

HUMAN SERVICES COMMITTEE MEETING  
VETERANS' SERVICES  
September 23, 2025

COMMITTEE MEMBERS: DRISCOLL, Bruno, Patchett, Turner, Wild, Strainer, and Runyon - Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board.

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor
- IV. Action Agenda/New Business Items:
  1. Request:
  2. Rationale:
  
  3. Request:  
Rationale:
  
  4. Request:  
Rationale:
- V. Discussion Items: **2026 Budget Review, Accomplishments/Goals, Dept Updates to include Resource Room**
- VI. Referrals/Pending Items: None
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

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Attachments:

- 2026 Budget
  - Budget Summary Sheets (3-pgs)
  - Budget Worksheets (3-pgs)
  - 2026 Salary Schedule (1-pg)
- Accomplishments/Goals (1-pg)
- Department Updates (1-pg)
  - Claim Updates (1-pg)

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

**WARREN COUNTY BUDGET SUMMARY SHEET**


PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Veterans Services  
BUDGET ACCOUNT CODE: A.6510

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$187,004.22	\$217,253.00	\$209,753.00	\$224,781.00
200's EQUIPMENT	\$57,225.76	\$0.00	\$189.00	\$0.00
400's CONTRACTUAL	\$14,221.49	\$17,706.00	\$25,016.40	\$19,816.00
800's EMPLOYEE BENEFITS	\$69,531.78	\$81,552.00	\$81,552.00	\$107,699.00
<b>TOTALS</b>	<b>\$327,983.25</b>	<b>\$316,511.00</b>	<b>\$316,510.40</b>	<b>\$352,296.00</b>

2024 REVENUES	2025 ADOPTED REVENUES	2025 AMENDED REVENUES	2026 DEPARTMENT REQUESTS
\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00

SIGNED:   
DEPARTMENT HEAD  
TITLE: Director  
DATE: 9/5/25

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**WARREN COUNTY BUDGET SUMMARY SHEET**

**PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS**

**REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS**

NAME OF DEPARTMENT: Veterans Services - Peer to Peer Support Svcs -Dwyer  
BUDGET ACCOUNT CODE: A.6510 0125

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
100's PERSONAL SERVICES				\$0.00
200's EQUIPMENT				\$0.00
400's CONTRACTUAL	\$0.00	\$50,000.00	\$50,000.00	\$0.00
800's EMPLOYEE BENEFITS				\$0.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$50,000.00</b>	<b>\$50,000.00</b>	<b>\$0.00</b>

2024 REVENUES	2025 ADOPTED REVENUES	2025 AMENDED REVENUES	2026 DEPARTMENT REQUESTS
\$0.00	\$50,000.00	\$50,000.00	\$0.00

SIGNED:



DEPARTMENT HEAD

TITLE:

Director

DATE:

9/5/25

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**WARREN COUNTY BUDGET SUMMARY SHEET**

**PRIOR YEAR EXPENDITURES AND REQUEST FOR 2026 APPROPRIATIONS**

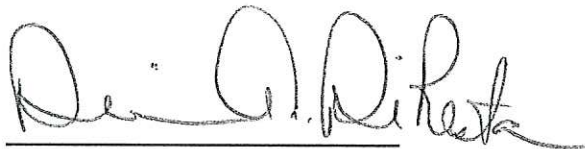
**REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS**

NAME OF DEPARTMENT: Veterans Services - American Rescue Plan Act (ARPA)  
BUDGET ACCOUNT CODE: A.6510 4999

OBJECT CODES	2024 EXPENDITURES	2025 ADOPTED	2025 AMENDED	2026 DEPARTMENT REQUESTS
200's EQUIPMENT				\$0.00
400's CONTRACTUAL				\$0.00
<b>TOTALS</b>				<b>\$0.00</b>

2024 REVENUES	2025 ADOPTED REVENUES	2025 AMENDED REVENUES	2026 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED:



DEPARTMENT HEAD

TITLE:

Director

DATE:

9/5/25

# Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
<b>Fund A - General</b>						
REVENUE						
Department <b>6510 - Veterans Services</b>						
Intergovernmental Charges						
2390	Share of Joint Activity, Govt	30,000.00	30,000.00	30,000.00	15,000.00	30,000.00
	<i>Intergovernmental Charges Totals</i>	<u>\$30,000.00</u>	<u>\$30,000.00</u>	<u>\$30,000.00</u>	<u>\$15,000.00</u>	<u>\$30,000.00</u>
State Aid						
3710	Veterans Service	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
	<i>State Aid Totals</i>	<u>\$25,000.00</u>	<u>\$25,000.00</u>	<u>\$25,000.00</u>	<u>\$25,000.00</u>	<u>\$25,000.00</u>
Sub Department <b>0125 - Peer to Peer Support Svcs -Dwyer</b>						
State Aid						
3711	Peer to Peer Support Services	.00	50,000.00	50,000.00	.00	.00
	<i>State Aid Totals</i>	<u>\$0.00</u>	<u>\$50,000.00</u>	<u>\$50,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Sub Department <b>0125 - Peer to Peer Support Svcs - Dwyer Totals</b>		<u>\$0.00</u>	<u>\$50,000.00</u>	<u>\$50,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Department <b>6510 - Veterans Services Totals</b>		<u>\$55,000.00</u>	<u>\$105,000.00</u>	<u>\$105,000.00</u>	<u>\$40,000.00</u>	<u>\$55,000.00</u>
<b>REVENUE TOTALS</b>		<u>\$55,000.00</u>	<u>\$105,000.00</u>	<u>\$105,000.00</u>	<u>\$40,000.00</u>	<u>\$55,000.00</u>

Account	Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request																				
<b>Fund A - General</b>																										
EXPENSE																										
Department <b>6510 - Veterans Services</b>																										
<i>Personal Services</i>																										
110	Salaries - Regular	160,979.51	177,641.00	170,141.00	94,654.94	184,097.00																				
130	Salaries - Part Time	26,024.71	39,612.00	39,612.00	18,379.93	40,684.00																				
<i>Personal Services Totals</i>		<u>\$187,004.22</u>	<u>\$217,253.00</u>	<u>\$209,753.00</u>	<u>\$113,034.87</u>	<u>\$224,781.00</u>																				
<i>Equipment</i>																										
220	Office Equipment	1,618.76	.00	.00	.00	.00																				
230.1	Automotive Equipment - Reserve	55,607.00	.00	.00	.00	.00																				
260	Other Equipment	.00	.00	189.00	188.86	.00																				
<i>Equipment Totals</i>		<u>\$57,225.76</u>	<u>\$0.00</u>	<u>\$189.00</u>	<u>\$188.86</u>	<u>\$0.00</u>																				
<i>Contractual Expense</i>																										
410	Supplies	1,190.42	1,000.00	1,211.00	684.68	1,200.00																				
418	Ins-General Liability	885.79	961.00	1,398.40	1,398.40	1,748.00																				
423	Telephone	602.39	500.00	500.00	349.01	600.00																				
424	Postage	181.25	300.00	300.00	128.86	300.00																				
426	Subscriptions	65.00	100.00	100.00	.00	1,180.00																				
427	Memberships & Dues	160.00	260.00	260.00	135.00	200.00																				
428	Data Processing & Internet Fees	246.00	225.00	225.00	225.00	228.00																				
436	Advertising Fees	2,640.00	2,800.00	2,400.00	120.00	2,800.00																				
441	Auto-Supplies & Repair	899.88	3,000.00	10,500.00	4,106.85	3,000.00																				
442	Automotive - Gas & Oil	4,819.58	5,000.00	5,000.00	2,677.28	5,000.00																				
444	Travel/Education/Conference	497.06	1,000.00	1,000.00	279.80	1,000.00																				
469	Other Payments/Contributions	549.12	1,000.00	562.00	.00	1,000.00																				
470	Contract	1,485.00	1,560.00	1,560.00	.00	1,560.00																				
<i>Contractual Expense Totals</i>		<u>\$14,221.49</u>	<u>\$17,706.00</u>	<u>\$25,016.40</u>	<u>\$10,104.88</u>	<u>\$19,816.00</u>																				
<table border="1"> <thead> <tr> <th>Comments</th> <th>Account</th> <th>Level</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td></td> <td>418</td> <td>Departmental Request</td> <td>Insuring 3-vehicles</td> </tr> <tr> <td></td> <td>426</td> <td>Departmental Request</td> <td>Added \$1080 to cover cost of Office 365 for 3 users at \$360/user annually</td> </tr> <tr> <td></td> <td>428</td> <td>Departmental Request</td> <td>Internet billing for 3 users at \$76/user annually</td> </tr> <tr> <td></td> <td>470</td> <td>Departmental Request</td> <td>VetPro billing for 3 users at \$520/user annually</td> </tr> </tbody> </table>							Comments	Account	Level	Comment		418	Departmental Request	Insuring 3-vehicles		426	Departmental Request	Added \$1080 to cover cost of Office 365 for 3 users at \$360/user annually		428	Departmental Request	Internet billing for 3 users at \$76/user annually		470	Departmental Request	VetPro billing for 3 users at \$520/user annually
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	428	Departmental Request	Internet billing for 3 users at \$76/user annually																							
	470	Departmental Request	VetPro billing for 3 users at \$520/user annually																							
<i>Employee Benefits</i>																										
810	Retirement	24,331.50	30,224.00	30,224.00	17,537.02	34,754.00																				
830	Social Security	10,890.28	13,470.00	13,470.00	6,396.56	13,937.00																				
831	Medicare Contribution	2,546.92	3,151.00	3,151.00	1,495.97	3,258.00																				
860	Hospitalization	28,673.98	30,933.00	30,933.00	22,653.11	51,614.00																				

Account	Account Description	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Departmental Request
<b>Fund A - General</b>						
EXPENSE						
Department <b>6510 - Veterans Services</b>						
Employee Benefits						
865	Dental Insurance	408.20	408.00	408.00	311.22	696.00
	<i>Employee Benefits Totals</i>	<u>\$66,850.88</u>	<u>\$78,186.00</u>	<u>\$78,186.00</u>	<u>\$48,393.88</u>	<u>\$104,259.00</u>
<i>Other Benefits</i>						
840	Workmen's Compensation	791.00	869.00	869.00	869.00	693.00
861	Retirees Hospitalization	1,889.90	2,497.00	2,497.00	1,664.72	2,747.00
	<i>Other Benefits Totals</i>	<u>\$2,680.90</u>	<u>\$3,366.00</u>	<u>\$3,366.00</u>	<u>\$2,533.72</u>	<u>\$3,440.00</u>
Sub Department <b>0125 - Peer to Peer Support Svcs -Dwyer</b>						
<i>Contractual Expense</i>						
439	Misc Fees & Expenses	.00	50,000.00	50,000.00	.00	.00
	<i>Contractual Expense Totals</i>	<u>\$0.00</u>	<u>\$50,000.00</u>	<u>\$50,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Sub Department <b>0125 - Peer to Peer Support Svcs - Dwyer Totals</b>	<u>\$0.00</u>	<u>\$50,000.00</u>	<u>\$50,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Department <b>6510 - Veterans Services Totals</b>	<u>\$327,983.25</u>	<u>\$366,511.00</u>	<u>\$366,510.40</u>	<u>\$174,256.21</u>	<u>\$352,296.00</u>
	EXPENSE TOTALS	<u>\$327,983.25</u>	<u>\$366,511.00</u>	<u>\$366,510.40</u>	<u>\$174,256.21</u>	<u>\$352,296.00</u>
Fund <b>A - General Totals</b>						
	REVENUE TOTALS	\$55,000.00	\$105,000.00	\$105,000.00	\$40,000.00	\$55,000.00
	EXPENSE TOTALS	\$327,983.25	\$366,511.00	\$366,510.40	\$174,256.21	\$352,296.00
	Fund <b>A - General Totals</b>	<u>(\$272,983.25)</u>	<u>(\$261,511.00)</u>	<u>(\$261,510.40)</u>	<u>(\$134,256.21)</u>	<u>(\$297,296.00)</u>
Net Grand Totals						
	REVENUE GRAND TOTALS	\$55,000.00	\$105,000.00	\$105,000.00	\$40,000.00	\$55,000.00
	EXPENSE GRAND TOTALS	\$327,983.25	\$366,511.00	\$366,510.40	\$174,256.21	\$352,296.00
	Net Grand Totals	<u>(\$272,983.25)</u>	<u>(\$261,511.00)</u>	<u>(\$261,510.40)</u>	<u>(\$134,256.21)</u>	<u>(\$297,296.00)</u>

2026 Salary Schedule (Position Budgeting)  
Veterans Service

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
14083	Aprile, Janet	Office Specialist	\$47,616.00	Full Time	CSEA/FT	6/16/2025
	07-00 / \$22.71	07-01 / \$23.05				
10928	DiResta, Denise	Director of Veterans Affairs	\$75,390.00	Full Time	Appointed F/T	6/1/2005
	N/A / \$41.42	N/A / \$41.42				
1260	Donohue, Michael	Van Driver #3	\$12,308.00	Less than Half	Less than P/T	7/11/2011
	02-14 / \$23.55	02-15 / \$23.79				
13631	Gifford, Gary	Van Driver #2	\$9,937.00	Less than Half	Less P/T12/21/12	6/6/2022
	02-00 / \$19.11	N/A / \$19.11				
12694	Harris, Cynthia	Veteran's Benefits Counselor	\$61,091.00	Full Time	CSEA/FT	11/17/2014
	09-11 / \$29.37	09-12 / \$29.37				
13683	Taft, David	Van Driver #1	\$9,937.00	Less than Half	Less P/T12/21/12	7/18/2022
	02-00 / \$19.11	N/A / \$19.11				
14075	Wilson, Michael	Van Driver #4 - Per Diem	\$2,834.00	Per Diem	Per Diem	5/5/2025
	02-00 / \$19.11	N/A / \$19.11				
		Van Driver #5 - Per Diem	\$2,834.00			
	02-00 / \$19.11	N/A / \$19.11				
		Van Driver #6 - Per Diem	\$2,834.00			
	02-00 / \$19.11	N/A / \$19.11				
		<b>9</b>	<b>\$224,781.00</b>			

# VETERANS' SERVICES

## Committee Meeting September 2025

### 2025 Accomplishments

#### Personnel

- 4/7/25 - Cindy Harris was promoted to Veterans' Benefits Counselor
- 6/16/25 - Janet Aprile was hired as the Office Specialist

#### Awarded Claims

- See Claim Updates
  - First time reaching **over 1M** in awarded claims (*Power of 3-VSOs*)

#### OFA/Veterans Services Local Transportation (started in January 2024)

- This year we have transported 87 passengers from 9 different towns during 41 trips.

### 2026 Goals

#### Resource Room

- Outreach e.g. VA Pension, Compensation, Medical, Life Insurance, and Burial informational workshops
- Conduct VA Compensation/Pension virtual exams
- Host outside resource representatives:
  - Veterans Emergency Housing Rep (e.g. Soldier On, VCHC, VA)
  - Justice Outreach Reps
- Employee Development and Training

#### Stratton VAMC in Albany Transportation

- We will be streamlining our transportation days to three trips/week (Monday, Wednesday, & Friday). With this change we will drive up the number of passengers per trip above 1. This will also consolidate our fuel usage and maintenance on the vehicle(s). It will also allow more flexibility for coverage and do away with unnecessary scheduling conflicts.

**NOTE: Transportation to & from Stratton VAMC will continue to operate any day when it's deemed a medical necessity (e.g. dialysis, cancer treatment, alcohol/drug rehab).**

# Veterans' Services Department Updates Sept 2025

## Outreach:

We continue with monthly American Legion/VFW meetings/gatherings. We also attend a monthly Patient Advisory Council with the VA Primary Doctors/Admin/Staff to discuss how we can assist or streamline VA Medical Services for our Veterans. And Quarterly VHA/VSO Conferences at Stratton VAMC in Albany.

With the proposed build of a resource room within our office I believe we can conduct outreach more effectively and apply a timelier impact on our case workload. Not to mention a room providing dedicated space for our Homeless Veteran Reps (e.g. Soldiers On, VCHC, etc.) to meet with Veterans in need of emergency housing, allowing Veterans to conduct Compensation and Pension Exams remotely, and other employee development/training.

## Albany VAMC Transportation:

- *3-year passenger count:*
  - 2023 – 251 Passengers
  - 2024 – 288 Passengers
  - 2025 – 190 Passengers (as of 9/10)

Office Flow	Incoming Calls	Appts/Walk-ins
January	109	43
February	103	42
March	110	40
April	104	41
May	97	35
June	103	96
July	134	117
August	131	90
September	45 (as of 9/10)	40 (as of 9/10)
October	0	0
November	0	0
December	0	0

**NOTE:** The numbers listed above do not include all email inquiries received each month.

# Committee Meeting September 2025

## Claim Updates

YEAR	#CLAIMS	STARTING AMT	NEW AMT	DIFFERENCE	RETRO
<b>2019 Current (static)</b>	<b>148</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Last reported July 2024	148	36,978.93	97,715.70	60,736.77	797,080.04
<b>2020 Current (static)</b>	<b>99</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Last reported July 2024	99	30,691.02	85,375.62	54,684.60	692,319.58
<b>2021 Current (static)</b>	<b>100</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Last reported July 2024	100	78,353.72	151,446.02	73,092.30	687,936.61
<b>2022 Current</b>	<b>148</b>	<b>104,389.05</b>	<b>202,268.45</b>	<b>97,879.40</b>	<b>988,482.86</b>
Last reported July 2024	148	104,389.05	200,162.44	95,773.39	935,190.66
<b>2023 Current</b>	<b>210</b>	<b>183,616.64</b>	<b>307,683.39</b>	<b>124,066.75</b>	<b>1,328,645.83</b>
Last reported July 2024	209	145,443.44	219,853.52	74,410.08	655,042.69
<b>2024 Current</b>	<b>199</b>	<b>199,994.69</b>	<b>259,420.91</b>	<b>59,426.22</b>	<b>910,682.70</b>
Last reported July 2024	89	30,627.72	39,047.95	8,420.23	78,843.26
<b>2025 Current</b>	<b>120</b>	<b>70,562.59</b>	<b>43,378.72</b>	<b>0.00</b>	<b>122,738.27</b>
Last reported	0	0.00	0.00	0.00	0.00

\*Any/all numbers listed above in "bold" represent the increased awarded claims since last reported