

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: HUMAN SERVICES**

**DATE: OCTOBER 21, 2025**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS BRUNO  
PATCHETT  
TURNER  
WILD  
STRAINER  
RUNYON

**OTHERS PRESENT:**

CHRISTINA MASTRIANNI, COMMISSIONER, DEPARTMENT OF SOCIAL SERVICES  
AMY McBYRNE, DIRECTOR, COUNTRYSIDE ADULT HOME  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
JOHN TAFLAN, COUNTY ADMINISTRATOR  
LARRY ELMEN, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS CROCITTO  
ETU  
GILLIGAN  
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
CHRISTINE NORTON, COUNTY TREASURER  
AMY COLLINS, TOURISM AND BUSINESS COORDINATOR, CITY OF GLENS FALLS  
BILL COLLINS, MAYOR, CITY OF GLENS FALLS  
JASON MILLER, TOWN OF QUEENSBURY RESIDENT  
GEORGE NORMANDIN, PRESIDENT, NORMANDIN MARKETING  
SARAH McLENITHAN, DEPUTY CLERK OF THE BOARD

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**COMMITTEE MEMBER ABSENT:**

SUPERVISOR DRISCOLL

*Please note, the following contains a summarization of the October 21, 2025 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:*

*Warren County website: <https://warrencountyny.gov/mma>*

*Warren County's YouTube Channel - <https://www.youtube.com/watch?v=2SSEZsDEG7s>*

In the absence of Committee Chair Driscoll, Mr. Bruno, as Vice-Chair, called the meeting of the Human Services Committee to order at 9:40 a.m.

Copies of the Countryside Adult Home and Department of Social Services (DSS) agendas were distributed; copies of the agendas are on file with the minutes.

Motion was made by Ms. Runyon, seconded by Ms. Turner and carried by a unanimous vote of those present (*Mr. Driscoll absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Mr. Bruno called for privilege of the floor, but there was no one wishing to speak.

Review of the Countryside Adult Home agenda commenced with the Action Items/New Business Section which included a request to renew service agreement with Hudson Headwaters Health Network for employee and new hire physicals, vaccinations and ppd (*Purified Protein Derivative*) placements, in the amount of: physical \$155.00; ppd \$19.00; Hepatitis B vaccinations \$279.00; Tdap vaccine \$55.00 and Influenza vaccine \$32.00, to commence January 1, 2026 and terminate December 31, 2027.

Motion was made by Ms. Runyon, seconded by Ms. Turner and carried by a unanimous vote of those present (*Mr. Driscoll absent*) to approve the request as outlined above and the necessary resolution was authorized for the November 21, 2025 Board meeting. *A copy of the resolution request form is on file with the meeting minutes.*

The Information for Discussion portion of the Countryside Adult Home agenda, which included the following items, was reviewed:

1. Census.
2. Overtime Report.

There being no further Countryside Adult Home business to discuss, review of the Department of Social Services agenda commenced with the following requests:

1. To authorize a new contract with The Open Door Mission for use of cold blue services for the County's homeless population during inclement weather using funding allocated by New York State Office of Temporary and Disability Assistance (*NYSODTA*) in an amount not to exceed \$270,757 for a term commencing October 1, 2025 and terminating September 30, 2026 with added language to authorize the Chair of the Board to execute automatic annual renewal upon mutual agreement of both parties.

Motion was made by Mr. Strainer and seconded by Mr. Patchett to approve the request as presented; following discussion, Mr. Bruno called the question and the motion was carried by a unanimous vote of those present (*Mr. Driscoll absent*) to approve the request as presented and the necessary resolution was authorized for the November 21<sup>st</sup> Board meeting. *A copy of the resolution request form is on file with the meeting minutes.*

2. To amend the 2025 Warren County Budget in the amount of \$135,378 to reflect receipt of grant funding from NYSODTA to cover the cost of the contract with The Open Door Mission from October 1, 2025 through the remainder of the year.

Motion was made by Mr. Strainer, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Mr. Driscoll absent*) to approve the request as presented and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the meeting minutes.*

3. To authorize new contracts to provide foster care services for individuals placed into custody of the Commissioner of the Department of Social Services; to authorize additional contracts with the State approved agencies listed in the agenda attachment; and to authorize the Chair of the Board to enter into emergency placement contracts on an as needed basis commencing upon execution and continuing unless terminated upon thirty days written notice by either party.

Motion was made by Ms. Runyon, seconded by Ms. Turner and carried by a unanimous vote of those present (*Mr. Driscoll absent*) to approve the request as presented and the necessary resolution was authorized for the November 21<sup>st</sup> Board meeting. *A copy of the resolution request form is on file with the meeting minutes.*

4. To authorize a transfer of funds in the amount of \$20,000 from Budget Code A.6010 110, *Salaries - Regular*, to Budget Code A.6010 120, *Salaries- Overtime*, to cover the cost of overtime through the remainder of the year.

Motion was made by Ms. Runyon and seconded by Ms. Turner to approve the request as outlined above; following discussion, Mr. Bruno called the question and the motion was carried by a unanimous vote of those present (*Mr. Driscoll absent*) to approve the request as presented and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the meeting minutes.*

Finally the Discussion Items portion of the agenda which included the following items, was reviewed:

1. Commissioner's report of activities and updates was provided by email.
2. Revenue, Expenditures and Overtime Reports.

Mr. Bruno once again offered privilege of the floor for public comment, but there was no one wishing to speak.

As there was no further business to come before the Human Services Committee, on motion made by Mr. Strainer, seconded by Mr. Patchett and carried by a unanimous vote of those present (*Mr. Driscoll absent*), Mr. Bruno adjourned the meeting at 9:58 a.m.

Respectfully submitted,  
Sarah McLenithan, Deputy Clerk of the Board