

Human Services Committee
Warren County Department of Social Services

COMMITTEE MEETING AGENDA

June 23, 2025

Committee Members: Supervisors DRISCOLL, Bruno, Patchett, Turner, Wild, Strainer and Runyon.

Chair of the Board shall serve as an Ex-Officio member when needed in accordance with the Section C(4) of the Rules of the Board.

I. Committee meeting called to order by Chair

II. Approval of minutes of prior Committee meeting

III. Privilege of the floor and public comment

IV. Action Agenda/New Business Items:

1. Request:

Request to enter into a long-term lease agreement with WAIT House, Inc., to run a homeless family Shelter at Building #11 on Gurney Lane, which is County owned property.

Rationale: A Family Shelter at Building #11 will reduce the use of hotels as shelters.

Attachment #1

V. Discussion Items:

1. Christina Mastrianni, Commissioner

-Commissioner's Report of Activities & Updates;

(Previously submitted and distributed by Committee Chairman Driscoll)

-Overtime report

Attachment #2

VI. Referrals/Pending Items: NONE

VII. Privilege of the Floor and public comment

VII. Motion to Adjourn

ATTACHMENTS:

1. Request for New Contract – WAIT House, Inc. For Family Shelter
2. Monthly Fiscal Reports and Overtime

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Department of Social Services

DATE: 6/23/25

- (a) Is this a Result of a Bid or Request for Proposal? **RFP issued for operation of homeless family shelter (WC 24-25) and awarded by Resolution No. 211 of 2025.**
- (b) Purpose of Contract: **To enter into a long-term lease agreement with WAIT House, Inc. to run a homeless family shelter at County Building #11 on Gurney Lane, which is County-owned property.**
- (c) Name of Contractor: **WAIT House, Inc.**
- (d) Address of Contractor: **10-12 Wait Street, Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number: **Jason McLaughlin**
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: **Upon execution by both parties**
- (h) Termination Date of Contract: **Thirty (30) years from date of execution**
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.) **Monthly amount to be determined based on County expense calculation.**
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

BUDGET ANALYSIS

REVENUE AND EXPENDITURES FOR MAY 2025

FUND(S): A

CODE(S): 6010, 6030, 6050, 6055, 6070, 6100, 6109, 6119, 6140, 6141, 6142, 7311, 7312, 7313

	2025 BUDGETED	MAY 2025 EXP	MAY 24 EXP	2025 YTD ACTUAL	2024 Prior Year Totals
EXPENSES					
110 Salaries - Regular	\$9,937,549.00	\$712,476.42	\$662,539.61	\$3,528,900.34	\$3,278,199.19
120 Salaries - Overtime	\$130,000.00	\$13,033.44	\$7,192.40	\$62,702.14	\$50,069.13
130 Salaries - Part Time	\$381,747.00	\$23,971.93	\$17,708.00	\$130,199.77	\$107,644.88
100's PERSONAL SERVICES Total	\$10,449,296.00	\$749,481.79	\$687,440.01	\$3,721,802.25	\$3,435,913.20
200's EQUIPMENT	\$176,548.46	\$520.08	\$0.00	\$68,791.47	\$43,833.59
400's CONTRACTUAL	\$29,248,296.00	\$2,349,241.72	\$1,954,302.47	\$10,528,060.04	\$9,844,912.90
800's EMPLOYEE BENEFITS	\$4,518,463.00	\$287,607.42	\$256,286.08	\$1,604,263.03	\$1,421,357.31
TOTALS	\$44,392,603.46	\$3,386,851.01	\$2,898,028.56	\$15,922,916.79	\$14,746,017.00

	2025 BUDGETED	MAY 2025 REVENUE	MAY 2024 REVENUE	2025 YTD ACTUAL	2024 Prior Year Totals
REVENUE	\$22,672,505.00	\$862,361.70	\$1,255,160.58	\$7,309,613.80	\$8,818,288.47

Expense Budget Performance Report

Date Range 01/01/25 - 05/31/25

Include Rollup Account and Rollup to Account

Include Unposted Transactions

MAY

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund A - General									
Department 6010 - Social Services									
EXPENSE									
<i>Personal Services</i>									
110	Salaries - Regular	8,660,142.00	.00	8,660,142.00	620,342.50	.00	3,071,007.31	5,589,134.69	35
120	Salaries - Overtime	75,000.00	.00	75,000.00	9,247.25	.00	34,080.79	40,919.21	45
130	Salaries - Part Time	214,229.00	.00	214,229.00	10,574.54	.00	68,748.40	145,480.60	32
	<i>Personal Services Totals</i>	\$8,949,371.00	\$0.00	\$8,949,371.00	\$640,164.29	\$0.00	\$3,173,836.50	\$5,775,534.50	35%
<i>Equipment</i>									
210	Furniture/Furnishings	10,000.00	174.95	10,174.95	151.92	.00	938.86	9,236.09	9
220	Office Equipment	15,000.00	22,400.16	37,400.16	209.99	569.97	25,214.77	11,615.42	69
230	Automotive Equipment	.00	44,580.00	44,580.00	.00	44,580.00	.00	.00	100
230.1	Automotive Equipment - Reserve	.00	17,336.36	17,336.36	.00	17,336.36	.00	.00	100
260	Other Equipment	.00	59.99	59.99	.00	.00	47.99	12.00	80
	230 - Totals	\$0.00	\$61,916.36	\$61,916.36	\$0.00	\$61,916.36	\$0.00	\$0.00	100%
	<i>Equipment Totals</i>	\$25,000.00	\$84,551.46	\$109,551.46	\$361.91	\$62,486.33	\$26,201.62	\$20,863.51	81%
<i>Contractual Expense</i>									
410	Supplies	75,000.00	24,765.06	99,765.06	1,844.03	10,847.47	16,879.59	72,038.00	28
411	Rent-Building/Property	1,199,221.00	.00	1,199,221.00	99,935.08	.00	599,610.48	599,610.52	50
418	Ins-General Liability	38,518.00	(920.38)	37,597.62	.00	.00	37,597.48	.14	100
419	Settlements	.00	250,000.00	250,000.00	.00	.00	250,000.00	.00	100
423	Telephone	25,000.00	.00	25,000.00	1,482.48	.00	7,625.99	17,374.01	31
424	Postage	32,000.00	.00	32,000.00	.00	.00	9,688.38	22,311.62	30
426	Subscriptions	.00	800.00	800.00	498.00	.00	504.00	296.00	63
427	Memberships & Dues	7,000.00	.00	7,000.00	.00	.00	5,755.00	1,245.00	82
428	Data Processing & Internet Fees	7,000.00	.00	7,000.00	479.98	2,352.00	1,139.90	3,508.10	50
432	Special Project Supply	225,000.00	.00	225,000.00	.00	.00	.00	225,000.00	0
435	Medical Fees	4,500.00	5,900.00	10,400.00	1,666.20	.00	4,624.20	5,775.80	44
436	Advertising Fees	250.00	100.00	350.00	.00	.00	299.86	50.14	86
439	Misc Fees & Expenses	25,000.00	.00	25,000.00	3,522.12	.00	7,381.61	17,618.39	30
440	Legal/Transcript Fees	7,000.00	.00	7,000.00	.00	.00	175.50	6,824.50	3
441	Auto-Supplies & Repair	7,000.00	.00	7,000.00	2,276.23	.00	3,617.31	3,382.69	52
442	Automotive - Gas & Oil	17,000.00	.00	17,000.00	.00	.00	4,023.79	12,976.21	24
444	Travel/Education/Conference	18,000.00	(1,838.00)	16,162.00	2,095.27	.00	9,470.78	6,691.22	59
444.01	Job Related Courses	.00	2,757.00	2,757.00	919.00	.00	2,757.00	.00	100
444 - Totals		\$18,000.00	\$919.00	\$18,919.00	\$3,014.27	\$0.00	\$12,227.78	\$6,691.22	65%
469	Other Payments/Contributions	1,500.00	1,100.00	2,600.00	600.00	1,000.00	1,550.00	50.00	98
470	Contract	525,000.00	367,689.00	892,689.00	80,812.71	105,867.69	325,460.04	461,361.27	48
471	Administration	126,379.00	.00	126,379.00	17,306.25	.00	109,763.04	16,615.96	87

Expense Budget Performance Report

Date Range 01/01/25 - 05/31/25
 Include Rollup Account and Rollup to Account
 Include Unposted Transactions

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund A - General									
Department	6010 - Social Services								
	EXPENSE								
	<i>Contractual Expense Totals</i>	\$3,340,368.00	\$650,352.68	\$2,990,720.68	\$213,437.35	\$120,067.16	\$1,397,923.95	\$1,472,729.57	51%
	<i>Employee Benefits</i>								
810	Retirement	1,248,999.00	.00	1,248,999.00	91,051.00	.00	420,162.90	828,836.10	34
830	Social Security	554,874.00	.00	554,874.00	36,863.45	.00	182,863.67	372,010.33	33
831	Medicare Contribution	129,767.00	.00	129,767.00	8,621.34	.00	42,766.63	87,000.37	33
860	Hospitalization	1,527,554.00	.00	1,527,554.00	110,527.71	.00	555,635.55	971,918.45	36
865	Dental Insurance	23,125.00	.00	23,125.00	1,727.94	.00	8,595.53	14,529.47	37
	<i>Employee Benefits Totals</i>	\$3,484,319.00	\$0.00	\$3,484,319.00	\$248,791.44	\$0.00	\$1,210,024.28	\$2,274,294.72	35%
	<i>Other Benefits</i>								
840	Workmen's Compensation	40,510.00	.00	40,510.00	.00	.00	40,510.00	.00	100
850	Unemployment Insurance	10,000.00	.00	10,000.00	.00	.00	3,528.00	6,472.00	35
855	Disability	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
861	Retirees Hospitalization	298,424.00	.00	298,424.00	.00	.00	96,468.71	201,955.29	32
862	Health Insurance Cost Reimbursement	12,750.00	.00	12,750.00	455.53	.00	5,095.15	7,654.85	40
863	Health Insurance Cost Reimbursement-Retiree	750.00	.00	750.00	.00	.00	.00	750.00	0
	<i>Other Benefits Totals</i>	\$363,934.00	\$0.00	\$363,934.00	\$456.53	\$0.00	\$145,601.86	\$218,332.14	40%
	EXPENSE TOTALS	\$15,162,992.00	\$734,904.14	\$15,897,896.14	\$1,103,211.52	\$182,553.49	\$5,953,588.21	\$9,761,754.44	39%
	Department 6030 - Countryside Adult Home								
	EXPENSE								
	<i>Personal Services</i>								
110	Salaries - Regular	1,277,407.00	.00	1,277,407.00	92,133.92	.00	457,893.03	819,513.97	36
120	Salaries - Overtime	55,000.00	.00	55,000.00	3,786.19	.00	28,621.35	26,378.65	52
130	Salaries - Part Time	167,518.00	.00	167,518.00	13,397.39	.00	61,451.37	106,066.63	37
	<i>Personal Services Totals</i>	\$1,499,925.00	\$0.00	\$1,499,925.00	\$109,317.50	\$0.00	\$547,965.75	\$951,959.25	37%
	<i>Equipment</i>								
210	Furniture/Furnishings	5,000.00	11,815.00	16,815.00	.00	12,815.00	.00	4,000.00	76
220	Office Equipment	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
230									
230	Automotive Equipment	.00	12,068.27	12,068.27	.00	.00	12,068.27	.00	100
230.1	Automotive Equipment - Reserve	.00	30,113.73	30,113.73	.00	.00	30,113.73	.00	100
	<i>230 - Totals</i>	\$0.00	\$42,182.00	\$42,182.00	\$0.00	\$0.00	\$42,182.00	\$0.00	100%
260	Other Equipment	5,000.00	.00	5,000.00	158.17	841.83	407.85	3,750.32	25
270	Lawn & Landscaping	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
	<i>Equipment Totals</i>	\$13,000.00	\$53,997.00	\$66,997.00	\$158.17	\$13,656.83	\$42,589.85	\$10,750.32	84%
	<i>Contractual Expense</i>								
410	Supplies	50,000.00	17,806.00	67,806.00	6,883.35	7,728.41	19,995.76	40,081.83	41
413	Repair & Maint.-Bldg/Property	40,000.00	.00	40,000.00	2,080.97	8,182.50	6,186.13	25,631.37	36

Expense Budget Performance Report

Date Range 01/01/25 - 05/31/25
 Include Rollup Account and Rollup to Account
 Include Unposted Transactions

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund A - General									
Department 6030 - Countryside Adult Home									
EXPENSE									
<i>Contractual Expense</i>									
415	Electricity	45,000.00	.00	45,000.00	3,546.46	.00	23,125.56	21,874.44	51
416	Oil & Gas-Heating	35,000.00	.00	35,000.00	1,608.86	481.10	16,062.17	18,456.73	47
417	Water/Sewer/Taxes	15,000.00	.00	15,000.00	.00	.00	6,649.01	8,350.99	44
418	Ins-General Liability	16,149.00	(1,008.68)	15,140.32	.00	.00	15,140.32	.00	100
422	Repair/Maint-Equipment	2,500.00	.00	2,500.00	60.54	500.00	308.02	1,691.98	32
423	Telephone	2,000.00	.00	2,000.00	158.79	.00	679.43	1,320.57	34
424	Postage	150.00	.00	150.00	.00	.00	62.88	87.12	42
426	Subscriptions	650.00	.00	650.00	.00	.00	.00	650.00	0
427	Memberships & Dues	1,700.00	.00	1,700.00	.00	.00	1,344.00	356.00	79
428	Data Processing & Internet Fees	3,800.00	.00	3,800.00	511.52	.00	1,271.13	2,528.87	33
434	Allowances	24,000.00	.00	24,000.00	1,250.00	.00	8,400.00	15,600.00	35
435	Medical Fees	500.00	.00	500.00	85.00	.00	85.00	415.00	17
436	Advertising Fees	500.00	.00	500.00	.00	.00	.00	500.00	0
437	Consulting Fees	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
439	Misc Fees & Expenses	2,000.00	.00	2,000.00	101.25	.00	377.50	1,622.50	19
441	Auto-Supplies & Repair	7,000.00	.00	7,000.00	162.72	.00	227.94	6,772.06	3
442	Automotive - Gas & Oil	4,000.00	.00	4,000.00	.00	.00	1,108.19	2,891.81	28
444	Travel/Education/Conference	3,500.00	.00	3,500.00	.00	860.00	1,840.00	800.00	77
445	Foods	250,000.00	.00	250,000.00	26,651.22	12,836.29	96,547.37	140,616.34	44
451	Medical Supply Expense	5,000.00	.00	5,000.00	117.49	2,978.32	521.68	1,500.00	70
453	Uniforms & Clothing	200.00	.00	200.00	.00	.00	.00	200.00	0
470	Contract	50,959.00	.00	50,959.00	3,997.60	18,097.38	10,648.57	22,213.05	56
<i>Contractual Expense Totals</i>		\$562,108.00	\$16,797.32	\$578,905.32	\$47,215.77	\$51,664.00	\$210,580.66	\$316,660.66	45%
<i>Employee Benefits</i>									
810	Retirement	201,328.00	.00	201,328.00	15,021.15	.00	70,267.58	131,060.42	35
830	Social Security	92,997.00	.00	92,997.00	6,410.42	.00	32,158.35	60,838.65	35
831	Medicare Contribution	21,749.00	.00	21,749.00	1,499.23	.00	7,520.96	14,228.04	35
860	Hospitalization	206,498.00	.00	206,498.00	15,171.42	.00	75,881.98	130,616.02	37
865	Dental Insurance	3,456.00	.00	3,456.00	257.23	.00	1,286.35	2,169.65	37
<i>Employee Benefits Totals</i>		\$526,028.00	\$0.00	\$526,028.00	\$38,359.45	\$0.00	\$187,115.22	\$338,912.78	36%
<i>Other Benefits</i>									
840	Workmen's Compensation	26,889.00	.00	26,889.00	.00	.00	26,889.00	.00	100
850	Unemployment Insurance	9,000.00	.00	9,000.00	.00	.00	1,027.92	7,972.08	11
855	Disability	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
861	Retirees Hospitalization	98,552.00	.00	98,552.00	.00	.00	31,107.67	67,444.33	32
862	Health Insurance Cost Reimbursement	750.00	.00	750.00	.00	.00	.00	750.00	0

Expense Budget Performance Report

Date Range 01/01/25 - 05/31/25
 Include Rollup Account and Rollup to Account
 Include Unposted Transactions

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund A - General									
Department 6030 - Countryside Adult Home	EXPENSE								
	Other Benefits Totals	\$136,691.00	\$0.00	\$136,691.00	\$0.00	\$0.00	\$59,024.59	\$77,666.41	43%
	EXPENSE TOTALS	\$2,737,752.00	\$70,794.32	\$2,808,546.32	\$195,050.89	\$65,320.83	\$1,047,276.07	\$1,695,949.42	40%
Department 6030 - Countryside Adult Home Totals		(\$2,737,752.00)	(\$70,794.32)	(\$2,808,546.32)	(\$195,050.89)	(\$65,320.83)	(\$1,047,276.07)	(\$1,695,949.42)	40%
Department 6050 - Public Facil. For Children	EXPENSE								
	Contractual Expense								
469	Other Payments/Contributions	175,000.00	.00	175,000.00	1,020.94	.00	14,920.99	160,079.01	9%
	Contractual Expense Totals	\$175,000.00	\$0.00	\$175,000.00	\$1,020.94	\$0.00	\$14,920.99	\$160,079.01	9%
	EXPENSE TOTALS	\$175,000.00	\$0.00	\$175,000.00	\$1,020.94	\$0.00	\$14,920.99	\$160,079.01	9%
Department 6050 - Public Facil. For Children Totals		(\$175,000.00)	\$0.00	(\$175,000.00)	(\$1,020.94)	\$0.00	(\$14,920.99)	(\$160,079.01)	9%
Department 6055 - Daycare	EXPENSE								
	Contractual Expense								
470	Contract	1,500,000.00	.00	1,500,000.00	216,867.89	.00	836,019.76	663,980.24	56%
	Contractual Expense Totals	\$1,500,000.00	\$0.00	\$1,500,000.00	\$216,867.89	\$0.00	\$836,019.76	\$663,980.24	56%
	EXPENSE TOTALS	\$1,500,000.00	\$0.00	\$1,500,000.00	\$216,867.89	\$0.00	\$836,019.76	\$663,980.24	56%
Department 6055 - Daycare Totals		(\$1,500,000.00)	\$0.00	(\$1,500,000.00)	(\$216,867.89)	\$0.00	(\$836,019.76)	(\$663,980.24)	56%
Department 6070 - Services for Recipients	EXPENSE								
	Contractual Expense								
470	Contract	327,000.00	.00	327,000.00	24,671.14	.00	97,517.41	229,482.59	30%
	Contractual Expense Totals	\$327,000.00	\$0.00	\$327,000.00	\$24,671.14	\$0.00	\$97,517.41	\$229,482.59	30%
	EXPENSE TOTALS	\$327,000.00	\$0.00	\$327,000.00	\$24,671.14	\$0.00	\$97,517.41	\$229,482.59	30%
Department 6070 - Services for Recipients Totals		(\$327,000.00)	\$0.00	(\$327,000.00)	(\$24,671.14)	\$0.00	(\$97,517.41)	(\$229,482.59)	30%
Department 6100 - Medicaid	EXPENSE								
	Contractual Expense								
470	Contract	12,220,244.00	.00	12,220,244.00	968,580.00	.00	4,939,629.00	7,280,615.00	40%
	Contractual Expense Totals	\$12,220,244.00	\$0.00	\$12,220,244.00	\$968,580.00	\$0.00	\$4,939,629.00	\$7,280,615.00	40%
	EXPENSE TOTALS	\$12,220,244.00	\$0.00	\$12,220,244.00	\$968,580.00	\$0.00	\$4,939,629.00	\$7,280,615.00	40%
Department 6100 - Medicaid Totals		(\$12,220,244.00)	\$0.00	(\$12,220,244.00)	(\$968,580.00)	\$0.00	(\$4,939,629.00)	(\$7,280,615.00)	40%
Department 6101 - Medical Assistance	EXPENSE								
	Contractual Expense								
470	Contract	500.00	.00	500.00	400.00	.00	400.00	100.00	80%
	Contractual Expense Totals	\$500.00	\$0.00	\$500.00	\$400.00	\$0.00	\$400.00	\$100.00	80%
	EXPENSE TOTALS	\$500.00	\$0.00	\$500.00	\$400.00	\$0.00	\$400.00	\$100.00	80%

Expense Budget Performance Report

Date Range 01/01/25 - 05/31/25
 Include Rollup Account and Rollup to Account
 Include Unposted Transactions

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund A - General									
Department 6101 - Medical Assistance Totals		(\$500.00)	\$0.00	(\$500.00)	(\$400.00)	\$0.00	(\$400.00)	(\$100.00)	80%
Department 6109 - Aid To Dependent Children									
EXPENSE									
Contractual Expense									
470	Contract	2,600,000.00	.00	2,600,000.00	189,230.87	.00	814,341.56	1,785,658.44	31%
Contractual Expense Totals		\$2,600,000.00	\$0.00	\$2,600,000.00	\$189,230.87	\$0.00	\$814,341.56	\$1,785,658.44	31%
EXPENSE TOTALS		\$2,600,000.00	\$0.00	\$2,600,000.00	\$189,230.87	\$0.00	\$814,341.56	\$1,785,658.44	31%
Department 6109 - Aid To Dependent Children Totals		(\$2,600,000.00)	\$0.00	(\$2,600,000.00)	(\$189,230.87)	\$0.00	(\$814,341.56)	(\$1,785,658.44)	31%
EXPENSE									
Department 6119 - Child Care									
EXPENSE									
Contractual Expense									
470	Contract	6,600,650.00	.00	6,600,650.00	385,638.12	.00	1,424,609.41	5,176,040.59	22%
Contractual Expense Totals		\$6,600,650.00	\$0.00	\$6,600,650.00	\$385,638.12	\$0.00	\$1,424,609.41	\$5,176,040.59	22%
EXPENSE TOTALS		\$6,600,650.00	\$0.00	\$6,600,650.00	\$385,638.12	\$0.00	\$1,424,609.41	\$5,176,040.59	22%
Department 6119 - Child Care Totals		(\$6,600,650.00)	\$0.00	(\$6,600,650.00)	(\$385,638.12)	\$0.00	(\$1,424,609.41)	(\$5,176,040.59)	22%
EXPENSE									
Department 6123 - Juvenile Delinquent Care									
EXPENSE									
Contractual Expense									
470	Contract	1,000.00	.00	1,000.00	(8,100.50)	.00	(8,050.50)	9,050.50	-805%
Contractual Expense Totals		\$1,000.00	\$0.00	\$1,000.00	(\$8,100.50)	\$0.00	(\$8,050.50)	\$9,050.50	-805%
EXPENSE TOTALS		\$1,000.00	\$0.00	\$1,000.00	(\$8,100.50)	\$0.00	(\$8,050.50)	\$9,050.50	-805%
Department 6123 - Juvenile Delinquent Care Totals		(\$1,000.00)	\$0.00	(\$1,000.00)	\$8,100.50	\$0.00	\$8,050.50	(\$9,050.50)	-805%
EXPENSE									
Department 6129 - State Training School									
EXPENSE									
Contractual Expense									
470	Contract	300,000.00	.00	300,000.00	.00	.00	.00	300,000.00	0%
Contractual Expense Totals		\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	0%
EXPENSE TOTALS		\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	0%
Department 6129 - State Training School Totals		(\$300,000.00)	\$0.00	(\$300,000.00)	\$0.00	\$0.00	\$0.00	(\$300,000.00)	0%
EXPENSE									
Department 6140 - Home Relief									
EXPENSE									
Contractual Expense									
470	Contract	1,600,000.00	.00	1,600,000.00	209,474.49	.00	638,713.91	961,286.09	40%
Contractual Expense Totals		\$1,600,000.00	\$0.00	\$1,600,000.00	\$209,474.49	\$0.00	\$638,713.91	\$961,286.09	40%
EXPENSE TOTALS		\$1,600,000.00	\$0.00	\$1,600,000.00	\$209,474.49	\$0.00	\$638,713.91	\$961,286.09	40%
Department 6140 - Home Relief Totals		(\$1,600,000.00)	\$0.00	(\$1,600,000.00)	(\$209,474.49)	\$0.00	(\$638,713.91)	(\$961,286.09)	40%
EXPENSE									
Department 6141 - Fuel Crisis Assistance									
EXPENSE									
Contractual Expense									

Expense Budget Performance Report

Date Range 01/01/25 - 05/31/25
 Include Rollup Account and Rollup to Account
 Include Unposted Transactions

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund A - General									
Department 6141 - Fuel Crisis Assistance									
EXPENSE									
Contractual Expense									
470 Contract		34,363.00	.00	34,363.00	25,432.65	.00	24,023.89	10,339.11	70%
	<i>Contractual Expense Totals</i>	\$34,363.00	\$0.00	\$34,363.00	\$25,432.65	\$0.00	\$24,023.89	\$10,339.11	70%
	EXPENSE TOTALS	\$34,363.00	\$0.00	\$34,363.00	\$25,432.65	\$0.00	\$24,023.89	\$10,339.11	70%
Department 6142 - Emergency Aid For Adults									
EXPENSE									
Contractual Expense									
470 Contract		5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
	<i>Contractual Expense Totals</i>	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
	EXPENSE TOTALS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
Department 7311 - Youth Bureau									
EXPENSE									
Other Benefits									
861 Retirees Hospitalization		7,491.00	.00	7,491.00	.00	.00	2,497.08	4,993.92	33%
	<i>Other Benefits Totals</i>	\$7,491.00	\$0.00	\$7,491.00	\$0.00	\$0.00	\$2,497.08	\$4,993.92	33%
	EXPENSE TOTALS	\$7,491.00	\$0.00	\$7,491.00	\$0.00	\$0.00	\$2,497.08	\$4,993.92	33%
Department 7312 - Special Delinquency Prev.									
EXPENSE									
Contractual Expense									
470 Contract		314,913.00	.00	314,913.00	75,373.00	106,500.00	137,430.00	70,983.00	77%
	<i>Contractual Expense Totals</i>	\$314,913.00	\$0.00	\$314,913.00	\$75,373.00	\$106,500.00	\$137,430.00	\$70,983.00	77%
	EXPENSE TOTALS	\$314,913.00	\$0.00	\$314,913.00	\$75,373.00	\$106,500.00	\$137,430.00	\$70,983.00	77%
Department 7312 - Special Delinquency Prev. Totals									
Fund A - General Totals		\$43,586,905.00	\$805,698.46	\$44,392,603.46	\$3,386,851.01	\$354,374.32	\$15,922,916.79	\$28,115,312.35	77%
Grand Totals		\$43,586,905.00	\$805,698.46	\$44,392,603.46	\$3,386,851.01	\$354,374.32	\$15,922,916.79	\$28,115,312.35	77%

36% USED
 YTD

WARREN COUNTY Receipts by G/L Distribution Report - Detail

From Date: 05/01/2025 - To Date: 05/31/2025

G/L Date Due To/From Fund Project Transactions Debit Amount Credit Amount

*A4BD
Federal/State
Revenue*

Fund: A - General

Account: 400.00 - State&Federal,Social Services

Receipt Number	Receipt Batch Number	Payment Code	Transaction Description	Received From	Debit Amount	Credit Amount
2025-00002678	2025-00000216	A 400.00	Child Welfare 0215BA074646WARR	NYS Comptroller		1.00
2025-00002678	2025-00000216	A 400.00	RF2/2A S 0125 DOH, BA074704WARR	NYS Comptroller		142,987.00
2025-00002678	2025-00000216	A 400.00	RF2/2A F 0125 DOH BA074588WARR	NYS Comptroller		166,393.00
				2	\$0.00	\$141,107.00
2025-00002836	2025-00000239	A 400.00	RF2/2A F 1024-0125 BA 074771 WARR	NYS Comptroller		100,000.00
2025-00002836	2025-00000239	A 400.00	RF 17 S 0325 RENTAL BA 074822 WARR	NYS Comptroller		41,107.00
				1	\$0.00	\$127,719.00
2025-00002851	2025-00000240	A 400.00	FFFS FFY25 05/2025BA074873WARR	NYS Comptroller		127,719.00
				3	\$0.00	\$78,502.00
2025-00003118	2025-00000275	A 400.00	RF 2/2A S 0125 AULBA 074887 WARR	NYS Comptroller		45,866.00
2025-00003118	2025-00000275	A 400.00	RF 2/2A F 0125 FC MBA 074976 WARR	NYS Comptroller		30,982.00
2025-00003118	2025-00000275	A 400.00	RF 2/2A F 0125 KING BA 074923 WARR	NYS Comptroller		1,654.00
Account Total: State&Federal,Social Services				9	\$0.00	\$656,709.00
Fund Total: General					\$0.00	\$656,709.00
Grand Total:				9	\$0.00	\$656,709.00

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690,719.17*

WARREN COUNTY
Receipts by G/L Distribution Report - Summary

From Date: 05/01/2025 - To Date: 05/31/2025

Local Revenue

G/L Account Number G/L Date Due To/From Fund Project Transactions Debit Amount Credit Amount

Fund: A - General
 Department: 6010 - Social Services

Account: 1810 - Administration

Account Total: Administration									
	05/02/2025			1	\$0.00			\$5,104.17	
	05/09/2025			1	\$0.00			\$426.32	
				2	\$0.00			\$5,530.49	

Account: 1811 - Medical Incentive Earning

Account Total: Medical Incentive Earning									
	05/07/2025			1	\$0.00			\$663.44	
	05/09/2025			1	\$0.00			\$3,889.00	
				2	\$0.00			\$4,552.44	

Department Total: Social Services

Department: 6030 - Countryside Adult Home

Account: 1830 - Repay - Adult Care, Pub Inst

Account Total: Repay - Adult Care, Pub Inst									
	05/02/2025			2	\$0.00			\$68,555.52	
				2	\$0.00			\$68,555.52	

Department Total: Countryside Adult Home

Department: 6055 - Daycare

Account: 1855 - Repayments of Day Care

Account Total: Repayments of Day Care									
	05/02/2025			1	\$0.00			\$18.00	
				1	\$0.00			\$18.00	

Department Total: Daycare

Department: 6101 - Medical Assistance

Account: 1855 - Repayments of Day Care

Account Total: Repayments of Day Care									
					\$0.00			\$18.00	

Department Total: Medical Assistance

User: Jill Mammone

WARREN COUNTY

Receipts by G/L Distribution Report - Summary

From Date: 05/01/2025 - To Date: 05/31/2025

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
Account: 1801 - Repay of Medical Assist						
	05/02/2025			1	\$0.00	\$15,369.82
	05/09/2025			1	\$0.00	\$2,465.30
Account Total: Repay of Medical Assist					\$0.00	\$17,835.12
Department Total: Medical Assistance						
Department: 6109 - Aid To Dependent Children						
Account: 1809 - Repay of Aid to A.D.C.						
	05/02/2025			1	\$0.00	\$212.24
	05/09/2025			2	\$0.00	\$13,977.72
Account Total: Repay of Aid to A.D.C.					\$0.00	\$14,189.96
Department Total: Aid To Dependent Children						
Department: 6119 - Child Care						
Account: 1819 - Repay of Child Care						
	05/02/2025			1	\$0.00	\$52,220.35
	05/09/2025			1	\$0.00	\$4,334.09
Account Total: Repay of Child Care					\$0.00	\$56,554.44
Department Total: Child Care						
Department: 6140 - Home Relief						
Account: 1840 - Repay of Home Relief						
	05/02/2025			1	\$0.00	\$662.51
	05/09/2025			1	\$0.00	\$1,070.30
	05/21/2025			1	\$0.00	\$2,673.75
Account Total: Repay of Home Relief					\$0.00	\$662.51

User: Jill Mammone

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WARREN COUNTY
Receipts by G/L Distribution Report - Summary

From Date: 05/01/2025 - To Date: 05/31/2025

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
Account Total: Repay of Home Relief						
				3	\$0.00	\$4,406.56
Department Total: Home Relief						
					\$0.00	\$4,406.56
Fund Total: General						
					\$0.00	\$171,642.53
Grand Total:						
				17	\$0.00	\$171,642.53

WARREN COUNTY Receipts by G/L Distribution Report - Summary

YTD Revenue

From Date: 01/01/2025 - To Date: 05/31/2025

G/L Account Number

G/L Date

Due To/From Fund

Project

Transactions

Debit Amount

Credit Amount

Fund: A - General

Account: 400.00 - State&Federal,Social Services

01/16/2025			1	\$0.00	\$100,401.00
01/31/2025			2	\$0.00	\$207,353.00
02/04/2025			2	\$0.00	\$1,087,714.00
02/12/2025			2	\$0.00	\$988,503.00
03/04/2025			2	\$0.00	\$1,049,937.00
03/06/2025			2	\$0.00	\$22,029.00
03/11/2025			1	\$0.00	\$163,610.00
03/12/2025			1	\$0.00	\$22,065.00
03/25/2025			1	\$0.00	\$19,762.00
03/27/2025			2	\$0.00	\$1,037,783.00
03/28/2025			1	\$0.00	\$328,163.00
04/18/2025			1	\$0.00	\$33,752.00
04/30/2025			3	\$0.00	\$929,295.00
05/05/2025			3	\$0.00	\$309,381.00
05/13/2025			2	\$0.00	\$141,107.00
05/15/2025			1	\$0.00	\$127,719.00
05/30/2025			3	\$0.00	\$78,502.00
Account Total: State&Federal,Social Services				30	\$6,647,076.00
Fund Total: General				30	\$6,647,076.00
Grand Total:					

local + 628,527.63

7,275,603.63

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Detention + 34,010.17

7,309,613.80

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: JUNE 23, 2025

COMMITTEE MEMBERS PRESENT:

SUPERVISORS DRISCOLL
PATCHETT
TURNER
WILD
STRAINER
RUNYON

COMMITTEE MEMBER ABSENT:

SUPERVISOR BRUNO

OTHERS PRESENT:

REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:

CHRISTINA MASTRIANNI, COMMISSIONER
JILL MAMMONE, FISCAL MANAGER
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS CROCITTO
ETU
GILLIGAN
MERLINO
STROUGH
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
CHRISTINE NORTON, COUNTY TREASURER
GINA MINTZER, EXECUTIVE DIRECTOR, LAKE GEORGE CHAMBER OF
COMMERCE AND CVB
LUKE MOSSEAU, *THE POST STAR*
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the June 23, 2025 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=Fpk5GTB0lIE>

Mr. Driscoll called the meeting of the Human Services Committee to order at 10:25 a.m.

Copies of the Department of Social Services agenda were distributed; a copy of the agenda is on file with the minutes.

Motion was made by Mr. Strainer, seconded by Ms. Turner and carried by a unanimous vote of those present (*Mr. Bruno absent*) to approve the minutes of the previous Human Services Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

The meeting commenced with review of the Department of Social Services agenda with the Action Agenda/New Business Items, which included the following request:

1. To authorize a long-term lease agreement with WAIT House, Inc. to run a homeless family shelter at County Building #11 on Gurney Lane, which was a County-owned property, to commence upon execution by both parties and terminate thirty years from the date of execution. The monthly amount to be determined based on County expense calculation.

The County Attorney explained a public hearing and possible vote would be held at the July 18th Board Meeting to adopt a Local Law, which if approved would give the Board authority to act on the long-term lease agreement with the WAIT House, Inc., which could be terminated upon failure to meet the terms and conditions of the lease agreement.

Motion was made by Ms. Runyon, seconded by Ms. Turner and carried by a unanimous vote of those present (*Mr. Bruno*

absent) to approve the request as outlined above and the necessary resolution was authorized for the July 18th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items portion of the agenda proceeded with an overview of the following:

1. Commissioner's Report of activities & updates - Report provided to Committee members via email in advance of the meeting.
2. Monthly Reports: Revenue, Expenditures and Overtime - summary review of reports included in the agenda provided.

The County Administrator congratulated the Department of Social Services for doing well with their budget compared to other counties in the State.

As there was no further business to come before the Human Services Committee, on motion made by Mr. Strainer, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Mr. Bruno absent*), Mr. Driscoll adjourned the meeting at 10:39 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist