

Human Services Committee Meeting
Countryside Adult Home
October 21st 2025

COMMITTEE MEMBERS: Supervisors DRISCOLL, Bruno, Patchett, Turner, Wild, Strainer and Runyon,
Chair of the Board shall serve as an Ex-Officio member when needed in accordance
with the Section C (4) of the Rules of the Board

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
 1. Request: Renew service agreement with HHHN for Physicals, Vaccinations and PPD's that are a DOH requirement for new hires and annually.
Rationale: Mandated per Department of Health and is 50% reimbursable.
- V. Discussion Items:
 1. Census
 2. Overtime Report
- VI. Referrals/Pending Items:
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

Attachments:

1. Resolution Request No. 20
2. Census
3. Overtime Report

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: COUNTRYSIDE ADULT HOME

DATE: 10/21/25

- (a) Purpose of Request: **Request Authorization to renew service agreement with HHHN., to provide annual physicals to employees and new hires and bi annual ppd placements, Hepatitis B Vaccinations, Tdap and Influenza Vaccines. The cost of each exam is \$155.00 ,PPD placement \$19.00, Hepatitis is a series of 3 totaling \$279.00, Tdap Vaccine \$55.00 and Influenza \$32.00**
- (b) Details: **Mandated by The Department of Health**
- (c) Previous Resolution Number: **570 of 2023**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.6030 470**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS



GEORGE PURDUE
ADMINISTRATIVE BUILDING

9 CAREY ROAD
QUEENSBURY, NY 12804

518-761-0300
WWW.HHHN.ORG

Delivered via email mbyrne@warrencountyny.com

July 10, 2025

Countryside Adult Home
353 Schroom River Road
Warrensburg NY 12885
Attn: Ms. Amy McByrne, Director

Re: 2026 – 2027 Employee Physical Examination Agreement Proposal of New Rates

Dear Ms. McByrne,

For the period of January 1, 2026 – December 31, 2027, Hudson Headwaters Health Network will provide the following services to Countryside Adult Home employees for the rates indicated below.

Physical Exam – \$155.00 each
PPD – \$19.00 each
Hepatitis B Vaccinations (series of 3 required) - \$93 each totaling \$279 for the series.
Tdap (tetanus, diphtheria toxoids and acellular pertussis) Vaccine - \$55 each
Influenza Vaccine - \$32 each

In the event that additional services are needed as conditions of employment, you will need to reach out for pricing. We will need to amend the Agreement to include those services.

If you have any questions or concerns, please contact me at (518) 761-0300 ext. 31553 or via email lpasco@hhhn.org.

Sincerely,

A handwritten signature in black ink that reads 'Laura Pasco, CFO'.

Laura Pasco
Chief Financial Officer
Hudson Headwaters Health Network

**COUNTRYSIDE ADULT HOME
CENSUS REPORT
2025**

MONTH	1ST DAY OF MONTH	ADMISSIONS	DISCHARGES	LAST DAY OF MONTH
JANUARY	36	3	0	39
FEBRUARY	39	1	4	36
MARCHO	36	0	1	35
APRIL	35	1	2	34
MAY	34	3	3	34
JUNE	34	1	1	34
JULY	34	2	2	34
AUGUST	34	2	1	35
SEPTEMBER	35	1	1	35
OCTOBER				
NOVEMBER				
DECEMBER				

Countryside Adult Home - Overtime Report - Comparison 2024/25

Week End	2024	2025	Reason
01/12/25	98.94	103.64	Holiday Snowstorm
01/26/25	133.89	104.04	Holiday Snowstorm
02/09/25	26.98	67.87	Snowstorms, Staff Illness
02/24/25	114.00	162.25	Holiday Snowstorm Staff Illness
03/09/25	12.44	39.69	Call in for heat related matter, Staff Shortage
03/23/25	21.75	125.86	Open vital posiiton, Illness
04/06/25	9.31	73.43	Open vital posiiton, illness
04/20/25	45.58	50.51	Open vital position, Training
5/5/25	39.81	63.93	Open Vital Position, Illness
05/18/25	21.88	42.46	Training, Maintenance Issue
06/01/25	107.60	105.55	Holiday
06/15/25	20.04	36.29	Resignation, Maintenace Issue, Mandatory Dept. Meeting
06/29/25	119.87	90.00	Holiday
07/13/25	162.67	115.94	Holiday Maintenance called in for air conditioning on the weekend
07/27/25	83.39	29.08	Resident Evening Activity, Paintng of Utility Floor, Short Staff
08/10/25	43.12	65.15	Resident Death, Evening Activity, Staff Member in car accident
08/24/25	68.09	26.47	Power Outage, Cleaning and Inventory of Walk-In Freezer
09/07/25	116.53	113.21	Holiday
09/21/25	34.20	32.01	Evening Activities, Resident Appts. Running Later
10/05/25	41.12	18.67	Late Appointments, Full Evacuation Drill with Fire Department
YTD	1321.21	1466.05	
	86.65		
	33.90		
	105.58		
	146.50		
	64.33		
	97.45		