

Human Services Committee Meeting
Countryside Adult Home
December 1st 2025

COMMITTEE MEMBERS: Supervisors DRISCOLL, Bruno, Patchett, Turner, Wild, Strainer and Runyon,
Chair of the Board shall serve as an Ex-Officio member when needed in accordance
with the Section C (4) of the Rules of the Board

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
 1. Request: Transfer funds from A.6030 110 Full-Time Salaries in the amount of \$20,000 and A.6030 850 Unemployment Insurance in the amount of \$5,000 to A.6030 120 Overtime for a total of \$25,000
Rationale: To meet expenses through year end.
- V. Discussion Items:
 1. Census
 2. Overtime Report
- VI. Referrals/Pending Items:
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

Attachments:

1. Resolution Request No. 10
2. Census
3. Overtime Report

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Countryside Adult Home

SIGNED:

DATE: December 1st 2025

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A. 6030 110	Full-Time Salaries	A.6030 120	OverTime Salaries	\$20,000
A. 6030 850	Unemployment Insurance	A. 6030 120	OverTime Salaries	\$5,000

Please state reason for transfers requested: To cover disability costs

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

**COUNTRYSIDE ADULT HOME
CENSUS REPORT
2025**

MONTH	1ST DAY OF MONTH	ADMISSIONS	DISCHARGES	LAST DAY OF MONTH
JANUARY	36	3	0	39
FEBRUARY	39	1	4	36
MARCHO	36	0	1	35
APRIL	35	1	2	34
MAY	34	3	3	34
JUNE	34	1	1	34
JULY	34	2	2	34
AUGUST	34	2	1	35
SEPTEMBER	35	1	1	35
OCTOBER	35	1	0	36
NOVEMBER				
DECEMBER				

Countryside Adult Home - Overtime Report - Comparison 2024/25

Week End	2024	2025	Reason
01/12/25	98.94	103.64	Holiday Snowstorm
01/26/25	133.89	104.04	Holiday Snowstorm
02/09/25	26.98	67.87	Snowstorms, Staff Illness
02/24/25	114.00	162.25	Holiday Snowstorm Staff Illness
03/09/25	12.44	39.69	Call in for heat related matter, Staff Shortage
03/23/25	21.75	125.86	Open vital position, Illness
04/06/25	9.31	73.43	Open vital position, Illness
04/20/25	45.58	50.51	Open vital position, Training
5/5/25	39.81	63.93	Open Vital Position, Illness
05/18/25	21.88	42.46	Training, Maintenance Issue
06/01/25	107.60	105.55	Holiday
06/15/25	20.04	36.29	Resignation, Maintenance Issue, Mandatory Dept. Meeting
06/29/25	119.87	90.00	Holiday
07/13/25	162.67	115.94	Holiday Maintenance called in for air conditioning on the weekend
07/27/25	83.39	29.08	Resident Evening Activity, Painting of Utility Floor, Short Staff
08/10/25	43.12	65.15	Resident Death, Evening Activity, Staff Member in car accident
08/24/25	68.09	26.47	Power Outage, Cleaning and Inventory of Walk-In Freezer
09/07/25	116.53	113.21	Holiday
09/21/25	34.20	32.01	Evening Activities, Resident Appts. Running Later
10/05/25	41.12	18.67	Late Appointments, Full Evacuation Drill with Fire Department
10/19/25	86.65	110.02	Holiday
11/02/25	33.90	36.20	Training, Resident Events
YTD	1441.76	1612.27	
	105.58		
	146.50		
	64.33		
	97.45		