

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: DECEMBER 1, 2025

COMMITTEE MEMBERS PRESENT:

SUPERVISORS DRISCOLL
PATCHETT
TURNER
WILD
STRAINER

COMMITTEE MEMBERS ABSENT:

SUPERVISORS BRUNO
RUNYON

OTHERS PRESENT:

REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:
CHRISTINA MASTRIANNI, COMMISSIONER
JILL MAMMONE, FISCAL MANAGER
AMY MCBYRNE, DIRECTOR, COUNTRYSIDE ADULT HOME
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
RYAN DICKEY, FIRST ASSISTANT COUNTY ATTORNEY
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS CROCITTO
GILLIGAN
CHRISTINE NORTON, COUNTY TREASURER
LESLIE LOVELACE, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the December 1, 2025 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following links

Warren County website: <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=rA2ol5rp-E0>

Mr. Driscoll called the meeting of the Human Services Committee to order at 10:12 a.m. noting it was the last meeting of the year and he extended his appreciation to the Committee members for their time and effort.

Copies of the Countryside Adult Home and Department of Social Services agendas were distributed; copies of the agendas are on file with the minutes.

Motion was made by Ms. Turner, seconded by Mr. Wild and carried by a unanimous vote of those present (*Mr. Bruno and Ms. Runyon absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

The Committee commenced with a review of the Countryside Adult Home agenda, which included a request to authorize a transfer of funds amongst various budget codes totaling \$25,000 to cover a shortfall through the remainder of 2025.

Motion was made by Ms. Turner, seconded by Mr. Strainer and carried by a unanimous vote of those present (*Mr. Bruno and Ms. Runyon absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items portion of the agenda included the following items but were not reviewed:

1. Census Report.
2. Overtime Report.

There being no further Countryside Adult Home business to discuss, Committee commenced with a review of the Action Agenda/New Business Items portion of the Department of Social Services (*DSS*) agenda, which included the following requests:

1. To authorize a transfer of funds in the amount of \$300,000 from Budget Code A.6010 110, *Salaries, Regular*, to Budget Code A.6140 470, *Home Relief (Safety Net)*, to cover expenses through the remainder of 2025.

Motion was made by Mr. Strainer, seconded by Ms. Turner and carried by a unanimous vote of those present (*Mr. Bruno and Ms. Runyon absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

Prior to addressing Agenda Item #2 , Mr. Driscoll recused himself and exited the meeting at 10:16 a.m.

In the absence of Committee Chair Driscoll and Vice-Chair Bruno, Mr. Patchett as Second Vice-Chair, served as Chair.

2. To authorize the continuation of agreement with Catholic Charities at the approved per diem rate established by New York State Office of Children and Family Services (*OCFS*) for residential and non-residential domestic violence services for a term commencing January 1, 2026 and terminating December 31, 2026.

Motion was made by Mr. Strainer, seconded by Mr. Wild and carried by a unanimous vote of those present (*Messrs. Driscoll, Bruno and Ms. Runyon absent*) to approve the request as outlined above and the necessary resolution was authorized for the December 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Driscoll re-entered the meeting at 10:17 a.m. and resumed the role of Chair.

3. To authorize a new contract with Dr. Marten Peterson at a rate of \$250 per case Medical Review and \$175 per hour Physician Testimony for a term commencing January 1, 2026 and terminating December 31, 2026.
4. To authorize the continuation of agreement with Baywood Center in a total amount not to exceed \$70,000 to provide substance abuse treatment programs for a term commencing December 1, 2025 and terminating December 31, 2026.
5. To renew the agreement with Baywood Center at a rate of \$115 per assessment for formal drug assessments for Temporary Assistance Applicants/Recipients for a term commencing January 1, 2026 and terminating December 31, 2026.
6. To renew the agreement with Wait House d/b/a Homeless Youth Coalition in an amount not to exceed \$14,949 to provide services for sexually exploited youth for a term commencing January 1, 2026 and terminating December 31, 2026.
7. To renew the agreement with Wait House d/b/a/ Homeless Youth Coalition at a rate of \$27.47 per youth per hour (total amount not to exceed \$10,000) to provide respite services under New York State Statute for a term commencing October 1, 2025 and terminating September 30, 2026.
8. To authorize the continuation of agreement between Warren County Department of Social Services (*DSS*) and Warren County Workforce Development in an amount not to exceed \$15,000 to authorize referrals for DSS recipients to attend Pathways to Successful Employment Job Search Assistance & Orientation Class for a term commencing January 1, 2026 and terminating December 31, 2026.
9. To renew the agreement with St. Anne Institute in an amount not to exceed \$91,626 to provide preventative services for children and families for a term commencing January 1, 2026 and terminating December 31, 2026.
10. To renew the Memorandum of Understanding between the Department of Social Services and Warren County Sheriff's Office in a lump sum amount of \$37,000 to provide investigative services for the Department of Social Services Fraud Unit for a term commencing January 1, 2026 and terminating December 31, 2026. (*Previous Resolution No. 78 of 2023*)

11. To renew the Memorandum of Understanding between the Department of Social Services and the Warren County Sheriff's Office for a lump sum amount of \$114,103 for security services for the Human Services Building for a term commencing January 1, 2026 and terminating December 31, 2026. (*Previous Resolution No. 78 of 2023*)
12. To renew the Memorandum of Understanding between the Department of Social Services and Warren County Information Technology Department for a lump sum amount of \$75,000 for computer support services for a term commencing January 1, 2026 and terminating December 31, 2026.
13. To authorize a new contract with Youth Advocate Programs, Inc. in an amount not to exceed \$300,000 to provide mental health, substance abuse and in-home parenting skill programs and services to high risk youth for a term commencing January 1, 2026 and terminating December 31, 2026.

Motion was made by Ms. Turner, seconded by Mr. Strainer and carried by a unanimous vote of those present (*Mr. Bruno and Ms. Runyon absent*) to approve the requests as outlined above and the necessary resolutions were authorized for the December 19th Board meeting. *Copies of the resolution request forms are on file with the minutes.*

The Discussion Items portion of the agenda, which included the following items, was addressed:

1. Commissioner's Report of Activities & Updates was provided by email. The Commissioner of Social Services apprised the Heap program had officially opened today after being delayed and applications were being accepted.
2. Monthly Reports: An overview of the Revenue, Expenditures and Overtime Reports was provided by Jill Mammone, *Fiscal Manager*.

Privilege of the floor and public comments were called for:

The County Administrator apprised it had been a stressful month for DSS with funding halted and false starts; however, he said they managed it exceptionally well and he commended them. He thanked the Board of Supervisors for supporting additional funding for the Regional Food Bank and said although funds had not yet been expended they would be once the appropriate reimbursement was calculated.

As there was no further business to come before the Human Services Committee, on motion made by Mr. Strainer, seconded by Ms. Turner and carried by a unanimous vote of those present (*Mr. Bruno and Ms. Runyon absent*), Mr. Driscoll adjourned the meeting at 10:22 a.m.

Respectfully submitted,
Leslie Lovelace, Legislative Office Specialist