$558,298.00	\$19,930.16	\$578,228.16	\$23,253.54	\$40,414.76	\$462,718.87	\$462,718.87	\$75,094.53	87%	\$389,831.40
<i>Employee Benefits</i>											
810	Retirement	170,949.00	3,496.00	174,445.00	19,915.29	.00	164,551.53	164,551.53	9,893.47	94	123,325.42
830	Social Security	86,730.00	1,935.00	88,665.00	9,799.86	.00	81,238.88	81,238.88	7,426.12	92	78,096.80
831	Medicare Contribution	20,284.00	453.00	20,737.00	2,291.93	.00	18,999.38	18,999.38	1,737.62	92	18,264.58
860	Hospitalization	175,238.00	.00	175,238.00	21,892.88	.00	172,893.49	172,893.49	2,344.51	99	164,881.97
865	Dental Insurance	3,384.00	.00	3,384.00	372.22	.00	3,198.29	3,198.29	185.71	95	3,243.36
<i>Employee Benefits Totals</i>		\$456,585.00	\$5,884.00	\$462,469.00	\$24,272.18	\$0.00	\$440,881.57	\$440,881.57	\$21,587.43	95%	\$387,812.13
<i>Other Benefits</i>											
840	Workmen's Compensation	26,303.00	.00	26,303.00	.00	.00	26,303.00	26,303.00	.00	100	23,688.00
850	Unemployment Insurance	9,000.00	(9,000.00)	.00	.00	.00	.00	.00	.00	+++	.00
855	Disability	1,500.00	.00	1,500.00	.00	.00	101.23	101.23	1,398.77	7	.00
861	Retirees Hospitalization	97,253.00	.00	97,253.00	.00	.00	82,437.79	82,437.79	14,815.21	85	101,385.52
862	Health Insurance Cost Reimbursement	750.00	.00	750.00	.00	.00	256.36	256.36	493.64	34	264.63
<i>Other Benefits Totals</i>		\$134,806.00	(\$9,000.00)	\$125,806.00	\$0.00	\$0.00	\$109,098.38	\$109,098.38	\$16,707.62	87%	\$125,338.15
EXPENSE TOTALS		\$2,604,004.00	\$116,988.79	\$2,720,992.79	\$241,966.10	\$85,259.84	\$2,447,688.35	\$2,447,688.35	\$188,044.60	93%	\$2,336,220.80
Department 6030 - Countryside Adult Home Totals		\$2,604,004.00	(\$116,988.79)	(\$2,720,992.79)	(\$241,966.10)	(\$85,259.84)	(\$2,447,688.35)	(\$2,447,688.35)	(\$188,044.60)	93%	(\$2,336,220.80)

Expense Budget Performance Report

Fiscal Year to Date 12/31/24
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6050 - Public Facil. For Children										
	EXPENSE									
	Contractual Expense									
469	Other Payments/Contributions	75,000.00	327,000.00	402,000.00	.00	.00	346,961.12	55,038.88	86%	108,555.99
	Contractual Expense Totals	\$75,000.00	\$327,000.00	\$402,000.00	\$0.00	\$0.00	\$346,961.12	\$55,038.88	86%	\$108,555.99
	EXPENSE TOTALS	\$75,000.00	\$327,000.00	\$402,000.00	\$0.00	\$0.00	\$346,961.12	\$55,038.88	86%	\$108,555.99
Department 6050 - Public Facil. For Children										
	EXPENSE									
	Daycare									
Department 6055 - Daycare										
	EXPENSE									
	Contractual Expense									
470	Contract	1,060,373.00	680,000.00	1,740,373.00	171,494.45	.00	1,660,587.91	79,785.09	95%	1,328,827.44
	Contractual Expense Totals	\$1,060,373.00	\$680,000.00	\$1,740,373.00	\$171,494.45	\$0.00	\$1,660,587.91	\$79,785.09	95%	\$1,328,827.44
	EXPENSE TOTALS	\$1,060,373.00	\$680,000.00	\$1,740,373.00	\$171,494.45	\$0.00	\$1,660,587.91	\$79,785.09	95%	\$1,328,827.44
Department 6055 - Daycare										
	EXPENSE									
	Services for Recipients									
Department 6070 - Services for Recipients										
	EXPENSE									
	Contractual Expense									
470	Contract	325,000.00	.00	325,000.00	8,367.00	.00	207,725.15	117,274.85	64%	258,377.44
	Contractual Expense Totals	\$325,000.00	\$0.00	\$325,000.00	\$8,367.00	\$0.00	\$207,725.15	\$117,274.85	64%	\$258,377.44
	EXPENSE TOTALS	\$325,000.00	\$0.00	\$325,000.00	\$8,367.00	\$0.00	\$207,725.15	\$117,274.85	64%	\$258,377.44
Department 6070 - Services for Recipients										
	EXPENSE									
	Medical									
Department 6100 - Medicaid										
	EXPENSE									
	Contractual Expense									
470	Contract	12,235,886.00	(17,000.00)	12,218,886.00	920,108.00	.00	11,920,257.00	298,629.00	98%	11,211,179.00
	Contractual Expense Totals	\$12,235,886.00	(\$17,000.00)	\$12,218,886.00	\$920,108.00	\$0.00	\$11,920,257.00	\$298,629.00	98%	\$11,211,179.00
	EXPENSE TOTALS	\$12,235,886.00	(\$17,000.00)	\$12,218,886.00	\$920,108.00	\$0.00	\$11,920,257.00	\$298,629.00	98%	\$11,211,179.00
Department 6100 - Medicaid										
	EXPENSE									
	Medical Assistance									
Department 6101 - Medical Assistance										
	EXPENSE									
	Contractual Expense									
470	Contract	500.00	.00	500.00	.00	.00	.00	500.00	0%	3,767.00
	Contractual Expense Totals	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$3,767.00
	EXPENSE TOTALS	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$3,767.00
Department 6101 - Medical Assistance										
	EXPENSE									
	Aid To Dependent Children									
Department 6109 - Aid To Dependent Children										
	EXPENSE									
	Contractual Expense									
470	Contract	2,500,000.00	(100,000.00)	2,400,000.00	247,940.32	.00	2,007,322.03	392,677.97	84%	2,602,276.15
	Contractual Expense Totals	\$2,500,000.00	(\$100,000.00)	\$2,400,000.00	\$247,940.32	\$0.00	\$2,007,322.03	\$392,677.97	84%	\$2,602,276.15
	EXPENSE TOTALS	\$2,500,000.00	(\$100,000.00)	\$2,400,000.00	\$247,940.32	\$0.00	\$2,007,322.03	\$392,677.97	84%	\$2,602,276.15

Expense Budget Performance Report

Fiscal Year to Date 12/31/24
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General											
Department 6109	Aid To Dependent Children										
	EXPENSE										
	<i>Contractual Expense Totals</i>	\$2,500,000.00	(\$100,000.00)	\$2,400,000.00	\$247,940.32	\$0.00	\$2,007,322.03	\$392,677.97	84%	\$2,602,276.15	
	EXPENSE TOTALS	\$2,500,000.00	(\$100,000.00)	\$2,400,000.00	\$247,940.32	\$0.00	\$2,007,322.03	\$392,677.97	84%	\$2,602,276.15	
Department 6109	Aid To Dependent Children										
	EXPENSE										
	<i>Contractual Expense Totals</i>	\$2,500,000.00	\$100,000.00	(\$2,400,000.00)	(\$247,940.32)	\$0.00	(\$2,007,322.03)	(\$392,677.97)	84%	(\$2,602,276.15)	
	EXPENSE TOTALS	\$2,500,000.00	\$100,000.00	(\$2,400,000.00)	(\$247,940.32)	\$0.00	(\$2,007,322.03)	(\$392,677.97)	84%	(\$2,602,276.15)	
470	Contract										
	<i>Contractual Expense Totals</i>	6,250,000.00	(400,000.00)	5,850,000.00	396,724.24	.00	4,800,972.44	1,049,027.56	82%	5,570,616.42	
	EXPENSE TOTALS	\$6,250,000.00	(\$400,000.00)	\$5,850,000.00	\$396,724.24	\$0.00	\$4,800,972.44	\$1,049,027.56	82%	\$5,570,616.42	
Department 6119	Child Care										
	EXPENSE										
	<i>Contractual Expense Totals</i>	\$6,250,000.00	\$400,000.00	(\$5,850,000.00)	(\$396,724.24)	\$0.00	(\$4,800,972.44)	(\$1,049,027.56)	82%	(\$5,570,616.42)	
	EXPENSE TOTALS	\$6,250,000.00	\$400,000.00	(\$5,850,000.00)	(\$396,724.24)	\$0.00	(\$4,800,972.44)	(\$1,049,027.56)	82%	(\$5,570,616.42)	
470	Contract										
	<i>Contractual Expense Totals</i>	1,000.00	4,800.00	5,800.00	25.00	.00	2,637.12	3,162.88	45%	277.02	
	EXPENSE TOTALS	\$1,000.00	\$4,800.00	\$5,800.00	\$25.00	\$0.00	\$2,637.12	\$3,162.88	45%	\$277.02	
Department 6123	Juvenile Delinquent Care										
	EXPENSE										
	<i>Contractual Expense Totals</i>	\$1,000.00	\$4,800.00	\$5,800.00	\$25.00	\$0.00	\$2,637.12	\$3,162.88	45%	\$277.02	
	EXPENSE TOTALS	\$1,000.00	\$4,800.00	\$5,800.00	\$25.00	\$0.00	\$2,637.12	\$3,162.88	45%	\$277.02	
470	Contract										
	<i>Contractual Expense Totals</i>	350,000.00	.00	350,000.00	.00	.00	.00	350,000.00	0%	380,000.00	
	EXPENSE TOTALS	\$350,000.00	\$0.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$350,000.00	0%	\$380,000.00	
Department 6129	State Training School										
	EXPENSE										
	<i>Contractual Expense Totals</i>	\$350,000.00	\$0.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$350,000.00	0%	\$380,000.00	
	EXPENSE TOTALS	\$350,000.00	\$0.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$350,000.00	0%	\$380,000.00	
470	Contract										
	<i>Contractual Expense Totals</i>	1,500,000.00	380,000.00	1,880,000.00	180,524.41	.00	1,803,571.50	76,428.50	96%	1,795,280.25	
	EXPENSE TOTALS	\$1,500,000.00	\$380,000.00	\$1,880,000.00	\$180,524.41	\$0.00	\$1,803,571.50	\$76,428.50	96%	\$1,795,280.25	
Department 6140	Home Relief										
	EXPENSE										
	<i>Contractual Expense Totals</i>	\$1,500,000.00	(\$380,000.00)	(\$1,880,000.00)	(\$180,524.41)	\$0.00	(\$1,803,571.50)	(\$76,428.50)	96%	(\$1,795,280.25)	
	EXPENSE TOTALS	\$1,500,000.00	(\$380,000.00)	(\$1,880,000.00)	(\$180,524.41)	\$0.00	(\$1,803,571.50)	(\$76,428.50)	96%	(\$1,795,280.25)	
470	Contract										
	<i>Contractual Expense Totals</i>	30,000.00	.00	30,000.00	147.00	.00	23,179.56	6,820.44	77%	24,078.76	
	EXPENSE TOTALS	\$30,000.00	\$0.00	\$30,000.00	\$147.00	\$0.00	\$23,179.56	\$6,820.44	77%	\$24,078.76	

Expense Budget Performance Report

Fiscal Year to Date 12/31/24
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department	6010 - Social Services									
	EXPENSE									
	<i>Personal Services</i>									
110	Salaries - Regular	8,109,974.00	150,913.00	8,260,887.00	902,433.36	.00	7,697,201.78	563,685.22	93	7,282,701.42
120	Salaries - Overtime	49,222.00	50,000.00	99,222.00	11,762.90	.00	92,859.86	6,362.14	94	107,362.85
130	Salaries - Part Time	214,254.00	1,275.00	215,529.00	21,139.84	.00	128,743.43	86,785.57	60	155,634.54
	<i>Personal Services Totals</i>	\$8,373,450.00	\$202,188.00	\$8,575,638.00	\$935,336.10	\$0.00	\$7,918,805.07	\$656,832.93	92%	\$7,545,698.81
	<i>Equipment</i>									
210	Furniture/Furnishings	10,000.00	.00	10,000.00	685.16	.00	8,556.44	1,443.56	86	19,935.52
220	Office Equipment	10,000.00	45,600.00	55,600.00	107.97	23,376.60	25,759.97	6,463.43	88	16,965.14
230										
230	Automotive Equipment	.00	60,116.00	60,116.00	.00	.00	55,612.31	4,503.69	93	33,003.00
230.1	Automotive Equipment - Reserve	.00	9,724.00	9,724.00	.00	.00	9,722.24	1.76	100	11,497.00
	230 - Totals	\$0.00	\$69,840.00	\$69,840.00	\$0.00	\$0.00	\$65,334.55	\$4,505.45	94%	\$44,500.00
	<i>Equipment Totals</i>	\$20,000.00	\$115,440.00	\$135,440.00	\$793.13	\$23,376.60	\$99,650.96	\$12,412.44	91%	\$81,400.66
	<i>Contractual Expense</i>									
410	Supplies	75,000.00	(13,920.00)	61,080.00	368.19	2,209.41	53,564.74	5,305.85	91	60,326.38
411	Rent-Building/Property	1,129,503.00	.00	1,129,503.00	94,092.59	.00	1,129,502.13	.87	100	1,207,071.35
418	Ins-General Liability	30,896.00	4,262.00	35,158.00	.00	.00	35,157.20	.80	100	27,845.09
419	Settlements	.00	250,000.00	250,000.00	.00	.00	250,000.00	.00	100	.00
423	Telephone	25,000.00	.00	25,000.00	1,013.15	.00	18,508.64	6,491.36	74	19,008.32
424	Postage	32,000.00	.00	32,000.00	.00	.00	29,816.06	2,183.94	93	31,983.53
427	Memberships & Dues	6,000.00	.00	6,000.00	.00	.00	5,587.00	413.00	93	5,424.00
428	Data Processing & Internet Fees	6,500.00	.00	6,500.00	269.98	146.00	4,629.78	1,724.22	73	4,145.76
432	Special Project Supply	200,000.00	.00	200,000.00	.00	.00	15,199.00	184,801.00	8	19,503.00
435	Medical Fees	500.00	5,500.00	6,000.00	.00	.00	4,674.06	1,325.94	78	3,948.80
436	Advertising Fees	250.00	.00	250.00	.00	.00	.00	250.00	0	784.18
439	Misc Fees & Expenses	20,000.00	4,858.00	24,858.00	362.55	500.00	17,322.95	7,035.05	72	29,891.02
440	Legal/Transcript Fees	7,000.00	.00	7,000.00	.00	.00	6,875.17	124.83	98	3,296.72
441	Auto-Supplies & Repair	6,000.00	6,000.00	12,000.00	.00	.00	10,714.12	1,285.88	89	7,175.14
442	Automotive - Gas & Oil	17,000.00	(1,500.00)	15,500.00	.00	.00	10,026.72	5,473.28	65	11,220.35
444										
444	Travel/Education/Conference	11,000.00	5,000.00	16,000.00	107.34	.00	15,155.99	844.01	95	16,666.69
444.01	Job Related Courses	.00	.00	.00	.00	.00	.00	.00	+++	1,745.43
	444 - Totals	\$11,000.00	\$5,000.00	\$16,000.00	\$107.34	\$0.00	\$15,155.99	\$844.01	95%	\$18,412.12
469	Other Payments/Contributions	1,500.00	.00	1,500.00	.00	.00	1,500.00	.00	100	86,850.00
470	Contract	510,000.00	565,123.00	1,075,123.00	11,014.16	74,716.94	612,700.48	387,705.58	64	641,003.38
471	Administration	126,379.00	(17,100.00)	109,279.00	2,321.00	.00	59,356.19	49,922.81	54	20,420.00
	<i>Contractual Expense Totals</i>	\$2,204,528.00	\$808,223.00	\$3,012,751.00	\$109,548.96	\$77,572.35	\$2,280,290.23	\$654,888.42	78%	\$2,198,309.14

Expense Budget Performance Report

Fiscal Year to Date 12/31/24
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6141 - Fuel Crisis Assistance										
Department 6142 - Emergency Aid For Adults										
	EXPENSE	(\$30,000.00)	\$0.00	(\$30,000.00)	(\$147.00)	\$0.00	(\$23,179.56)	(\$6,820.44)	77%	(\$24,078.76)
	Contractual Expense									
470	Contract	15,000.00	.00	15,000.00	.00	.00	8,046.64	6,953.36	54	3,651.00
	Contractual Expense Totals	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$8,046.64	\$6,953.36	54%	\$3,651.00
	EXPENSE TOTALS	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$8,046.64	\$6,953.36	54%	\$3,651.00
	Department 6142 - Emergency Aid For Adults									
Department 7311 - Youth Bureau										
	EXPENSE	(\$15,000.00)	\$0.00	(\$15,000.00)	\$0.00	\$0.00	(\$8,046.64)	(\$6,953.36)	54%	(\$3,651.00)
	Other Benefits									
861	Retirees Hospitalization	7,164.00	.00	7,164.00	.00	.00	5,222.13	1,941.87	73	7,787.88
	Other Benefits Totals	\$7,164.00	\$0.00	\$7,164.00	\$0.00	\$0.00	\$5,222.13	\$1,941.87	73%	\$7,787.88
	EXPENSE TOTALS	\$7,164.00	\$0.00	\$7,164.00	\$0.00	\$0.00	\$5,222.13	\$1,941.87	73%	\$7,787.88
	Department 7311 - Youth Bureau									
Department 7312 - Special Delinquency Prev.										
	EXPENSE	(\$7,164.00)	\$0.00	(\$7,164.00)	\$0.00	\$0.00	(\$5,222.13)	(\$1,941.87)	73%	(\$7,787.88)
	Contractual Expense									
470	Contract	167,761.00	58,042.00	225,803.00	.00	.00	195,643.00	30,160.00	87	165,768.00
	Contractual Expense Totals	\$167,761.00	\$58,042.00	\$225,803.00	\$0.00	\$0.00	\$195,643.00	\$30,160.00	87%	\$165,768.00
	EXPENSE TOTALS	\$167,761.00	\$58,042.00	\$225,803.00	\$0.00	\$0.00	\$195,643.00	\$30,160.00	87%	\$165,768.00
	Department 7312 - Special Delinquency Prev.									
	Totals	(\$167,761.00)	(\$58,042.00)	(\$225,803.00)	\$0.00	\$0.00	(\$195,643.00)	(\$30,160.00)	87%	(\$165,768.00)
	Fund A - General	\$41,104,033.00	\$2,153,794.79	\$43,257,827.79	\$3,569,945.10	\$186,208.79	\$38,910,875.89	\$4,160,743.11		\$38,622,241.79
	Grand Totals	\$41,104,033.00	\$2,153,794.79	\$43,257,827.79	\$3,569,945.10	\$186,208.79	\$38,910,875.89	\$4,160,743.11		\$38,622,241.79

08/29/2024	1	\$0.00	\$127,530.00
08/30/2024	2	\$0.00	\$664,765.00
09/05/2024	1	\$0.00	\$5,518.00
09/11/2024	4	\$0.00	\$214,212.00
09/16/2024	2	\$0.00	\$128,089.00
09/27/2024	1	\$0.00	\$88,162.00
09/30/2024	3	\$0.00	\$791,335.00
10/16/2024	1	\$0.00	\$5,634.00
10/17/2024	1	\$0.00	\$40,570.00
10/24/2024	1	\$0.00	\$85,194.00
10/31/2024	3	\$0.00	\$927,670.00
11/05/2024	1	\$0.00	\$1,384,983.00
11/15/2024	1	\$0.00	\$40,535.00
11/25/2024	1	\$0.00	\$28,484.00
11/30/2024	3	\$0.00	\$1,043,810.00
12/11/2024	1	\$0.00	\$2,699.00
12/16/2024	3	\$0.00	\$25,092.00
12/19/2024	1	\$0.00	\$3,433.00
12/31/2024	3	\$0.00	\$1,426,399.00

Account Total: State&Federal,Social Services

96 \$0.00 \$17,883,720.00

Fund Total: General

\$0.00 \$17,883,720.00

Grand Total:

TOTAL Fed/State = 96 \$0.00 \$17,883,720.00

Local = 2,552,818.32

TOTAL Revenue = 20,436,538.32
2024

WARREN COUNTY

Receipts by G/L Distribution Report - Summary

From Date: 01/01/2024 - To Date: 12/31/2024

G/L Account Number	G/L Date	Due To/From Fund Project	Transactions	Debit Amount	Credit Amount
Fund: A - General					
Account: 400.00 - State&Federal,Social Services					
	01/08/2024		2	\$0.00	\$383,826.00
	01/24/2024		1	\$0.00	\$135,217.00
	01/26/2024		2	\$0.00	\$36,331.00
	02/06/2024		2	\$0.00	\$450,261.00
	02/07/2024		1	\$0.00	\$875,225.00
	02/13/2024		1	\$0.00	\$3,866.00
	02/14/2024		2	\$0.00	\$5,130.00
	02/15/2024		1	\$0.00	\$9,474.00
	02/16/2024		1	\$0.00	\$118,904.00
	02/23/2024		1	\$0.00	\$8,954.00
	02/28/2024		1	\$0.00	\$216,286.00
	02/29/2024		2	\$0.00	\$811,328.00
	03/06/2024		2	\$0.00	\$482,597.00
	03/07/2024		2	\$0.00	\$475,968.00
	03/12/2024		1	\$0.00	\$77,143.00
	03/15/2024		1	\$0.00	\$25,782.00
	03/18/2024		1	\$0.00	\$294,270.00
	03/19/2024		1	\$0.00	\$5,743.00
	03/27/2024		1	\$0.00	\$100,000.00
	03/28/2024		2	\$0.00	\$334,970.00
	03/29/2024		3	\$0.00	\$405,888.00
	04/18/2024		1	\$0.00	\$1,524,498.00
	04/30/2024		2	\$0.00	\$247,127.00
	05/02/2024		2	\$0.00	\$221,715.00
	05/23/2024		1	\$0.00	\$10,227.00
	05/24/2024		1	\$0.00	\$86,493.00
	05/31/2024		1	\$0.00	\$389,366.00
	06/04/2024		1	\$0.00	\$117,561.00
	06/06/2024		1	\$0.00	\$191,914.00
	06/07/2024		2	\$0.00	\$235,727.00
	06/10/2024		2	\$0.00	\$108,626.00
	06/20/2024		1	\$0.00	\$8,602.00
	06/25/2024		1	\$0.00	\$1,019.00
	06/28/2024		2	\$0.00	\$602,618.00
	07/03/2024		3	\$0.00	\$696,300.00
	07/15/2024		1	\$0.00	\$48,674.00
	07/31/2024		1	\$0.00	\$1,817.00
	08/02/2024		3	\$0.00	\$723,261.00
	08/05/2024		2	\$0.00	\$307,084.00
	08/06/2024		1	\$0.00	\$10,449.00
	08/14/2024		1	\$0.00	\$14,645.00
	08/15/2024		1	\$0.00	\$44,720.00

08/02/2024	7	\$0.00	\$161.00
08/06/2024	1	\$0.00	\$1,720.20
08/08/2024	1	\$0.00	\$170.00
08/12/2024	1	\$0.00	\$300.40
08/14/2024	4	\$0.00	\$9,575.24
08/19/2024	2	\$0.00	\$5,290.08
09/10/2024	1	\$0.00	\$2,688.59
09/11/2024	1	\$0.00	\$3,056.97
09/30/2024	2	\$0.00	\$10,197.00
10/03/2024	1	\$0.00	\$7,005.60
10/11/2024	10	\$0.00	\$2,482.81
10/15/2024	1	\$0.00	\$2,413.10
11/05/2024	1	\$0.00	\$790.00
11/07/2024	1	\$0.00	\$2,771.00
11/12/2024	4	\$0.00	\$2,431.30
12/04/2024	1	\$0.00	\$3,671.13
12/06/2024	1	\$0.00	\$1,592.10
12/12/2024	3	\$0.00	\$5,259.26
12/18/2024	1	\$0.00	\$138.00

Account Total: Repay of Home Relief

80 \$0.00 \$189,975.36

Department Total: Home Relief

\$0.00 \$189,975.36

Fund Total: General

\$0.00 \$2,552,818.32

Grand Total:

TOTAL LOCAL

226 \$0.00 \$2,552,818.32

WARREN COUNTY
Receipts by G/L Distribution Report - Summary

From Date: 01/01/2024 - To Date: 12/31/2024

G/L Account Number	G/L Date	Due To/From Fund Project	Transactions	Debit Amount	Credit Amount
Fund: A - General					
Department: 6010 - Social Services					
Account: 1810 - Administration					
	02/13/2024		1	\$0.00	\$1,402.95
	03/01/2024		1	\$0.00	\$3,833.34
	03/06/2024		1	\$0.00	\$3,833.34
	03/15/2024		1	\$0.00	\$735.08
	04/02/2024		1	\$0.00	\$6,595.92
	04/10/2024		1	\$0.00	\$988.88
	05/03/2024		1	\$0.00	\$1,778.14
	05/16/2024		1	\$0.00	\$746.21
	05/31/2024		1	\$0.00	\$1,916.67
	06/13/2024		1	\$0.00	\$638.59
	06/28/2024		1	\$0.00	\$1,916.67
	07/15/2024		1	\$0.00	\$584.97
	08/01/2024		1	\$0.00	\$3,908.38
	08/14/2024		1	\$0.00	\$428.42
	09/10/2024		1	\$0.00	\$421.06
	09/11/2024		1	\$0.00	\$5,099.57
	10/03/2024		1	\$0.00	\$7,515.89
	10/15/2024		1	\$0.00	\$608.83
	11/05/2024		1	\$0.00	\$2,187.50
	11/12/2024		1	\$0.00	\$9,798.89
	12/04/2024		1	\$0.00	\$7,808.97
Account Total: Administration			21	\$0.00	\$62,748.27
Account: 1811 - Medical Incentive Earning					
	02/08/2024		1	\$0.00	\$119.73
	02/13/2024		1	\$0.00	\$3,802.00
	03/07/2024		1	\$0.00	\$51.41
	03/15/2024		1	\$0.00	\$3,802.00
	04/09/2024		1	\$0.00	\$94.22
	04/10/2024		1	\$0.00	\$3,802.00
	05/16/2024		1	\$0.00	\$3,802.00
	06/13/2024		1	\$0.00	\$3,802.00
	06/18/2024		1	\$0.00	\$105.84
	06/27/2024		1	\$0.00	\$118.04
	07/12/2024		1	\$0.00	\$88.40
	07/15/2024		1	\$0.00	\$3,802.00
	08/08/2024		1	\$0.00	\$404.88
	08/14/2024		1	\$0.00	\$3,802.00
	09/10/2024		2	\$0.00	\$4,106.74
	10/03/2024		1	\$0.00	\$833.68
	10/15/2024		1	\$0.00	\$3,802.00

	11/07/2024	1	\$0.00	\$66.22
	11/12/2024	1	\$0.00	\$3,802.00
	12/05/2024	1	\$0.00	\$98.65
Account Total: Medical Incentive Earning		21	\$0.00	\$40,305.81
Department Total: Social Services			\$0.00	\$103,054.08
Department: 6030 - Countryside Adult Home				
Account: 1830 - Repay - Adult Care, Pub Inst				
	01/31/2024	1	\$0.00	\$5,907.80
	02/06/2024	1	\$0.00	\$5,907.80
	03/01/2024	1	\$0.00	\$58,673.50
	03/06/2024	2	\$0.00	\$77,289.94
	04/02/2024	2	\$0.00	\$94,291.42
	05/02/2024	1	\$0.00	\$5,907.80
	05/03/2024	1	\$0.00	\$64,610.79
	05/31/2024	2	\$0.00	\$70,279.80
	06/28/2024	2	\$0.00	\$65,837.57
	08/01/2024	2	\$0.00	\$91,743.21
	09/11/2024	2	\$0.00	\$91,623.38
	10/02/2024	1	\$0.00	\$4,591.00
	10/03/2024	1	\$0.00	\$99,675.23
	11/05/2024	2	\$0.00	\$70,339.03
	12/04/2024	2	\$0.00	\$70,996.38
Account Total: Repay - Adult Care, Pub Inst		23	\$0.00	\$877,674.65
Department Total: Countryside Adult Home			\$0.00	\$877,674.65
Department: 6055 - Daycare				
Account: 1855 - Repayments of Day Care				
	03/01/2024	1	\$0.00	\$20.00
	04/02/2024	1	\$0.00	\$35.00
	05/03/2024	1	\$0.00	\$20.00
	06/28/2024	1	\$0.00	\$10.00
	08/01/2024	1	\$0.00	\$20.00
	10/03/2024	1	\$0.00	\$20.00
	12/04/2024	1	\$0.00	\$10.00
Account Total: Repayments of Day Care		7	\$0.00	\$135.00
Department Total: Daycare			\$0.00	\$135.00
Department: 6070 - Services for Recipients				
Account: 1870 - Repay Soc. Srv Recipients				
	08/01/2024	1	\$0.00	\$671.10
Account Total: Repay Soc. Srv Recipients		1	\$0.00	\$671.10
Department Total: Services for Recipients			\$0.00	\$671.10
Department: 6101 - Medical Assistance				
Account: 1801 - Repay of Medical Assist				
	02/13/2024	1	\$0.00	\$2,370.01
	03/01/2024	1	\$0.00	\$320.00
	03/06/2024	1	\$0.00	\$100.00
	03/15/2024	1	\$0.00	\$2,473.80
	04/02/2024	1	\$0.00	\$1,246.81

04/10/2024	1	\$0.00	\$2,505.71
05/03/2024	1	\$0.00	\$299.00
05/16/2024	1	\$0.00	\$15,216.24
05/31/2024	1	\$0.00	\$173.97
06/13/2024	1	\$0.00	\$5,071.14
06/28/2024	1	\$0.00	\$116,016.10
07/15/2024	1	\$0.00	\$2,622.04
08/01/2024	1	\$0.00	\$850.62
08/14/2024	1	\$0.00	\$2,093.42
09/10/2024	1	\$0.00	\$3,013.62
09/11/2024	1	\$0.00	\$18,791.23
10/03/2024	1	\$0.00	\$80,800.31
10/15/2024	1	\$0.00	\$1,520.46
11/05/2024	1	\$0.00	\$1,792.84
11/12/2024	1	\$0.00	\$3,435.02
12/04/2024	1	\$0.00	\$2,543.48

Account Total: Repay of Medical Assist

21 \$0.00 \$263,255.82

Department Total: Medical Assistance

\$0.00 \$263,255.82

Department: 6109 - Aid To Dependent Children

Account: 1809 - Repay of Aid to A.D.C.

02/13/2024	2	\$0.00	\$13,906.13
03/01/2024	1	\$0.00	\$254.00
03/06/2024	1	\$0.00	\$304.00
03/15/2024	2	\$0.00	\$8,620.63
04/02/2024	1	\$0.00	\$1,012.00
04/10/2024	2	\$0.00	\$33,673.86
05/03/2024	1	\$0.00	\$455.00
05/16/2024	3	\$0.00	\$33,528.31
05/31/2024	1	\$0.00	\$473.58
06/13/2024	2	\$0.00	\$22,475.93
06/28/2024	1	\$0.00	\$625.75
07/15/2024	2	\$0.00	\$12,598.40
08/01/2024	1	\$0.00	\$2,185.41
08/14/2024	2	\$0.00	\$14,004.42
09/10/2024	2	\$0.00	\$17,581.95
09/11/2024	1	\$0.00	\$288.00
10/03/2024	1	\$0.00	\$419.62
10/15/2024	2	\$0.00	\$13,243.34
11/05/2024	1	\$0.00	\$308.00
11/12/2024	2	\$0.00	\$14,200.78
12/04/2024	1	\$0.00	\$235.00

Account Total: Repay of Aid to A.D.C.

32 \$0.00 \$190,394.11

Department Total: Aid To Dependent Children

\$0.00 \$190,394.11

Department: 6119 - Child Care

Account: 1819 - Repay of Child Care

02/13/2024	1	\$0.00	\$3,035.89
03/15/2024	1	\$0.00	\$5,890.56
04/02/2024	1	\$0.00	\$103,257.05
04/10/2024	1	\$0.00	\$6,066.72

05/03/2024	2	\$0.00	\$147,828.61
05/16/2024	1	\$0.00	\$4,970.97
05/31/2024	1	\$0.00	\$177,885.56
06/13/2024	1	\$0.00	\$2,868.11
06/28/2024	1	\$0.00	\$42,345.63
07/15/2024	1	\$0.00	\$2,012.46
08/01/2024	1	\$0.00	\$247,930.30
08/14/2024	1	\$0.00	\$1,324.92
09/10/2024	1	\$0.00	\$2,304.18
09/11/2024	1	\$0.00	\$73,816.42
10/03/2024	1	\$0.00	\$89,077.42
10/15/2024	1	\$0.00	\$2,852.70
11/05/2024	1	\$0.00	\$0.20
11/12/2024	1	\$0.00	\$1,858.93
12/04/2024	1	\$0.00	\$12,331.57
Account Total: Repay of Child Care		20	\$0.00

\$927,658.20

Department Total: Child Care

\$0.00 \$927,658.20

Department: 6140 - Home Relief

Account: 1840 - Repay of Home Relief

01/11/2024	1	\$0.00	\$821.50
01/19/2024	1	\$0.00	\$744.20
01/26/2024	1	\$0.00	\$6,391.60
02/05/2024	1	\$0.00	\$6,398.00
02/06/2024	1	\$0.00	\$1,265.17
02/13/2024	1	\$0.00	\$1,696.91
02/15/2024	1	\$0.00	\$161.00
02/26/2024	2	\$0.00	\$4,685.00
02/27/2024	1	\$0.00	\$5,202.30
02/29/2024	1	\$0.00	\$207.00
03/01/2024	1	\$0.00	\$1,465.32
03/06/2024	1	\$0.00	\$3,991.28
03/15/2024	1	\$0.00	\$2,907.11
03/19/2024	1	\$0.00	\$18,224.19
04/02/2024	1	\$0.00	\$14,256.80
04/08/2024	1	\$0.00	\$520.00
04/10/2024	1	\$0.00	\$561.59
04/15/2024	2	\$0.00	\$2,891.06
04/22/2024	1	\$0.00	\$5,726.36
05/03/2024	1	\$0.00	\$3,498.92
05/15/2024	1	\$0.00	\$8,427.50
05/16/2024	1	\$0.00	\$1,187.75
05/23/2024	1	\$0.00	\$1,606.50
05/31/2024	1	\$0.00	\$2,746.26
06/13/2024	1	\$0.00	\$1,189.23
06/27/2024	2	\$0.00	\$10,672.50
06/28/2024	3	\$0.00	\$8,291.44
07/03/2024	1	\$0.00	\$703.44
07/15/2024	1	\$0.00	\$5,293.95
07/31/2024	1	\$0.00	\$4,765.00
08/01/2024	1	\$0.00	\$1,762.70

Social Services - Overtime Report - Comparison 2022/2023

Week End	2023 OT	2024 OT	Reason	CPS After Hrs/ OnCall	Foster Care	Fraud	Preventive	Child Support	Legal	APS/ Employ	SNAP	Reception	Training	CPS	Resources	COMP
12/31/23	64.53	90.42	CPS-NR,SA,HV,Notes/FC-HV/APS-homeless client	21.32	0.90					0.67			3.00	24.34		40.19
01/14/24	134.58	102.73	CPS-HV,SA,Case closure/FC-Legal/HV/Child Support-Backlog	34.06	1.25			5.02					3.91	22.31		36.18
01/28/24	119.90	135.27	CPS-HV,SA,Case closure/FC-HV/Legal, Resources Backlog	30.54	1.50		2.63		7.10				11.17	26.47	1.84	54.02
02/11/24	90.16	150.44	CPS-HV,SA,Case closure/FC-HV/TA, SNAP Backlog	38.77	2.69		2.00				1.00		18.18	20.42		51.38
02/25/24	92.71	98.09	CPS-HV, Case notes/ FC, Prev Case Notes, APS Nusing Home Visit	38.23	0.53		2.50			1.50			13.38	13.81		35.17
03/10/24	117.25	148.79	CPS-HV, Case notes, Court Prep/FC Case Notes,	37.03	0.43				4.00				13.38	38.03		55.92
03/24/24	106.03	139.94	CPS-HV,Notes, Safety FC-HV/Resources, SNAP CS- Backlog	22.52	4.90		4.81	6.02			8.32		10.68	20.66	11.00	51.03
04/07/24	98.16	73.86	CPS-HV,Notes, Safety FC-HV	31.97	4.32		1.00						3.03	4.79		28.75
04/21/24	122.10	122.76	CPS-HV, Notes, Reports/FC-HV/Prev-Court/SNAP-backlog/APS-client placement	53.80	3.77		1.50			3.00	3.13		26.32	13.12		18.12
05/05/24	114.82	98.72	CPS-HV, Notes, Removal/FC/ Prev-homefind	28.62	7.55		0.25						13.92	13.13		35.25
05/19/24	95.29	139.39	CPS-HV, Assess, Rpts, Removal/APS-Client Trans/ FC, Prev- Visits, Notes	10.54	13.58		4.79			3.28			12.83	11.62		82.75
06/02/24	144.24	105.36	CPS-HV, Rpts, Assess/ FC, Prev- Court, Emg Food, APS-Hosp	32.12	9.99		3.13			1.83			27.47	7.98		22.84
06/16/24	238.04	197.56	CPS-HV, Rpts/ FC- transport/ Legal, Receipt- backlog	53.59	4.82							1.00	72.35	8.38		39.42
06/30/24	157.22	197.62	CPS-NR,HV,SA,Notes/APS-client transports/Prev-HV/Legal-backlog	61.78			1.58		18.00				35.83	9.40		59.30
07/14/24	104.27	131.35	CPS-HV,Notes/Fraud-Field work/Prev-HV/Resources-Backlog	42.47	0.52		0.62		24.35				21.15	19.61		47.82
07/28/24	109.18	111.07	CPS-HV, Notes/Prev- Phone Conf/FC- HV, meds	24.63	2.00		0.50						16.15	14.42		53.37
08/11/24	80.36	117.74	CPS-HV, Notes, Reports Prev- Crisis Trans	11.53	0.00		0.50						26.07	4.55		75.09
08/25/24	84.85	103.20	CPS-HV, Notes, Rpts/APS -client visit	39.80						2.00			15.78	2.42		43.21
09/08/24	80.82	90.86	CPS-HV, SA/FC Notes	42.04	0.20								10.16	3.33		35.13
09/22/24	120.23	97.54	CPS-HV, Notes	35.48									26.97	4.44		30.65
10/06/24	123.91	100.10	CPS- New Rpts, Safety Assess/Prev-Open House; FC-Transport	46.67	4.09		1.72						23.92	8.70		15.00
10/20/24	91.85	145.22	CPS-NR,HV,SA - Preventive-Removed & placed a child	39.17	0.65		1.45						42.46	7.52		53.97
11/03/24	137.68	154.71	CPS- Notes, Reports, Case review/Prev-Emerg Removal	61.98			2.15						31.83	7.05		51.70
11/17/24	132.33	104.92	CPS-HV,notes/APS- out of State guardianship visit	30.92						2.00			37.76	4.16		30.08
12/01/24	80.64	88.92	CPS-NR,HV,SA/Preventive - Notes for Legal,HV,crisis	19.24			1.90						27.37	5.41		35.00
12/15/24	79.69	77.05	CPS-NR,SA,Coverage,notes/FC-hv/ Preventive- case work	34.57	1.33		2.05						34.96	4.14		
YTD	2920.84	3123.63		923.39	65.02	4.16	35.08	11.04	53.45	19.66	12.45	1.00	573.00	320.21	12.84	1,076.34